



**CITY OF BOULDER  
ENVIRONMENTAL ADVISORY BOARD MEETING AGENDA**

**DATE:** October 7, 2015

**TIME:** 6 pm

**PLACE:** 1777 Broadway, West Conference Room

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- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES**
  - A. The [September 2, 2015](#) Environmental Advisory Board meeting minutes are scheduled for approval.
- 3. PUBLIC PARTICIPATION**
- 4. PUBLIC HEARING ITEMS**
- 5. DISCUSSION ITEMS**
  - A. Hearing Definition Clarifications  
(6-6:30 - Carey Markel)
  - B. [Boulder Valley Comprehensive Plan Update](#)  
(6:30-8 – Lesli Ellis)
- 6. OLD BUSINESS/UPDATES**
- 7. MATTERS FROM THE ENVIRONMENTAL ADVISORY BOARD, CITY MANAGER, AND CITY ATTORNEY**
- 8. DEBRIEF MEETING/CALENDAR CHECK**
- 9. ADJOURNMENT**

**CITY OF BOULDER ENVIRONMENTAL ADVISORY BOARD  
MEETING GUIDELINES**

**CALL TO ORDER**

The board must have a quorum (three members present) before the meeting can be called to order.

**AGENDA**

The board may rearrange the order of the agenda or delete items for good cause. The board may not add items requiring public notice.

**PUBLIC PARTICIPATION**

The public is welcome to address the board (three minutes\* maximum per speaker) during the Public Participation portion of the meeting regarding any item not scheduled for a public hearing. The only items scheduled for a public hearing are those listed under the category PUBLIC HEARING ITEMS on the agenda. Any exhibits introduced into the record at this time must be provided in quantities of eight to the Board Secretary for distribution to the board and admission into the record.

**DISCUSSION AND STUDY SESSION ITEMS**

Discussion and study session items do not require motions of approval or recommendation.

**PUBLIC HEARING ITEMS**

A Public Hearing item requires a motion and a vote. The general format for hearing of an action item is as follows:

**1. Presentations**

- Staff presentation (15 minutes maximum\*) Any exhibits introduced into the record at this time must be provided in quantities of eight to the Board Secretary for distribution to the board and admission into the record.
- Environmental Advisory Board questioning of staff for information only.

**2. Public Hearing**

Each speaker will be allowed an oral presentation (three minutes maximum\*). All speakers wishing to pool their time must be present, and time allotted will be determined by the Chair. Two minutes will be added to the pooled speaker for each such speaker's allotted time up to a maximum of 10 minutes total.

- Time remaining is presented by a green blinking light that means one minute remains, a yellow light means 30 seconds remain, and a red light and beep means time has expired.
- Speakers should introduce themselves, giving name and address. If officially representing a group please state that for the record as well.
- Speakers are requested not to repeat items addressed by previous speakers other than to express points of agreement or disagreement. Refrain from reading long documents, and summarize comments wherever possible. Long documents may be submitted and will become a part of the official record.
- Any exhibits introduced into the record at the hearing must be provided in quantities of eight to the Board Secretary for distribution to the board and admission into the record.
- Interested persons can send a letter to the Community Planning and Sustainability staff at 1739 Broadway, Boulder, CO 80302, two weeks before the Environmental Advisory Board meeting, to be included in the board packet. Correspondence received after this time will be distributed at the board meeting.

**3. Board Action**

Board motion. Motions may take any number of forms. Motions are generally used to approve (with or without conditions), deny, or continue agenda item to a later date (generally in order to obtain additional information).

- Board discussion. This is undertaken entirely by members of the board. Members of the public or city staff participate only if called upon by the Chair.
- Board action (the vote). An affirmative vote of at least three members of the board is required to pass a motion approving any action.

**MATTERS FROM THE ENVIRONMENTAL ADVISORYBOARD, CITY MANAGER, AND CITY ATTORNEY**

Any Environmental Advisory Board member, City Manager, or the City Attorney may introduce before the board matters which are not included in the formal agenda.

**ADJOURNMENT**

The board's goal is that regular meetings adjourn by 8 p.m. Agenda items will not be commenced after 8 p.m. except by majority vote of board members present.

\*The Chair may lengthen or shorten the time allotted as appropriate. If the allotted time is exceeded, the Chair may request that the speaker conclude his or her comments.

