

**CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING
MINUTES**

Name of Board/ Commission: Transportation Advisory Board	
Date of Meeting: 14 November 2013	
Contact Information Preparing Summary: Laurel Olsen-Horen 303.441.3203	
Board Members Present: Andria Bilich, Matt Moseley, Dom Nozzi, Jessica Yates, Zane Selvans, Board Members Absent: None	
Staff Present: Bill Cowern, Transportation Operations Engineer Kathleen Bracke, GO Boulder Manager Chris Hagelin, Senior Transportation Planner Marni Ratzel, Senior Transportation Planner Laurel Olsen-Horen, Board Secretary	
Type of Meeting: Advisory/ Regular	
Agenda Item 1: Call to Order	[6:02 p.m.]
The meeting was called to order at 6:02 p.m.	
Agenda Item 2: Approval of minutes from 23 September 2013	[6:02 p.m.]
Motion to approve the 14 October meeting minutes as amended by: Nozzi; seconded: Selvans Vote: 5-0 Motion Passes	
Agenda Item 3: Public Participation	[6:05 p.m.]
None	
Agenda Item 4: City Council Boards and Commission Report	[6:05 p.m.]
Council member Plass was unable to attend tonight's meeting so this item will be postponed until the December TAB meeting.	
Agenda Item 5: Staff briefing and TAB input regarding the Development Review TDM Toolkit	[6:06 p.m.]
Chris Hagelin presented this item. Power point given for this item.	
Executive Summary from Packet Materials: The purpose of this agenda item is to update the Transportation Advisory Board (TAB) on the process for redesigning the Transportation Demand Management (TDM) Toolkit. A process to update the TDM Toolkit was initiated in 2011 but was put on hold due to staff changes and changing priorities. With the Transportation Master Plan (TMP) Update in progress and the Access Management and Parking Strategy (AMPS) beginning, the process to modify the TDM Toolkit is returning to the 2013-2014 work plan. The redesign of the TDM Toolkit will be fully integrated into both the TMP and the AMPS processes. The TDM Toolkit is used by Transportation and Community Planning & Sustainability staff and development applicants to plan and implement a set of policies, programs, facilities, and strategies to mitigate traffic impacts of new development or redevelopment projects as part of the Site Review process. As new residential and commercial developments are considered within the City of Boulder, it is important that they are consistent with the city's Transportation Master Plan goals of reducing single-occupant vehicle (SOV) trips and vehicle miles of travel (VMT). TDM strategies, which focus on facilitating alternate modes of transportation, are key considerations. Per Section 9-2-14(h)(2)(D)(iv),(v) of the Boulder Revised Code, development projects that are required to complete the Site Review process are required to provide a TDM plan outlining how multi-modal access will be improved and how impacts from traffic will be mitigated through a significant shift in vehicle trips. Examples of TDM programs include offering Eco Pass programs, parking management strategies, and bike share/car share services. At the December 9 meeting, staff will present to TAB the current policies and process of designing, implementing, and evaluation of TDM plans for new developments and what policy and programmatic changes were previously being considered by past TAB and Planning Boards. TAB is asked to review the attached Planning Board memo from July 7, 2011 to provide context from the prior discussions regarding this topic. Staff will be seeking input	

from TAB to help guide the upcoming work to revise the city's TDM Tool Kit as part of the current TMP Update. Based on input from TAB at the December 9 meeting, staff will develop specific TDM Tool Kit enhancements to bring to TAB for consideration in early 2014.

Board Discussion and comments included:

[6:22 p.m.]

- Overflow parking is something we should be going for as a hook to get NPP expanded. We need to stop looking at overflow parking as a negative thing. It allows us to be able to have managed parking in a neighborhood or business district. It gives us the ability to price parking that would otherwise be un-priced and result in inflated demand for that parking.
- There is a study that states that telecommuting / teleworking actually adds more vehicle trips per day than people that work at an office as working from home allows for individuals to run more errands during the day. (Study will be forwarded to staff)
- Developers could staff a TDM administrator as a requirement.
- What enforcement is available now?
- Make TDM plans attractive and get people motivated to participate. How do we go beyond the developer? Could this be less of a requirement and more of an incentive to the developer by explaining what they get out of the program if they participate (i.e. tax break etc.)?
- Explanation on Boulder Transportation Connections' role would be helpful.
- Exempt or reducing development impact fees could also be a useful/appropriate incentive.
- There are times we want to incentivize development.

