

Council Reference Notebook ♦ 2013



**Cover photo by Paul Fetherston
Goose Lake Spillway
City of Boulder
Silver Lake Watershed**

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CITY OF BOULDER
OFFICE OF THE CITY MANAGER

Date: December 18, 2012
To: Mayor Appelbaum and Members of City Council
RE: City of Boulder – 2012 Key Accomplishments
Proposed Work Plan – January through December 2013

City of Boulder 2012 Key Accomplishments

2012 was an exciting year that reinforced the City of Boulder as an international destination to more than 160 countries when the community and nearly every city department pulled together to host stage six of the USA Pro Cycling Challenge. Cited as the most exciting stage of America's top professional cycling race, this year-long project showcased Boulder and demonstrated the community's ability to host world-class events. It also highlighted the incredible synergies between the city and the community that allowed Boulder to focus on leading-edge initiatives in every area, ensuring that our community remains economically, socially and environmentally vibrant.

While 80 percent of government operations are not reflected in the annual work plan, it's the efficiency and effectiveness of these core services that garner community trust and support for our local government and priority projects. 2012 saw that strong support when voters overwhelmingly extended the .25-cent sales and use tax for city parks and the renewal of the climate action tax to continue the community's goal of reducing carbon emissions and energy consumption. This past year also marked the use of new social media technologies to engage with broader community audiences; the launch of the Civic Area planning process to re-imagine the heart of Boulder; and it marked significant progress in our efforts to explore Boulder's energy future. I'm particularly proud of the increased community engagement and outreach around these and other projects that guided staff on community priorities and that contributed to our many accomplishments this year.

As a community, Boulder set aggressive goals to increase services to the homeless and at-risk populations; enhance economic vitality on University Hill and throughout the downtown; implement changes to the Transportation Network Plan; and launch a \$49 million, multi-year capital improvement project that touches every corner of the community and puts Boulder on a strong trajectory for long-term sustainability. Community input and council direction on these issues have guided our strategy and defined how Boulder will manage its programs and services to reflect our community values. In advance of the council goal-setting retreat, I am pleased to present a listing of the City of Boulder's Key Accomplishments for 2012 (Attachment A).

The city's management team, staff and I are excited to work with you and our community partners to complete on-going projects and to address new issues facing Boulder. It is a privilege to serve as your city manager as we partner to build a stronger community for all who live and work in this world-class city.

City of Boulder Proposed Work Plan – January through December 2013

In preparation for council's 2013 retreat, the City of Boulder's Proposed Work Plan for the period of January through December 2013 (Proposed Plan) is attached (Attachment B). The Proposed Plan, which is organized by goals identified by council in January 2012, is intended to assist council members in understanding the many issues and projects currently underway and those scheduled for council consideration and action in 2013. The Proposed Plan outlines the various items on which staff is currently working for council action and consideration in 2013. The summary includes information on the timing (by quarter) during which the items are tentatively scheduled to come before council.

While the planning for the January 15 Study Session continues to evolve, the focus is likely to be on a broad overview of (a) the Proposed Plan and its status; and (b) a lifting up of key issues identified by staff. Once the council completes its discussion on January 15 and the goal-setting retreat on January 18-19, the Proposed Plan will be adjusted based on council direction and presented for council consideration at a later date.

It is important to note that the Proposed Plan is intended to represent only specific departmental and cross departmental projects that require council direction, involvement and action. While it varies by fund and department, a significant portion of city resources involve the delivery of fundamental day-to-day service to the community, including public safety, and maintenance and operations. These day-to-day responsibilities are not reflected in the Proposed Plan.

The Proposed Plan, prepared by members of the city's management team and key staff in order to provide the council and public with quick access to issues anticipated in 2013. It is our hope that you find this a valuable resource. Through an email dated November 28, 2012 from City Clerk Alisa Lewis, the Council was asked to consider some questions in preparation for the retreat. A copy of that email and its attachments is included as Attachment C. I encourage you to review the information in advance of the January 15 Study Session and the January 18-19 retreat, contact appropriate staff with questions, and provide me any feedback on ways to make this resource even more useful.

Regards,



Jane S. Brautigam
City Manager

ATTACHMENTS:

ATTACHMENT A: City of Boulder 2012 Key Accomplishments

ATTACHMENT B: City of Boulder's Proposed Work Plan

ATTACHMENT C: Pre-Retreat Questions for Consideration

**CITY COUNCIL
ACCOMPLISHMENTS - 2012**

TOP PRIORITIES:

GOAL: BOULDER'S ENERGY FUTURE

2012 ACCOMPLISHMENTS

- Hired Executive Director for Energy Strategy and Electric Utility Development
- Hydro-electric Facilities
 - City Council authorized the dedication of easements to Public Service Company of Colorado (PSCo) to facilitate upgrades to the city's Boulder Canyon Hydroelectric Facility
 - Interconnection Agreement executed with PSCo to allow connection of Boulder Hydro to the PSCo transmission system
- Initial work program developed for appraisal of distribution system and preparing legal strategy
- Metrics presented to and approved by City Council
- Participation at the PUC continued to advance Boulder's energy goals and protect community interests
- Phase 1 work of the Energy Action Plan completed, including demand side programs and renewables modeling
- Retained of FERC and acquisition legal counsel
- Work plan was presented to and approved by Council

GOAL: CLIMATE ACTION PLAN

2012 ACCOMPLISHMENTS

- 6400 Arapahoe: The city broke ground with site work progressing to accommodate three local non-profits (EcoCycle, ReSource, Center for Hard to Recycle Materials) as a part of the city and county's shared commitment to enhance area waste reduction efforts.
- Boulder's Climate Commitment: coordination initiated to integrate GHG reduction strategies in relevant master plans and city operations; interdepartmental work completed on climate action focus areas; 2013 work program prepared for energy demand programs including new data tracking and reporting tools.
- CAP programs and services continued to be delivered to achieve annual targets (EnergySmart, Ten for Change, SmartRegs compliance, etc.)
- CAP Tax: prepared November 2012 CAP tax ballot options for Council consideration; extension passed with 82% support; third party analyses of CAP progress and priorities completed; Community Guide to Climate Action completed
- Climate Action Framework: initial steps were taken to develop and refine a framework consisting of a renewed climate action commitment, five-year goals, annual targets, integration with appropriate master plans and city operations, and new reporting tools

- Commercial Energy Rating and Reporting (formerly benchmarking and disclosure): stakeholder engagement and business community outreach; pilot program launched in September to inform development of ordinance; data analysis and background research completed.
- Commercial Energy Efficiency Strategy approach and stakeholder process was developed (to be integrated as part of Phase 1 of the Energy Action Plan)
- Disposable bags ordinance: stakeholder engagement and community input; analysis and draft ordinance completed; Council adopted ordinance in November
- Energy Efficiency Upgrades in City Facilities
 - Energy Performance Contract (EPC) - Phase III;
 - Lease purchase financing for energy conservation measures;
 - Energy improvements, lease amendments, and payments: Implemented the third phase of EPC for city facilities, including the installation of another 347 kilowatts of solar photovoltaic at the Municipal Service Center buildings, Fleet Services, OSMP Annex and The Dairy Center for the Arts;
 - Employee Education and Outreach Project (Information Packet) - A staff team participated in three workshops with McKinstry, the city's Energy Performance Contractor, to help develop a new PowerED energy education and outreach program for employees. Program development will continue with other city staff focus groups through the end of 2012;
 - Completed 2011 GHG Emissions Inventory
 - 28 city facilities, representing 82% of the city operation's utility consumption, received advanced building automation systems and were logged into EPA's Portfolio Manager for the citywide Commercial Energy Rating and Reporting Pilot Program
- EnergySmart
 - Residential: 4,666 residential units participated by the end of September, or 53% of March 2013 goal of 8,000. Participation is currently driven primarily by rental units enrolled for SmartRegs compliance (76% of residential units). Targeted campaign and limited-time rebate were launched in the 4th quarter to improve owner-occupied enrollment and investment in energy upgrades.
 - Commercial: 1,459 businesses participated by the end of September, representing over 75% of 2012 year-end goal in services delivered
- Initial work to identify priorities for the next generation of energy efficiency programs (as part of Phase 1 of the Energy Action Plan)
- Sustainability Data Warehouse Initiative launched: project goal is to implement electronic capture, processing, and storage of electricity and natural gas billing and usage data so it can be accessible electronically to staff, consultants, software applications and potentially the public.
- Transportation Master Plan (TMP) Update: evaluation phase and check-ins with the Transportation Advisory Board and City Council were completed. Household travel diary research was completed and will be used in conjunction with the Boulder Valley Employee Survey data to inform the TMP update

GOAL: AFFORDABLE HOUSING

2012 ACCOMPLISHMENTS

- Added 69 new permanently affordable homes to inventory
- Affordable Housing Program Work plan - Council Consideration and Direction; new initiatives identified
- Affordable housing distribution analysis completed
- Awarded \$5 million to 13 affordable housing projects
- Completed funding of major renovations to improve housing quality and economic sustainability of three BHP properties
- Completed off site units for Two Nine North (22 sold to households, 34 sold to BHP)
- Developed and completed of voluntary affordable housing agreement for Depot Square project
- Homeownership program outreach partnership developed with CU
- Inclusionary Housing Ordinance: proposed modifications developed to address rental developments
- Off-site affordable housing agreement for Gunbarrel Town Center
- Off-site location review process implemented
- Thistle Community Housing: fire sprinklers in all of its properties are being completed

GOAL: CIVIC AREA PLAN

2012 ACCOMPLISHMENTS

- Detailed design of community visioning process and articulation of key project assumptions
- Development of interdepartmental project team and approach; project goals and objectives; and public engagement strategy
- Guiding Principles were approved by Council
- The Municipal Space Study contract was awarded to StudioTerra on March 23. FAM and the consultants interviewed city departments and conducting research on industry trends and standards for office space. Preliminary results, including structural analysis of the city offices located in the high hazard zone, were presented to Council
- Preparation of baseline materials and launch of public engagement in July.
- Sponsored a number of community events including project kickoff and Boards and Commissions Summit, “Dream Boulder” story series including art installations, live performances and public feedback opportunities; youth engagement in partnership with Growing Up Boulder; “Idea Collaboration Month” via the city’s digital town hall, Inspire Boulder, and Ideas Collaboration Workshop; Boulder Civic Area Ideas Competition was launched

NEXT TIER PRIORITIES:

GOAL: UNIVERSITY HILL REVITALIZATION

2012 ACCOMPLISHMENTS

- 955 Broadway (Acacia Fraternity site redevelopment)
- Continued work of the Hill Ownership Group to develop a comprehensive revitalization strategy.
- Landmarking of Flatirons Theater building (and associated building renovation)
- Land use tools to reduce the over consumption of alcohol and community impacts: draft options were presented for Council direction; community outreach and engagement with key stakeholders and the Community Working Group were re-initiated
- Residential Service District: in coordination with a volunteer, stakeholder committee completed a proposal for a District which includes: boundaries, scope of services, proposed budget, proposed governance structure, agreements for financial participation by tax-exempt sororities and fraternities, and a timeline for a potential 2013 Petition and Election process.
- Sidewalk and streetscape improvements in the commercial district
- Zoning change: Business Main Street (BMS) boundary to coincide with the University Hill General Improvement District (UHGID) boundary; rezoning of UHGID lots to BMS zoning

GOAL: ADDRESSING HOMELESSNESS

2012 ACCOMPLISHMENTS

- Allocated over \$326,000 to community non-profits for homeless services
- Awarded \$167,432 for the rehabilitation of Mother House, a shelter and transition facility
- Convened community planning group to help Bridge House open a Resource Center in Boulder (October 2012)
- Housing First: Consideration and direction by Council on 31 permanent housing units for chronically homeless, disabled adults
- Provided information on programs and services for Homeless to Council through a study session
- Ten year Plan to Address Homelessness: continued implementation

GOAL: BOULDER JUNCTION IMPLEMENTATION

2012 ACCOMPLISHMENTS

- Approved changes to the Transportation Network Plan in support of the Transit Village Area Plan (TVAP)
- Assessment of TVAP implementation progress and next steps: analysis and preparation of materials regarding progress to date in achieving the Transit Village Area Plan's goals; identification of issues; and discussion with council. Subsequent initiation of work on proposed revisions to the MU-4 zone district to address concerns raised.

- Completion of Depot Square Plan Review and Legal Agreements: provided engineering and planning review services in support of the approval of the RTD Depot Square transit-oriented development within Boulder Junction including lease agreement for the historic depot, parking management agreements, affordable housing agreement, and related development agreements.
- Completion of design for the 15th Street Streetscape Project
- Completion of engineering and building construction plan review for a 319 unit residential development at 3100 Pearl and the RTD Depot Square transit-oriented development
- Consistent with the TVAP connections plan and along with private redevelopment, a number of capital improvements are underway including:
 - Design work continues for the bridge over Goose Creek and the multi-use path on the north side of Pearl Parkway between 30th Street and Foothills Parkway
 - Completed overhead electrical undergrounding and placed underground facilities for a new traffic signal at Pearl Street and Junction Place; design for the south side of Pearl Street Multiway Boulevard was completed with construction work expected to start in early 2013
 - Received a Federal Hazard Elimination Program grant award through the Colorado Department of Transportation (CDOT) that will allow installation of a traffic signal at 29th Street and Valmont Road, improving safety and implementing improvements identified in the Transit Village Area Plan (TVAP); project will begin in 2014
 - Revised Street Design for Pearl Parkway and Connections Plan Revisions
- Developed and implemented a funding strategy to finance the acquisition of 100 parking spaces by the Boulder Junction Access District - Parking (BJAD-P) in the Depot Square parking garage including a Lease/Purchase Agreement between BJAD-P and the developer, and a City of Boulder/BJAD-P Cooperation Agreement
- Developed a strategy to manage parking in the parking structure through technology and a management agreement among the users. The arrangement provides for parking spaces to be paid, unbundled, and shared in a manner to meet the needs of the various users of Depot Square (hotel, residential, RTD) and general parking in BJAD-P spaces. Agreement was reached with RTD regarding short term and long term parking management strategies given their current legislative mandate.
- Finalized the ownership structure for five different owners to coordinate management of their units and common areas through a Condominium Declaration for the Depot Square project
- Finalized a renovation agreement and lease consistent with guiding principles with Pedersen Development Corporation for the Depot
- Finalized legal agreements for joint public/private development of Depot Square (RTD facility, shared parking, affordable housing, hotel, public space and rehabilitation of historic depot)

GOAL: OTHER CITY GOALS AND WORK PLAN ITEMS

2012 ACCOMPLISHMENTS

CAPITAL ITEMS

- Americans with Disabilities Act (ADA) Compliance: consultant completed comprehensive ADA assessments for the Park Central and Municipal buildings. Costs for the recommendations are being identified and prioritized, with other buildings planned for assessment; ADA accessible restroom have been constructed at the Boulder Museum of Contemporary Art (BMoCA)
- Facility Parking Lot Repairs: repairs to parking lots at several city facilities have been completed; site review processing for city campus parking lots has been completed.
- Library Facility Upgrades and Enhancements: Design firm has been selected and supported by the Library Commission
- Transforming Boulder Business Initiative: process for completing the procurement of a finance, payroll and human resources system is underway
- Wildland Fire Facilities – architectural firm contracted for design services; design process is underway.
- *Open Space and Mountain Parks (OSMP)*
 - Anemone Trails (new): Sunshine Canyon Trail and restoration of old trail completed
 - Acquisitions: Weiser and Schnell properties were acquired in fee
 - Boulder Creek and South Boulder Creek: restoration of grassland and riparian areas continued
 - Chapman Drive switchback and cattle guard: repaired to support emergency vehicles
 - Flagstaff Road Sediment Collection Basin at Long Canyon: Construction completed
 - Green Bear Trail Re-route: completed and opened to public
 - Gregory Canyon Trailhead Site Plan: initial site plan design work began
 - Hedgecock Ice House: repairs completed
 - Homestead Trail Re-route: completed and opened to public
 - KOA Lake Fishing Access: Grant for \$26,000 awarded by Colorado Division of Parks and Wildlife to improve access to lake for mobility impaired individuals, children and seniors
 - Sanitas Stone Hut Repair: hut was reinforced and stonework repaired
 - South Boulder Creek West Trailhead: Parking areas for cars and horse trailers completed and open to public; working through permit process for outhouse and kiosk installations; interpretive signs in production
 - Weiser House rehabilitation: safety issues addressed, energy efficient windows installed; National Register of Historic Places nomination has begun
- *Public Works/ Transportation*
 - Arapahoe Avenue (Folsom to 30th): Multimodal Improvements Project Completed construction on the Arapahoe Avenue multi-use path project. The remaining street resurfacing and landscaping work will be completed in 2012.

- Broadway (Euclid to 18th): Transportation Improvements Project – completed with a dedication ceremony held on September 21.
- Broke ground in January for a new multi-use path on the south side of Baseline, connecting U.S. 36 and the Bear Creek Underpass, including a pedestrian crossing for Baseline Road at Canyon Creek. 28th Street (Colorado to Baseline) multi use path on the west side was completed
- Completed a new sidewalk along Gillaspie Drive, connecting Greenbriar Boulevard and Juilliard Street connecting to Fairview High School
- Completed new multi-use path on the west side of 28th Street connecting Baseline to the College underpass, public art and landscaping to be completed in spring 2013.
- Completed a multi-use path along Fourmile Canyon Creek through Elks neighborhood park, benefiting Crest View Elementary and Centennial Middle School, which was funded by the Safe Routes to School Eco Pass Program.
- Linden Avenue Sidewalk Project: Completed a Safe Routes to School Project, providing a sidewalk on the north side of Linden Avenue between Fourth Street and Broadway.
- Replaced traffic signal incandescent lamps with sustainable, energy-saving light-emitting diode (LED) lamps
- *Public Works/ Utilities*
 - Boulder Canyon Hydro Modernization: with the assistance of \$1.18 million of Department of Energy ARRA funding, a 5 MW modernization project was completed. Boulder was 1 of 7 hydros in the country to receive this funding.
 - Wastewater Utility Improvements: completed nutrient compliance study for 75th Street waste water treatment plant; continued work on wastewater treatment improvement project; lined over 15,000 feet of sewer pipe as part of annual work program; completed flow monitoring of selected locations in the sewer system to support evaluation work.
 - Waterline Replacement Project: over 10,000 feet of waterline were replaced as a part of the annual work program
- *Parks and Recreation*
 - Completed the course bunker renovation/playability project at Flatirons Golf Course by installing 19 new sand bunkers
 - outreach and design for Valmont Dog Park; and
 - South Boulder Recreation Center - The contaminated sub floors from the gymnasium, racquetball court, and Pilates room have been removed and are expected to be replaced with new wood floors by early June 2012.
 - Street repair expanded efforts: began the first of three years
 - Valmont City Park
 - additional construction at Valmont Bike Park
 - design and construction of the interim disc golf course
 - Dog Park was completed
 - Implementation of city's first compostable dog waste management program

OTHER SIGNIFICANT ACTIONS

- Alcohol/ Drug Prevention presentation by University of Colorado's Donald A. Misch, MD, Assistant Vice Chancellor for Health and Wellness and Director, Wardenburg Health Center
- Allocated \$2.1 million to non-profit agencies for the provision of basic safety net, prevention, children and youth programs (Human Services)
- American with Disabilities (ADA) transition plan completed for parks and recreation facilities
- Bison donation assessment completed and presented to Council for consideration
- Boulder Community Hospital Expansion Rezoning
- BVCP:
 - Area II study results and potential next steps (IP to City Council in July)
 - Comprehensive Rezoning
 - 2010 Major Update: planning reserve policy changes (study session discussion with Council on May 29; Council and County Commissioner dinner discussion on June 14)
- Boulder Reservoir Master Plan completed
- Carter Lake Pipeline Permitting: various permitting processes were completed by the Northern Colorado Water Conservancy District for the project; a final pipeline alignment was approved.
- Chautauqua Guiding Principles: completed draft guiding principles with working committee for 'place' management and fiscal sustainability; presented to Boards and Council for adoption
- City Website Redesign: new site design is being finalized, integration testing of the web content management system has begun; new website is expected to go live by the end of the first quarter of 2013
- Code Changes
 - Community Garden Code Change: prepared to establish 'community gardens' as a permitted use in all of the city's zone districts, and defined appropriate standards. Adopted by Council.
 - Congregate Care code changes
- Code enforcement: reallocation of resources to the Boulder Police Department was fully implemented to ensure efficient and effective service delivery
- Community and Environmental Assessment Process (CEAP) for flood mitigation and transportation improvements along Fourmile Canyon Creek, near Crest View Elementary School completed, including a City Council call-up opportunity.
- Community Development Block Grants: \$515,000 in funding awarded to nine projects
- Compatible Development implementation: annual report to Council
- Computer-aided dispatch system implemented: Police and Fire Department

- Constituent Relationship Management (CRM): a citywide staff team has begun the implementation of the new system following the selection of Government Outreach through a competitive RFP process. The new site is expected to go-live by the end of the first quarter of 2013 concurrent with the new website design.
- CU East Campus Connections Project: initiated the CU East Campus connections plan with CU and the city's Transportation and Planning Departments
- Development Review Applications (Discretionary):
 - Staff processed dozens of administrative approvals, three concept plans, 12 use reviews, four subdivisions, one annexation and eight site reviews. Notable ones included the following:
 - 11th and Pearl Site Review (former Daily Camera site): 160,000 square foot office and retail space in two buildings of three to four stories, connected by an alley bridge; publicly accessible rooftop garden, ground floor retail on both buildings, below grade cinema space, and a 300 space automated parking system.
 - Alexan Flatirons (5460 Spine Road) Site Review: multi-family, mixed use development of 231 units, clubhouse and 1,500 square feet of retail space near the Gunbarrel Town Center
 - Junior Academy Site Review: 23 single family homes in accordance with the adopted Junior Academy Area Plan
- Fire-Rescue Master Plan completed; approved by Planning Board; accepted by Council
- Economic Sustainability Strategy: primary employer study completed; provided staff recommendation and received council feedback on scope; council reviewed work plan
- Educational Excise Tax (EET): developed funding process and criteria for allocation
- Elks neighborhood park planning, outreach and design continued with construction and completion in 2013
- Family Resource Center opened at Manhattan Middle School in partnership with Boulder County Housing and Human Services
- Flagstaff (Bear Peak) Fire and Trails Restoration: trail reopened and firebreak restoration completed.
- Flood Insurance Rates: Community residents and businesses received discounted flood insurance rates from the National Flood Insurance Program due to the city's on-going floodplain management and outreach efforts.
- Flood Program and Floodplain Regulations Accomplishments included approval of Boulder Creek Floodplain Mapping Study; WRAB review of Multihazard Mitigation Plan; Council approval of flood ordinance modifications; completion of flood improvements at Violet Crossing; Goose Creek Habitat Restoration work was bid; 810 Marine Street was purchased as a high hazard flood property.
- Food Tax Rebates: dispersed \$88,000 in rebates to low income families, seniors and people with disabilities
- Forest Ecosystem Management Plan (FEMP) Crew: completed 105 acres of forest thinning and fire mitigation on OSMP properties
- Heather wood Trail Intergovernmental Agreement (IGA) - City Council authorized the signing of an IGA with Boulder County related to the maintenance of a trail that crosses the Wastewater Treatment Facility property.

- Historic Preservation Accomplishments: Received certified local government grant through the National Park Service for the preparation of a comprehensive historic preservation plan for Boulder; hosted first certified local government workshop for historic preservation boards and staff throughout Colorado; presentations were made by staff at statewide and national conferences
- Human Relations Commission funded \$43,000 to 17 community organizations supporting cultural, civic engagement and diversity events/ projects
- Integrated Pest Management Program Revision: approved pesticide list development process was completed; development of new tools to track citywide pest control activities, pesticide use and progress towards pesticide-reduction goals.
- Hosted 2012 Boulder Paralympics Experience in conjunction with the US Paralympics, a division of the US Olympic Committee
- First Christian Church building (950 28th Street) was landmarked
- Library
 - Bi-weekly e-newsletter developed and implemented
 - Acorn School partnership created to provide access to library books and programs
 - Implemented Freegal Music downloading service to free popular music
 - Coordinated participation in One Book 4 Colorado program
 - Renovated Reynolds Branch library circulation desk area to maximize access and customer service
 - Completed Arts and Cultural Program Assessment
 - Library Patron Rules of Conduct were updated and approved by Library Commission
 - Piloted Friday Concerts in the Library and Park in collaboration with the Parks and Recreation Department
 - Donated former library materials to the North Boulder Art District's Little Lending Libraries
- Locomotive #30 narrow gauge historic cosmetic restoration completed
- Mesa Memorial Park design and development initiated
- Mosquito control: annual report was completed; analysis of program which includes second year of nuisance mosquito control program enhancements; conducted invertebrate survey of Sombbrero Marsh to ensure ecosystem health after repeated years of multiple mosquito larvicide (Bti) treatments.
- Neighborhood Parking Permit program: commuter permits ordinance sunset provision eliminated
- Organic farming: agricultural contract written for Black Cat Farm (47 acres) and Cure Organic Farm (7 acres)
- Organic turf and landscape bed program at six park locations launched
- Permit (Landlink) and Licensing Systems replacement project: Co-managed by IT and Planning and Development Services, an internal needs assessment is being conducted. It is anticipated that a successful vendor will be selected and implementation will begin by the end of the 2nd quarter of 2013.
- RH-2 Zone District Changes
- SmartRegs: Continued the successful implementation of SmartRegs and the pilot program for rental housing licensing enforcement. The backlog of rental license compliance cases is almost entirely eliminated.

- Transportation
 - Boulder B-cycle:
 - Sponsored station at the North Boulder Recreation Center
 - \$440,000 in TCSP federal funding was secured for B-cycle station expansion; public workshops have been conducted to help identify future station locations/
 - Crosswalk Safety Campaign: marketed and conducted “Heads Up Boulder” safety campaign with stepped up enforcement provided by Boulder Police Department.
 - Eco Pass Program: Boulder Valley School District Faculty and Staff Eco Pass Program Expansion - Continued partnership with the Boulder Valley School District (BVSD) to expand the BVSD faculty and staff Eco Pass program; collaborated with Boulder County to evaluate community-wide Eco Pass Program
 - FasTracks’ Northwest Rail Plan: Approved guiding principles for developing and designing a hybrid approach to FasTracks’ Northwest Rail Plan.
 - Funding: Transportation Finance community task force convened; council updated
 - Railroad Quiet Zone Study: Submitted a draft report regarding potential quiet zone improvements along BNSF railroad corridor for review.
 - Report on Progress, *Transportation to Sustain a Community* published in February.
 - Safe Routes to School: Received a Safe Routes to School Grant to install a traffic signal at South Boulder Road and Manhattan Drive to create a safe crossing for middle school students taking transit, riding, or walking to and from school.
 - *Safe Streets Boulder* report published in February.
 - Safety Ordinances: Approved ordinance changes to improve transportation safety in the city and initiated education and enforcement efforts to support the ordinance changes
 - US 36 Corridor Improvements: coordinated with CDOT, RTD, various city departments, Boulder County, and the 36 Commuting Solutions TMO regarding funding support from DRCOG as well as the regional BRT design/ service planning, and bikeway design/ maintenance agreement.
- Trees: 904 trees were planted and 2,329 tree related work orders were completed (Parks and Recreation)
- Urban Wildlife Management Plan: Black Bear and Mountain Lion component: Black Bear Education and Enforcement pilot program was completed in partnership with Colorado Parks and Wildlife
- USA Pro Cycling Race: Boulder served as a host venue for an internationally recognized competitive cycling race that was broadcast internationally and drew 60,000 spectators to Boulder
- Valmont Butte: VCUP implementation commenced; excavation work began on April 4 with both the tribe-designated native cultural monitor and the city’s archaeologist consultant present.
- Valmont City Park: selected as host site of the 2014 USA Cycling Cyclo-Cross National Championship
- Veterans and active duty military personnel recreation pass program developed

- Volunteers: 3,179 volunteers were organized resulting in the contribution of over 38,000 volunteer hours (Parks and Recreation)
- Children’s Water Festival – 20th Annual: approximately 1,000 4th and 5th graders participate in the event annually with nearly 19,000 students participating since its inception in 1992
- Water Conservation Program Accomplishments: Value of Water Campaign; Benchmarks for Water Budgets for Commercial, industrial and Institutional customers developed; considered piloting technology associated with the Water Loss Pilot for Water Haulers; initiated an update to the Water Conservation Futures Study.
- Water Conservation Fair: first Water Conservation Fair was held to highlight water efficiency, including newly installed turf and xeroscape demonstration areas.
- Water Quality Accomplishments included development of Boulder Creek Water Quality Monitoring document; completed Boulder Creek E.Coli Bacteria Reduction Implementation Plan; completed study on arsenic in Boulder’s source water.
- Wilderness Early Childhood Center opened with the assistance of \$960,000 funding from the Education Excise Tax.

AWARDS

- America’s Top 50 Bike Friendly Cities – Platinum Level
- Colorado Alliance for the Environmental Education’s 2012 Environmental Education Award for Excellence in the Government category – Keep It Clean Partnership
- Denver Web Awards Best Boulder Twitter Account for Boulder’s Parking Services
- e.Republic Best of Web (BOW) Award (2nd Place): The City of Arvada and City of Boulder received this award for the collaborative approach to share and jointly pursue innovation for a specialized website content management system
- “10 Best Bike Cities in North America” by *Outside Magazine* – Ranked 1st
- Best Cities for Bicycling by *Bicycling Magazine* – Named #3
- National Parks and Recreation Association’s Excellence in Inclusion Award – Park’s and Recreation EXPAND program
- Robert Havlick Award for Innovation in Local Government from the Alliance for Innovation for Energy Smart and SmartRegs
- Smart Growth America Award – one of 22 communities selected to receive a free technical assistance workshop to assist the community in reaching the next level of transportation related climate commitment goals.
- Urban Land Institute Global Award for Excellence – Red Oak Park, a city funded BHP project

Key:

ADA = Americans with Disabilities Act
ARRA = American Recovery and Reinvestment Act
BHP = Boulder Housing Partners
BJAD = Boulder Junction Access District
BVSD = Boulder Valley School District
BMS = Business Main Street
CAP = Climate Action Plan
CDOT = Colorado Department of Transportation
CEAP = Community and Environmental Assessment Process
CRM = Constituent Relationship Management
CU = University of Colorado at Boulder
DRCOG = Denver Regional Council of Governments
EPC = Energy Performance Contract
EET = Education Excise Tax
EPA = Environmental Protection Agency
FAM = Facilities and Asset Management (City Division)
FEMP = Forest Ecosystem Master Plan
FERC = Federal Energy Regulatory Commission

GHG = Green House Gases
IGA = Inter-governmental Agreement
IP = Information Packet
LED = light emitting diode
MW = Megawatt
OSMP = Open Space/ Mountain Parks Department
PSCo = Public Service Company
PUC = Colorado Public Utilities Commission
RFP = Request for Proposals
RFQ = Request for Qualifications
RTD = Regional Transportation District
TMP = Transportation Master Plan
TVAP = Transit Village Area Plan
UHGID = University Hill General Improvement District
VCUP = Colorado Voluntary Cleanup Program
WRAB = Water Resource Advisory Board

**City Council
2013 Proposed Work Plan by Council Goal**

TOP PRIORITIES

GOAL: Boulder's Energy Future			
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<ul style="list-style-type: none"> ▪ Boulder's Energy Future – ongoing analysis of municipalization and work on Energy Action Plan with updates to council at roundtables ▪ Recommended strategies to achieve community's energy goals - Study Session and Public Hearing 	<ul style="list-style-type: none"> ▪ Boulder's Energy Future – based on the strategies approved by Council in 1st Quarter, ongoing analysis of municipalization and work on Energy Action Plan with updates to council at roundtables ▪ Municipalization Exploration Project Work Plan Phase 2 – Study Session 	<ul style="list-style-type: none"> ▪ Boulder's Energy Future – ongoing analysis of municipalization and work on Energy Action Plan with updates to council at roundtables ▪ Study Session 	<ul style="list-style-type: none"> ▪ Boulder's Energy Future – ongoing analysis of municipalization and work on Energy Action Plan with updates to council at roundtables ▪ Study Session

GOAL: Climate Action Plan			
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<ul style="list-style-type: none"> ▪ Boulder Canyon Hydroelectric Project ▪ Climate Commitment – RFQ for consulting assistance for targets and goal setting, development of new GHG inventory, and tracking and reporting tools ▪ Energy Efficiency: <ul style="list-style-type: none"> ○ Launch of 2013 program priorities ○ Upgrades in City Buildings – employee education and outreach project (IP) ▪ Disposable Bag Fee – implementation plan and revised budget (IP) ▪ Transportation Master Plan (TMP) – initial results of Transportation Funding Task Force (Study Session) 	<ul style="list-style-type: none"> ▪ Commercial Energy Efficiency Strategy (CEES) - feedback on options (Study Session) ▪ Climate Commitment – Study Session to review program annual targets, short/ long term goals, tracking and reporting systems ▪ Electric/ Hybrid vehicles – project closeout ▪ Energy Efficiency – finalize Market Innovations approach (Study Session) ▪ Solar/ Wind Generation Facility Code Changes ▪ SmartRegs – code changes 	<ul style="list-style-type: none"> ▪ CEES – adopt Energy Rating and Reporting Ordinance ▪ Climate Commitment – policy integration with TMP and ZWMP ▪ Energy Efficiency – launch Market Innovations competition ▪ Zero Waste Master Plan (ZWMP) – draft 	<ul style="list-style-type: none"> ▪ Climate Commitment – policy integration with TMP and ZWMP ▪ Energy Efficiency <ul style="list-style-type: none"> ○ Upgrades in City Buildings – results of employee education and outreach (IP) ▪ SmartRegs – options for quality control of rental housing inspections

GOAL: Affordable Housing

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
<ul style="list-style-type: none"> ▪ ADU/ OAU – study results (IP) ▪ Comprehensive Housing Strategy issues - stakeholder engagement process ▪ Density and Distribution of affordable and special needs housing - report ▪ Inclusionary Housing Rental Policy – consideration of ordinance changes following stakeholder engagement process ▪ Mobile Homes Parks – legislative agenda 	<ul style="list-style-type: none"> ▪ Comprehensive Housing Strategy <ul style="list-style-type: none"> ○ Stakeholder engagement process ○ Study Session 	<ul style="list-style-type: none"> ▪ Comprehensive Housing Strategy issues - stakeholder engagement process 	<ul style="list-style-type: none"> ▪ Comprehensive Housing Strategy issues - stakeholder engagement process

GOAL: Civic Area Plan

1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
<ul style="list-style-type: none"> ▪ Board and community input ▪ Council participation in Ideas Competition 	<ul style="list-style-type: none"> ▪ Council direction on preferred option(s) and strategies ▪ Draft plan <ul style="list-style-type: none"> ○ Development ○ Community input ○ Study Session ▪ Municipal Space Study Final Report 	<ul style="list-style-type: none"> ▪ Boulder Civic Area vision and plan <ul style="list-style-type: none"> ○ Study session ○ Public hearings on adoption 	

NEXT TIER PRIORITIES

GOAL: University Hill Revitalization			
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<ul style="list-style-type: none"> ▪ 2013 action priorities confirmed by Council at January retreat ▪ Hill Residential Service District – update ▪ Innovation District - update 	<ul style="list-style-type: none"> ▪ Action on other priorities ▪ Hill Residential Service District – 1st reading of petition 	<ul style="list-style-type: none"> ▪ Capital infrastructure improvements for the residential and commercial areas – consider during CIP process 	

GOAL: Addressing Homelessness			
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<ul style="list-style-type: none"> ▪ City and Community Efforts – Denver sleeping ordinance (IP) ▪ Housing First (1175 Lee Hill Road) – Statement of Operations (IP) ▪ Work plan check in and priority – Council retreat 	<ul style="list-style-type: none"> ▪ Analysis of funding for homeless services and alignment with the Ten Year Plan and unmet needs ▪ Ten Year Plan to Address Homelessness – progress update (IP) 	<ul style="list-style-type: none"> ▪ Analysis and recommendations regarding banning panhandling on street corners 	<ul style="list-style-type: none"> ▪ Ten Year Plan to Address Homelessness – progress update (IP)

GOAL: Boulder Junction Implementation			
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<ul style="list-style-type: none"> ▪ Depot Square implementation – update ▪ MU-4 zone change - consideration ▪ TDM District Implementation Update (IP) ▪ Update on potential policy issues related to key public improvements and city owned site (as needed) 	<ul style="list-style-type: none"> ▪ Update on potential policy issues related to key public improvements and city owned site (as needed) 	<ul style="list-style-type: none"> ▪ Boulder Junction Access District Parking – update ▪ TDM Access District implementation - IP 	

OTHER

GOAL: Other City Goals and Work Plan Items			
1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<ul style="list-style-type: none"> ▪ 13th Street Plaza - IP ▪ 28th Street Multi-use Path and Bikeable Shoulders Iris to Yarmouth CEAP – potential call up ▪ Acquisition Plan Update - OSMP ▪ Alcohol/ Land Use Code Changes – options and recommendations ▪ Boating on Barker Reservoir ▪ Burke Park/ Thunderbird Lake – recommendations on lake water levels and enhancing park facilities ▪ BVCP Area III Planning Reserve Amendments (if approved by County) ▪ Chautauqua Guiding Principles, Next Steps –update on progress ▪ Civic Use Task Force – update from Council members ▪ Cultural Master Plan ▪ Design and Construction Standards Update – consideration of minor updates ▪ Development Review Projects: <ul style="list-style-type: none"> ○ Hogan Pancost – annexation and site review ○ Wonderland Creek Townhouses – potential call up ○ 28th and Canyon (Eads/ Golden Buff) – potential call up ○ Landmark Lofts II (970 28th Street) – potential call up ▪ East Arapahoe Study – potential action on limited zoning changes ▪ Economic Sustainable Strategies – study session ▪ Education Excise Tax Allocation of 	<ul style="list-style-type: none"> ▪ Access and Parking Management Strategies – study session ▪ Alcohol Land Use Code Changes - action ▪ Baseline Underpass East of Broadway CEAP – Call up ▪ Bike Parking Ordinance Updates ▪ Capital Improvement Bond Projects status update - IP ▪ Capital Projects – carry over and first supplemental ▪ Critical Facilities Ordinance – public hearing and motion ▪ Education Excise Tax – consideration of City Manager funding recommendations ▪ Floodplain Management including Boulder Creek Mapping, South Boulder Creek Mitigation, and Critical Facilities ▪ Human Rights Ordinance – proposed changes regarding age discrimination ▪ Integrated Pest Management Program Changes - IP ▪ International Building and Energy Codes – public hearing ▪ North Boulder Subcommunity Plan - IP ▪ Old Hire Fire and Police Pension Plans – Study Session ▪ OSMP natural resources – overarching policy issues 	<ul style="list-style-type: none"> ▪ 2014 Budget Process ▪ Access and Parking Management strategies (update) ▪ Boulder Reservoir Site Management Plan – status of planning efforts and outcomes of community engagement (IP) ▪ Capital Improvement Program – study session ▪ Carter Lake Pipeline – thru CIP process ▪ Contractor Licensing – proposed changes (IP) ▪ Development Review Projects: <ul style="list-style-type: none"> ○ Blue Spruce Auto (4403 Broadway) – potential call up ○ Boulder Outlook Hotel Redevelopment (800 28th Street) – potential call up ○ Colorado Building Parking Lot (1301 Walnut) - ordinances ○ 1000 Alpine – potential call up ○ 3085 Bluff – potential call up ○ 3390 Valmont (Former Sutherlands Site) – potential call up ▪ Eco Pass- report on results of Joint Study with Boulder County on community-wide Eco Pass Feasibility ▪ FAM Master Plan – study session ▪ Harbeck-Bergheim House – Future Use Options (IP) ▪ North Trail Study Area – study session or dinner discussion ▪ Old Hire Fire and Police Pension 	<ul style="list-style-type: none"> ▪ Access and Parking Management Strategies – update ▪ Agriculture Plan (OSMP) – public hearing ▪ Capital Improvement Program – adoption of CIP; 2nd budget supplemental ▪ Contractor Licensing – consideration of proposed changes ▪ Design and Construction Standards Update – consideration of additional changes ▪ Development Review Projects: <ul style="list-style-type: none"> ○ Village Shopping Center Hotel (26th and Canyon) – potential call up ▪ East Arapahoe Study – check in on project scope and work plan (3/4Q) ▪ Energy Efficiency Upgrades in City Buildings – results of employee education and outreach project (IP) ▪ FAM Master Plan – consideration of acceptance ▪ Fourmile Canyon Creek Violet Avenue to Broadway CEAP – potential call up ▪ Human Relations Commission Work Plan update - IP ▪ Human Services Fund allocations - IP ▪ Light Response Vehicle Pilot Program - IP ▪ OSMP Natural Resources Overarching Issues – Study session on remaining topics ▪ Urban Wildlife – Consideration of

<ul style="list-style-type: none"> Funds – refine RFP criteria ▪ Energy Efficiency Upgrades in City Buildings – employee education and outreach project (IP) ▪ Floodplain Management including Boulder Creek Mapping, South Boulder Creek Mitigation, and Critical Facilities ▪ Hazardous Materials Management IGA ▪ Hydroelectric operations and opportunities - IP ▪ Keep It Clean IGA ▪ Mobile Food Vending – options for ordinance changes ▪ Multi-hazard mitigation plan – possible consent item ▪ Nuisance Mosquito Control Pilot Project Evaluation - IP ▪ OSMP Overarching Issues – discussion and possible action on Voice and Sight Tag Program, Commercial Use Program, Pilot Parking Permit Program; IP on timeline and process for evaluation of remaining topics ▪ Police Department Master Plan – Study Session ▪ State of the Court Presentation ▪ Sustainable Streets & Centers – update on proposed scope options, next steps and integration with TMP, East Arapahoe Area Plan and proposed Economic Sustainability Strategy ▪ Transportation Funding (SS) ▪ TMP Update – additional direction ▪ US36 Bikeway Maintenance – Enhancements IGA (tentative based on if extra community investments are desired) ▪ Urban Wildlife – Black Bear 	<ul style="list-style-type: none"> ○ Temporal Regulations ○ Penalties for violations ○ Multi-modal access and parking opportunities ○ Analysis of trail network and distribution of activities ▪ Parks and Recreation Master Plan ▪ Pearl Street Mall Code Changes ▪ Police Department Master Plan ▪ Randolph Center Condominium Declaration ▪ Recirculation of wastewater – CU Williams Village North (IP if necessary) ▪ Skunk Creek, Bluebell Creek and King’s Gulch Flood Mapping Update – public hearing and motion ▪ Smoking Ban on Pearl Street Mall - IP ▪ Snow and Ice Control Evaluation – study session ▪ Transportation Funding – study session ▪ TMP Update – additional direction ▪ Twomile and Upper Goose Creek Flood Mapping Update – public hearing and motion ▪ Water budgets – commercial, industrial and institutional – Council direction ▪ Water supply status – IP 	<ul style="list-style-type: none"> Plans – possible discussion during budget process ▪ Parks and Recreation Master Plan ▪ Regional Trail Connections (OSMP) – IP ▪ South Boulder Creek Flood Mitigation Study – public hearing and motion ▪ Transportation Demand Management Toolkit - IP ▪ Valmont Butte Future Use Discussions – study session ▪ Water Conservation Futures Study ▪ Youth Opportunities Funding allocations - IP 	<ul style="list-style-type: none"> Wildlife Protection Ordinance ▪ Water budgets – commercial, industrial and institutional – consideration of changes
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Education and Enforcement pilot program update <ul style="list-style-type: none"> ▪ Woodland Creek Diagonal to Winding Trail CEAP – potential call up ▪ Zero Waste Master Plan Update 			
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KEY

ADU	Accessory Dwelling Units
BVCP	Boulder Valley Comprehensive Plan
CEAP	Community and Environmental Assessment Process
CIP	Capital Improvement Program
CU	University of Colorado
DUHMD/PS	Downtown and University Hill Management District/ Parking Services (City Division)
FAM	Facility and Asset Management
ICC	International Code Council
IGA	Intergovernmental Agreement
IP	Information Packet
OAU	Owner Accessory Units
OSMP	Open Space/Mountain Parks Department
RFQ	Request for Qualifications
RFP	Request for Proposals
TDM	Transportation Demand Management
TMP	Transportation Master Plan
ZWMP	Zero Waste Master Plan

Attachment C - Retreat Preparation Questions

In preparation for the Retreat and the January 15 Study Session, the Retreat Committee would like your input on the five items listed below. Please respond in short, descriptive paragraphs – aim for brevity (two pages), with enough detail to adequately explain your item.

