



TO: Members of Council
FROM: Mary Moline, City Clerk's Office
DATE: November 18, 2014
SUBJECT: Information Packet

1. CALL UPS

- A. 711 Pine
- B. 2250 6th Street
- C. 3000 Pearl
- D. Union Pacific

2. INFORMATION ITEMS

- A. Boulder's Energy Future Budget Updates

3. BOARDS AND COMMISSIONS

- A. Human Relations Commission – October 20, 2014
- B. Landmarks – October 1, 2014
- C. Landmarks – November 5, 2014
- D. Library Commission – September 3, 2014
- E. Parks & Recreation Advisory Board – August 25, 2014
- F. Parks & Recreation Advisory Board – September 22, 2014

4. DECLARATIONS

None



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
David Driskell, Executive Director of Community Planning and Sustainability
Susan Richstone, Deputy Director of Community Planning and Sustainability
Debra Kalish, Senior Assistant City Attorney
Lesli Ellis, Comprehensive Planning Manager
James Hewat, Senior Historic Preservation Planner
Marcy Cameron, Historic Preservation Planner

Date: November 18, 2014

Call-up Item: Landmark Alteration Certificate to construct a 1,282 sq. ft. addition to the main house, to relocate an existing garage on the property, and to construct a 330 sq. ft. one-car garage at 711 Pine St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2014-00172). This Landmark Alteration Certificate is subject to City Council call-up no later than **November 18, 2014**.

Executive Summary

The proposal to construct a 1,282 sq. ft. addition to the main house, to relocate an existing garage on the property, and to construct a 330 sq. ft. one-car garage at 711 Pine St., ensuring that the development shall be constructed in compliance with approved plans dated 09/22/14, was approved with conditions by the Landmarks Board (5-0) at the November 5, 2014 meeting. The decision was based upon the board's consideration that the proposed construction meets the requirements in Section 9-11-18, B.R.C. 1981.

The board's approval is subject to a 30-day call-up period by City Council. The approval of this Landmark Alteration Certificate is subject to City Council call-up no later than **November 18, 2014**.

ATTACHMENTS:

- A. Notice of Disposition dated November 18, 2014
- B. Photographs and Drawings of 711 Pine St.

Notice of Disposition

You are hereby advised that on November 5, 2014 the following action was taken:

- ACTION:** Approved by a vote of 5-0
- APPLICATION:** Public hearing and consideration of a Landmark Alteration Certificate to construct a 1,459 sq. ft. addition to the main house, to relocate an existing garage on the property, and to construct a 330 sq. ft. one-car garage at 711 Pine St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2014-00172).
- LOCATION:** 711 Pine St.
- ZONING:** RL-1 (Residential Low-1)
- APPLICANT/OWNER:** David Waugh / Kevin Deighan

This decision was arrived at based on the purposes and intent of the Historic Preservation Code as set forth in 9-11-18, B.R.C., 1981, as applied to the Landmark Alteration Certificate application.

Public Hearing

Abby Daniels, Historic Boulder, 1123 Spruce Street, spoke in support of the Landmark Alteration Certificate application.

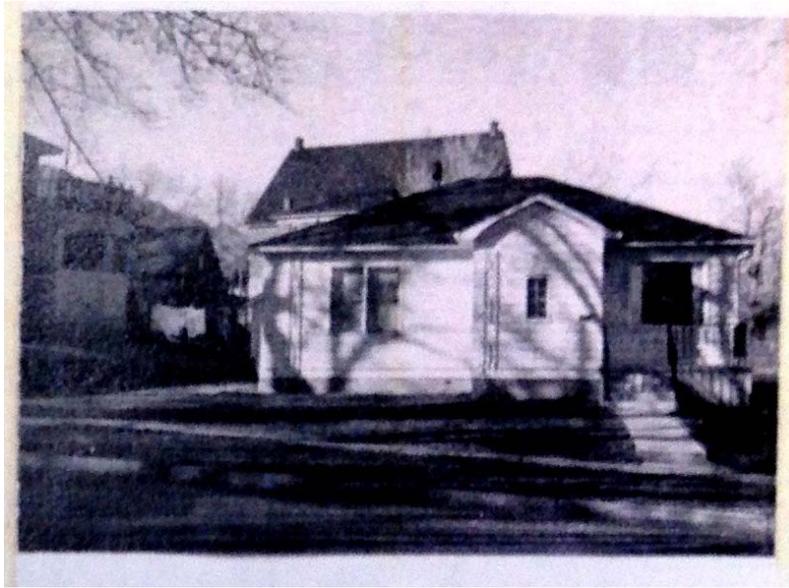
Motion:

On a motion by **M. Gerwing**, seconded by **K. Remley**, the Landmarks Board approved (5-0) the staff memorandum dated Nov. 5, 2014, as the findings of the board and approve a Landmark Alteration Certificate for the proposed construction and relocation shown on plans dated Sept. 22, 2014, finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

CONDITIONS OF APPROVAL

1. The applicant shall be responsible for constructing the house, relocating the garage and constructing a new one-car garage in compliance with the approved plans dated Sept. 22, 2014, except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall provide details on the rehabilitation of the existing house including, but not limited to, removal of vinyl siding and shutters, as well as details on the move and rehabilitation of the existing garage. Additionally, revised plans shall show the elimination of the coplanar condition of the roof and west wall at the connector.

3. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall submit the following, which shall be subject to the final review and approval of the Landmarks design review committee: window and door details, wall material details, siding material details, paint colors, roofing material, exterior lighting and details regarding any hardscaping on the property to ensure that the approval is consistent with the General Design Guidelines and the Mapleton Hill Historic District Guidelines and the intent of this approval.



*Figure 1. 711 Pine St. Tax Assessor Card photograph 1952.
Photograph Courtesy the Carnegie Branch Library for Local History.*

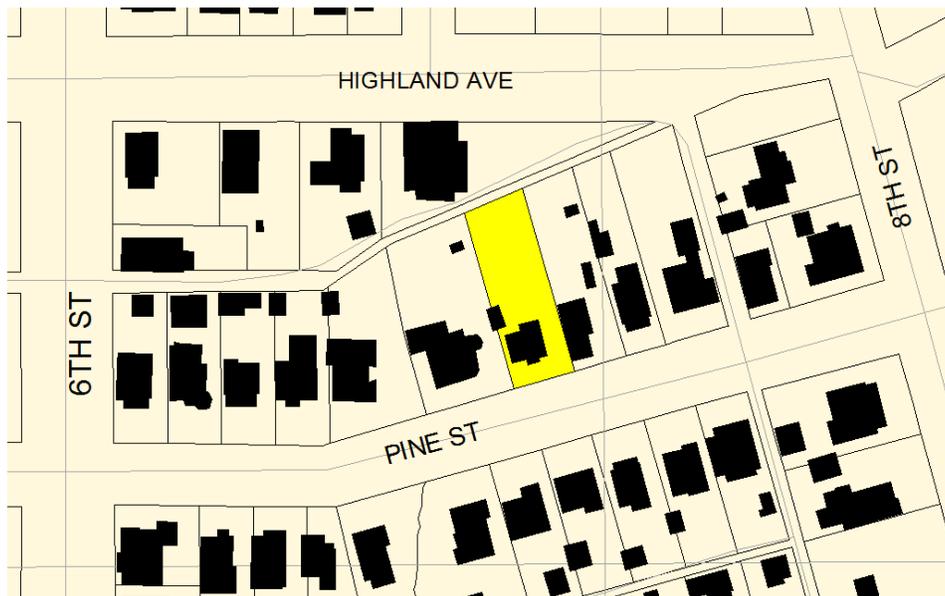


Figure 2. Location Map, 711 Pine St.



Figure 3. South (front) elevation of 711 Pine St., 2014.



Figure 4. West elevation of 711 Pine St., 2014.

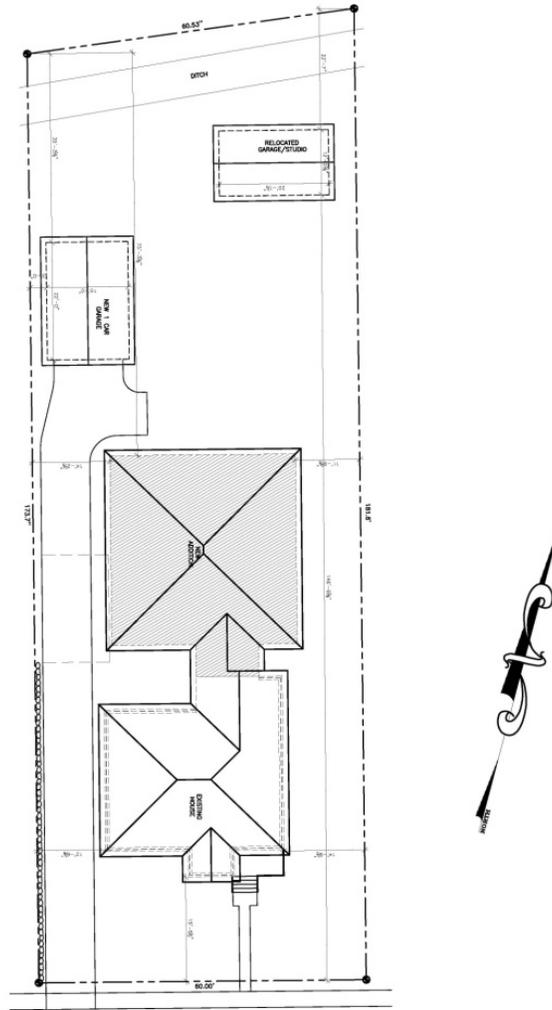


Figure 5. Proposed Site Plan. Not to scale.



Figure 6. Existing South Elevation (façade)



Figure 7. Existing East Elevation



Figure 8. Proposed East Elevation



Figure 9. Existing(left) and Proposed (right) North Elevations (Rear).



Figure 10. Existing West Elevation



Figure 11. Proposed West Elevation

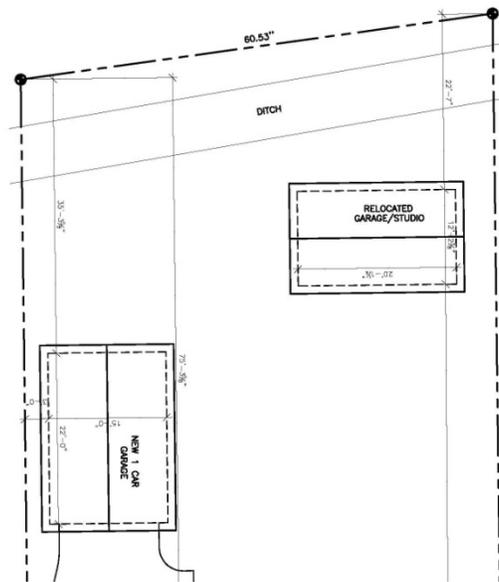


Figure 12. Proposed new garage and relocated garage/studio.

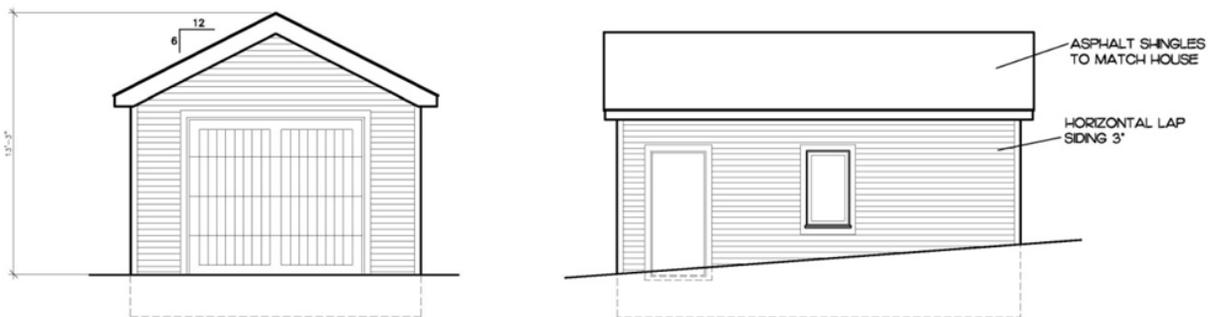


Figure 13. South and East Elevations of proposed garage.

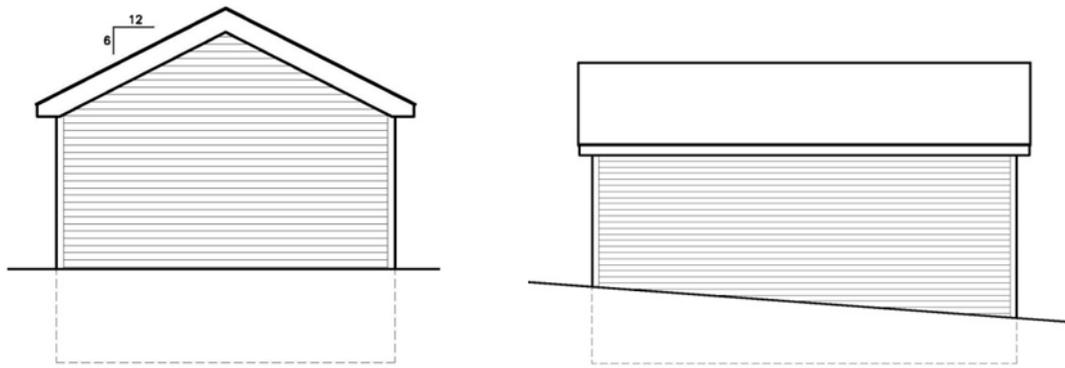


Figure 14: North and West Elevations of proposed garage.



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
David Driskell, Executive Director of Community Planning and Sustainability
Susan Richstone, Deputy Director of Community Planning and Sustainability
Debra Kalish, Senior Assistant City Attorney
Lesli Ellis, Comprehensive Planning Manager
James Hewat, Senior Historic Preservation Planner
Marcy Cameron, Historic Preservation Planner

Date: November 18, 2014

Call-up Item: Landmark Alteration Certificate to construct a 308 sq. ft. garage at 2250 6th St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2014-00309). This Landmark Alteration Certificate is subject to City Council call-up no later than **November 18, 2014**.

Executive Summary

The proposal to construct a 308 sq. ft. detached garage at 2250 6th St. was approved with conditions by the Landmarks Board (4-0, M. Schreiner recused) at the November 5, 2014 meeting. The decision was based upon the board's consideration that the proposed construction meets the requirements in Section 9-11-18, B.R.C. 1981.

The board's approval is subject to a 30-day call-up period by City Council. The approval of this Landmark Alteration Certificate is subject to City Council call-up no later than **November 18, 2014**.

ATTACHMENTS:

- A. Notice of Disposition dated November 18, 2014
- B. Photographs and Drawings of 2250 6th St.

Notice of Disposition

You are hereby advised that on November 5, 2014 the following action was taken:

- ACTION:** Approved by a vote of 4-0, M. Schreiner recused
- APPLICATION:** Public hearing and consideration of a Landmark Alteration Certificate to construct a 308 sq. ft. detached garage at 2250 6th St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code (HIS2014-00309). Applicant: David Waugh. Owner: Bud and Chris Willis.
- LOCATION:** 2250 6th St.
- ZONING:** RL-1 (Residential Low-1)
- APPLICANT/OWNER:** David Waugh / Bud and Chris Willis

This decision was arrived at based on the purposes and intent of the Historic Preservation Code as set forth in 9-11-18, B.R.C., 1981, as applied to the Landmark Alteration Certificate application.

Public Hearing

Abby Daniels, Historic Boulder, 1123 Spruce Street, spoke in support of the Landmark Alteration Certificate application.

Motion:

On a motion by **K. Remley**, seconded by **M. Gerwing**, the Landmarks Board approved (4-0, **M. Schreiner** recused) the staff memorandum dated November 5, 2014, as the findings of the board and approved a Landmark Alteration Certificate for the proposed construction of a garage as shown on plans dated July 11, 2014, finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

CONDITIONS OF APPROVAL

1. The applicant shall be responsible for ensuring that the development is constructed in compliance with approved plans dated July 11, 2014 on file in the City of Boulder Community Planning and Sustainability Department, except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall submit the following, which shall be subject to the final review and approval of the Landmarks design review committee: final details regarding roofing, exterior lighting, windows and pedestrian and garage door details, and greater compatibility with the existing house. These design details shall be reviewed and approved by the Landmarks design review committee prior to the issuance of a building permit. The applicant shall demonstrate that the design details are in compliance with the intent of this approval and the General Design Guidelines and the Mapleton Hill Historic District Design Guidelines.



Figure 1. Location Map, 2250 6th St.



Figure 2. Tax Assessor Photograph, 2250 6th St., c.1949.



