



City of Boulder
Office of the City Manager

DATE: November 28, 2012
TO: City Council and the Residents of Boulder
FROM: Jane S. Brautigam, City Manager
SUBJECT: 2013 City of Boulder Annual Budget

The 2013 City of Boulder Annual Budget (budget) reflects the city's stable fiscal position and continues the conservative budgeting approach that has enabled the city to provide high-quality programs and services during the economic downturn and the slow recovery being experienced in Colorado and across the nation.

The budget reflects a continued commitment to high standards of public service and efficient service delivery, and assigns limited available funding to programs supporting the highest community priorities. It supports master plans accepted by council in 2012, restores partial funding for police and firefighter training, and continues funding for existing community programs and services. The budget invests in Economic Vitality initiatives to strengthen the local economy and, in accordance with the Capital Improvement Program's Guiding Principles, makes significant investments in Boulder's public facilities and infrastructure.

BUDGET OVERVIEW

Because the local economy continues to improve slowly, it is expected that increases in the city's primary revenues, including sales, use, and property taxes, will be modest in 2013. On the expenditure side, the budget continues the priorities funded in 2012 while taking a conservative and strategic approach to new programs in 2013.

The 2013 budget provides limited increases in expenditures in the base budget over the prior year. These increases are described in **Table A** and include a set of initiatives to address key community priorities in new ways, and make progress on many of council's priorities. These proposals are outlined in greater detail in the body of this memorandum. Another category, *Other Ongoing Costs*, is one that we experience each year in higher utility costs, construction costs, and personnel costs for existing programs. In total, the base budget will increase by 2.4 percent.



TABLE A - INCREASES TO BASE BUDGET FOR 2013

Item	Amount (\$ millions)	Increases Prior Year		Explanation
		(2012) Approved	Budget By (%)	
Highlighted Budget Changes - Ongoing Commitments	\$ 0.50	0.2%		Funding for key priorities of community and council. Listed in detail in Attachments A and B .
Debt Service on Capital Improvement Bond	1.20	0.5%		Expenditures on General Fund debt service (\$1.20 million) for the Capital Improvement Bond.
Other Ongoing Costs	3.95	1.7%		Annual local government cost increases in personnel, energy, construction materials, and other items.
Increases to Base Budget	\$ 5.65	2.4%		

As shown in **Table B**, the budget also includes several extraordinary or *Non-Recurring Expenditures* that are either one-time outlays or time-limited expenses in addition to the normally anticipated cost increases for ongoing programs. The expenditures that are non-recurring include certain capital projects for which the city has saved funds in anticipation and which are now ready for construction; a once every 11- to 12-year pay period liability associated with the biweekly pay system used by the city; and expenditures for Boulder's Energy Future that, because the revenues were approved late last year, now are included in the city's budget document.

The total increase to the city's 2013 expenditures due to non-recurring items is 6.8 percent.

TABLE B - NON-RECURRING EXPENDITURES FOR 2013

Item	Amount (\$ millions)	Increases Prior Year		Explanation
		(2012) Approved	Budget By (%)	
2013 Capital Projects	\$ 9.45	4.0%		Expenditures from Special Revenue Funds (\$9.45 million) in 2013 using city and other agency grant funding for projects.
Pay Period 27	3.90	1.7%		One-time payroll expense to occur in 2013 that the city set aside in reserves in the General Fund (\$2.33 million) and Special Revenue Funds (\$1.57 million) for 11-12 years in anticipation of the expense.
Other One-Time Commitments	0.44	0.2%		Transportation maintenance, Airport, and Civic Area Plan one-time support for 2013.
Boulder's Energy Future	2.20	0.9%		Expenditures of voter-approved Utility Occupation Tax (UOT) revenues not reflected in the Approved 2012 Budget. An added \$0.30 million in one-time funds supplements the UOT.
Non-Recurring Expenditures	\$ 15.99	6.8%		



Table C sums up the budget’s 9.2 percent combined changes to the base budget and non-recurring expenditures.

TABLE C - SUMMARY OF EXPENDITURE CHANGES FOR 2013

Item	Amount (\$ millions)	Increases Prior Year (2012) Approved Budget By (%)
Increases to Base Budget	\$ 5.65	2.4%
Non-Recurring Expenditures	15.99	6.8%
Total Changes	\$ 21.64	9.2%

A fundamental financial policy guiding the city’s financial structure is that ongoing revenues will balance to ongoing expenses, and one-time revenue will be used for one-time expenses. The policy has served the city well during the challenging financial times that have been a part of Boulder’s financial landscape since 2008. When those one-time expenditures are included in the operating budget, they increase the total budget for the year in which they are budgeted, but do not raise the base operating expenses in for future years.

