



TO: Mayor and Members of City Council
FROM: Jordan Matthews, City Clerk's Office
DATE: May 3, 2016
SUBJECT: Information Packet

1. CALL UPS

- A. Vacation of a 3,726 square-foot easement to allow for building expansion at 4655 Hanover Avenue (ADR2016-00037).
- B. Concept Plan Review 350 Ponca Place (LUR2015-00108)

2. INFORMATION ITEMS

- A. Proposed Human Services Fund Changes for 2017
- B. Substance Education and Awareness (SEA) Funding for 2016

3. BOARDS & COMMISSIONS

- A. Board of Zoning Appeals – March 10, 2016
- B. Design Advisory Board – March 9, 2016
- C. Human Relations Commission – April 11, 2016
- D. Human Relations Commission – April 18, 2016
- E. Library Commission – March 3, 2016
- F. Open Space Board of Trustees – April 13, 2016
- G. Planning Board – April 7, 2016

4. DECLARATIONS

- A. Alpha Phi Omega – Gamma Theta Chapter – Seventy-Fifth Anniversary Celebration – April 30, 2016
- B. Rocci Chatfield Appreciation Day – April 30, 2016



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
David Driskell, Executive Director of Planning, Housing and Sustainability
Susan Richstone, Deputy Director of Planning, Housing and Sustainability
Charles Ferro, Development Review Manager
Caeli Hill, Associate Planner

Date: May 3, 2016

Subject: Call-Up Item: Vacation of a 3,726 square-foot easement to allow for building expansion at 4655 Hanover Ave. (ADR2016-00037).

EXECUTIVE SUMMARY:

The applicant requests vacation of a 3,726 square foot easement at 4655 Hanover Ave. (refer to **Attachment D** for exact location) in order to develop the property consistent with the current zoning and the comprehensive plan. The original easement was recorded in the records of the Boulder county Clerk and Recorder on May 21, 1964 at Film No. 502, Reception No. (90)756482. Summit Middle School, located at this property, is currently undergoing an expansion to the building that would extend into this easement. A new easement was dedicated on February 4, 2016 (Reception No. 03499620) and utilities have been relocated. The proposed vacation was approved by staff on April 18, 2016. There are two scheduled City Council meetings within the 30-day call-up period on April 19, 2016 and May 3rd, 2016.

CODE REQUIREMENTS:

Pursuant to the procedures for easement vacations set forth in subsection 8-6-10(b), B.R.C. 1981, the city manager has approved the vacation of a 3,726 square foot easement. The date of staff approval of the easement vacation was April 18, 2016 (refer to **Attachment E**, *Notice of Disposition*). This vacation does not require approval through ordinance based on the following criteria:

- It has never been open to the public; and
- It has never carried regular vehicular or pedestrian traffic.

The vacation will be effective 30 days later on May 19, 2016 unless the approval is called up by City Council.

FISCAL IMPACTS:

None identified.

COMMUNITY SUSTAINABILITY ASSESSMENTS AND IMPACTS:

None identified.

BACKGROUND:

The subject property, owned by the Boulder Valley School District (BVSD), is approximately 231,921 square feet in area located in south Boulder (refer to Attachment A, *Vicinity Map*). The site is located in a Residential- Low 1 (RL-1) zone district. On May 21, 1964 (Reception No. 90756482) an easement was dedicated as a separate instrument. However, in late 2015 new site plans were proposed that would expand the building into the dedicated easement. This easement inhibits the proposed site development.

Utilities were previously installed in this easement but have been removed. On February 4, 2016 a new utility easement was dedicated to accommodate the revised utilities location (Reception No. 03499620). The construction of new utilities has been completed in the newly dedicated easement. Approval of the easement vacation has been received from electric/gas, telephone and cable company representatives. There is no further public need for this easement.

Given that there is no public need for the easement for which it was intended, failure to vacate the requested easement would cause hardship to the property owner by limiting the development potential of the property.

ANALYSIS:

Staff finds the proposed vacation of a utility easement consistent with the standards set forth in subsection (b) of section 8-6-10, “*Vacation of Public Easements*”, B.R.C. 1981. Specifically, staff has determined that no public need exists for the easement to be vacated because new easements will be dedicated to replace the function of the current easement.

No vacation of a public easement shall be approved unless the approving agency finds that:

- ✓ 1. Change is not contrary to the public interest.
- ✓ 2. All agencies having a conceivable interest have indicated that no need exists, either in the present or conceivable future, for its original purpose or other public purpose.
- ✓ 3. Consistent with the Comprehensive Plan and Land Use Regulations.
- ✓ a. Failure to vacate the easement would cause a substantial hardship to the use of the property consistent with the Comprehensive Plan and Land Use Regulations; or

This property is designated as Public land by the Boulder Valley Comprehensive Plan (B.V.C.P.) which is used generally by “a wide range of public and private nonprofit uses that provide a community service. (pg. 68, B.V.C.P., 2010)” In this case this public land is used by Summit Middle School for the provision of education. The Boulder Valley Comprehensive Plan also states that “the city and county will assist the Boulder Valley School District in its planning efforts to assure that the number, size and location of school lands

and facilities is adequate to serve the population for the foreseeable future (pg. 53, B.V.C.P., 2010).” In this case, Summit Middle school is proposing an expansion to accommodate a growing number of students. If this easement is not vacated the school will not be able to develop this property in a way that is consistent with the B.V.C.P..

- ✓ b. Would provide a greater public benefit than retaining the property in its present status.

By vacating this utility easement, this site will be allowed to develop to its full potential by its user, Summit Middle School, and will continue to further the purposes of the B.V.C.P.

PUBLIC COMMENT AND PROCESS:

Notice of the vacation will be advertised in the Daily Camera within the 30-day call up period. Staff has received no written or verbal comments adverse to the vacation.

NEXT STEPS:

If the requested vacation is not called up by City Council then the Deed of Vacation (**Attachment C**) will be recorded. If the requested vacation is called up, and subsequently denied, the applicant will be limited to development on the property outside of the easement area.

ATTACHMENTS:

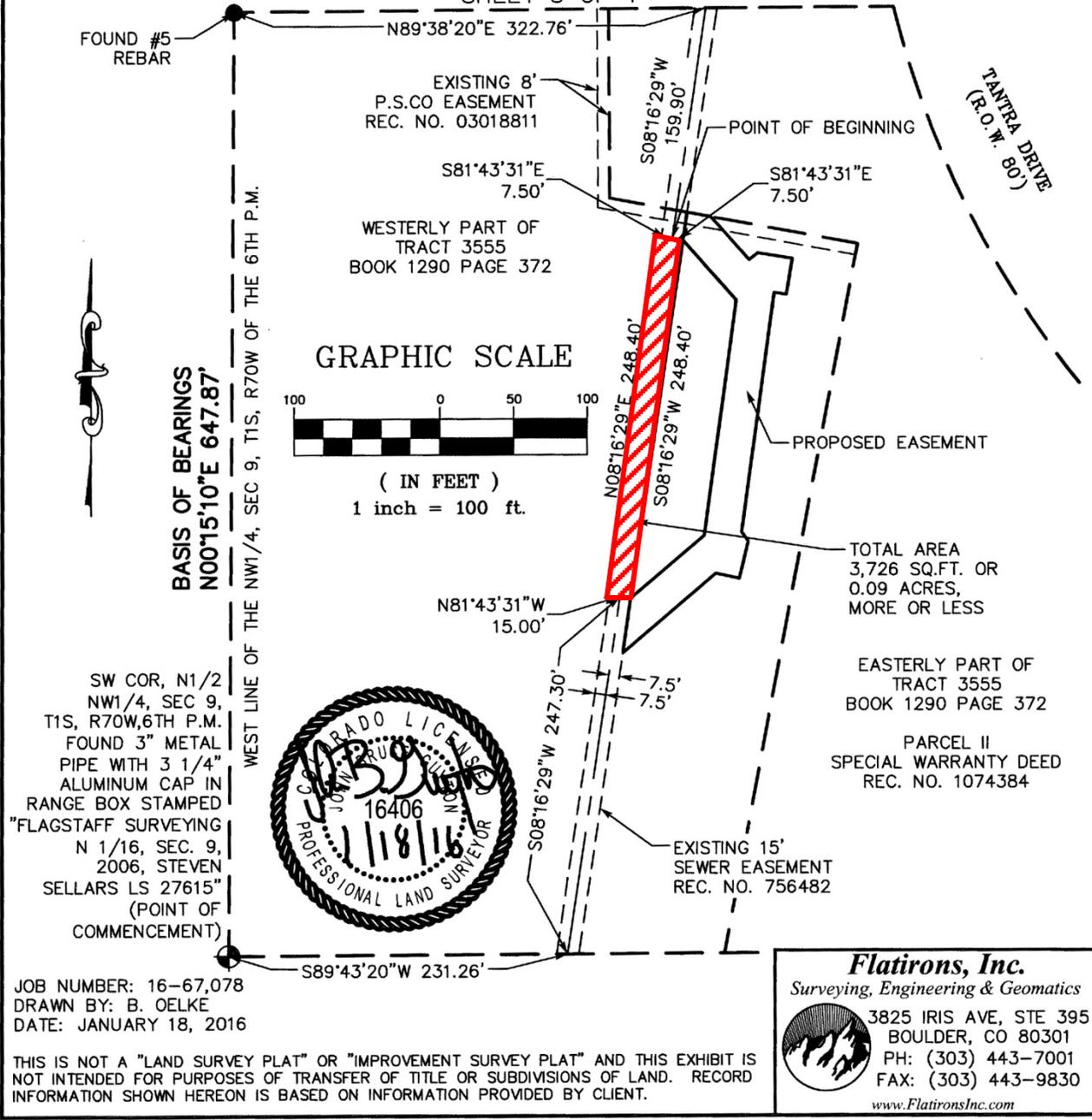
- Attachment A: Vicinity Map
- Attachment B: Site Plan
- Attachment C: Deed of Vacation
- Attachment D: Exhibit A
- Attachment E: Notice of Disposition



EXHIBIT "A"

LOCATED IN THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 1 SOUTH,
RANGE 70 WEST OF THE 6TH PRINCIPAL MERIDIAN,
CITY OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO

SHEET 3 OF 4



SW COR, N1/2
NW1/4, SEC 9,
T1S, R70W, 6TH P.M.
FOUND 3" METAL
PIPE WITH 3 1/4"
ALUMINUM CAP IN
RANGE BOX STAMPED
"FLAGSTAFF SURVEYING
N 1/16, SEC. 9,
2006, STEVEN
SELLARS LS 27615"
(POINT OF
COMMENCEMENT)

JOB NUMBER: 16-67,078
DRAWN BY: B. OELKE
DATE: JANUARY 18, 2016

THIS IS NOT A "LAND SURVEY PLAT" OR "IMPROVEMENT SURVEY PLAT" AND THIS EXHIBIT IS NOT INTENDED FOR PURPOSES OF TRANSFER OF TITLE OR SUBDIVISIONS OF LAND. RECORD INFORMATION SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY CLIENT.

Flatirons, Inc.
Surveying, Engineering & Geomatics
3825 IRIS AVE, STE 395
BOULDER, CO 80301
PH: (303) 443-7001
FAX: (303) 443-9830
www.FlatironsInc.com

For Administrative Purposes Only
Address: 4655 Hanover Avenue
Case No. : ADR2016-00037

DEED OF VACATION

The City of Boulder, Colorado, does hereby vacate and release to the present owner of the subservient land, in a manner prescribed by Subsection 8-6-10(b), B.R.C. 1981, an easement previously dedicated to the City of Boulder and recorded in the records of the Boulder County Clerk and Recorder at Film No. 502, Reception No. (90)756482 on the 21st day of May, 1964 located at 4655 Hanover Avenue and as more particularly described as follows:

See Exhibit A attached hereto and incorporated herein by reference.

The above easement vacation and release of said easement at 4655 Hanover Avenue shall extend only to the portion and the type of easements specifically vacated. The within vacation is not to be construed as vacating any rights-of-way, easements or cross-easements lying within the description of the vacated portion of the easement.

Executed this _____ day of _____, 2016, by the City Manager after having received authorization from the City Council of the City of Boulder, Colorado.

CITY OF BOULDER, COLORADO

By: _____
Jane S. Brautigam, City Manager

Attest:

City Clerk

Approved as to form:



City Attorney's Office

4-26-2016
Date

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CITY OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO

SHEET 1 OF 3

AN EASEMENT VACATION OVER AND ACROSS A PARCEL OF LAND, LOCATED IN THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 1 SOUTH, RANGE 70 WEST OF THE 6TH PRINCIPAL MERIDIAN, CITY OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

CONSIDERING THE WEST LINE OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 1 SOUTH, RANGE 70 WEST OF THE 6TH P.M. TO BEAR NORTH 00°15'10" EAST BETWEEN A FOUND 3" METAL PIPE WITH 3-1/4" ALUMINUM CAP IN RANGE BOX STAMPED "FLAGSTAFF SURVEYING N1/16, SEC 9, 2006, STEVEN SELLARS, LS 27615" BEING THE N1/16 CORNER OF SECTIONS 9 AND 8 AND A FOUND NO. 5 REBAR, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO.

COMMENCING AT THE N1/16 CORNER OF SAID SECTIONS 9 AND 8; THENCE ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 9 NORTH 00°15'10" EAST, A DISTANCE OF 647.87 FEET TO THE NORTHWEST CORNER OF TRACT 3555 AS DESCRIBED IN DOCUMENT RECORDED IN THE RECORDS OF BOULDER COUNTY IN BOOK 1290 PAGE 372; THENCE ALONG THE NORTH LINE OF SAID TRACT 3555 NORTH 89°38'20" EAST, A DISTANCE OF 322.76 FEET TO THE CENTERLINE OF AN EXISTING 15' SEWER EASEMENT RECORDED IN THE RECORDS OF BOULDER COUNTY AT RECEPTION NO. 756482; THENCE ALONG SAID CENTERLINE SOUTH 08°16'29" WEST, A DISTANCE OF 159.90 FEET TO THE POINT OF BEGINNING; THENCE DEPARTING SAID CENTERLINE SOUTH 81°43'31" EAST, A DISTANCE OF 7.50 FEET TO A POINT ON THE EASTERLY LINE OF SAID 15' SEWER EASEMENT; THENCE ALONG SAID EASTERLY LINE SOUTH 08°16'29" WEST, A DISTANCE OF 248.40 FEET; THENCE DEPARTING SAID EASTERLY LINE NORTH 81°43'31" WEST, A DISTANCE OF 15.00 FEET TO A POINT ON THE WESTERLY LINE



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DRAWN BY: B. OELKE
DATE: JANUARY 18, 2016

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CITY OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO
SHEET 2 OF 3

OF SAID 15' EASEMENT; THENCE ALONG SAID WESTERLY LINE NORTH 08°16'29" EAST, A
DISTANCE OF 248.40 FEET; THENCE DEPARTING SAID WESTERLY LINE SOUTH 81°43'31" EAST,
A DISTANCE OF 7.50 FEET TO A POINT ON THE CENTERLINE OF SAID 15' EASEMENT, SAID
POINT ALSO BEING THE POINT OF BEGINNING.

SAID EASEMENT VACATION CONTAINING 3,726 SQ.FT. OR 0.09 ACRES, MORE OR LESS.

I, JOHN B. GUYTON, A LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY
STATE FOR AND ON BEHALF OF FLATIRONS, INC., THAT THIS EASEMENT VACATION
DESCRIPTION AND ATTACHED EXHIBIT, BEING MADE A PART THEREOF, WERE PREPARED BY ME
OR UNDER MY RESPONSIBLE CHARGE AT THE REQUEST OF THE CLIENT AND IS NOT INTENDED
TO REPRESENT A MONUMENTED LAND SURVEY OR SUBDIVIDE LAND IN VIOLATION OF STATE
STATUTE.



JOHN B. GUYTON
COLORADO P.L.S. #16406 FSI JOB NO. 16-67,078
CHAIRMAN/CEO, FLATIRONS, INC.

JOB NUMBER: 16-67,078
DRAWN BY: B. OELKE
DATE: JANUARY 18, 2016

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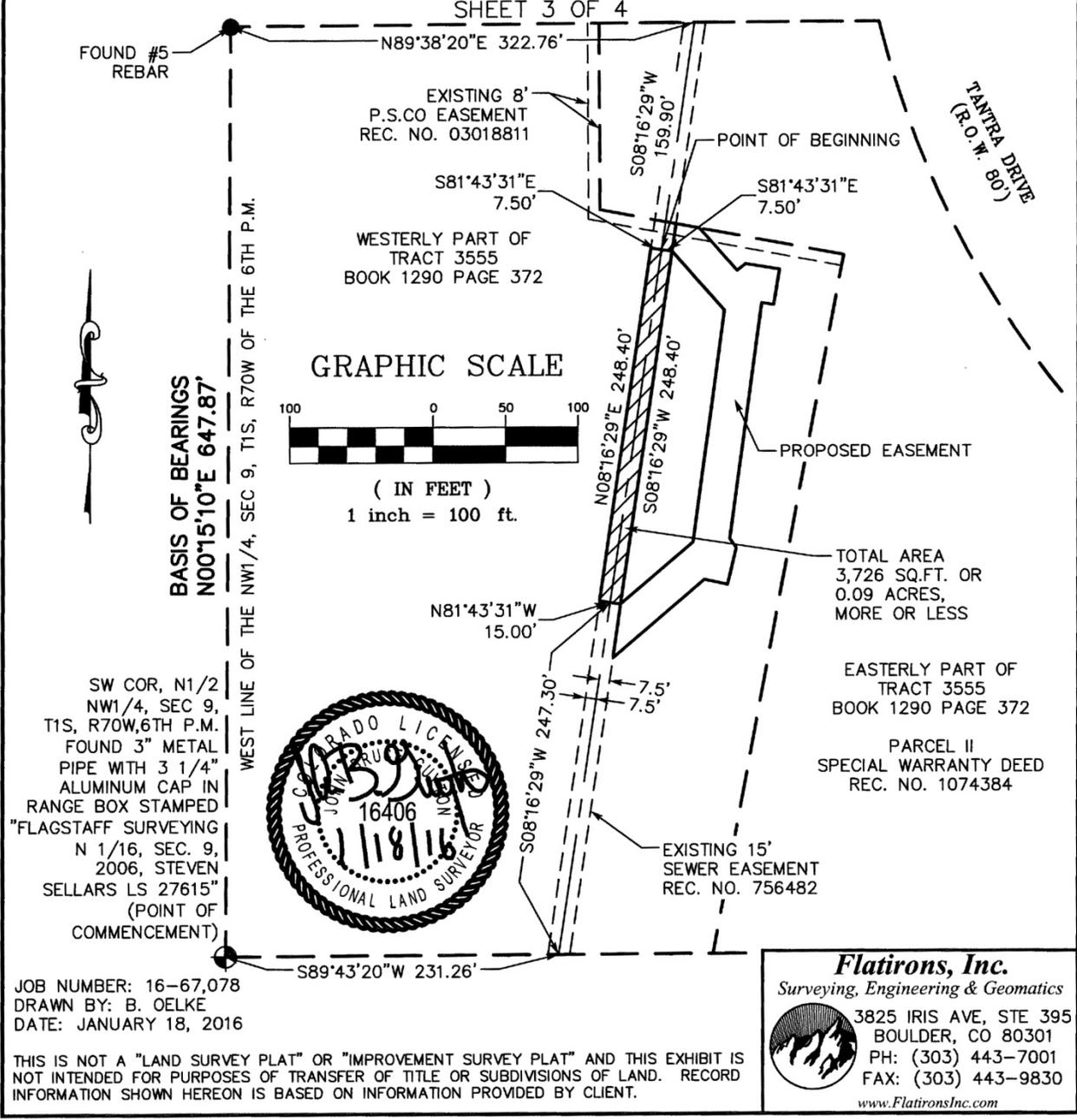


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SHEET 3 OF 4



FOUND #5 REBAR

EXISTING 8' P.S.CO EASEMENT REC. NO. 03018811

S81°43'31"E 7.50'

WESTERLY PART OF TRACT 3555 BOOK 1290 PAGE 372

GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.