Figure 3. Close up of façade, 2250 6th St., 2014

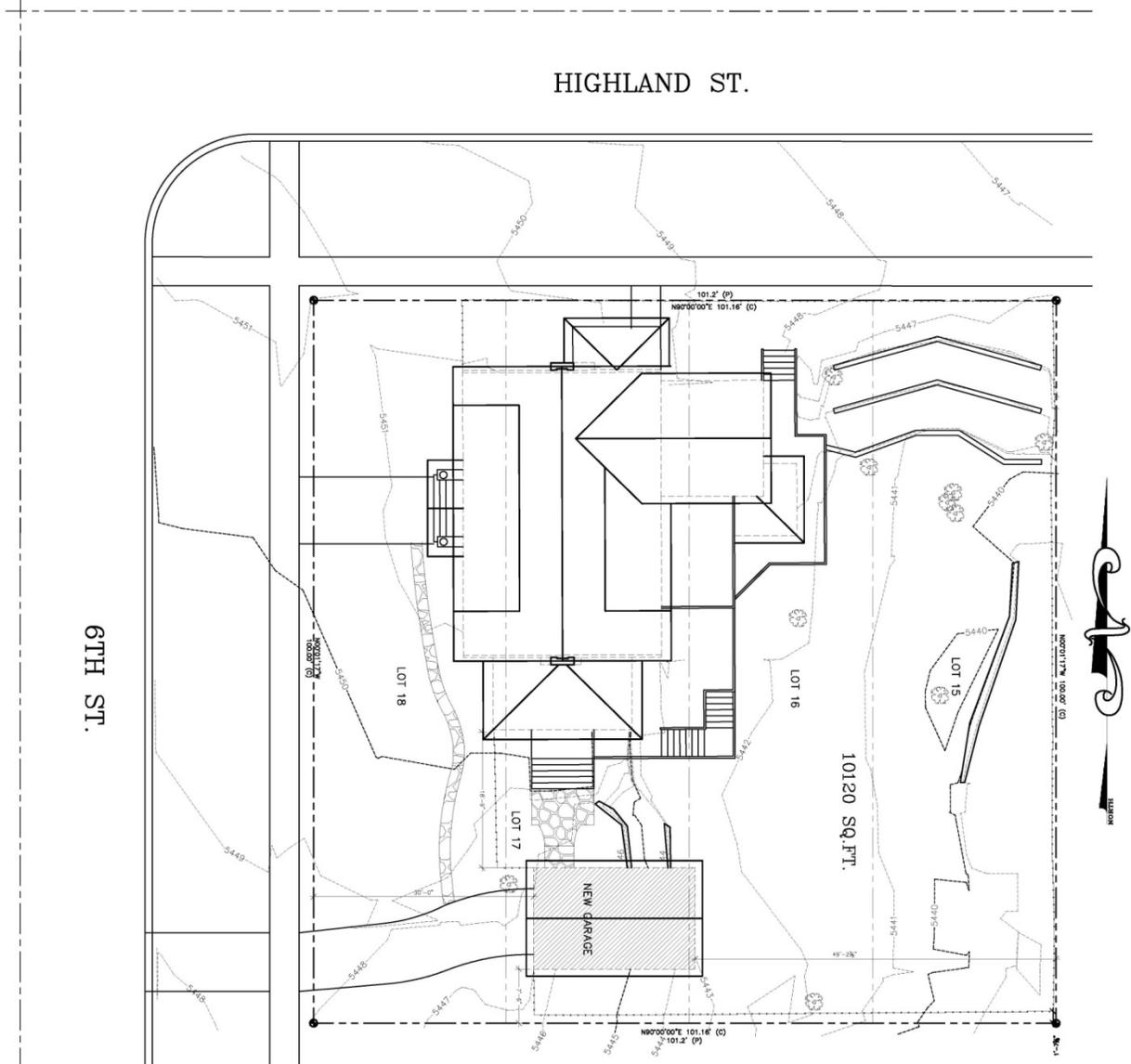


Figure 4. Proposed site plan, 2250 6th St.



Figure 5. Driveway and fenced in yard at south of property, 2250 6th St., 2014.

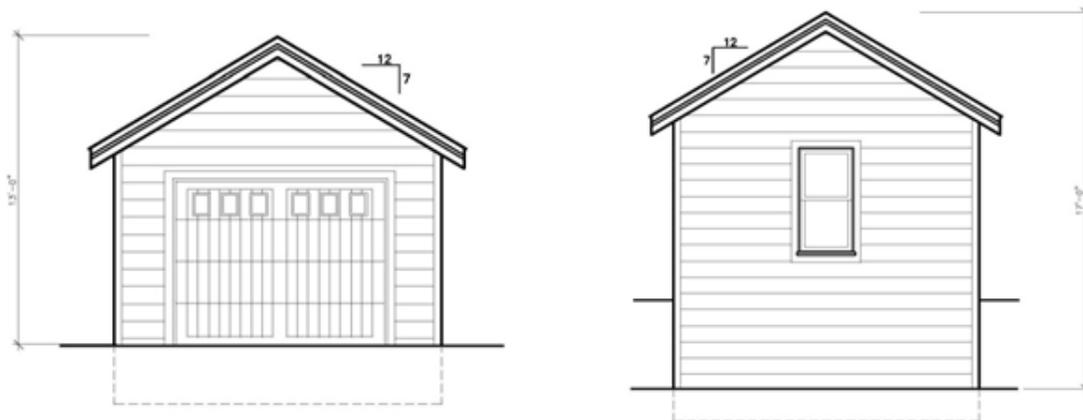


Figure 6. Proposed west elevation (left, facing 6th St.) and east elevation (right, interior lot)



Figure 7. Proposed north (left, facing house) and south (right) elevations.

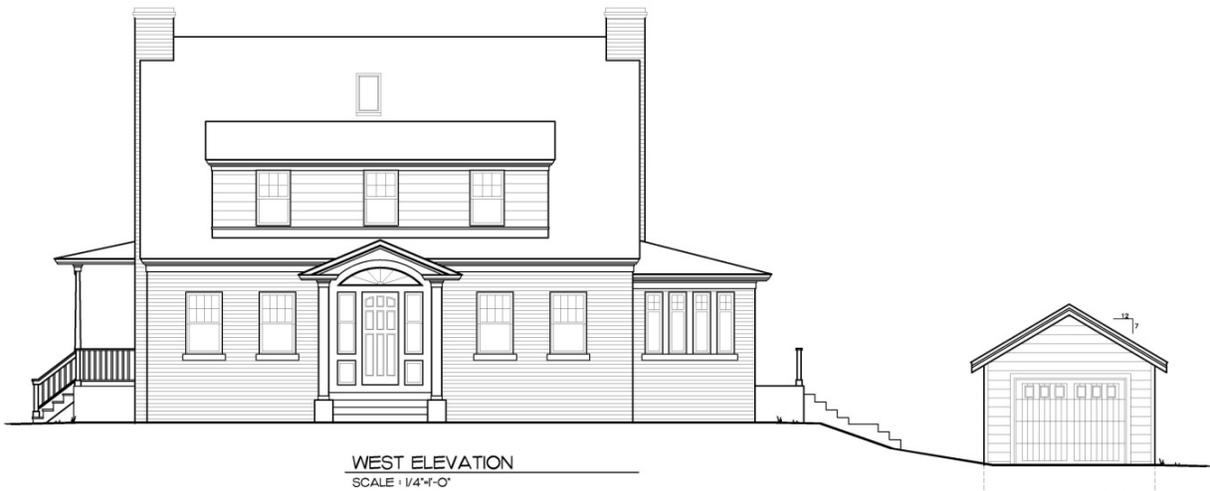
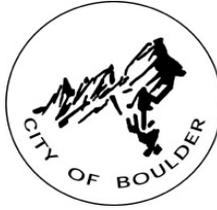


Figure 8. Proposed garage (right) in context with the primary house (left), west facades.



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
David Driskell, Executive Director of Community Planning + Sustainability
Susan Richstone, Deputy Director of Community Planning + Sustainability
Charles Ferro, Development Review Manager
Elaine McLaughlin, Senior Planner

Date: Nov. 12, 2014

Subject: Call-Up Item: Concept Plan Review 3000 Pearl Street (LUR2014-00076)

EXECUTIVE SUMMARY

On Oct. 30, 2014, the Planning Board reviewed and commented on the above-referenced application. Subsequently, on Nov. 6, 2014, the City Council adopted emergency Ordinance No. 7992 amending Section 9-2-13, "Concept Plan Review and Comment," B.R.C. 1981, to add a process for review of concept plans by City Council. The amended code section 9-2-13(a)(2), B.R.C. 1981 provides an opportunity for the City Council to vote to review and comment on the concept plan as follows,

(2) City Council Call-Up: The city council may call up a concept plan application within thirty days of the board's review. The city manager may extend the call-up period until the council's next regular meeting, if the manager finds in writing within the original call-up period that the council will not receive notice of the application in time to enable it to call up the application. Any application that it calls up, the city council will review at a public meeting within sixty days of the call-up vote or within such other time as the manager or council and the applicant mutually agree.

Therefore, City Council may vote to call-up the Concept Plan to review and discuss within 30 days of the Planning Board hearing. The call up period concludes on Nov. 30, 2014. There is one City Council meeting within this time period for call-up consideration on Nov. 18, 2014. The staff memorandum to Planning Board, minutes, meeting audio, and other related background materials are available on the city website for Planning Board, follow the links: www.bouldercolorado.gov → A to Z → Planning Board → search for past meeting materials planning board → 2014 → 10.30.2014 PB Packet.

This was the second Concept Plan review of the proposed project; the first Concept Plan was reviewed by the Planning Board on June 5, 2014 and the applicant was provided a number of comments to respond to, along with a recommendation for submittal of a second Concept plan review. The staff memorandum to Planning Board from the June 5, 2014 Concept Plan, minutes, meeting audio, and other related background materials are available on the city website for Planning Board, follow the links: at www.bouldercolorado.gov → A to Z → Planning Board → search for past meeting materials planning board → 2014 → 6.5.2014 PB Packet. The final minutes of the June 5, 2014 Concept Plan hearing are provided in Attachment A, and the draft minutes of the Oct. 30, 2014 Concept Plan hearing are provided in Attachment B.

Consistent with recently amended land use code section 9-2-13(a)(2), B.R.C. 1981 City Council shall vote to call up the application to review and comment on the concept plan within a 30-day call up period which expires on Nov. 30, 2014, and with one City Council meeting during that time, it may consider this application for call-up at its **Nov. 18, 2014** public meeting.

ATTACHMENT

- A. Final minutes Planning Board hearing of June 5, 2014
- B. Draft minutes of Planning Board hearing of Oct. 30, 2014

**CITY OF BOULDER
PLANNING BOARD ACTION MINUTES
June 5, 2014
1777 Broadway, Council Chambers**

A permanent set of these minutes and a tape recording (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). Minutes and streaming audio are also available on the web at: <http://www.bouldercolorado.gov/>

PLANNING BOARD MEMBERS PRESENT:

Aaron Brockett
Crystal Gray
John Gerstle
Liz Payton
John Putnam
Leonard May

PLANNING BOARD MEMBERS ABSENT:

Bryan Bowen

STAFF PRESENT:

David Driskell, Director of Planning and Development Services
David Gehr, Assistant City Attorney
Susan Meissner, Administrative Assistant III
Charles Ferro, Development Review Manager for CP&S
Karl Guiler, Senior Planner/Code Amendment Specialist
Elaine McLaughlin, Senior Planner
Molly Winter, Director of Downtown and University Hill Management Division & Parking Services
Kathleen Bracke, Senior Transportation Planner
Chris Hagelin, Senior Transportation Planner
Lesli Ellis, Comprehensive Planning Manager

1. CALL TO ORDER

Chair, **A. Brockett**, declared a quorum at 6:03 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **C. Gray** and seconded by **L. Payton** the Planning Board approved 5-0 (**B. Bowen** and **J. Putnam** absent) the May 1, 2014 minutes.

3. PUBLIC PARTICIPATION

1. **Raymond Bridge**, spoke on behalf of PLAN Boulder in opposition to the Planning Board's ROW Code change recommendation to City Council. He asked that it be revisited and vetted through a greater public process.

4. DISCUSSION OF DISPOSITIONS, PLANNING BOARD CALL-UPS/CONTINUATIONS

There were no items for call up.

5. PUBLIC HEARING ITEMS

- A. CONCEPT PLAN REVIEW AND COMMENT:** Request for public and Planning Board comment on a proposal for the redevelopment of properties located at the southeast corner of Pearl Parkway and 30th Street, including the addresses 3000 Pearl Street; 2170, 2100 30th Street and 2120 32nd Place that currently include an office building and auto dealerships. Proposal is for the redevelopment of the property with four residential buildings of four to five stories along with a corner office building with ground floor retail and restaurant.

Applicant: Vince Porreca

Property Owners: Bridge Partners IV, Hollister Property, and Alan Baker

Staff Presentation:

C. Ferro introduced the item.

E. McLaughlin presented the item to the board.

Applicant Presentation:

Shane White, the applicant from Southern Land Company, Tim Downy, the owner of Southern Land Company,

Board Questions:

E. McLaughlin answered questions from the board.

Public Hearing:

- 1. Ernesto Ortiz, 788 S. Chambers Road, Aurora,** works in construction and asked that Great Western Erectors not be permitted to build this project as they mistreat their workers.
- 2. Lou DellaCava, 2595 Canyon Blvd., Boulder,** spoke in support of the project and did not think that this project should be required to address all of the Comprehensive Housing Strategy goals for accommodating families. There are no solutions, only compromises, to sustainable housing strategies.

Board Comments:

Site Plan and Design

C. Gray encouraged the applicant to explore more opportunities with the ditch; it could be a great amenity as it relates to the residential units. Consider providing ground floor access for families, possibly on the eastern side. She liked the idea of including restaurant space with outdoor eating. Design the site to maximize southern exposure and storage, especially for smaller and micro units. Bike storage and repair spaces will make the project attractive. Avoid a

monolithic 55 the foot height and embed the mechanical systems within the envelope. She liked the applicant's idea to hold a public charette.

L. Payton thought it could be difficult to make this a cohesive community because it will be a rental property. Determine how to make this a functional and successful neighborhood. Consider incorporating amenities to attract families. Forty-one percent of Boulder's incommuters have children and many would consider living in duplex, triplex and fourplex units. The Quonset hut could be kept as amenity; it would provide authenticity and anchor to Boulder's heritage. She suggested varying the building heights.

L. May looked at TVAP and the Urban Center guidelines. They aim to increase the density and mixture of uses, and recommend a balanced mix of 2-5 stories. He did not think that the accommodation of housing warranted higher buildings. TVAP takes housing goals into account.

J. Gerstle spoke about Open Space. He recommended diminishing the amount of active driveway by getting cars underground as quickly as possible. Dedicate open space to creating a neighborhood; he strongly encouraged including playgrounds and more open space. The ratio of building mass to land seemed excessive, especially with regard to the height of the building.

J. Putnam generally liked the site layout. He agreed with **J. Gerstle** that it would be best to get cars underground as quickly as possible. He liked the permeability of the site and recommended that they create more friendly bike and pedestrian access, especially on the north/south axis. He clarified that the proposed connection to 32nd Street that would displace the Quonset hut was a response to city transportation plan requirements. He thought that the site's proximity to transportation and retail centers warranted a high density but he cautioned against a monolithic height. He liked the more organic layout and suggested adding more eddies and alcoves to create more opportunities for neighborhood. The applicant's choice of amenities will determine the resident population and will be critical to understanding the public benefit.

A. Brockett thought retail around the perimeter of the plaza and on the corner of 30th and Pearl would help to mitigate the monolithic feel of the buildings. Connect the buildings to provide shelter from the busy street; instead open them toward the ditch and mountains. Create pedestrian interest around the ditch and consider adding a cafe. Live-work units could help to activate pedestrian activity. He was interested in seeing a variety of housing types and thought they could be embedded within larger buildings. Pay more attention to the connectivity. He liked the idea of getting the cars underground quickly. The fire access could be a woonerf to allow for more active and functional open space. Knit the two halves of the project together from a biking and pedestrian experience; the bridge could be bike and pedestrian only. High quality bike parking will be critical.

C. Gray asked the applicant to address the Junction Place connection and bridge completion.

Proposed Zoning and BVCP Land Use Designations Changes

L. May thought the northwest corner would comply with TVAP if residential units were stacked above the retail. Ground floor retail with high ceilings along 30th Street would activate and tie the space together; he did not want to recreate 29 North's treatment of the street condition. The rezoning the southern portion of the site would depend upon other plans. He generally liked the direction of the development with the exception of height and scale issues.

J. Putnam questioned whether residential would work on the northwest corner. This is an odd parcel in a transitional location between TVAP and the core Boulder area. Solana is heavily weighted toward residential so it may be okay to have a more commercially-oriented building in this location. He would like to look at the area as a larger ecosystem.

A. Brockett was fine with rezoning on the north side to make it compatible with the transit village but would prefer that this project move forward without changing the land use map for the southern portion. The site is blighted and underused right now. He was excited to see a project like this on the site. He thought retail on the northwest corner made sense but would like to see residential units added to it. He liked the live-work on the southern side.

C. Gray agreed with previous comments. She recommended that the PB have a study session about what has been happening in the TVAP areas to get overall larger perspective.

J. Gerstle agreed with **C. Gray**. He thought that the existing land use maps make sense but was open to changes if appropriate.

L. Payton agreed with the previous comments. She thought the northern piece made sense but would like to keep the land use for the southern portion as is until the board has a chance to look at more housing issues.

Building Mass and Scale

L. May referenced TVAP guidelines regarding the appropriate height, character and values for the site. He thought some 55 foot buildings could make sense, but a uniform 55 foot height would contradict the goals and values. Consider higher buildings in the middle and lower buildings on the perimeter, as well as size, bulk, community character and preservation of views.

A. Brockett would like to see some height variation but was not as concerned as **L. May**. He liked the idea of positioning taller buildings in the center with shorter buildings along the street.

J. Putnam noted that TVAP does not cover the southern portion of the site. He thought that portion of the site needed a vision and questioned whether it should be an extension of TVAP or part of the regional center. Some aspects of the two plans overlap but the allowed number of stories differ. The Pearl District calls for 3-5 stories.

C. Gray did not want the facades along 30th Street behind the 29th Street Mall to be replicated. Strive for a better pedestrian and vehicular experience. The proposed work-live units along 30th Street would be helpful for activating the street. She cautioned that trying to squeeze five stories into 55 feet could lead to some unsuccessful design solutions.

L. Payton supported a variety of heights as long as the applicant was mindful not to cause too much shading. Assure that there are human scale elements at the pedestrian level.

J. Putnam noted that if the creek will not be an amenity if it is shaded.

BVRC and TVAP Guidelines

L. May recommended that the residential units be moved above the retail on the northwest corner to comply with the BR-1 zone.

A. Brockett agreed with **L. May**. Swapping the uses would be more consistent with the plans. He recommended orienting younger people's housing along the street and family oriented housing internally.