BUDGET DEVELOPMENT

The city considered numerous budget requests at the program level to use existing funds differently or add funding to a new or existing program. City staff used Priority-Based Budgeting (PBB) principles to consider each funding proposal and to inform the decision on allocating additional revenues to individual programs.

By way of example, “Accessible and Connected Community” is one of the five PBB results and states that Boulder will provide open access to information, encourage innovation, enhance communication, and promote community engagement. The budget adds a **Children’s and Youth Service Program Librarian** in the Library and Arts Department to further achieve this result. A second example is the creation of a **Homeless Resource Officer** position within the Municipal Court to further the PBB result “Healthy and Socially Thriving Community.” This result asks Boulder to support the physical and mental well-being of its community members and actively partner with other organizations to improve the welfare of those in need.

In total, departments submitted budget requests of \$2.5 million that could not be funded. The unfunded requests were mainly from General Fund departments.



FINANCIAL PLANNING

The budget continues to be guided by recommendations made by the Blue Ribbon Commissions I and II. Major long-term recommendations included:

- Establish a long-term balanced revenue stream for the City of Boulder
- Enhance the city's budget process by using Priority-Based Budgeting
- Update compensation policies
- Use efficiency studies to determine if current resources are being maximized
- Update and continue the use of cost recovery strategies
- Maintain current infrastructure
- Implement performance measures for city services.

Each of these recommendations has been, or is being, implemented and has helped the city maintain the appropriate balance of revenues and expenditures. Current projections are that the \$135 million structural gap (determined in the BRC I work) between revenues and expenditures has been reduced to \$75 million annually by 2030. The analysis will be updated in 2014 to better estimate the remaining gap.

CITY REVENUES

City Council placed on the November 2012 ballot a revenue question asking voters to consider renewing the Climate Action Plan (CAP) Tax for five additional years at the existing rate. The tax was set to expire at the end of March 2013.

The .25-cent Sales Tax, which supports Parks and Recreation operations and capital projects with \$7 million per year, was set to expire at the end of 2015. On Aug. 7, council placed the question of extending this tax on the ballot for Boulder's voters to decide in November. The .25-cent Sales Tax was proposed as a 20-year extension of the existing tax rate.

On November 6, voters approved the renewal of these two taxes, and the city will continue to receive approximately \$7 million for parks and recreation services, and \$1.7 million for climate action initiatives.

2013 HIGHLIGHTED BUDGET CHANGES

(See **Attachments A and B** for a complete list)

In addition to the continued long-term emphasis to stabilize revenues and expenditures, the budget has been developed to address community and council priorities with a major emphasis in the following five areas:

1. **Restore non-personnel funding for police and firefighter training that was reduced during the economic downturn.** The budget allocates its largest share of new ongoing funding



from the General Fund to operations in both the police and fire departments to improve emergency preparedness.

2. Provide additional resources for three council priorities: Boulder's Energy Future, the Civic Area Master Plan and Homelessness.

- ◆ **Boulder's Energy Future:** One-time additional resources will support staff efforts for this priority. In particular, there is a need to support the legal, technical and financial work as the city continues exploration of municipalization and its energy strategy.
- ◆ **The Civic Area Master Plan:** The budget allocates additional one-time dollars to support public engagement and community outreach for the Civic Area Master Plan.
- ◆ **Homelessness:** The city will provide additional case management resources in the Municipal Court to aid the city's at-risk populations by assisting homeless defendants in accessing veterans, disability, medical, and social services benefits; address underlying conditions of mental illness and drug or alcohol addiction; and reduce recidivism through intervention and treatment.

3. Implement department assessments and master plans. The budget continues the master plan implementation work begun last year through the Fire Department's budget. In 2013, the budget brings salaries and benefits for wildland fire crews in line with what is required to maximize the effectiveness and flexibility of Boulder's wildland fire response. The city's wildland equipment and personnel played key roles in the city's response to the early July 2012 Flagstaff Fire and the fire's successful resolution without loss of life or private property.

