



**CITY OF BOULDER  
CITY COUNCIL AGENDA ITEM**

**MEETING DATE: February 17, 2015**

**AGENDA TITLE:** Consideration of a motion adopting a charter to create a sub-committee for analysis of, solicitation of public input on and negotiation of the city's lease with the Colorado Chautauqua Association.

**PRESENTERS**

Tom Carr, City Attorney

**EXECUTIVE SUMMARY**

On February 10, 2015, council conducted a study session on the Chautauqua lease renewal. Council identified issues that members sought to be addressed. Council members expressed an interest in using a process similar to that used to develop the Guiding Principles. The purpose for this agenda item is to appoint the sub-committee.

**STAFF RECOMMENDATION**

**Suggested Motion Language:**

Staff requests council consideration of this matter and action in the form of the following motion:

Motion to adopt a charter creating a sub-committee for analysis of, solicitation of public input on and negotiation of the city's lease with the Colorado Chautauqua Association as set forth in Attachment A.

**BACKGROUND & ANALYSIS**

The City of Boulder has leased 26 acres of land and associated buildings to the Colorado Chautauqua Association since 1898. The current lease expires on January 13, 2018. Council intends to complete the lease negotiations in 2015. The committee created to

develop the guiding principles consisted of two council members, six city staff members, and four CCA representatives. The committee met four times from July 2012 to October 2012 to draft the guiding principles.

## **ATTACHMENTS**

Attachment A - Charter for Council Sub-Committee

**CREATION OF A CHARTER FOR A COUNCIL SUB-COMMITTEE  
FOR ANALYSIS OF, SOLICITATION OF PUBLIC INPUT ON  
AND NEGOTIATION OF THE CITY'S LEASE WITH THE  
COLORADO CHAUTAUQUA ASSOCIATION**

This is a Charter for a council sub-committee for analysis of, solicitation of public input on and negotiation of the city's lease with the Colorado Chautauqua Association.

1. The sub-committee shall consist of two council members and three representatives of the Colorado Chautauqua Association.
2. The council members shall be George Karakehian and Tim Plass.
3. The Colorado Chautauqua Association representatives shall be the executive director, one cottage owner and one board member who is not a cottage owner.
4. All meetings of the sub-committee shall be held only after public notice of the date, time and place.
5. All meetings shall be open to the public. The sub-committee shall allow time for public comment at each meeting.
6. The sub-committee shall conduct one meeting at which members of the Landmarks Board, the Open Space Board of Trustees, the Parks and Recreation Advisory Board and the Transportation Advisory Board are provided the opportunity to provide their advice regarding the lease.
7. The city manager and the city attorney are directed to provide staff support to facilitate the committee's work.
8. The committee shall select a professional facilitator to assist with the committee's work.
9. The appointed council members shall provide regular updates to the full council about the committee's work.

10. Council intends that the committee will complete its work by the end of May 2015.

APPROVED this 17th day of February, 2015.

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Matthew Appelbaum  
Mayor

ATTEST:

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City Clerk