**CITY OF BOULDER, COLORADO  
BOARDS AND COMMISSIONS MEETING SUMMARY**

**NAME OF BOARD/COMMISSION:** Environmental Advisory Board

**DATE OF MEETING:** September 2, 2015

**NAME/TELEPHONE OF PERSON PREPARING SUMMARY:** Sandy Briggs/303-441-1931.

**NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT:**

**Environmental Advisory Board Members Present:** Steve Morgan, Tim Hillman, Brad Queen and Karen Crofton.

**Environmental Advisory Board Members Absent:** Morgan Lommele.

**Staff Members Present:** Susan Richstone, Brett KenCairn, Kevin Andrews and Sandy Briggs.

**MEETING SUMMARY:**

❖ **Board Protocol**

- The board stated they are there to add value and suggested that a more clearly defined process would help them to be most effective and supportive towards this goal. Form and substance need to exist together and there is concern that their opinions are not being heard.
- The board expressed that they have not been given enough time to adequately review, discuss and comment on items prior to Council presentation and sometimes feel like staff “passes through” just to have the EAB “box checked”. The board requests to be more interactive than this with staff.
- One board member is concerned that specific information he might need to review in order to offer the most valuable feedback has not been available on a timely basis or has been delayed in ways that limited his capacity for timely input. He suggested all information and correspondence relating to agenda topics be collectively available on the public web page or other open, collaborative platforms.
- Another board member brought up that often staff may want to use the EAB meeting to present a “dry run” before going to Council. He thinks this is worthwhile as is the deliberate attempt to improve processes of the EAB.

❖ **Mid-Year Check-In**

- The board agrees that staff is well prepared and doing a great job, consolidating notes has improved reporting, efforts to improve the process demonstrates commitment to improvement, and **K. Crofton** will continue to effectively pull together board thoughts for letters to Council as needed.
- The board sees the need for improvement with keeping staff presentations and board comments and questions brief and concise, having more time to review information, receiving more clarity about what’s expected from them and what impact their participation provides, and holding the system accountable for following up on Old Business items.

## **1. CALL TO ORDER**

Environmental Advisory Board Chair **S. Morgan** declared a quorum and the meeting was called to order at 6:06 pm.

## **2. APPROVAL OF MINUTES**

On a motion by **B. Queen**, seconded by **T. Hillman**, the Environmental Advisory Board voted 4-0 (**M. Lommele** absent) to approve the August 5, 2015 meeting minutes.

## **4. PUBLIC PARTICIPATION**

None.

## **5. PUBLIC HEARING ITEMS**

None.

## **6. DISCUSSION ITEMS**

### **A. Board Protocol (Richstone)**

**S. Richstone**, Deputy Director of Community Planning & Sustainability, shared information and her extensive experience regarding supporting City Boards, both quasi-judicial with decision-making authority and advisory that provide advice, ideas and recommendations to City Council and the City Manager.

The EAB has specific jurisdiction about topics for discussion and would have to ask to advise on topics for which their feedback is not specifically requested. The advisory board helps to shape city master processes that Council determines are priorities.

One-way communication via email with staff is acceptable but email discussions among board members are not since this constitutes an online meeting and such meetings are not publicly accessible. There is nothing the board does that should not be subject to public scrutiny.

The roles of board members versus staff were clarified in terms of research responsibilities.

Board members are allowed to provide individual, personal opinions as long as they are not representing themselves as board members at the time.

The Procedural Rules of the Environmental Advisory Board were reviewed on a high level, including a possible agenda format for discussion.

Questions were fielded and comments and concerns from the board were heard. These are captured in the Meeting Summary.

### **B. Mid-Year Check-In (KenCairn)**

**B. KenCairn** provided a written overview of key issues reviewed during the first part of 2015 and asked for the board's feedback on what's working well and what areas for improvement exist.

Board comments are captured in the Meeting Summary.

## **7. OLD BUSINESS/UPDATES**

The board requested a more structured procedure for requesting and receiving updates regarding

previous agenda items. If any board member would like to receive an update, they will contact **S. Briggs** and she will obtain and provide information.

**8. MATTERS FROM THE ENVIRONMENTAL ADVISORY BOARD, CITY MANAGER AND CITY ATTORNEY**

- At the request of **B. KenCairn**, **S. Briggs** has created an Environmental Advisory Board binder containing meeting packets and all board communications. The purpose of the binder is to alleviate any confusion or questions about previous discussions and correspondence, both during meetings and otherwise. **S. Briggs** will bring the binder to subsequent meetings for reference as needed.
- Questions arose regarding the board’s prerogative to change or influence the City Council’s agenda and whether new strategies for the city to consider can be offered by the board. **B. Queen** will provide reference to a statement made by Council Member Sam Weaver regarding this issue.

**9. DEBRIEF MEETING/CALENDAR CHECK**

The next meeting is Wednesday, October 7.

In addition to rescheduling the Hearing Definition Clarification discussion with Carey Markel, the board is scheduled to hear and discuss the Boulder Valley Comprehensive Plan update.

**10. ADJOURNMENT**

Environmental Advisory Board adjourned at 7:54 pm.