BASIS OF BEARINGS
N00°15'10"E 647.87'

WEST LINE OF THE NW1/4, SEC 9, T1S, R70W OF THE 6TH P.M.

SW COR, N1/2 NW1/4, SEC 9, T1S, R70W, 6TH P.M.
FOUND 3" METAL PIPE WITH 3 1/4" ALUMINUM CAP IN RANGE BOX STAMPED "FLAGSTAFF SURVEYING N 1/16, SEC. 9, 2006, STEVEN SELLARS LS 27615" (POINT OF COMMENCEMENT)



TOTAL AREA 3,726 SQ.FT. OR 0.09 ACRES, MORE OR LESS

EASTERLY PART OF TRACT 3555 BOOK 1290 PAGE 372

PARCEL II SPECIAL WARRANTY DEED REC. NO. 1074384

EXISTING 15' SEWER EASEMENT REC. NO. 756482

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**INFORMATION PACKET
MEMORANDUM**

To: Members of City Council

From: Jane S. Brautigam, City Manager
David Driskell, Executive Director of Housing, Planning + Sustainability
Susan Richstone, Deputy Director of Housing, Planning + Sustainability
Charles Ferro, Development Review Manager
Chandler Van Schaack, Planner II

Date: May 3, 2016

Subject: Call-Up Item: Concept Plan Review 350 Ponca Place (LUR2015-00108)

EXECUTIVE SUMMARY

On April 7, 2016 the Planning Board reviewed and commented on the above-referenced application. City Council may vote to call-up the Concept Plan to review and discuss within 30 days of the Planning Board hearing. The call up period concludes on **May 9, 2016**. There is one City Council meeting within this time period for call-up consideration, on May 3, 2016. The staff memorandum to Planning Board, minutes, meeting audio, and other related background materials are on the city website for Planning Board, available [here](#) (Follow the links: 2016 → 04 APR → 04.07.2016). The minutes from the Planning Board hearing are provided in **Attachment A** and the Concept Plan submittal package is provided in **Attachment B**.

Four Frasier Meadows residents spoke in support of the proposed project at the Planning Board hearing. Several of the residents spoke in support of adding additional affordable housing on-site, and two of the residents mentioned concerns regarding the proposed site design. Following staff's presentation of the Concept Plan submittal, the applicant gave a brief presentation on the proposed project. The discussion focused primarily on building height and design as well as flood and energy considerations. Overall, the board expressed support for the proposed 55' building height and felt that the project was consistent with a number of BVCP policies as well as flood recovery goals. There was some concern regarding potential flood impacts, and the board indicated that additional information would be required at time of Site Review. The board made some recommendations for site and building improvements, including bringing the project to the Design Advisory Board prior to Site Review submittal.

Consistent with recently amended land use code section 9-2-13(a)(2), B.R.C. 1981 City Council has the opportunity to call up the application to review and comment on the concept plan within a 30-day call up period which expires on **May 9, 2016**.

ATTACHMENTS

A. 04.07.2016 Planning Board Minutes

B. Concept Plan Submittal

**CITY OF BOULDER
PLANNING BOARD ACTION MINUTES
April 7, 2016
1777 Broadway, Council Chambers**

A permanent set of these minutes and a tape recording (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). Minutes and streaming audio are also available on the web at: <http://www.bouldercolorado.gov/>

PLANNING BOARD MEMBERS PRESENT:

Bryan Bowen, Chair
John Putnam
John Gerstle
Liz Payton
Crystal Gray
Harmon Zuckerman

PLANNING BOARD MEMBERS ABSENT:

Leonard May

STAFF PRESENT:

Charles Ferro, Development Review Manager
Hella Pannewig, Assistant City Attorney
Cindy Spence, Administrative Specialist III
Chandler Van Schaack, Planner II

1. CALL TO ORDER

Chair, **B. Bowen**, declared a quorum at 6:06 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **L. Payton** and seconded by **C. Gray** the Planning Board voted 6-0 (**L. May** absent) to approve the March 17, 2016 minutes as amended,

3. PUBLIC PARTICIPATION

- **Carole Driver** spoke in opposition to an upcoming project located at 1440 Pine Street which is proposed to be a large RH-2 zoning residential housing and office space with an above-ground parking garage within the neighborhood.

4. DISCUSSION OF DISPOSITIONS, PLANNING BOARD CALL-UPS / CONTINUATIONS

- A.** Call Up Item: USE REVIEW (LUR2016-00016): Use Review for a proposed Business Support Services (property management offices) use within an existing office building located in the Industrial Manufacturing zoning district at 6000 Spine Road. The call-up period expires on April 11, 2016.

This item was not called up.

5. PUBLIC HEARING ITEMS

A. AGENDA TITLE: Public hearing and Planning Board consideration of the following items:

- 1) Consideration of a land use map change for a portion of the property at 2520 28th Street from Public to Mixed Use Business related to the proposed rezoning;
- 2) Recommendation to City Council on a request to rezone a portion of the property at 2560 28th Street from P (Public) to BC-2 (Business Community – 2) (application no. LUR2015-00072; and
- 3) Consideration of Site Review application LUR2015-00104 for redevelopment of a portion of property at 2560 28th St. with 10 attached residential units. No changes are proposed to the existing commercial building on site. The proposal includes a request for a 25% parking reduction.

Applicant: Carrie Bingham for Coburn Development
Property Owner: Blizzard LLC

Staff Presentation:

C. Ferro introduced the item.

C. Van Schaack presented the item to the board.

Board Questions:

C. Van Schaack and **C. Ferro** answered questions from the board.

Applicant Presentation:

John Koval and **Pete Weber**, with Coburn Development, representing the applicant, presented the item to the board.

Board Questions:

John Koval, **Pete Weber** and **Carrie Bingham**, representing the applicant, answered questions from the board.

Public Hearing:

No one spoke.

Board Comments:

KEY ISSUE #1: Is the request for a change to the BVCP Land Use Designation consistent with the criteria for land use map changes as found in Part II of the 2010 BVCP?

- **J. Putnam** stated that the proposal makes sense. And that the current land use designation is not consistent.
- All board members agreed that the request for a change to the BVCP Land Use Designation would be consistent with the criteria for land use map changes as found in Part II of the 2010 BVCP.

KEY ISSUE #2: Is the rezoning request consistent with review criteria for rezoning?

- All board members agreed that the rezoning request would be consistent with the review criteria.

Key Issue #3: Does the proposal meet Site Review Criteria, including Boulder Valley Comprehensive Plan (BVCP) policies?

- **J. Putnam** stated that the proposal meets site review criteria. The reorientation of the project to face Goose Creek makes sense. The proposed unit size is modest and affordable and that is what is needed in housing. He suggested a couple conditions to the site review such as to make the units solar ready and to provide the option to wire the units for EV. He added that he could not support parking reductions without providing for unbundled parking. Finally he recommended additional language to Condition 3.d. to provide practicable soak pits or other measures to improve storm water quality, due to the location proposed being paved and connecting to Goose Creek.
- **H. Zuckerman** approved of the relocation of the buildings' footprint to the southern end and the cut-through for public access. In terms of conditions, he suggested a requirement to work with engineering to coordinate a water quality project on the east end of the project.
- **B. Bowen** agreed with the previous comments. More projects like this need to be supported. The unit mix makes sense and having residential housing being inserted into this type of neighborhood. The unit size is modest and meets site criteria.
- **L. Payton** agreed with the previous comments. She stated that she had liked the original plan of the architecture with similar looking buildings rather than the revised plan. In her opinion, the revised plan lacks refinement and elegance and has too many changes in plane and roof form. She suggested adding a condition that the applicant work with the Design Advisory Board (DAB) and refine the architecture back to something simpler.
- **C. Gray** agreed with **J. Putnam** and **H. Zuckerman** regarding the units being solar ready, the storm water issue and EV charging stations. She agreed that the relocation of the building to the south side was fundamental. In regards to the architecture, she suggested designing the north windows in a manner to have more natural light coming in. She mentioned that she liked the covered balconies and treatments on the south side. She believes the project meets the site review criteria.
- **J. Gerstle** finds the architecture attractive. He asked the applicant to consider lowering the building by digging the garages down two or three feet. The benefit would be diminishing a crowding feeling on the bike path. He suggested that the unbundled parking include the carports as well as the uncovered surface parking.
- **L. Payton** asked if the units will be "for sale units". She asked that the inclusionary housing requirement be reviewed for this project.
- The board agreed to discuss the inclusionary housing requirements at a later meeting.
- **H. Zuckerman** suggested hanging garage doors on the carports as it would enhance the value and the privacy.
- **J. Gerstle** agreed with not having garage doors in the proposed structure, as he felt that this would help to improve the sense of community by increasing interaction among residents as they come and go.

Key Issue #4: Is the requested parking reduction consistent with the criteria for parking reductions set forth in section 9-9-6(f), B.R.C. 1981?

- All board members agreed that the parking reduction request would be consistent with the criteria for parking reductions set forth in the Boulder Revised Code.

Motion:

On a motion by J. Putnam, seconded by L. Payton, the Planning Board voted 6-0 (L. May absent) to approve the request for a land use map change for a portion of the property at 2560 28th Street from Public to Mixed Use Business related to the proposed rezoning and incorporating the staff memorandum as findings of fact.

On a motion by J. Putnam, seconded by L. Payton, the Planning Board voted 6-0 (L. May absent) to recommend approval of the rezoning request no. LUR2015-00072 to City Council incorporating the staff memorandum as findings of fact.

On a motion by J. Putnam, seconded by B. Bowen, the Planning Board voted 6-0 (L. May absent), to approve the Site Review application LUR2015-00104, adopting the staff memorandum as findings of fact and subject to the recommended conditions of approval in the staff memorandum with the following modifications:

1. Adding language to Condition 3.d. as follows: The Applicant shall provide additional practicable soak pits or other measures to the storm water swale to improve storm water quality and further to consult with the city regarding possible coordinated water quality projects on the city property to the east.
2. Add a condition to read: All of the proposed townhomes will be solar ready with flat roofs and conduit connecting the roof to the house panel of each unit for future solar voltaic systems.
3. Add a condition to read: All of the townhomes will be provided with the option to be wired with a 240V/30 Amp circuit to accommodate electric vehicle chargers and the unbundled parking shall provide at least one electric vehicle charging station.

- B. AGENDA TITLE:** Concept Plan (case no. LUR2015-00106) proposal for expansion of the Frasier Meadows congregate care facility at 350 Ponca Pl. and 4950 Thunderbird Dr. within the RH-5 zone district. The proposal includes renovations to existing buildings; expansion of existing assisted living and skilled nursing facilities, wellness center and arts and education facilities; and a new 5-story, 55' building containing 98 independent living units.

Applicant: Timothy Johnson for Frasier Meadows Retirement Community
Property Owner: Frasier Meadows Manor, Inc.

Staff Presentation:

- C. Ferro introduced the item.
- C. Van Schaack presented the item to the board.

Board Questions:

- C. Van Schaack answered questions from the board.

Applicant Presentation:

Timothy Johnson, representing the Frasier Meadows Retirement Community and the applicant, and **Glen Tipton**, with Hord Coplan Macht, presented the item to the board.

Board Questions:

Timothy Johnson and **Glen Tipton**, the applicant, answered questions from the board.

Public Hearing:

1. **Carolyn Drews** spoke in support of affordable housing with this proposed project on-site.
2. **Alexander 'Sandy' Stewart** spoke in support of affordable housing with this proposed project on-site. He urged the board to insist on more affordable housing at this location.
3. **John 'Grif' Crawford** spoke concerning the design of the proposed building and that the lack of courtyard space would be diminished. He suggested that the design be discussed thoroughly, with the residents, before proceeding with the project.
4. **Karl Amuta** spoke in opposition to the proposed landscape strips along the streets of the project and would like to see more open space at the northeast corner of the project. In addition, he spoke in support of affordable housing at the proposed project on-site.

Board Comments:

Key Issues for Discussion: **Is the proposed concept plan compatible with the goals, objectives and recommendations of the Boulder Valley Comprehensive Plan (BVCP)? Is the requested 55-foot building height compatible with the existing context and character of the surrounding area?**

- **B. Bowen** made a statement in response to the sentiment of the public comments that the Planning Board cares about affordable housing; however, they lack the power to require on-site affordable housing or whether an applicant chooses cash-in-lieu.
- **C. Gray** stated that the plan is generally compatible with the community policies and goals as outlined in the BVCP including restoration after the 2013 flood. The building height is appropriate for the site. She mentioned that she would like the applicant to share with the board how they addressed the public comments and suggestions made regarding the location of the building. Finally, the proposed arts and education building as well as the proposed center for healthy living are wonderful additions.
C. Gray left the meeting following her comments.
- **J. Gerstle** stated that the project would be compatible with the BVCP. The height would be compatible in this location. He suggested reconsidering the layout in order to retain the northeast courtyard.
- **L. Payton** stated that the project would be compatible with the BVCP and supports the height modification. In regards to affordable housing, she questioned how the applicant would be able to accomplish offsite affordable housing. She agreed with the public comments that it would need to be on-site. Her biggest concern is the hydrology of the location and that flood mitigation at the site might result in flooding Thunderbird Road, undercutting Foothills Parkway or flooding neighbors. The flood water would need to go somewhere. She asked the applicant to demonstrate at time of site review where flood water would go and that it would not have an adverse impact on other properties.
- **B. Bowen** mentioned that this project could benefit by going to DAB for review to discuss architecture and design. He informed the applicant to pay close attention to view corridors, the design of the open space and that it is permeable. The open spaces between the buildings should be carefully designed to allow people to migrate around and between them.

- **H. Zuckerman** agreed. He noted that most of the units are one or two bedrooms with an average unit size of more than 1,400 square feet. He suggested shrinking the average size of the units which would increase the affordability. He appreciated the solar access that was created.
- **J. Putnam** agreed. He emphasized open space and pedestrian circulation. He also noted that good 3-D visualizations from multiple perspectives, and possibly animated visualizations, will be useful for site review. Regarding on-site housing, it is worth thinking about providing housing for employees that provide the care for the senior residents. The board will need a better understanding of the parking and travel demand management. He stated that he would rather see more units and less parking and asked the applicant to find ways to assist employees and residents with that. He suggested that applicant consider: microgrid integrated with renewable energy sources to address both energy and resilience concerns; electric vehicle charging and EV car-sharing, possibly integrated with the microgrid. He noted that grants and partners might be available to make this project a model for addressing protection for critical infrastructure and making progress on City energy goals.
- **J. Gerstle** reiterated that the average size of the apartments seem large. He would value a trade off of more units but smaller.

Board Summary:

B. Bowen gave a summary of the board's recommendations. Since this is a Concept Review, no action is required on behalf of the Planning Board. Overall, the board is comfortable with the proposed 55 foot height. The architecture is a good first step. The applicant should bring the project to DAB for additional design feedback prior to site review. There is some concern with offsite impacts of the flood map and flood wall. When the applicant returns for the site review presentation, they will need to show what the impacts and modeling of the flood plain map revisions entail and what they would mean for people downstream.

6. MATTERS FROM THE PLANNING BOARD, PLANNING DIRECTOR, AND CITY ATTORNEY

A. Barriers to build projects in Boulder

Board Comments:

- **L. Payton** presented to the board the idea that occasionally members of the public will identify images or offer comments on projects they would like to see in Boulder. She suggested that board members bring these images/comments, which are often thought to not be possible in Boulder, to the meeting for discussion of what the barriers to their development in Boulder would be.
- **J. Putnam** suggested that the board members send any items for discussion to the other members via email prior to the meeting for discussion.
- **B. Bowen** and **H. Zuckerman** both support the idea.

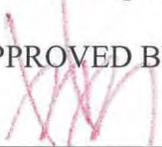
- **L. Payton** encouraged the members that this could give them a collective understanding of what should change in the code by seeing the barriers and discussing them.

7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The Planning Board adjourned the meeting at 9:21 p.m.

APPROVED BY



Board Chair



DATE



Concept Plan Review Application: Frasier Narrative

DATE: 4 January 2016
 PROJECT: 2015 Frasier Renovations and Additions
 JOB NO.: 215097

SUBJECT: Concept Plan review Submittal - Narrative

Introduction: Overall Project Goals:

Frasier Meadows Retirement Community has been serving the needs of Boulder seniors at a very high level since its founding in the early 1960's. The devastating flood of September 2013 destroyed an entire building and damaged several portions of the main residential building. This has resulted in a reduced number of Assisted Living, Memory Care and Skilled Nursing residential units. Frasier is proposing ~~some~~ additions to the campus which is located in south east Boulder on Ponca Place. These improvements are planned to be carefully integrated into the existing facilities, within the existing property boundaries. All of these enhancements to Frasier are important to meet the needs of its current senior population and future residents too.

Frasier Existing Conditions:

Frasier has grown in several phases over the 50-year history of this retirement community. The primary building is a zig-zagging series of 2, 4 and 5-story wings of residences, with community services located in the central area. The most recent addition was a 2-story expansion on the west side of the campus. Currently there are 204 apartments (consolidated from an original 300 units) for Independent Living seniors, 19 units for Assisted Living residents, 19 units for residents needing memory care and 54 units for residents needing skilled nursing. This Concept Plan outlines the steps Frasier needs to take to restore full capabilities to its community and to better serve Boulder.

Proposed Additions:

The design includes renovations within the existing buildings, additions, and a new building. Some of the changes are for new residential units and others are for the support and amenities to serve the residents. The proposed improvements are as follows:

- 14 new Assisted Living units within the existing Frasier building.
- Also there will be renovations within the central area to increase the size and quality of the food service, the health care, the administration offices and the wellness facilities.
- There is an addition planned to the existing skilled nursing wing to add 14 more skilled beds.
- There is an addition planned to the Wellness Center to improve the facilities and expand on them.
- Another addition will bring the arts and education rooms, which are scattered throughout the existing building, to one central area on the ground level. This "Wing" will have rooms to serve the Frasier residents including a sub dividable, 300-seat, flat floor auditorium; two arts / crafts classrooms and a 28-seat, movie screening room.
- Finally there is a small addition proposed to increase the size of the main lobby and the existing bistro too.