4. Continue and strengthen the commitment to economic sustainability. The budget will steer new one-time dollars to fund a fixed-term business liaison position to assist with business outreach and engagement in key policy initiatives as well as ongoing business retention and assistance. These initiatives aim to support the long-term success of Boulder's businesses in a manner consistent with overall community sustainability goals, helping to reduce energy consumption and solid waste while supporting vital commercial districts and responding to the needs of primary employers.

5. Boost the ability to renew infrastructure and invest in technology. As a result of the Capital Improvement Bond, the budget directs additional funding to support replacement of Boulder's outdated finance, human resources, and payroll systems. Moreover, in 2013, funds will begin to be placed in reserve for the East Boulder Community Center's future maintenance and renovation needs.



MANAGING PERSONNEL COSTS

The city remains committed to managing personnel costs and following a conservative path to hiring additional staff. Our hiring practices incorporate market-based pay scales that enable the city to attract and retain the best employees. In 2013, the budget will add one full-time equivalent (FTE) in the General Fund. Another 5.5 FTEs will be hired in the General Fund as fixed-term staff, leaving the base budget unchanged.

In 2013, the city will redesign its health benefits and invest in wellness incentives that slow rising healthcare costs. Through incentives to lead a healthy lifestyle, monitor chronic health conditions and help employees to be better informed healthcare consumers, the city can realize savings in a few years' time that have the potential to lower medical costs over the long term.

CONCLUDING COMMENTS

While economic indicators point to a slow recovery within the state, the City of Boulder has implemented conservative expenditure policies and remains fiscally sound. The 2013 budget invests in public safety, maintenance of major infrastructure, and funding for the community's highest priorities.

In light of moderate revenue projections, the budget provides for targeted growth in certain priority programs. Sound fiscal policies continue to focus the city on improving service efficiencies, piloting strategic programs, and maintaining reserve funds.

Enclosures:

Attachment A: Significant Changes Between the 2012 and 2013 Budget

Attachment B: 2013 Significant Budget Changes by Fund, One-time and Ongoing

City of Boulder

ATTACHMENT A

SIGNIFICANT CHANGES BETWEEN 2012 AND 2013 BUDGET

ATTACHMENT A

Department / Fund / Action	2012 Approved Budget	2013 Approved Budget	Total Change	2012 FTE	2013 FTE	FTE Change
CITY COUNCIL						
GENERAL FUND						
Council Travel	\$ 14,500	\$ 34,500	\$ 20,000	0.00	0.00	0.00
Council Technology - Ongoing Costs for Digital Agendas	-	7,500	7,500	0.00	0.00	0.00
Total Changes, City Council			\$ 27,500			0.00
CITY MANAGER'S OFFICE						
GENERAL FUND						
City Clerk Reorganization	\$ 45,559	\$ 66,009	\$ 20,450	0.80	1.00	0.20
CO-LABS Membership	-	3,000	3,000	0.00	0.00	0.00
Move Community Coordinator Position to Municipal Court	91,349	-	(91,349)	0.88	0.00	(0.88)
Total Changes, City Manager's Office			\$ (67,899)			(0.68)
COMMUNITY PLANNING AND SUSTAINABILITY						
GENERAL FUND						
Civic Area Plan Consultant Support	\$ -	\$ 135,000	\$ 135,000	0.00	0.00	0.00
Department Interns	-	18,000	18,000	0.00	0.00	0.00
Economic Vitality Business Liaison - one year fixed term	-	80,000	80,000	0.00	1.00	1.00
PLANNING AND DEVELOPMENT SERVICES FUND						
Department Interns-increase General Fund transfer to Planning and Development Services	\$ -	\$ 36,000	\$ 36,000	0.00	0.00	0.00
Building Plan Review and Permit Issuance - two year fixed term Assistant Zoning Administrator	-	81,180	81,180	0.00	1.00	1.00
Building Plan Review and Permit Issuance - two year fixed term Project Specialist	-	81,180	81,180	0.00	1.00	1.00
Total Changes, Community Planning and Sustainability			\$ 431,360			3.00
DOWNTOWN AND UNIVERSITY HILL MANAGEMENT DIVISION / PARKING SERVICES						
GENERAL FUND						
Increase in Credit Card Fees	\$ 29,000	\$ 41,000	\$ 12,000	0.00	0.00	0.00
DOWNTOWN COMMERCIAL DISTRICT						
Increase in Credit Card Fees	\$ 156,000	\$ 230,000	\$ 74,000	0.00	0.00	0.00
UNIVERSITY HILL COMMERCIAL DISTRICT						
Increase in Credit Card Fees	\$ 26,000	\$ 37,000	\$ 11,000	0.00	0.00	0.00
Total Changes, Downtown and University Hill Management Division/Parking Services			\$ 97,000			0.00

