



**CITY OF BOULDER  
LANDMARKS BOARD MEETING**

**DATE:** Wednesday, February 3<sup>rd</sup>, 2016

**TIME:** 6:00 p.m.

**PLACE:** 1777 Broadway, Municipal Building, City Council Chambers

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1. Call to Order
  2. Approval of minutes from the January 6<sup>th</sup>, 2016 Landmark Board Meeting
  3. Public Participation for Items not on the Agenda
  4. Discussion of Landmark Alteration, Demolition Applications issued and pending
    - Statistical Report
  5. Public Hearings
    - A. **WITHDRAWN:** ~~Public Hearing and consideration of a Landmark Alteration Certificate application for changes to the south face of Mt. St. Gertrude's Academy, 970 Aurora Ave., an individual landmark, including the installation of balconies and modifying windows to door openings, per Section 9-11-18 of the Boulder Revised Code 1981 (HIS2015-00313). Owner / Applicant: Academy Equities, LLC / Jonas DiCaprio~~
    - B. Public hearing and consideration of a Landmark Alteration Certificate application to make improvements at the north end of Chautauqua Park, 900 Baseline Rd., including construction of a sidewalk, retaining wall and drainage swale along Baseline Road (improving accessibility at King's Gate) and installation of new lighting from Baseline Road to the Auditorium, per Section 9-11-18 of the Boulder Revised Code 1981 (HIS2015-00355). Owner / Applicant: City of Boulder / City of Boulder, Public Works
    - C. Public hearing and consideration of a demolition permit for the house and accessory building located at 717 17<sup>th</sup> St., non-landmarked buildings over 50 years old, pursuant to Section 9-11-23 of the Boulder Revised Code (HIS2015-00337). Owner / Applicant: Lazzarino Living Trust / Stephen Brown
    - D. Public hearing and consideration of revisions to the *Downtown Urban Design Guidelines, Section 1, The Downtown Historic District.*
  6. Matters from the Landmarks Board, Planning Department, and City Attorney
    - A. Update Memo
    - B. Subcommittee Update
      - 1) Design Guidelines and Code Revisions
      - 2) Outreach and Engagement
      - 3) Potential Resources
  7. Debrief Meeting/Calendar Check
  8. Adjournment

For more information contact James Hewat at [hewatj@bouldercolorado.gov](mailto:hewatj@bouldercolorado.gov) or (303) 441-3207. You can also access this agenda via the website at: <https://bouldercolorado.gov/historic-preservation> then select "Next Landmarks Board Meeting".

## PUBLIC HEARING PROCEDURES

### **Board members who will be present are:**

Kate Remley, Acting Chair  
Briana Butler  
George Clements  
Fran Sheets  
Deborah Yin

John Gerstle *\*Planning Board representative without a vote*

The Landmarks Board is constituted under the Landmarks Presentation Ordinance (Ordinance No. 4721; Title 9, Chapter 11, Boulder Revised Code, 1981) to designate landmarks and historic districts, and to review and approve applications for Landmark Alteration Certificates on such buildings or in such districts.

Public hearing items will be conducted in the following manner:

1. Board members will explain all ex-parte contacts they may have had regarding the item.\*
2. Those who wish to address the issue (including the applicant, staff members and public) are sworn in.
3. A historic preservation staff person will present a recommendation to the board.
4. Board members will ask any questions to historic preservation staff.
5. The applicant will have a maximum of 10 minutes to make a presentation or comments to the board.
6. The public hearing provides any member of the public three minutes within which to make comments and ask questions of the applicant, staff and board members.
7. After the public hearing is closed, there is discussion by board members, during which the chair of the meeting may permit board questions to and answers from the staff, the applicant, or the public.
8. Board members will vote on the matter; an affirmative vote of at least three members of the board is required for approval. The motion will state: *Findings and Conclusions*.

\* Ex-parte contacts are communications regarding the item under consideration that a board member may have had with someone prior to the meeting.

All City of Boulder board meetings are digitally recorded and are available from the Central Records office at (303) 441-3043. A full audio transcript of the Landmarks Board meeting becomes available on the city of Boulder website approximately ten days after a meeting. Action minutes are also prepared by a staff person and are available approximately one month after a meeting.