Also note that the items have different response times.

1. Council Process items for discussion Friday night - *Please respond by December 7*

Staff evaluations, the role of CAC, travel protocol, and the process related to Call-Ups and site reviews have been identified as potential topics. Do you have additional items to add to the agenda? (Please focus on process items for this question)

2. Status Updates - *Please respond by December 28*

Are there any loose ends you would like a status update on? Staff will be asked to prepare these updates for the January 15 Study Session.

3. Anticipated Items Not on Work Plan - *Please respond by January 4*

The Council Reference Notebook will be distributed December 18. Are there any items you anticipate will come forward in 2013 that are not identified in the reference notebook?
(Please double check the reference book to ensure the item is not already included)

4. 2013 Work Plan - *Please respond by January 4*

Are the 2013 work plan items still the right ones? If not, what additional items would you bring forward, and what would you take off the current work plan in order to address them? Please prioritize your additions rather than advancing a “wish list.”

5. 2014 Work Plan – *Please respond by January 4*

Are there any issues you want to discuss as potential items to tee up for the 2014 work plan?

The 2013 Council Reference Notebook will be distributed December 18. Bound copies will be made available.

Please indicate whether you would like ONLY an electronic copy.

As background and reference, in addition to the 2013 reference notebook, you may find it helpful to review two documents: 1) the 2012 council work plan summary located in the reference materials of final agenda packets and the June mid-year check in summary. Both are attached.

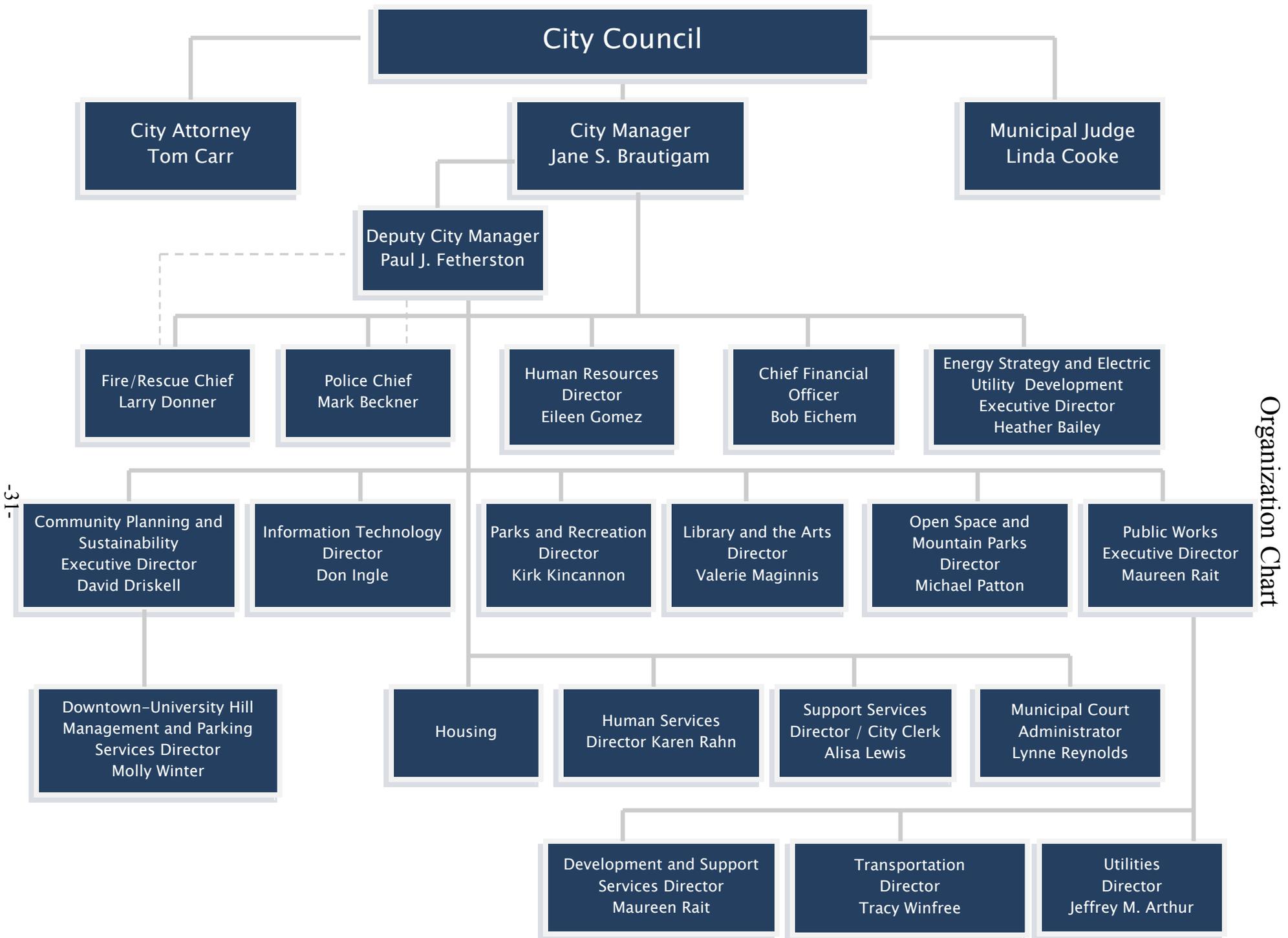
All submissions should be emailed to Lynette Beck at beckl@bouldercolorado.gov

Thanks on behalf of your retreat committee!

Department/Division Head Contact List

City Attorney's Office	Tom Carr, City Attorney 303-441-3020, carrt@bouldercolorado.gov
City Clerk's Office	Alisa D. Lewis, City Clerk 303-441-3013, lewisa@bouldercolorado.gov
City Manager's Office	Jane S. Brautigam, City Manager 303-441-3090, brautigams@bouldercolorado.gov
Communication Division	Patrick Von Keyserling, Communication Director 303-441-4959, vonkeyserlingp@bouldercolorado.gov
Community Planning And Sustainability Department	David Driskell, Executive Director 303-441-3425, driskelld@bouldercolorado.gov ; Susan Richstone, Deputy Director 303-441-3271, richstones@bouldercolorado.gov
Downtown And University Hill Management Division/Parking Services	Molly Winter, Director 303-413-7317, winterm@bouldercolorado.gov
Energy Strategy And Electric Utility Development Department	Heather Bailey, Executive Director Of Energy Strategy And Electric Utility Development 303-441-1923, baileyh@bouldercolorado.gov
Finance Department	Bob Eichem, Chief Financial Officer 303-441-1819, eichemb@bouldercolorado.gov
Fire Department	Larry Donner, Chief 303-441-3357, donnerl@bouldercolorado.gov
Housing Division	Jeff Yegian, Acting Manager 303-441-4363, yegianj@bouldercolorado.gov
Human Resources Department	Eileen Gomez, Director 303-441-3048, gomeze@bouldercolorado.gov
Human Services Department	Karen Rahn, Director 303-441-3161, rahnk@bouldercolorado.gov
Information Technology Department	Don Ingle, Director 303-441-4183, ingled@bouldercolorado.gov
Library And Arts Department	Valerie Maginnis, Director 303-441-3104, maginnisv@boulderlibrary.org
Municipal Court	Lynne Reynolds, Court Administrator 303-441-1809, reynoldsl@bouldercolorado.gov
Open Space And Mountain Parks	Michael D. Patton, Director 303- 441-3440, pattonm@bouldercolorado.gov
Parks And Recreation Department	Kirk W. Kincannon, Director 303-413-7228, kincannonk@bouldercolorado.gov

Police Department	Mark Beckner, Chief 303-441-3310, becknerm@bouldercolorado.gov
Public Works Department	<p>Maureen Rait, Executive Director 303-441-3227, raitm@bouldercolorado.gov</p> <p>Tracy Winfree, Director of Public Works For Transportation 303-441-4164, winfreet@bouldercolorado.gov</p> <p>Jeff Arthur, Director of Public Works For Utilities 303-441-4418, arthurj@bouldercolorado.gov</p>



Organization Chart

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ote: Solid line denotes direct report and dotted line indicates day to day assistance.

If the City of Boulder...	then it will have provided/achieved...
Offers and encourages a variety of safe, accessible and sustainable mobility options	ACCESSIBLE and CONNECTED COMMUNITY
Plans, designs and maintains effective infrastructure networks	
Supports strong regional multimodal connections	
Provides open access to information, encourages innovation, enhances communication and promotes community engagement	
Supports a balanced transportation system that reflects effective land use and reduces congestion	

If the City of Boulder...	then it will have provided/achieved...
Supports an environment for creativity and innovation	ECONOMICALLY VITAL COMMUNITY
Promotes a qualified and diversified work force that meets employers' needs and supports broad-based economic diversity	
Encourages sustainable development supported by reliable and affordable city services	
Fosters regional and public/private collaboration with key institutions and organizations that contribute to economic sustainability	
Invests in infrastructure and amenities that attract, sustain and retain diverse businesses, entrepreneurs and the associated primary jobs	

If the City of Boulder...	then it will have provided/achieved...
Promotes and regulates an ecologically balanced community	ENVIRONMENTALLY SUSTAINABLE COMMUNITY
Supports and sustains natural resource and energy conservation	
Mitigates and abates threats to the environment	
Promotes and sustains a safe, clean and attractive place to live, work and play	

If the City of Boulder...	then it will have provided/achieved...
Cultivates a wide-range of recreational, cultural, educational, and social opportunities	HEALTHY and SOCIALLY THRIVING COMMUNITY
Supports the physical and mental well-being of its community members and actively partners with others to improve the welfare of those in need	
Facilitates housing options to accommodate a diverse community	
Fosters inclusion, embraces diversity and respects human rights	
Supports and enhances neighborhood livability for all members of the community	
Enhances multi-generational community enrichment and community engagement	

If the City of Boulder...	then it will have provided/achieved...
Enforces the law, taking into account the needs of individuals and community values	SAFE COMMUNITY
Plans for and provides timely and effective response to emergencies and natural disasters	
Fosters a climate of safety for individuals in homes, businesses, neighborhoods and public places	
Encourages shared responsibility, provides education on personal and community safety and fosters an environment that is welcoming and inclusive	
Provides safe and well-maintained public infrastructure, and provides adequate and appropriate regulation of public/private development and resources	

If the City of Boulder...	then it will have provided/achieved...
Models stewardship and sustainability of the city's financial, human, information and physical assets	GOOD GOVERNANCE
Supports strategic decision making with timely, reliable and accurate data and analysis	
Enhances and facilitates transparency, accuracy, efficiency, effectiveness and quality customer service in all city business	
Supports, develops and enhances relationships between the city and community/regional partners	
Provides assurance of regulatory and policy compliance	

SUSTAINABILITY FRAMEWORK



Safety & Community Well-Being

- Protect residents and property from physical harm
- Promote community and individual health
- Foster an atmosphere of social and cultural inclusiveness



Community Character

- Create and sustain a community that is accessible, connected, creative, inclusive, safe, and socially and economically vibrant
- Ensure high quality, livable neighborhoods
- Vibrant business districts
- Accessible and abundant parks and green spaces



Mobility

- Maintain and develop a balanced transportation system that supports all modes of travel
- Makes the system more efficient in carrying travelers
- Maintain safe system and shifts trips away from SOV



Energy

- Ensure efficient use of energy resources
- Reduce use of non-renewable resources to the maximum extent possible



Natural Environment

- Promote an ecologically balanced community
- Prevent and mitigate threats to the environment



Economic Vitality

- Develop and maintain a healthy, resilient economy
- Maintain high levels of services and amenities



Good Governance

- Be a model steward of financial, human, information, and physical assets of the community
- Support strategic decision making with timely, reliable and accurate data and analysis
- Enhance and facilitate transparency, accuracy, efficiency, effectiveness and quality customer service

CITY ATTORNEY’S OFFICE

Department Head:

Tom Carr, City Attorney

General Description of Department Structure:

The City Attorney’s Office is staffed by 12 attorneys: the city attorney, deputy city attorney; 7 staff attorneys and 3 prosecutors. In addition, there are three paralegals, five legal secretaries and the office administrator.

2013 Operating Budget: \$2,388,234

Number of FTEs: 20.2

Department Mission:

The mission of the City Attorney’s Office is to deliver high-quality legal services to the City of Boulder in a responsive, pro-active, creative and timely manner.

Department Responsibilities:

The City Attorney’s Office serves as the legal advisor to City Council, all city boards and commissions, and all city officials. The City Attorney’s Office also represents the city in civil litigation, and serves as city prosecutor in municipal court for municipal code violations.

CITY CLERK’S OFFICE

Division Head:

Alisa D. Lewis, City Clerk

General Description of Division Structure:

City Clerk’s Office is responsible for a number of functions including the following:

- administration of municipal elections and the Campaign Finance Initiative,
- certification of all official city documents, and
- provide administrative support for City Council, including boards and commissions’ annual recruitment, and the Domestic Partnership Registry.
- The Central Records Division, currently under the supervision of the office administrator in the City Attorney’s Office, manages the retention and destruction of all official city records, contract routing/document recording, and Colorado Open Records requests.

2013 Total Operating Budget: \$683,409

Total FTEs: 5

CITY MANAGER’S OFFICE

Department Head:

Jane S. Brautigam, City Manager

General Description of Department Structure:

The City Manager’s Office, which consists of the City Manager, Deputy City Manager, Assistant City Manager, Senior Project Manager, Policy Advisor and support staff, ensures the proper management of city operations and public representation and participation. In addition to supporting the day to day operations of all city departments, the City Manager’s Office is responsible for the direct supervision of the Communications Division, City Clerk’s Office and Housing Division.

2013 Budget:	\$1,087,369
Operating Budget:	\$88,273
2013 Number of FTEs:	7.00

Department Mission:

The mission of the City Manager’s Office is to provide professional leadership in the administration and execution of policies and objectives formulated by City Council, development and recommendation of alternative solutions to community problems for council consideration, planning and development of new programs to meet future needs of the city, and government through excellent customer service.

COMMUNICATION DIVISION

Division Head:

Patrick von Keyserling, Communication Director

General Description of Division Structure:

The Communication Division, responsible for providing effective communication with citizens, staff and council, works to increase the understanding of and support for city programs, policies and projects, and to develop positive media relations that provide balanced coverage of city issues.

The Communication Division is comprised of the following functions:

- **Media/external communication:** Ensures timely and accurate public information of city operations, projects and policies, council action, crisis/disaster communications, economic vitality initiatives, and awareness campaigns through traditional media, social media and the internet.
- **Multi-media/channel 8 services:** Provides coverage of City Council meetings and produces original Boulder programming for Comcast cable channel 8, social media and the city website to explain issues facing the community, increase awareness of items under consideration by council and council action, provides public service announcements, delivers weekly City of Boulder news, creates annual programming such as the State of the City presentation, and produces internal organization videos.
- **Internal communication:** Conveys organizational information to all City of Boulder employees through bi-monthly employee newsletters and streamed all-staff meetings, as well as weekly information from specific departments to the city organization. Topics include changes in employee benefits, city compensation systems, significant city projects, staff development and training, city policies and updates on council work plans.

2013 Total CMO Communications Operating Budget: \$739,510*

Number of Division FTEs: 11.25

- **Media/external communication:**
Total Number FTEs: 7
- **Multi-media/channel 8 services:**
Total Number of FTEs: 3.25
- **Internal communication:**
Total Number of FTEs: 1

**This represents 6.75 FTEs and associated non-personnel costs budgeted within the City Manager's Office for Communication. There are an additional 4.5 Communication FTEs and associated non-personnel costs budgeted in the following departments: Public Works, Community Planning and Sustainability, Parks and Recreation, Energy Future/Climate Action Plan. Boulder Police Department has a 1 FTE Public Information Officer not reflected in this summary.*

Division Mission:

The mission of the Communication Division is to gather and share information to support and encourage open, participatory government and an informed community.

COMMUNITY PLANNING AND SUSTAINABILITY DEPARTMENT

Department Heads:

David Driskell, Executive Director
Susan Richstone, Deputy Director

General Description of Department Structure:

The Department of Community Planning and Sustainability (CP&S) encompasses the following divisions:

- Development Review;
- Comprehensive Planning;
- Local Environmental Action;
- Administration; and
- Information Resources.

The department also includes the city’s Economic Vitality program, regional sustainability and urban design efforts which are housed in the Office of the Executive Director.

A “service area” known as Planning and Development Services (P&DS) coordinates all of the development-related functions across CP&S and the Public Works departments.

2013 Operating Budget: \$7,005,523
2013 Number of FTEs: 44.06

Department Mission:

The Department of Community Planning and Sustainability strives to develop and implement the desired long-term future of the natural and built environments in the City of Boulder by:

- Working with the Boulder community to articulate a shared vision for the city’s future;
- promoting long-term sustainability and community quality through comprehensive, strategic planning and the application of sustainability principles to guide new development and redevelopment in the city;
- engaging the community to promote education and action for community sustainability; and
- supporting others in the city organization and community to help carry out their missions in service of the community’s sustainability goals.

Department Responsibilities:

Development Review:

The Development Review group provides development review and zoning administration services for the community and Planning and Development Services customers, ensuring consistent application of city regulations and policies in both “by right” and discretionary review projects. The group also coordinates regular updates to the city’s land use code and development regulations, and oversees annexation processes.

2013 Operating Budget: \$1,538,741
2013 Number of FTEs: 13

CITY OF BOULDER – DEPARTMENT PROFILES

Comprehensive Planning:

Comprehensive Planning leads planning and policy development initiatives and ongoing programs in the areas of long-range planning, historic preservation and ecological planning. The division develops and implements the Boulder Valley Comprehensive Plan, prepares area plans and other special planning efforts, manages the Historic Preservation program, and coordinates the Urban Wildlife and Integrated Pest Management programs.

2013 Operating Budget: \$1,025,551

2013 Number of FTEs: 6.9

Local Environmental Action Division:

The Local Environmental Action Division (LEAD) develops policies, programs and support services to help Boulder residents and businesses understand and implement energy efficiency and zero waste initiatives. LEAD also supports zero waste and energy efficiency efforts within the city organization and works with key community partners to advance environmental sustainability throughout the Boulder community.

2013 Operating Budget: \$1,671,794

2013 Number of FTEs: 9.25

Office of the Executive Director:

The Office of the Executive Director incorporates key leadership, administrative and coordination functions related to planning and sustainability initiatives. In addition to the executive director and deputy director positions that manage the department's five work groups and share management of the city's Planning and Development Services function with Public Works, the office includes the city's economic vitality positions, the regional sustainability coordinator and senior urban designer.

- **Economic Vitality Program:** The city's Economic Vitality Program works to strengthen and sustain Boulder's economic health to benefit the overall quality of life in the community. The program coordinates and supports efforts within the city organization and with partner groups in the community to nurture and enhance Boulder's entrepreneurial spirit, including the retention and expansion of existing businesses, enhancement of business services, and the incubation of innovative new businesses that build upon and contribute to Boulder's community values of sustainability, creativity, health and social responsibility.
- **Regional Sustainability:** Achieving Boulder's sustainability goals requires working with partners in the community as well as beyond the city's borders at the regional, state and national levels. The regional sustainability coordinator leads targeted efforts with key institutional partners to advance sustainability initiatives based on annual work program priorities. In 2012 and 2013, the coordinator has and will continue to serve a central role in work related to Boulder's Energy Future.
- **Urban Design:** The city's senior urban designer helps support high-quality outcomes in Boulder's built environment and public spaces, collaborating with the development review and comprehensive planning teams as well as interdepartmental initiatives that shape Boulder's urban form and public realm.

2013 Operating Budget: \$1,589,355

2013 Number of FTEs: 6

Administration:

Administration provides administrative, financial, and communication services to both internal and external customers by managing and providing support to the department's programs and projects.

2013 Operating Budget: \$693,135

2013 Number of FTEs: 5.33

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Information Resources:

Information Resources provides services that utilize technology to streamline and automate city business functions. This includes Landlink system administration, geographic information system (GIS) services, records, research and reporting services. These services make information more readily available to customers in a clear and concise manner that improves services and assists staff in achieving work plan goals.

2013 Operating Budget: \$486,947

2013 Number of FTEs: 3.58

DOWNTOWN AND UNIVERSITY HILL MANAGEMENT DIVISION/PARKING SERVICES

Department Head:

Molly Winter, Director

General Description of Department Structure:

Downtown and University Hill Management Division/Parking Services (DUHMD/PS) serves four city advisory boards:

- Downtown Management Commission
- University Hill Commercial Area Management Commission
- Boulder Junction Access District – Parking
- Boulder Junction Access District – Travel Demand Management (TDM)

The division is divided into three work areas:

- Access Management
- Public Space Management
- Economic Vitality and Planning

Department Mission:

DUHMD/PS is dedicated to providing quality parking operations and enforcement, public space management, coordination with the business community, and alternative mode services to constituents in downtown, University Hill and citywide.

Division Responsibilities:

2013 total budget of \$9,403,000

Total FTEs: 42.25

The division is organized within four different funds and a general fund allocation as detailed below:

Central Area General Improvement District (CAGID) – Downtown area

2013 Budget: \$7,478,043

2013 Number of FTEs: 24.29

University Hill General Improvement District (UHGID) – University Hill commercial area

2013 Budget: \$569,734

2013 Number of FTEs: 3.63

Boulder Junction Access General Improvement District (BJAGID) – Parking – Boulder Junction area

2013 Budget: \$12,599

2013 Number of FTEs: 0

Boulder Junction Access General Improvement District (BJAGID) – TDM – Boulder Junction area

2013 Budget: \$50,347

2013 Number of FTEs: 0

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General Fund including parking enforcement, citywide event permitting and the Neighborhood Parking Permit Program (NPP) budget

2013 Budget: \$1,292,277

2013 Number of FTEs: 14.33

DUHMD/PS work areas are:

Access Management:

- Maintain and operate downtown and University Hill automobile and bicycle parking infrastructure, including six surface lots, five garages, 4,440 on-street auto parking spaces, and over 1,300 bike racks.
- Responsible for parking management in the three designated parking districts and parking enforcement citywide, to include enforcement and education, facility management, and planning for future needs. The division also manages the 10 NPP zones.
- Oversee the Eco Pass program for over 6,000 downtown employees.
- Work in conjunction with the Transportation Division to ensure adequate bike parking and in the planning for future access demands. Coordinate the development of parking and TDM in Boulder Junction.
- Handle administration and budget management, and the sales of over 4,400 permits, and parking products.

2013 Number of FTEs: 33.5

Public Space Management:

- Participation and facilitation of four advisory boards – the Downtown Management Commission, the University Hill Commercial Area Management Commission, Boulder Junction Access District – Parking and Boulder Junction Access District – TDM.
- Oversee and coordinate with other city departments' streetscape and maintenance projects such as the Pearl Street Mall renovations, 15th Street and West Pearl streetscape projects.
- Work with Planning and other city departments in development projects such as the Daily Camera project.
- Manage public space and event permitting on University Hill, the Pearl Street Mall and citywide.

2013 Number of FTEs: 5.75

Economic Vitality and Planning:

- Work with Downtown Boulder, Inc. (BDI) in marketing the downtown and in business outreach and economic vitality; provide business retention and outreach services; and, coordinate capital improvement in the downtown and in the University Hill commercial district.
- Assist in planning projects such as the Civic Use Pad and the Civic Area comprehensive plan.
- Plan for parking and access needs and TDM for development projects in the Downtown and University Hill areas.
- Assist in efforts toward revitalization of the Hill commercial and residential areas.

2013 Number of FTEs: 2.75

ENERGY STRATEGY AND ELECTRIC UTILITY DEVELOPMENT DEPARTMENT

Department Head:

Heather Bailey, Executive Director

General Description of Department Structure:

The Energy Strategy and Electric Utility Development Department, which works closely with the City Manager's Office and the City Attorney's Office, is organized around the following functional areas:

- Metrics
- Financial
- Resource Mix
- Decision Analysis
- Asset Valuation

2013 Budget: \$2,203,000

2013 Number of FTEs: 4.5

Department Mission:

The purpose of this effort is to ensure that residents, businesses and institutions have access to reliable energy that is increasingly clean and remains competitively priced.

Boulder's Energy Future is framed around a specific set of community goals. These goals and objectives serve to "unpack" the purpose statement and localization strategy into discrete, tangible outcomes important to Boulder:

- Ensure a stable, safe and reliable energy supply;
- Ensure competitive rates, balancing short- and long-term interests;
- Significantly reduce carbon emission and pollutants;
- Provide energy customers with a greater say about their energy supply
- Promote local and economic vitality; and,
- Promote social and environmental justice.

Department Responsibilities:

Energy Strategy and Electric Utility Development is working on determining if Charter requirements, approved in November 2011, can be met and if forming a municipal electric utility is feasible and makes sense. Charter requirements include:

- Acquire the electrical distribution system in Boulder and charge rates that do not exceed those rates charged by Xcel at the time of acquisition;
- Maintain rates that will produce revenues sufficient to pay for operating expenses and debt payments, plus an amount equal to twenty-five percent (25%) of the debt payments;
- Include a plan for reduced greenhouse gas emissions and other pollutants and increased renewable energy (and the cost of that plan); and,
- Ensure reliability comparable to Xcel.

If these charter requirements cannot be met, the Energy Future project will continue working to find ways community energy supply, greenhouse gas reduction, and climate change mitigation goals can be achieved.

FINANCE DEPARTMENT

Department Head:

Bob Eiche, Chief Financial Officer

General Description of Department Structure:

The Finance Department is comprised of four divisions:

- Finance Administration
- Fiscal Services
- Budget
- Risk Management

Department Mission:

The mission of the Finance Department is to provide responsive, professional and ethical administrative and fiscal services to meet the needs of the public, the City Council, and all departments of the city. We value and maintain business practices that further the city's goals for sustainability.

Specific services provided by the Finance Department include:

- long-range financial planning and budgeting
- financial reporting
- revenue collection
- accounting/internal auditing
- risk management
- accounts payable, receivable and assessments
- investment and cash management
- debt issuance and management
- purchasing
- licensing
- tax enforcement
- financial analyses

Department Responsibilities:

The Finance Department is comprised of four major functional areas summarized below:

2013 Operating Budget: \$6,844,864

2013 FTEs: 34

Finance Administration:

The administration of the Finance Department steers all activities of the department, provides debt management issuance services for the city, actively manages Old Hire Fire and Police Pension Plans (for employees hired before April 8, 1978), and maintains communication and collaboration with city departments related to city financial matters.

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2013 Operating Budget: \$408,237

2013 Number of FTEs: 1

Fiscal Services:

The Fiscal Services area provides all financial transactional services of the city. This includes:

Financial Reporting, Accounting and Operations Division provides centralized city services including general accounting functions, external financial reporting, internal audit, financial document imaging and record retention, centralized mail coordination, payment processing and purchasing coordination.

The Revenue and Licensing Division provides tax collection, reporting, education and enforcement functions for sales and use taxes, accommodation taxes, admission taxes and trash taxes of the city. In addition, the division provides general accounts receivable and assessments billing and collection functions. The licensing function of the division includes collection and enforcement activities for regular business licenses, medical marijuana business licenses, special event licenses, dog licenses and other licenses within the city.

The Sales Tax Auditing and Compliance Division provides education, compliance, and auditing services for the city's more than 9,000 tax vendors.

Treasury:

The Treasury Division performs the daily cash management functions of the city, including investment of available cash balances. The division also manages and monitors city debt obligations, performing ongoing bond disclosures and other functions to maintain the city's compliance with the relevant obligations.

2013 Operating Budget: \$2,300,659

2013 Number of FTEs: 24

Budget:

The Budget Division coordinates citywide operating budget development activities, collaborates with the Community Planning and Sustainability Department and stakeholders to create the Capital Improvement Program (CIP), provides budgetary support and guidance to city departments, performs budgetary forecasting and analysis, engages in long-range financial planning and performs policy analysis at the request of the city manager.

2013 Operating Budget: \$524,287

2013 Number of FTEs: 5

Risk Management:

The Risk Management Division helps facilitate the Employee Wellness Program and plays a key role in minimizing risk exposure for property, casualty and worker's compensation liabilities.

2013 Operating Budget: \$3,611,681

2013 Number of FTEs: 4

FIRE DEPARTMENT

Department Head:

Larry Donner, Chief

General Description of Department Structure:

The Fire Department provides the following services:

- Responds to structural and wildland fire
- Responds to medical emergencies, rescue situations, hazardous material responses, and natural disasters
- Provides fire-safety education for the public, from children and youth (preschool through college age) to seniors
- Works with local businesses and organizations by inspecting buildings and reviewing construction plans for code compliance
- Acts as the federally designated emergency response authority (DERA) for the city on hazardous materials releases
- Protects over \$20 billion worth of property within the city (25.37 square miles), and surrounding 70 square miles of city Open Space and Mountain Parks land outside the city
- Boulder Fire/Rescue responds to over 10,000 emergencies annually

2013 Operating Budget: \$16,630,464

2013 Number of FTEs: 118.33

Department Mission:

Boulder Fire/Rescue strives to make Boulder a safe place to live, work, and play.

Department Responsibilities:

Emergency Services Division:

Emergency Services provides response to fires, medical emergencies, rescues, hazardous materials releases and various other emergencies. The department staffs seven fire engines and one ladder truck operating out of seven fire stations for emergency response seven days per week, 24 hours per day. Fire stations are located at strategic locations in the city to provide timely responses to emergencies. There are at least 25 structural firefighters on duty at any given time. Included in Emergency Services, the Wildland Division responds to wildland fire as well as providing specialized training for city department members and mutual-aid departments.

2013 Operating Budget: \$14,329,448

2013 Number of FTEs: 103.33

Administrative Division:

The Administrative Division, which provides support for all line services within the department, includes the chief, two deputy chiefs, two administrative assistants, and an employee detailed to the city/county Office of Emergency Management. The division also maintains contracts with outside agencies such as the Rocky Mountain Response Group, the Boulder Emergency Squad and the Office of Emergency Management to provide services and support for city and departmental operations.

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2013 Operating Budget: \$1,183,538

2013 Number of FTEs: 7

Fire Safety Division:

The Fire Safety Division conducts plan reviews on fire-related systems in new construction, inspects installation of fire protection systems, coordinates ongoing fire prevention inspections for commercial properties, investigates fire cause and provides public education programs for target audiences, and counseling for children who misuse fire.

2013 Operating Budget: \$699,035

2013 Number of FTEs: 5.5

Training Division:

The Training Division provides training for emergency services for existing and newly hired firefighters and coordinates training activities with mutual-aid partners.

2013 Operating Budget: \$418,443

2013 Number of FTEs: 2.5

HOUSING DIVISION

Division Head:

Jeff Yegian, Acting Manager

General Description of Division Structure:

Until December 2012, the Housing Division was a part of the Housing and Human Services Department. The Housing Division is currently a division under the direct supervision of the City Manager's Office.

The Housing Division currently consists of three workgroup:

- Community Development (funding and asset management),
- Homeownership, and Planning (affordable housing policy and planning and implementation of Inclusionary Housing and annexation), and
- finance and administrative support.

The Housing Division's projects include:

- Developing a new organizational structure to support greater integration of the city's housing efforts;
- updating inclusionary housing to better address issues with rental development; and
- managing annual federal and local funding for affordable housing and community development.

2013 Operating Budget: \$5,315,841

Other funds:

General fund - \$73,731

Affordable housing - \$1,562,966

Community Housing Assistance Program - \$2,266,725

Community Development Block Grant - \$611,974

HOME Investment Partnerships Program - \$800,445

2013 Number of FTEs: 11.5

Division Mission:

The mission of the Housing Division is to preserve and provide safe, quality and affordable housing opportunities through regional collaborative planning and funding of programs.

Division Responsibilities:

- implements the city's Inclusionary Housing Ordinance;
- designs, develops and implements policies that increase and maintain the affordable housing inventory to meet the city's 10 percent affordable housing goal;
- administers approximately \$4.5 million annually in grants and loans to nonprofit and for-profit agencies and housing developers for acquisition, rehabilitation or new construction of permanently affordable housing;
- provides down-payment assistance and housing rehabilitation grants and loans, assures compliance with program requirements, performs income certification of potential beneficiaries, and facilitates the sale and resale of permanently affordable homes;
- provides technical assistance to developers and nonprofits; and
- identifies affordable housing needs and develops mechanisms to address them.

HUMAN RESOURCES DEPARTMENT

Department Head:

Eileen Gomez, Director

General Description of Department Structure:

The Human Resources (HR) Department serves as a business partner to the city manager and operations in helping meet city and council objectives as they relate to culture, employees and productivity. HR supports city departments in minimizing employee risk and maximizing employee productivity through recruiting, retention, performance management, total compensation, payroll, employee and bargaining-unit relations, and training and development.

2013 Operating Budget: \$1,734,117

2013 Number of FTEs: 15.63

Department Mission:

Human Resources' mission is to provide strategic human-resource solutions to support City of Boulder employees, goals and outcomes. We do this to help build a thriving and sustainable community.

Department Responsibilities:

Employment and Diversity:

Employment includes analysis of hiring priorities based on the city's business needs, assisting managers and applicants regarding the recruitment process and policy/procedure development, interpretation, and compliance. Diversity provides oversight for the Inclusiveness and Diversity Initiative which serves as a catalyst and promoter of a welcoming and inclusive environment by facilitating training, tools, resources, ideas and coaching.

2013 Operating Budget: \$244,326

2013 Number of FTEs: 2.39

Talent Management:

Talent management is responsible for performance management and training.

2013 Operating Budget: \$168.267

2013 Number of FTEs: .84

Benefits and Payroll:

Benefits include the administration of the city's benefits program, including insurance (medical, dental, vision, life and disability), retirement, deferred compensation, paid time off, and leaves of absence. Payroll is responsible for paycheck processing, W-2's, vendor payments, and federal and state law compliance regarding payroll, pension and other tax reporting obligations.

2013 Operating Budget: \$561,799

2013 Number of FTEs: 6.49

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Compensation:

Compensation develops and administers the city's compensation programs and policies, and conducts market and job studies to provide favorable salary relationships with labor markets while maintaining internal equity.

2013 Operating Budget: \$90,454

2013 Number of FTEs: .6

Employee and Labor Relations:

Employee Relations involves working with managers to ensure respectful relationships exist within work groups and providing coaching and training to managers on resolving conflicts and dealing with sensitive issues. Labor Relations is responsible for negotiating collective bargaining agreements and advising supervisors and managers on contract interpretation and application.

2013 Operating Budget: \$244,597

2013 Number of FTEs: 1.85

Administration:

Administration includes strategic direction of the department as well as general administrative functions, including customer service, budget, bill paying, communications, and human resources information systems.

2013 Operating Budget: \$424,674

2013 Number of FTEs: 3.46

HUMAN SERVICES DEPARTMENT

Department Head:

Karen Rahn, Director

General Description of Department Structure:

Until December 2012, the Human Services Department was a part of the Housing and Human Services Department. The Housing Division has been separated from the Human Services Department and is currently under the direct supervision of the City Manager's Office.

The Human Services (HS) Department consists of four divisions:

Community Relations and Office of Human Rights, Human Services Planning, Children, Youth and Families, Senior Services and the department's administration and finance workgroup. In addition to ongoing division work plan programs and implementation of the department master plan, key department projects include:

- Staffing the Human Relations Commission and city manager-appointed Immigrant Advisory Committee;
- Staffing the city manager-appointed advisory committees: Human Services Fund Technical Review Committee; Youth Opportunities Advisory Board;
- Oversight of approximately \$2.2 million in nonprofit operating funding;
- Participate in or lead regional initiatives: Implementation of Countywide Human Services Strategic Plan; board of directors of the 10-Year Plan to Address Homelessness; leadership team for implementation of *Age Well Boulder County - A Plan to Create Vibrant Communities* strategic plan.

2013 Operating Budget: \$6,921,447

Other funds:

General fund (including grants): \$6,813,452

Community Development Block Grants: \$107,995

2013 Number of FTEs: 36.84

Department Mission:

To create a healthy, socially thriving and inclusive community by providing and supporting human services to Boulder residents in need.

Department Responsibilities:

Children, Youth and Families Division (CYF):

CYF provides grants and technical assistance to community and nonprofit agencies to address community needs; provides direct services to residents through partnerships (other government, nonprofits, and private sector) to fill gaps or needs, or that require significant institutional capacity to administer.

- Youth Opportunities Program - Youth leadership development and engagement; distributes \$200,000 annually in grants to local nonprofits and organizations for youth social, recreational, educational, and

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cultural activities; the city manager-appointed Youth Opportunities Advisory Board advises city manager and City Council on youth-related issues in the community.

- Community Mediation Services – Community-conflict resolution and mediation for residents, organizations and businesses, such as landlord/tenant and neighborhood disputes, youth, gang-related and school and family conflict resolution.
- Family Resource Schools Program (FRS)- Partnership with Boulder Valley School District (BVSD) to provide outreach, case management and referral services for at-risk families at six high-need City of Boulder elementary schools with the primary goal of addressing academic and non-academic barriers to children’s success in school.
- Family Resource Center - Partnership with Boulder County Housing and Human Services to establish a Family Resource Center at Manhattan Middle School. Similar to the FRS program, the center is designed to provide on-site community services to lower-income families.
- Prevention and Intervention Program - Partnership with BVSD, Boulder County Health Department and the Mental Health Center to provide crisis intervention, high risk behavior prevention counseling, support services, outreach and education at seven middle and high schools.
- Child Care Subsidy and Referral Program - Financial assistance for low-income working families, child care referrals for appropriate, safe, quality child care for special needs and low-income families.
- Child Care Recruitment and Training - Licensing, training and professional development for child care providers to improve quality of care.

2013 Operating Budget: \$2,546,394

2013 FTE: 17.54

Community Relations and Office of Human Rights:

- Staffs Human Relations Commission (HRC) - Charged with helping to identify and alleviate human relations issues and social problems, foster positive community relations and assist in the protection of human rights; makes recommendations to City Council on social policy.
- Facilitates community involvement in the annual Martin Luther King, Jr. celebration.
- Staffs the city manager appointed Immigration Advisory Committee - Charged with providing an immigrant perspective on the city’s policies and programs.
- Enforces Boulder’s Human Rights Ordinance (anti-discrimination ordinance) through the Office of Human Rights (OHR); enforces Boulder’s Failure to Pay Wages Ordinance.

2013 Operating Budget: \$292,883

2013 Number of FTEs: 2.25

Human Services Planning:

- Conducts research and analysis on social policy issues and trends; makes policy recommendations on community social and human service issues; leads and participates in community-wide efforts to identify and impact human services needs; provides technical assistance to the nonprofit and community at-large.
- Oversees administration of approximately \$2.2 million annually in operating support to community nonprofits.
- Implements city and community planning efforts - countywide Human Services Strategic Plan; 10- Year Plan to Address Homelessness; department master plan updates; other human services projects.

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2013 Operating Budget: \$2,422,752

2013 Number of FTEs: 2.75

Senior Services Division:

- Administers the city's Food Tax Rebate Program for low-income families, seniors and disabled individuals
- Operates the East and West Senior Centers
- Provides food services to seniors and disabled city residents through Meals on Wheels
- Provides specialized classes such as memory, trip and fall clinics, nutrition services and wellness programs and provides case management, referral and counseling services for at-risk seniors
- Collaborates with Boulder County and senior service agencies in surrounding communities to plan, coordinate and evaluate services needed for seniors
- Co-produces with the Retired Senior Volunteer Program (RSVP) of Boulder County the monthly Senior Spotlight program on Channel 8

2013 Operating Budget: \$1,125,906

2013 Number of FTEs: 10.3

Administration and Finance:

2013 Operating Budget: \$543,512

2013 Number of FTEs: 4

INFORMATION TECHNOLOGY DEPARTMENT

Department Head:

Don Ingle, Director

General Description of Department Structure:

The Information Technology (IT) Department serves as a critical business partner to all city departments in addressing service and operational objectives through the appropriate use of automation. The services of the Information Technology Department include: long-range technology planning; citywide hardware/software procurement; support for all employees and PCs, 155 servers and 60 databases; disaster recovery and business continuity; systems security; 100 miles of fiber optic network infrastructure; business analysis; custom application development; and support for a numerous mission critical applications such as payroll, web technologies, and public safety.