1331 Nineteenth Street | Denver, Colorado 80202 | P 303.607.0977 F 303.607.0767 | www.hcm.com

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Proposed New Building:

The most significant addition, in terms of capacity for Frasier, is a new independent living (I.L.) apartment building. It will be located in place of the Assisted Living building, which was destroyed in the 2013 flood and which we be torn down. This new building will provide a net gain of 89 apartments for independent seniors. Based on an actual wait list, and population studies, there is a significant need in Boulder for senior housing like this. The I.L. building will have approximately 182,800 gross square feet of occupied space on four floors, with enclosed bridge connections to the north residential wing of Frasier and to the existing Health Care building. The concept plan illustrates a 220-space parking lot that is on grade, below the new I.L. building. The building form is designed to fit into the campus by closely matching, but not exceeding the 55-foot height of the existing main building, even though it is raised above the flood plain. In recent meetings with the City Council, Frasier was exempted from the automatic restrictions of the 35-foot height limit which has been imposed on new construction. The building shape is staggered along the side facing Foothills drive to modulate the scale in an engaging manner.

Exterior Building Materials:

The concept design for the additions and new building are in a very early phase but will respect and take clues from the existing architecture. The Frasier Meadows group of buildings has a cohesive appearance. The materials are combinations of brick, linear window glazing, sandstone and light-colored stucco. The building forms are linear, with an emphasis on horizontal patterns. Roofs are mostly flat. These design features are guiding the architecture of the new construction.

Community Benefits:

Frasier has been an anchor to the City of Boulder since it was founded. It continues to be the preferred retirement home to many leaders of the community and from CU, The Federal Labs, private businesses and the city government. In many ways it acts as a hub to the greater elder community in Boulder. Continuing education and cultural activities are hosted here which benefit the older population. Frasier needs to grow and progress in order to continue to serve at this high level.

The grounds of Frasier are beautifully landscaped and act almost as an extension to the nearby Burke Park. The new design will continue to emphasize the importance of open spaces. It should be noted that the campus is mostly open with no fences except at the critical care areas.

The concept plan envisions the Independent Living building to be an attractive landmark structure along Foothills Parkway as people enter into Boulder from the south. It should be noted that the building design has been studied to maximize the views of the Flatirons from the residential neighborhood to the east.

In terms of the affordable housing requirement in the City code, Frasier leaders have met with both Jeff Yegian and Michelle Allen regarding this. Frasier is committed to maintaining its history of providing residences for elders of all economic levels. The 20% ratio of affordable to new units would translate to 18 apartments. Frasier is exploring its options to meet this requirement and at the very least, will provide payment in lieu of actual construction to the City Affordable Housing program.

Environmental Considerations:

The design team for the new improvements includes, Noresco, a specialist in sustainable design that has consulted with the City of Boulder. The super-efficient energy code of Boulder will guide the design as it becomes more developed and refined. The Frasier leaders are committed to certify the project according to the LEED principles.

The scope of the proposed improvements includes flood remediation. Martin and Martin civil engineers have been commissioned to design a reinforced wall along Sioux and Thunderbird streets which will divert future flood waters out of the Frasier property. This is a significant engineering and cost effort. At the same time, Frasier has been acting as a key advocate for the extended residential neighborhood to get the flood problem solved at the source, south of Highway 36.

Compliance with Title 9, Land Use Regulations:

- ***Techniques and Strategies for environmental impact avoidance, minimization or mitigation:***
All of the new construction will be done within the existing property. There will be no expansion beyond that. The west and central additions are low scale (1 to 1.5 stories in height). The new apartment building will be built within the bounds of the flood-damaged building. This abandoned building will be demolished because it was so heavily damaged in the 2013 flood. The first floor of the new Independent Living apartment building will be located at a minimum elevation 2' above flood Base Flood elevation.
- ***Techniques and Strategies for practical and economically feasible travel demand management techniques:***
Frasier manages its transportation needs very well. Many of the elderly residents don't drive. The already existing parking garages have much greater capacity than actually needed. As a service to the residents, Frasier has an "Ego" car-share vehicle that can be signed out. Also there are shuttle vans to take residents on excursions in town. Employees are encouraged to take public transportation to the nearby park and ride and bus stop. Overall, the impacts on Boulder's road ways are very low for a community of this size. The Frasier leadership is evaluating other programs to minimize the car traffic to and from the community.

The existing Frasier property is well connected to the Boulder network of pedestrian and vehicular circulation paths and roads. There is a bus stop right across from the main entrance on the west side of the campus. The Foothills Pedestrian overpass links Frasier to the neighborhood to the east, to the Manhattan school and to the East Boulder Rec center beyond.

- ***Proposed Land use:***
The proposed design improvements all comply with the permitted land and building uses as defined in the existing PUD serving Frasier. The uses include residences for a continuum of care for seniors and the amenities needed to serve this demographic. More detail about the uses can be found in the earlier sections of this narrative.

No Variances from Zoning Standards are Requested:

Frasier does not anticipate requesting any variances from the City zoning standards. The project is being designed to comply with "by-right" requirements. (This assumes the moratorium on the 55-foot height regulation will be eliminated.)

Conclusion:

Frasier appreciates the City Planning office taking the time to evaluate this Concept Plan Review application. We look forward to working with City staff and the Planning Board to make these improvements a reality for the senior population served by Frasier.



FRASIER MEADOWS RETIREMENT COMMUNITY CONCEPT PLAN REVIEW SUBMISSION JANUARY 4, 2016



PROJECT TEAM:

OWNER:
FRASIER MEADOWS RETIREMENT
COMMUNITY
350 PONCA PLACE
BOULDER, CO 80303

ARCHITECT:
HORD COPLAN MACHT
1331 NINETEENTH STREET
DENVER, CO 80202

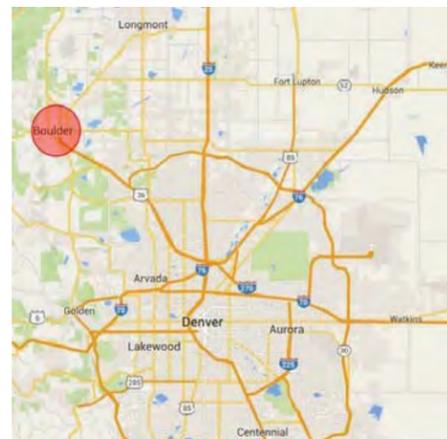
CIVIL:
MARTIN / MARTIN, INC.
12499 WEST COLFAX AVE.
LAKEWOOD, CO 80215

TRAFFIC ENGINEER:
FOX TUTTLE HERNANDEZ
BOULDER, CO 80308

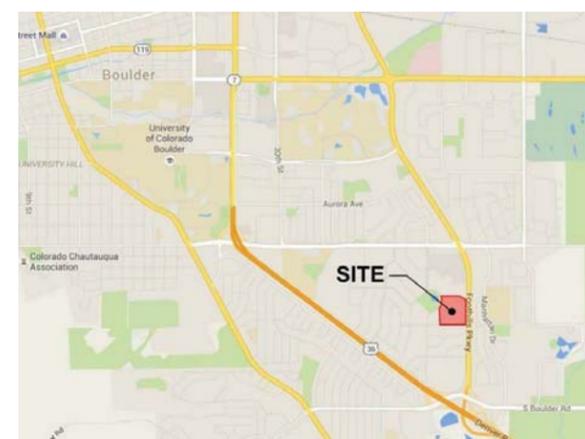
**LAND USE AND ENTITLEMENT
CONSULTANT**
PORRECA & ASSOCIATES INC.
PO BOX 22 BOULDER, CO 80306-0022

SHEET INDEX:

- CONTEXT MAP
- SCHEMATIC SITE DEVELOPMENT PLAN
- TRIP GENERATION ANALYSIS (TWO COPIES ATTACHED TO ORIGINALS)
- ARCHITECTURAL CHARACTER SKETCHES
 - INDEPENDENT LIVING PERSPECTIVE & MATERIAL DESIGNATIONS
 - INDEPENDENT LIVING EAST AND WEST ELEVATIONS
 - INDEPENDENT LIVING NORTH AND SOUTH ELEVATIONS
 - ARTS & EDUCATION / WELLNESS CENTER PLAN DIAGRAM
 - ARTS & EDUCATION / WELLNESS CENTER PERSPECTIVE & MATERIAL DESIGNATIONS
 - PERFORMING ARTS CENTER ELEVATIONS
 - WELLNESS ELEVATIONS
- LAND USE STATEMENT (ATTACHED TO COVER)



CONTEXT



AREA

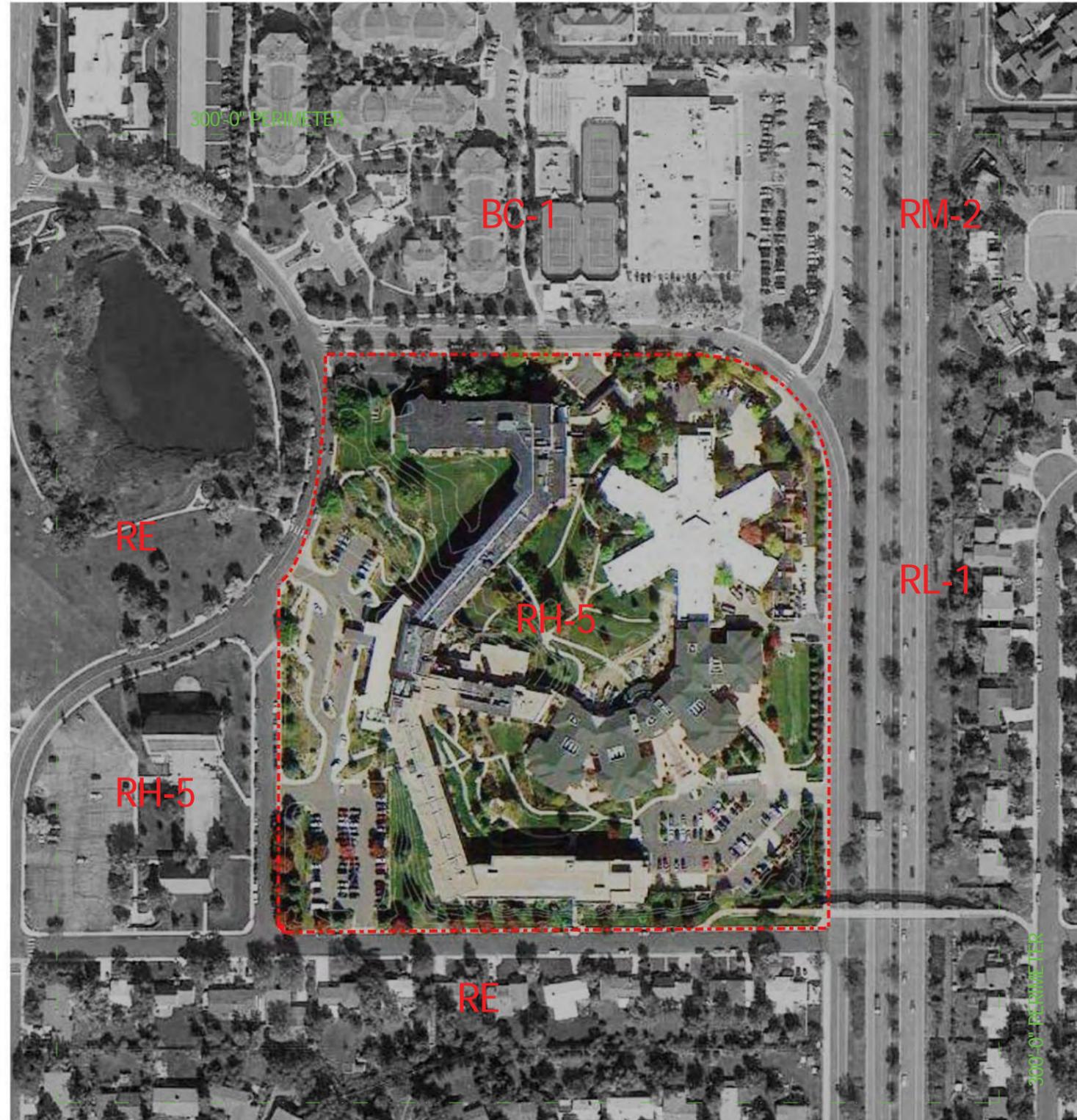
FRASIER MEADOWS RETIREMENT COMMUNITY

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Cover Sheet

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1.4.2016



SITE CONTEXT SITE PLAN

CONTEXT ZONING KEY

RE	RESIDENTIAL ESTATE
RH-5	RESIDENTIAL - HIGH 5
BC-1	BUSINESS - COMMUNITY 1
RM-2	RESIDENTIAL - MEDIUM 2
RL-1	RESIDENTIAL - LOW 1



FRASIER MEADOWS RETIREMENT COMMUNITY

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CONTEXT SITE MAP

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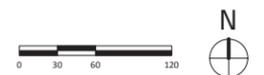


CONCEPT KEY

-  BUS LINE
-  PROPOSED FLOOD WALL EXTENTS
-  BUS STOP
-  PEDESTRIAN PATH
-  EGO CAR SHARE
-  PROPOSED ARTS & EDUCATION ADDITION
-  PROPOSED CENTER FOR HEALTHY LIVING ADDITION
-  PROPOSED INDEPENDENT LIVING BUILDING
-  EXISTING INDEPENDENT LIVING BUILDING
-  EXISTING HEALTH CENTER BUILDING
-  HEALTH CENTER BUILDING ADDITION



SITE DEVELOPMENT CONCEPT PLAN



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SITE DEVELOPMENT CONCEPT
REVIEW PLAN

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As indicated

1.4.2016



FRASIER MEADOWS RETIREMENT COMMUNITY

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FRASIER INDEPENDENT LIVING TYP.
FLOOR PLAN

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1" = 40'-0"

1.4.2016



PROPOSED INDEPENDENT LIVING WEST PERSPECTIVE

FRASIER MEADOWS RETIREMENT COMMUNITY

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FRASIER INDEPENDENT LIVING
CONCEPTUAL PERSPECTIVES /
MATERIAL DESIGNATIONS
3/64" = 1'-0"

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IL EAST ELEVATION

SCALE: 1/16"=1'-0"



IL WEST ELEVATION

SCALE: 1/16"=1'-0"

FRASIER CCRC IL

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IL EAST AND WEST ELEVATIONS

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IL SOUTH ELEVATION

SCALE: 1/16"=1'-0"



IL NORTH ELEVATION

SCALE: 1/16"=1'-0"

FRASIER CCRC IL

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IL NORTH AND SOUTH ELEVATIONS

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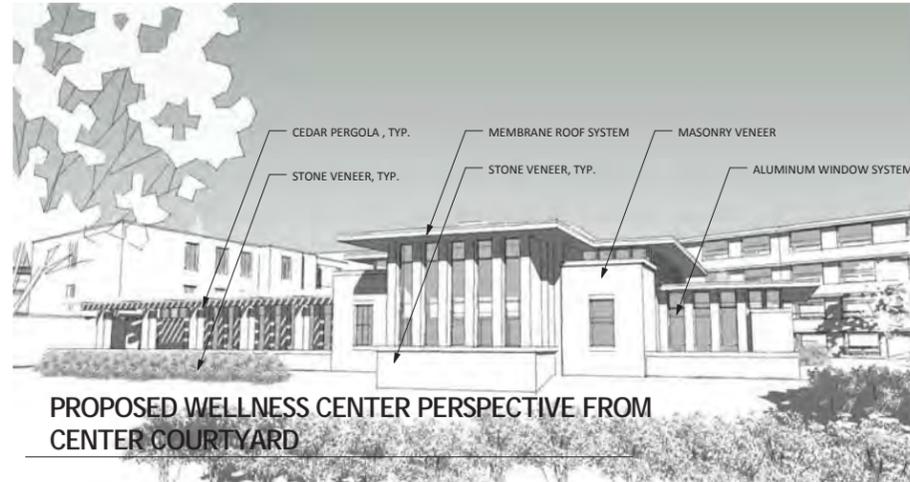


FRASIER MEADOWS RETIREMENT COMMUNITY

350 Ponca Pl, Boulder, CO 80303

FRASIER ARTS & EDUCATION /
WELLNESS CENTER CONCEPTUAL
FLOOR PLAN
1" = 40'-0"

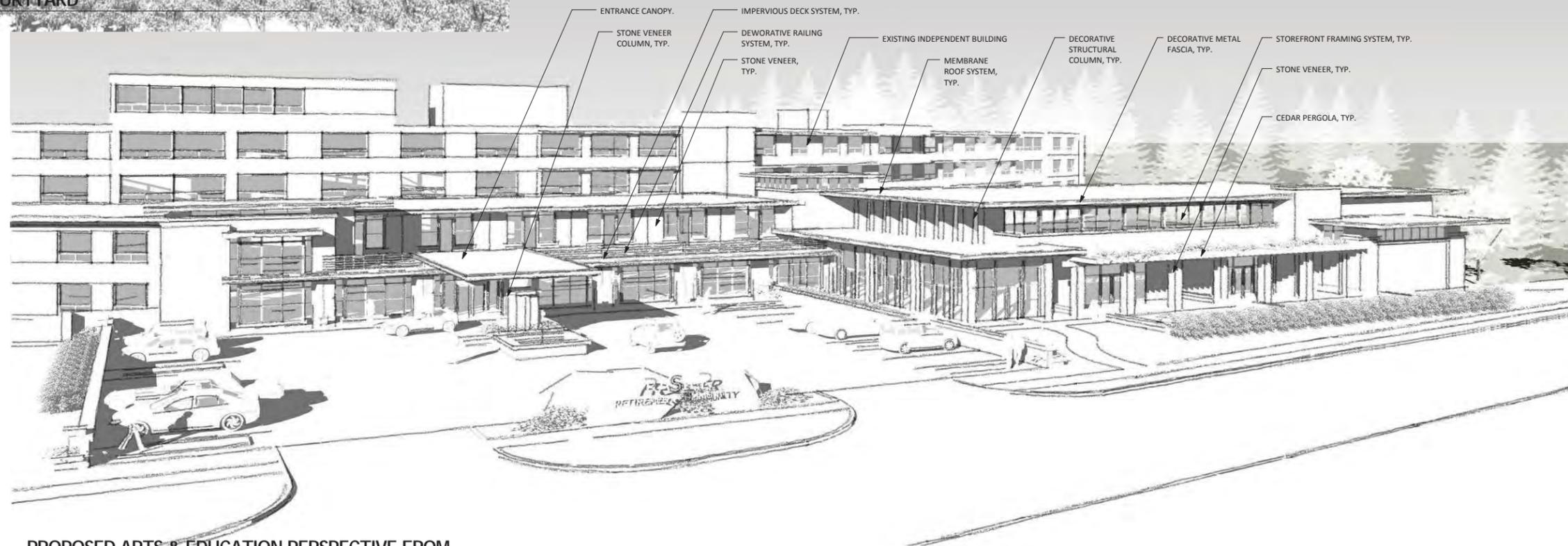
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PROPOSED WELLNESS CENTER PERSPECTIVE FROM CENTER COURTYARD



PROPOSED ARTS & EDUCATION ENLARGED ENTRY PERSPECTIVE FROM WEST



PROPOSED ARTS & EDUCATION PERSPECTIVE FROM WEST

FRASIER MEADOWS RETIREMENT COMMUNITY

350 Ponca Pl, Boulder, CO 80303

FRASIER ARTS & EDUCATION / WELLNESS CENTER CONCEPTUAL PERSPECTIVE / MATERIAL DESIGNATIONS

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1.4.2016



PERFORMING ARTS MAIN ENTRY SOUTH ELEVATION

SCALE: 1/16"=1'-0"



PERFORMING ARTS MAIN ENTRY WEST ELEVATION

SCALE: 1/16"=1'-0"

FRASIER CCRC IL

350 Ponca Pl, Boulder, CO 80303

PERFORMING ARTS CENTER MAIN
ENTRY ELEVATIONS

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1.04.2016



WELLNESS EAST ELEVATION

SCALE: 1/16"=1'-0"

FRASIER CCRC IL
350 Ponca Pl, Boulder, CO 80303

WELLNESS EAST ELEVATION | **hord | coplan | macht**
1.04.2016





PONCA PLACE ENTRANCE



BIRDS EYE PERSPECTIVE AT ENTRANCE





INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
Karen Rahn, Human Services Director
Wendy Schwartz, Human Services Planning and Program Development Manager
Kammi Siemens, Human Services Community Funding Program Manager

Date: May 3, 2016

Subject: Information Item: Proposed Human Services Fund Changes for 2017

EXECUTIVE SUMMARY

The Human Services Fund (HSF) is an annual fund round providing funding to nonprofit service providers in the community. Each year approximately \$2.1 million is allocated through a competitive Request for Proposals (RFP) process. The RFPs are usually released in early May with funding decisions made by late November. For this year's fund round, the Human Services Department is proposing two key changes for 2017:

- Renew all 2016 HSF contracts for 2017 with the same program and contract parameters, outcomes and funding levels as 2016. A renewal round would better utilize resources and time of city staff, community agencies, and the Human Services Fund Advisory Committee (HSFAC) to focus on continued development of community funding priorities for the 2017 fund round and beyond as part of the Human Services Strategy update.
- Open an Innovation Fund round, which would give community organizations and collaboratives the opportunity to apply for up to \$100,000 in one-time total funding to support implementation of projects advancing three key funding principles, developed and supported as part of the Human Services Strategy update: system integration, upstream investment, and data-driven outcomes. An Innovation Fund round would advance implementation of the key principles of the Human Services Strategy update, which City Council has supported for this fund round.