Consistency with TVAP Transportation Connections Plan

J. Gerstal thought that it was consistent with the TVAP Transportation Connections Plan.

A. Brockett thought that completing the connection with Junction Place should be a condition of approval. He liked **L. Payton's** suggestion to salvage the Quonset hut if possible.

J. Putnam suggested that the connection with Junction Place be more woonderf-like. Make wider sidewalks and a place for people to sit along the ditch. Think about how to attract people and provide amenities.

L. May would like for the portion of the project that is larger than by-right to be net zero.

A. Brockett disagreed with **L. May**.

J. Putnam thought that net zero was a good aspiration but that it would not put all of the weight on that focus. He thought that housing and other benefits would apply toward a variance as well.

L. Payton agreed with **L. May** and would like more information about the character of the development in Site Review.

C. Gray agreed with **L. May** that any development over the allowed size should be net zero. She thought that the board should discuss this further and recommended that the Hella resend a previous memo on the topic.

A. Brockett thought that the applicant would need to be innovative and work to meet city goals in order to warrant the zoning change on the southern portion of the site.

L. May supported the idea of investigating the possibility of salvaging the Quonset hut.

Summary:

- There was interest in seeing the ditch function as an amenity for residents and retail spaces
- Include family friendly and other unit types
- Consider including family friendly amenities such as playgrounds and daycare.
- There was general interest in varying the heights of buildings. They should not be monolithic.
- Improve bike and pedestrian access through the site.
- Get cars below ground as quickly as possible.
- Create pedestrian interest along 30th Street and activate the streetscape.
- Provide quality bike parking.

- Maintain a sense of some openness and solar access.
- There was some willingness to consider land use change but it is not a given. There is a question whether a land use change would be made through Comp Plan change.
- Include residential over retail on the northwest corner to improve compatibility with city guidelines.
- The proposal generally meets the TVAP and BVRC but a monolithic height would not be acceptable.
- Consider keeping the Quonset hut as a possible amenity.

5. MATTERS FROM THE PLANNING BOARD, PLANNING DIRECTOR, AND CITY ATTORNEY

A. Request for Feedback regarding AMPS Near Term Strategies and new TDM Toolkit
M. Winter and **K. Bracke** presented to the board.

L. Payton felt that it would be important to have a means to measure the effectiveness of current programs and targets for the future. She did not think that the graphic provided in the packet was particularly helpful.

A. Brockett and **L. May** agreed with **L. Payton**.

C. Gray would like to include neighborhood liveability under goals and would also like to engage neighborhoods in the process. The community parking program is an important component from the standpoint of encouraging non-neighbors to find alternate modes of transportation. Remind people about safety in flood events to refrain from driving. She was glad that they were looking at some partnerships, especially on the Hill.

A. Brockett that that the scope of work was impressive.

J. Gerstle suggested asking businesses to require that employees pay for parking.

M. Winter explained that staff is looking at best practices in comparable communities including a cash out for employees that do not drive.

J. Putnam was glad that this was being investigated. He stressed the importance of determining reasonable electric vehicle charger use and needs, due to the importance of switching fuel use to meeting GHG goals. This is a difficult area to predict, though.

B. Parking Code Change Update

K. Guiler presented the item.

A. Brockett was glad to see shared parking maximums and parking between buildings. He did not think that our current parking regulations are progressive enough.

C. Gray would like to see a map showing the areas under discussion at the next update.

A. May 27th City Council Study Session Recap and Update on Upcoming Code Changes

D. Driskell presented the item.

L. Payton did not feel that the summary of the Planning Board's comments that went to City Council in the memo accurately summarized that board's feedback. She suggested that the board see the staff summary of the Planning Board's comments before they go to Council.

S. Meissner assured her that the May 15th Minutes will be approved by the Planning Board before the next Council meeting on the topic in August.

C. Gray thought this should be tackled by different neighborhoods and recommended that they include other boards in their discussions.

B. Discussion regarding Right of Way Density Code Changes

L. May felt that there was a lack of clarity on the topic at the last meeting. He suggested that the board revisit the proposed changes to see if there were areas that the Planning Board might revise or bring up with Council.

A. Brockett expressed concern about revisiting the topic and previous decision. It was a thorny and complex issue.

L. May agreed that it should not be reopened, but thought that some items should be clarified to Council.

C. Gray said that she made the motion but would also like to revisit it if possible. She saw **J. Sugnet's** presentation to Council about the ROW Code Changes as they were related to the Comprehensive Housing Strategy. She did not feel that the Planning Board was able to comment on the tie to the Comprehensive Housing Strategy. She was surprised that it was not brought up in the Planning Board memo.

D. Gehr explained that the board could make a motion asking the Planning Director to revisit the topic.

A. Brockett thought that the board and City Council would benefit from a more detailed analysis showing how the proposed changes would play out in a variety of scenarios. He recommended that the board pass a motion requesting that staff compile a more detailed analysis and present it to Council.

J. Putnam noted that the board already had a three hour discussion about the topic and did not think that the motion should be revisited as a matter of process. It was already noticed to the public and he did not think another discussion would make much of a difference. If it is reopened, he wanted to assure that it would be a rare occurrence.

L. May did not feel that he was equipped to make the decision at the last meeting. He thought the board should either request more detailed information and discuss it at a future meeting, or make a list of questions and issues for Council. Ask Council to keep Planning Board in the loop.

J. Gerstle still felt that the board did not have enough information. He thought that it would behoove the board to revisit the item.

J. Putnam felt that the board needed to be disciplined in making decisions. The item should have been tabled or sent back if they did not feel comfortable making a decision at the time.

L. Payton agreed with **J. Putnam** but was afraid that there could be a bad and unintended consequence to the proposed changes.

C. Gray felt uncomfortable with her decision. She would like to discuss it again and provide additional information to Council.

On a motion by **C. Gray**, seconded by **J. Gerstle** the Planning Board voted 4-2 (**A. Brockett** and **J. Putnam** in opposition, **B. Bowen** absent) to ask the Planning Director bring the ROW ordinance back to the board prior to any further readings by City Council.

C. L. May asked whether there might be a mechanism to negotiate with the applicant during the Site Review process to assure that the board gets what it wants. He would like for the process to be more collaborative and without a rigid set of confining regulations.

J. Putnam was not interested in introducing horse trading into the Site Review process. He recommended that the board members think about what areas aren't working.

D. Gehr recommended that the board look at how it can get what it needs more quickly and efficiently. It can take too long to perfect an idea.

C. Gray expressed concern about horse trading. She would rather have regulatory benchmarks.

D. Driskell recommended that the board have a study session to discuss this further.

D. C. Gray requested that someone follow up with the man who presented about the Great Western Erectors. Let them know that they can come before the Human Rights Commission. **S. Meissner** will follow up.

6. DEBRIEF MEETING/CALENDAR CHECK

7. ADJOURNMENT

The Planning Board adjourned the meeting at 10:58 p.m.

APPROVED BY



Board Chair

2/17/14

DATE

CITY OF BOULDER
PLANNING BOARD ACTION MINUTES
October 30, 2014
1777 Broadway, Council Chambers

A permanent set of these minutes and a tape recording (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). Minutes and streaming audio are also available on the web at: <http://www.bouldercolorado.gov/>

PLANNING BOARD MEMBERS PRESENT:

Aaron Brockett, Chair
Bryan Bowen
Crystal Gray
John Gerstle
Leonard May
Liz Payton
John Putnam

PLANNING BOARD MEMBERS ABSENT:

STAFF PRESENT:

David Driskell, Executive Director for CP&S
Charles Ferro, Development Review Manager for CP&S
Elaine McLaughlin, Senior Planner
Sam Assefa, Senior Urban Designer
Edward Stafford, Engineering Review Manager for CP&S
Susan Meissner, Administrative Assistant III
David Thompson, Transportation Engineer II
Heidi Hansen, Engineer II

1. CALL TO ORDER

Chair, **A. Brockett**, declared a quorum at 6:02 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

A. The September 4, 2014 Planning Board meeting minutes are scheduled for approval.

J. Gerstle noted that he was absent for the Sept. 4th meeting and asked that **L. Payton** be marked present.

On a motion by **J. Putnam**, seconded by **L. Payton**, the Planning Board voted 6-0 (J. Gerstle abstained) to approve the September 4, 2014 Planning board minutes.

B. PUBLIC PARTICIPATION

1. **Laura Hullinghurst**, grew up in Boulder and had general comments about development

in Boulder. Loves the idea of density and ability to bike, make biking easier. Traffic is a growing problem. Need to add at infrastructure to support development before adding more density. Lobby RTD to increase regional bus service and bike storage on busses. State laws are prohibiting

2. **Steven Haydell, 1935 Grove Street**, was co-chair of Goss Grove neighborhood. Unhappy with the Boulder Junction and Canyon developments. Goss Grove neighborhood was not notified about the James Travel site. He has concerns about the overflow parking moving into Goss Grove. Concerns about overflow parking in Boulder Junction. Boulder Junction was initially supposed to have light and heavy rail but now it will not and

C. DISCUSSION OF DISPOSITIONS, PLANNING BOARD CALL-UPS/CONTINUATIONS

- A. Call Up Item: 1345 Mariposa Ave Flood Recovery Floodplain Development Permit (LUR2014-00078). Expires: November 5, 2014.
- B. Call Up Item: CU Water Quality Pond Floodplain Development Permit (LUR2014-00077). Expires: November 5, 2014.
- C. Call Up Item: NIST Multi-Use Path Reconstruction Floodplain Development Permit (LUR2014-00083). Expires: November 7, 2014.
- D. Call Up Item: Multi-Use Path Modifications at the Boulder Slough Floodplain Development Permit (LUR2014-00086). Expires: November 7, 2014.

5. PUBLIC HEARING ITEMS

- A. **CONCEPT PLAN REVIEW AND COMMENT:** Request for public and Planning Board comment on a proposal for a redevelopment that includes a mix of uses including office, retail, restaurant, and multi-family residential apartments. The site is comprised of several properties located at the southeast corner of 30th & Pearl Streets (on the north and south sides of the North Boulder Farmer's Ditch). Proposed are approximately 103,000 square feet of office, 12,000 square feet of retail/office "flex" space, 12,000 sf of retail/restaurant, and 242 residential units comprised of studio, one, two and three bedroom units along with live/work units. The development proposed would require a rezoning for the two areas of the property. This is the second Concept Plan review submitted for this project.

Applicant: Danica Powell

Owner: Bridge Commercial Partners IV, LLC

Staff Presentation:

C. Ferro introduced the item

E. McLaughlin presented the item

Board Questions:

E. McLaughlin answered questions from the board.

E. Stafford answered questions from the board.

C. Ferro answered questions from the board.

Applicant Presentation:

Shane White, a representative from Southern Land Company, presented to the board.

Danica Powell, the applicant, presented to the board.

Board Questions:

Shane White and **Danica Powell** answered questions from the board.

Board Disclosures:

J. Putnam disclosed that the owner of Ras Kassa's is on the board of his charity.

L. May disclosed that one of the architects for the project has been his client. He did not feel that this would impede his ability to be objective. The hearing adjourned briefly so that the City Attorney could discuss with **L. May** his involvement with the architects. After reopening the hearing, **L. May** indicated that because this is a Concept Review, he will not recuse himself. The situation will be reassessed at the time of Site Review.

Public Hearing:

1. **Derek Empey**, 444 S. Cerdos, Solana Beach, CA, developed the Solana apartments and spoke in support of the project.
2. **Claire Egan**, 3060 Pearl Parkway, a resident from the Solana apartments, thought they would benefit from the retail and restaurant opportunities afforded by the proposed development.
3. **Stephen Haydel**, 1935 Grove Street, noted that the ditch often does not run and that it could flood. He also thought that traffic could pose a challenge in the area and that all of the buildings are exceptions to the 35 foot allowance by code.
4. **Ruth Blackmore**, 705 S. 41st Street, would like to have more information about the number of occupants as opposed to a unit count.

Board Comments:

The board recommended that the applicant look at Growing Up Boulder's report. It has good ideas as to how to accommodate families and children in urban areas.

Site Plan

- Members thanked the applicant for returning for a second Concept Review and for taking the board's initial comments into account.
- The ditch is a central feature to the site and must work well for the development to be successful. Determine whether the ditch is suited for the use as specified in the proposal with the ditch company sooner rather than later. Members would like to more information about how the ditch could be affected by flooding.
- Some members raised concern over using the ditch as an amenity while others thought it would provide a positive amenity to residents and the community.

- **J. Putnam** appreciated the creative treatment of stormwater and encouraged the applicant to utilize permeable surfaces wherever possible.
- Specify the number of bedrooms as opposed to the number of units to provide a sense of the overall proposed population of the development.
- Provide more information about the affordable housing at Site Review.
- Many members thought that this was an appropriate development for Boulder Junction.
- Board members noted that the mixture of office and residential is specified and by-right for the zone. They generally liked that the applicant traded office space for residential and that affordable housing will be integral to the project.
- **C. Gray** asked to see more information regarding the project's plans for energy efficiency and renewable energy.
- The board liked the organization of the buildings around programmed outdoor spaces.
- **A. Brockett** felt that the promenade, plaza, cafés and patios will provide a public experience that would be a net benefit to the city.
- Board members cautioned that the applicant be careful in the implementation of the shared promenade between cars, bikes and pedestrians. Consider using the south side for casual strolling and kids' areas instead.
- The board agreed that this could be an attractive development for families looking for more urban amenities and liked the precedent images of the various open spaces.
- Board members generally liked the ground floor, exterior entrances to dwelling units and embedded townhouses. The activity in the plazas will add vibrancy and interaction among neighbors.
- The current townhouses adjacent to the garage entrance might be better suited elsewhere. Consider adding the embedded townhouses to the buildings to the south.
- **B. Bowen** would prefer to see a 2.0 FAR and four story buildings. The massing would allow for more open space.
- Employ the best possible peacemaking and landscaping strategies.
- Consider making the entire mixed use courtyard on the southern end of the site residential to add vibrancy.

- Consider adding a daycare center to the building program; it would attract families.
- **L. Payton** cautioned against making bicycles superior to pedestrians on the multi-use path.

Urban Design

- Board members had differing views on the appropriateness of the proposed heights.
- Some members felt that the buildings seemed too monolithic and should be more varied in height. Consider adding setbacks for the higher stories to assure that it will be pedestrian friendly and not feel too enclosed.
- Other members were comfortable with the height and massing as proposed given the proximity to services and the transit center.
- Some members recommended that the buildings along Pearl and 30th Streets be lower while the internal buildings be taller to afford views to the internal buildings.
- Encourage people to cross plazas to get to their offices and homes; it creates vibrancy.
- Consider what “urban” means to Boulder and use precedents that are fitting as opposed to foreign to Boulder’s context.
- Get an overall sense of future adjacent developments and street sections along 30th Street, Pearl and the street between this development and Solana. Try to avoid creating canyon-like street conditions and consider future connections.
- Pay special attention to the building at the corner of 30th and Pearl. It will sit at the gateway to the Transit Village and should be as pedestrian friendly as possible.
- There was disagreement as to whether a restaurant on Pearl, at the corner of 30th, would be successful. Consider measures to enliven the area and help to soften the streetscape.
- Consider stepping the buildings back along the central promenade to provide a more pedestrian friendly environment.

Building Design

- Board members generally liked the building design and varied architecture because it makes the site feel as if it had developed over time.
- **B. Bowen** cautioned against breaking up the building massing to pretend that these are not big buildings; the buildings as proposed are legible and appropriate. He liked the southern elevation of the building along 30th Street; it is simple, well proportioned and unapologetic about its size.

- Some members recommended that the taller buildings step back in certain locations. Use lighter materials for the setback portions make them feel less impactful.
- Design simple building faces with less complexity and less material variation.
- **L. Payton** would like to see a logical fenestration pattern and a simple material palette. She appreciated the the applicant proposed to save the Quonset hut.
- Members cautioned against using 29 North or Solana as precedents for design. The generally liked the precedent images submitted by the applicant.

Circulation

Consider connections to south and east in the future. 32nd street will become very important once it is connected.

The board liked the incorporation of bike repair and storage facilities.

A. Brockett thought the application met the requirements of connections plan and had handled connections skillfully.

Summary

Site Plan:

- It is important to evaluate the feasibility of the ditch as amenity; safety will be important.
- Tally the total number of people that the development will house and employ.
- Provide family friendly amenities and unit designs.
- The board appreciated the open space.
- Keep going in family friendly direction.

Height

- There were clear differences in opinion.
- Some looked for varied approach and would like to see the massing broken up; avoid a jumbled approach.
- Avoid monoliths or undulations in the building facade.
- Design simple, clean buildings.
- Buildings should be of high quality materials and design.
- Consider the connections to other adjacent sites.

6. MATTERS FROM THE PLANNING BOARD, PLANNING DIRECTOR, AND CITY ATTORNEY

S. Assefa updated that board about Victor Dover's visit. There will be a joint Planning Board and BDAB meeting on Monday, December 8, and other events on the 9th and 10th.

S. Assefa gave a summary of City Council’s discussion of Envision East Arapahoe.

Public Notice

L. Payton would like to expand the public noticing to include the current resident at the addresses.

D. Driskell noted that in addition to creating a new Neighborhood Liaison position, the city is developing an engagement platform to provide information and opportunities to facilitate more dialog online about planning efforts.

Letter to City Council

L. May made and later withdrew a motion to schedule three meetings between now and the end of December to discuss items from the City Council Study Session agenda. Instead, they will be rediscussed at the November 6th, November 20th and December 18th regularly scheduled Planning Board meetings under matters.

A. Brockett asked that each member think about their priorities to bring to the table at the next meeting.

The board agreed to 5pm starts on Dec 6 and Jan 8

7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The Planning Board adjourned the meeting at 11:17 p.m.

