



**CITY OF BOULDER
LANDMARKS BOARD STUDY SESSION & MEETING AGENDA**

DATE: Wednesday, November 7, 2018

TIME: 6:00 p.m.

PLACE: 1777 Broadway, Municipal Building, City Council Chambers

An Historic Preservation Plan Update Open House will take place from 5 to 6 p.m. at 1777 Broadway, Municipal Building, Lobby preceding the Landmarks Board Study Session and Meeting.

STUDY SESSION from 6 to 7 p.m.

1. Historic Preservation Plan Update

MEETING 7 p.m.

1. Call to Order
2. Vote on Landmarks Board Chair and Vice Chair positions
3. Approval of minutes from the October 3, 2018 meeting
4. Update on the Harbeck-Bergheim House – Jeff Haley and/or Tina Briggs, Parks and Recreation
5. Public Comment (3 minutes each)
6. Discussion of Landmark Alteration, Demolition Applications issued and pending
 - 1836 Pearl St. (stay-of-demolition expires February 19, 2019)
 - Statistical Report
7. Matters from the Landmarks Board, Planning Department, and City Attorney
 - A. Update Memo
 - B. Approval 2019 Landmarks Board Application (due to city clerk on 11/15)
 - C. Annual Letter to the City Council (due to city clerk on 12/21)
 - D. Subcommittee Updates:
 - ADUs / Demolition Review for Non-Designated Accessory Buildings / Design Guidelines for Designated Garages (Bill, Ronnie and John)
 - Film and Lecture Series (Abby and Fran)
 - Community Outreach Brochure (Bill)
8. Debrief Meeting/Calendar Check
9. Adjournment

For more information, contact James Hewat at hewatj@bouldercolorado.gov or (303) 441-3207. You can also access this agenda via the website at: <https://bouldercolorado.gov/historic-preservation> then select “Next Landmarks Board Meeting”.

PUBLIC HEARING PROCEDURES

Board members who will be present are:

Fran Sheets, Chair

Abby Daniels

John Decker

William Jellick

Ronnie Pelusio

Liz Payton **Planning Board representative without a vote*

The Landmarks Board is constituted under the Landmarks Presentation Ordinance (Ordinance No. 4721; Title 9, Chapter 11, Boulder Revised Code, 1981) to designate landmarks and historic districts, and to review and approve applications for Landmark Alteration Certificates on such buildings or in such districts.

Public hearing items will be conducted in the following manner:

1. Board members will explain all ex-parte contacts they may have had regarding the item.*
2. Those who wish to address the issue (including the applicant, staff members and public) are sworn in.
3. A historic preservation staff person will present a recommendation to the board.
4. Board members will ask any questions to historic preservation staff.
5. The applicant will have a maximum of 10 minutes to make a presentation or comments to the board.
6. The public hearing provides any member of the public three minutes within which to make comments and ask questions of the applicant, staff and board members.
7. After the public hearing is closed, there is discussion by board members, during which the chair of the meeting may permit board questions to and answers from the staff, the applicant, or the public.
8. Board members will vote on the matter; an affirmative vote of at least three members of the board is required for approval. The motion will state: *Findings and Conclusions*.

* Ex-parte contacts are communications regarding the item under consideration that a board member may have had with someone prior to the meeting.

All City of Boulder board meetings are digitally recorded and are available from the Central Records office at (303) 441-3043. A full audio transcript of the Landmarks Board meeting becomes available on the city of Boulder website approximately ten days after a meeting. Action minutes are also prepared by a staff person and are available approximately one month after a meeting.