FISCAL IMPACT

Funding for the 2017 HSF contracts is included in the proposed Human Services Budget for 2017. The 2017 requested HSF appropriation is \$2,106,188. The Human Services Fund includes \$50,000 annually for the Opportunity Fund, which is intended to address community funding needs or council priorities that arise outside of the regular fund round cycle. The current balance in the Opportunity Fund will be sufficient for the proposed one-time Innovation Fund RFP for 2017, contingent on the approval of the 2017 Budget.

BACKGROUND

During the 2016 fund round, 45 programs administered by 34 community agencies received HSF awards through a competitive RFP process. The HSFAC, a five-member resident committee appointed by the city manager, annually reviews proposals to the HSF and makes funding recommendations to the city manager. A complete list of programs funded for 2016 is included in **Attachment A: 2016 Human Services Fund Allocations by Agency**.

The 2016 funding cycle was the third year in which collaborative funding partners used e-CImpact - a regional, online Grant Management System (GMS). The four regional partners include the City of Boulder Department of Human Services, Boulder County, the City of Longmont and Foothills United Way. The shared online system includes common impact areas, community outcomes and indicators for all four funders. These impact areas are aligned with the five priority areas identified in the City of Boulder 2005 Housing and Human Services Master Plan (Master Plan).

The Human Services Master Plan is currently in the process of a major update renamed the Human Services Strategy. The current work of the Strategy is focused on community engagement to help shape priorities for the plan, including community funding. This process is anticipated to be completed mid-2016. The intent of renewing current HSF contracts is to allow the city, community agencies and the HSFAC to re-focus resources from fund round activities to the development of longer-term funding strategies as part of the Strategy, to be implemented in future fund rounds.

During Phase I of the Human Services Strategy update, three key principles for investment in human services programs were identified, based on national best practices, research and trend information:

- **System Integration** – A client-centric, no-wrong door approach to access services, rather than a focus on what services a program provides. This principle emphasizes a seamless system that is more efficient and effective for both service delivery agencies and clients.
- **Upstream Investment** - Investments that target factors that lead to entrenched social problems and intervene early. These are outcome-based programs and policies that lead to the reduction of problems before they become more critical and expensive to address.

Funding for upstream and safety net services is not mutually exclusive. Both fit on a continuum with the end goal of achieving greater stability, resilience and self-sufficiency. Ideally over time, with additional upstream investment, fewer people fall into crisis and need repeated high-cost public assistance. Safety net services included in a continuum of upstream solutions should have clear system linkages (not just referrals) to preventive or sustainable solutions.

- **Data-driven Outcomes** – Meaningful data-driven outcomes evaluate programs based on the experience of clients, and ask how clients and the community are better off as a result of programs, rather than only reporting on outputs of the services provided.

In September 2015, Human Services staff held a stakeholder input meeting with community nonprofits funded by the HSF to get feedback on the key principles. Agencies provided feedback to staff and City Council requesting more information on how these principles are defined. They also suggested that the city provide resources and opportunities for innovation and implementation to advance the identified principles.

ANALYSIS

In analyzing potential 2016 HSF fund round changes, staff considered multiple factors which led to the recommendation to extend current HSF contracts for one year and implement the Innovation Fund:

- Nearly all currently funded agencies have been funded for several years for the same programs at approximately the same funding levels. Significant time and resources are devoted to managing and participating in the HSF fund round each year. Few changes were likely for this year's fund round, until the Human Services Strategy update is completed;
- More significant changes are likely in funding priorities for next year's fund round and beyond as a result of the Strategy completion. The time and resources – for the city, community agencies, and the HSFAC – that would be devoted to conducting an HSF fund round this year would be better spent on continued development of funding priorities, methodology and community engagement;
- There is precedent for multi-year HSF fund rounds, which were two-year rounds prior to 2014;
- It is anticipated after the Human Services Strategy is approved the city would be moving to a two- or three-year fund round process;
- In previous study sessions on the Human Services Strategy council has given feedback that the key principles are the right direction to pursue for community funding;
- The stakeholder input process with community agencies suggested the need for more resource support for defining, piloting and implementing key principles, and the challenge of exploring those principles when so much time is devoted to “chasing funding” for programming; and
- Regional GMS partners will continue to work collaboratively to strategize best options and goals for achieving community level outcomes.

Boulder County Housing and Human Services and Boulder County Community Services will also be renewing the majority of their human service contracts for 2017. The exception for the county will be the Worthy Cause Fund – these dollars will be awarded through a competitive funding process. The City of Longmont will be offering renewals to select agencies and a competitive fund round for 2017.

In summary, extending 2016 contracts for 2017 will provide the opportunity to focus city and stakeholder resources on continued development of long-term funding strategies and options, while continuing to support community programs at current funding levels.

Innovation Fund

In lieu of a 2016 fund round, the staff anticipates releasing an RFP by mid-2016 which advances the key principles of integrated systems, upstream investment, and data-driven outcomes. Proposals would still fit within impact areas and outcomes of HSF, but can cross impact areas and combine outcomes.

Possibilities could include:

- Development of data systems or other improvements to better track client outcomes;
- Consulting or technical assistance to develop an evaluation system;
- System/infrastructure improvements to integrate services among multiple partners;
- Direct services programs that pilot implementation of integrated services and/or upstream investments; and
- “Seed” or “start-up” programs, or enhancements to existing programs that further the key principles.

Innovation Fund criteria would be consistent with other selected HSF criteria including:

- Does not duplicate existing programs in the community and leverages similar programs;
- Targets longer-term outcomes;

- Key program elements are grounded in best practices or evidence-based research;
- Identifies a solid evaluation plan;
- Benefits primarily City of Boulder residents that are low-income or at-risk; and
- Identifies strong collaboration and leveraging of resources.

Nonprofit 501(c)(3) organizations, government or educational institutions would be eligible to apply. Proposals can come from a single agency, or one agency can apply on behalf of a collaborative. Arts, cultural, sport and/or recreation programs would not be eligible to apply. Organizations receiving HSF in 2017 through contract extensions, as well as those without HSF contracts, would be able to apply to the Innovation Fund as long as they meet the fund round criteria.

The proposed changes were reviewed and approved by the city manager on April 14, 2016. Agencies were notified of proposed changes on April 22, 2016. Agency feedback has been positive overall to date.

NEXT STEPS

Notification to agencies and opportunity to comment on proposed changes – April 22 through May 5

Innovation Fund round opens – Mid-2016

HSF contract extensions executed for 2017 – Fall 2016

ATTACHMENT

Attachment A: 2016 Human Services Fund Allocations by Agency

Attachment A: Human Services Fund Allocations by Agency

Agency	Program	2016 Approved
Alternatives For Youth	iTHRIVE	\$10,000
Attention Homes	Meeting Basic Needs for At-Risk Youth	\$40,000
Blue Sky Bridge	Child and Family Advocacy Program	\$25,000
Boulder County AIDS Project	HIV Care and Prevention Services	\$25,000
Boulder County CareConnect	Safety Net and Community Outreach Services	\$25,000
Boulder County Legal Services (Total 2016 agency funding \$37,000)	Critical Legal Services for Low-Income COB Residents	\$19,000
	Legal Services for Victims of Domestic Violence	\$18,000
Boulder County Public Health (Total 2016 agency funding \$55,000)	GENESIS	\$40,000
	GENESISTER	\$15,000
Boulder Day Nursery	Early Learning Programs	\$65,000
Boulder Outreach for Homeless Overflow	Emergency Warming Centers	\$20,000
Boulder Shelter for the Homeless	Boulder Shelter Programs	\$120,000
Boulder Valley School District (Total 2016 agency funding \$45,000)	Boulder High School Adelante! Program	\$30,000
	Teen Parent Program	\$15,000
Boulder Valley Women's Health Center	Subsidized Reproductive & Sexual Health Services and Education Program	\$98,000
Bridge House (Total 2016 agency funding \$90,000)	Day Shelter & Community Table Meal Resource Center & Case Management	\$40,000
	Ready to Work and Employment Services	\$50,000
Bridge to Justice	Post-Decree Services	\$5,000
Center for People with Disabilities	Core Services	\$35,000
Children First of the Rockies	SAFE Services	\$5,000
Children's House Preschool	First Chance Scholarship	\$25,000
Clinica Campesina Family Health Services	Health Care for Low-Income Residents	\$290,000
Community Action Development Corporation	Circles	\$10,000
Community Food Share	Food Procurement and Food Distribution Program	\$5,000
Dental Aid	Safety Net Dental Services	\$125,000

Attachment A: Human Services Fund Allocations by Agency

Emergency Family Assistance Association	Shelter and Basic Needs	\$125,000
Family Learning Center, The (Total 2016 agency funding \$60,000)	School Readiness	\$50,000
	Youth Development	\$10,000
Foothills United Way	Personal Investment Enterprise (PIE) Program	\$35,000
I Have A Dream Foundation	Oak Dreamers and Pre-Collegiate Pathways to College and Career	\$46,188
Immigrant Legal Center of Boulder County	Immigrant Legal Services	\$23,000
InReach (formerly Boulder Institute for Psychotherapy and Research)	Early Childhood Program: Bright By Three + Zero to Five	\$15,000
Intercambio de Comunidades	English Language and Life Skills Education for Adult Immigrants	\$20,000
Mental Health Partners	Mental Health Wellness Services for Severely Mentally Ill Individuals	\$350,000
Mother House	Mother House	\$10,000
New Horizons Cooperative Preschool	Bilingual Early Childhood Education	\$42,000
Safehouse Progressive Alliance for Nonviolence	Services for Victims of Domestic Violence and their Children	\$95,000
YWCA (Total 2016 agency funding \$80,000)	Children's Alley Child Care	\$65,000
	Latina Achievement Support	\$15,000
	Total HSF	\$2,056,188



**INFORMATION PACKET
MEMORANDUM**

To: Members of City Council

From: Jane S. Brautigam, City Manager
Karen Rahn, Human Services Director
Wendy Schwartz, Human Services Planning and Program Development Manager
Kammi Siemens, Human Services Community Funding Program Manager
Substance Education and Awareness Review Panel

Date: May 3, 2016

Subject: **Information Item: 2016 Substance Education and Awareness (SEA) Funding**

EXECUTIVE SUMMARY

This memorandum outlines the background and funding recommendation for the Substance Education and Awareness (SEA) Request for Proposals (RFP). The SEA RFP review panel recommendation is to allocate \$250,000 in funding to Boulder County Community Services Healthy Futures Coalition (HFC). Consistent with City Council direction on Nov. 17, 2015, the SEA contract with HFC will be designed for a term of five years, with funding contingent on annual budget approval by City Council and achievement of annual program benchmarks and outcomes. Modifications to the project may be made annually.

FISCAL IMPACT

\$250,000 is budgeted in the Human Services Department for 2016. The proposed contract is within the Department's budgeted resources.

BACKGROUND

Recreational Marijuana Taxes and Intended Use

On Nov. 5, 2013, City of Boulder voters approved Ordinance 7916, which authorized the city to impose an excise tax of up to 10 percent and a sales and use tax of up to 10 percent on recreational marijuana sales to offset some of the indirect costs of recreational marijuana.

Boulder Revised Code Section 3-14-1 expresses the Legislative Intent of revenues generated by these taxes:

“...although the city council recognizes that it cannot bind future city councils, it nonetheless declares its intention that sufficient revenues generated by this tax be appropriated by future city councils for public safety, enforcement and administrative purposes and for comprehensive substance abuse programs including, without limitation, prevention, treatment, education, responsible use, intervention, and monitoring, with an emphasis on youth...”

In the 2014 budget, City Council appropriated \$250,000 in recreational marijuana tax revenues to:
“develop and implement community-wide educational program(s) for children, youth and families, related to the impacts of recreational marijuana use on young people in concert with community partners, including Boulder County Public Health, Boulder Valley School District (BVSD), Mental Health Partners and non-profits. Scope, develop and implement messaging and support existing best practice community education and support programs.”

On Nov. 17, 2015, City Council approved a motion to authorize the city manager to release an RFP for integrated substance abuse prevention education programs; including all commonly abused substances in addition to recreational marijuana, aimed at children, youth and families. The intent is to develop consistent and comprehensive substance abuse prevention education and messaging across the community and with key community stakeholders and organizations.

The city released the SEA RFP on Feb. 9, 2016, inviting community coalitions and organizations to submit proposals to develop and implement the program.

Desired SEA Program Outcomes

As identified in the RFP the goals and outcomes desired are:

Goals

- Widespread community distribution and awareness of information and programs developed;
- Shift community perceptions of risk associated with substance use, including the impact of drugs, alcohol, recreational marijuana, and abuse of prescription medications on children and youth;
- Prevent/reduce youth abuse of alcohol and recreational drugs including marijuana; and
- Reduce accidental ingestion of marijuana and other drugs.

Leveraging Existing Community Efforts, Consistent Community-wide Messaging

- Program should be integrated with, and complementary to, existing youth substance abuse education and prevention efforts in the community, including efforts by Boulder County Public Health (BCPH), BVSD, Mental Health Partners (MHP) and nonprofits.
- Preference for a partnership approach - multiple partners applying an integrated, collaborative model to achieve community goals, and/or leverage other sources of funding to achieve goals.

- Preference for innovation in partnerships and collective efforts, in contrast to a group of providers continuing existing services.
- Program should have broad community impact with consistent messaging.
- City SEA funding should not supplant funding for existing programs.

Target Populations and Program Focus

- The project scope may be broader than the City of Boulder, but SEA funding is intended for the benefit of city residents. The proportion of program funding requested from the City of Boulder should be appropriate to the percentage of City of Boulder program costs.
- Education program(s) should be community-wide, and include plans to reach higher risk youth subpopulations that typically report lower perceptions of marijuana or other substance abuse risk and higher rates of use.
- Focus of program activities should be education and prevention. Although funding is not intended for treatment, some treatment activities may be considered as part of a comprehensive education and prevention program.
- Program should operate within broader context of substance abuse, and include significant efforts in the area of children and youth.
- Program should reflect best practices in substance abuse prevention and education for youth.
- Proposed programs should demonstrate involvement of target population in program design.

ANALYSIS

A total of \$250,000 was available for 2016 funding. Two proposals were received on or before the March 4, 2016 deadline with funding requests totaling \$335,000. The two proposals submitted were:

- Boulder County Community Services, on behalf of the Healthy Futures Coalition (HFC); and
- The Family Learning Center.

An internal Human Services (HS) staff review found both proposals to meet the minimum eligibility criteria established in the RFP, and released the proposals to the SEA review panel. The review panel was comprised of representatives from each of the following resident or internal advisory groups:

- Human Services Fund Advisory Committee (one member);
- Boulder Police Department Community Services (one member);
- Youth Opportunity Advisory Board (two members); and
- Boulder Human Services Department (two staff).

For a complete list of review panel members see **Attachment A: Substance Education and Awareness Review Panel Members**.

The process for deliberations and developing recommendations included:

- Release of 2016 SEA RFP;
- Technical assistance for organizations interested in applying;
- Staff review and analysis of applications for minimum eligibility;
- SEA panel review and analysis;
- Question and answer period with applicants;
- SEA review panel deliberations and recommendations;
- Preliminary recommendations communicated to the city manager for approval; and
- Preliminary recommendations communicated to applicants.

The SEA review panel evaluated each proposal beginning with a quantitative points system to rank the criteria established in the RFP, the funding application and funding guidelines.

SEA PROPOSALS

Healthy Futures Coalition (HFC) Proposal

The SEA review panel recommended that \$250,000 be awarded to HFC, as the proposed program which best matches the goals, purpose and criteria of the RFP.

The mission of HFC is to, “prevent and reduce youth substance use, adult substance abuse and harmful impacts on the community by collectively mobilizing resources and partnerships throughout Boulder County to create informed and healthy community attitudes towards drugs and alcohol.” To create the community-wide focus and alignment envisioned in SEA, the coalition identified existing HFC efforts under Substance Abuse and Mental Health Services Administration (SAMHSA) strategies and designed additional efforts to build on current work and integrate SEA into a comprehensive community program leveraging other sources of funding.

Evaluation of HFC efforts to meet SEA desired outcomes includes both process and outcome measures. Coalition partners will report on the demographic and geographic reach of programs and campaigns, as well as annual metrics that demonstrate changes in knowledge, skills, attitudes or behavior of program participants. HFC will work with the BCPH to obtain data on accidental ingestion of substances through local health care systems or state data repositories. HFC will report on overall population data related to substance abuse through the Healthy Kids Colorado Survey and has also agreed to participate in an evaluation process with an independent evaluator that will be contracted by HS.

The messaging and programs of HFC are unified by a common framework of effective prevention strategies developed by SAMHSA. See **Attachment B: Framework of Comprehensive Substance Abuse Services**. This framework establishes complementary programming with consistent messaging through:

- Information Dissemination – Provides information about the nature and extent of alcohol and other drug use, abuse, addiction and their effects on individuals, families and communities. Provides knowledge and increases awareness of available prevention and treatment programs and services.

- Education – Builds skills through structure learning processes. Critical life and social skills include decision making, peer resistance, coping with stress, problem solving, interpersonal communication and systematic and judgmental capabilities.
- Alternatives – Provides opportunities for target populations to participate in activities that exclude alcohol and other drugs.
- Community-Based Process – Provides ongoing networking activities and technical assistance to community groups or agencies.