Approved:

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Chair      Date

## BOARD AGENDA SUBMISSION SHEET

**Meeting Date:** October 7, 2015

**Subject:** Boulder Valley Comprehensive Plan

**Type:** Action (if board needs to vote)  Information (If presentation is for information only)

### ACTION ITEMS

**Recommended Action (the motion the board will make during the vote):**

n/a

**Public Content (Explain why the board is taking action; include any statutory authority):**

n/a

### INFORMATION ITEMS

**Describe the Information item**

Planning staff will provide a brief update on the 2015 update to the Boulder Valley Comprehensive Plan, including information on potential focused topics and opportunities for engagement.

**Public Content (Explain why this matter is an information item; include any statutory authority and timeline if it is to be acted upon in the future):**

As part of the process for the update to the Boulder Valley Comprehensive Plan, planning staff are reaching out to boards and commissions with purviews relating to the plan.

### STATUTORY AUTHORITY

**Describe how your agenda item furthers board's responsibility areas: waste management and recycling; energy and energy efficiency; environmental risks; or pollution control**

The Boulder Valley Comprehensive Plan is a guiding document that encompasses topics related to the board's responsibility areas, including energy, climate, and the environment. Potential focused topics for the 2015 Plan update include biodiversity, climate action, local food, and resilience.

## MAJOR ISSUES OR QUESTIONS TO FOCUS BOARD FEEDBACK

Describe the specific issues or questions being presented on which staff wants board feedback.

Does the board have ideas, feedback, or questions about:

1. Community engagement and next steps?
2. Focused topics for the 2015 update and/or specific policy areas relevant to the Environmental Advisory Board (e.g. climate, energy, biodiversity, and zero waste, among others)?
3. Foundational information (i.e., Community Profile, draft Trends Report, Subcommunity Fact Sheets, 2040 projections)?

1. Are you attaching supporting documentation? (yes/no) Yes (will submit Oct 2<sup>nd</sup> to Sandy Briggs)

2. Are you using a PowerPoint or other presentation Yes  
If so, submit it via email or flash drive to Sandy Briggs by the submission deadline.  
**If this isn't possible, please advise when it will be provided.** \_\_\_\_\_

3. Will you have handouts for the presentations? (yes/no) No  
If so, please provide 14 copies for the board and executive team and 10 copies for the public no later than the submission deadline. Please note, many board members pick up their meeting materials well prior to the meeting.  
**If this isn't possible, please advise when it will be provided.** \_\_\_\_\_

4. Who will present your agenda item? Lesli Ellis, Comprehensive Planning Manager

5. Are other people or organizations taking part in the presentation? If so, please provide their names and titles and confirm that you will coordinate their attendance at the meeting:  
Caitlin Zacharias, Associate Planner  
If non-City personnel will be participating in your presentation, are there any scheduling issues or concerns? \_\_\_\_\_

Your name: Caitlin Zacharias, Associate Planner

Date: 9.9.2015

**CITY OF BOULDER  
MEMORANDUM**

**TO:** Environmental Advisory Board

**FROM:** Brett KenCairn, Senior Environmental Planner, Planning, Housing + Sustainability  
Susan Richstone, Deputy Director, PH+S  
Lesli Ellis, Comprehensive Planning Manager, PH+S  
Courtland Hyser, Senior Planner, PH+S  
Jean Gatza, Sustainability Planner, PH+S  
Caitlin Zacharias, Associate Planner, PH+S



**DATE:** October 7, 2015

**SUBJECT:** Boulder Valley Comprehensive Plan 2015 Update – Briefing on Foundational Work, Community Kick Off, Focused Topics, and Next Steps

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**PURPOSE**

The purpose of this item is to provide an update on the Boulder Valley Comprehensive Plan (BVCP) 2015 Update and receive feedback on the foundational work to date (i.e., Trends Report, projections, fact sheets, and mapping); the community engagement plan and input so far; the initial focused topics for the BVCP update; and next steps for the 18-month project.

**Environmental Advisory Board (EAB) Role in the BVCP**

The BVCP is jointly adopted by the City of Boulder (“city”) (Planning Board and City Council) and Boulder County (“county”) (County Commissioners and Planning Commission). While the EAB is not responsible for approving the plan, staff is seeking feedback and ideas from the board about relevant policy areas of the plan, such as topics related to climate action and energy, resilience, biodiversity, and local food, as well as community engagement. The planning team will advance the feedback to the four approval bodies at their meetings in December 2015 and January 2016.

**Feedback**

Does the Environmental Advisory Board have any questions about the foundational information (i.e., Community Profile, draft Trends Report, Subcommunity Fact Sheets, 2040 projections), or feedback about:

1. Community engagement process and next steps and ways to most effectively reach a diverse cross section of our community?
2. “Focused Topics” identified for the 2015 update (pages 6-7 of the memo) that are relevant to the EAB’s mission, including climate action and energy, resilience, biodiversity, and local food?