ATTACHMENT A

Department / Fund / Action	2012 Approved Budget	2013 Approved Budget	Total Change	2012 FTE	2013 FTE	FTE Change
ENERGY STRATEGY AND ELECTRIC UTILITY DEVELOPMENT						
GENERAL FUND						
Boulder's Energy Future	\$ -	\$ 303,000	\$ 303,000	0.00	3.50	3.50
Total Changes, Energy Strategy and Electric Utility Development			\$ 303,000			3.50
FINANCE						
GENERAL FUND						
Transforming Boulder Business Initiative Office Space	\$ -	\$ 11,130	\$ 11,130	0.00	0.00	0.00
Total Changes, Finance			\$ 11,130			0.00
FIRE						
GENERAL FUND						
NPE Gap - Training, Fleet and Utilities - partial mitigation	\$ 2,508,204	\$ 2,550,021	\$ 41,817	0.00	0.00	0.00
EMS Physician Advisor - 2nd year of 2 year phase in	16,500	33,000	16,500	0.00	0.00	0.00
Convert Seasonal, Part-time Wildland Crew to Full-time - 2nd year of 3 year phase in	46,000	122,973	76,973	0.00	2.00	2.00
Wildland Fuels Manager and Fire Management Coordinator Equity Reclassifications	672,914	752,914	80,000	0.00	0.00	0.00
Total Changes, Fire			\$ 215,290			2.00
HUMAN RESOURCES						
GENERAL FUND						
Administrative Specialist	\$ 14,109	\$ 14,109	\$ -	0.00	0.25	0.25
Total Changes, Human Resources			\$ -			0.25
HOUSING						
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)						
Reduction in Federal Funding for Affordable Housing and Community Development	\$ 810,497	\$ 719,969	\$ (90,528)	0.00	0.00	0.00
HOME INVESTMENT PARTNERSHIP GRANT (HOME)						
Reduction in Federal Funding for Affordable Housing in the HOME Consortium	\$ 1,132,947	\$ 800,445	\$ (332,502)	0.00	0.00	0.00
Total Changes, Housing			\$ (423,030)			0.00

ATTACHMENT A

Department / Fund / Action	2012 Approved Budget	2013 Approved Budget	Total Change	2012 FTE	2013 FTE	FTE Change
INFORMATION TECHNOLOGY						
GENERAL FUND						
Recurring Security Audits	\$ -	\$ 35,000	\$ 35,000	0.00	0.00	0.00
Device Support for Emerging Technology Needs	-	75,000	75,000	0.00	1.00	1.00
Transfer of Senior PC Specialist position from Library and Arts to IT	-	80,496	80,496	0.00	1.00	1.00
Total Changes, Information Technology			\$ 190,496			2.00
LIBRARY AND ARTS						
LIBRARY FUND						
Children's and Youth Services Program Librarian - increase General Fund transfer to Library and Arts	\$ -	\$ 68,000	\$ 68,000	0.00	1.00	1.00
Transfer of Senior PC Specialist position from Library and Arts to IT - decrease General Fund transfer to Library and Arts	80,496	-	(80,496)	1.00	0.00	(1.00)
Total Changes, Library and Arts			\$ (12,496)			0.00
MUNICIPAL COURT						
GENERAL FUND						
Community Coordinator - Reallocation of a Position from CMO to Muni Court	\$ 20,450	\$ 91,349	\$ 70,899	0.00	0.88	0.88
Homeless Resource Officer	-	102,000	102,000	0.00	1.00	1.00
Total Changes, Municipal Court			\$ 172,899			1.88
OPEN SPACE AND MOUNTAIN PARKS						
OPEN SPACE FUND						
Additional Seasonal Forest Ecosystem Management Crew	\$ -	\$ 136,607	\$ 136,607	0.00	0.00	0.00
Additional Seasonal Trail Crew	-	195,000	195,000	0.00	0.00	0.00
Forest Management Technician	-	56,000	56,000	0.00	1.00	1.00
GIS Analyst	-	61,600	61,600	0.00	1.00	1.00
New Plotter at Annex	-	9,000	9,000	0.00	0.00	0.00
Arapahoe Pit Augmentation - transfer from CIP to operating	10,000	10,000	-	0.00	0.00	0.00
Total Changes, Open Space and Mountain Parks			\$ 458,207			2.00
PARKS AND RECREATION						
.25 CENT SALES TAX FUND						
Ready to Work Maintenance Crew	\$ -	\$ 33,900	\$ 33,900	0.00	0.00	0.00
Total Changes, Parks and Recreation			\$ 33,900			0.00