APPROVED BY

Board Chair

DATE



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
David Driskell, Executive Director of Community Planning and Sustainability
Susan Richstone, Deputy Director of Community Planning and Sustainability
Deb Kalish, Senior Assistant City Attorney
Lesli Ellis, Comprehensive Planning Manager
James Hewat, Senior Historic Preservation Planner
Marcy Cameron, Historic Preservation Planner

Date: November 18, 2014

Call-up Item: Landmark Alteration Certificate to construct a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the Union Pacific Depot at 30th and Pearl St., and individual landmark, per section 9-11-18 of the Boulder Revised Code (HIS2014-00299). This Landmark Alteration Certificate is subject to City Council call-up no later than **November 18, 2014**.

Executive Summary

The proposal to construct a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the Union Pacific Depot at 30th and Pearl St., ensuring that the development shall be constructed in compliance with approved plans dated 10/10/14, was approved with conditions by the Landmarks Board (4-1), **D. Yin** opposed, at the November 5, 2014 meeting. The decision was based upon the board's consideration that the proposed construction meets the requirements in Section 9-11-18, B.R.C. 1981.

The board's approval is subject to a 30-day call-up period by City Council. The approval of this Landmark Alteration Certificate is subject to City Council call-up no later than **November 18, 2014**.

ATTACHMENTS:

- A. Notice of Disposition dated November 18, 2014
- B. Photographs and Drawings of the Union Pacific Depot at 30th and Pearl St.

Notice of Disposition

You are hereby advised that on November 5, 2014 the following action was taken:

- ACTION:** Approved by a vote of 4-1 (D. Yin opposed)
- APPLICATION:** Public hearing and consideration of a Landmark Alteration Certificate to construct a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the Union Pacific Depot at 30th and Pearl St., and individual landmark, per section 9-11-18 of the Boulder Revised Code (HIS2014-00299).
- LOCATION:** Northeast of 30th St. and Pearl Pkwy
- ZONING:** MU-4
- APPLICANT/OWNER:** James Bray, Bray Architecture, Inc.

This decision was arrived at based on the purposes and intent of the Historic Preservation Code as set forth in 9-11-18, B.R.C., 1981, as applied to the Landmark Alteration Certificate application.

Public Hearing

Jim Bray, 1300 Yellow Pine Ave., architect, spoke in support of the Landmark Alteration Certificate application.

Abby Daniels, Historic Boulder, 1123 Spruce Street, spoke in support of the Landmark Alteration Certificate application but voiced concern about the height of the screen on the trackside (east) elevation and questioned whether the amount of mechanical space could be reduced.

Scott Pederson, developer of Depot Square, 2008 18th St., spoke in support of the Landmark Alteration Certificate application.

John Ship, 2008 18th St., restaurateur, spoke in support of the Landmark Alteration Certificate application.

Motion:

On a motion by **M. Gerwing**, seconded by **M. Schreiner**, the Landmarks Board approved (4-1, **D. Yin** opposed) the staff memorandum dated November 5, 2014 in matter 5C (HIS2014-00299) as the findings of the board and approves the construction of a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the north and east elevations of the Union Pacific Depot as shown on plans dated 10/10/2014, finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

CONDITIONS OF APPROVAL

1. The applicant shall be responsible for constructing the addition and reconstruction of the alcoves in compliance with the approved plans dated 10.10.2014, except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall submit revised drawings for review and approval by the Ldrc that show the trackside arch walls inset to a minimum depth of approximately 2' from the exterior wall, and fenestration inside the arched openings to more closely match that shown in historic drawings and an alternate to the concrete stair enclosure.
3. Final details showing door and window details, roofing materials, wall materials and proposed colors. These design details shall be reviewed and approved by the Landmarks design review committee, prior to the issuance of a building permit. The applicant shall demonstrate that the design details are in compliance with the intent of this approval and the General Design Guidelines.

D. Yin did not support the proposal because she considers that the proposed work should reflect a more modern design to meet guideline 4.2, which speaks to distinction and compatibility.

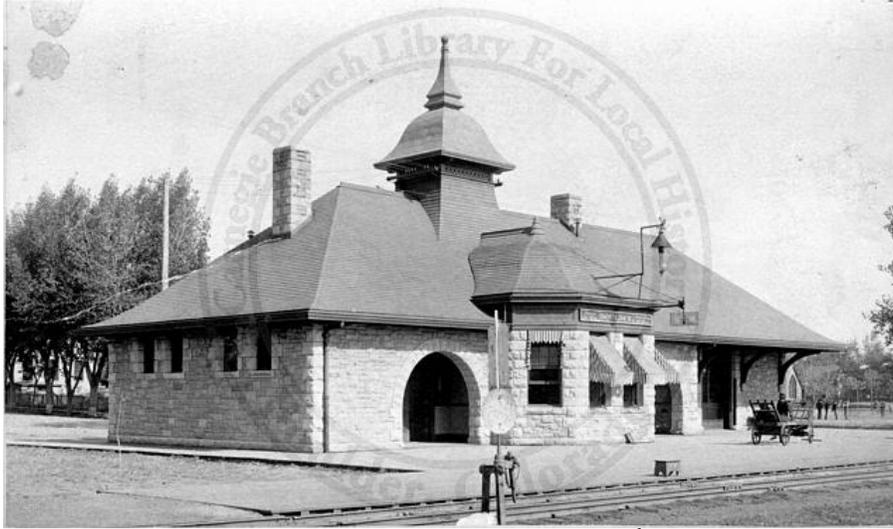


Figure 1: Boulder Depot shortly after construction at 14th and Canyon Blvd., c.1890.



Figures 2. The depot being transported in two pieces to its new location, at 2275 30th St., 1973.



Figure 3. 2007 view of the Depot while located at 2275 30th St.

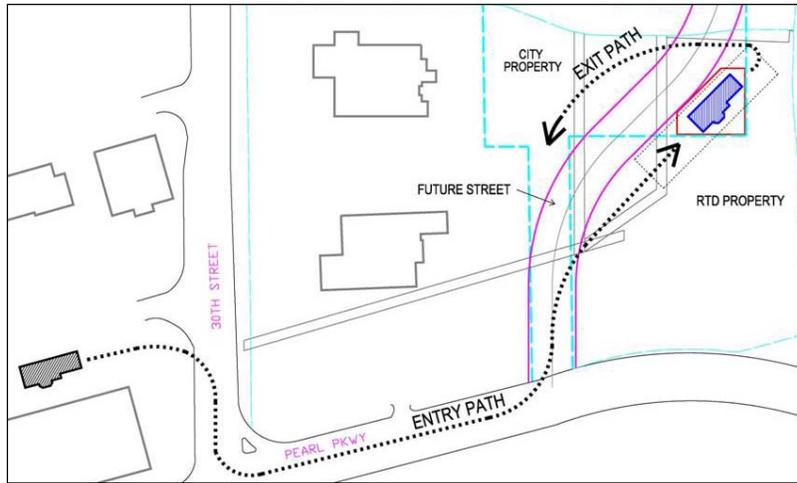


Figure 4. Map of Depot's second relocation, 2007.



Figure 5. The Depot at its 3rd and current location northeast of 30th and Pearl, 2014.

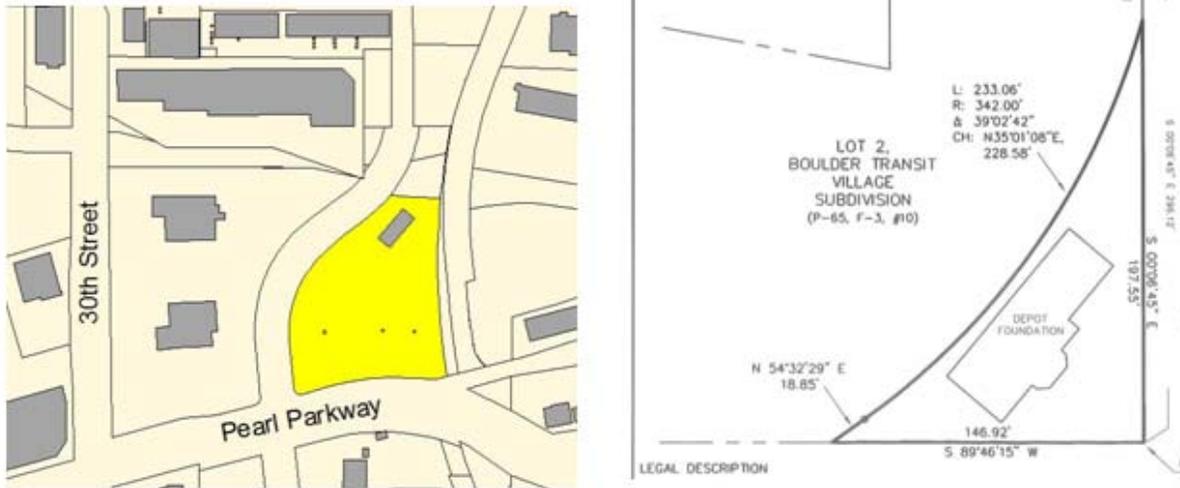


Figure 6: Location Map (left) and Landmark Boundary (right).



Figure 7. Detail of window (non-historic) and stone surround, 2006.



Figure 8. Detail of bay window, 2006.



Figure 9. View of the interior of the depot, 2013.



Figure 10. Detail of quoins, overhanging roof, and brackets, 2008.

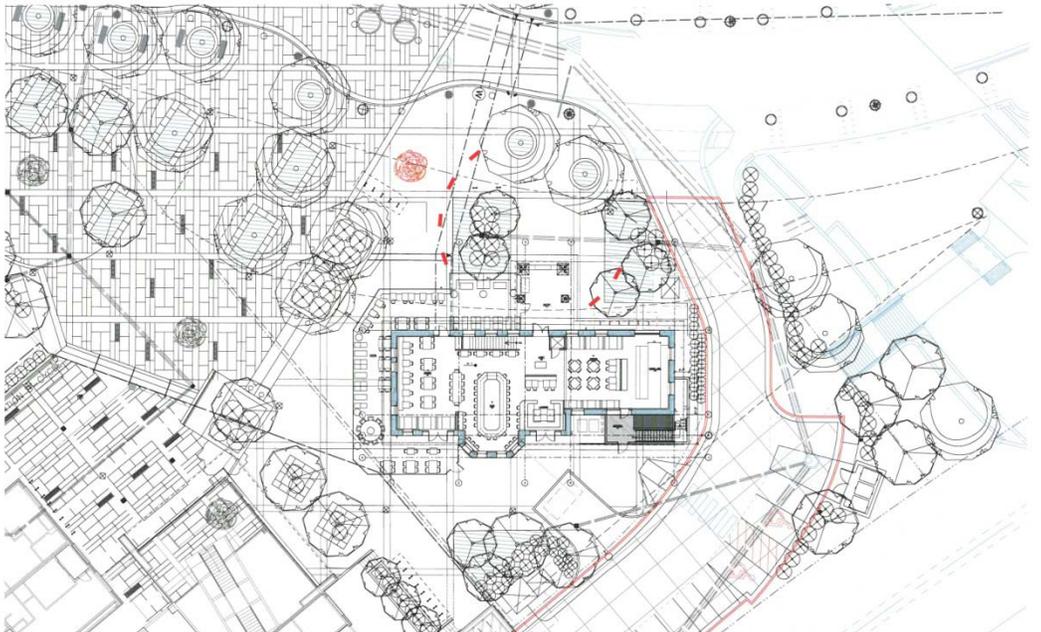


Figure 11. Proposed Site Plan, 2014.

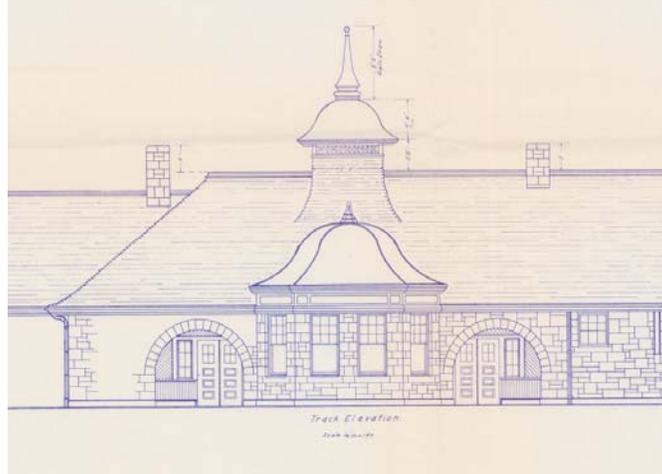


Figure 12. Portion of the original 1890 trackside elevation for the Depot

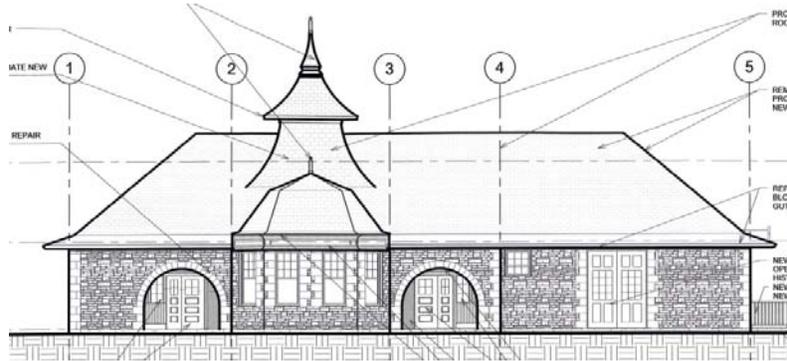


Figure 13. Approved 2011 LAC drawings, trackside

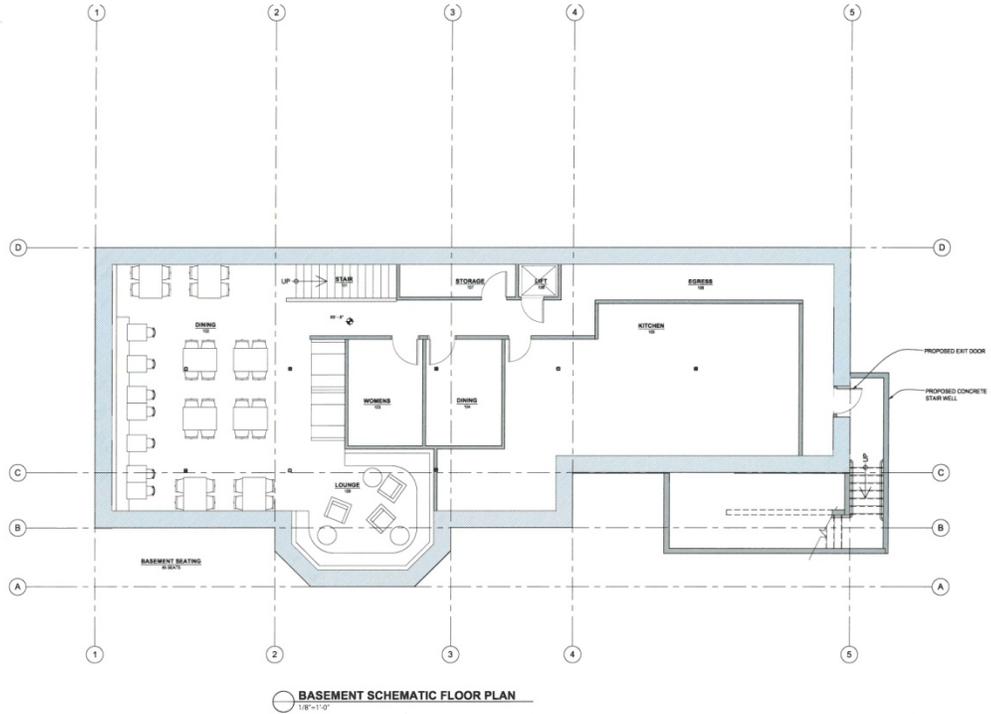


Figure 14. Basement floor plan showing proposed service area, 2014.

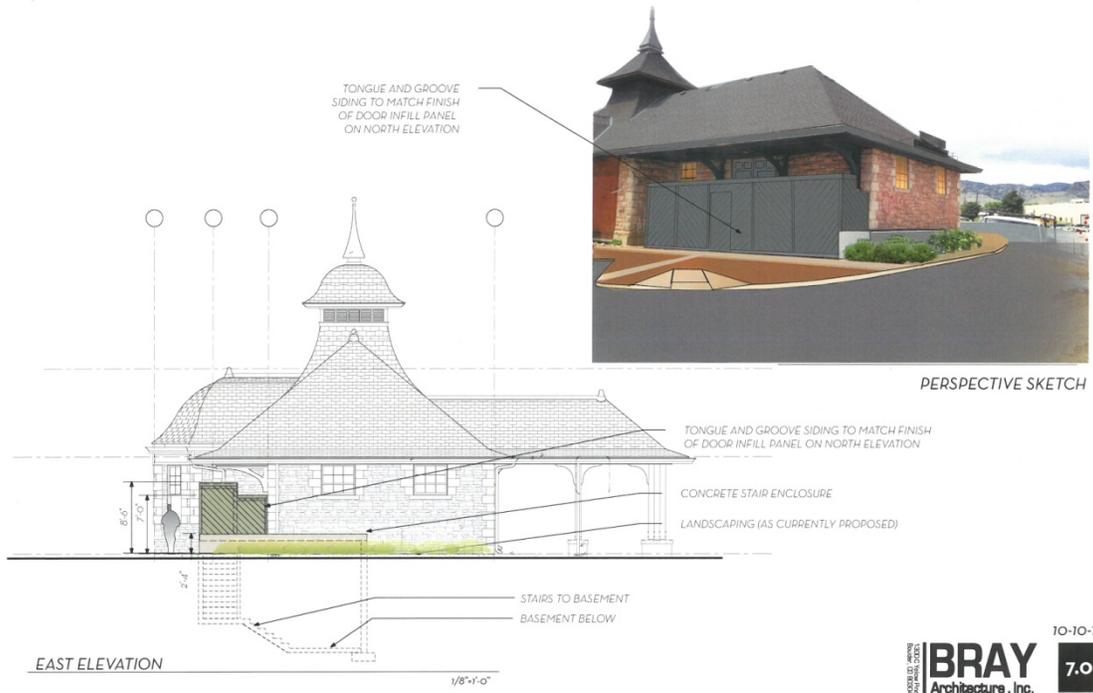


Figure 15. Proposed East Elevation and Perspective Sketch, 2014.