2013 Operating Budget: \$8,074,035

2013 Number of FTEs: 34

Department Mission:

The mission of the Information Technology Department is to create an environment of seamless integration between people and technology. The Information Technology Department's principle goals, defined in the citywide Information Technology Strategic Plan, include:

- **Service Quality and Accessibility:** Technology improves access to city information and services and the quality of our customers' experience.
- **IT Service and Decision Making Alignment:** Technology services and decision making align with citywide priorities, customer needs and support sustainability.
- **Efficiency and Effectiveness:** Technology maximizes the efficiency and effectiveness of city operations.
- **Innovation:** Technology is used as a catalyst for innovation.
- **Quality, Sustainable IT Infrastructure:** Technology is a key element of citywide infrastructure and is current, secure and reliable – ensuring customer confidence.

Department Responsibilities:

Administration:

The IT Administrative Division provides general administrative support to the other divisions of IT. Staff also provides financial management, customer-service advocacy, and administration of the telecommunications fund, IT operating account and citywide computer replacement fund which includes centralized purchasing of all computer-related equipment and software.

2013 Operating Budget: \$802,473

2013 Number of FTEs: 4

Infrastructure Services:

The IT Infrastructure Services Division provides a reliable and robust communications infrastructure supporting nearly 1,400 City of Boulder employees, telephones and workstations, and over 155 servers providing voice,

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email, Web, GIS, database and office-productivity services. In addition, Infrastructure Services takes a leadership role in the research, selection and implementation of new technologies to improve city services.

2013 Operating Budget: \$1,757,879

2013 Number of FTEs: 13.25

Application Services:

The IT Application Services Division provides project management, business analysis, software implementation, reporting and technical support to both the city's traditional municipal services (e.g., police, fire, land use, public works utilities and maintenance) and its enhanced services (e.g., human services, open space, parks and recreation).

2013 Operating Budget: \$1,989,220

2013 Number of FTEs: 15.75

Capital, Non-IT and Citywide Items:

The Capital, Non-IT and Citywide Items group includes funding for major citywide technology initiatives. The most notable item in this category is the funding for the IT Capital Improvement Plan.

2013 Operating Budget: \$3,524,463

2013 Number of FTEs: 1.00

LIBRARY AND ARTS DEPARTMENT

Department Head:

Valerie Maginnis, Director

General Description of Department Structure:

The Library and Arts Department is responsible for two broad functions:

- To serve the informational and life-long learning needs of the Boulder community; and
- To support the development of Boulder's fine, visual, and performing arts.

Two council-appointed commissions, the Library Commission and the Arts Commission, serve in an advisory capacity for departmental services and policies. Four library facilities house library and arts services. The Main Library, 93,000 square feet, is located in downtown Boulder and houses 75 percent of the system's collection. Two neighborhood branches, George Reynolds and Meadows, serve south and east Boulder, respectively. The Carnegie Branch is located downtown and offers an archive of local history materials, including photographs. The Carnegie Branch is the city's original library, opening in 1907.

A variety of library services are available online, through the Boulder Public Library website, www.boulderlibrary.org, including access to information databases, ebooks, downloadable music, streaming music and movies, and patron account management. The Boulder Arts Resource website, www.artsresource.org, offers information on a number of region-wide, arts- related programs and services.

2013 Library Operating Budget: \$7,574,177

2013 Arts Operating Budget: \$558,882

2013 Number of FTEs: 77.39 (includes both Library and Arts FTEs)

Department Mission:

Two missions direct the work of the department, one for the library and one for the arts: The mission of the Boulder Public Library is to enhance the personal and professional growth of Boulder residents and contribute to the development and sustainability of an engaged community through free access to ideas, information, cultural experiences and educational opportunities.

The mission of the Boulder Arts Program is to further the development of a dynamic arts community through encouraging artistic innovation, collaboration, public art and organizational stability; to increase access to the arts; to promote multicultural expression; to act as an advocate on behalf of the arts; and to foster a creative cultural climate in the community.

Division Responsibilities:

There are five divisions in the Library and Arts department.

Administration:

Administration is comprised of the office of the director, general administrative functions, such as project/contract management and long-range planning, budget and accounts payable, public information, volunteer services, facilities maintenance, and administrative support for the Library Commission.

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Access Services:

In addition to oversight of the Meadows and Reynolds branch libraries, Access Services includes materials circulation services, maintenance of patron accounts, administration of the holds and Prospector system, the homebound delivery program, shelving, and maintenance of the automated materials handling system.

Arts and Culture:

The Arts and Culture division includes administration and oversight of the film and concert programs, Canyon Gallery exhibits, Dance Bridge and Arts Resource, community art grants, and public art. It also is responsible for administering support for the Dairy Center for the Arts and The Boulder Museum of Contemporary Art, as well as the Arts Commission.

eServices:

eServices is comprised of administration and maintenance of library-specific IT systems and equipment, including the integrated library system, computer reservation and print release system, computer technology support, the digital branch library, the integrated library system and the cataloging of library materials and resources.

Public Services:

Public Services includes responsibility for basic library services, such as reference, reader's advisory, youth services, acquisition of library materials and electronic resources (e.g. ebooks and informational databases) , interlibrary loan, and public computer access and assistance. In addition, Public Services includes access to the Carnegie Library for Local History collection, programming and events for the library system, adult and family literacy services, multi-cultural outreach, and focused programming and outreach for youth.

MUNICIPAL COURT

Department Head:

Lynne Reynolds, Court Administrator

General Description of Department Structure:

The presiding judge, who is appointed by and reports directly to the City Council, supervises the associate and temporary judges.

The court administrator, who serves as the department head, reports to the deputy city manager. The court administrator supervises the deputy court administrator, administrative staff, community coordinator, and probation officers.

The deputy court administrator supervises the department's court clerks.

2013 Operating Budget: \$2,078,125

2013 Number of FTEs: 18.16

Department Mission:

The mission of the Boulder Municipal Court is to:

- Provide an accessible, efficient, and impartial forum for all participants in cases involving municipal ordinance violations;
- adjudicate cases consistent with the law, the needs of the individual, and the community's values; and
- promote public trust in both the justice system and local government.

Department Responsibilities:

Adjudication and Support Staff:

The Municipal Court hears cases involving alleged violations of city ordinances. The judges preside over a variety of court sessions including first appearances, court and jury trials, sentencing, show cause and restitution hearings, and animal and vehicle impounds. The presiding judge also has numerous administrative responsibilities including partnering with court staff on court initiatives, collaborating with other city departments and external agencies on issues of common concern, and building partnerships with appropriate segments of the community. Support staff responsibilities include scheduling court appearances, processing written motions, managing the jury pool, providing a bailiff in the courtroom for all sessions, and addressing noncompliance with court orders.

Case Management – Violations Bureau:

Violations Bureau staff engage in a number of activities important to the function of the court including:

- engage in a high volume of public interactions – primarily phone and counter transactions;
- process, manage, and maintain all tickets issued for parking, photo radar and photo red light, traffic, general, and animal violations;
- answer questions about basic court protocols, arrange postponements of initial court dates, process payments and approve payment plans, and reconcile all daily deposits; and

CITY OF BOULDER – DEPARTMENT PROFILES

- “overdue processing,” which includes issuing warrants and writs as well as any other relevant paperwork such as failure to appear letters, overdue notices, driving records, and prior criminal histories.

Case Management – Probation Services:

Probation Services focuses primarily on monitoring defendants’ compliance with all terms of the sentences imposed by the judges. This includes such major activities as supervising compliance, processing revocations of deferred agreements, issuing no-contact orders, ensuring restitution payments to victims, conducting pre-sentence investigations, and overseeing in-custody advisements at the Boulder County Jail courtroom. Additionally, probation services assists homeless offenders with navigating access to services to which they are entitled thereby reducing the impact on the legal system and enhancing public safety.

Administration:

Responsibilities include supervising, hiring, training, and evaluating staff performance, management of department goals, programs, and policies, coordinating initiatives with other departments, and fiscal responsibilities such as collection efforts, tracking revenues, monitoring expenditures, statistical reporting, and processing account payables and receivables. Additional administrative functions include oversight of technology acquisition and enhancements. Administrative staff members also oversee collection activities, and provide administrative support to the judges. Supervisory-level administrative staff is in charge of leadership and development of court staff, implementing best business practices, and identification and implementation of benchmarking and performance measurement tools.

OPEN SPACE AND MOUNTAIN PARKS

Department Head:

Michael D. Patton, Director

General Description of Department Structure:

The City of Boulder has a permanently protected land and area that is now approximately 45,363 acres, contains approximately 146.6 miles of developed and maintained trails, and receives approximately 4.7 million human visits per year based on the 2004-2005 Visitation Study data.

2013 Total Budget: \$26,594,877

2013 Number of FTEs: 91.6

Department Mission:

To preserve and protect the natural environment and land resources that characterize Boulder and to foster appreciation and use that sustains the natural values of the land for current and future generations.

Department Responsibilities:

Real Estate and Central Services Division:

The division includes real estate services, acquisition of land interests for Open Space purposes, resolution of easement requests, boundary dispute resolutions and lease management. Real estate services for external customers in other city departments include acquisitions of land, easements, rights of way and related real estate services. Also includes financial management services, policy analysis, and the cultural resources program.

2013 Total Division Budget: \$13,143,074 (includes operating; Capital Improvement Program; debt service; cost allocation)

2013 Division Number of FTEs: 5.86

Resource Systems Division:

The division, which includes environmental planning, encompasses Visitor Master Plan implementation, natural resource planning and management such as the forest and grassland ecosystem management plans. The ecological systems group monitors and manages for integrated pest management, forest, grassland, wetlands, riparian and aquatic ecosystem management, and wildlife habitats. It also incorporates ranger naturalist services; and resource information services.

2013 Total Division Budget: \$5,349,738 (includes operating and cost allocation)

2013 Division Number of FTEs: 40.9

Land and Visitor Services Division:

The division includes engineering and project management; resource operations, recreation planning, agricultural management and water-resources administration; maintenance and construction on land and facilities including buildings, trails, trailheads, signs, and service roads; fleet services; community-outreach services including education and volunteers; and the Junior Ranger program.

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2013 Total Division Budget: \$6,051,895 (includes operating; CIP; lottery projects (CIP); cost allocation)

2013 Division Number of FTEs: 30.38

Office of the Director and Administrative Services:

The office includes direction and oversight of the department, communication and public process services, and administrative support including the role as secretary of the Open Space Board of Trustees.

2013 Total Division Budget: \$2,050,170 (includes operating; cost allocation)

2013 Division Number of FTEs: 14.46

PARKS AND RECREATION DEPARTMENT

Department Head:

Kirk W. Kincannon, Director

General Description of Department Structure:

The department is comprised of three main divisions:

- Administration
- Parks and Planning
- Recreation

2013 Total Budget: \$25,531,069 funded by the following sources:

- general fund
- .25 percent sales tax
- permanent Parks and Recreation fund
- recreation activity fund
- Lottery Fund

The Parks and Recreation Master Plan, adopted by City Council in 2006, presents a vision for the future of Boulder Parks and Recreation and provides a blueprint for the department's planning and decision making. Key elements of the plan include:

- Mission and vision statements;
- analysis of trends, key issues and community needs;
- identification of investment priorities and funding options;
- identification of parks and recreation facility needs; and
- master plan goals, strategies and recommendations for meeting needs.

The master plan and appendices can be found on the Parks and Recreation Department home page on the City of Boulder website (click on "About Parks and Recreation" and choose "Master Plan" from the drop down menu). The department is currently in the process of a master plan update that is expected to be completed in the fourth quarter of 2013.

Department Mission:

The mission of the City of Boulder Parks and Recreation Department is to provide safe, clean, and beautiful parks and facilities, and high-quality leisure activities for the community. These services shall enhance residents' health and well-being and promote economic vitality for long-term community sustainability. The department will accomplish this through creative leadership, environmentally sustainable practices and the responsible use of available resources.

Department Responsibilities:

The Parks and Planning Division manages park operations and grounds maintenance, natural resources (horticulture, city forestry operations, natural areas), capital project planning, design, and construction, and the management of park renovation projects.

2013 Budget: \$7,172,606 Operations and Maintenance
2013 Number of FTEs: 56.5

The Recreation Division manages and operates three recreation centers, two outdoor pools, the Boulder Reservoir, Flatirons Golf Course and offers programs in aquatics, arts, sports, therapeutic recreation, wellness and youth outreach services.

2013 Budget: \$9,580,860
2013 Number of FTEs: 54.5

The Administration Division includes the office of the director, business and finance, strategic leadership, marketing, public outreach, communications, information technology, staff training and development, and liaison work to the Parks and Recreation Advisory Board (PRAB) and City Council.

2013 Budget: \$2,374,724
2013 Number of FTEs: 17.37

POLICE DEPARTMENT

Department Head:

Mark Beckner, Chief

General Description of Department Structure:

The Boulder Police Department (BPD) is responsible for general public safety, prevention of crime, responding to and the investigation of crime, apprehension of those who commit crime, public order, traffic safety, criminal justice records, and safety education. The service oriented department attempts to serve the community by building partnerships to address crime and crime-related problems, which is commonly referred to as a community-oriented or community-based policing philosophy. While there are many examples of success in using this approach, one example is the work our University Hill officers have done with University Hill neighbors, students and the business community in making positive changes on the Hill. Other community crime-prevention programs include School Resource Officers, Cops in the Classroom Program, Adopt-a-Frat Program, Adopt-a-Site program, liaisons with groups and other agencies, and mentoring programs. The department is involved in many other prevention, intervention and educational programs that are too numerous to address in this document.

The police department is structured into the following divisions:

Administration: consists of the chief of police and his staff.

Operations: consists primarily of Patrol and Investigations. Most certified officers are assigned to the Operations Division.

Support and Staff Services: consists of the support units that provide both internal and external services. This division includes units such as Records, Training, Communications, Property and Evidence, Finance, Personnel, and Maintenance.

Department Mission:

The department's mission statement is "Working with the community to provide service and safety."

Responsibilities that fall within this mission are the following:

- Enforcing laws and preserving public safety and order;
- reducing crime and disorder through prevention and intervention;
- responding to community needs through partnerships and joint problem-solving;
- investigating and reporting serious and non-serious crimes for prosecution;
- providing information and service referrals; and
- managing and administering Boulder Police Department operations.

Department Responsibilities:

2013 Total Department Budget: \$31,747, 022

2013 Number of FTEs: 279.5

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Administration:

2013 Operating Budget: \$1,052,831

2013 Number of FTEs: 7

Operations Division:

The Operations Division, responsible for the enforcement and investigative functions of the department, is broken down into four primary sections, which are then broken down into specific work units. The five sections in Operations are: Traffic and Administration; Watch I (Dayshift Patrol); Watch II and III (Afternoon and Evening Patrol); Investigations (Detectives); and Animal Control and Code Enforcement. This division provides all the uniformed patrol officers who patrol the city and respond to calls for service, University Hill and Pearl Street Mall officers, animal control, quality-of-life code enforcement, as well as the detectives who investigate unsolved crimes. The Community Services Unit and School Resource Officers also work out of this division.

2013 Operating Budget: \$23,091,648

2013 Number of FTEs: 196

Support and Staff Services Division:

The Support and Staff Services Division provides all support to the Operations Division, maintains the internal operations of the department, and provides non-enforcement services to the public. It is broken down into four primary sections: Financial and Facility Services; Property and Evidence; Records Services; and Communications (Dispatch).

2013 Operating Budget: \$7,602,543

2013 Number of FTEs: 76.5

PUBLIC WORKS DEPARTMENT

Department Heads:

Maureen Rait, Executive Director
Tracy Winfree, Director of Public Works for Transportation
Jeff Arthur, Director of Public Works for Utilities

General Description of Department Structure:

The three divisions within Public Works are:

- Development and Support Services (DSS);
- Transportation; and
- Utilities.

2013 Budget:	\$110,683,779
Operating Budget:	\$73,078,295
Capital Improvements:	\$25,015,551
Debt Service:	\$12,589,933
2013 Number of FTEs:	285.79

Department Mission:

The Public Works Department is dedicated to maintaining and improving the quality of life in Boulder by planning for future needs, promoting environmental quality, building and maintaining municipal infrastructure, managing public investments, and protecting health and safety.

Department Responsibilities:

Development and Support Services (DSS) Division:

The DSS Division's functions include Building Code Review, Permit Issuance and Inspection, Engineering Review, Rental Housing Inspection and Licensing, Fleet Services, and Facilities and Asset Management (FAM). A "service area" known as Planning and Development Services coordinates all of the development-related functions across the Community Planning and Sustainability (CP&S) and Public Works departments. Administrative services, public information and information resources are jointly managed with CP&S.

2013 Budget:	\$25,784,802
Operating Budget:	\$24,558,849
Capital Improvements:	\$1,225,953
2013 Number of FTEs:	72.42

Transportation Division:

The Transportation Division's functions include transportation planning and operations (including GO Boulder, traffic engineering and safety), project management, transportation maintenance and airport operations. The Transportation Division works with private contractors to provide a number of city services, such as street resurfacing, chip and seal, pavement crack sealing, mowing, pavement markings, sidewalk repair/Americans With Disabilities Act (ADA) compliance and other services. The Transportation Division also partners with regional agencies and neighboring communities to create multimodal regional connections.

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2013 Budget:	\$33,684,077
Operating Budget:	\$20,161,577
Capital Improvements:	\$13,522,500
2013 Number of FTEs:	59.78

Utilities Division:

The Utilities Division's functions include potable water treatment and distribution, water resources and hydroelectric management, wastewater collection and treatment, stormwater collection and conveyance, water quality protection and enhancement, construction and maintenance, and infrastructure planning.

2013 Budget:	\$51,214,900
Operating Budget:	\$28,357,869
Capital Improvements:	\$10,267,098
Debt Service:	\$12,589,933
2013 Number of FTEs:	153.59

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**2010 BOULDER VALLEY COMPREHENSIVE PLAN UPDATE:
AREA III – PLANNING RESERVE AMENDMENTS**

Staff:

Susan Richstone, Deputy Director of Community Planning & Sustainability
Lesli Ellis, Comprehensive Planning Manager
Chris Meschuk, Planner II

Summary:

As part of the 2010 Major Update to the Boulder Valley Comprehensive Plan (BVCP), changes to the maps, policies and text of the BVCP have been approved by all four governing bodies. Changes to the Area III - Planning Reserve and Service Area expansion process were proposed and approved by City Council and the Planning Board. Boulder County did not approve any changes to this section of the plan. Boulder County's primary area of concern was the removal of the county from the decision-making process for a service area expansion into the Area III – Planning Reserve. The Board of County Commissioners and Planning Commission prepared options for consideration by the city.

In May 2012, City Council discussed the options proposed by Boulder County in preparation for a June meeting with the Board of County Commissioners. In June, City Council and the Board of County Commissioners discussed the options. City Council members expressed a range of viewpoints and decided to discuss the matter further at a City Council meeting where feedback on the proposed options would be provided to the county. In September 2012, council discussed the proposed options and supported maintaining four-body decision-making during one step of the process (Options C or D). Council members expressed the desire to see changes in the proposed language reflect Option C or D, with the rest of the proposed language moving forward as proposed.

Status and Potential Next Steps:

City staff has informed the county that the City Council is supportive of maintaining four-body decision-making during one step of the process. The proposed changes are tentatively scheduled for consideration by the Planning Commission in January 2013, followed by the Board of County Commissioners.

Council Action:

First Quarter - If approved by Boulder County, the Planning Board and City Council will hold public hearings to consider the changes to the Service Area expansion process. If the county does not approve, city staff will recommend that City Council consider a motion to end the 2010 Major Update.

2012 INTERNATIONAL BUILDING AND ENERGY CODES

Staff:

Maureen Rait, Executive Director of Public Works
Dave Thacker, Building Services Manager/Chief Building Official

Summary:

Implementation of the 2012 International Code Council (ICC) Codes with local amendments is planned for 2013. This will effectively update the city's building codes, which had previously included the adoption of the 2006 ICC codes with local amendments. The ICC codes, which provide minimum construction standards for protecting life, safety and public welfare in the built environment, are typically updated every three years. The city proposes implementation of the 2012 codes in the second quarter of 2013. In addition, the new codes will incorporate a construction document that encompasses the American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) standard 189.1.

The code update requires a cross-departmental effort and will also include updates to Boulder's Green Building and Green Points Program coupled with the International Energy Conservation Code (IECC), which specifies the energy efficiency and sustainable construction requirements for residential construction. Concurrently, the city is researching the viability of newly available green building publications for the purpose of implementing a green commercial building program that would require energy efficiency in new commercial development. (The city's separate Commercial Energy Efficiency Strategy efforts address existing commercial buildings.)

The code update includes the adoption and implementation of the following 2012 ICC Codes:

- Building
- Fire
- Energy Conservation
- Residential
- Plumbing
- Mechanical
- Fuel Gas
- International Property Maintenance Code
- Wildland-Urban Interface Code
- Existing Building
- National Electrical Code
- Green Construction Code

Status and Potential Next Steps:

- Data provided by Brendle Group on the analysis of the premium cost of enforcing code compliance above the base 2012 IECC is being evaluated.
- Public code update meetings, intended to inform the public about significant changes to the codes as well as to gather public feedback., will be held at various locations during the fourth quarter of 2012 and the first quarter of 2013.
- Code updates and proposals will be presented to the Environmental Action Board, Landmarks Board, Board of Zoning Adjustment, and the Planning Board during the first quarter of 2013.

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

- The code updates will be proposed for council consideration in April 2013 with a projected effective date of June 3, 2013.
- Materials facilitating the transition to the new codes such as application forms and checklists will be developed during the first quarter of 2013.

Council Action:

Second Quarter – First and second reading of 2012 International Code Adoption with amendments; anticipated effective date of the 2012 International Codes

2014 USA PRO CYCLING CHALLENGE

Staff:

Jane S. Brautigam, City Manager
Tom Carr, City Attorney
Paul Fetherston, Deputy City Manager
Eric Ameigh, Senior Project Manager

Summary:

On Saturday, August 25, 2012, the 2012 USA Pro Cycling Challenge (USAPCC) men's bicycle road race finished its sixth of seven stages in Boulder. The Golden-Boulder stage, noted by race officials, participants and spectators as a very positive experience, followed a route that passed through the city twice, including downtown, before finishing atop Flagstaff Mountain.

In late October 2012, race officials solicited proposals from Local Organizing Committees (LOC) and communities interested in serving as host venues for the 2013 USAPCC. In discussions regarding Boulder submitting a proposal to serve as a 2013 host venue, race officials and LOC leaders mutually determined that it would be better that Boulder skip 2013 and focus efforts on bringing the event back to Boulder in 2014. During a discussion regarding the matter during its November 1 meeting, the City Council concurred that focusing on a public process and proposal to serve as a host venue in 2014 would be appropriate. By doing so, the community has an opportunity to hold a public conversation about and carefully plan for the potential return of the USAPCC in 2014.

Status and Potential Next Steps:

Staff will develop a proposed process for council and public input into the parameters that would guide a proposal for Boulder serving as a host venue in 2014. It is anticipated that a proposed public process timeline will be developed for council consideration during the first quarter of 2013, with the process being completed by the end of the second quarter of 2013.

Council Action:

First Quarter – Proposed public process presented to council.

Second Quarter – Proposed public process is completed by end of second quarter, resulting in parameters to guide a proposal for Boulder to serve as a host venue in 2014.

ACCESS AND PARKING MANAGEMENT STRATEGIES

Staff:

David Driskell, Executive Director of Community Planning and Sustainability

Maureen Rait, Executive Director of Public Works

Molly Winter, Director, Downtown and University Hill Management Division and Parking Services

Tracy Winfree, Director, Public Works for Transportation

Summary:

Community Planning and Sustainability (CP&S), Public Works/Transportation, the Downtown and University Hill Management Division and Parking Services (DUHMD/PS) will undertake a comprehensive review of Boulder's access and parking management strategies to inform the development of a state-of-the-art access management system that reflects the city's sustainability goals. Building on the city's existing programs and policies, the project will include analysis and recommendations for the parking management policies, parking zoning regulations, and integration with travel demand management programs both inside and outside of the existing parking districts.

Status and Potential Next Steps:

The first step will be to develop the goals and scope of the project with an interdepartmental team, ensuring an inclusive process with community stakeholders and city boards and commissions. The project will be developed in coordination with the Transportation Master Plan update.

Council Action:

Second Quarter – Study Session with City Council to review the project goals, scope and process.

Third Quarter – Staff update to City Council about the project status.

ACQUISITION PLAN UPDATE – OPEN SPACE AND MOUNTAIN PARKS

Staff:

Mike Patton, Director, Open Space Mountain Parks
Mark Gershman, Environmental Planning Supervisor

Summary:

The Open Space and Mountain Parks (OSMP) Acquisition Plan identifies priorities, and describes strategies for prioritizing, acquiring, and funding future Open Space acquisitions. The plan update describes a long-term vision for open space acquisitions (vision plan), alternatives for fiscally constrained years and action-plan level Capital Improvement Programs (CIP) for the next seven years (2013-2019).

The original Open Space Acquisition Plan (Plan) was completed and accepted by the Open Space Board of Trustees (OSBT) and City Council in 1999. Updates have been accepted by the OSBT and council in 2001 and 2008, and reviewed again in a study session in 2009. This Plan update takes into consideration recent City Council direction on specific acquisitions, changes in the Boulder Valley Comprehensive Plan (BVCP), changes in long-term funding availability, changes in patterns of land use and land availability, shifts in demographics and a new look at land protection priorities based upon the city's emerging Sustainability Framework. The update also includes special emphasis on acquisition priorities confirmed by a Geographic Information System (GIS) model that evaluates land in the context of its recreational and natural resource conservation values. Consideration of acquisitions to complete regional trail connections is a part of this GIS model.

Status and Potential Next Steps:

On Oct. 24, 2012, the draft plan update was presented to the OSBT at a public hearing. In response to the OSBT's questions, a draft revised update with OSBT endorsement is expected late in the fourth quarter of 2012. The Plan update will be presented for council consideration and action as early as the first quarter of 2013.

Council Action:

First Quarter – Council consideration and request for acceptance of plan update.

ADDRESSING HOMELESSNESS

Staff:

Karen Rahn, Director, Human Services

Summary:

City Council held a study session on Oct. 30, related to current homeless services, community and efforts to address homelessness, and related issues. The study session reviewed current information about homeless services provided by the nonprofit community in Boulder, city and county-wide financial support for homeless services, and an update on municipal campus issues related to homelessness and use of public space. As a result of council discussion, staff will return to council with updates or action items related to the following:

- Analysis and recommendations regarding revisions to the panhandling ordinance.
- Information packet to council on Denver’s sleeping ordinance.
- Information Packet on analysis of funding for homeless services and alignment with the Boulder County Ten Year Plan to Address Homelessness and priorities. The Boulder County Ten-Year Plan to Address Homelessness (Plan) is a collaborative county-wide effort with Boulder County, the cities of Boulder, Longmont and Lafayette, and community non-profits. Accepted by City Council in 2010, the Plan focuses efforts and new resources on the expansion of long-term sustainable solutions to homelessness. The Plan provides a blueprint for how Boulder County communities will work together to prevent homelessness, address issues that keep people in homelessness and creates housing and supportive services needed to end homelessness. In identifying a blueprint, the Plan commits to seek long-term solutions to homelessness in the community while balancing providing safe, appropriate emergency shelter for the most vulnerable residents.

Status and Potential Next Steps:

Continue to support the Bridge House Resource Center pilot to develop and expand a one-stop shop for coordinated services and referrals for homeless individuals and families.

Council Action:

First Quarter – Information Packet on Denver’s sleeping ordinance

Second Quarter – Information Packet on analysis of funding for homeless services and alignment with the Ten Year Plan and priorities

Third Quarter – Public Hearing on analysis and recommendations regarding banning panhandling on street corners

AGRICULTURE PLAN

Staff:

Mike Patton, Director of Open Space and Mountain Parks
Jim Reeder, Land and Visitor Services Division Manager
Andy Pelster, Land and Facilities Operations Supervisor

Summary:

An Open Space and Mountain Parks (OSMP) Agriculture Plan will create policy in many areas related to our agricultural lands, such as leasing procedure, determination of best agriculture use, pesticide use, burning (agricultural fields and irrigation ditches), fertilizer use, grazing guidelines, organic and natural food farming, infrastructure provided to lessees by OSMP, etc. The City of Boulder Charter calls for the preservation of agricultural uses and land suitable for agricultural production on lands managed by OSMP. OSMP manages over 16,000 acres of agricultural land, the bulk of which is leased to local farmers and ranchers. While OSMP is currently focusing on increasing the acres devoted to organic food production, the majority of the acreage is unirrigated, dry land suitable only for cattle grazing.

Status and Potential Next Steps:

OSMP will be putting together a staff team to develop this plan in 2013. Once the plan is created, it will be presented to the public, the Open Space Board of Trustees and City Council.

Council Action:

Fourth Quarter – The Agricultural Plan will be presented to City Council for adoption as a public hearing.

ALCOHOL / LAND USE CODE CHANGES

Staff:

David Driskell, Executive Director of Community Planning and Sustainability

Maureen Rait, Executive Director of Public Works

Charles Ferro, Development Review Manager

Karl Guiler, Planner II

Summary:

On Aug. 21, 2012, a variety of zoning options and potential code changes were presented to City Council that could be considered for alcohol-serving establishments. At that time, council determined that all options proposed should remain “on the table” and before moving forward more public outreach. Staff is currently in the process of working with community stakeholders and hopes to return to council in the first quarter of 2013 with more specific information about the options, additional public comments and recommendations for regulation.

Staff has worked with a coalition of community stakeholders to identify appropriate responses to the overconsumption of alcohol in the Boulder community. Stakeholders include, but are not limited to, the Boulder Police Department, University of Colorado, Responsible Hospitality Group (RHG), Beverage Licensing Authority (BLA) and various neighborhood representatives. A Community Working Group composed of these stakeholders met twice in 2010 and met again in September and October 2012.

Addressing the overconsumption of alcohol and changing the drinking culture requires a multifaceted approach. One potential action that has been identified is to consider changes to the city’s land use regulations for establishments that serve alcohol. City staff researched the strategies and best practices pursued in other cities and determined that the city’s existing regulations already have useful tools to address local concerns (such as the requirement for neighborhood meetings and establishment of management plans to address potential impacts). The research also identified the need for better definitions to categorize the different types of alcohol-serving establishments. These refined definitions would support a more consistent application of existing tools, providing a way to distinguish between establishments that are primarily restaurants but also serve alcohol (considered “low risk” establishments) and those that serve alcohol as their primary product (considered “high risk” establishments). Creating better definitions would allow for a more tailored approach, where regulations related to management plans and other requirements could be targeted toward the high risk establishments that are of primary concern without unduly impacting low-risk businesses such as food-oriented restaurants that serve beer and wine.

Council Action:

First Quarter – Provide Council with specific information about the options, additional public comments and schedule recommendations.

Second Quarter – After receiving direction from City Council, specific code changes will be developed for Planning Board and council consideration in the second quarter of 2013.

BIKE PARKING ORDINANCE UPDATES

Staff:

Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Public Works for Transportation
Michael Gardner-Sweeney, Transportation Planning and Operations Coordinator
Kathleen Bracke, GO Boulder Program Manager
Marni Ratzel, Bicycle & Pedestrian Transportation Planner

Summary:

Based on the city's Transportation Master Plan goals to enhance bicycling as a mode of transportation, opportunities are being researched which will update the city's bicycle parking ordinance for new development projects. Currently, the required number of bicycle parking spaces is a set percentage of the required automobile parking spaces. The goal of the proposed ordinance updates is to link the required number of bicycle parking spaces to the type of land use (residential, office, retail, etc.) to better accommodate anticipated growth in bicycle parking demand. In addition, potential code changes are being explored to provide more secure bike parking options for both short-term (retail/visitor) and long-term (commuter/resident) bicyclists.

Status and Potential Next Steps:

- Transportation/GO Boulder staff is currently conducting a review of national best practices and collaborating with Community Planning and Sustainability staff to identify opportunities for improving bicycle parking requirements for future new development projects.
- Draft findings and recommendations will be presented to the Planning Board and Transportation Advisory Board in the first quarter of 2013. Based on the input received from both these boards and the community, staff will present recommendations for potential city code update(s) to City Council in the second quarter of 2013.

Council Action:

Second Quarter – The proposed city code updates will be presented to City Council for consideration and possible adoption.

BOATING ON BARKER RESERVOIR

Staff:

Maureen Rait, Executive Director of Public Works

Jeff Arthur, Director of Public Works for Utilities

Bret Linenfelser, Water Quality and Environmental Services Coordinator

Joe Taddeucci, Water Resources Coordinator

Summary:

The City of Boulder purchased Barker Reservoir from the Public Service Company of Colorado in 2001. The reservoir delivers water to the Betasso Water Treatment Facility via a pipeline and serves as a primary source of drinking water for the city. Recreational boating on the reservoir is currently prohibited.

In 2003, City Council expressed a willingness to consider a proposal from the Town of Nederland to operate a boating program on the reservoir.

On Sept. 18, 2012, the Town of Nederland Board of Trustees passed a resolution declaring town support for a boating program on Barker Reservoir, which states that “the Nederland Board of Trustees urges the Boulder City Council to direct city staff to negotiate in good faith with town representatives to draft a mutually acceptable program.”

The city has not yet received an official proposal for consideration. City staff has identified numerous concerns about the potential program, including safety, aquatic nuisance species, water quality, liability and cost.

Status and Potential Next Steps:

This topic has been tentatively scheduled for discussion under Matters from the City Manager at the Jan. 22, 2013 City Council meeting to allow council to provide direction on the priority of this issue and the extent to which city resources should be allocated to negotiating, developing, and/or implementing a boating proposal from the Town of Nederland.

Council Action:

First Quarter – At the Jan. 22, 2013 City Council meeting, council will have the opportunity to direct staff on how to proceed, or not proceed, with further consideration of a non-motorized boating program for Barker Reservoir.

BOULDER CANYON HYDRO AGREEMENT

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Joe Taddeucci, Water Resources Coordinator
Jake Gesner, Hydroelectric Manager
Robert Harberg, Coordinator of Utilities Planning and Project Management

Summary:

The City of Boulder owns and operates eight hydroelectric facilities that are located within the municipal water system. The electricity generated by all of the hydroelectric facilities has historically been sold to the Public Service Company of Colorado (PSCo, now a subsidiary of Xcel Energy). The Boulder Canyon Hydroelectric Facility was purchased from the PSCo in 2001 as part of the purchase of Barker Reservoir and associated facilities. The 2001 power purchase agreement (PPA) expired on Aug. 31, 2009, and was extended for four additional years to allow negotiations to continue with the PSCo for a new PPA. During those negotiations, an opportunity arose to replace one of the two old sets of generating equipment, with the aid of a \$1.18 million grant from the U.S. Department of Energy (DOE). Instead of continuing negotiations for a new PPA, the original PPA was terminated by letter on Nov. 2, 2011. Termination was a requirement of the original PPA and was based on removal of the existing generating equipment.

The city recently completed the Boulder Canyon Hydroelectric Modernization Project, replacing one of the two existing 10 megawatt units with a new five megawatt unit. The new unit will increase annual electric generation by an estimated 30 percent due to enhanced turbine efficiency and decreased operational downtime. The new unit, which was commissioned in October 2012, is expected to generate about 580,000 megawatt-hours of electricity during its 50-year lifespan.

During the modernization project, city staff commenced negotiations with the PSCo about a PPA for the new generating equipment. Staff is evaluating the price and duration of the agreement with regard to the city's potential to form a municipal electrical utility.

Status and Potential Next Steps:

The Barker Water System will not be operating during November and December 2012 due to pipeline maintenance activities, which will allow negotiations to continue with no or minimal lost hydroelectric revenue, provided that the PPA can be finalized by early 2013.

Council Action:

First Quarter – City Council consideration and possible acceptance of the Boulder Canyon Hydroelectric Project power purchase agreement.

BOULDER JUNCTION IMPLEMENTATION PLAN

Staff:

David Driskell, Executive Director of Community Planning and Sustainability
Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Public Works for Transportation
Molly Winter, Director, Downtown and University Hill Management Division and Parking Services
Michael Gardner-Sweeney, Transportation Planning and Operation Coordinator
Kathleen Bracke, GO Boulder Program Manager
Chris Hagelin, Senior Transportation Planner
Heidi Schum, Public Works Development Review Manager

Summary:

Implementation Plan

The Transit Village Area Plan (TVAP) Implementation Plan, adopted by City Council in 2007, included key public improvements the city would invest in over time and in partnership with private redevelopment. In February 2012, the list of key public improvements and the original funding approach for the city's share of those improvements was updated to reflect the passage of the Capital Improvement Bond in November 2011 and new federal Transportation Improvement Program (TIP) grant funding. Additionally, the timing of construction was updated to reflect the private development that is currently underway.

Those private developments include a 319-unit multi-family development at 3100 Pearl that started construction in 2012. With construction anticipated to start in late 2012/early 2013, the Depot Square project includes an underground bus rapid transit station, permanently affordable housing, a parking structure, a hotel and a renovation and repurposing of the historic depot building.

In order to coincide the timing of construction of the key public improvements with current private developments, the following public improvements are proposed for construction in the next few years:

- Pearl Parkway Multi-way Boulevard;
- Junction Place Bridge at Goose Creek;
- New Traffic Signals;
- Multi-use paths; and
- Pocket Parks.

MU-4 Zoning Changes

At its July 31, 2012 Study Session on Boulder Junction, council supported exploring changes to the MU-4 zoning district for Boulder Junction to encourage commercial development and to allow commercial kitchens in the MU-4 zone. Analyses of these changes are currently underway, and a meeting with the property owners of MU-4 zoned parcels was held on Oct. 11, 2012.

TDM and Parking Access District Implementation

With redevelopment being initiated in Boulder Junction and the development of Depot Square, the implementation phase of the dual TDM and Parking Access Districts of Boulder Junction will begin in 2013. In Boulder Junction, the TDM Access District will provide a variety of programs and services designed to meet the Trip Generation Allowance. Through initial payment in lieu of taxes (pilot) fees and later property taxes, the TDM Access District

will provide residents and employees of Boulder Junction with Eco Passes, discounted Boulder B-Cycle and eGo Car share memberships, and access to other programs and services. It is expected that the TDM Access District will be initiated in 2013 with the first redevelopments.

A component of the Depot Square project will be a shared parking facility that will service the needs of the users: RTD, the hotel, the affordable housing and the broader Boulder Junction district. The developer will be financing and constructing the parking facility with 100 parking spaces for the Boulder Junction Access District through a lease/purchase agreement. The City of Boulder will be assisting the Parking Access District with financing in the early years. A Parking Management Agreement and the Depot Square Condominium Declaration were developed to ensure compliance with city parking principles (shared, unbundled, managed and paid). The only exception will be the RTD spaces that are currently unable to comply due to State legislation. The city is working with RTD and other communities on changes to the legislation, which would allow the RTD parking to participate.

Status and Potential Next Steps:

- Staff is developing proposed changes to the MU-4 zone district. These will come forward for Planning Board and City Council consideration in 2013.
- Staff will partner with RTD, Boulder B-Cycle and eGo Carshare to finalize policies and coordinate implementation of the Boulder Junction TDM Access District.
- It is anticipated that if the Depot Square project is under construction by the end of the 2013 the parking will be available in 2014.

Council Action:

First Quarter – Updates on the Boulder Junction Access District Parking will be incorporated into updates regarding Depot Square and Boulder Junction implementation; and Council consideration of the MU-4 zone changes.

Third Quarter – Information Packet updating Council on TDM Access District implementation.

BOULDER’S CLIMATE COMMITMENT: INTEGRATING ACTION, SETTING TARGETS AND TRACKING PROGRESS

Staff:

David Driskell, Executive Director of Community Planning and Sustainability
Jonathan Koehn, Regional Sustainability Coordinator
Lesli Ellis, Comprehensive Planning Manager

Summary:

Boulder’s Climate Commitment builds on the city’s successful Climate Action Plan (CAP) strategies to define an integrated approach to Boulder’s post-Kyoto climate action goals and targets. The new Climate Commitment will establish the structure and priorities for long-term emission reductions through specific annual targets and five-year goals across six focus areas: Ramp Up Renewables; Build Better; Travel Wise; Waste Not; Grow Green; and Every Drop Counts. The aim of this approach is to integrate emission reduction activities and investments in relevant city master plans, programs, and services. The project will also define new tracking and reporting systems to allow for transparency, consistency in reporting, and continual improvement in Boulder’s climate-related programs and policies. As a result, the Climate Commitment will be an iterative and dynamic process rather than a static stand-alone plan—a roadmap with interim targets that can be revisited based on modeling and new information to achieve the community’s long-term GHG goal.

The project was initiated in 2012 as the end of the previous 5-year CAP tax and Kyoto target prompted a close analysis of the city’s climate action priorities and investments to-date. In developing the renewed climate action scope and steps, the city is building on lessons learned and focusing on a more integrated approach across sectors, programs and master plans, including coordination with the Transportation Master Plan (TMP) and Zero Waste Master Plan (ZWMP) as well as development of an Energy Action Plan. While the extension of the CAP tax provides funding for continued energy efficiency efforts, the Climate Commitment overall will seek to inform how other city investments (e.g., Trash Tax Funds, transportation funds, etc.) help to reduce carbon emissions and how interrelated climate action efforts can best be leveraged for maximum impact.

Status and Potential Next Steps:

The public, Environmental Advisory Board (EAB) and council were engaged to develop a draft structure for the commitment that was presented in July 2012. After approval of the CAP tax extension in November 2012, the 2013 work program priorities and investments for energy efficiency efforts consistent with council’s direction at the July 24 study session are moving forward. Priorities include: (1) Ramp Up Commercial Energy Efficiency Initiatives, (2) Enhance Residential Programs, (3) Stimulate Market Innovation, and (4) Improve Program Tracking and Evaluation. The staff team has been working to advance the overall Climate Commitment work, as outlined in the Dec 11 study session materials for Council.