ATTACHMENT A

Department / Fund / Action	2012 Approved Budget	2013 Approved Budget	Total Change	2012 FTE	2013 FTE	FTE Change
POLICE						
GENERAL FUND						
NPE Gap - Training, Fleet and Utilities - partial mitigation	\$ 4,272,992	\$ 4,518,675	\$ 245,683	0.00	0.00	0.00
Overtime Compensation	735,345	635,345	(100,000)	0.00	0.00	0.00
Reallocation from Records and Dispatch to fund Technical Assistant position	66,012	66,012	-	1.00	1.00	0.00
Greenwood Wildlife Rehabilitation - 2nd year of 3 year phase in	10,000	15,000	5,000	0.00	0.00	0.00
Total Changes, Police			\$ 150,683			0.00
PUBLIC WORKS - DEVELOPMENT AND SUPPORT SERVICES						
GENERAL FUND						
Replacement and Renovation Contribution for East Boulder Community Center	\$ -	\$ 80,937	\$ 80,937	0.00	0.00	0.00
PLANNING AND DEVELOPMENT SERVICES FUND						
Building Permit Inspection - two year fixed term position	\$ -	\$ 70,308	\$ 70,308	0.00	1.00	1.00
Total Changes, Public Works - Development and Support Services			\$ 151,245			1.00
PUBLIC WORKS - TRANSPORTATION						
AIRPORT FUND						
Airport land or easement costs - one time increase	\$ -	\$ 100,000	\$ 100,000	0.00	0.00	0.00
TRANSPORTATION FUND						
Increase ongoing appropriations for operating NPE including construction materials and energy costs	\$ 10,797,779	\$ 11,096,726	\$ 298,947	0.00	0.00	0.00
Increase ongoing appropriations for street lighting utility costs	1,265,795	1,392,375	126,580	0.00	0.00	0.00
One time increase in appropriations for routine preventative maintenance	-	200,000	200,000	0.00	0.00	0.00
Total Changes, Public Works - Transportation			\$ 725,527			0.00
PUBLIC WORKS - UTILITIES						
WATER UTILITY FUND						
Energy cost increase at Water Treatment Facility	\$ 628,645	\$ 660,045	\$ 31,400	0.00	0.00	0.00
Ongoing residuals hauling - Water Treatment	128,646	157,646	29,000	0.00	0.00	0.00
Ongoing water quality monitoring	-	28,000	28,000	0.00	0.00	0.00
EPA Monitoring Rule compliance -one time	-	20,000	20,000	0.00	0.00	0.00
WASTEWATER UTILITY FUND						
Reallocate portion of eliminated Maintenance II savings to contracted services	\$ 49,418	\$ 30,000	\$ (19,418)	1.00	0.00	(1.00)
Ongoing support for Hazardous Materials Management facility	154,051	161,551	7,500	0.00	0.00	0.00
STORMWATER AND FLOOD MANAGEMENT FUND						
Ongoing support for Hazardous Materials Management facility	\$ 144,094	\$ 151,594	\$ 7,500	0.00	0.00	0.00
Total Changes, Public Works - Utilities			\$ 103,982			(1.00)