## BACKGROUND

### **Plan Purpose and Joint Adoption**

The BVCP is the community's plan for the future. The core components of the plan include policies and maps. The policies are intended to guide decisions about growth, development, preservation, environmental protection, economic development, affordable housing, culture and the arts, urban design, neighborhood character and transportation for the next 15 years. Two maps, namely the Land Use and Area I, II, III Maps, define the desired land-use pattern and location, type, and intensity of development.

Despite its 15 year horizon, the BVCP is updated every five years to respond to changed circumstances or evolving community needs and priorities.

Since the 1970s, the City of Boulder ("city") (Planning Board and City Council) and Boulder County ("county") (County Commissioners and Planning Commission) have adopted the plan jointly. The ongoing collaboration to address issues of shared concern is relatively unique among communities.

### **2015 Update**

The webpage for the 2015 update and portal for interested participants to sign up for project updates is: [www.bouldervalleycompplan.net](http://www.bouldervalleycompplan.net). The webpage also includes a link to the 2010 plan and maps. The 2015 BVCP update will carry forward long-standing core values, as noted (above). Additionally, an updated plan will be able to more clearly and graphically convey the community's vision; better align the city organization and its services; provide clear guidance and tools for implementation; and include metrics to monitor progress, among other goals for the update.

### **Plan Implementation**

The plan is the overarching policy guide for the community. As such, its policies tend to be less detailed than those that are found in the city's 20+ master plans. The BVCP is implemented through many means as shown in the graphic to the right. The BVCP's land use map sets parameters around future growth and guides development standards and zoning, and regulations in the Boulder Land Use Code are largely instrumental in guiding development to achieve plan goals consistent with the land use map. The city and county closely adhere to the BVCP as guided by an intergovernmental agreement.

### **BVCP Core Values (p. 9, 2010 Plan)**

1. Sustainability as a unifying framework to meet environmental, economic, and social goals
2. A welcoming and inclusive community
3. Culture of creativity and innovation
4. Strong city and county cooperation
5. A unique community identity and sense of place
6. Compact, contiguous development and infill that supports evolution to a more sustainable urban form
7. Open space preservation
8. Great neighborhoods and public spaces
9. Environmental stewardship and climate action
10. A vibrant economy based on Boulder's quality of life and economic strengths
11. A diversity of housing types and price ranges
12. An all-mode transportation system to make getting around without a car easy and accessible to everyone
13. Physical health and well-being



## Feedback and Input to date

A summary of all the feedback to date, including input from boards and commissions, public events and online polls, and Board of County Commissioners (BOCC), Planning Board, Planning Commission, and City Council will be updated regularly and can be found on the [project webpage](#).

Staff also has met monthly with a BVCP Process Subcommittee (Elise Jones and Lieschen Gargano - Boulder County; Sam Weaver, Macon Cowles, John Gerstle, and Leonard May - City of Boulder) to brief them on Update progress and receive guidance on ways to effectively develop and implement public involvement opportunities.

## Work Plan and Schedule

The project began earlier this year with focus on the technical foundational work and development of a community engagement plan and kick off events. The plan process will continue through summer 2016. Input and guidance received to-date from elected officials, boards and commissions, and the public has resulted in continual refinements to the process and approach for the 2015 BVCP update schedule. The four phases will each entail extensive community dialogue and engagement. **The project timeline is on the project webpage, [here](#).**

**Phase 1—Foundations and Community Engagement Plan** (to August 2015)

**Phase 2—Issues Scoping with Community** (through fall 2015)

**Phase 3—Analyze and Update Plan Policies and Maps** (fall 2015 - early 2016)

**Phase 4—Prepare Draft Plan for Adoption, Extend IGA** (to mid 2016)

**Implementation steps**, such as changes to code and zoning map updates would be completed following plan adoption.

During **Phase 1—Foundations/Community Engagement Plan**—the planning team is completing the background data collection, projections, Trends Report, creation of subcommunity fact sheets, and preparation for interactive, 3D, and visualization maps.

The short **Phase 2—Issues Identification—currently underway** is aimed at working with the community to refine and solidify the priority issues to be addressed through the 2015 BVCP update through 2016.

**Phase 3—Plan Analysis and Updated Policies and Maps**—is a longer phase starting in the fall aimed at doing the substantive work to develop choices and analysis for the plan update as well as the “housekeeping” updates to align it better with plans and policies. Several events/milestones will provide opportunities for the community to help shape the plan.