Currently, data tracking and reporting tools related to GHG reductions and programs are being developed, and ongoing integration is taking place with the TMP, ZWMP, and Energy Future effort, including a Smart Growth America grant-funded “Cool Planning” workshop focused on transportation, energy and GHGs in early 2013. Additional public engagement and discussion about long-term goals is necessary, as well as setting and refining annual targets and programs. This integration process will continue throughout 2013 with at least one check in with council.

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Council Action:

Second Quarter – Study Session to review program annual targets and short-term goal setting, long-term goal, and tracking and reporting systems.

BOULDER’S ENERGY FUTURE

Staff:

Jane S. Brautigam, City Manager

Thomas Carr, City Attorney

Heather Bailey, Executive Director, Energy Strategy and Electric Utility Development

Summary:

Boulder’s Energy Future project is a community effort to examine options that could provide Boulder’s residents and businesses with electricity that is increasingly clean, reliable and competitively priced. This analysis requires careful consideration of both economic impacts and environmental considerations. It also must incorporate the charter goals passed by council that include revenue adequacy, rate parity, reliability, greenhouse gas (GHG) emission reduction and increased renewable resources, as well as the community’s ability to act on its values and needs under the different options.

The goals that have been defined through this process speak to a number of community priorities, including not only affordable rates and high reliability, but also the desire to create a new business model that can serve as an alternative to the current “energy as a commodity” model. This vision of Boulder’s Energy Future goes beyond fuel switching; it envisions a fundamental shift —over time— toward a more decentralized, networked and integrated approach to energy generation, use and management. This “energy as a service” model is beginning to emerge as the high costs of the currently inefficient system become more evident, and the reliability of current fuel sources becomes more tentative.

The conversation was initiated through the city’s discussions with Xcel Energy (Xcel) —the electric utility that currently serves Boulder—regarding potential renewal of the company’s 20-year franchise agreement. Given Boulder’s commitment to reducing its carbon footprint, the difficulty of accomplishing this without addressing supply side (i.e., energy generation) issues, the rapid changes taking place in the energy industry and a number of other questions and issues raised during the franchise discussions of 2010, council decided not to renew the franchise agreement and to spend time considering the community’s energy options.

Subsequently, the city initiated “Boulder’s Energy Future” project to clearly articulate the community’s energy goals and objectives and to define and analyze alternative paths for achieving those goals. A statement of the community’s goals and objectives was adopted by council on March 1, 2011. The overarching goal was stated as follows:

To ensure that Boulder residents, businesses and institutions have access to energy that is increasingly clean, reliable and competitively priced.

In addition, the city seeks to achieve an energy future defined by:

- Economic prosperity and a dynamic green economy that uses clean and competitively priced electricity,
- serves as an incubator for clean energy companies and new technologies, and ensures stable and predictable long-term utility rates;
- Significant reductions in carbon emissions and improved environmental quality by utilizing appropriate technologies and maximizing the use of clean and renewable fuel sources for electrical generation;
- Energy independence that is practical, reduces consumption and develops local generation to the maximum extent feasible, and provides greater local control over energy investment and decision making; and

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

- An operating model that protects vulnerable populations from increasing utility costs, increased exposure to more polluting energy infrastructure and ensures equal access for all to the benefits of a green economy.

In working to achieve these goals, council concurred with a proposed strategy framework focused on “localization” -- establishing governance mechanisms by which the city and Boulder utility customers can have greater control over their energy decision making, by which energy generation and management can be decentralized to the maximum extent feasible, and by which Boulder can achieve significant carbon reduction in its energy supply. Key purposes of the framework are to support innovation and competition, ensure long-term rate stability, provide opportunities, as appropriate, for energy customers to become energy investors, reduce dependence on external fuel sources and support economic vitality.

To best achieve these goals and objectives, the analysis of Boulder’s energy options has focused on four potential paths:

- Signing a new, standard 20-year franchise agreement with Xcel;
- Developing a new form of partnership with Xcel;
- Keeping the current “status quo” with Xcel (which would mean continuing to be served by Xcel but without signing a franchise agreement); and,
- Creating a locally owned and operated electric utility through a process known as municipalization.

The City of Boulder considered creating its own municipal utility in advance of franchise renewals in 1950, 1970, 1990, and 2010. In each case, the issues that prompted the debate were different. Today, the core issues driving municipalization discussions include rapidly diminishing fossil fuel resources, the environmental impacts caused by carbon-based energy production, increasing energy costs that are a larger percentage of business and residential budgets, and the desire to support local firms and innovators that are responding to a rapidly changing energy market. The city questioned whether energy delivery controlled by a 20-year franchise with a regulated, investor-owned utility can meet Boulder’s changing energy needs, and has undertaken an effort to study other models for an electric utility.

On Nov. 1, 2011, Boulder voters approved two ballot measures that allowed the city to continue to explore the possibility of purchasing Xcel’s distribution system and forming a city-owned electric utility. A decision about whether to form a local electric utility has yet to be made. No bonds will be issued until full information on costs is available and a careful analysis of these decisions occurs. It may take several years to complete this process. In the meantime, Xcel will continue to provide electricity to Boulder customers, and homes and businesses can expect to receive bills from the utility.

Subsequent to the referendum, the city embarked on a process of forming the evaluation team, developing a work plan and engaging stakeholders. In June 2012, an executive director, Heather Bailey, was hired to lead this effort. In August 2012, a formal work plan was presented and approved by council. The work plan presented a three phase, multi-year process. The plan provided for a comprehensive process that included the development of charter-based metrics, financial modeling, asset acquisition, reliability assessment, development of an energy resource portfolio, legal strategies and community outreach. In addition, the work plan provides council with go/no go decision points, or “off-ramps,” the first of which is in early 2013.

Status and Potential Next Steps:

City staff is focused on performing the detailed analysis for engineering, financial, resource and legal impacts. Engineering work includes asset acquisition, separating from Xcel, and reliability. Financial analysis is being performed with the assistance of financial experts and includes a 20-year outlook for rates, revenue and costs.

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Resource analysis incorporates energy efficiency, demand-side management, distributed and localized generation, renewables, and some traditional resources. The ongoing legal work includes both acquisition and regulatory strategies. During the entire process, a robust community engagement and communications effort will seek to ensure an inclusive process of community education and discussion about non-litigation aspects of the project. This outreach will include Boulder’s businesses and large utility customers. Staff will provide information concerning possible partnership models with Xcel in December 2012 and will continue to update council on any ongoing discussions and relationship with Xcel.

The city will maintain its Energy Future website, www.BoulderEnergyFuture.com, to keep interested members of the community informed about the process, as well as offer opportunities for public participation. The city has also established an e-mail alert system, which currently has nearly 500 subscribers, to share updates and information about this project.

Council Action:

First quarter – Study session and public hearing: Council will be asked to make a decision on how to proceed with staff recommendations related to strategies for achieving the community’s energy goals

Second quarter – Study session

First through fourth Quarters - Council will continue, as needed, to meet regularly with staff on an as-needed basis prior to study sessions at energy roundtables, as well as under “matters” at regular council meetings. More detailed discussion will occur during study sessions scheduled for late May and mid-year 2013 as decision points are reached.

BURKE PARK/THUNDERBIRD LAKE

Staff:

Kirk Kincannon, Parks and Recreation Department Director
Jeff Dillon, Parks and Planning Superintendent
Jeff Haley, Planning Manager

Summary:

The Parks and Recreation Department has completed a fourth year as an extension of a three-year pilot project to improve the water quality and water level for Thunderbird Lake, a man-made lake located at Burke Park. The goal for extending the pilot project to a fourth year was to review the water table data received from test wells and to review previous years' monitoring to determine if an acceptable lake surface level could be maintained within new parameters of elevations between 5,314 and 5,312, without the addition of millions of gallons of potable water.

An update regarding the status of the lake was provided to the Water Resources Advisory Board (WRAB) on Feb. 27, 2012, and to the Parks and Recreation Advisory Board (PRAB) on April 23, 2012. At that time, staff indicated that the pilot program would be extended through the 2012 season while alternatives that would reduce water demands and improve long-term sustainability were evaluated. The results of the 2012 reduced fills indicated that lake surface levels could be maintained at a range of 5,314 to 5,312 with a median range of 5,313.6. These lake surface levels were achieved with minimal water fills of 1,300 million gallons, and no water additions after July 20, 2012.

In addition, the department worked in partnership with the Horizon K-8 School, the University of Colorado's (CU) Environmental Design School, Growing Up Boulder, and local residents to develop options for a sustainable approach that includes an outdoor education component in Burke Park and Thunderbird Lake.

Status and Next Steps:

- Maintain the lake surface elevation to the standards achieved in the 2012 summer season without the addition of potable water.
- Provide ongoing monitoring of the site in partnership with students from the Horizons K-8 School to ensure water quality and clarity is maintained.
- Complete the site planning with CU, Horizons School and the local community, to develop outdoor learning, place-based facilities linked to the school environmental curriculum and the surrounding neighborhood park needs.

Council Action:

First Quarter – Council action on the recommendations for maintaining Thunderbird Lake at the current levels achieved in 2012, and enhancing park facilities to include outdoor learning opportunities for all age groups.

CARTER LAKE PIPELINE

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Robert Harberg, Utilities Project Management Coordinator
Joe Taddeucci, Water Resources Coordinator
Bret Linenfelser, Water Quality and Environmental Services Coordinator

Summary:

The City of Boulder is currently participating in a collaborative effort with Left Hand Water District, Longs Peak Water District and the Northern Colorado Water Conservancy District (Northern) to complete permitting, preliminary design and right-of-way acquisition for the Carter Lake Pipeline. The Carter Lake Pipeline would deliver Colorado-Big Thompson (CBT) and Windy Gap water supplies from Carter Lake to the Boulder Reservoir Water Treatment Facility (BRWTF) for treatment and distribution as municipal water supply. The existing, open Boulder Feeder Canal would continue to transport agricultural water supplies and water returned to Boulder Creek by the city for exchange purposes. A new pipeline would allow year-round delivery of CBT and Windy Gap water to BRWTF, prevent contaminants from entering the water supply during transport and may provide a feasible hydroelectric power opportunity.

In 2008, City Council approved \$1 million in funding for permitting and right of way (ROW) acquisition for the pipeline to allow the project to move forward while the city continues to evaluate its participation as well as project timing and funding. Final design and construction would not be undertaken until 2016-2018, as shown in the 2013-2018 Utilities Division Capital Improvement Plan, and would be subject to separate council approval. In 2012, Northern completed project permitting through the Boulder County Areas and Activities of State Interest (1041) review and the Larimer County location and extent review processes. A final pipeline alignment has now been approved.

Staff continues to recommend the ultimate construction of the pipeline to protect source water quality and enhance the flexibility and reliability of the city's source water system. Although a final decision on pipeline construction has not yet been made, acquisition of the necessary ROW at this time will help preserve the permitted alignment as an option for future construction of the pipeline and will avoid further escalation of ROW cost. ROW cost for the original SWSP portion of the permitted alignment escalates at nine percent annually, which would add roughly \$60,000 per year based on current ROW valuation. Staff would like to lock in that portion of the alignment before the end of 2012 to avoid further escalation costs.

Status and Potential Next Steps:

As the next step, staff intends to work with Northern and the other project participants to acquire the necessary ROW and easements using the funding previously approved by City Council. The first step in this process is to secure an interest in the original Southern Water Supply Pipeline (SWSP) ROW. Funds appropriated in 2008 were preserved pending the Boulder County permit decision on the alignment. An Informational Packet on this item was provided to the Council in the fourth quarter of 2012.

Council Action:

City Council will have the opportunity to consider this item in the future as part of the capital improvement program and the community and environmental assessment process (CEAP).

CHAUTAUQUA GUIDING PRINCIPLES

Staff:

David Driskell, Executive Director of Community Planning and Sustainability
Susan Richstone, Deputy Director of Community Planning and Sustainability
Lesli Ellis, Comprehensive Planning Manager for Community Planning and Sustainability

Summary:

In May 2012, City Council passed a motion forming a temporary working committee to draft, in close consultation with the Colorado Chautauqua Association (CCA), principles to guide subsequent negotiations about the CCA lease for council's consideration and endorsement. This direction was in response to a draft Chautauqua Collaborative Stewardship Framework developed in collaboration with the CCA. This collaboration resulted in a valuable community dialogue about Chautauqua's past, present and future. The input received from council, the community and city boards during the six months of developing the draft framework raised a number of fundamental questions and concerns about the roles and responsibilities of the city and the CCA, and the related lease provisions.

The temporary working committee met with representatives of the CCA four times from July through October 2012 and developed draft guiding principles and next steps for implementation. The guiding principles are not intended to define the specific structures, processes or agreements needed to enact them. The temporary committee and the CCA representatives determined that additional work will be necessary to evaluate options for putting the principles into action and to define a "preferred option" prior to the detailed work necessary for implementation, which includes finalizing the Chautauqua Collaborative Stewardship Framework, initiating lease discussions and other implementation actions.

Status and Potential Next Steps:

The draft guiding principles and next steps will be presented to City Council on Dec. 4, 2012 for its consideration of adoption. If approved, staff will organize a working group to implement the next steps, as proposed.

Council Action:

First Quarter – Staff will update City Council on the status of work plan development, planning for the new ADA bathrooms and the examination of governance, management and lease options.

CIVIC AREA PROJECT

Staff:

David Driskell, Executive Director of Community Planning and Sustainability
Maureen Rait, Executive Director of Public Works
Sam Assefa, Senior Urban Designer
Lesli Ellis, Comprehensive Planning Manager

Summary:

The Boulder Civic Area project is a continuation of the effort that began in 2012 to develop a vision primarily for “the public realm” bounded by 9th to 17th streets and Canyon Boulevard to Arapahoe Avenue. The area encompasses Central Park, the Boulder Farmers’ Market area, numerous public facilities (the Boulder Public Library, Municipal Building, Boulder Museum of Contemporary Art, etc.) and city-owned properties south of Canyon Boulevard between 13th and 14th streets. The public outreach for this project, which began in June 2012, utilizes traditional public meetings/events and online engagement opportunities resulting in the engagement of thousands of residents, visitors and businesses.

This project is a significant multi-department effort, requiring the commitment of resources from the Community Planning and Sustainability Department, Downtown and University Hill Management Division (DUHMD), Public Works, Parks and Recreation, Housing Division, and Human Services Department. Early in 2012, the effort was scoped and meeting was held with council to identify issues and objectives for the project, and develop the schedule and work program. Information about the project is available online at www.BoulderCivicArea.com

Background

In December 2008, council called for the establishment of a new vision for the downtown area south of Canyon Boulevard. Through 2009 and the first quarter of 2010, staff conducted analyses and community input was received regarding a new vision for the area, including recommended additions and revisions to the Downtown Urban Design Guidelines (Guidelines) and code modifications for the DT-5 zone areas. This resulted in council direction for near-term and long-term next steps. Near-term work included specific code changes to the DT-5 zone areas that council approved on Sept. 20, 2011. Direction for longer-term next steps included conducting a community planning process focused on the public realm south of Canyon Boulevard. Of particular interest were improvements to the significant public spaces in this area, including the city-owned properties along 13th Street that face the parkland to the west (including Central Park). City Council adopted this goal in November 2010 and again in January 2012.

Status and Potential Next Steps:

- Through the end of 2012, the focus will be on completing the project vision, guiding principles and initial concepts, and reviewing the structural, flood, and economic analysis of the city facilities in the high-hazard flood zone being conducted through the Facilities and Asset Management (FAM) master plan space use study.
- In 1st quarter 2013, an ‘ideas competition’ for professional designers will occur.
- In 2nd quarter, staff will refine and analyze options and coordinate with the FAM master plan.
- In the 3rd quarter, a draft Boulder Civic Area vision and plan will be developed.

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

Council Action:

First Quarter – Study session on initial options.

Second Quarter – Study session on analysis and preferred options and strategies.

Third Quarter – Study session and public hearings for adoption of the Boulder Civic Area vision and plan.

COMCAST FRANCHISE RENEWAL

Staff:

Jane S. Brautigam, City Manager
Paul Fetherston, Deputy City Manager
Don Ingle, Director, Information Technologies
Patrick von Keyserling, Communications Director
Debra Kalish, Senior Assistant City Attorney
Carl Castillo, Policy Advisor

Summary:

The city is party to a non-exclusive franchise agreement with Comcast of Colorado IV, LLC (“Comcast”) which allows Comcast to use the city’s public rights of way to provide cable television services (the “Existing Franchise”). This agreement, which was originally set to expire on Dec. 31, 2011, was extended through and including Dec. 31, 2013 by council. (June 13, 2011, Ordinance 7785). It is anticipated that council will consider a proposed new franchise agreement during the last quarter of 2013.

Federal law precludes franchising authorities from imposing requirements related to the provision or content of cable services except as specifically permitted by federal law. The issues that may be considered in deciding whether to renew the franchise agreement relate primarily to Comcast’s:

- Substantial compliance with the terms of the Existing Franchise;
- Customer service, including signal quality, response to consumer complaints and billing practices;
- Technical ability to provide cable television service;
- Financial ability to provide cable television service; and
- Legal ability to provide cable television service.

The primary focus of franchise negotiations will include:

- The amount and calculation of franchise fees;
- Customer service standards; and
- The provision of Public, Education, and Government (PEG) access and institutional network (“I-Net”) channels.

Federal law specifically precludes the city from conditioning franchise renewal upon Comcast’s willingness to address other issues of interest to the community, such as cable service rates, channel programming and programming packages (including the ability to choose particular cable channels, also known as "a la carte service"), or telecommunication services (including Internet or voice over internet protocol (VOIP) services).

Boulder’s Home Rule Charter, at Article VIII, § 108, requires a vote of the electorate to approve any franchises. However, this charter provision has been preempted by federal statutes which mean that no election will be required for a renewal of the Comcast franchise agreement. See *Qwest v. Boulder*, 151 F. Supp.2d 1236.

Based on information and feedback staff has received to date from both the public and the city organization, it is anticipated that there will not be major issues to address during the Comcast franchise renewal. As a result, no significant changes to the terms of the Existing Franchise agreement are foreseen at this point.

Status and Potential Next Steps:

Prior to entering into a new franchise agreement, an informal needs assessment is being conducted to determine resident satisfaction with cable service. As part of that assessment, the city is preparing to conduct a survey of the community, a follow-up to a survey last conducted in 2009. A meeting with city staff and Comcast representatives is anticipated in late January 2013 to begin working on language for a new survey of Comcast subscribers for a survey to be conducted by the end of Feb. 2013 with results available to the city prior to the spring. These results, along with input provided by council, will be used by staff to guide negotiations on language for a new franchise agreement anticipated to be brought forth to council in the fourth quarter of 2013 for a public hearing.

Council Action:

First Quarter – Staff to inform council about the range of issues that can and cannot be addressed in the franchise renewal and to solicit input on the goals and objectives that staff should pursue in negotiations for a new franchise agreement.

Fourth Quarter – Council consideration of a motion to approve a new franchise agreement.

COMPREHENSIVE HOUSING STRATEGY

Staff:

City Manager's Office/ Housing Division

Jane S. Brautigam, City Manager

Paul Fetherston, Deputy City Manager

Jeff Yegian, Acting Housing Division Manager

Eric Ameigh, Senior Project Manager

Michelle Allen, Senior Housing Planner

Community Planning and Sustainability

David Driskell, Executive Director of Community Planning and Sustainability

Susan Richstone, Deputy Director of Community Planning and Sustainability

Summary:

Since the late 1990s - when the city last undertook a comprehensive housing planning effort - the city's affordable housing program has evolved and the local housing market has changed in many ways, some of which are dramatic. Despite some recent efforts to study and address Boulder's continuing housing affordability issues, most notably the Affordable Housing Task Force, challenges around how best to define and meet the city's housing goals remain.

During 2012, council identified a number of housing issues to be addressed through a variety of planned or tentative workplan items. These included a study of Accessory Dwelling Units (ADUs) and Owner Accessory Units (OAU), a study of the density and distribution of affordable housing across the city, and possible updates to the Inclusionary Housing program as it applies to rental projects. Other outstanding issues identified for further analysis at council study sessions or through the Affordable Housing Task Force include, but are not limited to, senior housing, student housing, mobile home parks, development of market rate "relatively" affordable housing, and funding and resource allocation.

At its June 2012 Work Plan check-in, City Council expressed interest in encouraging more ADUs and OAUs. The intent of the Accessory Dwelling Unit ordinance, adopted in 1982, was to enable the cost-effective and efficient use of existing single-family homes in Boulder. The current interest in the program is to determine whether ADUs and OAUs are a feasible option for increasing the affordability and diversity of housing types in the city. Staff believes that any discussion of expanding OAUs and ADUs is best addressed as part of a broader policy discussion.

In addition, members of council have expressed their belief that it may be time to explore options for increasing affordability at all income levels. Such efforts would be necessary to insure that households at or above the median income can find suitable housing in Boulder. As staff considered how best to deal with each of these discreet projects, it became clear that a comprehensive housing strategy to better define goals and set priorities would help create a logical foundation from which to coordinate the disparate efforts.

Status and Potential Next Steps:

A study session to discuss scoping options is scheduled for May. In anticipation of the study session, staff will begin to identify major issues and possible scoping options for council consideration. This work may involve some preliminary data collection and analysis including the following examples:

ADU/OAU's

A report on ADUs and OAU's is being prepared by staff to help inform any discussion of potential changes to the city's program. The report:

- Summarizes the history of Boulder's ADU/OAU program
- Provides statistics and analysis of the current program
- Provides information on similar programs around the country

The report can be found here: www.bouldercolorado.gov/files/ADU_study.pdf

The city has contracted with the National Research Center to conduct a survey of current accessory unit property owners. The survey will provide updated information on how units are currently being used, who is living in them, rents and other relevant data. Results of the study are anticipated to be available in January and will be provided to council in an Information Packet.

Density and Distribution of Affordable and Special Needs Housing

Data on the density and distribution of affordable and special needs housing is currently being compiled by staff. It is anticipated that a report will be provided to council in the first quarter of 2013.

Inclusionary Housing

Following feedback and direction from Council on matters related to Inclusionary Housing during its December 4, 2012 meeting, staff is working on near term changes to the Inclusionary Housing program as it relates to rental development. Based on input from stakeholders in the affordable housing and development communities and direction from council, a robust stakeholder engagement process will be developed and implemented during the first quarter. It is intended for the engagement process to yield consensus-based ordinance changes for council consideration late in the first quarter.

Council Action:

First Quarter –

- ADU/OAU – Information packet
- Density and distribution of affordable and special needs housing – report provided to Council
- A stakeholders group engagement process will be developed and implemented to ensure continuous opportunities for feedback and input into the city's housing processes and goals.
- Inclusionary Housing: Council will consider changes to the Inclusionary Housing ordinance late in the quarter.

First Quarter through Fourth Quarter – A public engagement phase for the comprehensive housing strategy will be developed and implemented.

Second Quarter – Council will consider scoping options for the comprehensive housing strategy at a May study session.

CONTRACTOR LICENSING

Staff:

Maureen Rait, Executive Director of Public Works
Dave Thacker, Building Services Manager/ Chief Building Official

Summary:

The city will evaluate the Contractor Licensing Program and will present proposed changes to the City Council for consideration.

Title 4-4, “Building Contractor Licensing,” of the Boulder Revised Code (B.R.C.), adopted in January 1973, requires persons responsible for building construction and remodels within the city to document their qualifications to perform such services and to demonstrate possession of insurance protecting consumers from potential losses due to their construction activities. Beginning in 1983, applicants’ qualifications were determined by a written examination developed and maintained by the city. An applicant passing the test paid a fee and provided evidence of insurance coverage before being issued a contractor’s license. The program required significant staff resources in the development and administration of tests and records maintenance. In January 2003, the city began accepting licenses approved by other local jurisdictions (Denver and Longmont) and certifications from the International Code Council (ICC) contractor certification program, rather than administering its own testing program. This has allowed the city to focus resources in other critical areas.

Internal and external customers have suggested that the city evaluate the program to further improve consumer protection while clarifying the responsibilities of licensed contractors. As part of the SmartRegs quality assurance efforts, staff is proposing to change the contractor licensing regulations to respond to these concerns and ensure that code deficiencies are appropriately addressed.

The Contractor Licensing Program should be financially self-supporting; therefore, a financial analysis will be warranted. Outcomes of this evaluation process could result in changes to the city’s regulations.

The city will begin the process of reviewing and evaluating potential changes to the Title 4, “Licensing and Permits,” Chapter 4, “Contractor License,” and Chapter 6, “Public-Right-of-Way License” provisions of the Boulder Revised Code following the implementation of the 2012 ICC code update, scheduled for the second quarter of 2013.

Status and Potential Next Steps:

- Evaluate contractor licensing process and develop options for improving the program.
- Conduct public meetings with the contractors to discuss proposed program and code changes.

Council Action:

Third Quarter – Present proposed Contractor Licensing Program changes to council as an information packet item.
Fourth Quarter – Schedule associated code changes for City Council consideration.

DESIGN AND CONSTRUCTION STANDARDS UPDATES

Staff:

Maureen Rait, Executive Director of Public Works
Heidi Schum, Development Review Manager

Summary:

The city's Public Works Design and Construction Standards apply to work performed in the public right-of-way and public easements including water, sanitary sewer, stormwater and transportation improvements. These standards are periodically updated to address changes in engineering and construction technology, maintain consistency with state and federal regulations, and improve clarity.

Since the current Design and Construction Standards were adopted on Nov. 16, 2000, several partial updates have occurred, including changes to requirements for stormwater quality (2005) and changes to work-area traffic control and accessibility of transportation facilities (2009).

Status and Potential Next Steps:

The adopted 2013 budget includes funding for this project. As an alternative to using a fixed-term position, consultant services will be used to update the transportation and utility standards. It is anticipated that two rounds of updates will be brought before council during the two-year term. In 2013, a package of minor updates will be completed and forwarded to City Council for consideration and adoption. The update will primarily address technical specifications such as standards for specific materials and construction methods. Concurrent with the update process, input from staff throughout the organization as well as community stakeholders will be solicited on a second set of complex updates that involve greater analysis. The second set of updates could include regulations for street standards and low-impact development requirements.

Council Action:

First Quarter – Package of minor updates will be completed and forwarded to City Council for consideration and adoption.

Second Quarter – Input will be solicited from staff throughout the organization as well as community stakeholders on a second set of updates that involve greater analysis.

Fourth Quarter – Second package of updates will be completed and forwarded to the applicable boards and City Council for consideration and adoption.

DEVELOPMENT REVIEW PROJECTS

Staff:

David Driskell, Executive Director of Community Planning & Sustainability
Maureen Rait, Executive Director of Public Works
Charles Ferro, Development Review Manager

Summary:

Major development review projects are generally processed as discretionary review applications (Site Review/Use Review/Annexation, etc.), subject to review and/or call up to the Planning Board and, in some cases, City Council. Other development review projects, such as annexations, are required to be approved by the City Council by ordinance.

Major redevelopment projects that are currently anticipated for review in 2013 are briefly described below.

While most projects will not require council consideration, they could be subject to call up by City Council subsequent to Planning Board action, as noted below.

5399 Kewanee - Boulder Creek Commons (Hogan Pancost)

The Site Review / Annexation proposal includes a total of 121 residential units, as follows: 50 congregate care units, six duplex units and 65 single-family units, all served by new public rights-of-way and a network of greenways. The east parcel is proposed for environmental preservation. The Concept Plan submittal was heard by Planning Board in January 2012. An application for Site Review / Annexation was submitted in June 2012 and a Planning Board decision will likely occur in February or March 2013. City Council will consider the Annexation and Site Review in the first quarter of 2013 at a public hearing.

28th and Kalmia (Wonderland Creek Townhouses)

Currently, a Concept Plan application is being reviewed for the development of the approximately 5-acre site located at the northeast corner of Kalmia Avenue and 28th Street, just south of the Manor Care residential care facility. The development proposal is comprised of 49 attached residential rental units, with one- and two-story townhouse units oriented to the street, and open space with parking located at the rear of the buildings.

The Concept Plan is scheduled for public hearing before Planning Board on Jan. 17, 2013, with the next step being Site Review. If the Site Review is called up by the Planning Board, its decision would be subject to call up by City Council in the first quarter of 2013.

28th and Canyon (Eads / Golden Buff)

The northeast corner of 28th Street and Canyon Boulevard is comprised of two properties under different ownership: one is currently occupied by the Eads Smoke Shop and the other by the Golden Buff Motel.

An application for Concept Plan for the Golden Buff portion of the site was reviewed by the Planning Board in July 2012. A site review application was submitted in August 2012 for redevelopment of the site with two new hotel buildings, 55-feet in height, with approximately 284 guest rooms, roughly 20,000 square feet of conference/retail space, and underground parking.

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To help ensure coordination of the Golden Buff site's redevelopment with the adjacent Eads Smoke Shop site, the two property interests have been encouraged to explore coordinated approaches to each site's redevelopment. The aim is to ensure an appropriately integrated—or at least complementary—outcome that will establish a strong presence at this highly visible corner. The Golden Buff Site Review is scheduled for Planning Board in early 2013, and will be subject to City Council call-up.

970 28th (Landmark Lofts II)

The applicant is requesting approval of a Site Review on the 2.32-acre site located within the RH-3 zoning district. A Site Review was previously approved for the site, for a similar project in 2008. Because that application expired and the applicant revised the building configurations on buildings requiring a height modification, a new Site Review application was required. The proposal includes a multi-family project consisting of five buildings and a total of 150 units, that include 90 one-bedroom units ranging from 700-728 square feet, and 60 two-bedroom units ranging from 925-1,037 square feet. The buildings are planned at a maximum 55-foot height. A hearing before the Planning Board is scheduled for Jan. 17, 2013. The board's decision will be subject to call up by City Council in the first quarter of 2013.

800 28th (Boulder Outlook Hotel Redevelopment)

On Nov. 1, 2012, the Planning Board reviewed the Concept Plan for this site. Planned as a university student rental apartment, the proposal includes one four-story, 182,425 square foot building with 98 four-bedroom units, averaging approximately 1,400 square feet per unit along with a community center; pool area; various gathering spaces and a fitness center. Because of the required 1,200 square feet of open space per unit requirement in the BT-1 zoning district, approximately 118,244 square feet of open space is proposed that includes the interior courtyard space, landscaping and walkways, along with a portion of the proposed balconies, covered patio and the roof gardens that are permitted to count toward 25 percent of the required open space. There are 267 parking spaces proposed in a parking structure located on the east side of the site and a 10 percent parking reduction is proposed. After input on the Concept Plan, the applicant anticipates submitting an application for Site Review in the first quarter of 2013, which will be subject to City Council call-up in the second or early third quarter of 2013.

3390 Valmont (Former Sutherlands Site)

On Jan. 3, 2013, Planning Board will review a Concept Plan proposal to redevelop the former Sutherlands Lumber site, within the MU-4 zoning district, with three four-story buildings housing a variety of for-rent dwelling units with structured parking in each building for a total of 277 units. Approximately 2,770 square feet of first floor commercial space is planned in one of the buildings. The site is subject to review under the objectives and guidelines of the Transit Village Area Plan. The applicant intends to receive Concept Plan comments and submit an application for Site Review in the first quarter of 2013, which will be subject to City Council call-up in the second or early third quarter of 2013.

3085 Bluff

On Jan. 3, 2013, Planning Board will review a Concept Plan proposal to develop the 1.86-acre site into 41 attached residential, permanently affordable units. The proposal includes five buildings with a total of three townhome units, nine apartment flats, and five one-bedroom loft units, within the RH-6 zoning district. The site is subject to review under the objectives and guidelines of the Transit Village Area Plan. The applicant intends to receive Concept Plan comments and submit an application for Site Review in the first quarter of 2013, which will be subject to City Council call-up in the third quarter of 2013.

1301 Walnut (Colorado Building Parking Lot)

On Jan. 24, 2013, Planning Board will review and comment on a Concept Plan proposal to redevelop the existing office building located at the northeast corner of 13th and Walnut streets, along with a surface parking lot. The proposed project consists of a new 55,400 square foot, four-story office building with ground floor retail and below-grade parking with 82 spaces, and an interior connection to the existing Colorado Building. The applicant has requested an ordinance to allow the use of a portion of one of the existing lots associated with the Colorado Building. The applicant intends to submit an application for Site Review in the first quarter of 2013. The Site Review application will be sent to City Council for potential call-up in the third quarter of 2013. It is also anticipated that City Council will hear two readings of the proposed ordinance at a public hearing in the third quarter of 2013.

26th and Canyon (Village Shopping Center Hotel)

The Village has approval to build a three-story hotel along Canyon Boulevard, and has expressed interest in amending their existing Site Review approval to include a four-story hotel with subterranean parking. If the project were to proceed in 2013, the proposal to build up to 55 feet would require Planning Board approval and would be subject to City Council call-up sometime in the fourth quarter of 2013.

4403 Broadway (Blue Spruce Auto)

A Concept Plan for the proposed mixed-use redevelopment of the property was reviewed by the Planning Board in 2007. The property owner met with staff and will likely submit a Site Review application in early 2013 for 12 townhouses and 13 apartments, with approximately 9,000 square feet of retail and restaurant uses. If the project were to proceed in 2013, Planning Board's decision would be subject to call-up by City Council in the third quarter of 2013.

1000 Alpine

The site currently consists of a 31,000 square-foot medical office building. In early 2012, Planning Board heard a Concept Plan application for the addition of a new residential building (roughly 24,000 square feet of new floor area) in addition to the conversion of the existing medical office building to residential with a total of 38 dwelling units on the site. An application for Site Review is anticipated in the second quarter of 2013. If the project were to proceed in 2013, Planning Board's decision would be subject to call-up by City Council in the third quarter of 2013.

EAST ARAPAHOE PLANNING EFFORT

Staff:

Susan Richstone, Deputy Director, Community Planning & Sustainability
Lesli Ellis, Comprehensive Planning Manager, Community Planning & Sustainability
Chris Meschuk, Planner II, Community Planning & Sustainability

Summary:

During the June 2012 work plan update, Council indicated a desire to conduct a planning effort in 2013 in the east Arapahoe Avenue area, surrounding the Boulder Community Hospital (BCH) Foothills Campus. BCH has indicated that over the next several years, the acute care functions (including emergency room) of the hospital will relocate to the Foothills campus from the Broadway campus. The Foothills Hospital addition to accommodate this growth is currently under construction. As a result, the city anticipates the relocation of medical and support services offices to the area; however, land zoned for medical offices in the area is limited.

The East Arapahoe Area effort could be narrowly focused on the area surrounding the hospital or expanded to encompass a wider geographic area and range of issues. Other work plan items and issues that potentially overlap with the East Arapahoe planning effort include:

- Sustainable Streets and Centers,
- Improved transportation connections in the East Arapahoe area,
- The Economic Sustainability Strategy (i.e., enhancing amenities in the East Boulder area that help to attract and retain businesses and creative talent),
- Unincorporated industrial land along East Arapahoe, and
- The interface of Arapahoe Avenue with the University of Colorado east campus and Boulder Junction.

Status and Potential Next Steps:

In the first half of the year, staff will evaluate potential zoning changes to support medical office uses in proximity to the Boulder Community Hospital Foothills campus. These will be limited in scope to address short-term needs. For the broader planning effort, staff will begin fact finding, scoping of issues, and analysis of the geographic area along and around east Arapahoe Avenue. This will also explore the overlap and issues with other projects listed above. During the third or fourth quarter of 2013, depending on resources necessary to successfully complete the Civic Area planning effort and next steps, staff anticipates initiating the project based on scope and work plan direction.

Council Action:

First Quarter – Potential action on limited zoning changes to address medical office uses.
Third or Fourth Quarter – Check-in on project scope and work plan.

ECONOMIC SUSTAINABILITY STRATEGY

Staff:

David Driskell, Executive Director of Community Planning and Sustainability

Liz Hanson, Economic Vitality Coordinator

Chris Meschuk, Planner II

Cassie Milestone, Planner II

Summary:

The Economic Sustainability Strategy, designed to provide a framework to help support Boulder's economic vitality, outlines the city's economic sustainability vision and goals as related to the community's other social and environmental sustainability efforts. The strategy builds upon several other city planning documents and programs, and also considers the strategies and programs of the city's external partners, including the Boulder Chamber of Commerce.

Designed to be flexible and responsive to the needs of Boulder's evolving employer mix, the Economic Sustainability Strategy includes short- and long-term actions that are designed to address the four key issues identified through the analysis of Boulder's Primary Employer Study, which was completed in August 2012. This study included a report authored by the Business Research Division of the University of Colorado's Leeds School of Business, a survey conducted by the Boulder Economic Council and information from four stakeholder meetings. The four key issues identified in the Primary Employer Study were the:

- low availability of suitable space for expansion;
- lack of flexibility with allowed uses;
- high costs of land and of doing business; and
- lack of amenities in some areas of the city.

In response to these four issues, the Economic Sustainability Strategy outlines projects, programs and protocols that support the city's vision and goals, and identifies a process for evaluating the progress made toward achieving those goals.

Status and Potential Next Steps:

City Council provided feedback on the results of the Primary Employer Study and proposed Economic Sustainability Strategy during the August 28, 2012 Study Session. In doing so, City Council supported the exploration of near-term actions to improve codes and processes that affect primary employers and the development of an Economic Sustainability Strategy (ESS.) An update on the proposed Economic Sustainability Strategy framework and work plan were included in an information item to City Council on Dec. 18, 2012.

Council Action:

First Quarter – Study session to discuss the draft Economic Sustainability Strategy followed by an agenda item to consider acceptance of the strategy.

EDUCATION EXCISE TAX – ALLOCATION OF FUNDS

Staff:

Karen Rahn, Director, Human Services
Carl Castillo, Policy Advisor, City Manager's Office

Summary:

Educational Excise Tax (EET) revenue was generated pursuant to a 1994 voter-approved measure which called for taxing new residential development and using the funds generated to promote education related facilities and services. While the majority of these funds have been spent solely on Boulder Valley School District (BVSD) projects, the City Council recently awarded EET funds for the Wilderness Place Project, a community based early childhood education center. The City of Boulder has remaining EET revenue which it will award through a competitive process, subject to criteria below, for projects that help address school readiness and close the achievement gap in the City of Boulder. The following is preliminary criteria for eligibility for this process. Based on the responses it receives from the request for information (RFI), City Council will refine these criteria and issue a request for proposals (RFP) to select entities in 2013.

- Funds should be used for one-time capital or non-capital projects that continue to further council's commitment toward closing the achievement gap. This includes projects that focus on early childhood education as well as those that address school readiness for at-risk children or provide interventions that help reduce youth risk factors. Council specifically identified an interest in providing educational support to low-income or disabled children or children of non-native English speaking families.
- For operating projects, funding must provide seed, start up or gap funding for a sustainable project.
- For real property acquisition projects, a successful applicant would enter into a shared equity agreement with the city.
- Applicants must be a 501(c) (3) non-profit or educational entity located within the city.
- Applicants must serve children ages birth through 18, as primary beneficiaries.
- Applicants must demonstrate committed, matching funds.
- Minimum application amount of \$25,000.
- Applicants must agree to enter into a contract with the city for funding and to report two times annually on expenditures and outcomes.

Status and Potential Next Steps:

A RFI will be released to the community in the Fourth Quarter of 2012.

Council Action:

First Quarter – Refine criteria for release of a RFP for funds.
Second Quarter – Approve city manager funding recommendations.

ENERGY EFFICIENCY PROGRAM INITIATIVES

Staff:

David Driskell, Executive Director of Community Planning and Sustainability
Susan Richstone, Deputy Director of Community Planning and Sustainability
Cassie Milestone, Planner II
Elizabeth Vasatka, Business Sustainability Coordinator
Megan Cuzzolino, Residential Sustainability Specialist

Summary:

On Nov. 6, 2012, Boulder voters approved a five-year extension to the Climate Action Plan tax (CAP tax). The CAP tax has been in place since 2007 and is collected by Xcel Energy as part of the utility's Boulder customer's energy bills. Current CAP tax-funded programs and services were developed to help reduce city-wide greenhouse gas emissions and promote conservation and energy efficiencies. In July, council supported the following four strategies and programs for future CAP tax expenditures:

1. Ramp up commercial energy efficiency initiatives – This strategy focuses on the commercial sector, since analysis shows it to be the most cost-effective with the highest potential carbon and cost savings in the long run. This includes development of a commercial energy rating and reporting ordinance (formerly called “benchmarking and disclosure”), revisions to the “10 for Change” program and continuing and enhancing commercial EnergySmart.
2. Enhance Residential Programs – This strategy focuses on the residential sector, and consists of continuing and enhancing residential EnergySmart and implementation of SmartRegs.
3. Stimulate Market Innovation – This program will solicit proposals for reducing GHG emissions and is intended to spur strong local market innovation and economic vitality.
4. Improve Program Tracking and Evaluation – This area of work will focus on developing a more systematic, transparent and consistent data tool for tracking the results and performance of climate action programs and initiatives. It will help inform not only what programs should receive ongoing funding but also how to most efficiently manage and refine programs moving forward.

Background

The city's Climate Action Plan has evolved since it was adopted in June 2006. What began as a city-sponsored energy audit and education program focused on residential, owner-occupied property owners has evolved into a community-led efficiency upgrade service with energy advisors at the core of its business model. Over the past two years, residential and commercial property owners have upgraded their buildings, taking advantage of the Climate Action Plan services to leverage their own energy efficiency investments at a rate of 5:1 [private investment to CAP tax investment]. As part of this, residential rental property owners have also become increasingly engaged in the city-sponsored services and, spurred to action by a regulatory requirement (SmartRegs), more than 500 have chosen to go above and beyond the minimum city efficiency standards to make additional improvements to their rental properties in Boulder.