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City of Boulder

ATTACHMENT B

**2013 SIGNIFICANT BUDGET CHANGES BY FUND,
ONE-TIME AND ONGOING**

ATTACHMENT B

Fund / Department	Action	Ongoing Requested Funds	One Time Requested Funds	Ongoing FTE	Fixed Term FTE	Status
GENERAL FUND						
City Council	Council Technology - ongoing costs for digital agendas	\$ 7,500	\$ -	0.00	0.00	Approved
City Council	Council Travel	20,000	-	0.00	0.00	Approved
Community Planning and Sustainability	Civic Area Plan consultant support	-	135,000	0.00	0.00	Approved
Downtown and University Hill Management Division / Parking Services	Increase in Credit Card Fees	12,000	-	0.00	0.00	Approved
Finance	Transforming Boulder Business Initiative Office Space	-	11,130	0.00	0.00	Approved
Fire	NPE Gap - Training, Fleet and Utilities - partial mitigation	41,817	-	0.00	0.00	Approved
Fire	Wildland Fuels Manager and Fire Management Coordinator Equity Reclassifications	80,000	-	0.00	0.00	Approved
Information Technology	Device Support for Emerging Technology Needs	-	75,000	0.00	1.00	Approved
Information Technology	Recurring Security Audits	35,000	-	0.00	0.00	Approved
Municipal Court	Homeless Resource Officer	102,000	-	1.00	0.00	Approved
Police	NPE Gap - Training, Fleet and Utilities - partial mitigation	145,683	-	0.00	0.00	Approved
Police	Greenwood Wildlife Rehabilitation - 2nd year of 3 year phase in	5,000	-	0.00	0.00	Approved
City Manager's Office	CO-LABS membership	3,000	-	0.00	0.00	Funded as One-Time Only
Community Planning and Sustainability	Department Interns	18,000	-	0.00	0.00	Funded as One-Time Only
Community Planning and Sustainability	Economic Vitality Business Liaison - one year fixed term	80,000	-	1.00	0.00	Funded as One-Time Only
Energy Strategy and Electric Utility Development	Boulder's Energy Future	303,000	-	3.50	0.00	Funded as One-Time Only
Public Works-Development and Support Services	Annual Replacement & Renovation Contribution for EBCC	80,937	-	0.00	0.00	Funded as One-Time Only
City Manager's Office	City Clerk Reorganization	20,450	-	0.20	0.00	Reallocation
Human Resources	Administrative Specialist	-	-	0.25	0.00	Reallocation
Information Technology	Transfer of Senior PC Specialist position from Library and Arts to IT	80,496	-	1.00	0.00	Reallocation
Municipal Court	Community Coordinator - Reallocation of a Position from CMO to Municipal Court	70,899	-	0.88	0.00	Reallocation
Police	Reallocation (instead of new funding request listed below) from Records and Dispatch to fund Technical Assistant position	-	-	0.00	0.00	Reallocation
Police	Reallocation of Overtime to NPE	-	-	0.00	0.00	Reallocation
Total Changes, General Fund		\$ 1,105,782	\$ 221,130	7.83	1.00	

ATTACHMENT B

Fund / Department	Action	Ongoing Requested Funds	One Time Requested Funds	Ongoing FTE	Fixed Term FTE	Status
PLANNING AND DEVELOPMENT SERVICES FUND						
Public Works-Development and Support Services	Building Permit Inspection - two year fixed term position	\$ -	\$ 70,308	0.00	1.00	Approved
Community Planning and Sustainability	Building Plan Review and Permit Issuance - two year fixed term Assistant Zoning Administrator	-	81,180	0.00	1.00	Approved
Community Planning and Sustainability	Building Plan Review and Permit Issuance - two year fixed term Project Specialist	-	81,180	0.00	1.00	Approved
Community Planning and Sustainability	Department Interns-increase General Fund transfer to Planning and Development Services	36,000	-	0.00	0.00	Funded as One-Time Only
Total Changes, Planning and Development Services Fund		\$ 36,000	\$ 232,668	0.00	3.00	
.25 CENT SALES TAX FUND						
Parks and Recreation	Ready to Work Maintenance Crew	\$ 33,900	\$ -	0.00	0.00	Approved
Total Changes, .25 Cent Sales Tax Fund		\$ 33,900	\$ -	0.00	0.00	
LIBRARY FUND						
Library and Arts	Children's and Youth Services Program Librarian - increase General Fund transfer to Library and Arts	\$ 68,000	\$ -	1.00	0.00	Approved
Library and Arts	Transfer of Senior PC Specialist position from Library and Arts to IT - decrease General Fund transfer to Library and Arts	(80,496)	-	(1.00)	0.00	Reallocation
Total Changes, Library Fund		\$ (12,496)	\$ -	0.00	0.00	
OPEN SPACE FUND						
Open Space and Mountain Parks	Additional Seasonal Forest Ecosystem Management Crew	\$ 136,607	\$ -	0.00	0.00	Approved
Open Space and Mountain Parks	Additional Seasonal Trail Crew	195,000	-	0.00	0.00	Approved
Open Space and Mountain Parks	Forest Management Technician	56,000	-	1.00	0.00	Approved
Open Space and Mountain Parks	GIS Analyst	61,600	-	1.00	0.00	Approved
Open Space and Mountain Parks	New Plotter at Annex	-	9,000	0.00	0.00	Approved
Open Space and Mountain Parks	Arapahoe Pit Augmentation - transfer from CIP to operating	-	-	0.00	0.00	Reallocation
Total Changes, Open Space Fund		\$ 449,207	\$ 9,000	2.00	0.00	