Agenda Item 6: Matters

[7:00 p.m.]

Matters from the Board Included:

Board member Yates brought up the below matter(s):

- Updates on collaboration with other city boards. TAB members assigned "board buddies" with the different boards and commissions.
- Election results:
 - Staff wished to say kudos to the board for their work on facilitating the election results.
 - City Council approved the E-bikes pilot with the exception of use on Open Space trails.

Board member Bilich brought up the below matter(s):

- Now that we have some money; what's next? How do we best leverage this new funding source? TAB needs to remain proactive with funding.

Matters from staff included:

[7:13 p.m.]

- **Staff briefing and TAB input regarding Safe Routes to School Program:** (Power Point presentation given for this item) Staff presented a short presentation on the projects which will go out for grant funding through the Safe Routes to School Program.
 - Hanover Street: Broadway to S. 46th Street
 - Sumac: Broadway to 17th Street
 - Oak St: 19th to 21st Streets
 - 22nd Street alignment; Upland Ave to Vineyard Place
 - 4th Street: Upland Ave to Vineyard Place

Board member Moseley departed at 7:30 p.m.

- **Comments on the 2014 Draft Legislative Agenda:**
 - One board member's thoughts on ideas to include in the Legislative Agenda are as follows: The city should be seeking from the state authorization to utilize tolling on roadways. The city should be lobbying to encourage adopting the biking approach as practiced in Idaho; stop signs for cyclists should be treated as yield signs and red signals should be treated as stop signs.
- **Flood update:**
 - Most of the transportation systems are up and running; Dean Place west of 7th St and Cypress west of 55th St. are still closed pending reconstruction.
 - Boulder Creek Crossing; Arapahoe east of 38th and South Boulder Creek crossing west of 55th underpasses remain closed.
 - Staff effort is focusing on documentation for reimbursement from FEMA and FHWA.
- **Regional Studies Update:** US 36 Mayors/Commissioners Coalition letter handed out on regional NAMS.
- **Project Updates/Closure (i.e. progress, Council action, "after" studies):**
 - Construction on Arapahoe between 17th and Folsom continues.
 - Multi-way Blvd. improvements on the south side of Pearl have been completed. The remaining south

<ul style="list-style-type: none"> ○ side improvements will be completed in Spring of 2014 ○ Goose Creek Bridge and Depot Square construction has begun. ○ 14th St Improvements are complete. There are some issues with compliance which enforcement will be working with. ○ State Hwy 7 is in clean-up phase. ● Other matters: <ul style="list-style-type: none"> ○ Joint Board meeting on Thursday, 19 December; Sustainable Streets and Centers and the East Arapahoe Project are the primary topics. ○ There will be a TMP open house prior to the December TAB meeting. 	
<p>Agenda Item 7: Future Schedule Discussion:</p> <p>Next meeting will be Dec. 9th in the 1777 West Conference Room</p> <p>Joint Board meeting on Dec. 19th at Boulder County</p>	[8:10 p.m.]
<p>Agenda Item 8: Adjournment</p> <p>There being no further business to come before the board at this time, by motion regularly adopted, the meeting was adjourned at 8:10 p.m.</p> <p>Motion: moved to adjourn; Nozzi, seconded by: Bilich</p> <p>Motion passes 4:0</p>	[8:10 p.m.]
<p>Date, Time, and Location of Next Meeting:</p> <p>The next meeting will be a regular meeting on Monday, 9 December 2013 in the 1777 West Conference Room, 1st floor of the Municipal Building, at 6 p.m.; unless otherwise decided by staff and the Board.</p>	

APPROVED BY:

ATTESTED:

Board Chair

Board Secretary

Date

Date

An audio recording of the full meeting for which these minutes are a summary, is available on the Transportation Advisory Board web page.