

CITY OF BOULDER, COLORADO

Finance Department/Purchasing Division
1777 Broadway
P.O. BOX 791
Boulder, Colorado 80306



BID NO. 16-2016

OPENING DATE: 2:00 p.m., Wednesday, May 25, 2016

BID FORMS

FOR

Civic Area Park Development

This packet contains all the forms necessary to submit a bid for this project. It is NOT necessary to submit the entire specifications book with your bid. You must however, complete and sign the bid form to acknowledge compliance with the specifications in their entirety.

FOR ADDITIONAL INFORMATION on BIDDING
PLEASE CONTACT:

Calder Grey
PURCHASING COORDINATOR

EMAIL: greyc@bouldercolorado.gov
TELEPHONE NO. (303) 441-3054

BID FORM CHECK LIST

- Bid Proposal Form (Hardcopy)
- COB Form 1 (Bid Bond)
- COB Form 2 (Contractor/Subcontractor Qualification)
- COB Form 20 (Proposed Subcontractors)
- COB Form 21 (Schedule of Manufacturers & Suppliers)

Each bid shall also include the following information and shall not exceed twenty (20) pages single-sided or ten (10) pages double-sided. Six (6) of these pages may be 11x17 format, and the rest shall be 8 ½ x 11. Font shall be 10 point or greater on all pages.

- Project Approach (maximum 1 Page)
- Project Schedule (congruent with the Base Bid in a format of the bidder's choosing)
- Project Logistics & Phasing Plan
- Resume of Project Manager & Project Superintendent (1 Page each)
- Bid Clarifications and Assumptions

BID PROPOSAL FORM

BID NO: 16-2016
BID OPENING: 2:00 PM, Wednesday, May 25, 2016
PROJECT: Boulder Civic Area Park Development Plan

OWNER: City of Boulder (hereinafter "the owner")

PROPOSAL SUBMITTED BY: _____
(hereinafter "the bidder") **Contractor (PRINT)**

Address

Telephone # **Date**

Email:

PART 1: TERMS AND CONDITIONS

The undersigned Bidder, in compliance with the Advertisement to Bid, having examined the General Contract Conditions, Special Provisions, Special Conditions, Specifications, and Drawings, and any and all Addenda thereto; having investigated the location of, and conditions affecting the proposed work; hereby proposes to furnish all labor, materials and supplies, and to construct and perform all work for the Project in accordance with Contract Documents, within the time set forth and the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this Bid Form is a part.

The undersigned Bidder does hereby declare and stipulate that this bid is made in good faith without collusion or connection to any person or persons bidding for the same work, and that it is made in pursuance of, and subject to, all terms and conditions of the Instructions to Bidders, the Specifications and Drawings, and all other Bidding Documents, all of which have been examined by the undersigned.

The Bidder also agrees that if awarded the Contract, to provide insurance certificates within ten (10) working days of the date of Notification of Award. Submittal of this proposal will be taken by the Owners as a binding covenant that the bidder will be prepared to start the Project within 10 working days after the Notification to Proceed.

RECEIPT OF ADDENDA: the undersigned Bidder acknowledges receipt of the following Addenda to the Advertisement to Bid, Specifications, Drawings and other Contract Documents.

Addendum No(s). _____ By: _____



**Boulder Civic Area Park Development Plan
Base Bid
Bid Quantity: Lump Sum**

Base Bid: Contractor Proposed Notice to Proceed Date

0.0 The **Base Bid** is the price to provide, without limitation, the materials, labor, equipment, supervision and services for complete and operable systems and improvements described in the proposed Contract Documents, with a Notice to Proceed date of the Contractor's choice, and a final completion date of not later than **December 31, 2018**.

Each Contractor must clearly specify its proposed Base Bid Notice To Proceed/Commencement Date; calendar days to Substantial Completion; and the proposed Substantial Completion date on the Bid Form. Failure to do so may be grounds for rejection of the Bid by the City, at its sole discretion.

0.1 Contractor Proposed Notice to Proceed/Commencement Date (**Base Bid**):

(date in words) _____

0.2 Calendar days to Substantial Completion (**Base Bid**):

(calendar days in words) _____

0.3 Proposed Substantial Completion Date (**Base Bid**):

(date in words) _____

ITEM	DESCRIPTION	UNIT	QTY.	UNIT PRICE	PRICE
Base Bid: Lump Sum Price					
0.0	Total Base Bid Price: (price in words) _____	LS	1		\$
Bid Alternatives					
1.0	Comply with the requirements of S.C.6.1 <u>Attachment One</u> – Materials Management Plan (price in words) _____	LS	1		\$
2.0	Remove, store and reinstall the public art as described in S.C.6.2 <u>Attachment Two</u> – Art Removal and Storage. (price in words) _____	Ls	1		\$
3.0	Commencement of work with Notice to Proceed Date on August 29, 2016 as described in SC.7 Base Bid and Alternates <u>Alternate 3.0</u> (price in words) _____	LS	1		\$
3.1	Calendar days to Substantial Completion (Alternate 3.0): (calendar days in words) _____				
3.2	Proposed Substantial Completion Date (Alternate 3.0): (date in words) _____				
4.A	Library Plaza as described in SC.7 Base Bid and Alternates <u>Alternate 4.A</u> (price in words) _____	LS	1		\$
4.B	Centennial Walk as described in SC.7 Base Bid and Alternates <u>Alternate 4.B</u> (price in words) _____	LS	1		\$
4.C	North and South Peace Garden as described in SC.7 Base Bid and Alternates <u>Alternate 4.C</u> (price in words) _____	LS	1		\$
4.D	Concrete Mow Curb as described in SC.7 Base Bid and Alternates <u>Alternate 4.D</u> (price in words) _____	LS	1		\$
4.E	Cordwood Seat Walls and Posts as described in SC.7 Base Bid and Alternates <u>Alternate 4.E</u> (price in words) _____	LS	1		\$

The City of Boulder reserves the right to make the award on the basis of the bid deemed most favorable, to waive any formalities or technicalities and to reject any or all bids. It is further agreed that this bid may not be withdrawn for a period of sixty (60) calendar days after closing time.