ATTACHMENT B

Fund / Department	Action	Ongoing Requested Funds	One Time Requested Funds	Ongoing FTE	Fixed Term FTE	Status
AIRPORT FUND						
Public Works-Transportation	Airport land or easement costs - one time increase	\$ -	\$ 100,000	0.00	0.00	Approved
Total Changes, Airport Fund		\$ -	\$ 100,000	0.00	0.00	
TRANSPORTATION FUND						
Public Works-Transportation	Increase ongoing appropriations for operating NPE including construction materials and energy costs	\$ 298,947	\$ -	0.00	0.00	Approved
Public Works-Transportation	Increase ongoing appropriations for street lighting utility costs	126,580	-	0.00	0.00	Approved
Public Works-Transportation	One time increase in appropriations for routine preventative maintenance	-	200,000	0.00	0.00	Approved
Total Changes, Transportation Fund		\$ 425,527	\$ 200,000	0.00	0.00	
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND						
Housing	Reduction in Federal Funding for Affordable Housing and Community Development	\$ (90,528)	\$ -	0.00	0.00	Approved
Total Changes, Community Development Block Grant Fund		\$ (90,528)	\$ -	0.00	0.00	
HOME INVESTMENT PARTNERSHIP GRANT (HOME) FUND						
Housing	Reduction in Federal Funding for Affordable Housing in the HOME Consortium	\$ (332,502)	\$ -	0.00	0.00	Approved
Total Changes, Home Investment Partnership Grant Fund		\$ (332,502)	\$ -	0.00	0.00	
WATER UTILITY FUND						
Public Works-Utilities	Energy cost increase at Water Treatment Facility	\$ 31,400	\$ -	0.00	0.00	Approved
Public Works-Utilities	Ongoing residuals hauling - Water Treatment	29,000	-	0.00	0.00	Approved
Public Works-Utilities	Ongoing water quality monitoring	28,000	-	0.00	0.00	Approved
Public Works-Utilities	EPA Monitoring Rule compliance (one time)	-	20,000	0.00	0.00	Approved
Total Changes, Water Utility Fund		\$ 88,400	\$ 20,000	0.00	0.00	

ATTACHMENT B		Ongoing Requested Funds	One Time Requested Funds	Ongoing FTE	Fixed Term FTE	Status
Fund / Department	Action					
WASTEWATER UTILITY FUND						
Public Works-Utilities	Reallocate portion of eliminated Maintenance II savings to contracted services	\$ (19,418)	\$ -	(1.00)	0.00	Approved
Public Works-Utilities	Ongoing support for Hazardous Materials Management facility	7,500	-	0.00	0.00	Approved
Total Changes, Wastewater Utility Fund		\$ (11,918)	\$ -	(1.00)	0.00	
STORMWATER AND FLOOD MANAGEMENT UTILITY FUND						
Public Works-Utilities	Ongoing support for Hazardous Materials Management facility	\$ 7,500	\$ -	0.00	0.00	Approved
Total Changes, Stormwater and Flood Management Utility		\$ 7,500	\$ -	0.00	0.00	
DOWNTOWN COMMERCIAL DISTRICT						
Downtown and University Hill Management Division / Parking Services	Increase in Credit Card Fees	\$ 74,000	\$ -	0.00	0.00	Approved
Total Changes Downtown Commercial District Fund		\$ 74,000	\$ -	0.00	0.00	
UNIVERSITY HILL COMMERCIAL DISTRICT						
Downtown and University Hill Management Division / Parking Services	Increase in Credit Card Fees	\$ 11,000	\$ -	0.00	0.00	Approved
Total Changes University Hill Commercial District Fund		\$ 11,000	\$ -	0.00	0.00	

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