The HFC will implement these complementary and unified strategies through:

- A media campaign about safe storage of marijuana and other substances, implemented through various media and venues;
- Education/skill building for youth, parents and other influential adults implemented in multiple middle schools through evidence-based and promising programs identified by SAMHSA including: Sources of Strength, Teen Outreach Program (TOP) and Effekt;
- Break the Cycle, a peer-based group intervention to prevent initiation of injection drug use;
- Alternative pro-social activities and middle school service learning program; and
- Substance Abuse Prevention Skills Training (SAPST) for all program subcontractors to reinforce consistent messaging and methods, and technical assistance to subcontractors on coordination and effective service implementation.

The funds awarded through this proposal will be subcontracted to HFC member organizations in order to increase impact. The following programs will be funded in the first year:

Chart 1: Subcontractor Scope and Budget

SUBCONTRACTOR	SCOPE	PROPOSED FIRST YEAR BUDGETS
Boulder County Public Health – Communications and Marketing Unit	Design or procurement and implementation of a safe storage campaign for all substances, designed to reach adults and retailers	\$36,111
Boulder County Public Health – Communicable Disease Program	Break the Cycle peer-based group intervention to prevent initiation of injection drug use	\$23,845
Boulder County Public Health – Community Substance Abuse Program	Coordination of SAPST technical assistance to subcontractors, evaluation liaison, and grant management	\$44,092
Alternatives for Youth	Implementation of Effekt program in two middle schools	\$18,785

BVSD	Sources of Strength program implementation in five middle schools	\$27,140
El Centro Amistad	Expansion of TOP curriculum and health promotion activities with Latino youth in one middle school	\$25,000
YMCA of Boulder Valley	Training in substance abuse prevention and positive youth development for all YMCA staff, coaches and volunteers	\$44,752
YMCA of Boulder Valley	First Friday social activities for youth, and service learning projects for middle school youth	\$20,790
Phoenix Multisport	Physical activity for youth at risk of substance abuse	\$9,485

HFC’s program proposal is included as **Attachment C: Healthy Futures Coalition Proposal.**

Family Learning Center Proposal

The SEA review panel did not recommend funding for the Intervention to Prevent Abuse of Substances for Students (IPASS) proposal submitted by Family Learning Center (FLC). FLC requested \$85,000 for the IPASS program, with a total direct program service target population in year one of 350 and an estimated 1,000 students reached with informational materials.

IPASS is an experiential family substance abuse prevention curriculum which follows guidelines from the Trust for America’s Health 2015 report, “Reducing Teen Substance Misuse: What Really Works.” FLC constructed the IPASS curriculum and training content locally, with the goal of providing parents and youth with the tools they need to prevent substance abuse, recognizing signs of substance abuse in themselves and their children, and providing access to community resources. The program focused on five topics related to substance abuse, with monthly two-hour sessions for parents and/or youth. It also included a messaging campaign created by youth in partnership with personnel from KGNU, Telemundo/Univision and the University of Colorado Boulder Communications Department. FLC proposed to primarily serve children and families living in the nine low-income housing sites and four mobile home sites in Boulder’s northeast corridor.

Evaluation of the IPASS program would consist of quantitative and qualitative measures administered at baseline and year-end. The measures would include pre-and post-test Likert surveys to determine growth of knowledge, participant surveys on usefulness of training and how they will apply knowledge and skills, focus groups and interviews on program impact. In addition, FLC would track data for each participating family on participation, behavior change and referrals.

The FLC program proposal is included as **Attachment D: Family Learning Center Proposal.**

2016 SEA FUNDING RECOMMENDATIONS

Key elements that impacted the SEA review panel recommendation included:

- The HFC is unified around a consistent framework of strategies developed by SAMHSA with demonstrated effectiveness for youth, parents and other influential adults.
- The HFC coalition is four years old with over 20 active coalition members; best aligning with RFP criteria for multiple partners applying an integrated, collaborative model to achieve community goals. Subcontractors already have agreements in place and the coalition is also jointly working on related projects supported by other funders.
- The proposed HFC program most clearly meets the RFP criteria related to community-wide information and educational programming, with a total estimated target population of 25,873 youth and adults, many receiving multiple messages/interventions.
- Consistent with national literature and recommendations, the HFC curricula uses multiple evidence-based and evidence-informed SAMHSA “Best Practice” prevention strategies.
- The HFC program clearly describes multiple ways it will be evaluated specific to the SEA goals stated in the RFP.
- The alternate applicant, the Family Learning Center, recently joined the HFC as a member organization. As such, their participation and contribution to the development of the SEA program is still possible.

Following approval by the city manager of preliminary recommendations from the review panel, applicants were notified of preliminary funding recommendations during the first week of April 2016.

NEXT STEPS

Contract negotiated and executed – May/June 2016

Progress report – January 2017

First year-end progress report – June 2017

ATTACHMENTS

Attachment A: Substance Education and Awareness Review Panel Members

Attachment B: Framework of Comprehensive Substance Abuse Services

Attachment C: Healthy Futures Coalition Proposal

Attachment D: Family Learning Center Proposal

Attachment A: Substance Education and Awareness Review Panel Members

Substance Education and Awareness Review Panel Members	
Will Murray	Human Services Fund Advisory Committee
Doyle Thomas	Boulder Police Department Community Services
Adela Aguirre	Youth Opportunity Advisory Board member and student at Boulder High School
Nicolas Baer	Youth Opportunity Advisory Board member and student at Fairview High School
Kammi Siemens	Boulder Human Services Department
Wendy Schwartz	Boulder Human Services Department

ATTACHMENT B: Framework of Comprehensive Substance Abuse Services

Primary Prevention Strategies

The Substance Abuse and Mental Health Services Administration (SAMHSA) recommends developing a comprehensive primary prevention program that includes activities and services provided in a variety of settings. A comprehensive program includes strategies listed and defined on the table below. Prevention strategies can be classified using the Institute of Medicine Model of Universal, Selective, and Indicated, which classifies preventive interventions by targeted population. A comprehensive program targets both the general population and sub-groups that are at high risk for substance abuse. The definitions for these population classifications are:

- **Universal:** The general public or a whole population group that has not been identified on the basis of individual risk
- **Selective:** Individuals or a subgroup of the population whose risk of developing a disorder is significantly higher than average
- **Indicated:** Individuals in high-risk environments who have minimal but detectable signs or symptoms foreshadowing disorder or have biological markers indicating predispositions for disorder but do not yet meet diagnostic levels

The Healthy Futures Coalition uses the SAMHSA framework as a foundation for its work, including this proposal for Substance Education and Awareness program funds. The table below demonstrates how the coalition’s proposed programming under each strategy complements existing efforts in the community, using leveraged funds (shaded in blue) to create a comprehensive approach. For this proposal focused on youth prevention, few activities are proposed at the ‘indicated’ level.

HEALTHY FUTURES COALITION—FRAMEWORK OF COMPREHENSIVE SUBSTANCE ABUSE PREVENTION SERVICES

INFORMATION DISSEMINATION					
Provides knowledge and increases awareness of the nature and extent of alcohol and other drug use, abuse, and addiction, as well as their effects on individuals, families, and communities. It also provides knowledge and increases awareness of available prevention and treatment programs and services. It is characterized by one-way communication from the information source to the audience, with limited contact between the two.					
Universal:	Safe storage campaign for all substances, implemented through various media and venues <i>(Subcontractor: Boulder County Public Health)</i>	<i>Keep Talking, They’re Listening prevention media campaign for parents (Funded through Office of Behavioral Health grant to Boulder County Community Services)</i>	Youth social norming campaign , in development <i>(Funded through Office of Behavioral Health grant and Drug-Free Communities grant to Boulder County Public Health)</i>	Amplify existing state marijuana media campaigns <i>(Funded through Office of Behavioral Health grant and Drug-Free Communities grant to Boulder County Public Health)</i>	Distribute Latino marijuana influencer campaign materials <i>(Funded through Colorado Department of Public Health and Environment grant to Boulder County Community Services)</i>
Selective:					
Indicated:					

EDUCATION

Builds skills through structured learning processes. Critical life and social skills include decision making, peer resistance, coping with stress, problem solving, interpersonal communication, and systematic and judgmental capabilities. There is more interaction between facilitators and participants than there is for information dissemination.

Universal:	<i>Effekt</i> , designed to maintain parents' restrictive attitudes toward underage drinking, implemented through schools (Subcontractor: <i>Alternatives to Youth</i>)	Sources of Strength , a school-based program to reinforce protective factors among youth (Subcontractor: <i>Boulder Valley School District</i>)	Training on substance abuse prevention and positive youth development for all staff, coaches, and volunteers of YMCA of Boulder Valley (Subcontractor: <i>YMCA of Boulder Valley</i>)	Spanish language skill-building sessions on youth substance use (Funded through <i>Drug-Free Communities grant to Boulder County Public Health</i>)	Pathways to Parenting series (video and on-site) addressing key issues affecting youth, featuring mental health professionals (Funded through <i>Office of Behavioral Health grant to Boulder County Community Services</i>)
Selective:	Health promotion for Latino youth, including Teen Outreach Program and expansion to one BVSD middle school (Subcontractor: <i>El Centro Amistad</i>)	Nurturing Parenting , designed to empower individuals and families with new knowledge and beliefs to make good and healthy lifestyle choices. (Funded through <i>Office of Behavioral Health grant to Boulder County Community Services</i>)			
Indicated:	Break the Cycle , peer-based group intervention to prevent initiation of injection drug use (Subcontractor: <i>Boulder County Public Health</i>)				

ALTERNATIVES

Provide opportunities for target populations to participate in activities that exclude alcohol and other drugs. The purpose is to discourage use of alcohol and other drugs by providing alternative, healthy activities.

Universal:	First Fridays pro-social activities and middle school service learning program (Subcontractor: <i>YMCA of Boulder Valley</i>)	Prosocial options for youth through Natural Highs, City of Longmont, TEENS Inc., and Out Boulder (Funded through <i>Office of Behavioral Health grant and Drug-Free Communities grant to Boulder County Public</i>)			
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		<i>Health)</i>			
Selective:	Physically active programming for youth, with outreach to youth at risk for substance abuse <i>(Subcontractor: Phoenix Multisport)</i>				
Indicated:					

COMMUNITY-BASED PROCESS

Provides ongoing networking activities and technical assistance to community groups or agencies. It encompasses neighborhood-based, grassroots empowerment models using action planning and collaborative systems planning.

Universal:	Substance Abuse Prevention Skills Training (SAPST) for all subcontractors	Influencer and policy-maker education on youth substance use <i>(Funded through Drug-Free Communities grant to Boulder County Public Health)</i>	Healthy Futures Coalition coordination <i>(Funded through Office of Behavioral Health grant and Drug-Free Communities grant to Boulder County Public Health)</i>	Healthy Futures Coalition Youth Leadership Team coordination <i>(Funded through Office of Behavioral Health grant and Drug-Free Communities grant to Boulder County Public Health)</i>	Expansion of substance use data on online Boulder County Health Compass <i>(Funded through Drug-Free Communities grant to Boulder County Public Health)</i>
	Technical assistance in program implementation, fidelity, and coordination to all subcontractors	Aligned messaging on alcohol, marijuana, prescription drugs among Healthy Futures Coalition members <i>(Funded through Office of Behavioral Health grant and Drug-Free Communities grant to Boulder County Public Health)</i>	Alignment between Healthy Futures Coalition and Addressing Alcohol Concerns Together (CU-based coalition)		

ENVIRONMENTAL

Establishes or changes written and unwritten community standards, codes, and attitudes. Its intent is to influence the general population's use of alcohol and other drugs.

Universal:	Marijuana policy advocacy (<i>Through Boulder County Public Health</i>)	Alcohol store environmental audits (<i>Funded Drug-Free Communities grant to Boulder County Public Health</i>)			
Selective:					
Indicated:	Outreach to Boulder County courts on effective model for Minor in Possession tickets (<i>Funded through Drug-Free Communities grant to Boulder County Public Health</i>)				



Community Services Department

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March 4, 2016

Kammi Siemens
City of Boulder
Department of Human Services
909 Arapahoe Avenue
Boulder, Colorado 80302

Dear Ms. Siemens,

Please find attached our response to the City of Boulder’s Substance Abuse Education and Awareness Programming for Children, Youth and Families (SEA) Request for Proposals. Our application is based on a partnership approach, and incorporates an array of prevention service providers who will deliver a variety of complimentary evidence-based programs. This comprehensive strategy was purposefully designed so as to have both individual and collective impacts on substance abuse issues within the City of Boulder.

The proposal was developed by the Healthy Futures Coalition (HFC) in collaboration with its member organizations. HFC, assisted by the Community Services Department, will oversee all aspects of the project including service provision, evaluation and capacity building efforts. We believe this approach ensures that these critical resources will be well-managed and effectively utilized, and supports our ability to implement quality improvement efforts over the life of the project.

We would be very excited to work with the City on this important project and greatly appreciate this opportunity. Please do not hesitate to contact me or Ms. Delgado, the grant contact, should you have any questions about our proposal.

Sincerely,

Robin Bohannon, Director
Community Services Department

Part I: Proposal Abstract (Please use this form and do not exceed one page)

A. Applicant Information

Name and Title of the main contact for this RFP: Meca Delgado, Healthy Youth Alliance Program Manager E-Mail Address: mdelgado@bouldercounty.org
Mailing Address, City, State, Zip Boulder County Community Services 3482 Broadway Boulder, CO 80304

B. Project Information

Project Address(es), if different than above: NA
Project Title: Healthy Futures Coalition Substance Abuse Prevention Partnership
Brief Project Summary: Boulder County Community Services, as fiscal agent to the Healthy Futures Coalition (HFC, formerly the Reducing Substance Abuse Coalition), requests \$250,000 from the City of Boulder Substance Education and Awareness Program for Children Youth and Families (SEA) to implement a comprehensive approach to substance abuse prevention. HFC is a coalition of community agencies, businesses and individuals focused on developing protective factors and reducing risk factors for all youth as the means for effective community-based substance abuse prevention. Boulder County Public Health and Boulder County Community Services work in partnership to manage and support the work of the coalition. The proposal is based upon a comprehensive framework of effective prevention strategies developed by the Substance Abuse and Mental Health Administration. The key strategies included in this grant are: information dissemination related to safe storage of marijuana and other substances; education for youth, parents and other influential adults; alternative activities to use of substances for youth; and community-based processes that strengthen the capacity of the community to engage in effective prevention activities. Efforts will be focused on the City of Boulder as much as possible. Boulder County Community Services will subcontract all funds to community agencies belonging to the coalition, to build the comprehensive set of services. First year partners include Alternative for Youth, Boulder Valley School District, <i>El Centro Amistad</i> , Phoenix Multisport, YMCA of Boulder Valley, and Boulder County Public Health.
Is the project contingent on this funding?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Explain, if yes: The implementation or expansion of programs included in this request will not be possible without this funding.
Is the timeline contingent on this funding?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Explain, if yes: The programs included in this request will not begin unless funding is awarded.

C. Financial Information and Target Population:

Total Project Cost: \$634,389 <i>(This amount represents the SEA project request plus funding received by Boulder County Community Services and Boulder County Public Health to support community-based substance abuse prevention through the Healthy Futures Coalition.)</i>
Amount of SEA funding requested for the project: \$250,000
Total Program Target Population: Estimated 25,873 youth and adults
Boulder Residents as Percentage of Total Target Population: 60 %

Part II—Proposal Narrative

A. Need for Project Services

1. Target Population

This collaborative funding request from the Healthy Futures Coalition (HFC) focuses on persons ages 10-25, their parents and other influential adults. The selected age range acknowledges that substance abuse begins at young ages, that brain development can continue through age 25, and that older youth and young adults role model behavior and, at times, initiate younger persons to substances. According to the US Census, there are approximately 74,000 persons ages 10-24 in Boulder County, of whom approximately 49% reside in the City of Boulder. About 8.8% of the city's population is of Hispanic origin. While most residents of both the city and county state they are of White race, 11% of the city's population identify as other races or mixed race. An estimated 46.5% of households within the City of Boulder have annual incomes below \$50,000. Proposed programming within the Boulder Valley School District (BVSD) will be implemented only in schools within the City of Boulder. Subcontractors will specifically outreach to youth within the City of Boulder. However, many of these programs provide services county-wide and no youth will be turned away.

The comprehensive approach to prevention outlined in this proposal strives to reach individuals with more than one effective intervention in order to increase impact. Given this approach, it is not possible to estimate an unduplicated count of clients/participants. Broad communication strategies can potentially reach nearly the full population of youth and adults, while more focused interventions are each expected to reach between 80-2,800 youth, depending on the program, and 30-1,000 parents or other influential adults, depending on the program. The proposal also includes capacity-building training for subcontractors, which is estimated to reach 30 community professionals. Two subcontractors in the proposal focus on specific subpopulations given their role within their respective communities and the targeted nature of their services: *El Centro Amistad* for Latino youth and parents, and YMCA of Boulder Valley, which serves a large low-income population.

2. Problem Statement

The healthy lifestyle associated with Boulder exists side-by-side with a tolerance for drug and alcohol use. Parents who use substances themselves struggle with how to address the issue with their children and younger teens observe as older youth model the use of substances. Reducing the illegal availability of prescription opioids has contributed to an increase in heroin use, and the average age of persons seeking clean needles for injection drugs through Boulder County's Works Program is under 30 years old. HFC understands that building protective factors and reducing risk factors for *all youth* is key to effective community substance abuse prevention. Data collected from BVSD through the 2013 Healthy Kids Colorado Survey (<http://www.bouldercounty.org/family/youth/pages/yrbsoverview.aspx>) show significant current alcohol use (35%) and slightly lower marijuana use (20%) among high school students. Ever use of other drugs includes: prescription drugs not prescribed for them (2%); ecstasy (7.2%); any form of cocaine (4.6%); meth-amphetamines (2.3%); heroin (1.7%). Among BVSD 7th and 8th graders, 5.0% at least one drink of alcohol during the past 30 days and about the same proportion (5.9%) used marijuana. The survey shows BVSD 7th-12th graders' perception of alcohol use and binge drinking among peers is considerably higher than actual use. More than half of high school students think it would be easy for them to get alcohol and marijuana. More than 80% of high school students believe that people who binge drink regularly have moderate/great risk of harming themselves, while the perceived risk from regular marijuana use is just over 50%. For both alcohol and marijuana, middle school students' perception of access is lower, and perception of health risks and parental disapproval are higher. The data also indicate that interventions targeted to youth who are Hispanic or lesbian, gay, bisexual, transgender, or questioning (LGBTQ) are needed to close disparities in some substance abuse behaviors and beliefs.

3. Services in Boulder

Numerous community organizations and public agencies serve Boulder youth and parents. Some are dedicated to substance abuse among youth, such as Natural Highs and iThrive, while others weave prevention messaging into a broader youth development or parenting focus, such as *El Centro Amistad*, Parent Engagement Network, Healthy Youth Alliance, and OASOS (for LGBTQ youth). HFC is unique in bringing a wide range of organizations and businesses to the table to collectively plan and implement community-wide youth substance abuse prevention efforts. Now in its fourth year, the coalition has more than 20 active members among nearly 40

organizations on the full member list. Coalition leaders conduct ongoing outreach to new community organizations to increase the coalition's depth, capacity and effectiveness in reaching key groups of youth.