During this phase, the team will advance the 3D modeling and visualization tools to help convey conditions, options, and tradeoffs. Policy refinements and additions (e.g., adding arts and culture, climate commitment policies, local foods, etc.) will also occur with community input. Gaps in metrics to measure plan outcomes will be identified and the full set of measurements further refined. Finally, the Land Use Plan and Area maps will be updated, reflecting input and analysis from the public request process as well as scenarios and analysis.

Finally, **Phase 4—Draft Plan and IGA**—will synthesize all the previous phase deliverables in a draft plan for consideration/adoption. Additionally, the “Comprehensive Development Plan Intergovernmental Agreement” (IGA) between the city and county (valid through Dec. 31, 2017) will need to be updated before its expiration.

## Community Engagement

The city and county are aiming for an open and engaging update process that is focused on critical issues. The process should result in a useful, relevant, and updated plan completed in 2016. The update will entail extensive, authentic community dialogue and engagement as described in the Community Engagement Plan. A Draft Community Engagement Plan can be found [on the project webpage](#). Staff has continued to refine the engagement plan based on feedback and has worked with a consultant, Heather Bergman to make improvements to it. Recent and ongoing engagement events include:

- **Kickoff Event** - A communitywide “Boulder 2030” kickoff event was held on Monday, August 31 at Chautauqua. The event included previews of videos and presentations about the plan and its role, information about current conditions and trends, interactive ways of capturing community input, and family activities. About 225 members of the public attended the event, excluding staff and support personnel.
- **Culturally-Appropriate Engagement** – Staff and decision-makers seek a meaningful engagement process with Boulder’s immigrant communities and culturally-appropriate venues and processes. The approach focuses on one-on-one conversations with community leaders and spokespeople, building on their knowledge and trust within the community; working with bilingual partners at events or “pop-up” meetings using comment forms in Spanish and English; partnering with Intercambio to get input from immigrant students in English classes.
- **Outreach with Civic, Businesses, and Community Groups** - Staff is in the process of reaching out to civic, nonprofit, and other organizations and offering to have a city staff member join them to talk about the update process and hear input.
- **Pop-Up Meetings** - “Pop-up” meetings in conjunction with events and at gathering places will occur around town in August and September. Their purpose is to provide information, increase awareness about the plan process, invite people to engage, and ask initial questions about what people love and consider to be issues facing the community.
- **Youth Engagement** – Some of the pop-up meetings and other events are geared for younger segments of the community – children, youth, and university students. YOAB and Growing Up Boulder are partnering with the planning team.
- **BVCP Statistically Valid Survey** – Staff with RRC Associates worked with the four approval bodies to develop a survey and get feedback in August. In mid-September, RRC will be distributing the survey to 6,000 households with follow-up focus groups. It is expected that results of the survey and focus groups will be available in November.
- **Boards and Commissions** – the planning team will be updating city boards and commissions on the plan and inviting early input between September and December. Dates for meetings with boards and commissions are identified under “Next Steps.”
- **Local Listening Sessions** – The city (and in some cases the county) will coordinate local listening sessions around the community in the fall to share the fact sheets and information about the local community and hear from community members about issues of relevance in different parts of the community. The process committee will advise on best timing and locations for local listening sessions.
- **Data and Trends Discussions** – The planning team also held several drop in sessions geared to allow discussion of the more technical aspects of the project -- data, trends, forecasts and maps.

## ANALYSIS AND FOUNDATIONAL WORK

This section highlights the work completed to date to aid in future conversations about the 2015 plan update.

### *Community Profile*

The 2015 Community Profile, partially updated in April and mostly complete as of Aug. 31, 2015, provides a snapshot of the Boulder community. It can be [found here](#).

### *2040 Projections*

During each five year update, the city updates the long term (i.e., 25 year) projections for housing units and jobs. Projections give a broad sense of what type, location, and pace of housing and jobs might occur communitywide *based on current adopted policies*—reflecting what could happen under current zoning and reasonable assumptions regarding demographic and household trends and economic growth. They help inform conversations about the kind of future Boulder wants and potential changes to current policies. They do not represent a “given.” For example, in the past, the city has made changes to land uses – from commercial and industrial to mixed use and residential – based on the projections and community-defined priorities and desired future outcomes. Once the plan and projections are updated, city departments such as transportation, parks, and utilities use them to plan for system needs in long range master plans.

Projections have their limitations for planning. They are not particularly helpful when it comes to discussing quality or character of development or social issues (e.g., diversity, cost of housing, types of future jobs and incomes, etc.). Additionally, they are not useful at the site-specific level because the methods of calculation are based on broad assumptions.

In general, the BVCP projections are based on a Geographic Information Systems model estimating capacity. **Attachment C** contains the full report, maps, sources of data, and methodology that accompany the projections. For additional details, refer to the *2015-2040 BVCP Projections Methodology* on [www.BoulderValleyCompPlan.net](http://www.BoulderValleyCompPlan.net).