In 2012, the city commissioned two studies to assess the efficacy of the CAP tax investments to date. The conclusion of both of these studies (one looked back at expenditures, and the other made recommendations upon which to move forward) was that the effectiveness of the sponsored services was overall above average. Moving forward, the experts recommended that the city improve its measurement and verification systems to allow for more frequent assessment of the programs' effectiveness and to be more dynamic with adjustments to allow for continual improvement over time.

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Status and Potential Next Steps:

At its Dec. 11, 2012, study session, council will review and provide input on the 2013 Climate Action Work Plan.

Council Action:

2013 council action items will be determined based on the outcome of the Dec. 11, 2012, study session.

FLOODPLAIN MAPPING, MITIGATION AND REGULATION UPDATES

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Bob Harberg, Utilities Engineering Project Manager Coordinator
Annie Noble, Greenways Coordinator
Christie Coleman, Utilities Engineering Project Manager
Kurt Bauer, Utilities Engineering Project Manager

Summary:

The city has a comprehensive floodplain management program designed to mitigate the risks of flooding, minimize loss of life and property damage, and support recovery following a major flood event. City Council is regularly asked to take action on measures to support these efforts, including consideration of capital projects, floodplain mapping and mitigation studies and ordinance changes.

Floodplain mapping provides the basis for flood management by identifying the areas subject to flooding. This information is essential for determining areas where life safety is threatened and property damage is likely. The city's floodplain maps need to be periodically updated to reflect changes in the floodplain, resulting from land development, flood mitigation improvements, new survey information and new study technologies. Once a mapping update has been approved, the city develops flood mitigation plans to evaluate opportunities to reduce the flood threat. Based on the recommendations in these flood mitigation plans, a more refined alternative analysis is completed as part of the Community and Environmental Assessment Process (CEAP) for each capital project identified in the mitigation plan. Additionally, periodic updates are made to the city's floodplain regulations, which involve council's review and approval. Several floodplain mapping updates, mitigation plans, CEAPs and the Critical Facilities Ordinance are anticipated to be taken to City Council in 2013 for review and approval as detailed below.

Status and Potential Next Steps:

Floodplain mapping updates are currently being completed for the following tributaries: Boulder Slough, Skunk Creek, Bluebell Creek and King's Gulch, and Twomile and Upper Goose Creek. The mapping studies that will be brought to City Council in 2013 for review and approval are shown in the schedule below.

A flood mitigation plan is currently being prepared for South Boulder Creek. The study has identified five alternatives through an extensive evaluation and public process. These five alternatives have been refined and a recommendation will be developed. It is anticipated that the recommendation will be presented to the public and to the Water Resources Advisory Board in 2013 prior to City Council consideration.

The City of Boulder first developed a Multi-Hazard Mitigation Plan in 2008 to better protect people and property from the effects of natural hazard events. The plan also provided eligibility for federal disaster assistance grants and earned points for the National Flood Insurance Program (NFIP) Community Rating System (CRS). To remain eligible for federal funding and CRS points, the Federal Emergency Management Agency (FEMA) requires the plan to be updated every five years. The updated plan will be provided to Council for review and approval in 2013.

Flood mitigation alternatives are currently being evaluated along Wonderland Creek from the Diagonal Highway to Winding Trail and along Fourmile Canyon Creek from Violet Avenue to Broadway. These

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alternatives are being evaluated in separate CEAPs. These projects are based on recommendations presented in the flood mitigation plan for Fourmile Canyon Creek and Wonderland Creek that was accepted by City Council in 2009. The CEAPs will be brought to City Council as call up items as shown below.

City Council endorsed the development of a critical facilities and mobile populations ordinance as part of its April 28, 2009 study session. City Council provided input on a draft ordinance during a Study Session in May 2012 and made recommendations, which are currently being addressed. The revised ordinance will be taken to City Council in the second quarter for review and consideration as shown in the schedule below.

During City Council's review and consideration of the Boulder Creek Flood Mapping Update in September 2012, questions and concerns were raised about the city's high hazard flood zone regulations. Staff will be discussing the priority and potential scope of a high hazard zone regulation analysis with the Water Resources Advisory Board in November 2012 and anticipates seeking direction from City Council in the first quarter of 2013 based on WRAB's recommendation.

Council Action:

First Quarter –

- Wonderland Creek Diagonal to Winding Trail CEAP (potential call up)
- Multi-hazard Mitigation Plan (potential consent agenda item)

Second Quarter –

- Twomile and Upper Goose Creek Flood Mapping Update (public hearing and motion)
- Skunk Creek, Bluebell Creek and King's Gulch Flood Mapping Update (public hearing and motion)
- Critical Facilities Ordinance (public hearing and motion)

Third Quarter –

- South Boulder Creek Flood Mitigation Study (public hearing and motion)

Fourth Quarter –

- Fourmile Canyon Creek Violet Ave. to Broadway CEAP (potential call up)

GRANT ACTIVITY IN 2013

Staff:

Jeff Arthur, Director of Utilities for Public Works
Mark Beckner, Chief of Police
Linda Cook, Municipal Judge
David Driskell, Executive Director of Community Planning and Sustainability
Kirk Kincannon, Director of Parks and Recreation
Valerie Maginnis, Director of Library and Arts
Karen Rahn, Director of Human Services
Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Transportation for Public Works
Joe Castro, Facilities and Fleet Manager
Eric Nickell, Budget Director
Jeff Yegian, Acting Housing Division Manager
Peggy Bunzli, Budget Manager
Don D'Amico, Ecological Systems Supervisor
James Hewat, Senior Planner
Annie McFarland, Visitor Access Coordinator
Abbie Poniatowski, Business and Finance Manager

Summary:

The City of Boulder applies for and receives millions of dollars of grant funding each year. The list below organizes known grants and grant opportunities for 2013 by department. It provides a description of the grant name and purpose, agency making the grant, approximate size of the grant and period of time during which the grant funding must be spent. Each grant program has a unique funding calendar, and, for this reason, the city receives grants on a rolling basis from many federal, state, county, school district and non-profit sources each year.

A city administrative grants committee reviews each grant proposal in order to ensure its alignment with city financial and strategic interests. A review is advisable, because the city is required to provide in-kind and/or matching resources stipulated by some grant applications. The grants committee evaluates the fiscal feasibility of these grant-related commitments given resource constraints in current and future budgets.

Community Planning and Sustainability

Grant: 2013 Certified Local Government Grant
Source: National Park Service (Federal)
Status: Application in Process
Grant Period: To June 30, 2014
Amount: \$10,000-\$15,000
Description: The grant would be used to fund a Windows Rehabilitation Workshop

Housing

Grant: Community Development Block Grant
Source: US Department of Housing and Urban Development (Federal)
Status: Application in Process

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Grant Period: 2013 - 2015
Amount: \$719,969
Description: This grant will fund affordable housing and community development projects serving low income residents.

Grant: HOME Investment Partnership Grant
Source: US Department of Housing and Urban Development (Federal)
Status: Application in Process
Grant Period: 2013 - 2018
Amount: \$800,445
Description: This grant, obtained as part of a regional consortium including Boulder County, City of Longmont and City and County of Broomfield, will fund affordable housing projects serving low income residents.

Human Services

Grant: Family Resource Center Grant
Source: Boulder County (County)
Status: Grant Awarded
Grant Period: 2011 - 2013
Amount: \$382,500
Description: This grant funds family support services to Boulder residents including health and wellness, child care, adult education and basic needs.

Grant: Family Resources Schools Grant
Source: Boulder Valley School District (Other Governmental)
Status: Application in Process
Grant Period: 2012 - 2013
Amount: \$160,000
Description: This grant funds health and wellness screenings, subsidies and referrals, mental health counseling for individuals and families, after school programming, family support, including basic needs referrals such as food, clothing and housing, child care assistance, adult education and coordination of parent involvement in schools.

Grant: Childcare Certificate Grant
Source: City of Longmont (Other Governmental)
Status: Application in Process
Grant Period: 2013
Amount: \$150,000
Description: This grant funds childcare subsidies for low income families and the administration of the Boulder and Longmont Childcare Certificate programs.

Grant: Prevention and Intervention Program
Source: Boulder Valley School District (Other Governmental)
Status: Application in Process
Grant Period: 2012 - 2013
Amount: \$111,659
Description: This grant funds mental health, counseling, referral and coordination of community based services offered at City of Boulder middle and high schools. Services include individual and peer counseling

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

and mediation programs, support groups, at-risk prevention programs, crisis intervention and training for faculty and staff.

Grant: 21st Century Learning Center (CLC) Grant
Source: Boulder Valley School District (Federal pass through)
Status: Application in Process
Grant Period: 2012 - 2013
Amount: \$55,000
Description: This grant funds before and after school services and enrichment activities including parent classes and summer programming at schools within the district.

Grant: Child Care Development Fund Contract
Source: Qualistar Early Learning (Federal)
Status: Grant Awarded
Grant Period: 2012 - 2013
Amount: \$37,925
Description: This grant funds the provision of child care resource and referral services, including provider recruitment and training countywide.

Grant: Childcare Subsidy and Referral Grant
Source: City of Longmont (Other Governmental)
Status: Application in Process
Grant Period: 2013
Amount: \$10,300
Description: This grant funds childcare referral services for low income families.

Grant: Foothills United Way – Children, Youth & Families Child Care Subsidy/Referrals
Source: Foothills United Way (Non-Governmental)
Status: Grant Awarded
Grant Period: 2012 - 2015
Amount: \$3,252 plus designated donations estimated to be an addition \$1500
Description: This grant funds enhanced child care referral services to target populations countywide.

Library and Arts

Grant: Family Place Library Grant
Source: Institute of Museum and Library Services (Federal)
Status: Grant Awarded
Grant Period: 2013
Amount: \$3,500
Description: This grant, obtained in collaboration with the Family Place Libraries organization, will provide funding to develop and implement the Family Place Library program at the Boulder Public Library, Main Library. The program promotes and fosters early literacy and provides family-directed resources and support.

Grant: The BoulderReads! Specialist and the Maria Rogers Oral History Project Program Coordinator
Source: Boulder Library Foundation (Non-Governmental)
Status: Grant Awarded
Grant Period: 2013

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

Amount: \$63,161

Description: The Boulder Library Foundation funds the salary and benefits for a half-time BoulderReads! specialist position. The foundation also funds a half-time Carnegie Library for Local History's Maria Rogers Oral History Project program coordinator position.

Municipal Court

Grant: 2011-2013 Enforcing Underage Drinking Laws

Source: Colorado Department of Revenue (State)

Status: Grant Awarded

Grant Period: October 1, 2011 - April 15, 2013

Amount: \$8,000

Description: The Boulder Police department is the law enforcement agency which is the co-applicant for this grant. As the community partner for this project, the court plans to utilize its funding to use social media to engage and educate young adults in the Boulder community regarding alcohol-related issues.

Open Space and Mountain Parks

Grant: Kampgrounds Of America (KOA) Lake Fishing Access

Source: State of Colorado, Department of Natural Resources, Division of Parks and Wildlife (Federal pass through)

Status: Grant Awarded

Grant Period: July 1, 2012 - December 31, 2014

Amount: \$26,000

Description: Project will improve access to KOA Lake for mobility impaired individuals, children and seniors by constructing a fishing pier, trail and picnic facilities on OSMP land.

Grant: Planning Grant for Flagstaff Summit Rehabilitation

Source: Great Outdoors Colorado (GOCO) (State)

Status: Application Under Consideration

Grant Period: 2013 - 2015

Amount: \$25,000

Description: This grant will help fund the extensive design and public processes needed to plan a rehabilitation that will serve visitors for the next 50 years.

Grant: Construction Grant for Green Mountain West Ridge Re-route

Source: Great Outdoors Colorado (GOCO) (State)

Status: Application Under Consideration

Grant Period: 2013 - 2015

Amount: \$30,000

Description: This grant will help fund the extensive work needed to re-route this popular trail to improve its sustainability and create a better user experience that will serve uses for the next several decades.

Parks and Recreation

Grant: PLAY Boulder Foundation

Source: Dr. Scholl Foundation (Non-Governmental) via PLAY Boulder Foundation

Status: Application in Process

Grant Period: 2013

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

Amount: \$40,000
Description: Primarily, the grant funds the Outdoor Adventure Camp, a therapeutic summer program serving youth who have a mental health disability and/or behavioral health disability. Other programs that may be served in this grant are recreation programs for youth and adults who have a developmental disability or programs serving youth living in low income housing (Youth Services Initiative (YSI)).

Grant: EXPAND Scholarships Grant
Source: PLAY Boulder Foundation (Non-Governmental)
Status: Application in Process
Grant Period: No restrictions
Amount: \$5,000 or amount as needed.
Description: This funding provides scholarship dollars to any person who has a disability and wants to participate in a recreation class or receive a center pass but is unable to afford a program. Funding is from proceeds of the EXPAND Duck Race.

Grant: Expand Inclusion Grant
Source: Boulder County (County) via PLAY Boulder Foundation
Status: Application in Process
Grant Period: 2013
Amount: Approximately \$15,000
Description: This grant, which assists with funding inclusion costs incurred when children, youth or adults with disabilities need an accommodation in order participate in a typical recreation program, is also written to fund Special Olympic programming.

Grant: Expand Leisure Links Grant
Source: PLAY Boulder Foundation (Non-Governmental)
Status: Application in Process
Grant Period: 2013
Amount: \$10,000
Description: Leisure Links is a summer program serving youth with developmental disabilities ages 11 - 21 years of age. Staff programs a variety of fun and educational activities for the young adults, including trips to museums, arts, crafts, sports and swimming. In 2012 the grant actually funded a program called Summer Fun which served the teens from the Leisure Links program as well as young adults up to the age of 30.

Grant: United States Olympic Committee (USOC)
Source: Veterans Affairs /Dept. of Defense and the USOC (Federal)
Status: Grant Awarded
Grant Period: 2013
Amount: \$10,000
Description: Utilizing funds from the US Olympic Committee, the EXPAND Program will plan, develop, manage and implement an integrated adaptive sports program for veterans with disabilities and members of the armed forces who have disabilities. Sports will include wheelchair track and triathlon training. Competitions not only includes specific disability related wheelchair track opportunities but also a variety of local road races and running events.

Grant: Ironman Grant
Source: Ironman Foundation (Non-Governmental)

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

Status: Grant awarded
Grant Period: No restrictions
Amount: \$1,500
Description: The youth from the YSI Program provide volunteer assistance to the Ironman Foundation, three races each summer. In lieu of payment for their work, Ironman provides grant money to the program. Money is used to provide an educational or recreational activity for the youth.

Grant: YSI Get Fit Grant
Source: City of Boulder –Youth Opportunities Advisory Board (YOAB) (Other Governmental)
Status: Grant awarded
Grant Period: 2012-2014
Amount: \$10,000
Description: The YSI program coordinates after-school and summer camp programs for children that reside in low-income sites throughout the community. The Get Fit Grant provides educational and support programs for middle and high school aged youth. The youth, based on a survey each season, choose the educational sessions they would like in order to help them make positive, informed life decisions.

Grant: YSI Scholarship Grant
Source: PLAY Boulder Foundation (Non Governmental)
Status: Application in Process
Grant Period: No restrictions
Amount: \$5,000
Description: This funding provides scholarship dollars to any youth 18 years old or younger who would like to participate in a recreation class or receive a center pass but is unable to afford a program. Funding is from proceeds raised during YSI fundraising activities.

Grant: Great Outdoors Colorado (GOCO) Grant
Source: GOCO (State)
Status: Application in Process
Grant Period: Two Years
Amount: \$280,000
Description: Funds will be used for the development of Mesa Memorial Pocket Park.

Grant: GOCO Grant
Source: GOCO (State)
Status: Application under Consideration
Grant Period: Two Years
Amount: \$350,000
Description: Funds will be used to leverage existing funding for improvements at the Boulder Reservoir.

Grant: GOCO School Yard Grant
Source: GOCO (State)
Status: Application Under Consideration
Grant Period: Two Years
Amount: \$100,000
Description: Funds will be used for the development of Admiral Burke Park.

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

Police

Grant: Bullet Proof Vest Grant 2012
Source: U.S. Department of Justice (Federal)
Status: Grant Awarded
Grant Period: April 1, 2012 - September 30, 2014
Amount: \$2,013
Description: This grant will fund 50 percent of the purchase of approved bullet proof vests to protect police officers while on duty.

Grant: Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2012
Source: U.S. Department of Justice (Federal)
Status: Grant Awarded
Grant Period: October 1, 2011 - September 30, 2015
Amount: \$54,000
Description: This grant, a joint submission with the City of Longmont Police Department, will fund equipment to prevent and control crime within the community.

Grant: Enforcing Underage Drinking Laws (EUDL) 2011
Source: Colorado Department of Revenue (State)
Status: Grant Awarded
Grant Period: October 1, 2011- March 31, 2013
Amount: \$32,000
Description: This grant, a joint submission with the Boulder Municipal Court, will fund enforcement and education to address the serious problem of underage drinking and over consumption. This will be done through compliance checks, education and the community partner for this project. The court plans to utilize funding to use social media to engage and educate young adults in the Boulder community regarding alcohol-related issues.

Grant: Victim's Assistance and Law Enforcement (VALE) Grant 2013
Source: Twentieth Judicial District (County)
Status: Grant Awarded
Grant Period: January 1, 2013 - December 31, 2013
Amount: \$48,000
Description: This grant will fund 50 percent of the salary and benefits of the department's victim advocate team coordinator. The coordinator supervises and manages the team of advocates who provide direct service to crime victims in the community.

Public Works – Facilities and Asset Management

Grant: Plug-In Electric Hybrid Vehicles (PHEV) Grant
Source: US Department of Energy (Federal)
Status: Grant Awarded
Grant Period: September 21, 2010 - April 30, 2013
Amount: \$500,000
Description: This Congressionally Directed Project grant will fund the purchase of three electric hybrid vehicles and the installation of charging stations located at city facilities in an effort to reduce U.S. dependence on imported petroleum, increase fuel economy and improve emissions.

Public Works – Transportation*

Grant: Denver Regional Council of Governments – Transportation Improvement Program (DRCOG TIP)
Source: Colorado Department of Transportation (State and Federal Flow-Through)
Status: Grant Awarded
Grant Period: 2011 - 2014
Amount: \$13,945,000
Description: This grant was awarded to the city through the 2010 DRCOG TIP process and will fund approximately 80 percent of the following projects in the Transportation CIP:

- 28th Street Path Improvements: Iris to Yarmouth
- Diagonal Highway Reconstruction: 28th Street to 30th Street
- Foothills Parkway Operational Improvements: Diagonal to Valmont
- Pearl Parkway Multi-Use Path: 30th to Foothills
- Baseline Underpass: Broadway to 28th Street

Grant: HOP Transit Signal Priority
Source: Colorado Department of Transportation (Federal Flow-Through)
Status: Grant Awarded
Grant Period: 2012 - 2013
Amount: \$265,000
Description: This grant will fund the transit signal priority technology along the HOP route on Pearl Street.

Grant: Airport Improvement Projects
Source: Colorado Department of Transportation (State)
Status: Grant Awarded
Grant Period: 2011 - 2013
Amount: Up to \$270,000
Description: This grant will fund 90 percent of land acquisition costs of an adjacent property to the Boulder Municipal Airport up to the award amount.

***Note:** Due to the new federal transportation law signed by President Obama in 2012, it is unclear what and when other federal and state transportation grant opportunities will come forward. Many categories of funding such as Enhancements and Safe Routes to Schools have been combined into one category referred to as Alternative Transportation. The region is in an “off-year” cycle relative to DRCOG transportation grants. It is possible that certain “pool” grant opportunities could come forward, such as Travel Demand Management.

Public Works – Utilities

Grant: Denver Regional Council of Governments – Transportation Improvement Program (DRCOG TIP)
Source: Colorado Department of Transportation (State and Federal Flow-Through)
Status: Grant Awarded
Grant Period: 2012 - 2014
Amount: \$2,900,000
Description: This grant was awarded to the city through the 2010 DRCOG TIP process and will fund a portion of the following projects in the CIP:

- Wonderland Creek – Foothills to 30th Street
- Wonderland Creek at 28th Street

Status and Potential Next Steps:

Grants are received throughout the year, and council reviews summary grant information prepared by the Budget Division in the second, third and fourth quarters of the year. Grant revenues for budget year 2013, if identified by the end of July 2012, were included in the 2013 annual budget approved by council in October.

Council Action:

Second Quarter – The Carryover and First Budget Supplemental will have selected grant adjustments for council approval.

Third Quarter – The 2014 Recommended Budget will include grant information and funding levels if known in advance by the recipient departments.

Fourth Quarter – The Second and Final Budget Supplemental will have selected grant adjustments for council approval.

HAZARDOUS MATERIALS MANAGEMENT INTERGOVERNMENTAL AGREEMENT

Staff:

Maureen Rait, Executive Director of Public Work

Jeff Arthur, Director of Public Works for Utilities

Bret Linenfelser, Water Quality and Environmental Services Coordinator

Summary:

The Hazardous Materials Management (HMM) Intergovernmental Agreement (IGA) is a contract for the management of household hazardous materials and business wastes by and between Boulder County and the City of Boulder, the City and County of Broomfield, the cities of Lafayette, Longmont and Louisville, and the towns of Erie and Superior. The current IGA will expire at the end of 2013 and the new IGA would extend the term from 2014 through 2018. Boulder County is responsible for operating the HMM facility, which is located at the same site as the Boulder County Recycling Center. The new HMM facility opened in spring 2011 and replaced the part-time operated facility that was previously located at the Western Disposal trash and recycling center on Butte Mill Road in Boulder.

The IGA allows City of Boulder residents to dispose of household hazardous wastes throughout the year, free of charge. Materials accepted at the facility include, but are not limited to, paint, pesticides and herbicides, drain openers, paint strippers, etc. The City of Boulder funds the HMM facility with Stormwater and Wastewater Utility funds from the Utilities Division. The purpose of funding the facility through both the Stormwater and Wastewater Utilities is to protect environmental and public health by providing an option for proper disposal and elimination of materials that may otherwise be disposed of in the city's storm sewer and wastewater collection systems. Supporting the HMM facility and providing City of Boulder residents with a place to properly dispose of household hazardous materials also meets one of the requirements under the state-issued stormwater permit for the City of Boulder Municipal Separate Storm Sewer System (MS4).

Status and Potential Next Steps:

- The parties of the IGA will be reviewing and commenting on the draft IGA through the end of 2012.
- Boulder County has requested that the final IGA be completed in January 2013 with the goal of having the 2014 through 2018 IGA signed by each party by the end of March 2013.
- If approved, the new IGA would become effective on Jan. 1, 2014.

Council Action:

First Quarter - The 2014 through 2018 HMM IGA will be forwarded for City Council action.

HISTORIC PRESERVATION PLAN

Staff:

David Driskell, Executive Director, Community Planning and Sustainability

Susan Richstone, Deputy Director, Community Planning and Sustainability

Lesli Ellis, Comprehensive Planning Manager

James Hewat, Senior Historic Preservation Planner

Marcy Cameron, Historic Preservation Planner

Summary:

The City of Boulder has received a Certified Local Government grant to fund the development of a Historic Preservation Plan (plan) that will provide a vision and direction for historic preservation in Boulder for the next 15 to 20 years. The plan, which will be developed with the assistance of Mary Therese Anstey – from the selected consultant firm of HistoryMatters, will be based on an assessment of current preservation activities, procedures, and regulations. It will identify specific priorities and action items that will be achievable with current resources, as well as additional recommendations should more resources become available in the future. The plan will also:

- consist of a comprehensive assessment of Boulder’s Historic Preservation Program;
- articulate a vision and chart a course for the next 15 to 20 years of historic preservation in Boulder;
- develop short- and long-term objectives for the Historic Preservation Program;
- prioritize historic resources in need of protection and establish strategies to proactively designate them;
- develop strategies to manage resources from the recent past and neighborhoods with less historic integrity using tools such as conservation or advisory review districts;
- explore ideas to provide additional financial incentives to encourage historic preservation in Boulder;
- assess and make recommendations for enforcement of the Historic Preservation Ordinance;
- assess and make recommendations to increase certified local government and state tax credit program activities;
- evaluate current funding and staffing needs for the city’s Historic Preservation Program based on an analysis of activities; and
- make recommendations for resources and efficiencies based on assessments, forecasts, and projections.

Status and Potential Next Steps:

The development of the plan is currently underway and will be completed by July 2013. Both the Landmarks Board and the Planning Board will receive a progress update, which will provide input for the draft plan in March. Public open houses and focus group meetings will be held periodically throughout the process to gather public input.

Council Action:

First Quarter – City Council will review the program assessment and draft goals and objectives in a joint Study Session with the Landmarks Board.

HUMAN RIGHTS ORDINANCE – PROPOSED CHANGES REGARDING AGE DISCRIMINATION

Staff:

Karen Rahn, Director, Human Services

Carmen Atilano, Manager, Community Relations and Office of Human Rights

Summary:

In 2013, as part of its work plan and in an effort to stay current with civil rights legislation, the Human Rights Commission (HRC) is considering increasing protection against discrimination in employment based on age. Specifically, the HRC has chosen to examine the possibility of recommending to City Council an increase in age in employment discrimination protection in the City of Boulder’s human rights ordinance. Current city code covers individuals between the ages of 40 and 65 years only.

Despite the perception that older workers are interested in retiring as soon as possible, the fact is that many older persons want and need to work. Labor force participation rates for older workers have been increasing slowly and steadily. Age 65 is no longer a “normal retirement age.” The American Association of Retired Persons (AARP) and other advocates for older adults report that 79% of baby boomers say they do not plan to stop working at age 65, thereby creating a “working retirement.” The federal age discrimination protection is “40 years of age and older.” A majority of jurisdictions in the country use the federal definition of age in their statutes.

Status and Potential Next Steps:

Community Relations and Office of Human Rights (CROHR) has received an increasing number of inquiries from people who felt that they had been denied employment due to their age. Since they were over the age of 65, there was no recourse under the current authority of the city’s human rights ordinance. CROHR inquired with other municipal and state jurisdictions across the country and found that a majority of states and municipalities follow the protection of age “40 years of age or older” established by the federal Age Discrimination in Employment Act of 1967 (ADEA). CROHR will work with the City Attorney’s Office to draft language increasing age in employment discrimination protection under B.R.C. 1981, Title 12, Human Rights. The HRC will hold a public hearing to examine the local experience of an older workforce and the impact of potential age discrimination by employers.

Council Action:

Second Quarter - Consideration of ordinance changes to B.R.C. 1981, Title 12, Human Rights

KEEP IT CLEAN PARTNERSHIP – IGA UPDATE

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Bret Linenfelser, Water Quality and Environmental Services Coordinator
Donna Scott, Stormwater Quality Supervisor

Summary:

The Keep It Clean Partnership (KICP) is a regional stormwater quality management program serving the communities of Boulder, Longmont, Louisville, Erie, Superior and Boulder County. Participating in the KICP is an efficient and cost-effective way for the City of Boulder to comply with federal and state municipal stormwater discharge permit regulations, and to address broader water quality and watershed issues in the Boulder Creek and Saint Vrain River watersheds.

The KICP Intergovernmental Agreement (IGA) outlines the program management structure and cost-sharing method used to implement KICP programs. The IGA also designates a steering committee as the official management and oversight body responsible for approving programs and the corresponding annual budgets. One representative from each of the participating communities is designated as a voting member of the committee.

The KICP IGA was first adopted in 2001, and has been updated every five years. The current IGA will expire in March 2013. This latest update would extend the agreement with only two significant changes: (1) cost sharing based on community population according to the latest census data (previous IGAs referenced a specific census date); and, (2) eliminating the five-year term of the IGA to allow more flexibility to respond to regulatory changes, permit requirements, and/or KICP partner communities' requests for changes to the IGA. The KICP budget would continue to require annual adoption by each partner community.

Status and Potential Next Steps:

- The changes to the KICP IGA are currently being drafted and reviewed by the partner communities.
- Next steps include:
- Review of the draft IGA by the partner communities (October through December 2012);
- City of Boulder presentation to the Water Resource Advisory Board (December 2012); and,
- Review of the draft IGA by the partner communities' councils and boards (March 2013).

Council Action:

First Quarter – The KICP IGA will be presented to City Council for its consideration the first quarter of 2013.

LAND USE CODE CHANGES

Staff:

David Driskell, Executive Director of Community Planning & Sustainability

Maureen Rait, Executive Director of Public Works

Charles Ferro, Land Use Review Manager

Summary:

Land Use Code changes represent an ongoing effort to identify and eliminate inconsistencies within the city's Land Use Regulations, as well as to identify areas where the regulations do not adequately address either ongoing or new land use issues.

Almost 40 possible code changes were identified and draft general prioritization was developed (attached list). Criteria used by staff in prioritizing the list of code changes include:

- *Importance:* What amendments to the code are of the greatest importance to improve the code and/or eliminate language that does not correctly implement city policy?
- *Routine problems:* What problems in the code are routinely identified by staff and developers that are not achieving the code's basic intent and how can they be fixed?
- *Current trends:* What current trends in development and/or technologies that influence development are not addressed in the code? Are any sections of the code obsolete based on changes in technology?
- *Time and results:* How quickly can amendments to the code be done to achieve the greatest long-term results?
- *Design improvements:* What amendments to the code would improve design quality in developments in areas that are often found to not meet expectations?
- *Combined updates:* What interrelated changes could be processed concurrently to improve implementation of the code?
- *Basic clarifications:* What amendments to the code would improve understanding of the code's basic intent?

The list of proposed changes was prioritized with the Planning Board in June 2012. An Information Packet was sent to City Council on Aug. 7, 2012 informing council of the prioritized list of code changes. Each of the individual code changes will come before the board individually for recommendation to the City Council.

Status and Potential Next Steps:

See Attachment A.

Council Action:

First Quarter – See Attachment A

Second Quarter – See Attachment A

Third Quarter – See Attachment A

Fourth Quarter – See Attachment A

ATTACHMENT A: PROPOSED CHANGES TO THE LAND USE CODE [Revised June 20, 2012, following discussion with Planning Board]

Priority: In general, the highest priority code changes are toward the top of the list whereas the lowest priority changes are towards the bottom of the list, but not necessarily in the specific ordering shown. Shaded changes reflect staff's current focus.

Tiers: Tier 1 code changes constitute administrative fixes of identified errors in the code; Tier 2 are changes that are meant to clarify the intent of the code, but are large enough that Planning Board and City Council review would be required, and Tier 3 changes are substantive changes to the code that will require a greater amount of time and Planning Board and City Council review.

Timing: The expected duration of each code change is categorized and estimated as either Simple (no more than 3 months.), Moderate (3-6 months.) or Complex (greater than 6 months.)

TOP PRIORITIES CURRENTLY IN PROGRESS

<u>Number and Project Title</u>	<u>Tier</u>	<u>Code section</u>	<u>Code section title</u>	<u>Proposed/suggested change</u>	<u>Expected project duration</u>
1) Subdivision Final Plat utility signatures <i>Approved by City Council on July 17, 2012</i>	3	9-2-17 and 9-2-18	Preliminary Plat and Final Plat	Remove requirement for utility signatures on final plats and replace with requirement for evidence that utility companies have reviewed the proposal prior to submittal of applications. This is intended to avoid delays at the end of the review that non-city signatures on plats have caused.	COMPLETED
2) Land use regulations on alcohol establishments	3	9-2-15 and 9-6	Review processes and Use Standards	Revise regulations in regard to alcohol establishments as part of the city's efforts to reduce over consumption of alcohol in the community and the impacts from late night establishments adjacent residential neighborhoods.	Complex
3) Community Gardens <i>Approved by City Council on Aug. 7, 2012</i>	3	9-6-1 and 9-16	Use Standards (table 6-1) and Definitions	Add "Community Gardens" as a permitted use in ALL zoning districts; add definition and performance standards to minimize impacts on residential neighborhoods.	COMPLETED
4) Renewable Energy Sources	3	9-6-1 and 9-16	Use Standards (table 6-1) and Definitions	Add "Solar Energy Systems" and "Wind Energy Systems" as a permitted uses in ALL zoning districts; add definition and new regulations to reduce visual impacts and encourage sensitive locations for renewable energy sources. Determine how Community Solar Gardens will be addressed.	Complex

CHANGES RELATED TO OPEN SPACE STANDARDS

Useable Open Space updates	3	9-9-11	Useable Open Space	<ul style="list-style-type: none"> → Revise open space standards to be more firm related to counting wetlands and drainage detention areas as these are areas that are not typically useable by residents. Align open space standards with engineering requirements and water quality standards. → Provide more specificity and prescriptive standards for open space on by-right projects in regard to decks, hardscape areas to make clear what counts as open space and to ensure that areas are functional. → Provide more flexibility to meet open space in DT and BMS zones where 	Complex
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				it may be difficult to provide 15 to 20 percent of a lot as open space based on lotting patterns and neighborhood typologies. Some examples may be allowance of roof top decks to count in full (current regs. limit the percentage of above grade open space to count) or reduce the percentage required under certain conditions.	
RL-2 (Residential Low -2) and variance criteria	3	9-2-3(j) and 9-9-6(d)	Variances and Parking Standards	The zoning code treats RL-1 and RL-2 (two similar low density residential districts) differently with respect to the variance criteria for parking in a landscape setback. This change would revise to allow additional parking within the landscape setback in RL-2 if parking requirements are met outside setback. This would match current RL-1 provisions. Similarly, standards to limit the width of driveways and the maximum of non-landscaped areas in landscape setback could be considered.	Moderate
CHANGES RELATED TO BUILDING DESIGN					
New Comprehensive Design Standards	3	9-9	Development Standards	<p>➔ Addition of new regulations related to building design either as identified by staff and/or the Design Advisory Board.</p> <p>➔ Analysis of whether form based coding or other prescriptive design standards should apply to the downtown zoning districts (DT) or the Business Main Street (BMS) zoning district to better implement the intended character of those areas. May be the outcome of Sustainable Streets and Centers Project.</p>	Complex
Subterranean garages and landscape setbacks	3	9-7-1.	Form and Bulk Standards	Currently, subterranean garages are not required to be setback from a property line like above-grade structures. This is problematic because subterranean garages under or near tree lawns greatly impact the size and health of street trees. This item would add a setback for subterranean garages and make it clear in the definition of "landscape setbacks" that a subterranean garage may not encroach without Site Review.	Simple
BMS building size	2	9-8	Intensity Standards	The BMS (Business Main Street) zone limits building size to 15,000 square feet. This change would address what is counted in the building and would correlate to net floor area for the purposes of whether a project has to go through Site Review or not.	Simple
Floor Area Ratio (FAR) analysis	3	9-8	Intensity Standards	Currently there are a variety of ways to measure floor area in the city dependent on the zoning district. This option would be to analyze floor area ratio (FAR) limits city wide and investigate whether to make them more uniform; e.g., one way to measure FAR in all zoning districts.	Complex
FAR limitation table	2	9-8	Intensity Standards	The current FAR table can be somewhat confusing. This change would entail updates that would make the table more understandable.	Moderate
CHANGES RELATED TO TECHNOLOGY UPDATES					
ADA (Americans with Disabilities Act) standards update	2	9-9-6.	Parking Standards	Add new accessible space requirements that better match current ADA requirements. Current parking standards in the code greatly exceed contemporary ADA requirements for large residential projects.	Simple

Wireless Antennae standards update	3	9-6-9(a)	Commercial, Retail and Industrial Uses	Update antenna standards to be more in line with latest technology. Create standards that address visual impacts while also enabling options for applicants to locate the antennae.	Complex
Sign regulation update	3	9-9-21	Signs	Include regulations on the size, location and brightness of LED signs; limit the size and location of sandwich signs and clarify the different types of signs. Look into regulations for temporary signs/banners.	Moderate
CHANGES RELATED TO BUILDING HEIGHT					
Height measurement for building connections	3	9-7-5.	Building Height	Consider modifications to relax the height measurement (e.g., measurement is from the lowest elevation point 25 feet away from a building to the top of the building) in regard to buildings that may be connected by breezeways or elevated walkways keeping overall bulk and mass in mind.	Moderate
Natural Grade definition	2	9-7-5	Building Height	Define Natural Grade (unmodified grade as of the date of the code adoption); make sure consistent with City Charter.	Moderate
Appurtenance clarification	2	9-7-7	Building Height, Appurtenances	Clarification about silos; clarify whether they are appurtenances or separate accessory structures. Include that an appurtenance has a functional need for the function of the building and/or a permitted use on the lot. Consider lower maximum height than 16 feet.	Moderate
OTHER TIER 3 CHANGES					
Density and right-of-way dedications	3	9-8	Intensity Standards	Dedication of right-of-way to provide a new street or pedestrian connection, per an adopted transportation network plan or an area plan, the property to be dedicated cannot be included in the density or floor area calculations. In some scenarios, this greatly inhibits incentives for redevelopment – particularly in the Boulder Junction area. This item would look at revising the code to allow dedicated areas to count towards the density of the project through Site Review.	Complex
Solar Access exceptions	3	9-9-17(f)(6)(A)(iii)	Solar Access	In scenarios where a project may not meet the Solar Access standards, an exception process exists. In some limited scenarios, shadows would fall on areas that would likely never be constructed upon; however, the exception process does not consider this. This item would add a new criterion that would afford some flexibility in instances where shadows would fall in an area where no impact would occur, where no solar facilities would be practical and where the encroachment is negligible.	Complex
RH-1 (Residential High -1) zoning district parking regulations	3	9-9	Development Standards	Update parking regulations in the RH-1 zoning district to align with RH-2 changes.	Simple

Reconsideration of Growth Management allocation program	3	9-14	Growth Management Allocations	The city currently limits the number of building permits for residential units in the city. Building permits for residential generally do not come close to exceeding this limit on a general basis. This item would include an evaluation of the growth management regulations	Complex
Front porch standards	3	9-7-4	Setback Encroachments for Front Porches	The city has regulations that encourage the encroachment of front porches to create pedestrian friendly streetscapes and new urbanist type home designs. While the intent is appropriate from a design perspective, it has little flexibility for alternation under certain circumstances. This item would add language to allow for flexibility to front porch standards that could be approved at the staff level.	Moderate
Duplexes in High Density Residential zoning districts	3	9-8-1	Intensity Standards	Certain high density zoning districts (e.g., RH-5) are not conducive to duplexes. This item would entail modification to the minimum lot area per dwelling unit from 6,000 sq ft to 3,000 sq ft to permit duplexes on standard sized lots (i.e., 6,000 sq ft). This change would be consistent with the most recent changes to the RH-2 zoning district.	Moderate
Temporary Sales on a vacant lot	3	9-6-5(c)	Temp Sales	Temporary sales are permitted as a conditional use with staff-level review on commercial lots with a principal use or building. The standards do not address situations where sales may occur on a vacant lot. This change would make it possible to have temporary sales on a vacant lot within a commercial zone.	Simple
Site Reviews and Compatible Development regulations	3	9-7 and 9-8	Compatible development	The city adopted the Compatible Development regulations to limit the size of single-family residential buildings. It included an exemption for sites that were approved through Site Review or are undergoing Site Review. This change would apply the same regulations on single-family homes within a Site Review project as those that may be approved by-right.	Complex
Revocable Permits and Leases	3	Title 4 and Title 8	Revocable Permits/Leases	Considering the number of patios within the right-of-way and other features the city regulates, updates to standards related to permits and leases have been identified. Clarify renewal cycles.	Moderate
Compatible Development evaluation	3	9-7 and 9-8	Form and Bulk Standards	Comprehensive overview of effectiveness of the "Compatible Development" regulations adopted in 2010.	Complex
Technical Documents and the Land Use Code	3	9-2	Types of Reviews	Technical Document Review is a review process that occurs between Site Review and Building Permit. Presently, the land use code does not specifically refer to Technical Documents. This item would consider adding references within the code.	Moderate
Substantial Completeness in projects	3	9-2-12	Development Progress Required	Projects approved through Site Review are typically valid for a three year period. At the end of the three year validity, projects must be considered "substantially complete." This item would address specifically what "substantially complete" would mean under different scenarios.	Moderate
Crematoriums	3	9-6-1 and 9-16	Use Standards. (table 6-1) and Definitions	Currently the code is unclear about whether crematorium uses are permitted as accessory uses within a mortuary or not. This item would include an analysis of whether a new definition should be created and whether new standards for crematoriums may be necessary.	Complex

OTHER TIER 2 CHANGES					
Concept Plan guidelines	2	9-2-13(g)	Concept Plan	The current Concept Plan guidelines are generally broad. This item would involve changing the guidelines to be more specific and conducive to standard staff reviews by identifying key issues. Consideration of adding guidelines that discuss basic consistency with Site Review criteria could help identify issues that may arise at the Site Review stage.	Moderate
Minor Modification update	2	9-2-14(k) and 9-2-14(k)(3)	Minor Modifications	Minor Modifications (staff level) are permitted for projects approved through Site Review if specific criteria are satisfied. One criterion limits expansion to no more than 10% of the existing floor area. This change would clarify that the 10% floor area limitation for expansion would only apply to those Planned Unit Developments (PUDs) or Site Reviews that specifically restricted floor area; also would include adding the word: ' <u>horizontal</u> ' direction for areas of expansion to make it clear that expansion does not include areas over the height limit which would require Site Review.	Simple
Boulder Junction references	2	9-9-5(d)	Site Access	The code refers to the "Transit Village" where the name has recently changed to "Boulder Junction." This change would update the name or consider a more generic name in the code. Includes modifications to Appendix G where the references are also made.	Simple
Site Review threshold language	2	9-2-14	Site Review threshold	In some zones, Site Review is required if five or more units are proposed or are possible based on the underlying zoning. This change would add the word "if" to clarify that Site Review is required if the density of five or greater is possible.	Simple
OTHER TIER 1 CHANGES					
Site Review modification reference 1	1	9-2-14(c)	Site Review	Remove reference to (h)(2) which no longer exists. Change reference to 9-9-21(d)(14)(D) and 9-9-21(k)(1)	Simple
Site Review modification reference 2	1	9-2-14(h)(2)(l)(ii)	Site Review	Fix parentheses.	Simple
Nonstandard Lot	1	9-16	Definitions	Revise definition of "Nonstandard Lot" to link to the "intensity standards" related to the minimum lot area requirement.	Simple

MASTER PLAN UPDATES

Staff:

Cultural Master Plan

Valerie Maginnis, Director, Library and Arts
Jennifer Miles, Deputy Director, Library and Arts

Facilities and Asset Management Master Plan

Maureen Rait, Executive Director of Public Works
Joe Castro, Facilities and Fleet Manager

Parks and Recreation Master Plan

Kirk Kincannon, Director of Parks and Recreation
Jeff Dillon, Parks and Planning Superintendent
Alice Guthrie, Recreation Superintendent
Abbie Poniatowski, Senior Business Manager
Jeff Haley, Planning Manager
Alison Rhodes, Master Plan Staff Lead

Police Department Master Plan

Mark Beckner, Chief of Police

Transportation Master Plan

Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Public Works for Transportation
Michael Sweeney, Transportation Planning and Operations Coordinator
Kathleen Bracke, GO Boulder Manager
Randall Rutsch, Senior Transportation Planner

Zero Waste Master Plan

David Driskell, Executive Director, Community Planning and Sustainability
Susan Richstone, Deputy Director, Community Planning and Sustainability
Jamie Harkins, Commercial Sustainability Specialist
Kara Mertz, Local Environmental Action Program Manager

Summary:

During the coming year, work related to master plans will continue on two fronts: (a) a number of master plan updates will move forward for council consideration; and (b) further development and refinement of the current master plan process, including the use of a new master planning tool – the Sustainability Framework.