B. Proposed Project Services and Evaluation

1. Project Services Description

The mission of HFC is to "Prevent and reduce youth substance use, adult substance abuse and harmful impacts of the community by collectively mobilizing resources and partnerships throughout Boulder County to create informed and healthy community attitudes towards drugs and alcohol." The coalition effort creates the community-wide focus and alignment envisioned in the SEA goal. HFC bases its work on the Substance Abuse and Mental Health Administration (SAMHSA) framework of primary prevention strategies. To develop this proposal, the coalition identified existing HFC efforts under each SAMHSA strategy and submitted additional efforts under each strategy to enhance the comprehensiveness and reach of the work. SEA funding is requested for programming under each SAMHSA strategy as follows:

- **Information Dissemination:** Safe storage media and education campaign for adults and retailers, designed to reduce accidental ingestion or unintended access for all substances.
- **Education:** *Effekt* (evidence-based) in two BVSD middle schools, to maintain parents' restrictive attitudes toward underage drinking; Sources of Strength (evidence-based) in five additional BVSD middle schools, to enhance youth protective factors; Teen Outreach Program (evidence-based) in one additional BVSD middle school, to promote health behaviors and protective factors among Latino youth; training on substance abuse prevention and positive youth development for all staff, coaches and volunteers of the YMCA of Boulder Valley; Break the Cycle (promising practice), to prevent initiation of injection drug use among peers.
- **Alternative Activities:** Physically active programming for youth, with outreach to youth at risk for substance abuse; social activities for a broad range of youth; service learning projects for middle school youth.
- **Community-Based Process:** Substance Abuse Prevention Skills Training (SAPST) for all subcontractors in this proposal; technical assistance to subcontractors on coordination and effective service implementation.

HFC's goal is to build capacity and a foundation of sound prevention science in our community.

This brief narrative does not allow for fully explaining the framework and its contents. Attachment D is a matrix that defines each SAMHSA strategy and lists the existing and proposed HFC interventions that together constitute a comprehensive approach to substance abuse prevention. Conforming to a comprehensive prevention framework benefits the overall community and target populations by combining multiple, reinforcing strategies.

2. Project Collaboration

Boulder County Community Services (BCCS) is the fiscal and administrative agent for this proposal, which will be implemented through the HFC. Boulder County Public Health (BCPH) convenes and staffs the coalition and will be the liaison to the contracted evaluator. The following experienced organizations will provide services under the indicated strategies (see also Attachment D):

- **Information Dissemination:** BCPH Communications & Marketing (expertise reaching diverse populations).
- **Education:** Alternatives for Youth (experience reaching youth at risk), BVSD (nearly universal access to youth and parents), *El Centro Amistad* (demonstrated experience with Latino populations), YMCA of Boulder Valley (extensive experience reaching youth and families, especially low income), BCPH Communicable Disease Program (access to persons who use injection drugs).
- **Alternative Activities:** Phoenix Multisport (experience reaching populations in recovery, including youth), YMCA of Boulder Valley.
- **Community-Based Process:** BCPH Community Substance Abuse Prevention Program (experience with coalition coordination and technical assistance), BCCS Healthy Youth Alliance (experience with population-based substance abuse prevention).

3. Best/Evidence-Based Practices

HFC's commitment to a comprehensive approach to prevention meets the criteria for best practices laid out in the RFP: parent involvement; interactive techniques; combining information on harms with skill-building and protective factors; attention to both risk and protective factors; addressing local substance abuse issues; and combining two or more effective programs to increase effectiveness. The coalition agreed to use the typology for classifying interventions by level of scientific evidence adapted from Brownson

<http://www.astho.org/Programs/Evidence-Based-Public-Health/Evidence-Based-Public-Health--A-Fundamental-Concept-for-Public-Health-Practice/>

to identify proposed programming as promising, effective or evidenced-based. Among specific programs, Sources of Strength is included in SAMHSA's National Registry of Evidence-Based Programs and Practices, two programs are in the Blueprints for Healthy Youth Development list (TOP (model program) and *Effekt* (promising program)) and evidence for Break the Cycle has been published in peer-reviewed journals.

4. Evaluation

Evaluation of coalition efforts to meet SEA desired outcomes includes both process and outcome measures:

- Subcontractors will report data on demographic and geographic reach of services annually, demonstrating widespread community distribution and awareness of programs and campaigns.
- Changing youth perception of risk associated with substance abuse and preventing youth substance use are key outcomes for other coalition grants and will be measured for the overall population through the Healthy Kids Colorado Survey, administered in odd years. Subcontractors also will be asked to develop and report annually on measures that demonstrate changes in knowledge, skills, attitudes or behavior of participants.
- HFC will work with the BCPH Health Planning and Evaluation Unit on obtaining data on accidental ingestion of marijuana and other drugs through local health care systems or state data repositories.
- Once a year, subcontractors will record program successes and challenges and participant satisfaction. This learning will be shared with HFC, used to improve implementation, and reported with the annual evaluation. Subcontractors agree to participate in an evaluation process with the SEA-contracted evaluator.

5. Funding Specifics

The \$250,000 requested through this proposal will be subcontracted to HFC member organizations. Each subcontractor prepared a detailed budget to support its work, which is on file with HFC. The organizations' size, infrastructure, pay scales and other factors determine the funding needed to implement proposed activities.

Expenses across the full range of subcontractor budgets can be categorized as follows:

- Staffing: Hired or contracted personnel, fringe benefits, extra duty pay for teachers
 - Support for hired staff: Local travel, training, laptops, cell phone charges
 - Implementation costs: Participant incentives, participant transportation, meeting/event costs (refreshments, facility rental), sub pay (schools), activity fees, video, printing/print materials, program licensing, supplies
 - Media campaign: Campaign design or procurement, material production, media placement
 - Evaluation costs
 - Indirect costs or admin fees (Note: BCCS is not charging for indirect costs on the overall budget.)
- Subcontractors and subcontract amounts are listed on the required Detailed Project Budget.

6. Cost-Per-Client/Cost-Per-Contact

The coalition's comprehensive approach to prevention is intended to reach individuals with more than one effective intervention, in order to increase impact. Without an unduplicated count of persons receiving services through this proposal, we cannot accurately estimate cost-per-client. A substitute calculation might assume that all BVSD middle and high school students and half of their parents are reached through community-wide youth substance abuse prevention efforts (defined on attached Sources of Income table). This calculation ($\$591,000/25,873$) yields an approximation of \$22.84 per person reached. HFC would welcome discussion of calculating cost-per-client or cost-per-contact with the SEA independent evaluator.

7. Sustainability

The SEA funding opportunity recognizes that reducing youth substance abuse is a long-term effort. Our community's best prospect for sustaining this effort is in the nature of the coalition itself. In its first four years, HFC has built vision, alignment and commitment among key organizations addressing substance abuse and youth, and continues to deepen its membership to reach all populations through multiple venues. Financial sustainability of prevention efforts is more achievable when resources are conserved by organizations engaging in mutually reinforcing activities toward shared goals. Public entities (BCPH and BCCS) serving as backbone agencies ensure stable and trusted stewardship of funds for HFC's efforts. Systems and structures established through the coalition will support initiatives into the future. HFC's positive reputation, built on its mission and accomplishments, will increase public support for substance abuse prevention and generate confidence among funders and community leaders, improving the prospects for long-term investments in prevention.

C: FINANCIAL STATEMENTS

One page maximum for Tables 1 and 2B plus attached or inserted budget. Fill out the following tables and either insert or attach a project budget. Make sure to label any attachments.

1. Sources of Income

Complete the table below indicating potential or already known funding sources for the project. Add rows to fit the project's funding categories. Indicate 0% for categories that do not apply.

Percentage	Funding Source
54%	Government grants or contracts (federal or state)
40%	Local government grants or contracts (county or city)
0%	Boulder and/or St. Vrain Valley School Districts
0%	Foundations
0%	Business sponsorships
0%	Events (includes event sponsorships)
0%	Individual contributions
0%	Fees/earned income
0%	Workplace giving campaigns
6%	In-kind contributions
0%	Other (please specify)
100%	TOTAL (should equal 100%)

This table refers to this SEA funding request as well as funding used to support community-based substance abuse prevention through the Healthy Futures Coalition.

2. Specific Fundraising to Date

Complete the table below indicating potential or already known funding sources for the project. Add rows as needed. Leave blank if there is no fundraising to date for the project.

Only include in-kind donations if they correspond to and reduce project costs.		
Funding Source	Funding Amount	Committed (Yes, No, Pending)

There are no current fundraising or donated resources to the project beyond the in-kind contracts and grants in the table above.

C. FINANCIAL ATTACHMENTS

3. Detailed Project Budget

ITEM		REQUESTED AMOUNT
Subcontracts	Reach and Target	
<u>Boulder County Public Health (Communications & Marketing Unit)</u> Design or procurement and implementation of safe storage campaign for all substances, designed to reach adults and retailers	Potential to reach all adults in Boulder County	36,111
<u>Alternatives for Youth</u> Implementation of <i>Effekt</i> in two BVSD middle schools, designed to maintain parents' restrictive attitudes toward underage drinking. http://www.blueprintsprograms.com/factsheet/effekt	Training of 30 people to reach an estimated 1,000 parents/guardians of BVSD students in City of Boulder middle schools	18,785
<u>BVSD</u> Sources of Strength implementation to five middle schools, to promote protective factors among youth https://sourcesofstrength.org/	2,862 students in Casey, Centennial, Manhattan, Platt and Southern Hills middle schools	27,140
<u>El Centro Amistad</u> Expansion of TOP curriculum and health promotion activities with Latino youth in one BVSD middle school http://wymancenter.org/top/	80 Latino middle school youth	25,000
<u>YMCA of Boulder Valley</u> Training in substance abuse prevention and positive youth development for all YMCA staff, coaches and volunteers	Training 500 adults who will work with 5,000 youth	44,752
<u>Boulder County Public Health (Communicable Disease Program)</u> Break the Cycle group-based intervention to prevent initiation of injection drug use among peers http://www.ncbi.nlm.nih.gov/pubmed/24529687	150 individuals who use injection drugs	23,845
<u>Phoenix Multisport</u> Physical activity programs for youth (e.g., hikes, yoga, strength training, biking, climbing, runs)	520 youth ages 16-17, with outreach to youth at risk of substance abuse	9,485
<u>YMCA of Boulder Valley</u> <input type="checkbox"/> First Friday social activities for youth <input type="checkbox"/> Service learning projects for middle school youth	First Fridays: 1,600 youth Service learning: 200 middle school-age youth	20,790
<u>Boulder County Public Health (Community Substance Abuse Program)</u> Coordination of Substance Abuse Prevention Skills (SAPST) training, technical assistance to subcontractors, evaluation liaison, grant management.	SEA subcontractors	44,092
TOTAL		250,000

PROPOSAL FORMAT**Part I: Proposal Abstract** *(Please use this form and do not exceed one page)***A. Applicant Information**

Name and Title of the main contact for this RFP: Brenda Lyle, Executive Director

E-Mail Address: blyle@flcboulder.org

Phone: 303-442-8979

Mailing Address, City, State, Zip:

3164 34th Street, Boulder, Colorado 80301

B. Project Information

Project Address(es), if different than above:

Same

Project Title:

IPASS (Intervention to Prevent Abuse of Substance for Students)

Brief Project Summary:

The FLC project IPASS is unique in that it is 100 percent prevention based, building upon community and school-wide efforts partnerships. The culturally-based training components and services are provided within the communities and neighborhoods where youth and their families live. We know that underserved populations have problems with accessible and reliable transportations, and will not access prevention programs unless they trust and can relate to those providing the services. The FLC will provide the prevention programs, literally, in the families' "own back yard". The FLC IPASS Project is designed as an experiential family (parents and youth together) substance-abuse prevention program that addresses: 1) risk factors inside and outside the family, 2) protective factors, i.e., building strong bonds between children, their families, communities, schools, other adults and peers, and 3) greater parent engagement.

Is the **project** contingent on this funding?: Yes No

Explain, if yes: We have part of the funding secured, but in order to fully implement the project we require the additional revenue

Is the **timeline** contingent on this funding?: Yes No

Explain, if yes: In order for full implementation we need to finish planning & give our partners time to get their resources together in order to have activities planned for the June start time.

C. Financial Information and Target Population:

Total Project Cost: \$140,000.00

Amount of SEA funding requested for the project: \$85,000.00

Total Program Target Population: 588

Boulder Residents as Percentage of Total Target Population: 80 %

Part II. Project Narrative: IPASS (Intervention to Prevent Abuse of Substances for Students)

A. Need for Project Services

1. Target Population: The Family Learning Center (FLC) will serve culturally and economically diverse youth and their families. The FLC is located in the heart of Boulder's northeast corridor, surrounded by nine low-income housing sites, including San Juan del Centro and four mobile home sites. The families at the FLC are Latino (Mexico, South and Central America), Black, Nepalese, Eritrisian, Moroccan, and Anglo. With direct services, ~150 unduplicated youth from ages eight years old to 18 years will be served. FLC will serve 250 parents with children birth through 18 years in the FLC parent engagement programs. Eighty percent of the children and families served live in poverty, 15 percent are low-to-moderate low income, and five percent are middle income and beyond. Eighty percent of the children and families served are within the city of Boulder. Over five years, FLC projects that over 1000 youth and their families will be served directly through this substance abuse prevention campaign, and many hundreds will be served with the youth-designed prevention messaging.

2. Problem Statement: Research has shown that the key risk periods for drug abuse occur during major transitions in children's lives. These transitions include significant changes in physical development (for example, puberty) or social situations (moving, parents divorcing) when children experience heightened vulnerability for problem behaviors. The first transition for children is when they enter school. Later, when they advance from elementary school to middle school, they often experience new academic and social situations, such as learning to get along with a wider group of peers and having greater expectations for academic performance. In early adolescence, children are likely to encounter drug abuse for the first time. In high school, young people face additional social, psychological, and educational challenges, and may be exposed to greater availability of drugs, drug abusers, and social engagements involving drugs. These challenges can increase the risk that they will abuse alcohol, tobacco, and other drugs. Risk factors include academic failure beginning in late elementary school, inadequate school climate, cultural/racial tensions, truancy, and economic deprivation. Nationally, adolescents aged 12 – 17 increased the use of marijuana nearly 10% between 2009 and 2013 (Report: Reducing Teen Substance Misuse: *WHAT REALLY WORKS 2015*). It is implicit that providing services to at risk students improves the possibility of better long-term outcomes, including future employability. Graduation rates in Colorado increased in recent years, but the rates continue to differ significantly and adversely across racial/ethnic groups.

The 2013 Boulder Valley School District (BVSD) High School Youth Risk Behavior Survey (YRBS) found that(,) of the ~18,000 high school students in BVSD, a higher percent of males experienced alcohol (15.9), tobacco (5.4), and marijuana (8.50) than females (alcohol, 11.7; tobacco 4.70; and marijuana, 3.50) before the age of 13 years. It is interesting to note that the common perception among adolescents is that their peers' engagement with drugs is significantly higher than what is actually reported. This may be a reflection of the impact of 'peer pressure' reported by many students. Boulder County high school students have access to and use substances at school. Data show that 5.1% of students drank on school property during the past 30 days; 3.7% used marijuana on school property during the past 30 days, and 15.1% were offered drugs at school during the past 12 months. Finally, a review of 2012 statistics of juvenile arrests in Colorado indicated that 3,236 adolescents were arrested in drug related incidents, 2,809 were arrested for liquor-related incidents, and 360 were arrested for DUI. The total number of arrests, 6,405, for substance abuse and related incidents is higher than any other adjudicated criminal activity. The arrests of students of color are disproportionately higher than white students.

3. Services in Boulder: There are many organizations that have elements of research based prevention strategies. Few have a focus that addresses comprehensive prevention and assesses building programs at an early age. Programs that are addressing this issue are: 1) Boulder Public Health Youth Coalition, 2) Boulder Mental Health Partners, BVSD, Youth Intervention programs, and the FLC with IPASS Project.

B. Proposed Project Services and Evaluation

1. Project Services Description, Timeline, and Duration: The FLC project IPASS is unique in that it is 100 percent prevention based, building upon community and school-wide efforts partnerships. The culturally-based training components and services are provided within the communities and neighborhoods where youth and their families live. We know that underserved populations have problems with accessible and reliable transportations, and will not access prevention programs unless they trust and can relate to those providing the services. The FLC will provide the prevention programs, literally, in the families' "own back yard". The FLC IPASS Project is designed as an experiential family (parents and youth together) substance-abuse prevention program that addresses: 1) risk factors inside and outside the family, 2) protective factors, i.e., building strong bonds between children, their families, communities, schools, other adults and peers, and 3) greater parent engagement. ***The overall IPASS GOAL is to provide parents and youth with the tools (knowledge and actions) they need to prevent substance abuse, to recognize the signs of substance abuse in themselves and their children, and to provide access to the community resources needed to adequately address these issues.***

The topics included in the IPASS training are:

(a) Resiliency: Health, Education, Prevention – Objective #1: To support parents to learn and practice the skills needed to support the positive youth development and supportive familial relationships with their children. Conducted by EL Centro AMISTAD de Boulder and FLC. Monthly, 7/16 – 5/17, 2 hrs./session x 8 sessions.

(b) Protecting Our Kids – Objective #2: To have parents and youth become informed about the dangers of substance abuse, developmentally, socially, and educationally by providing parents and youth with effective tools to prevent bullying, by providing referrals for mental health, and by providing substance abuse treatment programs. Conducted by BVSD interventionists, medical and health department personnel who are experts in the area, and Boulder Safehouse. When: 7/16 - 5/17, 2 hrs sessions.

(c) Reducing Juvenile Delinquency/No Jail Time for This Kid – Objective #3: To have parents and youth become informed about statistics, legal aspects, and adjudication for substance abuse and to provide youth development activities that helped students form strong attachments to family, community, and school. Conducted by Boulder City and County Police Departments, Boulder High School, FLC, and Boulder Public Health. When: 7/16- 5/17, 2hrs./sessions.

(d) Increase Academic Achievement: Schools Help Too – Objective #4: To have parents and youth understand the roles schools and academic achievement play in substance abuse prevention. This will provide students with one-on-one, small group academic support, comprehensive educational case management services between parents/students/schools. Conducted by BVSD, Boulder high School staff (Carolyn Carrol Dean of students and James Hill, BHS principal), FLC, and CARE. When: 07/16 - 5/17, 4 hrs. and ongoing

(e) Parent Advocacy for Prevention – Objective #5: To inform parents about strategies they can use to work with their children, with schools, and with the community in advocating for prevention because schools are the targets of the pushers. Conducted by the Center for Alternative and Responsible Education (CARE). When: 08/16 & 04/17, 5 hrs.

(f) Tell It to the World – Objective #6: How to create effective messages. Conducted by personnel from KGNU, Telemundo/ Univision, and University of Colorado, Boulder - Communications Department. When: 06/16 - 12/16, 2 hrs.

The IPASS Project will start in June 2016 with parent and youth training and will begin summer of 2016 continuing through the school year. The training will be delivered in English and in Spanish, as needed. Following training throughout the school year, during the FLC Six- Week Summer Sessions in 2016-2017, youth will create the messages to be aired via KGNU, Telemundo/ Univision, and at school assemblies and social media and will share their messages in other venues in the community. We believe that the strongest anti-substance abuse awareness marketing campaigns are those developed by the youth themselves

2. Project Collaboration: Collaborators with FLC IPASS are: AMISTAD, CARE, BVSD Boulder High School, Centennial and Casey Middle Schools, City and County Police Departments, Public Health training staff for Substance Abuse Prevention Certification, and referral services to Medical/health personnel. KGNU, Telemundo, Univision, and Communications Dept., UCB will provide expert support in student messaging. Boulder Safehouse, anti-bullying activities at San Juan del Centro and the FLC. BOMCA, art classes, the Corner Gym, boxing, self-discipline activities.