The 2040 projection results indicate existing housing units of 45,700 in the city limits; 104,800 people, and 98,500 jobs in the city and potential by 2040 for almost 6,300 new future housing units (including almost 1,000 new CU housing units) in the city, 18,200 new people (including group quarters), and 18,500 new jobs. Growth rates are based on an average residential rate of 0.6% and an average non residential rate of 0.7% annually. Current zoning allows greater capacity for jobs than housing, with housing reaching capacity by 2040 and an additional 34,200 jobs possible beyond 2040.

### *Subcommunity and Regional Fact Sheets*

The city and county have prepared a series of ten Fact Sheets: one for each of the nine Boulder subcommunities, and one for Area III (located outside of the city but within the BVCP planning area). The sheets document existing land use, facilities, and demographic conditions at the local level and include historic information. Draft versions are on the [project website](#) and can be the basis for local Listening Sessions and focused planning at the local level to better understand needs that are more specific to localized areas rather than the entire Boulder Valley or citywide. The sheets are also being digitized to create online “stories” with interactive maps and data.

### *Trends Report and Top Trends*

The Trends Report highlights Boulder’s trends and presents information at the city, county, and regional scales and organizes the information according to the sustainability framework. The

latest draft is online (available [here](#)) and incorporates input received from elected officials, boards, commissions, and city and county staff as well as some local agencies including the school district, CU, and others. For the community kickoff, the planning team distilled the cross-cutting trends into the posters and in the presentation, and as summarized below.

1. Boulder has Potential for Redevelopment—Mostly in the Northeastern Part of the Community
2. Boulder Continues to be a Center for Employment in the Region
3. Boulderites are Changing How they Travel – At least within the City
4. The Community is Taking Action and Getting more Prepared for Climate Change and Other Threats
5. Boulder’s Housing Types and Availability are Shifting Toward Multi-Family Units; Costs are Rising
6. Population is Growing and Aging
7. Social Disparities Exist; Some are Widening
8. People Seek more Walkable Neighborhoods
9. Healthy Living and Eating Continues as a Way of Life
10. Quality of Life is High

### *Interactive Mapping and 3D and Visualization*

The planning team is working with ESRI to develop online interactive story board maps for different parts of the community. Online maps will have the ability to display different conditions and data as well as 3D buildings and topography. These maps can be the basis for scenario testing and analysis and visualization later in the planning process.

### **Focused Topics for the 2015 Update**

At previous meetings of the Planning Board, Planning Commission, City Council, and the Board of County Commissioners have continually refined a list of focused topics for the 2015 Plan update. Some of the initial ideas evolved from findings of the Consultant Report from late 2014/early 2015 which incorporated feedback from several city boards, and the most recent community kickoff helped to further shape the topics, which generally are noted below.

### *“21<sup>st</sup> Century” Opportunities and Challenges*

The Boulder Valley Comprehensive Plan will integrate with other plans, initiatives, and emerging issues including:

- **Aging Population** – Age-friendly community (i.e., programs and policies to address anticipated needs of an aging population by 2040)
- **Arts and Culture** (e.g., policies from the Community Cultural Plan, work of the library, and other programs)
- **Biodiversity** (e.g., policies from urban wildlife, integrated pest management, and open space programs)
- **Climate Action and Alternative Energy** (e.g., policies and goals relating to the Climate Action plan and renewable energy goals)
- **Community character – diversity** (i.e., goals emerging from the Design Excellence project and Form Based Code pilot)
- **Local Food** (e.g., improving upon existing goals in the plan and incorporating new initiatives and programs relating to health, wellness, and local foods).
- **Resilience / Regional issues** (i.e., incorporating work from the 100 Resilient Cities grant program and coordination with the city’s Chief Resilience Officer)

### ***Growth Management and Livability/Housing***

The city and county may identify possible changes to the land use map in focused areas or policies to accomplish community goals such as housing or growth management, or to adjust the jobs and housing mix. Questions to address include but are not limited to: What should be the future mix and rate of growth of jobs and housing? Where are appropriate locations for future housing and what types are needed to address “missing middle” income ranges?

### ***Neighborhoods and Character***

The city has been hearing a lot of interest from neighborhoods in the past year to improve communications, address land use incompatibilities, and address other service and infrastructure needs. The BVCP update can potentially address topics such as: Are there additional policies to preserve existing neighborhoods and housing? What programs, services, and infrastructure might be necessary to improve neighborhoods lacking such services? How can neighborhoods be more resilient and communicate better in times of emergency?

### ***Improve Plan Document / Update IGA***

Additionally, the 2015 BVCP plan can become one that:

- retains its long standing values but that contains a clearer, more graphic vision and values;
- has stronger links between the policies and actions and implementation; and
- is measurable with metrics and tied to data.