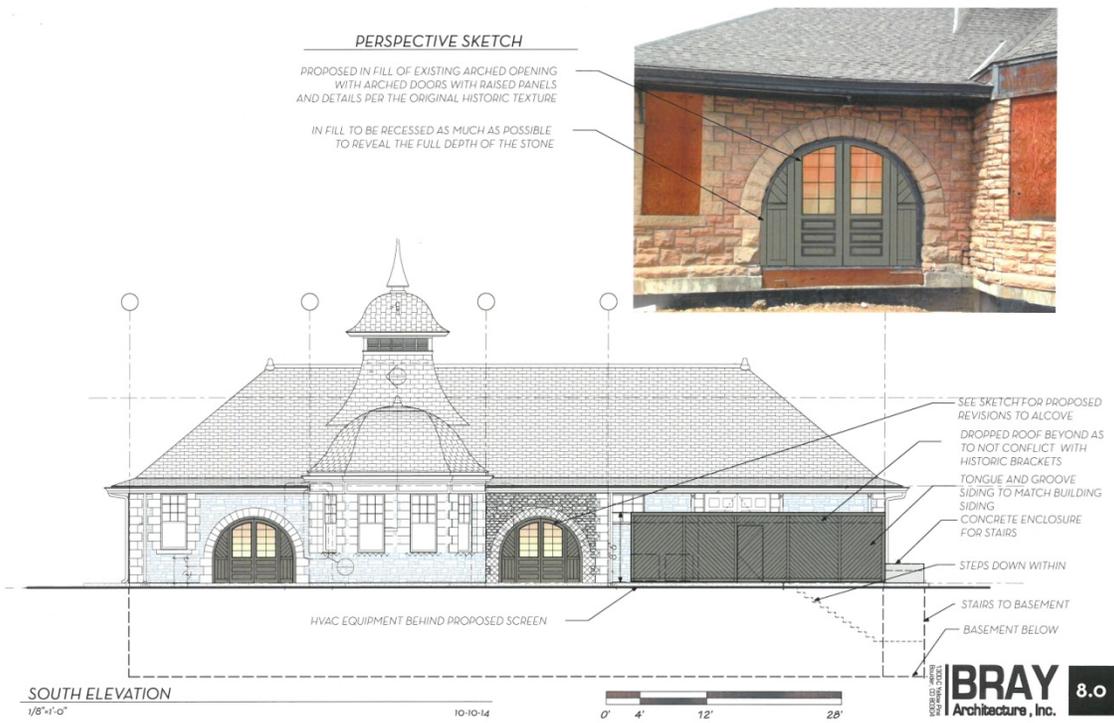


Figure 16. Current proposal South Elevation and Perspective Sketch, 2014.



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
Heather Bailey, Executive Director of Energy Strategy and Electric Utility
Development

Date: November 18, 2014

Subject: Information Item: Boulder's Energy Future Budget Update

Budget Update

The municipalization exploration work plan represents a significant undertaking. In particular, the legal and technical work necessary to determine the final costs for potential acquisition of the local distribution system and launch of a municipal utility will be a considerable investment. Recognizing this, in 2011, city voters approved an increase to the Utility Occupation Tax in the amount of \$1.9 million a year. The use of this tax revenue has been allocated to the following categories:

- Legal services (condemnation and FERC Counsel)
- Consulting services related to possible municipalization and separation of Xcel Energy's (Xcel) system (engineering and appraisal services)
- Salary and benefits (executive director of Energy Strategy and Electric Utility Development)
- Purchased services and supplies (office space and supplies)

Following voter approval in November 2011, the city has focused its "energy future" work efforts on exploring municipalization. This memo is intended to provide a program and budget update for June through September 2014. Previous budget updates have been provided to council in information packets and can be found online [here](#). Work plan items completed since the last budget update to council include:

- Implementation of the Energy Future Transition Work Plan
 - Customer Experience
 - Assessing capability of current billing system to handle electric billing
 - Financing, Accounting and Rates
 - Began working to identify insurance and financing needs
 - Began refining rate forecasts and identifying phased rate design and outreach process

- Planning and Engineering
 - Drafting an Open Access Transmission Tariff
- Construction, Operations and Maintenance
 - Preparing to develop an outsourcing RFQ
- Resource Acquisition
 - Initiating discussion on power supply with providers
- Support Services
 - Preparing a Request for Proposal for Electric Utility Automation Consulting Services
 - Working with other utilities to identify detail system operation and maintenance needs and identifying best practices
- Established process for the formation of new working groups and developed an on-line application
- Prepared for a community visioning session to be held in November
- Participated in a number of regional, national and international collaborations in support of the Boulder community's climate and energy goals (**Attachment A**). In response to direction from council at their 2014 planning retreat, a report of these activities will continue to be provided in the quarterly budget updates to council.

2014 Budget

The 2014 total budget of \$2,879,544 is funded from the Utility Occupation Tax (\$1.9 million, plus a three percent tax increase approved by council on Oct. 25, 2013, pursuant to the original ordinance); a one-time general fund request of \$355,000 allocated to support salaries and benefits for high-priority staffing needs in support of this project; and a \$567,544 prior year encumbrance carryover from 2013. The carryover reflects a delay in spending for consulting fees to negotiate the purchase of the system and engineering fees to assess and determine the technical capabilities of the system. Expenditures for 2014, (January through September) total \$1,446,138 and are within the limitations of this budget.

Other staff resources assigned to this effort have been allocated within existing budgets and are separate from the \$2,879,544 budget. This is in alignment with the overall priority of this effort and existing roles, responsibilities and funding, as well as the approach historically taken with other significant and cross-departmental city projects. As a reminder, an organizational chart showing those assigned to this project and their areas of focus is included as **Attachment B**. A list that includes staff working on this effort, the percentage of time spent in 2014 on the project and associated budget allocation is provided in **Attachment C**.

Attachments:

Attachment A: Regional, National and International Collaboration

Attachment B: Organizational Chart

Attachment C: Staffing Resources

ATTACHMENT A

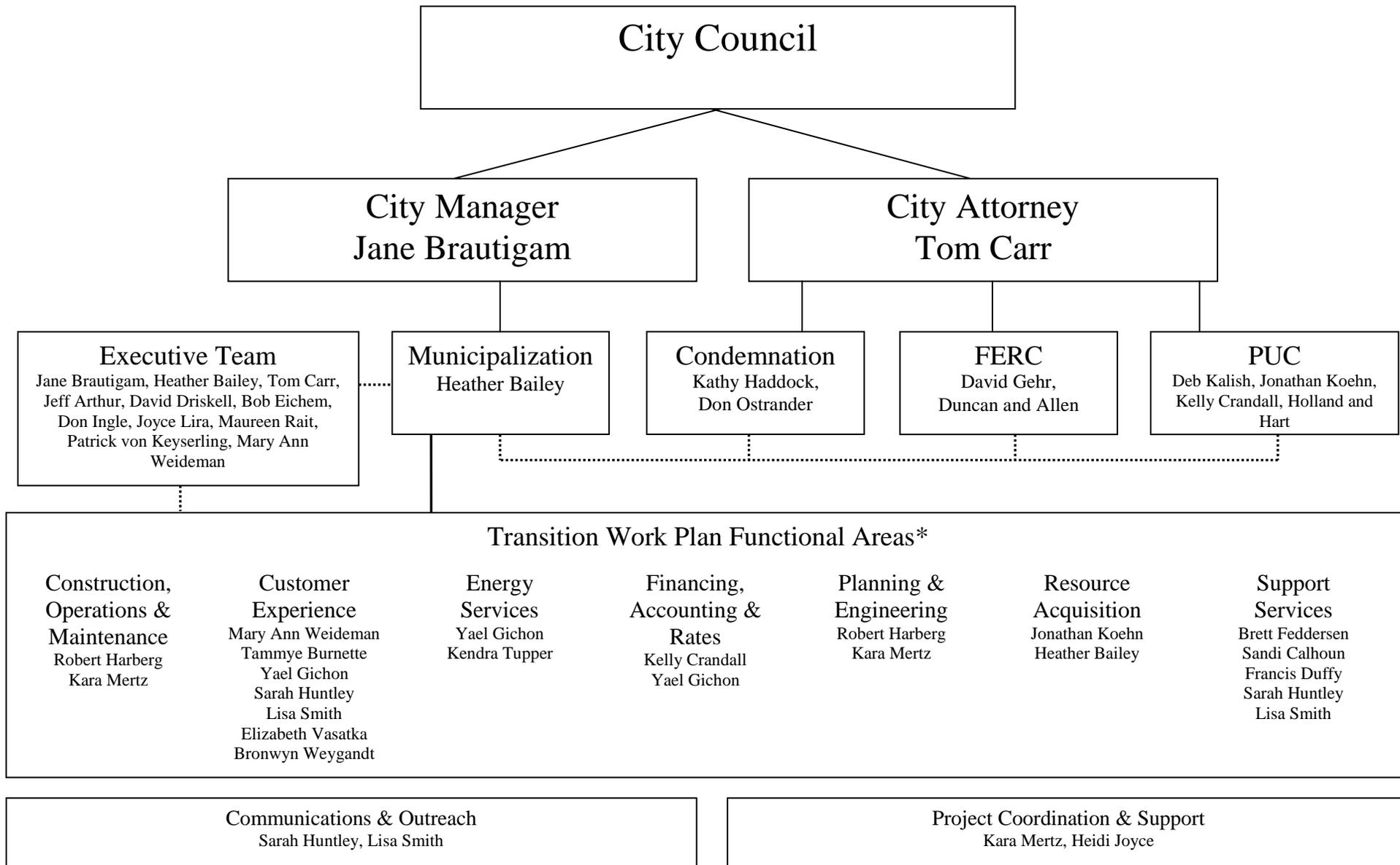
Regional, National and International Collaboration

Detailed description of initiatives, may be found in the [April 29 City Council Study Session Memorandum, Attachment C](#)

Area of Collaboration	Relevant Activities in 2014 (Q2-Q4)
Legislative & Regulatory	<ul style="list-style-type: none"> • National Association of Clean Air Agencies (NACAA) Steering Committee—City provided comments to NACAA’s testimony on the EPA Clean Power Plan draft rules 111(d). • EPA Clean Power Plan 111(d) draft rulemaking process—City provided testimony in draft rule making. Staff is collaborating with several members from peer communities to file joint written comments to the final rule in Dec 2014. • Colorado Public Utilities Commission (PUC) Proceeding No. 14R-0394EG (Rulemaking on Energy Data Access and Privacy Rules)—Created a coalition of eight local governments to recommend rule changes to facilitate climate action planning; current redline of rules requires utilities to make available standard annual community energy reports for local governments; receiving assistance from the Energy Information Administration on statistical best practices for providing aggregated data.
Regional Technical and Outreach Working Groups	<ul style="list-style-type: none"> • Colorado Climate Networking Steering Committee—The Colorado Climate Network and the Colorado Municipal League are convening a statewide Local Resilience Project to help improve the resilience of Colorado local governments and local resources to possible climate change impacts. As of September 10, 2014, 39 jurisdictions with close to 100 representatives have signed on to participate in the project. • Local Government Working Group on Public Utilities Commission Issues—Developed strawman community energy report and participated in meetings with Xcel Energy technical staff to refine list of energy consumption and programmatic metrics that will be provided to local governments for climate and energy planning. • Boulder Sustainability Alliance—Representatives from CU Boulder, BVSD, Boulder County and the city have continued to meet to discuss sustainability related issues; particularly issues associated with energy. • Colorado Clean Energy Cluster—Colorado Clean Energy Cluster (CCEC) is a project-driven, nonprofit economic development organization aimed at growing primary jobs in Colorado in the area of clean energy through formal partnerships between clean energy companies, the public sector and higher education. The board is made up of cities, businesses and universities – the city’s membership includes board seats for the city, Boulder Chamber, and the University of Colorado Boulder. The city is collaborating with CCEC on the following efforts: <ul style="list-style-type: none"> • Organizing and tracking the local clean tech energy sector

	<ul style="list-style-type: none"> • Identifying and developing high profile/high impact pilot projects that engages our local clean energy companies • Ensuring the success of the Boulder Energy Challenge grant recipients • Identify ways that the city can help our local clean tech innovators effectively network and export their products and services to larger regional/national/international markets.
National Technical and Outreach Working Groups	<ul style="list-style-type: none"> • American Council for an Energy Efficient Economy (ACEEE) Local Energy Efficiency Self-Scoring Tool—Provided ACEEE with 2013 update of new activities, programs and policies the city engaged in beyond those previously submitted for 2012 and the beta release of the tool. • iUrban Smart City Advisory Group—Participated in three surveys and collaborative webinars with international advisory group members. • USDN Utility-Data User Group—Participated in bi-monthly webinars on topics from EPA Portfolio Manager to an overview of ACEEE tools and resources.
Conferences & Presentations	<ul style="list-style-type: none"> • May 6 American Antitrust Institute 14th Annual Energy Roundtable • May 21-23 Next Generation (NG) Utilities Summit • June 10 Presentation to Pakistani Group • June 13 Presentation to PLAN-Boulder County • June 13-18 American Public Power Association (APPA) National Conference <ul style="list-style-type: none"> - June 16 Utility Leaders’ Luncheon - June 17 APPA Presentation - June 18 Breakfast Discussion of the U.S. Environmental Protection Agency Clean Power Plan • June 16 American Geophysics Union Science Policy Conference—Presented on issues related to climate preparedness and local energy policy. • June 19 Mutual Aid Panel Presentation in Boulder • July 31 New Carbon Rules and the Impact on Credit—Webinar Presentation • August 21 Presentation to the Colorado Clean Energy Cluster • August 27 Governing Future Structure Summit—Presented on the city’s municipalization effort and future energy transition issues. • September 5 Presentation to the National League of Cities—Presented on climate mitigation, climate adaption and community resilience • September 9 Presentation to Sociology of Climate Change CU Class • September 14 Boulder Green Streets, Ciclovía • September 19 Presentation to City of Pueblo • September 30 Presentation to Empower Our Future

**ATTACHMENT B
Organizational Chart**



*Note: Since the last transition work plan update to council, three functional areas have been renamed as follows: customer service has been changed to customer experience, finance and accounting has been changed to financing, accounting and rates and power supply and delivery has been changed to resource acquisition.

ATTACHMENT C
Boulder's Municipalization Exploration Project
 2014 Staffing Resources
 January - September, 2014

Executive Director	Source of Funding	% of Time
Heather Bailey	Utility Occupation Tax	100
\$233,789 Utility Occupation Tax		
Executive Team	Source of Funding	% of Time
Jeff Arthur	PW Utilities	2 (Beg. June)
Jane Brautigam	CMO Budget	6
Tom Carr	CAO Budget	16
David Driskell	CP&S Budget	5
Bob Eichem	Finance Budget	5
Don Ingle	IT Budget	10 (Beg. June)
Joyce Lira	HR Budget	5 (Beg. June)
Maureen Rait	PW Budget	5
Patrick von Keyserling	Communications Budget	2
Mary Ann Weideman	CMO Budget	9 (Beg. June)
\$85,124 Estimated Cost		
Project Team	Source of Funding	% of Time
Sandi Calhoun	HR Budget	7 (Beg. June)
Carl Castillo	CMO Budget	3
Kelly Crandall	CAP Budget	80
Francis Duffy	IT Budget	1 (Beg. June)
Brett Feddersen	IT Budget	17 (Beg. June)
David Gehr (Backfill)	General Fund (One-time GF Request)	100
Yael Gichon	CAP Budget	100
Kathy Haddock	CAO Budget	68
Robert Harberg	PW Budget	13
Sarah Huntley	Communications Budget	60
Heidi Joyce	General Fund (One-time GF Request)	100
Deb Kalish	CAO Budget	54
Jonathan Koehn	CP&S Budget	82
Kara Mertz	CP&S Budget	50
Cheryl Pattelli	Finance Budget	2
Lisa Smith	General Fund (One-time GF Request)	100
\$662,825 Estimated Cost		
Support	Source of Funding	% of Time
Tammye Burnette	HR Budget	1 (Beg. Aug.)
Daniel Fairchild	IT Budget	2 (Beg. June)
Brett Hill	PW Budget	1
Elesha Johnson	CMO Budget	5 (Beg. June)
Sandra Llanes	CAO Budget	10
Sean Metrick	PW/CP&S Budget	4
John Miller	General Fund (One-time GF Request)	80 (Beg. June)
Laurie Nading	CAO Budget	25 (Beg. June)
Joanna Paradiso	P&DS Budget	5
Penn Richman	IT Budget	31 (Beg. July)
Kendra Tupper	CAP Budget	20 (Beg. July)
Elizabeth Vasatka	CAP Budget	6 (Beg. Aug.)
Bronwyn Weygandt	PW Budget	4 (Beg. Aug.)
\$44,499 Estimated Cost		

Total:
\$233,789 Utility Occupation Tax
\$179,758 One-time GF Request
\$612,690 Other Funding Sources

City of Boulder
BOARDS AND COMMISSIONS MEETING SUMMARY FORM

NAME OF BOARD/COMMISSION: Human Relations Commission
DATE OF MEETING: Oct. 20, 2014
NAME/TELEPHONE OF PERSON PREPARING SUMMARY: Robin Pennington 303-441-1912
NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT: Commissioners – Amy Zuckerman, Emilia Pollauf, Nikhil Mankekar, José Beteta Staff – Carmen Atilano, Robin Pennington Commissioners absent - Shirly White
WHAT TYPE OF MEETING (CIRCLE ONE) [REGULAR] [SPECIAL] [QUASI-JUDICIAL]
AGENDA ITEM 1 - CALL TO ORDER – The Oct. 20, 2014 HRC meeting was called to order at 6 p.m. by A. Zuckerman .
AGENDA ITEM 2 – AGENDA ADJUSTMENTS – None.
AGENDA ITEM 3 – APPROVAL OF MINUTES – N. Mankekar moved to conditionally accept the Sept. 15, 2014 minutes with changes. E. Pollauf seconded the motion. Motion carries 4-0.
AGENDA ITEM 4 – COMMUNITY PARTICIPATION (non-agenda action items) – Tamil Maldonado spoke about the problems that people without a social security number face finding housing in Boulder, even in cases where one family member does have the required documentation, and requested that the HRC look into revision of the Human Rights Ordinance to address potential discrimination.
AGENDA ITEM 5 – ACTION ITEMS A. 2014 Community Impact Fund Reports <ol style="list-style-type: none"> 1. Veterans Helping Veterans Now - Trisha Dittrick, Executive Director, gave a report on the Veterans Awareness Series. Acceptance of the report was tabled for November pending receipt of the 2014 budget. B. 2014 Community Event Reports <ol style="list-style-type: none"> 1. Boulder Asian Pacific Alliance – Brenda Pearson, Chair of the Boulder Asian Festival, gave a report on the Aug. 9 and 10 Boulder Asian Festival held on the Pearl Street Mall. J. Beteta moved to approve. E. Pollauf seconded. Motion carries 4-0. 2. Boulder Dance Coalition (formerly Village Arts Coalition) - Jim Schwartzkopff gave a report on the Village Arts Coalition International Festival, held on June 20, 21 and 22 on the Pearl Street Mall. E. Pollauf moved to approve. N. Mankekar seconded. Motion carries 4-0. 3. Dental Aid – Elva Quintana gave a report on the Community BBQ and Children’s Dental Health Screening held at the Dental Aid office on Aug. 2. J. Beteta moved to approve. E. Pollauf seconded. Motion carries 4-0.
AGENDA ITEM 6 – DISCUSSION/INFORMATIONAL ITEMS A. 2015 Community Event Applications <ol style="list-style-type: none"> 1. Veterans Helping Veterans Now - Trisha Dittrick, Executive Director and Hilary Johnson, co-Executive Director, presented the proposal for the 2015 Veterans Awareness Series. 2. Boulder Asian Pacific Alliance – Brenda Pearson presented the proposal for the 2015 Boulder Asian Festival.