The Sustainability Framework, developed in 2012 in conjunction with the Fire-Rescue Master Plan, will ensure that each plan aligns with and advances the goals and priorities of the community. As one component of the master planning process, it includes categories of goals, priorities and definitions that should be considered in each planning effort. The categories of the framework build upon the Boulder Valley Comprehensive Plan (BVCP) and the city's Priority Based Budgeting (PBB) approach. The benefits of using this framework include:

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

- (i) improving the alignment of citywide initiatives and services;
- (ii) integrating the sustainability principles and practices throughout the organization; and
- (iii) supporting the development of a reporting mechanism linked to key Sustainability Indicators which will enable to the city to better monitor progress in meeting key community objectives.

The city's current master plan process, aided by the new Sustainability Framework tool, will continue to be refined. City Council feedback on the master plan process, including the sustainability framework, will be sought as master plans are presented for council consideration.

The master plans that are anticipated to be presented for council consideration in 2013 are highlighted below.

Cultural Master Plan

The 2006 Cultural Master Plan which provides the status of Boulder's accomplishments in the arts at that time, the strengths and weaknesses of the arts community, and the economic benefit of the arts to the greater community is scheduled to be updated beginning in the latter half of 2013. The Cultural Master Plan is a project of the Library and Arts Department and the Boulder Arts Commission, and will be informed by the findings and recommendations of the City of Boulder Arts and Cultural Programs Assessment Project, produced by Art Management & Planning Associates, Inc. Findings and recommendations are expected to be published during the first quarter of 2013.

Facilities and Asset Management Master Plan

The Facilities and Asset Management (FAM) Master Plan, which focuses on the major challenges related to city general fund facilities, is scheduled to be updated. The master plan update will identify management strategies to maximize the city's assets and promote cost-effective programs that provide safe, clean and efficient environments for the public and city staff. The master plan includes the city's Municipal Service Center, also known as the City Yards, located at 5050 Pearl St.

The original FAM Master Plan was accepted in August 1996. In February 1998, in response to City Council direction that the FAM Master Plan include all general fund facilities in its scope, the plan was updated to include all Parks and Recreation facilities.

The 2005 FAM Master Plan identified 117 general fund facilities of the total 372 citywide facilities. The current replacement value (CRV) of general fund facilities at the time was approximately \$81.7 million, and \$320.7 million citywide. General Fund facilities measured approximately 682,000 gross square feet (SF) and 2.6 million SF citywide. The 2005 FAM Master Plan set an action plan goal of funding major facility maintenance at 2 percent of the current replacement value and keeping the maintenance backlog at less than \$4 million at any time.

The City Yards component of the master plan calls for the subdivision of property to support the Boulder Junction implementation and the corresponding acquisition of replacement property to maintain city operations. The 2005 FAM Master Plan is available at www.bouldercolorado.gov/files/public_works/fam/fam_masterplan.pdf.

Also in 2012 and into 2013, a more detailed structural, flood and economic analysis of the city facilities in the high hazard flood zone and a space use study are being conducted as part of the FAM Master Plan update, which is then being used to support the Civic Area Project.

Parks and Recreation Master Plan

The Parks and Recreation Department’s Master Plan, accepted by council in 2006, is currently being updated to provide the future policy and strategy direction for the department. The update will reflect current and emerging trends for programs, services and facility needs, changing demographics, decreases in youth activity rates and connection to nature, and advances in technology. The citywide Sustainability Framework that reflects the Boulder Valley Comprehensive Plan’s and the city’s approach to Priority Based Budgeting will impact the update’s structure and content. The master plan is intended to guide the City of Boulder’s Parks and Recreation Department (BPRD) for the next five years in addressing the delivery of park and recreation services in a manner that meets the community’s service standards and sustainability goals.

Police Department Master Plan

In 2008, a committee comprised of Police Department members from different internal divisions volunteered to complete the second revision of the Police Department Master Plan. This update should reflect what the department may look like in 2015 and beyond, keeping in mind the city’s budget restraints.

The original master plan was completed in November of 1996. The first update took place in 2001.

Transportation Master Plan

The City of Boulder has built a multimodal transportation system that serves as a model for sustainable travel in the United States. The Transportation Master Plan (TMP), last updated in 2008, outlines the vision for transportation and provides the policy and funding direction for achieving it. The current update will focus on coordination and integration with the city’s sustainability framework and priority-based budgeting approach. In 2012, council confirmed the TMP policy direction and added the new focus area of “Integration with Sustainability Initiatives,” and three additional objectives. A major part of this update will be integrating the Transportation Division’s contribution to the city’s climate commitment and identifying the community’s transit vision. The update will also include the ongoing transportation funding work and the community Eco Pass feasibility work in coordination with Boulder County.

Zero Waste Master Plan:

In 2013, City Council will consider an update to the Zero Waste Master Plan (ZWMP) that will establish the policy framework for Boulder’s zero waste strategies. The zero waste strategies integrate a balance of education, technical and financial assistance, infrastructure investments and potential regulations. As part of this, specific initiatives and an investment strategy will be identified to help prioritize future programs to support zero waste.

In 2006, City Council accepted the city’s original Master Plan for Waste Reduction and a Zero Waste Resolution. The plan outlines educational, technical and financial assistance programs, infrastructure and regulation, and includes a roadmap to approach 85 percent waste diversion. Historically, city trash tax funding has focused on providing waste reduction programs and services to the residential sector. New strategies identified through the ZWMP update process will focus on increasing multi-family and commercial waste reduction.

One major development since the original master plan was written is the purchase of the property at 6400 Arapahoe approved by council in August 2009. Funded by bonds backed by the trash tax, the site is currently under development to serve as a home for the City of Boulder/Eco-Cycle Center for Hard-to-Recycle Materials (CHaRM), Eco-Cycle offices space and ReSource. The property also includes 2.6 un-programmed acres that could host additional waste diversion facilities. ReSource already occupies the site, and Eco-Cycle is planning to locate on the property once construction is complete (scheduled for the end of 2013).

The update to the ZWMP will include a framework for evaluating future trash tax investments as well as any other revenues that may be available to fund future components of the city's zero waste strategy. Possible future initiatives include Phase II development at 6400 Arapahoe, enhancing compost opportunities for organic waste and an integrated strategy to foster continual improvement in commercial recycling. The updated ZWMP will also incorporate analyses of greenhouse gas impacts and other environmental impacts of zero waste initiatives.

At a February 2011 study session, City Council identified community priorities for the updated plan. A second study session was held in October 2011 at which council provided feedback on possible new initiatives, infrastructure investments and potential regulations, including a disposable bag reduction ordinance (adopted Nov. 1, 2012).

Status and Potential Next Steps:

Cultural Master Plan

- Art Management & Planning Associates, Inc. is completing an assessment of the City of Boulder's Arts and Cultural Programs Assessment Project for which the findings and recommendations are expected to be published during the first quarter of 2013. The assessment will inform the Cultural Master Plan which is anticipated to come before Council during 2013.

Facilities and Asset Management Master Plan

- FAM will continue to provide input as General Fund related master plans are updated.
- The Civic Are Project will be reviewed by boards and council, and will include a detailed structural, flood and economic analysis of the city facilities in the high hazard flood zone and a space use study.
- The FAM Master Plan will be presented to boards and commissions in coordination with other departmental master plans in 2013, and then scheduled for City Council consideration.

Parks and Recreation Master Plan

- The consultant team, which will complete the research phase of the process in 2012, will present a Summary of Research to the Parks and Recreation Advisory Board (PRAB) in the first quarter of 2013.
- A Needs Assessment will be developed in the first quarter of 2013.
- The Action Plan, including recommendations and strategies, will be developed in the second quarter of 2013.
- The draft update to the Boulder Parks and Recreation Department Master Plan is scheduled for PRAB review in the second quarter of 2013, Planning Board in the third quarter of 2013, and City Council consideration and acceptance of the plan in the third quarter of 2013.

Police Department Master Plan

- A portion of 2009 and 2010 were committed to meeting with internal and external focus groups to obtain feedback on current and future police services.
- During 2011, much of the master plan committee efforts were spent gathering community input. Because participation was minimal, a public survey was launched on the Police Department website in June of 2011 and over a period of two months; a sufficient amount of responses were acquired.
- In June of 2012, a staffing assessment was completed by KRW and Associates along with a city space analysis.
- The information gathered from all of these sources continues to be reviewed in order to compile a draft master plan that can be presented for Council input in the first quarter of 2013.

Transportation Master Plan

- At an Aug 14, 2012, study session, council discussed the ‘Policy Review’ phase of the TMP update and provided direction about the focus and work tasks at a Sept. 18, 2012, City Council meeting. In December 2012, the Transportation Funding Task Force (convened in 2012) will bring initial results and questions to council.
- In November 2012, a request for proposal (RFP) for TMP Update support was issued and a consultant team was selected. In addition, a consultant team was selected for support related to the Community Eco Pass Feasibility Study (an RFP was issued by Boulder County).
- For the 2012/2013 TMP update, the overall management structure was refined with the addition of a cross-departmental executive oversight committee and inter-departmental staff teams for focus area work. The TMP Update process is being coordinated and integrated with other city efforts including the Climate Action Framework, Boulder Civic Area project, Parking, Parks and Recreation Master Plan and Sustainable Streets and Centers.

Zero Waste Master Plan

- At the end of 2012, a program assessment of the existing trash tax expenditures is planned to evaluate the cost-effectiveness of existing programs and services, and to inform future zero waste investments. The results of the assessment will inform the options presented to council as part of the ZWMP update in 2013.

Council Action:

Cultural Master Plan

While the timeline for Council review has not been finalized, it is anticipated that it will be brought forward to Council prior to the end of the Third Quarter.

Facilities and Asset Management Plan

Third Quarter – Study session on the FAM Master Plan update

Fourth Quarter – Schedule FAM Master Plan Update for City Council consideration

Parks and Recreation Master Plan

Third Quarter – Council consideration to accept Parks and Recreation Master Plan

Police Department Master Plan

First Quarter – Boulder Police Department Master Plan

Transportation Master Plan

First Quarter – City Council Study Session: Initial results of the Transportation Funding Task Force.

Second Quarter – City Council Agenda Item: Overview and follow-up regarding Transportation Funding Task Force recommendations.

Third Quarter – City Council agenda item: Transit planning and status of alternatives analysis for Focus Areas and Objectives of TMP Update.

Fourth Quarter – City Council Agenda item: TMP focus areas and transit planning, including draft recommendations.

Zero Waste Master Plan:

Third Quarter – City Council consideration of a draft ZWMP

MOBILE FOOD VEHICLE ORDINANCE CHANGES

Staff:

David Driskell, Executive Director, Community Planning and Sustainability
Molly Winter, Director, Downtown and University Hill Management Division and Parking Services
Kirk Kincannon, Director, Parks and Recreation

Summary:

In response to feedback received from mobile food vendors, the Downtown and University Hill Management Division and Parking Services will consider changes to the current mobile food vehicle ordinance. This collaborative effort will include staff from the City Attorney's Office, Parks and Recreation Department and the Community Planning and Sustainability Department. The process will analyze opportunities for expanding areas of operation within the context of existing business districts with brick and mortar restaurants.

Status and Potential Next Steps:

In January 2013, an outreach process will be launched to solicit feedback and ideas from mobile food vendors and other stakeholders regarding mobile food truck operations. Based on feedback received, ordinance change recommendations will be made to City Council.

Council Action:

First Quarter - present options for potential ordinance changes.

NORTH BOULDER SUBCOMMUNITY PLAN UPDATE

Staff:

David Driskell, Executive Director, Community Planning and Sustainability
Susan Richstone, Deputy Director, Community Planning and Sustainability
Lesli Ellis, Comprehensive Planning Division Manager

Summary:

The North Boulder Subcommunity Plan, adopted by the city in 1995 and amended in 1996 and 1997, was precipitated in large part by the significant amount of development and redevelopment that was expected in North Boulder. At this time, the area contains nearly half of the city's total vacant residential land and several prominent vacant or under-developed commercial sites. Much of the planning area has now been built-out or is approved for development; however, a few significant sites in the Village Center and in the Yarmouth North areas have not been redeveloped.

At the June 2012 study session on the work plan, City Council identified the commercial area in North Boulder as a priority to be considered as a potential 2013 work plan item. This effort would include analysis of what has occurred in the north Broadway commercial area since the plan was adopted, market data, and other relevant information to inform any proposed amendments to the plan or other actions in light of the changed circumstances since the plan was originally adopted. Those changes include:

- The Village Center location, considering changes to the flood zones in 2003;
- The location of a library or community facility;
- The location and amount of affordable housing;
- The location of a grocery store; and,
- Future plans for the National Guard Armory site.

Status and Potential Next Steps:

This project has not yet been initiated. The planning effort would begin by convening area residents and property owners in the first part of 2013 to identify the key issues and concerns, focusing on the commercial area, and scope the project. This would include evaluating the original plan's vision, progress and barriers in its implementation, as well as potential modifications. Staff would then check in with council on project scope, timing and work plan.

Council Action:

Second Quarter - Council IP providing update on outreach and proposed next steps.

NORTH TRAIL STUDY AREA PUBLIC PROCESS

Staff:

Mike Patton, Director, Open Space and Mountain Parks

Eric Stone, Resource Systems Division Manager, Open Space and Mountain Parks

Mark Gershman, Environmental Planning Supervisor, Open Space and Mountain Parks

Summary:

In response to experiences with the public process used for the development of the West Trail Study Area (TSA), the structure of public process for the North TSA planning process will be discussed with City Council. The public process for the North TSA plan will begin after staff has received feedback from the Open Space Board of Trustees (OSBT) and City Council.

The North TSA planning area extends north along the western edge of the city from Linden Avenue to the northernmost city-owned open space (near St. Vrain Road), east to the Diagonal Highway and south towards the city limits (see map-separate file). The western portion of the North TSA shares some attributes with the West TSA, including several neighborhoods in close proximity to open space areas with high visitation such as Wonderland Lake and Dakota Ridge. Farther north and east, the North TSA is set in a less densely developed landscape dominated by city and county open space with scattered rural subdivisions (Lake Valley Estates/North Rim, Valhalla, etc.) and small private ranches. Key issues the plan will need to address are undesignated trails, trails in the North Foothills Habitat Conservation Area, and access for dogs, equestrians and bicyclists.

The North TSA's community context and OSMP's past experience are important factors in determining the types of public process that are likely to be the most productive and cost efficient for the development of the North TSA plan.

Status and Potential Next Steps:

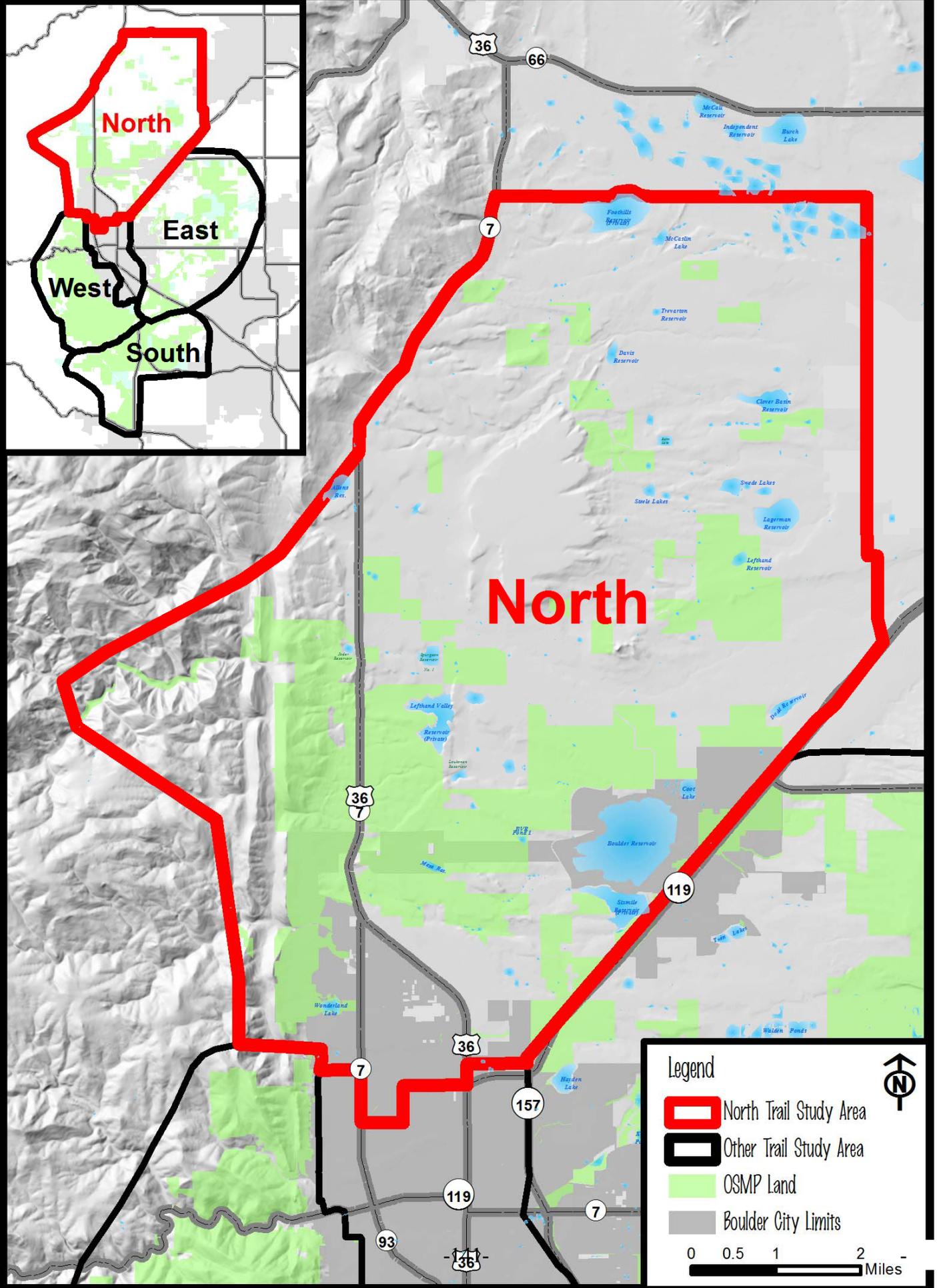
- The city is currently evaluating approaches to public process and developing a framework to present the pros and cons of the most promising strategies.
- During the first quarter of 2013, the city intends to discuss options for public process with the OSBT and integrate their feedback into a study session memo that would in-turn serve as the basis of discussion with City Council.

Council Action:

First Quarter – Information packet to City Council

Third Quarter – Study session/dinner meeting and discussion

City of Boulder OSMP North Trail Study Area



OLD HIRE FIRE AND POLICE PENSION PLANS

Staff:

Bob Eichen, Chief Financial Officer

Summary:

The Old Hire Police Pension and the Old Hire Fire Pension Plans are defined benefit-retirement plans for police officers and firefighters hired prior to April 8, 1978. The cut-off date was set by state law and there is no option for employees to opt out of this plan. There are approximately 104 retired members or their beneficiaries in the plans. These types of plans are called “closed plans” (no new members) and sometimes are referred to as “wasting trusts.” The current budget policy of the City of Boulder (COB) is that no increase in payments may be authorized by a pension board if there is an unfunded liability (the assets are short of the amount needed to pay all projected benefits), as this could unilaterally commit the city to higher contributions without City Council approval. Therefore, any increase in benefits must be approved by City Council and that generally occurs during the budget process.

As of Jan. 1, 2000, neither plan had an unfunded liability (the assets currently held in the trust were sufficient to meet the projected benefit obligations to be incurred by the plans). The payments made to the plans annually by the COB totaled \$66,000. The large downturn in the stock market in 2001 and again in 2008 radically changed the COB’s contributions. As of Jan. 1, 2010, the unfunded liabilities of the Old Hire Fire and Police Plans totaled \$10.5 million. There were only enough assets in the plans to pay for approximately 60 percent of the benefits owed. Since there will be no new employees to help make up the shortfall, the COB is required to pay for increasing costs. The COB’s annual contributions to the two plans would have risen to over \$1.1 million annually. The funding in the plans had reached a status such that the COB asked voters to authorize the issuance of pension obligation bonds that would infuse \$9 million into the plans, and allow the debt service to be paid out of the contributions already made by the COB. This allowed the leveling out of the funding cost and it was stabilized at \$940,000 per year. The money was borrowed to pay benefits currently allowable under the plans. Since it is not good fiscal policy to borrow money to increase benefits, the infusion of debt proceeds did not provide for increases in benefits.

State law requires that the annual costs be amortized over the shorter of 20 years or the expected life of the plan. The lifespan of each plan is shorter than 20 years. Thus, the shorter amortization period adds to the COB’s cost of the plan by \$35,000 to \$50,000 each year. In addition, the rate of return of the plan is more likely to be six percent instead of 7.5 percent, which is the current rate of return. This reduction will also increase the annual cost of both plans for the COB by \$60,000 to \$80,000 per year. For 2012, the increased cost is \$140,000.

At the second reading of the 2013 budget, retirees of the Old Hire Police Pension Plan requested an increase in benefits. The request was for a 10 percent increase in all benefits and a commitment that no widow would ever make more than any retiree. The cost for the city to pay for the 10 percent increase for both the fire and police plans (it has been normal for both plans to receive the same increases) is estimated to be an additional \$400,000 to \$450,000 per year. The cost to include an automatic escalator clause in which the retiree always make more than any widow (though the spouse may have died decades later than the oldest retirees) requires more work by the actuary and staff.

Status and Potential Next Steps:

Staff will bring forward information on the status of the Old Hire Fire and Police Pension Plans during the second quarter of 2013. At the study session, additional information on the two plans and the impact of the request from the old hire police pension members will be presented to City Council.

Council Action:

Second Quarter– Study session

Third Quarter – Possible budget item during budget discussion

OVERARCHING ISSUES – OPEN SPACE AND MOUNTAIN PARKS

Staff:

Mike Patton, Director of Open Space and Mountain Parks

Eric Stone, Resource Systems Division Manager

Steve Armstead, Environmental Planner

Summary:

At its March 30, 2011 meeting, City Council first identified its interest in having staff develop responses for a variety of topics dealing with the long-term sustainability (carrying capacity) of Open Space and Mountain Parks (OSMP) resources and service delivery. City Council members identified a number of issues that they believed were most relevant for further staff work. These “Overarching Issues” have been organized by staff into three topic areas: evaluations of existing programs; exploration of new policies; and explanations of several planning and management practices. The first two topic areas are most applicable to formal action by the Open Space Board of Trustees (OSBT) and City Council. It is anticipated that the majority of items in the third topic area can be addressed as information packet items.

Status and Potential Next Steps:

Three programs were evaluated by OSMP staff in 2012:

- the Voice and Sight Tag Program;
- the Commercial Use Program; and
- the Pilot Parking Permit Program.

Staff evaluated potential enhancements, prepared reports for each topic, hosted community open houses and held study sessions with the OSBT. A Nov. 13, 2012 study session discussed these evaluations with City Council and the Open Space Board of Trustees (OSBT). The 2012 program evaluations will be completed with City Council determining program enhancements in the first quarter of 2013.

In the first quarter of 2013, staff will prepare an information packet for City Council that outlines the approach and timeline for evaluating the remaining “Overarching Issues.” Examples of remaining topics include:

- OSMP’s approach to managing long-term resource sustainability and carrying capacity;
- policies and implications of nighttime activities;
- policies and implications of additional on-trail travel requirements; and
- temporal regulations, such as alternating days for different activities.

Council Action:

First Quarter –

- Council meeting and discussion of the three programs that were evaluated in 2012.
- Council information packet about the timeline and process for evaluation of the remaining topics.

Fourth Quarter –

- Study Session and discussion about the remaining topics.

POTENTIAL ACQUISITIONS – OPEN SPACE AND MOUNTAIN PARKS

Staff:

Mike Patton, Director of Open Space and Mountain Parks

Jim Schmidt, Property Agent

John D'Amico, Property Agent

Summary:

There are currently three potential acquisitions that could be brought to the Open Space Board of Trustees (OSBT) and City Council for purchase consideration in 2013. The properties identified for council in a September 2012 memo include:

- Snyder – The Snyder property, a five-acre, unencumbered residential building site located approximately one mile east of Foothills Highway and ¼ mile south of Longhorn Road, is completely surrounded by open space on all four sides. The property is currently listed for \$650,000. Access to the site is along a deeded easement that bisects city open space for a distance of approximately ½ mile. In addition, miles of trails are adjacent to the property and completely surround the site including Old Mill, Cobalt, Eagle, Degge and Hidden Valley.
- Joder – Joder Arabian Ranch, located off Highway 36, three miles north of the intersection of Broadway and 28th Street (7497 N. Foothills Highway), is adjacent to the Beech Open Space property and connects the Foothills Highway Open Space system to Lefthand Canyon and Buckingham Open Space over the hogback. The 330-acre property has beautiful views of the plains to the east, Boulder and the Flatirons to the south and from the westerly portion of the property the Indian Peaks and Rocky Mountain National Park.. Currently, the property conservation easement allows the rebuilding of current facilities on the same footprint as well as the construction of a cover/roof over the largest outdoor area along with four residential home sites. The Joder Ranch is being offered internationally and locally for \$5.9 million.
- ERTL – This 650-acre property is located between 75th and 95th streets, east of Boulder. The city presently has conservation easements and development rights agreements covering all of this acreage. Initiated in the 1980s, these agreements do not fully protect either the habitat or agriculture existing on the property. Additionally, the old agreements allow for an expansion of oil and gas drilling on the site. This acquisition would permanently protect the agricultural usage of the land, protect the important and sensitive habitat, secure the important missing piece of trail linkage for a regional trail corridor along the old Union Pacific Railroad tracks between Boulder and Erie and give the Open Space and Mountain Parks (OSMP) Department fee ownership of this large continuous block of land along Boulder Creek. The property has been on the open market, listed with a local realtor, for over a year at an asking price of \$11.9 million; however, the city has been able to enter into contract negotiations with the owners at a purchase price of \$7.5 million.

Status and Potential Next Steps:

- Open Space and Mountain Parks (OSMP) staff is involved in active negotiations/conversations with the all property owners and there is reasonable expectation that terms can be reached for presentation to City Council. If agreeable terms are reached, a contract will be developed by the City Attorney's Office for review by the city manager. Upon completion of this process, the terms of the agreements will be presented to the OSBT. If approved, a contingent agreement will be presented to City Council for consideration.

Council Action:

First through Fourth Quarters – Potential acquisition timing will vary throughout 2013.

POTTERY PROGRAM UPDATE

Staff:

Kirk Kincannon, Director of Parks and Recreation
Alice Guthrie, Recreation Superintendent
Teri Olander, Recreation Administrator

Summary:

In an effort to address concerns regarding the sustainability of the pottery program, a Pottery Lab Working Group (PLWG) was established in February of 2012. The PLWG – comprised of 12 members from the community, staff and Parks and Recreation Advisory Board (PRAB) – was charged with making consensus recommendations to the Parks and Recreation Department on ways to ensure the sustainability of the pottery program. The PLWG explored two options:

- (1) keeping the Pottery Lab as a city sponsored program; and
- (2) moving the Pottery Lab outside the city organization to a nonprofit organization, public/private partnership, or other entity.

Subcommittees of the PLWG were formed to research the topics of programming, finance and space variables and to begin the analyses identified in the 2011 Pottery Program Management Assessment. The PLWG reached consensus and recommended that the City of Boulder should explore a public-private partnership option and issue a Request for Information (RFI) to determine whether there is interest among qualified entities to manage the pottery program. Recommendations for the Future of the Pottery Lab Program were developed by the PLWG and presented to the PRAB on October 22, 2012.

Status and Potential Next Steps:

Presentation of the information and planned next steps for the Pottery Lab Program is tentatively scheduled for City Council consideration as a Matter from the City Manager in the first quarter of 2013.

REGIONAL TRANSPORTATION – US 36 / FASTRACKS

Staff:

Maureen Rait, Executive Director, Public Works
Tracy Winfree, Director of Public Works for Transportation
Michael Gardner-Sweeney, Coordinator, Transportation Planning and Operations
Kathleen Bracke, Program Manager, GO Boulder
Marni Ratzel, Planner II, Transportation
Cris Jones, Planner II, Transportation
Carl Castillo, Policy Advisor, City Manager’s Office

Summary:

Achieving improved, regional multimodal connectivity is one of the Transportation Master Plan’s five policy focus areas. The city pursues partnerships and builds coalitions with regional and state agencies, neighboring communities, the Boulder Valley School District, the University of Colorado at Boulder and Boulder County to develop consensus around regional multimodal corridors and advocate for funding those connections. Examples of projects and corridors include support and implementation for the FasTracks system, participation in the US 36 Mayors and Commissioners Coalition, participation in the 36 Commuting Solutions public-private partnership, a shared vision regarding the SH 119 (Diagonal Highway) connection to Longmont/BOLT/LoBo Trail, developing a shared vision and supporting funding for SH 7 (Arapahoe Road) JUMP/Long JUMP.

During the next year, there will be several essential implementation and decision-making efforts that will affect Boulder’s regional connectivity. The Colorado Department of Transportation (CDOT) and the state legislature will be considering two potential increases in funding for state transportation corridors: a potential 10-cent increase in the state gas tax and the creation of a metropolitan transportation district in the Denver metro area. City representatives would work toward ensuring that any potential tax increase results in equitable investments that benefit Boulder, including multimodal improvements and that projects addressing traffic congestion would be required to use managed/tolled lanes. The city could potentially support a metropolitan transportation district if it was founded on shared principles and an effective and rational governance structure.

Other essential work items during the next year will be to:

- Ensure that true “Bus Rapid Transit” is implemented with the opening of the US 36 managed lanes in late 2015, including the proper management and usage of tolling policies and revenues;
- Coordinate the work of various city departments related to the design and implementation of the west end of the US 36 corridor (managed lanes and bikeway) including the Transportation and Utilities Departments and the Open Space and Mountain Parks Department; and
- Participate effectively in the RTD Northwest Area Mobility Study to determine the future of the Northwest Rail Line, including potential rail phasing or bus rapid transit connections along SH 119 (Diagonal Highway), US 287 and N I-25 reversible lanes.

Status and Potential Next Steps:

These activities will generally require participation from City Council members and staff on committees, in agency meetings and working with coalitions.

Council Action:

First, Second, Third and Fourth Quarters

City Council action, anticipated in 2013, could range from consultation with council representatives to committees; approving intergovernmental agreements for US 36 bikeway maintenance, tolling triggers, tolling revenue usage and Northwest Area Mobility Study process; US 36 enhancements; Open Space and Mountain Parks property disposition; council position(s) and/or legislative agenda updates related to a potential state-wide 10-cent gas tax increase; a metropolitan transportation district and results of the Northwest Area Mobility Study. Council actions will depend on the time lines of the work of other agencies; however, actions may be possible during each quarter of 2013.

SMARTREGS IMPLEMENTATION/RENTAL HOUSING LICENSING ENFORCEMENT

Staff:

Maureen Rait, Executive Director of Public Works
David Driskell, Executive Director of Community Planning and Sustainability
Megan Cuzzolino, Residential Sustainability Specialist
Dave Thacker, Building Services Manager/Chief Building Official

Summary:

SmartRegs Implementation

The SmartRegs ordinances approved on Sept. 21, 2010, became effective on Jan. 3, 2011, and included adoption of the 2009 International Property Maintenance Code (IPMC) as amended, revisions to the Rental Licensing Code, and energy efficiency requirements for all residential rental properties in the City of Boulder. A comprehensive report about this program is available in the Oct. 10, 2012, Information Packet located at: www.bouldercolorado.gov > Government > City Council > Information Packets.

In 2012, implementation of the SmartRegs ordinances continued to be a priority, including providing public access to the IPMC, as amended; providing focused resources on rental license code compliance; publication of a Rental License Handbook and Energy Efficiency Guidebook; contractor trainings; streamlining processes associated with the energy efficiency component; and full implementation of SmartRegs with specific *EnergySmart* assistance.

In 2013, tenant-targeted outreach and education efforts and large-volume customized SmartRegs assistance efforts are expected to further increase participation and implementation. Staff will continue to evaluate updates to the International Property Maintenance Code, the Green Points Green Building program for new construction, SmartRegs energy efficiency requirements and ongoing quality assurance for rental license inspections. The evaluation of potential changes will include continued conversations with stakeholders in the community and will be integrated into the upcoming code update process.

Further evaluation and suggested changes on International Property Maintenance Code, the Green Points Green Building program for new construction, and SmartRegs energy efficiency requirements will be presented to council in the second quarter of 2013. It is anticipated that options for a long-term quality control system for rental housing inspections will be proposed in 2013.

Rental Housing Licensing Enforcement

As part of the SmartRegs implementation process, the public and council expressed the need to improve rental license enforcement to create a level playing field for the new energy efficiency regulations. In the summer 2011, a pilot program was developed and launched. Since that time, marked progress has occurred to increase the licensing compliance of rental properties throughout the city. To date, 632 rental license compliance cases have been resolved, completely clearing the backlog that existed when the Rental License Compliance Specialist (RLCS) position was established.

Since the rental license compliance backlog has been cleared, 2013 efforts will focus on proactive enforcement with the over-arching goal of complete program compliance.

Status and Potential Next Steps:

In 2013, staff will continue to evaluate updates to the International Property Maintenance Code, the Green Points Green Building program for new construction, SmartRegs energy efficiency requirements and ongoing quality assurance for rental license inspections. The evaluation of potential changes will include continued conversations with stakeholders in the community and will be integrated into the upcoming code update process. Further evaluation and suggested changes to these codes (related to SmartRegs implementation) will be presented to council in the second quarter of 2013. It is anticipated that options for a long-term quality control system for rental housing inspections will be proposed in the fourth quarter of 2013.

Potential code changes to the SmartRegs energy efficiency requirements fall into the three following categories:

- **Clean-up:** Changes that address slight inconsistencies in the original checklist design. Potential inconsistencies are explained in detail in the [Aug. 23 Study Session memo](http://www.bouldercolorado.gov/Government/City_Council/Study_Sessions) at [www.bouldercolorado.gov>Government>City Council>Study Sessions](http://www.bouldercolorado.gov/Government/City_Council/Study_Sessions).
- **Restructuring of points on checklist:** Situations that warrant further consideration and potentially adjusting point values on the checklist.
- **Common area inclusion:** When SmartRegs was adopted, staff committed to monitoring and evaluating the impact of including multifamily building common area features in the SmartRegs policy requirements and has been collecting information for consideration.

A comprehensive annual report will be provided to council in January 2013. For the remainder of 2013, quarterly reports council will be delivered to council via “Heads Up” emails from the city manager.

Council Action:

Second Quarter – First and Second Reading on Code Changes

Fourth Quarter – Review options for quality control of rental housing inspections

SNOW AND ICE CONTROL EVALUATION

Staff:

Maureen Rait, Executive Director, Public Works
Tracy Winfree, Director, Transportation
Felix Gallo, Coordinator, Transportation and Utility Maintenance

Summary:

An analysis of the efficiency and effectiveness of current snow and ice control maintenance operations is currently underway. The analysis, which will identify any short-term and/or long-term improvements to current procedures, includes compiling weather data such as temperature and snow trends and evaluating current services such as: staffing; hours of service; vehicle fleet and equipment types; materials used; treatment of neighborhood streets and comparing services with other Front Range communities. Outcomes could range from: implementing additional efficiencies; service refinements and adjustments; potential service changes to address historically problematic areas and/or proposing budget adjustments.

Status and Potential Next Steps:

The analysis, which is currently underway with an anticipated completion date of year-end 2012, will be presented to City Council in a 2013 study session in late first quarter or early second quarter.

Council Action:

First or Second Quarter –

- Study session to update and share results of the study and comparison with other communities.
- Other actions could include budget proposal consideration in the 2014 budget process.

SOLAR / WIND GENERATION FACILITY CODE CHANGES

Staff:

David Driskell, Executive Director of Community Planning and Sustainability
Charles Ferro, Development Review Manager
Karl Guiler, Planner II

Summary:

Solar Generation Facilities

The city's code does not currently (a) consider principal uses relative to solar generation facilities (including roof and ground mounted facilities and community solar gardens), or (b) provide any design or performance standards to help mitigate the impacts of such facilities. The state legislature recently approved regulations for shared community solar facilities. To help encourage their use, local regulations are required.

The city proposes to draft specific definitions and standards for solar generation facilities that would allow such uses as 'principal uses' in all zoning districts. Design standards and/or requirements will also be created for these uses that will either be incorporated into the definitions or included in the use standards section of the city's development code.

Wind Generation Facilities

The city is also planning to revise land use regulations to address the fact that the city's code does not currently consider uses relative to wind generation facilities, nor does it provide any design or performance standards to help mitigate the impacts of such facilities. Typically, such uses have only been permitted as accessory uses. The city proposes to draft specific definitions and standards for wind generation facilities that would allow such uses as 'principal uses' in all zoning districts. Standards and/or requirements will be created for these uses. These will either be incorporated into the definitions or included in the use standards section of the city's development code.

Status and Potential Next Steps:

There has been ongoing research, analysis and public outreach for both code change projects. Planning Board and City Council will review the proposed Solar and Wind Generation code changes in the second quarter of 2013.

Council Action:

Second Quarter – Planning Board and City Council will review the proposed Solar and Wind Generation code changes

SUSTAINABLE AGRICULTURE AND LOCAL FOOD SYSTEMS

Staff:

Jane S. Brautigam, City Manager
Paul Fetherston, Deputy City Manager
David Driskell, Executive Director, Community Planning and Sustainability
Mike Patton, Director, Open Space and Mountain Parks (OSMP)
Eric Ameigh, Senior Project Manager
Carl Castillo, Policy Advisor

Summary:

During its 2011 retreat, City Council adopted a goal identified as Sustainable Agriculture and Local Food Systems which was comprised of the following:

- Identify lands for potential food production
- Continue efforts to identify and address constraints of the Farmer’s Market, and to explore potential for development of a year-round market facility
- Create a stronger policy framework for sustainable agriculture in the BVCP update

While a specific goal pertaining to Sustainable Agriculture and Local Food Systems was not adopted during the 2012 council retreat, work in furtherance of sustainable agriculture and local food systems within the community continued among several departments. As a result, the following has been accomplished or are items on which staff continues to work:

BVCP Update

- Developed a Local Food and Sustainable Agriculture Policy Briefing Paper about possible changes to the policies of the Boulder Valley Comprehensive Plan (“BVCP).
- Added a new section 9 “Agriculture and Food” to the BVCP addressing the goal of developing a strong local food system. The topics addressed included:
 - Support for Agriculture
 - Local Food Production
 - Sustainable Agricultural Practices
 - Regional Efforts to Enhance the Food System
 - Urban Gardening and Food Production
 - Access to Locally Produced Food

Identify Lands For Potential Food Production

- Completed lease arrangements for two OSMP parcels totaling 50 acres being converted to organic agriculture for local markets.
- Completed an assessment identifying additional OSMP property that meets organic/local farming needs or that can be reasonably modified to support local agriculture.
- Prepared code change to establish "community gardens" as a permitted use in all of the city's zone districts, and defined appropriate standards. Adopted by Council in August 2012.

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

Continue efforts to identify and address constraints of the Farmer's Market, and to explore potential for development of a year-round market facility

- Working closely with the Boulder's Farmers Market leaders and membership to meet both near-term and long-term growth needs as part of the Civic Area planning process. Expect the Farmer's Market expansion and future to be a key focus of planning efforts in 2013.

Organic Farming Specialist

- Hired an organic farming specialist to support OSMP efforts to encourage and sustain production of organic products for local markets.

Coordination with Local Producers

- Attempting to coordinate agreement with other local producers to designate and use criteria and to create a specific Boulder Grade 4-5 on the Global Animal Partnership rating scale used by Whole Foods and other natural retailers.

OSMP "Natural" Beef

- In cooperation with lessees and input from local retailers, completed a definition for a "natural" brand for beef raised on OSMP. The definition meets Grade 4-5 on the Global Animal Partnership rating scale used by Whole Foods and other natural retailers. An additional more restrictive standard addresses humane treatment and slaughter.

Commercial Kitchens in MU-4

- Preparing potential changes to the MU-4 zone district (in Boulder Junction) to add "commercial kitchens" as a permitted use.

Naturally Boulder

- Continue to liaison with and support Naturally Boulder and the natural and organic foods industry cluster through business outreach, sponsorships and the city's Flex Rebates program.

Status and Potential Next Steps:

During the October 2, 2012 Council meeting, direction was provided for staff to come back with increased information about the possible scope of a "Local Food Summit." In addition, some council members have indicated that this issue may become a council priority in 2013. Based upon the council discussions to date, the focus of the issue appears to be on increasing local production to better match local consumption demands.