Renewal of the City/County Intergovernmental Agreement should also occur and be initiated well in advance of its expiration on Dec. 31, 2017.

## **NEXT STEPS**

Mid-Sept.	Survey invitation mailed to 6,000 households; survey available online
Oct. 2	Change request period closes and staff begins review and analysis of requests
Mid-Oct.	Survey focus groups
Nov/Dec	Local listening tour around different parts of Boulder Valley
Dec. 15	Joint Study Session of the City Council and Planning Board to discuss Survey and focus group results; initial screening of requests; and focused topics for plan options and analysis
Dec./Jan.	(TBD) Discussion with Planning Commission and Board of County Commissioners

### ***Updates to City Boards and Commissions:***

Sept. 11	Youth Opportunities Advisory Board (YOAB)
Sept. 28	Parks and Recreation Advisory Board (PRAB)
Oct. 5	Downtown Management Commission (DMC)
Oct. 7	Landmarks Board (LB)
Oct. 7	Environmental Advisory Board (EAB)
Oct. 7	Boulder Design Advisory Board (BDAB)- Memo only
Oct. 12	Transportation Advisory Board (TAB)
Oct. 19	Human Relations Commission (HRC)
Oct. 21	Boulder Arts Commission (BAC)
Nov. 16	Open Space Board of Trustees (OSBT)
Dec. 2	Library Commission (LC)
Dec. 9	Boulder Design Advisory Board (BDAB)- Presentation

## Environmental Advisory Board (EAB) Agenda Items (January-December 2015)

### STAFF CALENDAR

#### January 7 Meeting

Public Hearings	Staff
1. ZWSP Work Plan, Community Engagement, Action Plan and on-going ZW program enhancements	Kara Mertz, Environmental Action Project Manager, LEAD/Jamie Harkins, Business Sustainability Specialist, LEAD

Discussion items	Staff
1. Prepare for Board Retreat	Brett KenCairn

NFCH due by 4 pm on Tues, Dec 23 (for Sunday, Dec 28 and Jan 4 paper)  
Materials due by **noon on Friday, Jan 2**, emailed to EAB by 3:30 pm  
**Wednesday Jan 7** - PPTs for meeting due to **Juliet Bonnell** by 4:00 p.m.

#### January 21 Joint Board Meeting to discuss AMPS

#### February 4 Retreat

NFCH due by 4 pm on Wednesday, Jan 21 (for Sunday, Jan 25 and Feb 1 paper)  
Materials due by **noon on Friday, Jan 30**, emailed to EAB by 3:30 pm  
**Wednesday Feb 4** - PPTs for meeting due to **Juliet Bonnell** by 2:00, Retreat @ 4 pm

Discussion items	Staff
1. Debrief 2014 Board Accomplishments: successes and lessons learned	Heather/Brett KenCairn
2. Debrief of 2015 City Council Priorities and staff work plan	Susan Richstone
3. Operation issues: Review of Board bylaws and board roles	Heather/All
4. 2015 Board Priorities in relation to Council Priorities and the 2015 Work Plan	Group Discussion
5. Review draft 2015 board calendar	Brett KenCairn

#### March 4 Meeting (M. Abbott and S. Morgan will be absent)

NFCH due by 4 pm on Wednesday, Feb 18 (for Sunday, Feb 22 and March 1 paper)  
Materials due by **noon on Friday, Feb 27**, emailed to EAB by 3:30 pm  
Wednesday, March 4 - PPTs for meeting due to **Juliet Bonnell** by 4:00, Meeting @ 6 pm

\*Retreat f/u items: citizen email response protocol

Public Hearings	Staff
Commercial & Industrial Energy Efficiency Ordinance Update	Kendra Tupper and Elizabeth Vasatka, LEAD

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Discussion items	Staff

**Old Business Updates:**

- Boulder Energy Challenge update

**April 1 Meeting**

NFCH due by 4 pm on Wednesday, March 18 (for Sunday, March 22 and 29 paper)  
 Materials due by **noon on Friday, March 27**, emailed to EAB by 3:30 pm  
 Wednesday, April 1 - PPTs for meeting due to **Juliet Bonnell** by 4:00, Meeting @ 6 pm

Public Hearings	Staff
Neonic Resolution	Rella Abernathy, CP&S

Discussion items	Staff
Municipalization Update	Heather Bailey, Energy Future

**Old Business Updates:**

- Plastic Bag ordinance results

**Monday, April 27 Joint Meeting with PRAB at 6 p.m. at 3170 Broadway, North Boulder Rec Center to discuss Emerald Ash Borer (coordinate with Sally Dieterich) – CANCELLED!!!**