3. **Boulder Dance Coalition (formerly Village Arts Coalition)** - Jim Schwartzkopff presented the 2015 Village Arts Coalition International Festival proposal.
4. **Intercambio Uniting Communities** – Lee Shanis, Executive Director, Alison Rhodes, District Services Manager from the City of Boulder Parks and Recreation, and a representative from Logo Ligi spoke about the proposal for Building Community and Health Through African Dance, a collaborative event with Boulder Parks and Recreation and Logo Ligi.

B. Work Plan Update

1. **Resolution on Unaccompanied Immigrant Children** – **C. Atilano** reported that the resolution was passed by council.
2. **Marriage Equality** – **A. Zuckerman** gave a summary of the recent U.S. Supreme Court decision and its impact in Colorado and Boulder County.
3. **Living Wage Issue** – Staff and commissioners discussed alternative dates in November and December for the public forum on the Living Wage Issue. **S. White** has been invited to participate on a panel at the CU Summit on Diversity and Inclusivity.

C. Bolder Boulder – **A. Zuckerman** reported on the status of recent discussions between Out Boulder, Bolder Boulder and the community regarding the issue of gender shaming and the slogan “Sea Level is for Sissies” on the Bolder Boulder t-shirt.

D. Event Reports – **N. Mankekar** attended the reception for Fulbright Dr. Maphosa at CU. **J. Beteta** reported on receiving the Immigrant Heritage Proclamation from council and **J. Beteta** and **N. Mankekar** attended several events during Immigrant Heritage Week. **A. Zuckerman** spoke about the recent PrideFest event and gave an update on the reading session of the proposed extension of the smoking ban.

E. Follow Up Tasks – Revise the September minutes, bring background information on the housing and social security issue to the HRC at the November meeting, obtain 2014 budget from Veterans Helping Veterans Now, confirm Dec. 7 with Sacred Heart Church and continue to look into dates and locations for a second bilingual public hearing on Living Wage Issue, invite Out Boulder to attend the November meeting and communicate with **S. White** and CU about her role at the summit, and follow-up with the commissioners on an invitation they received for mediation training.

AGENDA ITEM 7 – IMMEDIATE ACTION ITEMS – None.

AGENDA ITEM 8 – Adjournment – **J. Beteta** moved to adjourn the Oct. 20, 2014 meeting. **E. Pollauf** seconded the motion. **Motion carries 4-0.** The meeting was adjourned at 8:45 p.m.

TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS: The next regular meeting of the HRC will be Nov. 17, 2014 at 6:00 p.m. at 1777 West Conference Room, Municipal Building, 1777 Broadway St.

**CITY OF BOULDER
LANDMARKS BOARD
October 1, 2014
1777 Broadway, Council Chambers Room
6 p.m.**

The following are the action minutes of the October 1, 2014 City of Boulder Landmarks Board meeting. A digital recording and a permanent set of these minutes (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). You may also listen to the recording on-line at: www.boulderplandevlop.net.

BOARD MEMBERS:

Mark Gerwing, Chair

Kate Remley

Mike Schreiner

Fran Sheets

Deborah Yin

*Crystal Gray **Planning Board representative without a vote*

STAFF MEMBERS:

Debra Kalish, Senior Assistant City Attorney

James Hewat, Senior Historic Preservation Planner

Marcy Cameron, Historic Preservation Planner

Lesli Ellis, Comprehensive Planning Manager

Angela Smelker, Historic Preservation Intern

1. CALL TO ORDER

The roll having been called, Chair **M. Gerwing** declared a quorum at 6:00 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **M. Gerwing**, seconded by **K. Remley**, the Landmarks Board approved (5-0) the minutes as amended of the September 3rd, 2014 board meeting.

3. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

**4. DISCUSSION OF LANDMARK ALTERATION AND DEMOLITION
APPLICATIONS ISSUED AND PENDING**

- 747 12th St. – Stay-of-Demolition expires Oct. 20, 2014
- 445 College Ave. – Stay-of-Demolition expires Oct. 25, 2014
- 405 Valley View Dr. – Stay-of-Demolition expires Nov. 23, 2014
- Statistical Report

5. ACTION ITEMS

- A. Public hearing and consideration of a motion to adopt a resolution to initiate the process for the designation of the property at 445 College Ave. (on which a stay-of-demolition was imposed on June 4, 2014), as an individual landmark pursuant to Section 9-11-3, B.R.C. 1981; or alternatively, to issue a demolition permit pursuant to Section 9-11-23(g) of the Boulder Revised Code 1981 (HIS2014-00085). Owner: George Stark. Applicant: Stephen Sparn.**

All board members visited the site.

Staff Presentation

M. Cameron presented to the Board with a recommendation that it direct staff to issue a demolition permit for the property once documentation of the house is completed and reviewed by staff.

Applicant's Presentation

George Stark, 1225 Marshall Street, Boulder, CO, owner, spoke in support of issuance of a demolition permit for the property.

Public Hearing

Eileen Kintsch, 435 College Avenue, Boulder, Co., neighbor, spoke in support of the demolition of this building.

Motion

On a motion by **M. Schreiner**, seconded **F. Sheets**, the Landmarks Board voted to initiate individual Landmark designation for the property (3-2, **M. Gerwing** and **K. Remley** opposed) finding that it meets the criteria for such initiation pursuant to 9-11-3 "Initiation of Designation for Individual Landmarks and Historic Districts" of the Boulder Revised Code 1981, and in balance is consistent with the goals and policies of Section 2.33 of the Boulder Valley Comprehensive Plan.

M. Gerwing opposed the motion upon his consideration that landmark designation of this property does not meet the balance between private property rights and the public good. **K. Remley** stated she voted against the motion as she does not find the property to be of exceptional significance and, as such, should not be designated a landmark over the owner's objection.

- B. Public hearing and consideration of an application to designate a new historic district located at the 700 Block of 12th St. as a local historic district per Section 9-11-5 of the Boulder Revised Code, 1981 (HIS2014-00268). Applicant: Ann Scarboro.**

All board members visited the site.

Staff Presentation

M. Cameron made a presentation to the board with a recommendation that it initiate the application to designate the 700 block of 12th Street as a local landmark historic district.

Applicant's Presentation

Ann Scarboro, 735 12th Street, spoke in favor of the historic district and stated she has spoken with three property on the block who did not sign the application who are interested in finding out more about the possibility of historic district designation.

Public Hearing

Martha Campbell, 750 12th Street, neighbor and resident of proposed district, spoke in support of landmark designation.

Jotysna Raj, 14th Street, owner and resident of the University Place Historic District spoke in support of designation.

Don Reichart, 740 12th Street, owner and resident of the University Place Historic District spoke in support of designation.

Abby Daniels, 1123 Spruce Street, Executive Director of Historic Boulder, spoke on behalf of Historic Boulder's board expressing great support of the 12th Street Historic District.

Jim Young, 728 12th Street, spoke in opposition to the proposed historic district and expressed his understanding that many on the block oppose district designation.

Eric Johnson, owner of 747 12th Street, spoke in opposition to the area being designated a historic district.

John Volkmar, 607 Forest Avenue, prospective owner of 747 12th Street, spoke in opposition to designation of the 700 block of 12th Street.

Christina Dickenson, 848 14th Street, resident of the University Place Historic District spoke of her experience living in a historic district and her support of the proposed 12th Street district.

Motion

On a motion by **K. Remley**, seconded by **M. Gerwing**, the Landmarks Board initiate **(5-0)** historic district designation for the 700 block of 12th St., finding that it meets the criteria for such initiation pursuant to 9-11-3 "Initiation of Designation for Individual Landmarks and Historic Districts" of the Boulder Revised Code 1981, and in balance is consistent with the goals and policies of Section 2.33 of the Boulder Valley Comprehensive Plan.

C. Public hearing and consideration of whether to initiate individual landmark designation for the property located at 747 12th St., per Section 9-11-3 of the Boulder Revised Code, 1981 (HIS2014-00070). Owner: 747 Twelfth Street, LLC.

All board members visited the site. **M. Schreiner** and **M. Gerwing** attended a meeting with the applicants to discuss alternatives to demolition.

Staff Presentation

J. Hewat made a presentation to the board with a recommendation that it initiate the application to designate 747 12th Street as an individual landmark.

Public Hearing

Martha Campbell, 750 12th St, spoke in support of landmark designation.

Ann Scarboro, 735 12th St., spoke in support of landmark designation and clarified that her previous comments from her neighbors at 1160 Cascade Ave., 770 12th St., and 715 12th St. are

interested about what would be put in place if it were demolished were in reference to this case, not the district.

Abby Daniels, 1123 Spruce Street, Executive Director of Historic Boulder, spoke on behalf of Historic Boulder's board expressing support for landmark designation.

Eric Johnson, owner of 747 12th St., spoke in opposition to landmark designation.

Kristin Lopez, owner of 747 12th St., spoke in opposition to landmark designation.

John Volkmar, 607 Forest Avenue, prospective owner of 747 12th Street, spoke in opposition to landmark designation.

Motion

On a motion by **M. Schreiner**, seconded by **D. Yin**, the Landmarks Board initiate **(5-0)** a landmark designation for the property located at 747 12th St., finding that it meets the criteria for such a hearing per 9-11-3 "Initiation of Designation for Individual Landmarks and Historic Districts" of the Boulder Revised Code, is consistent with the purpose and intent of 9-11-23 "Review of Permits for Demolition", and in balance is consistent with the goals and policies of Section 2.33 of the Boulder Valley Comprehensive Plan and adopt a resolution as contained in attachment 3 of the staff memorandum.

6. MATTERS FROM THE LANDMARKS BOARD, PLANNING DEPARTMENT AND CITY ATTORNEY

- A. Update Memo
- B. Subcommittee Update

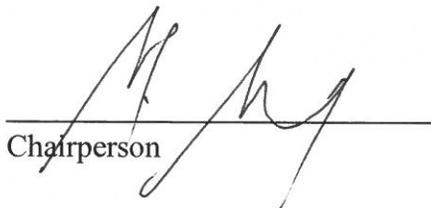
7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The meeting adjourned at 9:34 p.m.

Approved on November 5, 2014

Respectfully submitted,



Chairperson

**CITY OF BOULDER
LANDMARKS BOARD
November 5, 2014
1777 Broadway, Council Chambers Room
6 p.m.**

The following are the “*unapproved and unsigned*” action minutes of the November 5, 2014 City of Boulder Landmarks Board meeting. A digital recording and a permanent set of these minutes (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). You may also listen to the recording on-line at: www.boulderplandevlop.net.

BOARD MEMBERS:

Mark Gerwing, Chair

Kate Remley

Mike Schreiner

Fran Sheets

Deborah Yin

*Crystal Gray **Planning Board representative without a vote*

STAFF MEMBERS:

Debra Kalish, Senior Assistant City Attorney

James Hewat, Senior Historic Preservation Planner

Marcy Cameron, Historic Preservation Planner

Lesli Ellis, Comprehensive Planning Manager

Angela Smelker, Historic Preservation Intern

1. CALL TO ORDER

The roll having been called, Chair **M. Gerwing** declared a quorum at 6:02 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **M. Gerwing**, seconded by **M. Schreiner**, the Landmarks Board approved (5-0) the minutes of the October 1, 2014 board meeting.

3. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

George Stark, 1321 Marshall St., spoke in opposition of landmark designation of 445 College Ave.

Stephanie Stark, 1321 Marshall St., spoke in opposition of landmark designation of 445 College Ave.

**4. DISCUSSION OF LANDMARK ALTERATION AND DEMOLITION
APPLICATIONS ISSUED AND PENDING**

- **405 Valley View Dr. – Stay-of-Demolition expires Nov. 23, 2014**
- **Statistical Report**

5. ACTION ITEMS

- A. Continuation of a public hearing and consideration of an application for a Landmark Alteration Certificate to construct a 1,459 sq. ft. addition to the main house, to relocate an existing garage on the property, and to construct a 330 sq. ft. one-car garage at 711 Pine St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2014-00172). Applicant: David Waugh. Owner: Kevin Deighan.**

Motion

On a motion by **M. Gerwing**, seconded by **K. Remley**, the Landmarks Board approved (5-0) the staff memorandum dated Nov. 5, 2014, as the findings of the board and approve a Landmark Alteration Certificate for the proposed construction and relocation shown on plans dated Sept. 22, 2014, finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

CONDITIONS OF APPROVAL

1. The applicant shall be responsible for constructing the house, relocating the garage and constructing a new one-car garage in compliance with the approved plans dated Sept. 22, 2014, except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall provide details on the rehabilitation of the existing house including, but not limited to, removal of vinyl siding and shutters, as well as details on the move and rehabilitation of the existing garage. And the elimination of the coplanar condition of the roof and west wall at the connector.
3. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall submit the following, which shall be subject to the final review and approval of the Landmarks design review committee: window and door details, wall material details, siding material details, paint colors, roofing material, exterior lighting and details regarding any hardscaping on the property to ensure that the approval is consistent with the General Design Guidelines and the Mapleton Hill Historic District Guidelines and the intent of this approval.

- B. Public hearing and consideration of a Landmark Alteration Certificate to construct a 308 sq. ft. detached garage at 2250 6th St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code (HIS2014-00309). Applicant: David Waugh. Owner: Bud and Chris Willis.**

Motion

On a motion by **K. Remley**, seconded by **M. Gerwing**, the Landmarks Board approved (4-0, **M. Schreiner** recused himself) the staff memorandum dated November 5, 2014, as the findings of the board and approve a Landmark Alteration Certificate for the proposed construction of a

garage as shown on plans dated July 11, 2014 , finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

CONDITIONS OF APPROVAL:

1. The applicant shall be responsible for ensuring that the development is constructed in compliance with approved plans dated July 11, 2014 on file in the City of Boulder Community Planning and Sustainability Department, except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall submit the following, which shall be subject to the final review and approval of the Landmarks design review committee: final details regarding roofing, windows and pedestrian and garage door details. These design details shall be reviewed and approved by the Landmarks design review committee prior to the issuance of a building permit. The applicant shall demonstrate that the design details are in compliance with the intent of this approval and the General Design Guidelines and the Mapleton Hill Historic District Design Guidelines.

C. Public hearing and consideration of a Landmark Alteration Certificate to construct a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the Union Pacific Depot at 30th and Pearl St., and individual landmark, per section 9-11-18 of the Boulder Revised Code (HIS2014-00299). Applicant: James Bray.

Motion

On a motion by **M. Gerwing**, seconded by **M. Schreiner**, the Landmarks Board approved (4-1, **D. Yin** opposed) the staff memorandum dated November 5, 2014 in matter 5C (HIS2014-00299) as the findings of the board and approves the construction of a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the north and east elevations of the Union Pacific Depot as shown on plans dated 10/10/2014, finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

CONDITIONS OF APPROVAL:

1. The applicant shall be responsible for constructing the addition and reconstruction of the alcoves in compliance with the approved plans dated 10.10.2014, except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall submit revised drawings for review and approval by the Ldrc that show the trackside arch walls inset to a minimum depth of approximately 2' from the exterior wall, and fenestration

inside the arched openings to more closely match that shown in historic drawings and an alternate to the concrete stair enclosure.

3. Final details showing door and window details, roofing materials, wall materials and proposed colors. These design details shall be reviewed and approved by the Landmarks design review committee, prior to the issuance of a building permit. The applicant shall demonstrate that the design details are in compliance with the intent of this approval and the General Design Guidelines.