Accordingly, in an effort to respond to the October 2 direction and in support of council's possible addition of a Local Food Summit to the 2013 work plan, staff proposes that a potential summit focus on the unmet local demand for local food products. Based upon the understanding of the focus, it is proposed that a local food summit consider the following:

- Identifying the existing and desired relationship between local demand and local supply
- Determining the obstacles to and opportunities for creation of the desired market

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

- Determining the role, if any, of the following actors in the creation of the desired market
 - City Government
 - County Government
 - State Government
 - Local food producers
 - Local institutional consumers
 - Local food retailers
 - Local restaurateurs

Council feedback on the proposed scope of a local food summit will allow staff the direction to identify the work plan capacity and timeline to help co-sponsor a local food summit in partnership with other agencies including Boulder County.

Council Action:

First Quarter – Based on Council feedback on the proposed scope outlined herein, staff will return to council with information regarding work plan capacity and timeline to co-sponsor a local food summit during 2013.

SUSTAINABLE STREETS & CENTERS

Staff:

Maureen Rait, Executive Director of Public Works
David Driskell, Executive Director of Community Planning and Sustainability
Tracy Winfree, Director, Public Works for Transportation
Samuel Assefa, Senior Urban Designer, Community Planning and Sustainability
Michael Sweeney, Transportation Operations Coordinator

Summary:

The Sustainable Streets and Centers Project (SS&C) is envisioned as a complementary implementation tool to the community design/urban form policy section of the 2010 update to the Boulder Valley Comprehensive Plan (BVCP). The purpose of the project is to develop tools to help shape a more sustainable urban form and improve the quality of streets and centers by better integrating multimodal mobility and land use in context-specific settings. The SS&C project is intended to augment the city's existing policies, including the recently adopted community design section of the BVCP, by providing more detailed design guidance that will shape urban form, particularly in parts of the city that do not have adopted area plans, design guidelines or other forms of context-specific guidance.

In April 2010, a proposed scope of work and timeline for the SS&C project was discussed at a joint Planning Board and City Council study session as part of the 2010 BVCP update process. Revisions to the Community Design Policy section of the BVCP were made to better articulate new “sustainable urban form” policies and a revised set of city structure diagrams that provide the policy framework for SS&C. In 2011, the BVCP Update was completed and the policy changes were approved by the city and county.

In late 2010 and 2011, the original schedule for the SS&C project had to be refocused due to time-sensitive needs in other areas, including Boulder Junction. New developments at Boulder Junction provided opportunities to advance the principles of SS&C by piloting new street designs for better land use and transportation interface. Since the fourth quarter of 2010, the city has been working on two pilot street designs for Boulder Junction, a “multiway boulevard” for Pearl Parkway and a “shared street” for Junction Place. At a January 2011 council retreat, staff recommended focusing on the time-sensitive projects at Boulder Junction to develop new pilot street designs. These pilots would eventually serve as design prototypes (design illustrations that depict desired layout and configuration of a site under different street and land use conditions) which, over time, could help populate a design “prototype” matrix for the SS&C project. The two Boulder Junction prototypes are currently in the final design stages with some site preparation and construction already underway. Another component requested of the pilot street design is to include benchmarks or metrics to better understand the successes/areas of improvements for the design prototypes.

Status and Potential Next Steps:

With completion of the Boulder Junction pilots, a cross-departmental city team has been meeting to revisit the SS&C's project scope options and potential next steps in light of other project efforts that have similar and intersecting objectives. While the scope of work for SS&C could proceed as a stand-alone project, it could potentially also be integrated with the following current and/or upcoming projects:

- The Transportation Master Plan Update that will be revisiting and updating policies related to complete streets and neighborhood accessibility.
- East Arapahoe area plan that will likely include transportation corridor/connectivity improvements and area planning for east Arapahoe in relation to the Boulder Community Hospital expansion and the commercial area at 55th Street and Arapahoe Avenue.

CITY OF BOULDER – WORK PLAN ITEMS - ACTION

- The proposed economic sustainability strategy that is looking at a place-based approach to addressing amenity issues in areas such as east Boulder, including the interface of land use/buildings, public spaces and bike paths, transit, and pedestrian connectivity improvements.

Council Action:

First Quarter – City Council will be updated on the proposed scope options, next steps and on-going integration with the Transportation Master Plan Update, East Arapahoe Area Plan and the proposed Economic Sustainability Strategy.

TRANSPORTATION FUNDING

Staff:

Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Public Works for Transportation
Michael Gardner-Sweeney, Transportation Planning and Operations Coordinator
Kathleen Bracke, GO Boulder Program Manager
Chris Hagelin, Senior Transportation Planner
Randall Rutsch, Senior Transportation Planner
Noreen Walsh, Senior Transportation Planner
Fred Kellam, Financial Analyst

Summary:

The Transportation Advisory Board (TAB), staff and stakeholders have been discussing transportation funding issues for several years. Council discussed the transportation funding issues in study sessions on Dec. 8, 2008, and on Nov. 9, 2010, and as an agenda item on Jan. 24, 2012. Based on the input at the January 2012 City Council meeting, next steps were to convene a task force composed of community and business leaders to further develop a transportation maintenance fee (TMF) proposal tailored to Boulder as well as continue to investigate other finance mechanisms that could address unfunded operations and maintenance (O&M) needs of the Transportation Division.

Since that 2012 council meeting, the TMF Task Force was convened and is scheduled to update the council on its progress in December 2012. A study session with council is scheduled for April 2013 to further discuss Transportation Funding. Staff will present its recommendations, based on TMF Task Force input, on a TMF design and other potential finance mechanisms. If council decides to move forward with a TMF, it is possible that it could appear on the November 2013 ballot.

Status and Potential Next Steps:

- April 2013 Study Session on Transportation Finance.
- If moving forward with TMF for 2013 ballot, May/June agenda items to finalize possible ballot item.

Council Action:

Second Quarter – April Study Session on Transportation Finance and TMF; May/June agenda items to finalize possible ballot item.

UNIVERSITY HILL REVITALIZATION - CAPITAL INFRASTRUCTURE IMPROVEMENTS
FOR RESIDENTIAL AND COMMERCIAL AREAS

Staff:

David Driskell, Executive Director, Community Planning and Sustainability

Molly Winter, Director, Downtown and University Hill Management Division and Parking Services

Summary:

With input from the University Hill community, city staff has identified potential improvement projects in both the residential and commercial areas for incorporation into the Capital Improvement Program (CIP) or possibly for consideration with future capital bonds. These potential capital infrastructure improvements include:

- pedestrian-scale corridor lighting in the residential area;
- gateway features between the commercial and residential areas;
- interactive kiosks for the commercial area;
- a Pennsylvania Avenue street events pilot program; and
- upgrades for the street tree irrigation system in the commercial area.

Status and Potential Next Steps:

The projects will be submitted for inclusion in the annual CIP process.

Council Action:

City Council will be asked to consider the projects for inclusion in the annual CIP process.

UNIVERSITY HILL REVITALIZATION -
RESIDENTIAL SERVICE DISTRICT AND INNOVATION DISTRICT

Staff:

David Driskell, Executive Director, Community Planning and Sustainability
Molly Winter, Director, Downtown and University Hill Management Division and Parking Services

Summary:

In collaboration with the University Hill stakeholders, two “big” ideas were conceived to support the revitalization of University Hill: a residential service district in the high-density residential area west of the commercial area and an innovation district within the commercial area.

Status and Potential Next Steps:

Residential Service District

A community stakeholder group of residents, property managers and owners, University of Colorado (CU) administration and students, and city staff have been working together for several years to develop a concept to bring about a long-term cultural change in the residential area by removing trash and graffiti from the commercial and surrounding residential areas in University Hill and keeping it clean. The proposed residential service district (RSD) would potentially be a taxing district with the express purpose of picking up litter and removing graffiti. The stakeholder group, facilitated by city staff, has developed a proposal that includes boundaries, services and a governance structure. Open houses with area residents and property owners have provided valuable feedback that will help shape the final proposal. One challenge is that several of the Greek properties within the potential boundaries of the district are tax exempt. In order to secure their participation in such a district, the development of special payment in lieu of taxes (PILOT) agreements are necessary. Once finalized, the RSD proposal will be presented by staff to City Council for approval and consideration for inclusion on the November 2014 ballot.

Innovation District

Business owners, residents, CU administration and students, and city staff are exploring concepts to increase and enhance opportunities to promote creative initiatives and events in the University Hill commercial area, particularly those involving CU students, to capitalize on the creative energies of the University Hill neighborhood and CU. Initiatives being explored include creating a collaborative incubator space for CU students, redesigning a portion of Pennsylvania Avenue to be a flexible “event” street that would continue to serve as a street but could host more events, and forming a special arts district based on the model of the theatre district in downtown Denver.

Council Action:

First Quarter – Staff will provide City Council with a status report about the progress of the residential service district and innovation district.

URBAN WILDLIFE ISSUES

Staff:

Susan Richstone, Deputy Director, Community Planning and Sustainability
Lesli Ellis, Comprehensive Planning Manager, Community Planning and Sustainability
Valerie Matheson, Urban Wildlife Conservation Coordinator, Community Planning and Sustainability

Summary:

Implementation of the Black Bear and Mountain Lion Component of the Urban Wildlife Management Plan

The Black Bear and Mountain Lion Component of the Urban Wildlife Management Plan (UWMP), accepted by City Council in 2011, includes strategies to minimize human-wildlife conflicts and to increase public awareness about how to better coexist with these animals. Implementation of the plan includes an adaptive management approach to address trash, the primary urban attractant for black bears. As part of the 2012 implementation activities, the city partnered with Colorado Parks and Wildlife to conduct a Black Bear Education and Enforcement pilot program to evaluate the effectiveness of increased education and enforcement as a strategy to improve the way that trash is stored in the community.

Prairie Dog Policy and Ordinance Revisions

During the past 12 years a suite of ordinances, policies and administrative rules have been developed to address prairie dog management and the use of lethal control within the city and on city lands. These policies and regulations require revisions to be consistent with the adopted components of the Urban Wildlife Management Plan, current management practices, and the Open Space and Mountain Parks Grassland Plan.

Status and Potential Next Steps:

Implementation of the Black Bear and Mountain Lion Component of the Urban Wildlife Management Plan

The Black Bear Education and Enforcement pilot program was conducted from April through November 2012 and a final report will be available in the first quarter of 2013. The program outcomes and analysis will inform the plan implementation for 2013.

Prairie Dog Policy and Ordinance Revisions

The city will attempt to relocate the Foothills Community Park prairie dog colony during the summer of 2013. Staff will consider the city's ability to secure a relocation permit from Colorado Parks and Wildlife while evaluating of the need for policy and ordinance revisions.

Council Action:

First Quarter – City Council will be provided with updates about the 2012 Black Bear Education and Enforcement pilot program and will discuss next steps.

Fourth Quarter – City Council will be presented with proposed amendments to the Wildlife Protection Ordinance for consideration.

US 36 NON-WETLAND MITIGATION IGA

Staff:

Mike Patton, Executive Director, Open Space and Mountain Parks

Mark Gershman, Supervisor, Environmental Planning, Open Space and Mountain Parks

Summary:

As part of the Colorado Department of Transportation (CDOT) US 36 Managed Lanes Project, roadway expansion will require the acquisition of additional permanent right-of-way and temporary construction easements on what is currently city-owned open space. The managed lanes project will affect occupied and critical habitat for federally threatened species in both existing and proposed rights-of-way. Under the provisions of the Endangered Species Act (ESA), the US Fish and Wildlife Service (FWS) has indicated that CDOT will be required to compensate for the impacts to the Preble's meadow jumping mouse and the Ute-ladies-tresses orchid. Open Space and Mountain Parks (OSMP) staff has been working with CDOT since 2005 to identify areas that would be mutually beneficial to the US 36 project and OSMP's acquisition and management objectives. A site has been identified for acquisition, and the general terms for CDOT's acquisition and use of the property and OSMP's responsibilities for acquisition and management have been agreed to in concept. CDOT will be responsible for designing, constructing, monitoring and making adjustments to the mitigation area until the project is released by the FWS. Once the project is released from mitigation obligations, the city (OSMP) will provide long-term management of the mitigation site. The intergovernmental agreement (IGA) will be the vehicle by which the conceptual agreement regarding use and management of the mitigation site is formalized.

Status and Potential Next Steps:

- CDOT has submitted a preliminary mitigation plan to FWS for its review. It is unclear when FWS will formally accept the mitigation plan as part of the ESA consultation process.
- Staff anticipates requesting the approval from the Open Space Board of Trustees (OSBT) and City Council for the acquisition of the proposed mitigation site in the fourth quarter of 2012. The acquisition is proposed as part of the package by which CDOT will offer compensation for the loss of city-owned open space, impacts to the Preble's meadow jumping mouse and Ute-ladies-tresses orchid habitat, and impacts to resources. Staff will provide an analysis of these items at the time the acquisition and IGA are presented for City Council's consideration.
- Staff from the city and CDOT will begin work on an agreement document, based upon an earlier IGA approved by City Council in the fourth quarter of 2011 describing responsibilities and conditions for use of city open space as the site of compensatory mitigation for the US 36 project's wetlands impacts. This is anticipated to begin as early as the fourth quarter 2012.

Council Action:

First Quarter –

- IGA for the use of city open space (if adopted by ordinance, may require two readings before council)
- Open space property disposition/property exchange. This action would convey open space needed for right-of-way expansion and temporary construction easement and accept the exchange of CDOT right-of-way in the vicinity of South Boulder Creek as city open space.

VALMONT BUTTE UPDATE AND FUTURE USE DISCUSSION

Staff:

Maureen Rait, Executive Director of Public Works
David Gehr, Deputy City Attorney
Joe Castro, Facilities and Fleet Manager
Bill Boyes, Facilities Maintenance Program Manager

Summary:

The city has been working in a responsible manner with previous property owners at its Valmont Butte property to remediate the hazardous materials left on the site from historic operations. Currently, activities at the Valmont Butte site include remediation of the site under the State of Colorado's Voluntary Cleanup Program (VCUP) and revision by the Colorado Department of Public Health and Environment (CDPHE) of the existing Environmental Covenants to assure future land use is protective of the remedy. After the city completes the VCUP at the site, the future use of the site will be considered.

Status and Potential Next Steps:

- The VCUP is approximately 70 percent complete with an expected completion date in March 2013. Excavation and consolidation of contaminated soils at the primary tailings pond was completed in November 2012.
- In November, the city and its contractor sent a request to the Colorado Department of Public Health and Environment to extend the VCUP one year until December 1, 2013 to allow for completion of the project.
- Remaining work includes placement of a two-foot soil cap over the tailings pond and an additional 18 inch rock cap, filling of excavated areas, stormwater drainage control, fencing and site revegetation.
- Final documents will then be compiled and submitted to the CDPHE for closure of the VCUP and any revisions to the Environmental Covenants required for the site. This is expected to occur in the third quarter of 2013.
- As required by the Boulder County Limited Impact Land Use Review, within four months after the CDPHE's revisions to the Environmental Covenants, the city will submit the mill site and the balance of the property for landmark designation with exclusions of specific areas deemed not to meet the Land Use Code's criteria for historic landmark designation. This will likely occur in the fourth quarter of 2013.
- For more information, please visit the Valmont Butte VCUP website at www.valmontbutte.net.

Council Action:

Second or Third Quarter – City Council study session to discuss the future use of the site.

WATER BUDGETS- COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Bret Linenfelter, Water Quality and Environmental Services Coordinator
Russ Sands, Water Conservation Program Manager
Ken Baird, Financial Analyst

Summary:

To better support the city water conservation goals outlined in the 2000 Water Conservation Futures Study, water budgets were adopted by City Council in 2004 and were implemented in 2007. Water budgets encourage the efficient use of water by linking a customer's allotted water amount to the city's block rate structure, in which water used above the budget is charged at higher rates. While single-family and multifamily water budgets successfully promote water efficiency as noted, the Commercial, Industrial and Institutional (CII) water budgets are currently based on historic water use regardless of whether that use was efficient or not. Upon adoption in 2004, City Council recommended a future reevaluation of the way that indoor water budgets are developed for the CII sector.

City staff initiated a CII study in 2009 to explore efficiency-based water budgets for the CII sector. In 2011, staff developed a *Revised Approach* that combines benchmarks and water audits to create efficiency-based CII water budgets. In 2011, the Water Resource Advisory Board (WRAB) supported city staff further specifying how this methodology could be implemented. The full development of the *Revised Approach* is expected to continue through 2013 with possible consideration by City Council in the fourth quarter of 2013. Staff is continuing to contract with the Brendle Group to provide the CII analysis.

Status and Potential Next Steps:

A CII study update for the WRAB is slated for January 2013. Staff will continue to work with the Brendle Group to set benchmarks, detail the audit process, and analyze potential rate and revenue impacts. This work will be done in collaboration with the team working on the Commercial Energy Efficiency Strategy (CEES) benchmarking program development to identify potential efficiencies in joint benchmarking and outreach efforts.

Council Action:

Second Quarter - Present the CII study findings, provide input from the WRAB and obtain City Council direction for next steps.

Fourth Quarter – Return to City Council for consideration of changes to the CII water budget billing.

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13TH STREET PLAZA

Staff:

Maureen Rait, Executive Director of Public Works
Debra Kalish, Senior Assistant City Attorney
Joe Castro, Facilities and Fleet Manager
Glenn Magee, Facilities Design and Construction Manager

Summary:

Since late 2010, the City of Boulder and Xcel Energy have been investigating the potential contamination of a former coal gasification plant at the 13th Street Plaza. Groundwater monitoring wells have been installed and indoor air testing has been completed on the site. In November 2012, the city will also conduct additional subsurface work in the parking lot east of the Dushanbe Teahouse. Xcel Energy (a former property owner) has been and continues to be a partner with the city on the investigation.

The 13th Street Plaza (the “Site”) was previously owned and operated by Federal Gas Company as a coal gasification plant between 1902 and 1952. The plant generated gas using soft, lignite coal and oil. This gas would have been used as natural gas and had uses for heating, cooking and illuminating gas lamps. Benzene and naphthalene are often identified contaminants at historic coal gasification plant sites. The plant was demolished around 1953-1954, and it is believed that all structures were removed from the property by 1962.

The coal gasification plant was located at 13th Street and Canyon Blvd. Over the years, there have been several property owners at this location, including, among others, Public Service Company of Colorado (doing business as Xcel Energy) and its predecessor. The current property owner is the City of Boulder and the public plaza and parking lot are current uses of much of the property. A portion of the property is now occupied by the Dushanbe Teahouse.

In September 2010, the city and Xcel Energy undertook a preliminary investigation of potential soil and groundwater contamination at city-owned property at the 13th Street Plaza (the “Site”). Six monitoring wells installed in the area indicated the presence of benzene and naphthalene in the groundwater and two compounds, benzo(a)anthracene and benzo(a)pyrene in the soil in the parking lot east of the Dushanbe Teahouse, but did not provide enough information to identify potential source areas or to fully characterize the site. In August 2011, the city also tested air quality in the Atrium Building (1300 Canyon Blvd) and at the Dushanbe Teahouse (1170 13th Street). The test results indicated levels of benzene and naphthalene were far below EPA thresholds.

Status and Potential Next Steps:

As part of continuing investigations at the Site, an environmental consulting firm hired by the city will conduct some subsurface work, install two additional monitoring wells, and sample the new and existing wells. Costs are estimated to be approximately \$210,000. City staff and Xcel are finalizing another cooperative arrangement that includes a cost contribution from Xcel of up to \$50,000. This arrangement and prior agreements with Xcel are interim in nature and do not restrict the city’s ability to seek additional recovery of these and future costs from Xcel.

Work began after the Thanksgiving 2012 weekend and was scheduled to take 1-2 weeks to complete. The permitted parking lot behind the Dushanbe Teahouse will be closed during this time, construction fencing will be installed and a short portion of the bike path will be detoured to avoid the construction site.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

If it is determined that environmental remediation is necessary at the site, the city anticipates that it will submit a Voluntary Cleanup Plan to the Colorado Department of Public Health and Environment (“CDPHE”) for approval in 2013.

Council Action:

First Quarter – Information Packet on results of subsurface work and additional groundwater monitoring and potential next steps with Xcel Energy.

BOULDER JUNCTION IMPLEMENTATION – CITY OWNED SITE

Staff:

David Driskell, Executive Director of Community Planning and Sustainability

Maureen Rait, Executive Director of Public Works

Tracy Winfree, Director of Public Works for Transportation

Karen Rahn, Director, Human Services

Susan Richstone, Deputy Director, Community Planning and Sustainability

Jeff Yegian, Acting Housing Division Manager

Lesli Ellis, Comprehensive Planning Manager

Chris Meschuk, Planner II

Summary:

At the July 31, 2012 study session, an update on the implementation of the Transit Village Area Plan, council discussed the property purchased by the city in 2004 at the corner of 30th and Pearl streets, most of which is currently leased to Pollard Friendly Motor Company (Pollard). The original goals for purchasing the city-owned portion of the site were:

- Advance Boulder’s long range vision for a transit-oriented development that maximizes public investment in multimodal transportation, infrastructure improvements and affordable housing;
- create a mixed-use development with predominantly residential uses and some supporting commercial use as determined by a future market study;
- create a range of housing types;
- create a substantial amount (up to 50 percent) of permanently affordable housing with the remaining housing sold or rented at market rates; and
- create a mix of ownership and rental housing at a range of 220-300 units.

At the study session, council voiced concerns about developing the city-owned site as originally planned and expressed interest in looking at other options. Additional options included a stronger or exclusive focus on commercial uses, or potentially selling the site and investing funds in an alternate location. There was general agreement that sale of the site in the near term did not make sense due to the lease encumbrances and current market conditions, but that staff would monitor developments and return to council at an appropriate time for further discussion and direction.

Status and Potential Next Steps:

The Pollard lease is set to expire in October 2014 with an option to extend for two years to October of 2016. Pollard also has an option to purchase a portion of the city’s municipal service center (the Yards) that has frontage on Pearl Parkway. The city is currently in discussions with Pollard to extend the lease term to 2018 for the continued operation of Pollard Friendly Motors in exchange for extinguishing the option on the Yards parcel. If extended, the leased premises could be reduced over time if the city phases redevelopment of the property.

Council Action:

Council will be updated on any negotiations or revisions to the current lease in the form of an information packet.

BOULDER RESERVOIR SITE MANAGEMENT PLAN

Staff:

Kirk Kincannon, Director of Parks and Recreation Department

Jeff Dillon, Parks and Planning Superintendent

Jeff Haley, Planning Manager

Summary:

The Boulder Reservoir Master Plan was accepted by City Council in January 2012 and included a key recommendation of implementing a site management plan as an action item. The site management plan will complement the master plan by addressing operational and management issues, while also prioritizing capital improvements associated with maintaining reservoir facilities, as well as improving this popular, recreational facility. A critical component of the site management plan is the development of a process that will ensure a balance between recreation and resource management.

Status and Potential Next Steps:

- The initial phase of the site management plan development was completed in 2012 through the inventory and collection of data relative to reservoir visitor use, biological resources and traffic access.
- Department staff is currently working internally and with consultants to analyze and synthesize the data into summaries to guide engagement with the community and specific user groups.
- A series of outreach events were facilitated during the summer of 2012 to engage the community in the issues and opportunities that will be explored through the plan and to gather initial feedback.
- In conjunction with the development of capital improvements scheduled through the next three years, staff will engage the community in dialogue relating to the site management plan to address management actions and desired future conditions of recreation and resource management.
- The community will continue to be engaged in meaningful opportunities related to trail development and restoration, while also inviting the community to participate in resource management. Through these opportunities, input and feedback will continue to be solicited relative to the desired future condition of the reservoir and its recreation opportunities and resources.

Council Action:

Third Quarter – Information Packet item illustrating status of planning efforts and outcomes of community involvement.

CAPITAL PROJECT ACTIVITY IN 2013

Staff:

Jeff Arthur, Director of Public Works for Utilities
Bob Eichen, Chief Financial Officer
Don Ingle, Director of Information Technology
Kirk Kincannon, Director of Parks and Recreation
Mike Patton, Director of Open Space and Mountain Parks
Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Public Works for Transportation
Joe Castro, Facilities and Fleet Manager
Eric Nickell, Budget Director
James Clanton, Financial Projects Manager
Jeff Haley, Planning Manager
Julie Johnson, Cultural Resource Programs Coordinator
Glenn Magee, Facilities Design and Construction Manager
Annie McFarland, Visitor Access Coordinator
Chris Meschuk, Planner II

Summary:

Over time, the City of Boulder has invested significant resources in public infrastructure to provide the current level of municipal services. The city owns and maintains 330 buildings, 1,770 acres of parkland, 289 centerline miles of streets, two water treatment facilities, one wastewater treatment facility, 45,405 acres of Open Space, and 700 miles of water and wastewater piping.

The city funds the construction and maintenance of these facilities using a wide range of sources, including dedicated tax revenues, bond proceeds, and fees. Each year, the city goes through a Capital Improvement Program (CIP) development process to prioritize the city's numerous capital needs, bearing in mind the limits of each funding source, the funding commitments made by prior CIPs, and progress made by project teams who design and build the improvements.

Highlights of the city's 2013 capital projects are listed below by department. Along with a brief project description is an indication of whether project planning, design, or construction may take place in the coming year.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Information Technology

Project: Replace Financial and Human Resources Software
2013 Status: Construction
Description: This project replaces the Finance (BFS) and HRIS/Payroll (Vista) Systems with an Enterprise Resource Planning (ERP) system including significant business process reengineering.

Project: Major Business Software Replacement – Maintenance Management
2013 Status: Planning and Design and/or Construction
Description: This project will implement new, citywide maintenance management software either by determining if requirements can be fulfilled with an ERP system, a current system, or other.

Project: Major Business Software Replacement – Document Management Software
2013 Status: Construction
Description: This project will expand the citywide records management and document imaging software implementation to underserved departments, including upgrading software, enhancing the implementation, and expanding use.

Project: Major Business Software Replacement – Website Re-Design
2013 Status: Construction
Description: eGov systems: customer-facing web applications (Constituent Relationship Management - CRM), transactional systems, and mobile apps to supplement the website redesign project.

Project: Major Business Software Replacement – Permit System Replacement
2013 Status: Construction
Description: This project will replace and enhance the Landlink system, including standalone licensing and permitting systems for use across city.

Open Space and Mountain Parks

Project: Stockton Cabin Stabilization and Repair
2013 Status: Construction
Description: This project will stabilize and repair a historic cabin on the Shadow Canyon trail, accessible from the South Mesa Trailhead. The cabin is over 100 years old. The stabilization will be done in cooperation with students from the Preservation Technology Department at the University of Colorado Denver.

Project: Interpretive Signs South Mesa Trailhead
2013 Status: Construction
Description: The South Mesa Trailhead is the gateway to an area rich with historic sites and stories. The interpretive signs will guide hikers to related sites and tell the stories of the area's history.

Project: Weiser House – Continuation of 2012 Rehabilitation Work
2013 Status: Construction
Description: The Weiser House, an historic house on the White Rocks property, was originally home to Martha “Ricky” Weiser and is eligible for the National Register of Historic Places. Life/safety issues were dealt with in 2012, but in 2013, work will continue, replacing the roof and adding a restroom to the second floor.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: Viele House Stabilization and Repair
2013 Status: Construction
Description: The Viele House is on the City of Boulder Historic Landmarks list and is one of the most visible historic structures belonging to OSMP. The foundation needs to be repaired or the entire house could be lost.

Project: Hedgecock Milk House
2013 Status: Construction
Description: The Hedgecock property is a 'life estate' OSMP site that has high historic significance. The Ice House was repaired successfully in 2012 but the restoration and stabilization project involving the Milk House will continue in 2013.

Project: Saddle Rock Trail
2013 Status: Construction
Description: Design and construct a re-route to improve trail sustainability and use experience. This is part of the implementation of WTSA Plan.

Project: Green Mountain West Ridge Trail
2013 Status: Construction
Description: Design and construct a re-route to improve trail sustainability and use experience. This is part of the implementation of WTSA Plan.

Project: Tenderfoot Trail
2013 Status: Construction
Description: Design and construct a re-route to improve trail sustainability and user experience of the Northern portion of this trail. This is part of the implementation of WTSA Plan.

Project: Gregory Canyon to Saddle Rock Trail
2013 Status: Construction
Description: Close this undesignated trail and restore it. This is part of the implementation of WTSA Plan.

Project: Trail from 1st Flatiron to EM Greenman
2013 Status: Construction
Description: Close this undesignated trail and restore it. This is part of the implementation of WTSA Plan.

Project: Underpass for Community Ditch Trail under SH 93
2013 Status: Construction
Description: Install an underpass under SH 93 to provide safe, grade-separated crossing of SH 93 for Community Ditch Trail users.

Project: Shadow Canyon to Dinosaur Viewpoint
2013 Status: Construction
Description: Designate this trail and make improvements to its sustainability.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: South Boulder Creek access
2013 Status: Construction
Description: Design access to South Boulder Creek from South Boulder Creek Trail to allow fishermen access to the creek. Access will be sustainable. This is part of the implementation of WTSA Plan.

Project: Flagstaff Summit Trailhead
2013 Status: Construction
Description: Flagstaff Summit Trailhead is in need of rehabilitation including the asphalt roads. To assist in the funding of this project, planning and construction grants will be sought. This is part of the WTSA Plan implementation.

Project: Gregory Canyon Trailhead
2013 Status: Construction
Description: Design and the rehabilitation of the Gregory Canyon Trailhead. This is part of the implementation of WTSA Plan.

Parks and Recreation

Project: Americans with Disability Act (ADA) Audit Requirements & Compliance
2013 Status: Planning and Design
Description: Development of ADA Transition Plan for all department facilities.

Project: ADA Compliance
2013 Status: Construction
Description: Implementation of ADA compliance improvements throughout the system.

Project: Capital Improvement Bond – Arapahoe Ridge Park Renovation & Irrigation Improvements
2013 Status: Planning and Design
Description: Park renovations.

Project: Capital Improvement Bond – Athletic Field Parking Lot Renovations
2013 Status: Construction
Description: Parking Lot Renovations at various athletic fields.

Project: Asset Management Plan
2013 Status: Planning and Design
Description: Develop a department Asset Management Plan.

Project: Boulder Reservoir Improvements
2013 Status: Planning and Design
Description: Planning of 51st Street Trail and aquatics nuisance species inspection program.

Project: Boulder Reservoir Dock Replacement & Entry Gate Improvements
2013 Status: Construction
Description: Construction of dock replacement and entry gate improvements.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

- Project: Boulder Reservoir Renovation & Refurbishment
2013 Status: Construction
Description: Various under-\$50,000 improvements at the Boulder Reservoir.
- Project: Boulder Reservoir Site Plan
2013 Status: Planning and Design
Description: Development of site plan for the Reservoir.
- Project: Capital Improvement Bond – Canyon Park Renovation & Irrigation Improvements
2013 Status: Construction
Description: Park renovations.
- Project: Civic Park Complex
2013 Status: Construction
Description: Minor refurbishment and landscaping of civic park area.
- Project: Columbia Cemetery Upgrades
2013 Status: Planning and Design
Description: Design of various improvements at the Columbia Cemetery.
- Project: Capital Improvement Bond – Columbine Park Renovation & Irrigation Improvements
2013 Status: Construction
Description: Park renovations.
- Project: Computerized Irrigation Replacement
2013 Status: Construction
Description: Continued improvements to the park's computerized irrigation systems.
- Project: Elks Neighborhood Park Development
2013 Status: Construction
Description: Development of the Elks Neighborhood Park.
- Project: Capital Improvement Bond – Existing Shelter Improvements
2013 Status: Construction
Description: Renovation of various park shelters.
- Project: Flatirons Golf Irrigation Project
2013 Status: Planning and Design
Description: Design of irrigation upgrades at the golf course.
- Project: Foothills Community Park Shelter Improvements
2013 Status: Construction
Description: Installation of new shelters at dog park.
- Project: Forestry Tree Mitigation
2013 Status: Construction
Description: Planting of various street and park trees

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: Capital Improvement Bond – Harlow Platts Renovation & Shelter improvements
2013 Status: Planning and Design
Description: Design and replacement of existing par course amenities and new community pavilion.

Project: Mesa Memorial Park
2013 Status: Planning and Design
Description: Planning of Mesa Memorial Pocket Park.

Project: Capital Improvement Bond – North Boulder Park Renovation & Irrigation
2013 Status: Planning and Design
Description: Design of renovations.

Project: Parks and Recreation Master Plan
2013 Status: Planning and Design
Description: Update of the department’s master plan.

Project: Capital Improvement Bond – Pineview Park Renovations & Irrigation Improvements
2013 Status: Planning and Design
Description: Design of renovations.

Project: Capital Improvement Bond – Pleasant View Shelter Improvements
2013 Status: Construction
Description: Renovation of shelter improvements.

Project: Recreation Renovation & Refurbishment Projects
2013 Status: Construction
Description: Various under-\$50,000 improvements at recreation facilities.

Project: Urban Park Renovation & Refurbishment Projects
2013 Status: Construction
Description: Various systemwide improvements at park sites.

Project: Valmont Bike Park
2013 Status: Construction
Description: Completion of landscaping and other features at the bike park.

Project: Valmont Dog Park & Disc Golf Course
2013 Status: Construction
Description: Construction of dog park and interim disc golf course at Valmont City Park.

Project: Boulder South Valmont City Park Planning
2013 Status: Planning and Design
Description: Planning of Phase II of Valmont City Park south of Valmont Road.

Project: Pearl St. Mall Irrigation
2013 Status: Construction
Description: Irrigation and other hardscape improvements on the Pearl Street Mall.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: Pool Replastering
2013 Status: Construction
Description: Replastering of the pool at one of the three recreation centers.

Project: Boulder Junction Pocket Park
2013 Status: Construction
Description: Construction of a multi-use path through the site.

Public Works – Facilities and Asset Management

Project: Capital Improvement Bond – Facility Electrical, Plumbing, HVAC and Elevator Replacements
2013 Status: Construction
Description: This project involves the replacement of HVAC systems, updating elevators or updating electrical systems for seven city facilities such as the Dairy Center and the Public Safety Building.

Project: Capital Improvement Bond – Facility Parking Lot Repair
2013 Status: Construction
Description: This project involves parking lot asphalt repair and/or resurfacing for 20 city facility parking lots.

Project: Capital Improvement Bond – New Wildland Fire Facility
2013 Status: Planning and Design
Description: This project is for the construction of a New Wildland Training Facility for the Fire Department's Wildland Fire staff. The facility will be located adjacent to the Fire Training Center.

Project: Capital Improvement Bond – Facility Outdoor Lighting
2013 Status: Construction
Description: This project includes upgrading exterior lighting within the civic campus area for compliance and enhancements.

Project: Capital Improvement Bond – Facility ADA Compliance
2013 Status: Construction
Description: This project is to identify and remediate accessibility barriers within city facilities in accordance with ADA requirements.

Project: Capital Improvement Bond – Library Facility Upgrades / Enhancements to Children and Teen Areas
2013 Status: Construction
Description: This project involves design and construction for improvements to the 1974 and 1992 portions of the Main Library to improve service to the public, including enhancements to the children and teen areas.

Project: Harbeck House, Replace Roof (FR&R Project)
2013 Status: Construction
Description: This project will replace the wood-shingled roof (last replaced in 1980) at the Harbeck House, as required by the Boulder Revised Code, prior to Jan. 1, 2014, with approved roof covering materials that conform to the International Building Code as adopted by the city. The project may also include the replacement of gutters and downspouts, depending on funding and the evaluation of the future use of the Harbeck House, given the Boulder History Museum's proposed relocation to another property.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: Municipal Building, Rebuild Flood Gates (FR&R Project)
2013 Status: Construction
Description: This project will rebuild the automatic flood gates at the Municipal Building. The gates will be rebuilt with lower maintenance gate structures.

Project: Scott Carpenter Pool, Renovate Locker Rooms (FR&R Project)
2013 Status: Construction
Description: This project will renovate the Scott Carpenter Pool locker rooms and includes many components such as upgrading the electrical and HVAC systems to meet current building codes, replacing the roof, replacing the filtering system and renewing the exterior and interior surface finishes.

Project: Facility Access Improvements, Downtown (FR&R Project)
2013 Status: Construction
Description: This project will provide facility access improvements in the Municipal Building, Park Central, New Britain and West Senior Center. This project will also provides upgrades including replacing cipher locks with card access entries, adding security doors and installing security systems.

Public Works – Transportation

Project: 28th Street- Baseline to Iris
2013 Status: Construction
Description: This long-term project includes a variety of improvement types to the 28th Street corridor from Baseline to Iris such as multimodal, transit and roadway enhancements.

Project: Pedestrian Facilities - Repair, Replacement, ADA Compliance
2013 Status: Construction
Description: This ongoing program allows for repair, replacement and construction of existing sidewalks, short sections of new sidewalks, and construction of access ramps within the annual repair area.

Project: Pedestrian Facilities Enhancements - Missing Links, Crossing Treatments
2013 Status: Construction
Description: This ongoing program includes the installation of missing sidewalk links and pedestrian crossing/safety treatments and, potentially, social paths and sidewalk widenings.

Project: Bikeway Facilities - Enhancements
2013 Status: Planning and Design
Description: This ongoing program provides additional funding for smaller bikeway projects and/or projects not specifically associated with other capital projects.

Project: 28th St. Path Improvements: Iris to Yarmouth
2013 Status: Construction
Description: This federal grant-supported project will construct a 10-foot wide, bi-directional path on the west side of US 36, a bicycle/pedestrian bridge and on-street bike facility improvements, including a roadway bridge widening.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: Diagonal Highway Reconstruction: 28th St. to 30th St.
2013 Status: Construction
Description: This federal grant-supported project reconstructs the Diagonal Highway (SH 119) including new curb & gutter, medians, bicycle lanes, multi-use path, sidewalks, and transit stop bus pads with other amenities.

Project: Foothills Parkway Operational Improvements: Diagonal to Valmont
2013 Status: Construction
Description: This federal and state grant-supported project extends the third southbound lane on Foothills Parkway, includes bike rack and bench installations, and raised pedestrian crossings.

Project: Pearl Parkway Multi-Use Path: 30th to Foothills
2013 Status: Construction
Description: This federal grant-supported project includes improvements to the north side of Pearl Parkway and a multi-use path extending in the vicinity of Boulder Junction.

Project: Baseline Underpass: Broadway to 28th
2013 Status: Construction
Description: This federal and state grant-supported project constructs a grade separated crossing of Baseline Road east of Broadway (SH-93) and multi-directional path connections, sidewalk and transit stop improvements in the area.

Project: Boulder Junction - Junction Place Enhancements (Pearl to Goose Creek)
2013 Status: Construction
Description: This project includes the enhancement of this roadway section of Junction Place in Boulder Junction, over and above the standard roadway required of private development and consistent with the Transit Village Area Plan.

Project: Capital Improvement Bond – Replacement of Substandard Bridges, Structures, Signs and Systems
2013 Status: Construction
Description: This project includes the replacement of substandard signs, the 63rd Street bridge and irrigation on Foothills Parkway.

Project: Capital Improvement Bond – Arterial Road Reconstruction
2013 Status: Construction
Description: This project includes the reconstruction of Arapahoe Avenue from Folsom Street as far west as funding allows, including the street, curbs, gutters and sidewalks.

Project: Capital Improvement Bond – Road Pavement Repair and Road Reconstruction
2013 Status: Construction
Description: This project repairs road pavement on deteriorating roads through resurfacing, reconstruction or chip-seal at various locations throughout the city.

Project: Capital Improvement Bond – Boulder Junction Improvements
2013 Status: Construction
Description: This project includes the installation of the Junction Place Bridge at Goose Creek and Pearl Street multi-way boulevard improvements on the south side of Pearl.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: Capital Improvement Bond – Transit System Enhancements
2013 Status: Construction
Description: This project includes improved access for busses, pedestrian and bicycle access improvements at the Boulder Transit Center, and includes enhancements at existing transit stops.

Project: Capital Improvement Bond – New Multi-Use Path Connections
2013 Status: Construction
Description: This project includes the addition of multi-use paths throughout the city including areas such as 28th Street: Arapahoe to Bluff and the south side of Baseline from US 36 to Bear Creek.

Project: Capital Improvement Bond – Pedestrian Enhancements
2013 Status: Construction
Description: This project includes the addition of missing links to the sidewalk system and the addition of a traffic signal at South Boulder Road and Manhattan.

Project: Capital Improvement Bond – Intersection Improvements
2013 Status: Construction
Description: This project includes activities to improve bicycle and pedestrian safety at intersections in areas such as Baseline and Foothills Parkway and shoulders along the Diagonal Highway, west of Foothills Parkway.

Project: Capital Improvement Bond – Bike System Enhancements
2013 Status: Construction
Description: This project includes enhancements to the bike system such as signage and striping.

Public Works – Greenways

Project: Miscellaneous Water Quality, Restoration and Trail Improvements
2013 Status: Planning, Design, and Construction
Description: Project includes stream bank restoration improvements along Boulder Creek at Eben G. Fine Park and a joint restoration project with the U.S. Army Corps along Goose Creek.

Project: Fourmile Canyon Creek at Crestview & 19th
2013 Status: Planning
Description: Project includes improvements to Fourmile Canyon Creek, flood mitigation, environmental restoration and off-street trail connections. These improvements will be done in conjunction with work being done by the Flood Utilities Division, Transportation Division and the Parks and Recreation Department.

Public Works – Utilities

Project: Sunshine Transmission Pipe
2013 Status: Construction
Description: This transmission pipe has deteriorated during its operation over a period of several decades. This project includes inspection, installation of access manholes and rehabilitation or replacement of existing cement mortar lining.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: Betasso Water Treatment Facility
2013 Status: Planning and Construction
Description: Provides for a pre-treatment and residual study, chemical storage tanks and piping and rehabilitation of the combined influent flow meter.

Project: Waterline Replacement
2013 Status: Construction
Description: This project provides for the reconstruction of waterlines that are part of the city's water distribution system, including waterlines located in residential streets that will be reconstructed by the city's Transportation Division as part of the recently approved Capital Investment Bond Program.

Project: Gunbarrel Storage Tank
2013 Status: Construction
Description: This project will provide funds for the rehabilitation of the interior paint of the Gunbarrel Storage Tank.

Project: Boulder Reservoir Water Treatment Facility High Service Pump Station
2013 Status: Construction
Description: This project provides for the installation of variable frequency drives on selected high service pumps at the Boulder Reservoir Water Treatment Facility. This equipment will increase the energy efficiency of the pumps.