**May 6 Meeting – Morgan Lommele absent**

NFCH due by 4 pm on Wednesday, April 22 (for Sunday, April 26 and May 3 paper)  
 Materials due by **noon on Friday, May 1**, emailed to EAB by 3:30 pm  
 Wednesday, May 6 - PPTs for meeting due to **Juliet Bonnell** by 4:00, Meeting @ 6 pm

Public Hearings	Staff

Discussion items	Staff
Greenhouse Gas Inventory Update	Elyse Hottel

**Old Business Updates:**

- Proposed ZW ordinance (and request for letter of support for ordinance from EAB to share with council)
- Board Protocol for Responses to Public Emails

**June 3 Meeting – Steve Morgan absent**

NFCH due by 4 pm on Wednesday, May 20 (for Sunday, May 24 and 31st paper)  
 Materials due by **noon on Friday, May 29**, emailed to EAB by 3:30 pm  
 Wednesday June 3 - PPTs for meeting due to **Juliet Bonnell** by 4:00, Meeting @ 6 pm

Public Hearings	Staff
1. Engagement Strategies re: Municipalization and Climate	Sarah Huntley, Communications Lisa Smith, Communications
2. Climate Commitment	Brett KenCairn, Senior Environmental Planner, CP&S
3. Resilience	Greg Guibert, Chief Resilience Officer and Brett KenCairn, Senior Environmental Planner, CP&S

Discussion items	Staff

### July 1 Meeting

NFCH due by 4 pm on Wednesday, June 17 (for Sunday, June 21 and 28 paper)  
 Materials due by **noon on Friday, June 26**, emailed to EAB by 3:30 pm  
 Wednesday July 1 - PPTs for meeting due to **Sandy Briggs** by 4:00, Meeting @ 6 pm

Public Hearings	Staff

Discussion Items	Staff
A. EAB Rules & Roles	Brett KenCairn/Steve Morgan
B. Climate Commitment	Brett KenCairn

### August 5 Meeting

NFCH due by 4 pm on Wednesday, July 22 (for Sunday, July 26 and August 2 paper)  
 Materials due by **noon on Friday, July 31**, emailed to EAB by 3:30 pm  
 Wednesday August 5 - PPTs for meeting due to **Sandy Briggs** by 4:00, Meeting @ 6 pm

Public Hearings	Staff

Discussion items	Staff
1. Mid-year check-in	Brett KenCairn
2. Building Performance Ordinance	Kendra Tupper

**Old Business/ Updates:**

- Emerald Ash Borer Update Kathleen Alexander
- Bear-Proof Receptacle Ordinance Valerie Matheson (written update)
- Boulder Energy Challenge Jamie Harkins (written update)

**September 2 Meeting**

NFCH due by 4 pm on Wednesday, August 19 (for Sunday, August 23 and 30 paper)  
 Materials due by **noon on Friday, August 28**, emailed to EAB by 3:30 pm  
 Wednesday September 2 - PPTs for meeting due to **Sandy Briggs** by 4:00, Meeting @ 6 pm

Public Hearings	Staff
1.	

Discussion items	Staff
1. Board Protocol	Susan Richstone
2. Mid-Year Check-In	Brett KenCairn

**Old Business/ Updates:**

**October 7 Meeting**

NFCH due by 4 pm on Wednesday, September 23 (for Sunday, September 27 and October 4 paper)  
 Materials due by **noon on Friday, October 2**, emailed to EAB by 3:30 pm  
 Wednesday October 7 - PPTs for meeting due to **Sandy Briggs** by 4:00, Meeting @ 6 pm

Public Hearings	Staff
1.	

Discussion items	Staff
1. Hearing Definition Clarifications	Carey Markel
2. BVCP Update	Lesli Ellis

**November 4 Meeting**

NFCH due by 4 pm on Wednesday, October 21 (for Sunday, October 25 and November 1 paper)  
 Materials due by **noon on Wednesday, October 28** and emailed to EAB by EOB.  
 PPTs for meeting due to **Sandy Briggs** by 4:00, meeting @ 6 pm.

Public Hearings	Staff
1.	

Discussion items	Staff
1. 100 Resilient Cities Update *tentative*	Greg Guibert

2. Priorities/Letter to Council Discussion	
3.	
4.	

### December 2 Meeting

NFCH due by 4 pm on Wednesday, November 18 (for Sunday, November 22 and 29 paper)

Materials due by **noon on Friday, November 27**, emailed to EAB by 3:30 pm

Wednesday December 2- PPTs for meeting due to **Sandy Briggs** by 4:00, Meeting @ 6 pm

Public Hearings	Staff
1.	
2.	

Discussion items	Staff
1. Priorities/Letter to Council Discussion	
2.	

**Items to follow up on:**