D. Yin did not support the proposal because she considers that the proposed work should reflect current day 4.2 distinction and compatibility.

D. Public hearing and consideration of whether to initiate individual landmark designation for the property located at 405 Valley View Dr., per Section 9-11-3 of the Boulder Revised Code, 1981 (HIS2014-00169). Owner: Samuel Slattery.

Motion

On a motion by M. Schreiner, seconded by M. Gerwing, the Landmarks Board approved (5-0) the staff memorandum dated November 5, 2014, as the findings of the board and approve to lift the stay of demolition and directed staff to issue the demolition permit.

6. MATTERS FROM THE LANDMARKS BOARD, PLANNING DEPARTMENT AND CITY ATTORNEY

- A. Update Memo
- B. Subcommittee Update
 - 1) Demolition Ordinance
 - 2) Outreach
 - 3) Potential Historic Districts and Landmarks
 - 4) Design Guidelines

7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The meeting adjourned at 11:05 p.m.

**CITY OF BOULDER
LANDMARKS BOARD
November 5, 2014
1777 Broadway, Council Chambers Room
6 p.m.**

The following are the “*unapproved and unsigned*” action minutes of the November 5, 2014 City of Boulder Landmarks Board meeting. A digital recording and a permanent set of these minutes (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). You may also listen to the recording on-line at: www.boulderplandevlop.net.

BOARD MEMBERS:

Mark Gerwing, Chair

Kate Remley

Mike Schreiner

Fran Sheets

Deborah Yin

*Crystal Gray **Planning Board representative without a vote*

STAFF MEMBERS:

Debra Kalish, Senior Assistant City Attorney

James Hewat, Senior Historic Preservation Planner

Marcy Cameron, Historic Preservation Planner

Lesli Ellis, Comprehensive Planning Manager

Angela Smelker, Historic Preservation Intern

1. CALL TO ORDER

The roll having been called, Chair **M. Gerwing** declared a quorum at 6:02 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **M. Gerwing**, seconded by **M. Schreiner**, the Landmarks Board approved (5-0) the minutes of the October 1, 2014 board meeting.

3. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

George Stark, 1321 Marshall St., spoke in opposition of landmark designation of 445 College Ave.

Stephanie Stark, 1321 Marshall St., spoke in opposition of landmark designation of 445 College Ave.

**4. DISCUSSION OF LANDMARK ALTERATION AND DEMOLITION
APPLICATIONS ISSUED AND PENDING**

- **405 Valley View Dr. – Stay-of-Demolition expires Nov. 23, 2014**
- **Statistical Report**

5. ACTION ITEMS

- A. Continuation of a public hearing and consideration of an application for a Landmark Alteration Certificate to construct a 1,459 sq. ft. addition to the main house, to relocate an existing garage on the property, and to construct a 330 sq. ft. one-car garage at 711 Pine St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2014-00172). Applicant: David Waugh. Owner: Kevin Deighan.**

Motion

On a motion by **M. Gerwing**, seconded by **K. Remley**, the Landmarks Board approved (5-0) the staff memorandum dated Nov. 5, 2014, as the findings of the board and approve a Landmark Alteration Certificate for the proposed construction and relocation shown on plans dated Sept. 22, 2014, finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

CONDITIONS OF APPROVAL

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- B. Public hearing and consideration of a Landmark Alteration Certificate to construct a 308 sq. ft. detached garage at 2250 6th St. in the Mapleton Hill Historic District, per section 9-11-18 of the Boulder Revised Code (HIS2014-00309). Applicant: David Waugh. Owner: Bud and Chris Willis.**

Motion

On a motion by **K. Remley**, seconded by **M. Gerwing**, the Landmarks Board approved (4-0, **M. Schreiner** recused himself) the staff memorandum dated November 5, 2014, as the findings of the board and approve a Landmark Alteration Certificate for the proposed construction of a

garage as shown on plans dated July 11, 2014 , finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

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C. Public hearing and consideration of a Landmark Alteration Certificate to construct a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the Union Pacific Depot at 30th and Pearl St., and individual landmark, per section 9-11-18 of the Boulder Revised Code (HIS2014-00299). Applicant: James Bray.

Motion

On a motion by **M. Gerwing**, seconded by **M. Schreiner**, the Landmarks Board approved (4-1, **D. Yin** opposed) the staff memorandum dated November 5, 2014 in matter 5C (HIS2014-00299) as the findings of the board and approves the construction of a 300 sq. ft. addition and 150 sq. ft. screened-in mechanical area at the north and east elevations of the Union Pacific Depot as shown on plans dated 10/10/2014, finding that they generally meet the standards for issuance of a Landmark Alteration Certificate in Chapter 9-11-18, B.R.C. 1981, subject to the following conditions:

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1. The applicant shall be responsible for constructing the addition and reconstruction of the alcoves in compliance with the approved plans dated 10.10.2014, except as modified by these conditions of approval.
2. Prior to submitting a building permit application and final issuance of the Landmark Alteration Certificate, the applicant shall submit revised drawings for review and approval by the Ldrc that show the trackside arch walls inset to a minimum depth of approximately 2’ from the exterior wall, and fenestration

inside the arched openings to more closely match that shown in historic drawings and an alternate to the concrete stair enclosure.

3. Final details showing door and window details, roofing materials, wall materials and proposed colors. These design details shall be reviewed and approved by the Landmarks design review committee, prior to the issuance of a building permit. The applicant shall demonstrate that the design details are in compliance with the intent of this approval and the General Design Guidelines.

D. Yin did not support the proposal because she considers that the proposed work should reflect current day 4.2 distinction and compatibility.

D. Public hearing and consideration of whether to initiate individual landmark designation for the property located at 405 Valley View Dr., per Section 9-11-3 of the Boulder Revised Code, 1981 (HIS2014-00169). Owner: Samuel Slattery.

Motion

On a motion by **M. Schreiner**, seconded by **M. Gerwing**, the Landmarks Board approved (5-0) the staff memorandum dated November 5, 2014, as the findings of the board and approve to lift the stay of demolition and directed staff to issue the demolition permit.

6. MATTERS FROM THE LANDMARKS BOARD, PLANNING DEPARTMENT AND CITY ATTORNEY

- A. Update Memo
- B. Subcommittee Update
 - 1) Demolition Ordinance
 - 2) Outreach
 - 3) Potential Historic Districts and Landmarks
 - 4) Design Guidelines

7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The meeting adjourned at 11:05 p.m.

**CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING
MINUTES**

Name of Board/ Commission: Library Commission
Date of Meeting: September 3, 2014 at the Main Library, 1001 Arapahoe Ave., Arapahoe Conference Room
Contact Information Preparing Summary: Carrie Mills, 303-441-3106
Commission Members Present: Paul Sutter, Donna O'Brien, Joni Teter, and Anna Lull (Arrived at 6:13 p.m.) Commission Members Absent: Anne Sawyer
<p>Library Staff Present: David Farnan, Director of Library & Arts Jennifer Miles, Deputy Library Director Eileen McCluskey, Principal Librarian Carrie Mills, Administrative Specialist II</p> <p>City Staff Present: Karen Rahn, Director of Human Services Linda Cooke, Presiding Judge for the Boulder Municipal Court Sandra Llanes, Assistant City Attorney Devin Billingsley, Senior Budget Analyst Glenn Magee, Facilities Design and Construction Manager</p> <p>Public Present: Peter Richards</p>
Type of Meeting: Regular
<p>Agenda Item 1: Call to Order and Approval of Agenda [6:00 p.m., Audio 0:45 min] The meeting was called to order at 6:00 p.m. Commissioners approved the agenda.</p>
<p>Agenda Item 2: Public Participation [6:01 p.m., Audio 1:19min] Peter Richards expressed concern over the number of periodicals available at the Main Library, and compared Boulder Public Library resources to the Longmont library. Richards prefers to go to the Longmont library, noting a nicer setting and down-home feel. Teter asked if Richards used print or electronic periodicals and Richards responded that he only uses print materials. Farnan commented that there are no changes since the renovation, solely a change in storage and explained that a number of periodicals are accessible online.</p>
<p>Agenda Item 3: Consent Agenda [6:06 p.m., Audio 5:50 min] Item 3A, Approval of August 6, 2014 minutes (p. 3-6) Prior to the meeting, Teter suggested changes to the August minutes via email, found here: http://boulderlibrary.org/pdfs/commission/2014/handouts/14SepHandouts.pdf O'Brien consulted the audio recording and recalled that she spoke at length during the website redesign discussion but did not see it reflected in the minutes. O'Brien submitted her comments to be added to the August minutes. Teter confirmed a change with Farnan to Agenda Item 6B. Farnan confirmed that he did not say that regulatory-type language is necessary in the Library Rules of Conduct. Teter motioned to approve the August minutes with the amendments submitted by O'Brien and Teter. O'Brien seconded. Approved 3-0.</p> <p>Item 3B, Approval of July 26, 2014 retreat minutes (p. 7-11) O'Brien recalled that at the August meeting, commissioners agreed that full minutes were not necessary as such detail is not needed for public purposes. Teter understood that the previous notes needed to be expanded upon. Farnan asked for guidance from the commission. Teter accepted the full minutes as the more complete descriptions will provide something more to share with the Library Foundation and Arts Commission. O'Brien feels that the full minutes are not necessary. Sutter stated that he is not opposed to having extensive minutes, but cautioned that this should not establish a precedent of lengthy retreat minutes as it limits commissioners from talking freely. Teter noticed the disadvantage to revising was waiting yet another month. O'Brien noted that it was a wonderfully positive retreat and fears that extensive minutes for retreats in the future may be a problem. Teter moved to state for the record that the format of the minutes from the July retreat are acceptable in this instance, but in future, the commission would prefer to see something that is more bullet-point summary of ideas. O'Brien seconded. Approved 4-0 (Lull arrived during this vote). Commission approved minutes with additions sent by Teter. Lull seconded. Approved 4-0.</p>

Agenda Item 4: Introduction: Eileen McCluskey, Principal Librarian [6:16 p.m., Audio 16:01 min]

Sutter introduced Eileen McCluskey, the new principal librarian, to the commission and invited her to say a few words about herself. McCluskey spoke of her extensive experience in the High Plains Library District.

Agenda Item 5: Presentation on addressing Civic Area behaviors [6:17 p.m., Audio 17:14 min]

Karen Rahn discussed homelessness and the increase of transients/travelers in Boulder. [Slides begin on page 4 here: <http://boulderlibrary.org/pdfs/commission/2014/handouts/14SepHandouts.pdf>] Rahn emphasized that homelessness and criminal activity on the Municipal Campus are independent problems with limited overlap. Further, Rahn explained services are available to homeless in the county, including temporary shelters and permanent housing opportunities. She cited the best practice to reduce homelessness as providing permanent housing as quickly as possible. Rahn noted that providing subsidized housing is sensible when the city is often left paying to house the homeless in jails and hospitals. As this is a problem across the county, the city is looking to establish partnerships.

Linda Cooke explained plans and efforts to diminish noticeable homelessness and criminal activity on the Municipal Campus. First, the city is looking to collect data and understand the homeless population better. Probation officers in partnership with service providers have gone on “walk abouts” to survey the population along the campus, noting about 10-20% are previously known to the officers. Cooke warned that enforcement alone is not going to get the city out of this problem, as some are not breaking laws. Current methods to control the homeless problem in the municipal area include increased sentencing for crimes committed in the high impact area; all probation officers trained as homeless research officers; Bridge House resource center open two days a week; smoking ban enforced, no trespass orders given to major offenders; and utilization of Edge, a partnership between law enforcement and social workers. The city plans to pursue county partnerships to solve the problem further, including working on a solution to the housing voucher system.

Rahn is often asked why there are no occasional social workers in the library, responding that offering services makes the library a defacto service provider. The ideal is a more cohesive system with one central location for certain services. Rahn noted that outreach on the street is effective, and perhaps extending that outreach to the library may also be valuable.

Commission discussion, questions, and comments included:

- O'Brien asked for clarification on when the 10 Year Plan began. Rahn answered 2010.
- Teter responded to Cooke's suggestion that the library's rules of conduct mimic that of Bridge House or other city entities that deal with the homeless by inquiring as to whether or not these rules targeted the homeless. Rahn noted that the rules in Bridge House are rules of respect and appropriate behavior such that they can apply to all patrons.
- Sutter asked if transient populations would be targeted for housing and Rahn responded in the negative. Sutter further inquired what impact it has on resources when such a high population consists of transients. Rahn indicated that the city prioritizes resources for long-term homeless.
- O'Brien commented that the families are invisible, but the 20% of the homeless population with behavioral problems are visible. O'Brien stated that a huge portion of emails received by the commission are about the homeless problem and now, with this presentation, commissioners can be responding from an informed perspective.
- A member of the public, Richards, asked how officers identify the homeless. Cooke explained that if an individual does not have a license or passport, the jail fingerprints them. Officers on the street know who many of the repeat offenders are. Cooke affirmed that she is selective about offering services as she wants to reach out to those who have been around the longest.
- Lull asked about permanent housing solutions, specifically wondering if units will be available for families. Rahn explained that the city provides permanent housing support as well as transitional housing for families who need services for only a short span of time, reassuring that assessment is intended to match the needs with availability.
- Sutter asked Farnan and Miles to follow-up with Rahn and Cooke regarding the behavioral rules of Bridge House and to share them with the library staff.

Agenda Item 6: Discussion of changes to the Library Rules of Conduct [7:04 p.m., Audio 1:03:51 hr]

Changes were made to the proposed library rules of conduct after the creation of the packet. Those changes can be found on page 17 here: <http://boulderlibrary.org/pdfs/commission/2014/handouts/14SepHandouts.pdf>

Llanes joined the commission to discuss the proposed changes and expressed a concern over the word “system” in the first paragraph. Sutter had added the word for consistency as it appears elsewhere in the paragraph. Farnan called for the consistent term to be “Boulder Public Library.” The commission agreed to strike both uses of “system.”

Teter asked about remote users and asked if the policy applies to those accessing the system outside of the building.

Llanes responded that the real question is proving someone has entered the system from outside the building. Teter clarified that the question applied to hackers attempting to disrupt the system. Miles pointed out that such behavior is prohibited by law, and the library rules of conduct only address individuals inside of the buildings. Farnan suggested striking “in any library” from rule #2 to broaden the scope and prevent conflicts with an existing computer policy. Llanes warned that removing such would limit the violation to occurring on library property. Further, Teter asked if there are any problems for branches in a rented space. Llanes consulted the Meadows contract and found that the branch cannot enforce rules in the parking lot, but can within the building.

Lull asked for clarification on rule #7 which mandates no fundraisers in the library. Farnan confirmed that under the policy as written, fundraising is not allowed without the approval of the director. Teter questioned why the policy was so strict. Miles responded that the rule has existed for some time, but has not been strictly enforced. Farnan asked for guidelines around permitting fundraising, though expressed a preference for not allowing it at all. Farnan feared drawing lines between organizations and circumstances. Lull noted that it is counterintuitive for fundraising in the library as patrons expect free services.

Sutter proposed broadening “disruptive behavior” by expanding with “...of any kind...,” a decision with which others agreed. Teter asked if, alongside “disruptive behavior,” should there be a definition of intended use? Sutter feared that it unnecessarily limited the broadness and efficacy of “disruptive behavior.” Llanes agreed that it was not necessary.

Llanes recommended amending rule #8 to switch out “facility” with “any library.” Teter noticed other changes needed to be made to rule #8 to support noun/verb agreement. Lull questioned the meaning for a bag to be “a nuisance” and at what point a bag becomes a nuisance. Llanes explained libraries come with a heightened sense of public rights and a blanket statement against oversized bags is not acceptable. Teter and Lull wondered whether a bag left in a chair or in a corner counted as a nuisance, and Farnan responded that it is possible to argue in both circumstances that such situations are a nuisance. Miles noted that intended use would also cover these scenarios. Sutter noted that this language is trying to avoid a summary claim that this is discriminatory against the homeless.

Teter moved to approve the rules of conduct as amended at the meeting and to permit staff to move forward with the public comment period. Lull seconded. Approved 4-0.

Agenda Item 7: 2015 City Manager’s Recommended Budget

[7:31 p.m., Audio 1:31:05 hr]

Billingsley presented to the commission on the City Manager’s Recommended Budget for the city and the library. The commission received three handouts with this presentation, which can be found here beginning on page 19:

<http://boulderlibrary.org/pdfs/commission/2014/handouts/14SepHandouts.pdf>

Billingsley presented the content on the slide, but noted the recent personnel restructuring that sent one staff member from the library to IT Services, and thus moves the budget item, in addition to pointing out that a huge part of the administration budget goes to facilities management. Billingsley also noted an increase in the training budget.

Commission discussion, questions, and comments included:

- Teter noted that money from both the capital and general funds are going into the studies on the Canyon Theater, but asked what entity is overseeing these studies as the costs are not coming from the library budget. Farnan replied that it is coming from the Facilities and Asset Management (FAM) budget [Update correction: funding for these studies is in the Civic Area budget.] Teter supports the Canyon Theater analysis, but reminded staff that the Library Commission has a stake in the matter and needs to be included. Teter announced that on Sept. 22, there will be an informal meeting between the firms working on the landscape architecture and analyzing the theater as part of the Civic Area transformation.
- O’Brien expressed concern about the limited budget. Farnan noted that the library did not ask for more money, and would not ask for money, without a developed project in mind. Instead, Farnan plans to demonstrate that the library can sustain itself without a budget increase.
- O’Brien asked if the increased utilities costs are related to the renovations. Farnan felt the costs were high, but noted that there is a lot of space to cover.
- Farnan announced that sometime in 2015 all libraries will be open all days of the week with this budget, with the exception of the North Boulder Corner Library, and that the amount of money available for staff development has nearly doubled for the upcoming year.

