



**CITY OF BOULDER  
LANDMARKS BOARD MEETING**

**DATE:** Wednesday, December 4, 2013

**TIME:** 6:00 pm

**PLACE:** 900 Baseline Road, Chautauqua – Grand Assembly Hall

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1. Call to Order
2. Approval of minutes from the November 6, 2013 Landmark Board Meeting
3. Public Participation for Items not on the Agenda
4. Discussion of Landmark Alteration, Demolition Applications issued and pending
5. Public Hearings
  - A. Public hearing and consideration of an application to designate the property at 1815 Mapleton St. as a local historic landmark per Section 9-11-5 of the Boulder Revised Code, 1981 (HIS2011-00214). Owner: Brad Schell
6. Matters from the Landmarks Board, Planning Department, and City Attorney
  - A. Structure of Merit Informational Session
  - B. Draft Pool Guidelines
  - C. Update Memo
  - D. Subcommittee Update
    - 1) Demolition Ordinance
    - 2) Outreach
    - 3) Potential Historic Districts and Landmarks
    - 4) Design Guidelines
  - E. Historic Preservation Plan Update
7. Debrief Meeting/Calendar Check
8. Adjournment

For more information call James Hewat at (303) 441-3207, or by e-mail: [hewatj@bouldercolorado.gov](mailto:hewatj@bouldercolorado.gov). You can also access this agenda via the website at: [www.boulderplandevlop.net](http://www.boulderplandevlop.net) and click on "boards"

## PUBLIC HEARING PROCEDURES

### **Board members who will be present are:**

Mark Gerwing, Chair  
Nicholas Fiore  
Liz Payton  
Kirsten Snobeck  
Kate Remley

The Landmarks Board is constituted under the Landmarks Presentation Ordinance (Ordinance No. 4721; Title 9, Chapter 11, Boulder Revised Code, 1981) to designate landmarks and historic districts, and to review and approve applications for Landmark Alteration Certificates on such buildings or in such districts.

Public hearing items will be conducted in the following manner:

1. Board members will explain all ex-parte contacts they may have had regarding the item.\*
2. Those who wish to address the issue (including the applicant, staff members and public) are sworn in.
3. A historic preservation staff person will present a recommendation to the board.
4. Board members will ask any questions to historic preservation staff.
5. The applicant will have a maximum of 10 minutes to make a presentation or comments to the board
6. The public hearing provides any member of the public three minutes within which to make comments and ask questions of the applicant, staff and board members.
7. After the public hearing is closed, there is discussion by board members, during which the chair of the meeting may permit board questions to and answers from the staff, the applicant, or the public.
8. Board members will vote on the matter; an affirmative vote of at least three members of the board is required for approval. The motion will state: *Findings and Conclusions*

\* Ex-parte contacts are communications regarding the item under consideration that a board member may have had with someone prior to the meeting.

All City of Boulder board meetings are digitally recorded and are available from the Central Records office at (303) 441-3043. A full audio transcript of the Landmarks Board meeting becomes available on the city of Boulder website approximately ten days after a meeting. Action minutes are also prepared by a staff person and are available approximately one month after a meeting.