Attest:

Authorized Signature

Name & Title (Print)

[Form 1]

BID BOND

Witness:

_____, as principal, hereinafter called the "bidding contractor," and _____, as "surety," a corporation properly organized under the laws of Colorado or authorized to do business in Colorado, hereby obligate themselves to the City of Boulder, as obligee, hereinafter called the "city," in the penal sum of _____ dollars (\$_____), which penal sum shall secure the obligation of the bidding contractor to enter into contract with the city for the work associated with

_____.

Project Number _____, if the bidding contractor is so selected by the city.

If the city accepts the bid of the bidding contractor, and if the bidding contractor properly executes a contract with the city to perform the work covered by the award, then this obligation shall be null and void.

In the alternative, if the bidding contractor refuses to enter into contract with the city for work described in the bid, but rather pays to the city the difference between the bidding contractor's stated bid amount and the actual amount bid by an alternate bidding contractor, who is accepted by the city, then this obligation shall be null and void.

EXECUTED on this _____ day of _____, 20____.

(Contractor)

By: _____
(President)

(Surety Company)

By: _____
(Attorney-in-Fact)

[Form 2]

CONTRACTOR/SUBCONTRACTOR QUALIFICATION FORM

I. General Information

Your Company:

Name: _____

Address: _____

How long have you been in business? _____

How long have you been in business under the present business name? _____

What former name(s), if any, has your company operated under in the past five (5) years?

What is the largest contract you have been awarded in the past twelve (12) months?

II. Information: Previous Construction Contract

Provide the following information for three (3) contracts you have performed, or are currently performing, within the past five (5) years. At least two (2) contracts must be completed. If you have performed any contract with the City of Boulder, or County of Boulder, or State of Colorado, include information about the least one (1) such contract.

Contract 1

Owner _____
Name

Address

Phone

Date Begun _____ Date Completed _____ Dollar Amount _____

Description of Work _____

Architect _____
Name

Address

Phone

Surety for Performance Bond: _____

Address

Phone

Surety for Labor and Material Bond: _____

Address

Phone

Insurance Company: _____
Name

Address

Phone

Major Subcontractor: _____
Name

Address

Phone

Major Supplier: _____
Name

Address

Phone

Are there any lawsuits, claims, or disputes resulting from this project? If so, please describe:

Contract 2

Owner _____
Name

Address

Phone

Date Begun _____ Date Completed _____ Dollar Amount _____

Description of Work _____

Architect _____
Name

Address

Phone

Surety for Performance Bond: _____

Address

Phone

Surety for Labor and Material Bond: _____

Address

Phone

Insurance Company: _____
Name

Address

Phone

Major Subcontractor: _____
Name

Address

Phone

Major Supplier: _____
Name

Address

Phone

Are there any lawsuits, claims, or disputes resulting from this project? If so, please describe:

* * * * *

Contract 3

Owner _____
Name

Address

Phone

Date Begun _____ Date Completed _____ Dollar Amount _____

Description of Work _____

Architect _____
Name

Address Phone

Surety for Performance Bond: _____

Address Phone

Surety for Labor and Material Bond: _____

Address Phone

Insurance Company: _____
Name

Address Phone

Major Subcontractor: _____
Name

Address Phone

Major Supplier: _____
Name

Address Phone

Are there any lawsuits, claims, or disputes resulting from this project? If so, please describe:

III. Describe the work you normally perform with your own forces:

- IV. Have you, or any officer or partner of your organization, when working for another organization, failed to complete any work awarded to you or such officer or partner? If so, attach a separate sheet of explanation.
- V. Are there any claims or law suits against your organization, against predecessor organizations of your organization, or against any officer or partner who currently works for your organization which have been brought during the previous five years? If so, attach a separate sheet of explanation.

VI. Resumes

Provide resumes for at least two (2) persons with your company. One resume should be for an officer of the company: president, vice-president, etc. The second resume should be for an operations manager of the company who has had experience directing a job as a contractor or superintendent. An operations manager may also be an officer of the company.

Officer: _____
Name

Operations Manager: _____
Name

VII. Trade References:

- 1.
- 2.
- 3.
- 4.
- 5.

VIII. Bank References:

- 1.
- 2.
- 3.
- 4.
- 5.

IX. Name of Bonding Company and name and address of agent:

- X. Attach a financial statement, audited if available, (consolidated if the contractor is part of an affiliated group), including contractor's latest balance sheet and income statement showing the following items:
- A. Current Assets (*e.g.*, cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory, and prepaid expenses):
 - B. Net Fixed Assets:
 - C. Other Assets:
 - D. Current Liabilities (*e.g.*, accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries, and accrued payroll taxes):
 - E. Other Liabilities (*e.g.*, capital, capital stock, authorized and outstanding shares par values, earned surplus, and retained earnings):

Name of firm preparing financial statement and date thereof:

Is this financial statement for the identical organization named in Part I on page one? _____

If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (*e.g.*, parent-subsidiary).

Will this organization act as guarantor of the contract for construction?

[Form 20]

PROPOSED SUBCONTRACTORS

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

Name _____ Phone No. _____

Address _____

City _____ State _____ Zip Code _____

[Form 21]

SCHEDULE OF MANUFACTURERS AND SUPPLIERS

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____

Name _____ Phone No. _____
Address _____
City _____ State _____ Zip Code _____