Agenda Item 8: Main Library renovation project update

[8:14 p.m., Audio 2:14:28 hr]

Item 8A: Construction schedule update

Magee confirmed that renovations are in the middle of Phase 3. The construction crew is currently starting drywall work on the discovery wall in the children’s area. Magee anticipated a completion date of Oct. 1 for this phase. Magee considered that higher utility rates may stem from a new chiller installed in the HVAC system which seems to be working well. The crew has been working on windows and stonework as the new window replacements are set to begin

and the stone balconies are now caulked. Interlock Construction Corp. will do the demolition work on the old automated materials handling system (AMH) and a new system will be installed beginning Nov 3. Magee reported that the renovation is at about 39% of the budget, which matches the progress at this point.

Item 8B: Café schedule update

The packet included drawings of the café, which can be found on page 21 in the September packet here: <http://boulderlibrary.org/pdfs/commission/2014/packet/14SeptPacket.pdf>. Magee expressed concern over the café, noting that it is more of a facility than initially conceived. However, Magee stated that this means that the café is more than just a place to get coffee.

Commission discussion, questions, and comments included:

- Billingsley asked Magee if he believed that the bond money would be spent by March. Magee confirmed that some bills may spill over into February, but he anticipates spending the full bond by the March deadline.
- Teter requested clarification on the plans for a digital screen and the community bulletin board in the café. Miles confirmed that the digital screen and bulletin board were separate entities.
- Lull wondered if there were advertising opportunities at the Farmers’ Market. Magee anticipates a collaborative approach that is still being planned out.

Agenda Item 9: Discussion of piloting community partnerships

[8:26p.m., Audio 2:25:40 hr]

Farnan reiterated that the partnerships of interest are detailed in the director’s report in the packet. The Small Business Development Center (SBDC) should move forward as soon as the city budget is approved. Partnership with the Farmers’ Market is also moving forward as café construction begins. Farnan anticipates writing up a contract between the library and partners to outline expectations.

Agenda Item 10: Matters from the Department

[8:27p.m., Audio 2:26:29 hr]

Item 10A: Library and Arts Director’s report (p. 23-24)

- The library received positive feedback on the summer reading program.
- The Office of Arts and Culture received 16 public displays of affection proposals in the first wave of submissions. The first winner will be announced the following morning.
- The library is planning a staff in-service day to sharpen the customer service model. Farnan noted that the last staff in-service day was poorly received by the public. Miles plans to send information regarding date and content to the commission once it is established. Teter suggested that someone should speak with the Daily Camera ahead of time and volunteered herself.

Item 10B: Overview of 2014 Fall Boulder Library Foundation funding requests (p. 25-26)

- Farnan asked staff to focus requests on literacy activities or technology. Other funding requests include cultural programming and scholarships for financial literacy through SBDC.
- The library plans to distribute Early Literacy Take Home Tips during story time. These will be cards in English and Spanish. O’Brien asked for a sample for the foundation, so that they can see a prototype.
- Equipment for the Canyon Theater is intended to be portable so it can be repurposed in the future.

Item 10C: Gather commission input on draft meeting room policy structure and contents (p. 27-36)

- Farnan asked if the meeting rooms should still be limited to nonprofit organizations. Teter noted that there are socially conscious enterprises with a for-profit model such that the distinction is arbitrary. O’Brien saw these available spaces as opportunities to become entrepreneurial and maker spaces. Sutter believes removing the distinction makes it a true community space, but wants to ensure that the original intent of the nonprofit distinction is maintained. Teter suggested adding to the purpose statement a core idea of what the intended use of the meeting rooms is to curb inappropriate use.
- All commissioners were comfortable maintaining minimum occupancy in the meeting spaces at five people with reservations. Smaller groups are welcome to use the rooms when not in use.
- Currently, patrons cannot have more than two bookings scheduled at a time. The proposed policy would allow people to meet monthly at the library, but not more than that. Teter expressed that this space allows non-revenue-generating groups to have a space to stay free of charge, serving as a substantial benefit to the community. Farnan saw the goal as full occupancy.
- Sutter asked if there were any time limits on the rooms. Farnan responded that there are none at this time.
- In regards to selling naming rights to meeting rooms, Farnan noted that the city policy started in 2010 but has not yet been used. Farnan recommends limiting names to six years or if the facility is no longer useable. O’Brien asked if there is precedence for this in library systems. Farnan assured commissioners that this practice is used by Denver and Douglas County. O’Brien took an informal poll and found that the price was low. Lull asked if a bidding process would work. Farnan has considered the possibility. Farnan asked the

<p>commissioners to support the decision following negative letters and press. Sutter, Teter, and Farnan agreed that the library will disclose what the funds will go towards when a company purchases a meeting room name. Lull suggested giving a room away to a part of the community that deserves recognition. Teter noted that the companies will not necessarily name the room for themselves. Largely in favor, but concerned about the process. Sutter and O'Brien confirmed that the commissioners are not ready to make a decision, especially without Sawyer present. There is a consensus of support, but the commissioners request more information before deciding. The commission is charged with submitting written comments.</p> <ul style="list-style-type: none"> • Teter asked that the policy identify the difference in the ways which staff use the space versus how patrons use the space unless all meeting room users are held to the same standard to prevent preemption. 	
<p>Agenda Item 11: Matters from the Commission</p> <p>Item 11A: Subcommittee reports</p> <p>There were no subcommittee reports to present.</p> <p>Item 11B: Library Commission update (from memo)</p> <p>Due to time constraints, this item was not discussed. Please reference the commission memo for details. Found here: http://boulderlibrary.org/pdfs/commission/2014/handouts/14SepHandouts.pdf (p. 140)</p> <p>Item 11C: Civic Area Arts Working Group update</p> <p>Due to time constraints, this item was not discussed. Please reference the commission memo for details. Found here: http://boulderlibrary.org/pdfs/commission/2014/handouts/14SepHandouts.pdf (p. 141-142)</p>	<p>[9:00 p.m., Audio 3:00:23 hr]</p>
<p>Agenda Item 12: Future Items/Scheduling</p> <ul style="list-style-type: none"> • Main Library renovation • Update on 2015 library budget • Virtual branch discussion • City Charter recommended changes review • Review foundation funding report • Charter discussion <p>Lull announced her resignation from the Library Commission as she has accepted a position as an access services substitute. Lull read the following statement: "I am excited to announce my acceptance of employment at Boulder Public Library. Unfortunately, this job disqualifies me for continued service on the Library Commission. The position is formally entitled 'access services substitute,' which means I will be able to work at the main and branch libraries as a substitute librarian. It is a great fit for me and a wonderful opportunity for professional growth and experience. I truly value the time spent on the Library Commission and the knowledge I have gained here. Most of all I have enjoyed getting to know people from the community, the library staff and the city staff in the context of the library. Such a great organization brings together great people, and I'm looking forward to promoting the ideals and services of the library as an employee."</p>	<p>[9:01 p.m., Audio 3:01:02 hr]</p>
<p>Agenda Item 13: Adjournment</p> <p>There being no further business to come before the board at this time, the meeting was adjourned at 9:05 p.m.</p>	<p>[9:05 p.m., Audio 3:04:48 hr]</p>
<p>Date, Time, and Location of Next Meeting:</p> <p>The next Library Commission meeting will be at 6:00 p.m. on Wed., Oct. 7, 2014, at the Main Library in the North Meeting Room, 1001 Arapahoe Ave., Boulder, CO 80302.</p>	

Commissioner Sawyer approved these minutes on November 4, 2014; and Carrie Mills attested to this approval on November 4, 2014.

An audio recording of the full meeting for which these minutes are a summary, is available on the Library Commission web page at <http://boulderlibrary.org/about/commission.html>

CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING MINUTES

To listen to the Parks and Recreation Advisory Board meetings in their entirety, please go to the following link:
www.boulderparks-rec.org

Name of Board/Commission: Parks and Recreation Advisory Board
Date of Meeting: August 25, 2014
Contact Information Preparing Summary: Sally Dieterich 303-413-7242
Board Members Present: Mike Conroy, Myriah Conroy, Kelly Wyatt, Mike Guzek, Marty Gorce, Tom Klenow
Board Members Absent: Michelle Estrella
Staff Present: Yvette Bowden, Sally Dieterich, Jeff Haley, Abbie Poniatoski, Alison Rhodes, Doug Godfrey, Dean Rummel, Nancy Utterback
Guests Present: Rella Abernathy, City of Boulder Integrated Pest Management Coordinator
Type of Meeting: Advisory/Regular
Agenda Item 1: Call to Order The meeting was called to order at 6:00 p.m. and the agenda was approved.
Agenda Item 2: Future Board Items and Tours Future city council meeting – Pay As You Go short term sales tax discussion 9/23/14 city council study session – smoking ban
Agenda Item 3: Public Participation John Barkmeier, representing Boulder Rugby, spoke on a public/private partnership with the City of Boulder for practice field development at Tom Watson Park and a potential playing field in the future. Paul Rohr, representing Boulder Rugby, spoke in support of the rugby club and the need for more multi-purpose fields.
Agenda Item 4: Consent Agenda A. Approval of minutes from July 28, 2014 Minutes from July 28, 2014 were approved as written. B. Park Development Update Written updates were provided to the board as part of the packet materials. These are items that require no board action or discussion.
Agenda Item 5: Public hearing and consideration of a motion to approve a 3 year Studio Arts Boulder lease and services agreement for the City of Boulder Pottery Lab. Executive summary from packet materials: The purpose of this item is for the Parks and Recreation Advisory Board (PRAB) to review and consider approval of a lease and services agreement for the City of Boulder Pottery Lab. A Pottery Lab Working group (PLWG) comprised of 12 members (community, staff and PRAB), was established in 2012 to make consensus recommendations to the city on ways to ensure sustainability of the pottery program. The PLWG recommended exploration of a nonprofit or public/private partnership. A Request for Proposal (RFP) for the management and operations of the Pottery Lab was issued in July 2013. One responsive proposal was submitted by Studio Arts Boulder (SAB). The city reviewed and accepted the proposal and began contract negotiations in January 2014.

PRAB ACTION REQUESTED:

Staff requests the PRAB’s consideration of this matter and action in the form of the following motion: Motion to approve the lease and services agreement for the City of Boulder Pottery lab and authorize the city manager to make minor amendments prior to or during the term of this agreement in order to ensure that the Pottery Lab is properly maintained and operated in a manner that is consistent with applicable laws and the policies and regulations of the City of Boulder.

Public comment:

- Lolita Higbe, Executive Director, Studio Arts Boulder, thanked staff for their contributions and said she looks forward to moving ahead with the public/private partnership with the City of Boulder for the next three years.
- Paul Heffron, representing Studio Arts Boulder, spoke in support of the agreement and said he looks forward to the partnership with the city.
- Ellen Hardman, spoke in favor of keeping the Pottery Lab at the firehouse because it enriches the lives of many.

Board discussion and comments:

- The contract was well done.
- Is this a realistic plan? What is the renewal? What are the renewal terms? We need clarification. What is the intention of the city? To subsidize?
- 20 hours of IT support per week is not enough.
- Why are glazing recipes included in the contract? They are not proprietary. They are public domain.
- I’ve been involved with this process for 4 years. What happens after 3 years? Is this like BMoCA?
- I see no contract issues and it looks like we’re moving in the right direction with this.
- I won’t vote for the contract as is. We need more discussion.

Motion:

Motion to approve the lease and services agreement for the City of Boulder Pottery Lab and authorize the city manager to make minor amendments prior to or during the term of this agreement in order to ensure that the Pottery Lab is properly maintained and operated in the manner that is consistent with applicable laws and the policies and regulations of the City of Boulder.

Motion by: Wyatt Seconded by: Gorce

Vote: 5-1 (Estrella absent)

Agenda Item 6: Valmont City Park Planning Information Item

Doug Godfrey presented this item.

Executive Summary from packet Materials:

The Parks and Recreation Department is in the process of updating the 2008 concept plan for undeveloped portions of Valmont City Park (VCP).

The update process includes:

- Industry trend analysis
- Athletic field study
- Stakeholders meetings
- Statistically valid community survey

- Outreach sessions, community meetings
- Regular updates to PRAB and city council

The goal is to develop an updated concept plan for the undeveloped portion of the park.

Board discussion and comments:

- The park will be loved, great job, process moving along well, process seems fairly thorough and to be moving in the right direction
- We're not hearing from all user groups, but for the most part the process, the data and the consultants results are good
- We need to include things we don't have – we already have playgrounds, fields and dog parks
- The process has been outstanding
- We need to determine what we can afford and what we are missing
- How do we prioritize? What does Boulder really need in a new park?
- We don't see ball parks very high in the plan, but Boulder needs more ball parks
- Keep youth in mind
- We need balance and to look at what we don't have in the parks
- You have to have multi use paths, we need multi-purpose fields and passive recreation, but the adventure/nature play is not authentic and is a fad – kids need to play in real nature
- I'm not sure going for the high end athlete is a winning strategy
- Has a recreation center service analysis been done on that neighborhood? How are they being served by a recreation or aquatics center?
- We need to be aware of history – disc golf
- Aquatics and baseball groups need to come to the table – we need to think about the possible retirement of Scott Carpenter pool
- What about a recreation center with an outdoor pool?
- This park seems like more of an active recreation park as opposed to a passive, artsy park
- Need more open houses to reach out to more groups

Agenda Item 7: Matters from the Department

A. IPM Program Update: Achievements, Emerging Issues and Next Steps

Rella Abernathy presented this verbal update.

- Consultant hired to survey products currently being used by the city
- Staff working to phase out use of questionable products
- Staff has prepared memo to DORA (Department of Regulatory Agencies) requesting the state of Colorado to amend the law to provide baseline protections for pollinators and children, asking for the ability to regulate the use of pesticides and asking that the advisory board have non-agency members such as species and health experts

B. Service Analysis Update

Alison Rhodes and Dean Rummel presented this brief update.

- Work on this began in January 2014
- Fee based training kickoff with all coordinators
- Completed matrix team training for RPI – outcomes, measurements, ground rules, how we do a day to day program
- Alignments - specific workgroups completed scoring
- Scoring broken into three services: Community, Recreation and Exclusive
- An additional update will be provided at the September 22 PRAB meeting

C. South Boulder Creek Flood Mitigation Planning Study

Jeff Haley presented this brief update.

- To keep PRAB members updated on impacts to the Boulder Parks and Recreation Department lands and properties, this memo was included as an information update.

Agenda Item 8: Matters from Board Members

Myriah Conroy congratulated Mike Conroy and Mike Guzek for an awesome finish in the Ironman competition.

Next Board Meeting: September 22, 2014

Adjourn: There being no further business to come before the board at this time; the meeting was adjourned at 8:25 p.m.

Approved by:

Mike Conroy
Board Chair

Date _____

Attested:

Sally Dieterich
Board Secretary

Date _____

CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING MINUTES

To listen to the Parks and Recreation Advisory Board meetings in their entirety, please go to the following link:
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Name of Board/Commission: Parks and Recreation Advisory Board
Date of Meeting: September 22, 2014
Contact Information Preparing Summary: Sally Dieterich 303-413-7242
Board Members Present: Mike Conroy, Myriah Conroy, Kelly Wyatt, Michelle Estrella, Mike Guzek, Marty Gorce, Tom Klenow Board Members Absent: None
Staff Present: Jeff Dillon, Yvette Bowden, Sally Dieterich, Jeff Haley, Lisa Martin, Alison Rhodes, Teri Olander
Guests Present: None
Type of Meeting: Advisory/Regular
Agenda Item 1: Call to Order The meeting was called to order at 5:33 p.m. and the agenda was approved.
Agenda Item 2: Future Board Items and Tours Future items: Emerald Ash Borer (EAB) update Boulder Reservoir Site Management Plan update - 4 th quarter 2014 Civic Area planning update – 4 th quarter 2014 Asset management – 1 st quarter 2014 Approval of Pay As You Go short term sales tax approved by City Council
Agenda Item 3: Public Participation Kent Dinkel, representing Diamond Baseball of Boulder, thanked Boulder Parks and Recreation (BPR) for working with Diamond Baseball the last ten years to support youth baseball. He expressed his optimism that the partnership will continue.
Agenda Item 4: Consent Agenda A. Approval of minutes from August 25, 2014 Minutes from August 25, 2014 were approved as written. B. Park Development Update Written updates were provided to the board as part of the packet materials. These are items that require no board action or discussion.
Agenda Item 5: Items for Action There were No Items for Action.
Agenda Item 6: Items for Discussion/Information There were no Items for Discussion/Information. .
Agenda Item 7: Matters from the Department A. Scott Carpenter Ball Field Agreement Bowden said the Scott Carpenter ball field agreement item will be coming forward to PRAB next

month. The agreement will be a direct relationship between BPR and Diamond Baseball. It will have a shorter term and Boulder Valley School District (BVSD) will not be involved because the school district has decided not to have private, third party relationships. BPR has worked to find suitable language for what the city can accommodate and go forward with a non-profit agency.

B. Partnership Update

Bowden provided a short update on partnerships and the department commitment to move forward with public/public and public/private partnerships. PRAB feedback will be requested as the process progresses.

Agenda Item 8: Matters from Board Members

9/23/14 city council study session:

PRAB agreed to draft a letter to council stating their discomfort and concerns with the ordinance as it is proposed. The letter will be presented to council at the 9/23 study session on the smoking ban.

Chair Conroy reminded PRAB of these public meetings:

- Civic Area – 9/22 and 9/23
- Smoking ban council study session – 9/23
- Boulder Reservoir public meetings – 9/25 (North shore) and 10/1 (South shore).
- Valmont City Park public meeting – 10/2
- Bill Bower Park dedication – 10/9

Next Board Meeting: October 27, 2014

Adjourn: There being no further business to come before the board at this time; the meeting was adjourned at 6:20 p.m.

Approved by:

Mike Conroy
Board Chair

Date _____

Attested:

Sally Dieterich
Board Secretary

Date _____