3. Best/Evidence-Based Practices: When communities adapt programs to match their needs, the community norms, and differing cultural requirements, they should retain core elements of the original research-based intervention which include:

• Structure • Content • Delivery. High quality substance abuse prevention programs:

(a) should start with younger children and sustain support throughout youth with long-term repeated interventions to reinforce the original prevention goals since the benefits from middle school prevention programs diminish without follow-up;
(b) are most effective when they employ interactive techniques, such as peer discussion groups and parent role-playing, and that allow for active involvement in learning about drug abuse and reinforcing skills;

(c) can strengthen protective factors among young children by teaching parents better family communication skills, developmentally appropriate discipline styles, firm and consistent rule enforcement, and increasing parental emotional, social, cognitive, and material support;

(d) that are implemented by the schools, focus on children's social and academic skills, including enhancing peer relationships, self-control, coping skills, social behaviors, and drug offer refusal skills. School-based prevention programs should be integrated within the school's own goal of enhanced academic performance.

(e) that combine two or more effective programs, such as family and school programs, can be even more effective than a single program alone – multi-sector collaboration.

(f) prioritize the collection, analysis, and integration of teen health, well-being, and services data to better assess trends and target services and programs.

Research has shown that extra effort in providing incentives, maximal schedule flexibility, minimal time demands, free meals, transportation, baby-sitting, personal contact, families' home language, and endorsement from important community leaders all help to attract and retain program participants. In short, how a program is delivered to specific audiences is critical to its success.

4. Evaluation: The FLC's overall approach to evaluation consists of a variety of quantitative descriptive statistical measures and methods, as well as qualitative measures to determine the types and extent of impact upon the FLC families' understanding and practice in the prevention of substance abuse. The program evaluation has a dual focus: 1) to describe the intended outcomes for the FLC families (parents and youth), as defined by the objectives for each of the training topics, and 2) to assess the actual *impact (behavioral changes)* that the program has had. The program evaluation will be conducted by an external evaluation team, in conjunction and collaboration with the FLC Executive Director, the IPASS Coordinator, program collaborators, and the City of Boulder independent evaluator. The FLC evaluation design will measure impact at two data points, baseline and year-end, in the following ways:

Pre and Post Likert Surveys to determine growth of knowledge	
Parents' and youth's knowledge of IPASS Project Objectives: 1) health dangers of substance abuse, 2) healthy family dynamics, 3) legal consequences, 4) drug prevention education in the schools, 5) need for intervention, 6) parent advocacy in school, and 7) creating messages and practicing prevention.	
Usefulness/Application Survey	
At the conclusion of each training class, the participants are asked to rate the <i>usefulness</i> of the training on a 0 – 10 Likert scale and to describe <i>how</i> they will apply the knowledge/skills/strategies they have learned.	
Data Record Keeping on Each Participating Family	
<ul style="list-style-type: none"> ✓ Number of families and youth participating ✓ Attendance of classes offered ✓ Number of families (adults and youth) that have altered or decreased their substance use ✓ Number of parents who have altered and increased their involvement with their youth 	<ul style="list-style-type: none"> ✓ Number of referrals to Public Health for treatment of substance abuse ✓ Number of parents advocating for prevention in the schools ✓ Reported and/or observed changes in family dynamics and student achievement
Interviews:	
Randomly selected participants are interviewed about the effectiveness of the program and the classes, e.g., 1) What was positive? 2) How were you impacted?	
Focus Groups	
Two representative groups (6 – 8 people) of IPASS families, adults and youth, will be identified and will describe factors that have had an impact on their behavioral changes related to their overall substance use and prevention activities.	

5. Funding Specifics: Budget: a) Youth would get stipends, b) staffing cost and professional services, c) materials/food/field trips, d) training, SAP staff development, e) Center for Alternative Responsive Education (CARE) (training and evaluation), f) Spanish speaking parent engagement, and g) childcare.

6. Cost-Per-Client/Cost-Per-Contact: \$280.00

Research has shown that prevention programs can be cost-effective -- for each dollar invested in substance abuse prevention, a savings of up to \$10 in treatment for alcohol or other substance abuse can be accrued.

7. Sustainability: After considering risk and protective factors within the community and selecting and adapting prevention programs that work in addressing those risks, the community-at-large must begin to create and implement perpetual funding sources to maintain programs. Long-range resources and sustainability for substance abuse prevention should be a community-wide responsibility, not an agency-by-agency obligation. The service agencies already have their hands full implementing and maintaining quality programs – they cannot solely bear the risk of program cessation because of the whims of funding organizations that change priorities continually.

- 6. Cost-Per-Client/Cost-Per-Contact:** Provide an estimate of the cost-per-client and/or contact for services provided by the proposed project. Discuss how estimates were determined. Base these on the total cost of the project/services, not just the funds requested from the SEA RFP.
- 7. Sustainability:** Please explain how the project will be sustained if city recreational marijuana revenue is reduced or eliminated in future years.

C: FINANCIAL ATTACHMENTS

One page maximum for Tables 1 and 2B plus attached or inserted budget. Fill out the following tables and either insert or attach a project budget. Make sure to label any attachments.

1. Sources of Income

Complete the table below indicating potential or already known funding sources for the project. Add rows to fit the project's funding categories. Indicate 0% for categories that do not apply.

Percentage	Funding Source
%	Government grants or contracts (federal or state)
60 %	Local government grants or contracts (county or city)
%	Boulder and/or St. Vrain Valley School District(s)
40 %	Foundations
%	Business sponsorships
%	Events (include event sponsorships)
%	Individual contributions
%	Fees/earned income
%	Workplace giving campaigns
%	In-kind contributions (optional)
%	Other (please specify)
100 %	TOTAL (should equal 100%)

2. Specific Fundraising to Date

Complete the table below indicating potential or already known funding sources for the project. Add rows as needed. Leave blank if there is no fundraising to date for the project.

Only include in-kind donations if they correspond to and reduce project costs.		
Funding Source	Funding Amount	Committed (Yes, No, Pending)
Boedecker Foundation	50,000.00	Committed
Reese Institute	5,000.00	Committed
City of Boulder	85,000.00	Pending

3. Detailed Project Budget: Either insert or attach a current budget for the project on the following page.

Project Budget and Detail Page

**The Family Learning Center
2016 IPASS- Substance Abuse Prevention Budget**

Exepnses

Early Identification of Risk and Protective Factors	4,000.00
Design& Implementation	10,000.00
Family-Based Prevention	10,000.00
School/Academic Failure to Thrive Prevention Program	35,000.00
Prevention Programs -Middle/High School Students	40,000.00
Community Programs	5,000.00
Student Driven Public Awareness Campaign	15,000.00
Evaluation/Data Collection	<u>20,900.00</u>
Total Budget	\$ 140,000.00

Revenues

Committed	
Boedecker Foundation	50,000.00
Reese Institute	<u>5,000.00</u>
	55,000.00
Pending	
City of Boulder	85,000.00
Total Revenues	\$ 140,000.00

The Family Learning Center

2016 IPASS – Substance Abuse Prevention

Budget Narrative

Early Identification of Risk and Protective Factors: \$4,000.00

Identifying preschool children that are at risk for research based risk factors such as aggressive behavior and substance abuse within the family, etc. 68 preschool children will be screened for both early risk and protective factors. This component includes staff time, screenings, data collection and referral services for parents if needed.

Design & Implementation: \$10,000.00

Drug abuse informational program for 150 parents and 100 school-age children. Program will share with parents the most prevalent drug/substance abuse problems in Boulder County. Designing of a community resource guide for all participants working with local coalitions and the Boulder Police and County Sheriff's departments addressing both risk and protective factors. Resource guides for substance abuse and cultural competent community resources will be available in English and Spanish for 500 Boulder County residents.

Family-Based Prevention: \$10,000.00

Programs and activities designed to enhance family bonding/relationships and parenting skills. Parents will learn to enforce family policies on substance abuse and how to be supportive of children. Program will implement increasing child/parent bonds through parent/child learning together monthly meetings, one-on-one parent mentoring programs that meet bi-weekly and referral services for parents to Boulder Public Health, Mental Health and private practitioners.

School/Academic Failure to Thrive Prevention Program: \$35,000.00

Working with Boulder valley Council on Early Education and BVSD to identify research based risk factors and provide on-site protective factor strategies and referral services to BVSD's Child Find Developmental Delayed early childhood program. Program will work with 70 elementary school-age students with after school programs that focus on building: self-control, emotional awareness, communication skills, social problem solving and academic support. Continued support for at-risk elementary age students who cannot afford summer learning and youth development programs by providing them with a six week summer learning youth development all day camp.

Prevention Programs -Middle/High School Students: \$40,000.00

Program will provide a 6 week full day summer camp and 9 months of after school 5 days per week academic and support services that address study habits, communication skills, positive peer and adult relationships, self-efficacy, assertiveness training, drug resistance skills, "How to say No to drugs", reinforcement of anti-drug attitudes and strengthening of personal commitments against drug use. Program will work with Boulder High School's Dean of Students and staff during the 8th period class at Boulder High. This class is detention for students with truancy and who are experiencing other at-risk factors. Program will work with building a community liaison to develop case management to strengthen the bonds for students and parents and community. Services are provided for 200 middle and high school students.

Community Programs: \$5,000.00

Development and Implementation of programs that are aimed at providing additional support to identify high risk families and children at each transition point: elementary to middle school, middle school to high school. We will coordinate with other youth and family serving organizations, YWCA, YMCA, Family Resource Schools, Parks & Recreation, Boulder Police Department, Centro Amsted, CARE and Safehouse. The program will combine multiple programs that are both school and community based.

Program activities will take place in multiple community and school based settings to help especially minority, Spanish speaking children and families with opportunities to bond with the community at large.

Student Driven Public Awareness Campaign: \$15,000.00

Middle and high school students will work with professional adult mentors who will help them design a professional anti-drug multi-media marketing campaign. Sterling/Rice marketing and Brand development Company and Burks Communications will assist students. This project will include a print ad campaign, radio PSA's, Blog and live streaming media aimed at all youth in our community.

Evaluation/Data Collection: \$20,900.00

The overall approach to evaluation consists of a variety of quantitative descriptive statistical measurers and methods, as well as qualitative measurers to determine the types and extent of impact upon the Family Learning centers families and youth understanding and practice in the prevention of substance abuse. The program evaluation has a dual focus:1) to describe the intended outcomes for the FLC families (parents and youth), as defined by the objectives for each of the training topics, and 2) to assess the actual impact (behavioral changes) that the program has had. The program evaluation will be conducted by an external evaluation team, in conjunction and collaboration with the FLC Executive Director, the IPASS Coordinator, and the City of Boulder independent evaluator.

Total Budget: \$140,000.00

**CITY OF BOULDER
BOARD OF ZONING ADJUSTMENT
ACTION MINUTES**

**March 10, 2016, 5 p.m.
1777 Broadway, Council Chambers**

Board Members Present: Michael Hirsch (Chair), David Schafer (V. Chair),
Jill Grano

Board Members Absent: Ellen McCready

City Attorney Representing Board: Erin Poe

Staff Members Present: Robbie Wyler, Cindy Spence

1. CALL TO ORDER:

M. Hirsch called the meeting to order at 5:04 p.m.

2. BOARD HEARINGS:

A. Docket No.: BOZ2016-01

Address: 403 Cleveland Place

Applicant: Katherine Pattersen

Setback Variance: As part of a proposal to construct a new single-car detached garage, the applicant is requesting a variance to the side adjacent to street (south) setback. The resulting setback will be approximately 2 feet where 25 feet is required and where no structure exists today. Section of the Land Use Code to be modified: Section 9-7-1, BRC 1981.

Staff Presentation

R. Wyler presented the item to the board.

Board Questions:

R. Wyler answered questions from the Board.

Public Hearing

No one from the public addressed the board.

Board Discussion

- The board agreed that no other possible locations to construct a new single-car detached garage existed on the property due in part to the typography of the lot.

Motion

On a motion by **J. Grano**, seconded by **D. Schafer**, the Board of Zoning Adjustment approved 3-0, (**E. McCready** absent) the application (**Docket 2016-01**) as submitted.

B. Docket No.: BOZ2016-02

Address: 3111 3rd Street

Applicant: Jack & Marilyn Turken

Setback Variance: As part of a proposal to modify an existing non-standard A-frame house, the applicant is requesting a variance to the front (east) yard setback. The resulting setback will be approximately 5.5 feet where 25 feet is required and where 6 feet exists today. Section of the Land Use Code to be modified: Section 9-7-1, BRC 1981.

Staff Presentation

R. Wyler presented the item to the board.

Applicant's Presentation

Nicholas Fiore and **Jane Snyder**, with Mosaic Architects, representing the owners, presented the item to the board.

Public Hearing

1. **Bob Parker** spoke in support of the project.
2. **Pete Burris** spoke in opposition of the project.

Board Questions:

R. Wyler, Nicholas Fiore and **Jane Snyder** answered questions from the Board.

Board Discussion

- **D. Schafer** stated that he did not see how an additional six inches into the setback would negatively impact the neighborhood and line of sight. He added that the requested setback variance would help the existing homeowners and offer minimal relief.
- **M. Hirsch** agreed and stated that the variance would offer more functionality and that the site triangle would be improved for the Burris' home. He stated that he did not have any issue with the window wells and that the overall plan would be a good improvement for the livability of the space.
- **J. Grano** made an observation that other homes on 3rd Street were built up to the property lines. She appreciated that the owners wanted to keep the "A" frame and age in-place. She agreed with the other board members' comments.
- **M. Hirsch** stated that the board is taking the neighbors' comments under consideration.

Motion

On a motion by **D. Schafer**, seconded by **M. Hirsch**, the Board of Zoning Adjustment approved 3-0, (**E. McCready** absent) the application (**Docket 2016-01**) as submitted.

C. Docket No.: BOZ2016-03

Address: 2303 Bluff Street

Applicant: Madeline Vogenthaler & Pete Hoglund

Setback Variance: As part of a proposal to construct a new portico on the north side of the existing non-standard landmarked house as well as modify an existing non-standard wall on the west side of the house as part of a garage conversion to living space, the applicant is requesting a variance to both the rear (north) yard setback and side adjacent to street (west) yard setback. The resulting rear yard setback will be approximately 18.83 feet where 25 feet is required and where approximately 20 feet exists today. The resulting side adjacent to street setback will be approximately 9 feet where 25 feet is required and where 9 feet exists today. Section of the Lane Use Code to be modified: Section 9-7-1, BRC 1981.

- **J. Grano** disclosed that she owns property within 300 feet of 2303 Bluff Street and received official notice of the BOZA meeting.
- **E. Poe** informed the board that **J. Grano** would need to recuse herself as the proximity of her property creates a conflict. Since the current members present are only three, the voting members would be reduced to two members which would not be a full quorum. It was determined that this docket item would need to be continued to the April 14, 2016 BOZA meeting when a full quorum could be possible.
- **R. Wyler** informed the applicant that until the item was formally heard by BOZA, only internal work could be performed through the issuance of a permit. All outside new construction would need a variance before it could be approved; therefore outside work could not be permitted. He stated that he could assist with coordination of a permit, but he could not approve a permit. He suggested doing a phased permit.

Motion

On a motion by **D. Schafer**, seconded by **J. Grano**, the Board of Zoning Adjustment moved to continue 3-0 (**E. McCready** absent) the application (**Docket 2016-01**) as submitted.

3. GENERAL DISCUSSION:

A. Approval of Minutes:

On a motion by **D. Schafer**, seconded by **M. Hirsch**, the Board of Zoning Adjustments voted 3-0 (**E. McCready** absent) to approve the November 12, 2015 minutes.

B. Matters from the Board

- **D. Schafer** informed the board that he may have a conflict with the May 12, 2016 BOZA meeting.

C. Matters from the City Attorney

- There were no matters from the City Attorney.

D. Matters from Planning and Development Services

- **R. Wyler** informed the board that Board & Commissions is actively interviewing potential board members for the vacant BOZA seats. In order to become a full board of five, two vacant seats would need to be filled.

4. ADJOURNMENT:

There being no further business to come before the board at this time, BY MOTION REGULARLY ADOPTED, THE MEETING WAS ADJOURNED AT 6:30 P.M

APPROVED BY


Board Chair

4/14/14

DATE

CITY OF BOULDER
DESIGN ADVISORY BOARD MINUTES
March 9, 2016
1777 Broadway, 1777 West Conference Room

A permanent set of these minutes and a tape recording (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). Minutes and streaming audio are also available on the web at: <http://www.bouldercolorado.gov/>

DAB MEMBERS PRESENT:

Jamison Brown, Chair
Michelle Lee
David McInerney
Jeff Dawson
Jim Baily
Bryan Bowen, Planning Board Ex-Officio Member

DAB MEMBERS ABSENT:

STAFF PRESENT:

Kalani Pahoia, Urban Designer
Cindy Spence, Administrative Assistant III
Karl Guiler, Planner II, Code Amendment Specialist
Chandler Van Schaack, Planner II

BOARD DISCUSSION:

1. Call to Order

Chair, **J. Brown**, declared a quorum at 4:04 p.m. and the following business was conducted.

2. Approval of Minutes

The board approved the January 27, 2016 Design Advisory Board minutes.

3. Form-Based Code Pilot

K. Guiler provided a brief summary of the Form-Based Code Pilot (FBC) as applies to the Phase I Boulder Junction area. He gave a brief update regarding what is currently being worked on and to hear any comments or questions from DAB. Currently he is working to change the language to be more regulatory and to match the numbering in the Boulder Revised Code, what should be kept in the public realm section and perhaps changing the TVAP section altogether for example by refining and updating the mapping in regards to paseos. Streetscape standards and what occurs on private land will stay in FBC. He mentioned that city staff would prefer to have a list of enhancements that appeared in the FBC (but were removed) as work group item for DCS upgrades to apply citywide. He added that a change in the section regarding building types may include a three-story limitation west of Junction Place and north of Goose Creek due to the context of the Steelyards site. He explained that they would not be going through the traditional site review process and implementing a new process called "design review". It would be similar to site review but have more prescriptive solutions. He stated that there would not be a height modification process where the FBC would be specific about allowable heights. However, buildings would not be allowed to go over 55 feet set by the city charter. If the building does go over 35 feet, a height modification would not apply. It would simply state that the project would be entitled to build the number of stories allowed in that area and a floor to floor measurement

would determine how tall buildings could be. As far as discretion, any design project of any size, would be subject to Planning Board call-up. The ordinance currently is being written that all projects would be subject to design review and Planning Board call-up, but not all projects will be sent to Planning Board. It could be called-up by a single Planning Board member at this time. In addition, there will be an “exception process” to allow flexibility. Projects will still go before DAB as well. DAB will see all projects, able to comment on projects and see how it may be meeting the FBC and determine whether projects are consistent with adopted area plans of guidelines. As Planning Board and City Council become comfortable with FBC, then discretion/all-up could be eliminated. The FBC will be presented to Planning Board at their April 14, 2016 meeting.