Project: Maxwell Hydroelectric / Pressure Reducing Facility
2013 Status: Construction
Description: This project will provide for the rehabilitation of the Maxwell Hydroelectric / Pressure Reducing Facility including rehabilitation of interior piping.

Project: Kohler Hydroelectric / Pressure Reducing Facility
2013 Status: Construction
Description: This project will provide for the rehabilitation of the Kohler Hydroelectric / Pressure Reducing Facility including rehabilitation of interior piping.

Project: Wastewater Treatment Plant (WWTP) Permit Improvements
2013 Status: Construction
Description: This project includes new probes, instrumentation and controls at four plant locations including the headworks, centrate, aeration basins, and the plant effluent.

Project: Sanitary Sewer Rehabilitation
2013 Status: Construction
Description: This project provides for the rehabilitation and improvement to the existing collector sewer piping of the city's wastewater collection system.

Project: Sanitary Sewer Manhole Rehabilitation
2013 Status: Construction
Description: This project provides for the rehabilitation and improvement to the existing wastewater manholes that are part of the city's sewer system.

CITY OF BOULDER - WORK PLAN ITEMS - INFORMATION

Project: WWTP Cogeneration
2013 Status: Construction
Description: This project provides for the rehabilitation of the cogeneration (generation of electricity and heat from methane gas produced by the anaerobic digesters) facilities. The 2013 funding is for a major overhaul of the co-gen engines that occurs every seven years.

Project: IBM Pump Station
2013 Status: Construction
Description: This project involves providing overflow protection at the IBM lift station, per the Colorado Department of Public Health and Environment (CDPHE) regulations, and also addressing other issues related to this aging facility.

Project: Pre-flood Property Acquisition
2013 Status: Land Acquisition
Description: This project provides for the purchase of properties in areas prone to flooding, especially the city's high hazard regulatory area.

Project: Transportation Coordination
2013 Status: Construction
Description: This project will provide for the reconstruction of existing storm sewers, the construction of new storm sewers and water quality improvements as part of ongoing Transportation Division improvement projects.

Project: Stormwater Quality Improvements
2013 Status: Construction
Description: This project, which includes stormwater quality projects as identified in the Stormwater Master Plan, will improve water quality in Boulder Creek and its tributaries.

Project: Storm Sewer Rehabilitation
2013 Status: Construction
Description: The project provides for the rehabilitation of existing storm sewers.

Project: Boulder Slough
2013 Status: Planning
Description: This project provides for increases to the conveyance capacity of Boulder Slough along the north side of Pearl Street west of Foothills Parkway in conjunction with the Transportation Division project - Pearl Parkway Multi-Use Path: 30th to Foothills.

Project: Wonderland Creek - Foothills to 30th Street
2013 Status: Construction
Description: This project, which includes flood mitigation and transportation improvements along Wonderland Creek, will be upstream of Foothills Parkway with a new culvert at the Burlington Northern and Sante Fe Railway and Boulder White Rocks ditch crossings.

Project: Wonderland Creek at 28th Street
2013 Status: Construction
Description: This project includes flood mitigation, environmental restoration and off-street trail connections improvements to Wonderland Creek from the Diagonal Highway to Winding Trail.

Status and Potential Next Steps:

- Departments manage planning, design, and construction of city capital projects throughout the year. Council approves the Six Year Capital Improvement Program (CIP) as part of the annual budget process in September and October each year. The CIP contains an initial allocation of resources to new and ongoing capital projects, while two annual budget supplementals, which occur in the spring and fall, adjust appropriations as funding changes for council-approved projects.
- Council receives two updates on the status of capital projects through Information Packet (IP) items, one in the spring and one in the fall. These updates coincide with the first reading of each budget supplemental ordinance.

Council Action:

Second Quarter – The carryover and first budget supplemental presents council with requests for carryovers, transfers, and/or appropriations for capital projects.

Third Quarter – The 2014-2019 CIP will be presented to council. Council will consider the adoption of the CIP along with the 2014 budget.

Fourth Quarter – The second and final budget supplemental presents council with requests for transfers and/or appropriations for capital projects.

CHANGES TO THE INTEGRATED PEST MANAGEMENT PROGRAM

Staff:

Susan Richstone, Deputy Director, Department of Community Planning & Sustainability
Lesli Ellis, Comprehensive Planning Division Manager
Rella Abernathy, Integrated Pest Management Coordinator

Summary:

During an assessment of the city's Integrated Pest Management (IPM) program by consultants in 2010, it was found that Boulder is a nationwide leader among municipalities in IPM and pesticide reduction. However, areas for improvement were identified, which included recommendations for:

- better internal consistency among all city departments, properties, contractors and lessees;
- the development of IPM plans for all departments; and
- an improved approved pesticide list based on hazard tiers and exposure potential.

Following presentations of these recommendations at a May 1, 2012 council meeting, staff was directed to:

- Implement a partial pesticide ban, which designates specific municipal properties that will be free of synthetic cosmetic pesticides;
- Revise the Approved Pesticide List process to include hazard tiers, using well-defined criteria for each category; and
- Establish an IPM technical advisory committee (TAC), with the role of making recommendations to the city manager about pesticide use on municipal properties.

Status and Potential Next Steps:

In response to this direction, a work plan has been prepared and the processes are being developed. In addition, a comprehensive IPM operations manual is being developed with requirements and directions for all IPM actions on city properties across all departments. The processes for the Approved Pesticide List, the partial pesticide ban and the establishment of the TAC are scheduled to be developed and presented to the public in the first quarter 2013 and will be implemented by the third quarter of 2013. Appropriate boards will be updated and an information item will be sent to City Council. The IPM operations manual will be developed over the next year and is expected to be in place during 2014.

Council Action:

Second Quarter – An update will be provided to council in an Information Packet in second quarter 2013.
2014 -

Additional updates about the progress of the IPM program revisions will be presented to council at major milestones through 2014.

CIVIC USE TASK FORCE

Staff:

David Driskell, Executive Director of Community Planning and Sustainability
Molly Winter, Director, Downtown and University Hill Management Division and Parking Services

Summary:

The 1988 9th and Canyon Urban Renewal Plan, revised in 1995, included a “civic use” as part of the public/private hotel and underground garage mixed use development. The two property owners are the St. Julien Partners and the Central Area General Improvement District (CAGID) – the parking district. A portion of the privately owned St. Julien property was designated as the location for a third-party to finance and manage a civic use building. Since 1998, there have been several unsuccessful attempts to find a viable project that met the criteria, including economic feasibility and sustainability. The site is governed by a number of legal requirements and is detailed in a Condominium Association including the property owners – the St. Julien Hotel and CAGID. If there is not a civic use lease in place by January 2020, the civic use designated area at the southeastern portion of the site will revert to the property owner, the St. Julien Hotel.

The current city manager appointed Civic Use Task Force is developing recommendations for City Council on the development of a civic use on the vacant property (generally referred to as the ‘civic use pad’) adjacent to the St. Julien Hotel. The civic use requirement is a component of the 9th and Canyon Urban Renewal Plan for the site that includes the Hotel and the Central Area General Improvement District (CAGID) parking garage. Council members Morzel, Jones and Becker serve on the committee along with community representatives.

Status and Potential Next Steps:

The Civic Use Task Force has made recommendations to City Council regarding the need for public/private or for-profit/non-profit partnerships, potential to modify some of the existing site requirements and the concept of a mix of uses within the potential building. Currently, the task force is developing a request for interest/information (RFI) to determine if there are viable development opportunities in partnership with the private sector.

Council Action:

First Quarter – Update from City Council members; issuance of RFI.

COMMUNITYWIDE ECO PASS FEASIBILITY STUDY WITH BOULDER COUNTY

Staff:

Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Public Works for Transportation
Michael Gardner-Sweeney, Transportation Planning and Operations Coordinator
Kathleen Bracke, GO Boulder Program Manager
Chris Hagelin, Senior Transportation Planner

Summary:

In 2013, the City of Boulder and Boulder County will be jointly funding and managing a feasibility study of a communitywide Eco Pass program for all of Boulder County and/or for each community, in partnership with the RTD. The goals of the project are to evaluate the feasibility of various communitywide Eco Pass scenarios, identify potential funding mechanisms, estimate impacts to the level of bus services, and conduct a cost-benefit analysis of implementing a new all-access bus pass program.

Status and Potential Next Steps:

- In October 2012, the City of Boulder and Boulder County issued a request for proposals (RFP) for consultant services.
- In November/December 2012, the city, county and RTD will select a consultant or team and will finalize contracts.
- The feasibility study is expected to begin in January 2013.

Council Action:

Third Quarter – Staff will present the results of the feasibility study to City Council.

Fourth Quarter – As part of a Transportation Master Plan study session, staff will seek City Council's feedback on the next steps regarding a potential partnership with the RTD and Boulder County to implement a communitywide Eco Pass program.

DISPOSABLE BAG FEE IMPLEMENTATION

Staff:

David Driskell, Executive Director of Community Planning and Sustainability

Susan Richstone, Deputy Director

Jamie Harkins, Business Sustainability Specialist

Summary:

Reducing the use of disposable bags is an issue that was raised by several advocacy groups in 2011 and 2012. After considering multiple options, City Council passed Ordinance No. 7870 on Nov. 1, 2012, placing a \$0.10 Disposable Bag Fee on all plastic and paper checkout bags distributed at food stores, effective July 1, 2013. A \$0.04 fee per bag will be retained by the stores and \$0.06 per bag will be remitted to the city. The city's portion of the bag fee will be used for the following purposes:

- implementing and administering the ordinance;
- providing free, reusable checkout bags to residents;
- educating residents about the fee and the importance of reducing the number of disposable bags in the waste stream;
- funding waterway cleanup efforts; and
- mitigating the effect of disposable bags on recycling infrastructure and the global environment.

Status and Potential Next Steps:

Preparation for the bag fee implementation will begin in the fourth quarter of 2012, with community education and bag giveaways occurring throughout the six months prior to the effective date of July 1, 2013.

Council Action:

First Quarter – Information Packet with update on implementation plan and revised budget for city fee proceeds.

EMPLOYEE COLLECTIVE BARGAINING AGREEMENT NEGOTIATIONS
 - INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS, LOCAL 900

Staff:

Eileen Gomez, Human Resources Director

Summary:

The city currently has collective bargaining agreements with the following entities:

Entity	Expiration
International Association of Fire Fighters, Local 900 (IAFF)	2013
Boulder Police Officers Association (BPOA)	2014
Boulder Municipal Employees Association (BMEA)	2014

These three bargaining units negotiate for wages, hours of work, fringe benefits and the grievance procedure. During the spring of the year prior to the contract ending, bargaining occurs with a team that represents the city and a team that represents the bargaining unit. The parties negotiate issues that are both economic and non-economic nature.

City Ordinance 7272, (Impasse Resolution Procedure), was endorsed in 2003 and guides the timing of the bargaining and the procedures to follow, should an agreement not be reached. The ordinance requires that bargaining must be completed by June 15. In the event the parties are unable to reach an agreement, the parties are considered to be at “impasse.” In accordance with City Ordinance 7272, when impasse is reached, parties submit their last best offer to an arbitrator, who will render a non-binding opinion. An exception allows the City Council to direct the arbitrator to submit a binding decision. In either instance, the arbitrator must choose one package or the other. In the event either party does not agree with an arbitrator’s non-binding opinion, the matter may be taken to City Council to hear from both sides and render a decision. In the event a party does not agree with council’s decision, the matter may be taken to the voters.

Status and Potential Next Steps:

While negotiations do not technically begin until the spring of the year in which the contract ends, both parties generally take steps to maximize the opportunity for successful negotiations. The constraints of the current economy remain an important factor as the negotiations proceed. Council will be updated on the status of negotiations when warranted in accordance with the process outlined above.

Potential Council Steps: In the event the impasse resolution is triggered:

Third Quarter - Council consideration of arbitrator’s decision; potential ballot issue in the event either party does not agree with Council decision.

Fourth Quarter - Ballot issue considered by voters.

ENERGY EFFICIENCY UPGRADES IN CITY BUILDINGS

Staff:

Maureen Rait, Executive Director of Public Works
Joe Castro, Facilities and Fleet Manager
Glenn Magee, Facilities Design and Construction Manager

Summary:

In 2009, the City of Boulder partnered with the Governor's Energy Office (GEO) on an Energy Performance Contract (EPC) project for energy efficiency upgrades to 66 City of Boulder facilities. In an EPC, facility owners implement and finance the initial costs for building energy improvements. These financing costs are repaid through guaranteed savings provided by decreased energy usage at the associated facilities. The City of Boulder's EPC is a three-phase, \$16 million project. By using money from guaranteed savings over a 15-year financing period, along with over \$3 million in rebates and renewable energy credit payments, these efforts are budget neutral for the city.

Status and Potential Next Steps:

The first two phases of the EPC are complete and the construction items for the third phase will be complete in the first quarter of 2013. The work is guaranteed to reduce energy costs by more than \$667,000 annually with carbon reductions of 8,216 metric tons per year. This represents a 24 percent reduction of greenhouse gas emissions from city facility operations from a 2008 baseline. The effort is not only providing gas and electrical savings, but has also included the installation of renewables, such as solar photovoltaic and solar thermal, along with implementing water conservation measures.

Phase 3 includes a new employee education and outreach pilot program that will continue another two years to test how behavior marketing can impact energy use reductions. In addition, phase 3 includes a 24/7 integrated building automation, monitoring and assessment program for 28 key facilities that, combined, represent 82 percent of the city's energy facility energy use. The automation and monitoring program will be evaluated after two years for continuation. Those 28 facilities will also be benchmarked using the EPA Energy Star Program, as part of the city's [Commercial Building Energy Benchmarking Pilot Program](#).

A fourth phase may be considered in 2013 to include a more in-depth renewable study and additional opportunities for more energy efficiencies as a result of the monitoring and assessment program.

Council Action:

First Quarter – An information packet will be provided to council prior to the launch of the employee education and outreach project.

Fourth Quarter – An information packet will be provided to council with the results of employee education and outreach programs.

HARBECK-BERGHEIM HOUSE – FUTURE USE OPTIONS

Staff:

Kirk Kincannon, Director, Parks and Recreation
Jeff Dillon, Parks and Planning Superintendent

Summary:

The Harbeck-Bergheim House, 1206 Euclid Ave., was purchased from the estate of Milton N. Bergheim by the city on May 24, 1978 for \$82,500. In 1980, the building received City of Boulder Local Landmark Designation as the Harbeck-Bergheim House. The house was built in 1899-1900 as a single-family residence in Colonial Revival style, with fine woods, glass and imported stone.

The property of approximately 0.5 acres, which includes a house with 6,379 square feet of living space, is zoned Low Density Residential (LR-E); LR-E districts are primarily used for established, detached residential development. Permitted uses include detached dwelling units; public elementary, middle and high schools; small daycare center; and accessory buildings and uses. Conditional uses include accessory dwelling units, group home facility and transitional housing.

Throughout the years, the Harbeck-Bergheim House has been the site of special events, weddings, recreation and leisure classes, and department events. Since 1985, it has been leased to the Boulder History Museum (BHM) for exhibit and office use. The BHM has announced its plans to purchase a facility in the downtown area and intends to vacate the Harbeck-Bergheim House within the next 12 to 18 months.

City staff has begun an evaluation of the property and uses and will report back to City Council with recommendations in the third quarter of 2013.

Status and Potential Next Steps:

Staff will present City Council with recommendations of next steps early in the third quarter of 2013.

Council Action:

Third Quarter – Information packet

HYDROELECTRIC OPERATIONS AND OPPORTUNITIES

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Joe Taddeucci, Water Resources Coordinator
Jake Gesner, Hydroelectric Manager

Summary:

Beginning in the early 1980s, Boulder recognized the potential for hydroelectric energy generation within its water system and began developing facilities to produce electricity as a byproduct of its water utility operations. Today, the City of Boulder owns and operates eight hydroelectric facilities. These hydroelectric facilities produce environmentally friendly hydroelectricity by making use of the excess pressure developed in the water supply pipelines due to the large elevation drop between the city's water sources in the mountains and delivery points on the plains. This pressure must be reduced to treat and deliver the water and would otherwise be wasted through pressure-reducing valves. Revenue from the sale of the electricity produced by the hydroelectric facilities allows the city to maintain lower water rates for its customers.

By the end of 2011, the city had generated approximately 612,531,577 kilowatt-hours of electricity since its first hydroelectric project began operation in 1985. Sale of this power has produced approximately \$27,095,110 of revenue and has also provided environmental benefits by displacing the need to burn approximately 306,266 tons of coal and preventing the greenhouse gas emissions that would have resulted from traditional coal-fired power generation facilities.

Staff occasionally evaluates the city's water system for additional hydroelectric development opportunities. Potential opportunities have been identified at Barker Dam as part of the Barker Dam Outlet Works Project and near Boulder Reservoir as part of the Carter Lake Pipeline Project. As hydroelectric technology evolves and becomes more cost effective, other feasible locations in the water system may be identified, such as the 101 Pearl Pressure Reducing Station, where hydroelectric power generation had previously been deemed financially infeasible.

Status and Potential Next Steps:

The eighth hydroelectric plant began commercial operation in 2004, and all eight plants have been operating since that time. City Council expressed interest in an update about the city's hydroelectric program during the 2012 budget review process. Staff will review records, summarize the 2012 power generation and financial performance of the eight hydroelectric plants, and identify additional hydroelectric potential in the city's water system.

Council Action:

First Quarter – An information packet about the city's hydroelectric operations and opportunities will be sent to City Council.

LIGHT RESPONSE VEHICLE PILOT PROGRAM

Staff:

Larry D. Donner, Chief, Fire Department

David Gelderloos, Administrative Battalion Chief, Fire Department

Summary:

At the May 29, 2012 meeting, the Boulder Fire-Rescue Department Master Plan Update was accepted by council. In the master plan, a two-year pilot program for the Light Response Vehicle (LRV) was included and subsequently budgeted in 2013. The pilot is an opportunity to incorporate a 2-person rescue vehicle at the busiest fire station (Fire Station #1 located at 2441 13th Street) to respond to medical emergencies. The pilot was generated from concerns regarding the use of heavy fire apparatus for medical calls – they are fuel inefficient, they need to be preserved due to their immense cost, and they are often unnecessary for the medical calls to which they respond.

The goals of the Light Response Vehicle Pilot Program are:

- Reduce fuel consumption and greenhouse gas emissions
- Reduce damage and deterioration to the city's streets and roads
- Extend the life of the city's fire engines through decreased usage
- Increase maneuverability of response vehicles

Status and Potential Next Steps:

The Light Response Vehicle (2013 Ford F150 XLT, flexible fuel capable), which arrived in November, 2012, is anticipated to be operational by Jan. 1, 2013. The data relevant to the pilot will be compiled to analyze the effectiveness of the program over a 2-year period. Using the data collected, the department will offer options concerning full-time staffing, expansion to other stations and/or other alternatives to meet City Council concerns around responding to medical emergencies with full-size fire equipment.

Council Action:

Fourth Quarter – The department will provide information to City Council concerning the status of the project to date.

NUISANCE MOSQUITO CONTROL PILOT PROGRAM EVALUATION

Staff:

Susan Richstone, Deputy Director, Department of Community Planning & Sustainability
Lesli Ellis, Comprehensive Planning Division Manager
Rella Abernathy, Integrated Pest Management Coordinator

Summary:

Between 2007 and 2010, the city implemented a Nuisance Mosquito Control Pilot Program. On April 5, 2011, City Council directed staff to continue the program utilizing a flexible, site-specific approach with an emphasis on preventive measures to reduce mosquito breeding habitats around hotspot areas, with particular focus on the Greenbelt Meadows neighborhood. The Mosquito Working Group, which consists of representatives from multiple city departments, Boulder County, and the city's mosquito control contractor, is responsible for reviewing data and discussing potential improvements to the city's mosquito control program. During the last two seasons, multiple improvements have been made to the flood irrigation systems on agricultural properties around Greenbelt Meadows and the mosquito breeding site treatment area has been expanded from the pilot program. These actions have resulted in a significant reduction of the nuisance mosquito population in the area.

Status and Potential Next Steps:

The data from the 2012 field season will be prepared by the mosquito control contractor by the end of 2012. City staff will analyze the data to determine the efficacy of management decisions. The Mosquito Working Group will meet during the first and second quarters of 2013 to review the data and explore opportunities for potential improvements to specific hotspot locations, and will use this information to develop the management plan for the 2013 mosquito season. A report summarizing the 2012 mosquito season will be prepared, provided to City Council and posted on the city's website during the first quarter of 2013.

Council Action:

First Quarter – An update will be provided in an information packet to City Council during the first quarter of 2013.

RECIRCULATION OF WASTEWATER - CU WILLIAMS VILLAGE NORTH

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Joe Taddeucci, Water Resources Coordinator
Kim Hutton, Water Resources Specialist

Summary:

In October 2012, staff provided council with a proposed Memorandum of Understanding (MOU) concerning city participation in the University of Colorado's proposed water recirculation system in the Building 2A Residence Hall at Williams Village North. CU proposes to operate a five-year pilot program of recirculation and treatment of water from residence hall sinks and showers for subsequent reuse with toilet flushing. CU intends to study the viability of individual customer recirculation systems and to provide useful information about the benefits and disadvantages of this type of water recirculation. The proposed MOU outlines the parameters and operational issues associated with the recirculation pilot project. Staff's principle concern was ensuring that the water supplied for the recirculation project is delivered from water rights that can be legally reused in this manner. City Council authorized the City Manager to sign the MOU at the Oct. 2, 2012 council meeting with the understanding that the legal and regulatory matters had been addressed.

Following the October council action, the Colorado Department of Public Health and Environment (CDPHE) issued a letter to CU indicating that they were not aware of the proposed project and outlined a variety of significant regulatory issues. This new information appears to conflict with city staff's prior understanding of a partnership between CU and CDPHE, as described in the Oct. 2 memo. Staff is currently deferring execution of the MOU pending receipt of additional information from the CDPHE and CU.

Status and Potential Next Steps:

If the current regulatory issues can be resolved, staff intends to execute the MOU in its existing form. Other next steps could include consideration of revised MOU or an information packet item about the project status.

Council Action:

Second Quarter – Information packet item or consideration of a revised MOU, as necessary.

REDUCING ALCOHOL OVERCONSUMPTION AND MITIGATING ITS IMPACTS

Staff:

Judge Linda P. Cooke, Boulder Municipal Court
Molly Winter, Director, Downtown and University Hill Management and Parking Services (DUHMD)
Jennifer Korbelik, Community Coordinator
Karl Guiler, Planner, Community Planning & Sustainability (CP&S)

Summary:

The “environmental management” approach, a best-practice in addressing alcohol issues in college communities, recognizes that environmental influences as well as individual student characteristics impact alcohol consumption. Consequently, effective strategies will extend beyond the campus itself to encompass the surrounding community. The focus of environmental management is on changing the culture of drinking on campus and in the surrounding communities. To achieve a change in culture, interventions must be directed at three levels: the individual-student, entire student body, and the community. Within this overarching structure, the City of Boulder, often acting in conjunction with the University of Colorado at Boulder (CU Boulder) and other community stakeholders, has opportunities to implement or support initiatives that are tailored to address the community’s specific alcohol-related problems.

Status and Potential Next Steps:

- Addressing Alcohol Concerns Together Coalition (AACT) continues to identify environmental management strategies appropriate to Boulder and work toward implementation thereof. Priorities for the 2012-2013 academic year include serving as a community resource on alcohol-related land use issues and coordinating messaging regarding alcohol and high-risk drinking among the various community stakeholders that comprise AACT.
- Consideration of potential amendments to land-use code definitions and regulations that create a more refined set of categories related to alcohol-serving land uses. This could allow for more targeted regulations related to high-risk uses while supporting the city’s policy goal of responsible alcohol consumption (i.e. in moderation and in conjunction with food).
- Presentation from Boulder County Public Health regarding its 5-year Public Health Improvement Plan’s goal of reducing substance abuse in our community, including indicators and strategies.

Council Action:

Land Use Code Changes – as indicated in the work plan submission, Land Use Code changes will be brought to Council in the following manner:

First Quarter – Provide Council with specific information about the options, additional public comments and schedule recommendations.

Second Quarter – After receiving direction from City Council, specific code changes will be developed for Planning Board and council consideration in the second quarter of 2013.

REGIONAL TRAIL CONNECTIONS

Staff:

Mike Patton, Director of Open Space and Mountain Parks
Eric Stone, Division Manager
Kacey French, Open Space Planner

Summary:

Creating regional trail connections continues to be of City Council and community interest. Several regional trail connections are being pursued as existing plans that have been accepted by council are implemented. Staff continues to work with regional partners to develop new initiatives and identify new opportunities.

Regional Trails with Existing City Council Direction (*Plans Accepted by City Council are Shown in Italics*)

- **Boulder Canyon** - Boulder Canyon to Flagstaff Summit (Chapman Drive), Boulder Creek Path extension to Boulder County Parks and Open Space at Betasso Preserve (*West Trail Study Area Plan*)
- **Boulder to Lyons** (*Boulder Valley Comprehensive Plan*)
- **Eldorado to Walker** (*Boulder Valley Comprehensive Plan and West Trail Study Area Plan*)
- **Union Pacific/RTD Rail to Trails** (*Boulder Valley Comprehensive Plan and Visitor Master Plan*)

New Opportunities for Which Staff Will Seek City Council Direction (If They Advance From the Concept Stage)

- **Western Area Mountain Linkages Plan** - A project led by Boulder County Parks and Open Space and aimed at connecting western and eastern Boulder County.
- **Rocky Mountain Greenway Project** – An initiative led by the U.S. Department of the Interior to create uninterrupted trails and transportation linkages that connect community trail systems with the three national wildlife refuges in the Denver metro region and Rocky Mountain National Park.

An information packet item will identify key components of these connections and updates on progress made in 2013. “Regional Trails” were also identified by City Council as one of the “Overarching Issues” for OSMP, which are presented as a separate item in the Council Reference Notebook. Requests for specific direction or approval for the new initiatives will be brought forward to council, as necessary.

Status and Potential Next Steps:

OSMP staff is currently leading the work on these projects or is cooperating with other partner agencies.

Council Action:

Third Quarter – An information packet will be sent to City Council for review.

SAFE STREETS BOULDER

Staff:

Maureen Rait, Executive Director of Public Works
Tracy Winfree, Director of Public Works for Transportation
Michael Gardner-Sweeney, Transportation Planning and Operations Coordinator
Kathleen Bracke, GO Boulder Program Manager
Bill Cowern, Transportation Operations Engineer
Marni Ratzel, Bicycle and Pedestrian Transportation Planner

Summary:

While encouraging the use of alternative modes of travel, the city wants to ensure that all participants in the community's transportation system - pedestrians, bicyclists and drivers - practice safe travel behavior and have access to safe systems. Safe Streets Boulder is a program aimed at raising awareness of the responsibilities of all modes, with the goals of increasing safety and reducing motor vehicle collisions involving a bicyclist or a pedestrian. The program draws data from "Safe Streets Boulder Report," a recent traffic study analyzing data from motor vehicle collisions involving bicyclists and pedestrians. The report can be viewed by visiting www.BoulderTransportation.net > Safety > Safe Streets Boulder. The data in the report was compiled over a 40-month period and indicated that, overall, the city's street safety record is good, considering the high number of pedestrian and bicycle trips in Boulder. The report found that crosswalks at intersections are the most common location for collisions and identified 15 of the most accident-prone spots (see map).

Status and Potential Next Steps:

The Safe Streets Boulder program uses a three-pronged approach that includes education, enforcement and engineering strategies to address some of the most frequent problems identified in the report. Program initiatives include:

- The Heads Up Boulder crosswalk safety campaign (launched over the summer of 2012) encourages the public to practice crosswalk safety and be mindful of new crosswalk rules implemented by the city in February 2012. Funded by the City of Boulder and a Safe Routes to School grant, the campaign is a collaborative effort with the Boulder Valley School District (BVSD). The Boulder Police Department, University of Colorado officials, local businesses and nonprofits also helped develop the campaign.
- Innovative engineering solutions including the installation of green bike lanes to promote community awareness and increased safety for both cyclists and motorists. The city is piloting the use of green bike lanes to reduce collisions (and the potential for conflict) in the area where a bike lane transitions across a right-turn lane or where a motorist making a right-turn may accidentally collide with a cyclist traveling in the same direction in the adjacent bike lane. Upcoming innovations include bicycle-based signal timing and real-time bicycle count displays on the 13th Street corridor.
- Crosswalk Safety Weeks, held from Sept. 17 – 28, 2012, focused on increased police enforcement at city crosswalks to create awareness (and enforcement when necessary) of the three new crosswalk regulations. Police at the University of Colorado also increased enforcement on and around the CU campus.
Council Action:

Council Action:

Third Quarter – Council declaration designating of the last two weeks of September 2013 as Crosswalk Safety Weeks.

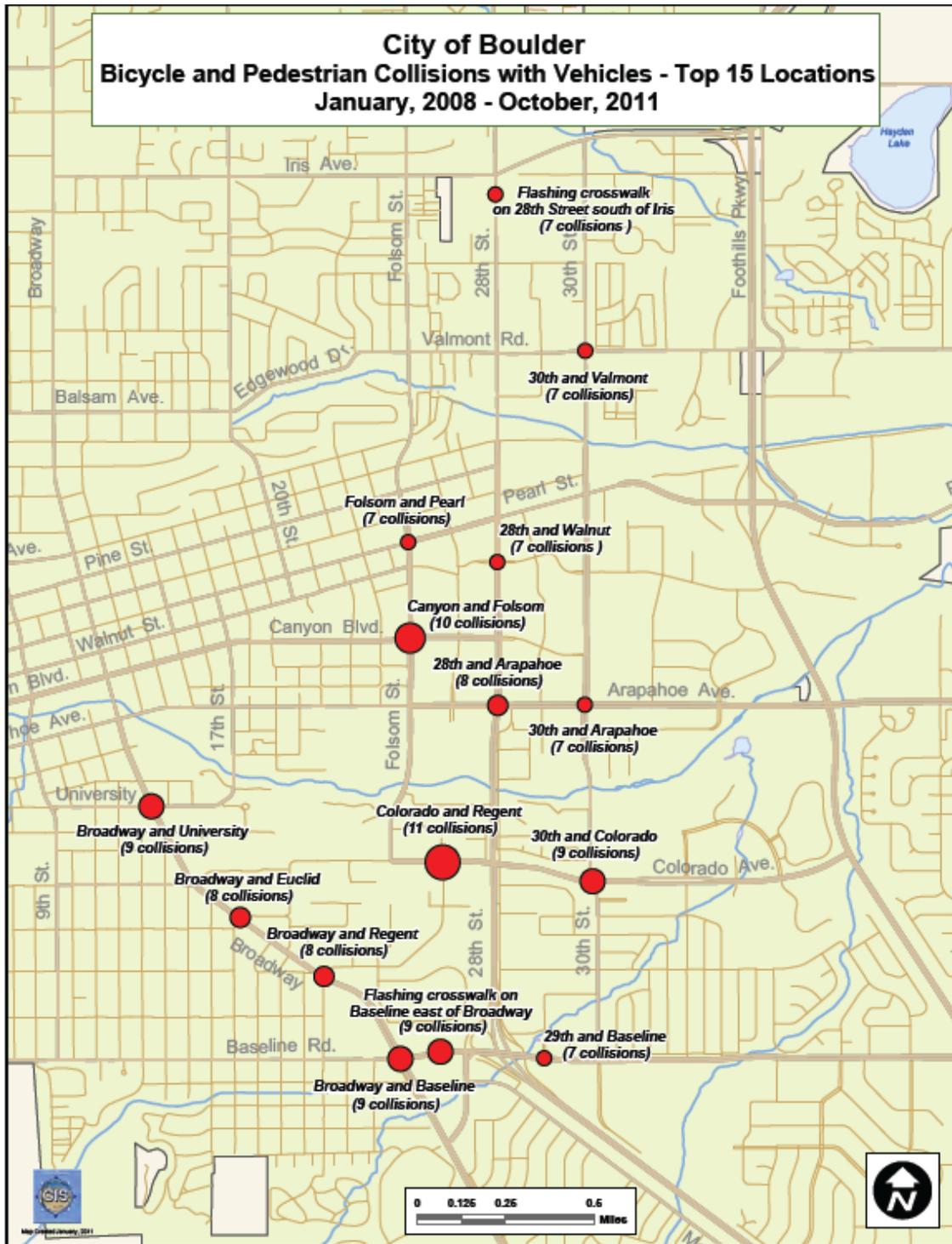


Figure 15: Most common locations for collisions

Signalized intersections were the most common location for collisions. As a standard practice, the Transportation Division examines the collision trends at high collision locations to identify possible changes to the geometry or operations of the intersections. Countermeasures have been implemented at Baseline east of Broadway (a pedestrian signal has replaced the flashing crosswalk and an underpass is planned) and countermeasures have been implemented or are being considered for all of the other locations as well.

SALES/ USE TAX COMPONENTS AND OTHER TAXES – EXPIRATION DATES

Staff:

Jane S. Brautigam, City Manager
 Bob Eichen, Chief Financial Officer

Summary:

The City's revenue stream includes a number of sales and use tax components. A summary of those components, along with applicable rates and expiration dates, are detailed below for council consideration.

Sales and Use Component	Rate	Start Date	Expiration Date
Open Space Fund	0.33%	January 1, 1990	December 31, 2018
Open Space Fund	0.15%	January 1, 2004	December 31, 2019
General Fund	0.15%	January 1, 2005	December 31, 2024
.25 Cent Sales Tax Fund (Parks and Recreation)	0.25%	January 1, 1996	December 31, 2035
General Fund	1.00%	January 1, 1964	N/A
General Fund	0.38%	January 1, 2009 ¹	N/A
General Fund	0.15%	January 1, 2010 ²	N/A
Open Space Fund	0.40%	January 1, 1967	N/A
Transportation Fund	0.60%	January 1, 1967	N/A
2013 Sub Total	3.41%		
Food Service (only charged for Food Service)	0.15%	November 3, 1981	N/A
2013 Total (including Food Service)	3.56%		
Other Taxes			
Utility Occupation Tax		January 1, 2011	December 31, 2017
Climate Action Plan Tax		April 7, 2007	March 31, 2018

N/A = Not applicable

¹ The 0.38% Sales and Use Tax component was extended indefinitely, undedicated and debruced by voters in 2008.

² The 0.15% Sales and Use Tax component was extended indefinitely, undedicated and debruced by voters in 2009.

SMOKING BAN ON THE PEARL STREET MALL

Staff:

Molly Winter, Director, Downtown and University Hill Management Division and Parking Services (DUHMD/PS)

Mark Beckner, Chief, Police Department

Kirk Kincannon, Director, Parks and Recreation Department

Summary:

Based on the passage of the ordinance banning smoking on the Pearl Street Mall scheduled for December 2012, DUHMD/PS will coordinate with the city's Police and Parks and Recreation departments, and Boulder County on an implementation program including public education, outreach and signage.

Status and Potential Next Steps:

Beginning in January, the City of Boulder will coordinate with Boulder County to implement the ordinance and monitor its effectiveness and impacts.

Council Action:

Second Quarter – Information Packet will be provided to update City Council on status of ordinance implementation

TRANSFORM BOULDER BUSINESS INITIATIVE (TBBI)

Staff:

Bob Eichem, Chief Financial Officer, Finance Department
Eileen Gomez, Human Resources Director, Human Resources Department
Don Ingle, Information Technology Director, Information Technology Department

Summary:

The primary purpose of the TBBI is to provide employees with the tools needed to maximize efficiency and effectiveness, implement best business practices across the organization, streamline data and provide consistent operational, financial, and human resource information to departments and the community. This entails the replacement of the city's existing financial, human resources, and payroll applications (Boulder Financial System (BFS), Vista, and related systems) with a modern, integrated Enterprise Resource Planning (ERP) system and optimizing the processes supported by such systems.

Status and Potential Next Steps:

- Selected Robert Schein of Forward Thinking Consulting Inc. in May as a contracted project manager through a competitive solicitation process.
- Issued a request for proposal (RFP) for ERP software and implementation services in May. A 12-member evaluation committee representing a large cross-section of city departments is currently in final stages of the selection process, which has included proposal reviews, software demonstrations (attended by nearly 100 city employees impacted by this project), reference checks, proposal clarification, and in-depth discovery sessions. Award anticipated in December 2012.
- Formed a change management team of city staff to help improve the level of openness to, and acceptance of, business process change across the organization. Team attended a week-long training course delivered by Destra Consulting of Boulder.
- Undertaking a business process mapping effort to document current processes and identify improvement opportunities in preparation for the implementation phase. HR and payroll maps are nearly complete and finance maps are in development.
- Remaining pre-implementation activities include: contract negotiations with the selected vendor; re-design of project organization structure for implementation focus and development of associated roles and responsibilities and decision making framework; and, undertaking a re-design of the city's chart of accounts. Pre-implementation phase is targeted to conclude in February 2013.
- Implementation targeted to begin in March 2013. Timeline is dependent on selected vendor and subsequent negotiations around scope of work and pricing. Anticipate that finance will be implemented first, followed by HR/payroll. Total duration estimated at 18-24 months. A more detailed timeline and implementation schedule will be created in the first quarter of 2013.

TRANSPORTATION DEMAND MANAGEMENT TOOLKIT FOR DEVELOPMENT REVIEW

Staff:

Maureen Rait, Executive Director of Public Works

Tracy Winfree, Director of Public Works for Transportation

Michael Gardner-Sweeney, Transportation Planning and Operations Coordinator

Kathleen Bracke, GO Boulder Program Manager

Chris Hagelin, Senior Transportation Planner

Summary:

Through the development review process, the city Transportation Demand Management (TDM) team works with commercial and residential developments to reduce impacts on the transportation network. New developments that surpass a threshold for additional vehicle trips are required to submit a TDM plan that outlines efforts to reduce vehicle trips. A TDM Toolkit is provided to developers and businesses to help them design and implement customized TDM plans. In 2013, GO Boulder will finish designing a new TDM Toolkit.

After gathering feedback from the Transportation Advisory and Planning boards, a focus group of local developers, and transportation planning partners, modifications to the TDM Toolkit for new developments will be shared with City Council via an information packet in the second quarter of 2013

Status and Potential Next Steps:

- Following previously obtained Planning Board feedback, the city is working on modifications to the TDM Toolkit.
- In the first quarter of 2013, the city will convene a focus group with local developers and transportation planning partners to gather feedback on the proposed changes to the TDM Toolkit.
- In the second quarter of 2013, the city will return to the Transportation Advisory and Planning boards with a final TDM Toolkit.
- In the third quarter of 2013, the city will share the final TDM Toolkit with City Council through an information packet.

Council Action:

Third Quarter – Information Packet item: Final TDM Toolkit

WATER CONSERVATION FUTURES STUDY (WCFS)

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Bret Linenfelser, Water Quality and Environmental Services Coordinator
Russ Sands, Water Conservation Program Manager

Summary:

When the City of Boulder Treated Water Master Plan was originally approved by City Council in 2000, it included the adoption of water conservation goals from the 2000 Water Conservation Futures Study (WCFS). The intended result was a 10 percent reduction in total projected annual water demand from 24,667 to 21,690 acre-feet at buildout (then projected for 2025; now 2035). Indoor and outdoor water conservation measures were implemented to achieve these reductions for customer and municipal accounts. The effective implementation of these efforts during both drought and non-drought years resulted in habit changes and efficiency upgrades that have successfully allowed the city to delay capital improvement projects, augment in-stream flows, improve system reliability and better respond to drought.

In 2012, the Water Conservation Program initiated a contract with AMEC Environment & Infrastructure (AMEC) to update the now 13-year old WCFS. This process will realign the WCFS with the 2011 Water Utilities Master Plan (WUMP) by adding more recent water consumption and population estimates to more clearly measure what water conservation goals have been achieved. This update will take related recommendations from the WUMP, identify how they should be implemented and detail if any additional reduction goals should be considered.

Status and Potential Next Steps:

The WCFS update is ongoing with a final report due in June 2013. A presentation of initial findings to the Water Resource Advisory Board (WRAB) is scheduled for February 2013. The WRAB will review the final report in July 2013. The next steps are to:

- proceed with updating the WCFS;
- obtain input from the WRAB as to what recommendations should be made to City Council; and
- work with the city's Local Environmental Action Division to identify opportunities for collaboration with the city's climate commitment.

Council Action:

Third Quarter – Update to City Council on the status of existing water conservation goals and possible recommendations for setting new goals.

WATER SUPPLY STATUS

Staff:

Maureen Rait, Executive Director of Public Works
Jeff Arthur, Director of Public Works for Utilities
Joe Taddeucci, Water Resources Coordinator

Summary:

Boulder owns many senior water rights, several mountain reservoirs and Colorado-Big Thompson (CBT) Project water contracts that collectively provide reliable water yields, even during drier years. Boulder relies on reservoir water, stored during high runoff periods in the spring, to meet its needs during most of the rest of the year, and has sufficient reservoir storage capacity to carry over water from wetter years to drier years. During drier years, Boulder relies on the supplemental water supply from the CBT Project to help meet community needs.

Recognizing that in Colorado's semi-arid climate, it is not feasible to plan for a water supply that meets all water demands under all drought conditions, City Council has determined that it is more prudent to reduce water demand whenever the available water supply is expected to be less than the anticipated water demand for an extended period of time. City Council has established reliability criteria for Boulder's municipal water system that set the acceptable frequency of water demand reductions in response to drought.

Throughout the year, and with an increased focus from February through April, city staff monitors snowpack levels and other factors such as weather predictions, projected mountain reservoir storage, projected CBT supplies, and water demand. The most appropriate time for final identification and classification of drought status, and for planning drought responses, is from late April to early May. Each year, typically in May, staff provides an annual update about the water supply status to the Water Resources Advisory Board (WRAB) and to City Council.

Status and Potential Next Steps:

Staff will continue to monitor the city's water supply status and will make recommendations as to whether any demand reductions and/or drought restrictions are necessary to maintain an adequate water supply.

Council Action:

Second Quarter – An information packet will be sent to City Council with an annual update about the status of the community's water supply.