



**CITY OF BOULDER  
LANDMARKS BOARD MEETING**

**DATE:** Wednesday, December 3, 2014

**TIME:** 6:00 pm

**PLACE:** 1777 Broadway, Municipal Building – City Council Chambers

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1. Call to Order
2. Approval of minutes from the November 5, 2014 Landmark Board Meeting
3. Public Participation for Items not on the Agenda
4. Discussion of Landmark Alteration, Demolition Applications issued and pending
  - Statistical Report
5. Brief Update on Housing Boulder - Jay Sugnet
6. Public Hearings
  - A. Continuation of a public hearing and consideration of an application for a Landmark Alteration Certificate to construct a 753 sq. ft. addition to a contributing house and to construct a 336 sq. ft. one-car garage at **735 Mapleton Ave.** in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2014-00192). Applicant: David Waugh. Owner: Marybeth Emerson.
  - B. Public hearing and consideration of a Landmark Alteration Certificate to alter window to create an entrance at the north (primary) elevation of **1029 Broadway St.** (pending landmark), per section 9-11-18 of the Boulder Revised Code (HIS2014-00354). Applicant: Rick Burkett. Owner: Evans Scholars.
  - C. Public hearing and consideration of an application to designate the property at **445 College Ave.** as a local historic landmark per Section 9-11-5 of the Boulder Revised Code, 1981 (HIS2014-00085). Owner: George Stark. Applicant: Landmarks Board.
  - D. Public hearing and consideration of issuance of a demolition permit for the building located at **1103 6<sup>th</sup> St.**, a non-landmarked building over 50 years old, pursuant to Section 9-11-23 of the Boulder Revised Code (HIS2014-00301). Applicant: Olga DeLange Owner: Patricia Faulkner.
7. Matters from the Landmarks Board, Planning Department, and City Attorney
  - A. Structure of Merit Update
  - B. Update Memo
  - C. Subcommittee Update
    1. Design Guidelines and Code Revisions
    2. Outreach and Engagement
    3. Potential Resources
8. Debrief Meeting/Calendar Check
9. Adjournment

For more information call James Hewat at (303) 441-3207, or by e-mail: [hewatj@bouldercolorado.gov](mailto:hewatj@bouldercolorado.gov). You can also access this agenda via the website at: [www.boulderplandevlop.net](http://www.boulderplandevlop.net) and click on 'boards'

## PUBLIC HEARING PROCEDURES

### **Board members who will be present are:**

Mark Gerwing, Chair  
Kate Remley  
Michael Schreiner  
Deborah Yin  
Fran Sheets

Crystal Gray *\*Planning Board representative without a vote*

The Landmarks Board is constituted under the Landmarks Presentation Ordinance (Ordinance No. 4721; Title 9, Chapter 11, Boulder Revised Code, 1981) to designate landmarks and historic districts, and to review and approve applications for Landmark Alteration Certificates on such buildings or in such districts.

Public hearing items will be conducted in the following manner:

1. Board members will explain all ex-parte contacts they may have had regarding the item.\*
2. Those who wish to address the issue (including the applicant, staff members and public) are sworn in.
3. A historic preservation staff person will present a recommendation to the board.
4. Board members will ask any questions to historic preservation staff.
5. The applicant will have a maximum of 10 minutes to make a presentation or comments to the board
6. The public hearing provides any member of the public three minutes within which to make comments and ask questions of the applicant, staff and board members.
7. After the public hearing is closed, there is discussion by board members, during which the chair of the meeting may permit board questions to and answers from the staff, the applicant, or the public.
8. Board members will vote on the matter; an affirmative vote of at least three members of the board is required for approval. The motion will state: *Findings and Conclusions*

\* Ex-parte contacts are communications regarding the item under consideration that a board member may have had with someone prior to the meeting.

All City of Boulder board meetings are digitally recorded and are available from the Central Records office at (303) 441-3043. A full audio transcript of the Landmarks Board meeting becomes available on the city of Boulder website approximately ten days after a meeting. Action minutes are also prepared by a staff person and are available approximately one month after a meeting.