BOARD COMMENTS:

- **J. Brown** stated that he likes the idea of the Planning Board call-up. The plan at this time is a good start.
- **J. Dawson** expressed concern that the FBC is becoming a subcommunity plan rather than a FBC.
- **J. Brown** found the document to be logical. Compared to the Boulder Revised Code, it reads better.
- **D. McInerney** finds the diagrams remarkably useful.
- **J. Baily** stated that the photos of the existing buildings are very well chosen.
- **D. McInerney** suggested numerous edits to the draft of the FBC in DAB’s packet:
 - *M.1.3. Special Design Area Goals - Subsection A “Boulder’s Unique Sense of Place”*: **ADD** “conserving water” to list of objectives in recognition of Boulder’s arid region location.
 - *M.1.3. Special Design Area Goals - Subsection D “Efficient Adaptable Sustainable Buildings”*: This does mention “reasonably mitigate or minimize water use”. **DELETE** “reasonably” because it does not apply to the other objectives. It should not be mentioned for water quality.
 - *M.1.3. Special Design Area Goals - Subsection F “Support of Multi-Modal Mobility”*: **ADD** “transit stops” to the existing list of connections.
 - *Figure M.1.2. Regulating Plan* – The street terminus indicated by an “*”, is it the same as a terminated vista?
 - *Figure M.1.3. – Areas labeled as “no limitation”* might be better labeled as “charter limitation” or “55 foot limitation”.
 - *M.1.9. Definitions – Subsection D “Façade”*: This should be rewritten. Might want to say “returns are considered part of the façades perpendicular to them”.
 - *M.1.12 Street and Public Way Types – Subsection F “Shared Streets”*: This should be rewritten. **K. Guiler** informed the board this section would be removed.
 - *M.1.9. Definitions – Subsection U “Parking Yard”*: terminology needs to be realigned with current definition.
 - *M.1.14 Streetscape Design Requirements - Subsection C “Standard Specification” and Subsection B “Streetscape Area”*: He was concerned that Subsection B indicates that shared streets and paseos have a streetscape that occupies the entire right-of-way or easement. Although streetscapes have been removed, it would still apply to paseos and Subsection C. He stated this may cause contradictions.
 - Regarding the “towers”, he expressed concern on their regulation and the wording regarding the number allowed on a building. **K. Guiler** assured the board that this had been edited to be clearer.
- **J. Baily** clarified the goal to have the ground floor of a building to be transparent, however he suggested that he would like to see masonry elements move toward the

ground to avoid a top-heavy appearance.

4. North Boulder Armory

C. Van Schaack provided a brief summary of the North Boulder Armory project. He informed the board that the scope of project has changed. The project is now is intended to conform to the existing zoning. There will be no setback modifications, 200 dwelling units (182 apartment units/18 townhome units), restaurant and convenience stores located at corners of Broadway and Lee Hill and Broadway and Zamia, and a total of 22 buildings. The existing Mess Hall Building is proposed to be maintained. All buildings will be at or below 15,000 square feet and at or below 35 feet in height. A design characteristic would exist with each block. The applicants would appreciate feedback from the board to see if they are going in right direction. He stated that staff feels that they are implementing high quality architecture and but have concerns regarding the architectural cohesiveness.

APPLICANT PRESENTATION:

Bruce Dierking the owner, and **Mike Mulhern** and **Liz Peterson** with the Mulhern Group, Ltd, presented the item to the board.

BOARD COMMENTS:

- **J. Dawson** stated that Buildings A, C and G, while he approves of the scale of the buildings, they appear to be too similar regarding massing. Perhaps the corners could come down. The material and direction make sense, but he encouraged to be simpler than repetitive and that it would add more interest along Broadway.
- **J. Brown** suggested creating a cohesiveness public realm rather than block by block, creating a relationship and compatibility between the buildings. In fact, it is in the guidelines to create a symmetrical streetscape.
- **B. Bowen** agreed to not have distinction by blocks but rather look at the adjacencies across the street.
- **J. Dawson** noticed that there seems to be a difference in materials and colors on the 14th Street elevation compared to Lee Hill and Broadway elevations.
- **J. Baily** stated that the most recent submittal is evolving nicely from the original submittal in regards to the Broadway elevations. The commercial buildings appear stronger and simplified.
- **J. Brown**, in regards to Building B's awnings on the second story decks, expressed concern with using the awning as a device relative to the composition of the architecture. Perhaps a horizontal shade structure could be used, rather than canvas.
- **M. Lee** noted that with the buildings along Broadway (A, C and G), the lower levels seem "squatty" and heavy on top. Having Building A the same as Buildings C and G is almost too repetitive. She stated that having Buildings C and G similar make sense, but Building A could perhaps be something that feels more like Building D.
- **J. Dawson** added that the proposed buildings will be small so they should be simple and not over articulated. Could eliminate one corner element and just have a taller corner element on Zamia for more variety and simplification.
- **B. Bowen** suggested not emphasizing the corners too much to draw people in. Using smooth textures without a lot of big gestures would be appropriate.
- **J. Brown** agreed that different uses call for different treatments, but not to necessarily announce the entrances into the neighborhood.
- **B. Bowen** asked if the townhomes on 14th Street could be required, on the corners, to have wrapped around porches. In addition, it would be useful to have the alleys line up as well.

- **J. Dawson** added that it would be nice to have a material on every building that ties all the buildings together on 14th Street. At this time, the proposal appears stark. The pallet along Broadway and Lee Hill is warm but it disappears once you arrive at 14th Street. It may be an elegant way to incorporate similar colors and materials.
- **B. Bowen** stated that including masonry would be beneficial.
- **J. Brown** mentioned that since Buildings L, F, B, and H have similar uses, and then perhaps the treatments for those buildings could be similar and more simplified.
- **B. Bowen** commented that the edges of the development work well.
- **J. Brown** approved of Buildings J, S and I. They read as carriage houses. Building I struggles more. He suggested creating a carriage house enclave in that space.
- **B. Bowen**, in regards to the corridor along the southern end, suggested making it a space where people will want to occupy with landscaping and perhaps an art interest. He asked the applicants to consider the ditch that runs along the project and if it would be expressed in that area. He said that the applicant could make an argument to create a woonerf to calm traffic down.
- **J. Dawson** encouraged taking on more character of a contemporary townhome similar to Building M given the proximity to the Holiday neighborhood.
- **B. Bowen** recommended keeping the materials simple. In addition, deferred parking stalls could be implemented.
- **J. Brown**, in regards to the pool on the north elevation of the Mess Hall, offered his opinion that it may not be useful. He stated that it could be more useful and suggested that the applicants keep working with it and to design that space as more four-seasonality.
- **J. Baily** expressed concern regarding big trees in the landscaping. The plan has some good opportunities for some large trees. The southeast corner of the project must be attractive and functional as an open space.
- **D. McInerney** mentioned that the stucco squares and stucco rectangles on the ends of Building K, north elevation, the scales appear to be different from the rest of the building.

5. Board Matters

There were no matters for the board to discuss.

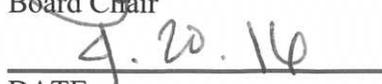
6. ADJOURNMENT

The Design Advisory Board adjourned the meeting at 6:38 p.m.

APPROVED BY:



 Board Chair



 DATE

City of Boulder
BOARDS AND COMMISSIONS MEETING SUMMARY FORM

NAME OF BOARD/COMMISSION: Human Relations Commission
DATE OF MEETING: April 11, 2016
NAME/TELEPHONE OF PERSON PREPARING SUMMARY: Linda Gelhaar 303-441-4003
NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT: Commissioners – José Beteta, Shirly White, Nikhil Mankekar, Emilia Pollauf, Lauren Gifford. Staff – Karen Rahn, Carmen Atilano, Janet Michels, Clay Fong, Linda Gelhaar Commissioners absent – None
WHAT TYPE OF MEETING (CIRCLE ONE) [REGULAR] [SPECIAL] [QUASI-JUDICIAL]
AGENDA ITEM 1 – CALL TO ORDER – The April 11, 2016 HRC meeting was called to order at 1:02 p.m. by S. White .
AGENDA ITEM 2 – HRC Annual Retreat A. Retreat Overview B. HRC Roles and Responsibilities, City Attorney Office C. HRC Handbook Review D. Expectations of Each Other E. 2016 HRC Work Plan
AGENDA ITEM 3 – Adjournment – J. Beteta moved to adjourn the April 11, 2016 meeting. N. Mankekar seconded. Motion carries 5-0. The meeting was adjourned at 5 p.m.
TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS: The next regular meeting of the HRC will be held on April 18, 2016 at the City of Boulder City Council Chambers, 1777 Broadway.

City of Boulder
BOARDS AND COMMISSIONS MEETING SUMMARY FORM

NAME OF BOARD/COMMISSION: Human Relations Commission
DATE OF MEETING: April 18, 2016
NAME/TELEPHONE OF PERSON PREPARING SUMMARY: Linda Gelhaar 303-441-4003
NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT: Commissioners – José Beteta, Shirly White, Nikhil Mankekar, Emilia Pollauf, Lauren Gifford. Staff –Carmen Atilano, Linda Gelhaar Commissioners absent – None
WHAT TYPE OF MEETING (CIRCLE ONE) [REGULAR] [SPECIAL] [QUASI-JUDICIAL]
AGENDA ITEM 1 – CALL TO ORDER – The April 18, 2016 HRC meeting was called to order at 6:04 p.m. by S. White .
AGENDA ITEM 2 – AGENDA ADJUSTMENTS None.
AGENDA ITEM 3 – APPROVAL OF MINUTES A. March 28, 2016 – E. Pollauf moved to approve March 28, 2016 minutes . N. Mankekar seconded. Motion carries 5-0.
AGENDA ITEM 4 – COMMUNITY PARTICIPATION (non-agenda action items) A. Darren O’Connor – Boulder Rights Watch B. Mike Homner – Boulder Rights Watch C. Morey Bean – Boulder Rights Watch
AGENDA ITEM 5 – ACTION ITEMS A. Proclamation for Aya Medrud – Representatives gave an oral presentation on A. Medrud’s life’s work. N. Mankekar moved to approve proclamation to forward to the Mayor. J. Beteta seconded. Motion carries 5-0. B. Nomination and Election of Officers <ol style="list-style-type: none"> 1. Chairperson – J. Beteta moved to nominate S. White as Chairperson. E. Pollauf seconded. Motion carries 5-0. 2. Deputy Chairperson – N. Mankekar moved to nominate E. Pollauf as Deputy Chairperson. L Gifford seconded. Motion carries 5-0. C. Community Impact Fund Proposal: Barrio E – Representative presented an overview of World Dance Jam. E. Pollauf moved to approve \$1,830 . N. Mankekar seconded. Motion carries 4-0-1 . J. Beteta recused himself. D. 2016 Work Plan – E. Pollauf moved to approve 2016 Work Plan . L. Gifford seconded. Motion carries 5-0.
AGENDA ITEM 6 – DISCUSSION/INFORMATIONAL ITEMS A. HRC Handbook – Moving item to next month’s agenda. B. Indigenous Peoples Day Resolution – HRC will consider at its May 16 meeting. C. Living Wage Recommendations Update – C. Atilano gave update. D. Inclusive and Welcoming Community Work Plan – C. Atilano gave update. E. Human Services Strategy Update – C. Atilano gave update. F. Homeless Issue and City Council – C. Atilano gave update. G. Event Reports – J. Beteta had a good farewell dinner in appreciation for A. Zuckerman . H. Follow Up Items – C. Atilano <ol style="list-style-type: none"> 1. Continue to work with community members developing the proclamation in recognition of Aya Madrud and get submitted to CAC for Mayor’s review and signature. 2. Contractual agreements: Barrio E \$1,830.

3. Update work plan with comments expressed in meeting. Bring back proposal for new funding structure for 2017. Also, post on website nor longer accepting applications for 2016 CIF.
4. Continue to work with Indigenous People's Day committee to finalize resolution and review inaugural celebration in October 2016.
5. Develop list of places commissioners can go to obtain more information and insight regarding homelessness.

AGENDA ITEM 7 – IMMEDIATE ACTION ITEMS – None.

AGENDA ITEM 8 – Adjournment – N. Mankekar moved to adjourn the April 18, 2016 meeting. **L. Gifford seconded. Motion carries 5-0.** The meeting was adjourned at 7:44 p.m.

TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS: The next regular meeting of the HRC will be held on May 16, 2016 at the City of Boulder City Council Chambers, 1777 Broadway.

**CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING
MINUTES**

Name of Board/ Commission: Library Commission	
Date of Meeting: March 2, 2016, Main Library , 1001 Arapahoe Ave.	
Contact Information Preparing Summary: Jennifer Phares, 303-441-4394	
Commission Members Present: Alicia Gibb, Tim O'Shea, Paul Sutter, and Joni Teter	
<p>Library Staff Present: David Farnan, Director of Library & Arts Jennifer Phares, Deputy Library Director Suzi Lane, Administrative Specialist II</p> <p>City Staff Present: Jennifer Bray, Communication Specialist III Laura Hankins, Collection Development Manager</p> <p>Public Present: Nikki Rashada McCord Dick Shahan Claire Mulholland Arthur Figel</p>	
Type of Meeting: Regular	
<p>Agenda Item 1: Call to Order and Approval of Agenda</p> <p>The meeting was called to order at 6:00 p.m.</p> <ul style="list-style-type: none"> Added approval of the Library Commission by-laws <p>Agenda approved.</p>	[6:00 p.m., Audio 00:19]
<p>Agenda Item 2: Public Comment</p> <p>Mulholland - Read a statement regarding the issue of openly carried guns by security guards in the public library. A copy was not provided.</p> <p>McCord read a statement. See handouts.</p>	[6:01pm., Audio 00:44]
<p>Agenda Item 3: Consent Agenda</p> <p>Approval of Feb 10, 2016 meeting minutes</p> <p>Teter emailed her edits prior to the meeting. See handouts.</p> <p>Sutter: The bottom of packet page 4, bullet point "Sutter said..." cut "very fairly." On packet page 7, under Boulder Book Store, Sutter's last bullet point, change "it'll be" to "there could also be." On packet page 7, under Farmer's Market, Sutter's comment "he suggested that the library consider..." and "the library and the farmers market."</p> <p>O'Shea: On minutes page 2, change "contact her" to "contact O'Shea." On packet page 6, under <u>End of Year Report</u> third to last paragraph stating O'Shea: "Pacific Area Project," should be "Civic Area Project."</p> <p>Gibb motioned to approve the minutes with edits, Teter seconded. Approved 4-0.</p>	[6:06 p.m., Audio 5:41]
<p>Agenda Item 4: Presentation; Boulder Small Business Development Center (SBDC)</p> <p>Sharon King, executive director gave an update of the SBDC's programs and its partnership with the library. See handouts.</p> <ul style="list-style-type: none"> Sutter: Is there a distinction between what programs are free and what you charge for? King replied the budget is partially made up of program revenue. Fees cover cost of programs and consulting. If SBDC receives sponsorships, those programs are free. New programs, like the small business start up, was free the first year to generate interest and demonstrate value, now they charge for it. All of the bilingual programs are free. Sutter: Is someone else underwriting scholarships for some of these classes? Farnan said no requests for 	[6:11 p.m., Audio 10:18]

scholarships have been received. Farnan shared that the SBDC has found a way to provide more free programs than was originally agreed to.

- Teter: Encouraged King to participate in the master planning process.
- Gibb: It is nice to have the SBDC so close to the BLDG 61 Makerspace. King shared that there has been discussion about having some seats in SBDC classes available for patrons using the makerspace.
- Gibb: Asked for clarification about King's comment regarding the patent office being hard to get a hold of. King said that the SBDC wants to give businesses access to resources that they cannot reach.

Agenda Item 5: Presentation: Library Materials Selection and Collection Development [6:25p.m., Audio 24:05]

Laura Hankins, collection development manager, presented information about the collection development staff and the selection of library materials. She thanked the commission for supporting the library by requesting that the acquisitions budget be increased last year. The additional funds were used to purchase more downloadable audio and e-books. [See handouts.](#)

- Gibb: Does Hoopla (downloaded media) come out of the materials acquisition budget? Hankins confirmed that all of the books, media, and electronic resources are paid for by the materials acquisition budget.
- Teter: What's happening with the research databases? How are they trending? Hankins shared information about the types of research databases offered and that they are organized by subject areas. Farnan added that overall usage was down about 5% in 2015 and that he is not sure if it is an anomaly or a trend.
- Gibb: What would be your dream budget as a percentage increase?
- Sutter: added...or your sense of priorities? Hankins replied that library data shows that as more money is invested in library materials, circulation goes up. Farnan said that BPL's current collection spending per capita is approximately \$10, and said the goal is to get it to \$14 per capita.
- Sutter: asked about the goal as a percentage of overall budget. Farnan said the percentage may be skewed for BPL because of the increase in staffing cost with recent introduction of the livable wage. We have to do our best to be good stewards of the public's money and keep staffing costs to a manageable level so that we have money to spend on materials.
- Sutter: said the commission would continue to push for more robust collections. Farnan said we would continue to focus purchasing to get patrons the materials they want (i.e. items that circulate well or have several holds.)
- O'Shea: With the foundation beginning a new friends of the library program, is it possible to develop programs around patrons' consumption habits and circulation or use the momentum around library use and patrons' interests that the foundation might cultivate? Hankins said there could be ways to grow or cultivate patron interest.
- Teter: The foundation has focused on programs, there may be an opportunity to blend this with the collection.

Agenda Item 6: Continued discussion on contract armed security officers at the Main Library [7:00 p.m., Audio 59:07]

- Sutter: The commission suspended the recommendation it made in January for the library to transition to unarmed security officers. Considering the new information presented in the packet, he requested the commission take action at the meeting, and reopen the issue for discussion.
- Teter: In January, the issue seemed straightforward but after the discussion, she talked with other patrons and staff and realized there was another perspective. There is a divide. There are persons who would feel safer with unarmed security officers and there are others who feel the opposite. This mirrors the divide in our culture and isn't a divide that can be bridged. It isn't a great rationale to make a decision. Looking at the incidents at BPL was important. There is a pattern primarily of disruptive behavior, mostly verbal. Occasionally, there are incidents that are physical. When incidents are physical, the police are called. The types of incidents aren't such that deadly force is needed to address them. In the shooter scenario, one armed security officer is not going to be effective in stopping this type of incident. What is important in that scenario, is to get patrons and staff to safety, and get law enforcement on the scene. The primary enforcement mechanism the library is using to address disruptive behavior is suspensions and they are effective and appropriate. What is critical is training: personal and de-escalation skills, dealing with mental health issues, and building relationships and treating everyone with respect. She hoped that the current security officers continue to work for the library contract unarmed because they are doing a really good job dealing with issues and building relationships with patrons, staff and the police. Given all the new information, she circled back to her recommendation in January but with a broader understanding of what is going on in our library. She still doesn't think it is

appropriate to have security officers with weapons of deadly force here.

- Gibb: Agreed with Teter's points. She didn't think that it is within the policies or norms for public libraries to have armed officers. She did not change her stance or recommendation from January. She said in response to persons who had subsequently submitted emails on this issues, that it is one thing to say you feel safe or unsafe with a gun, but it is another thing to look at the data out there and what is happening in our country such as the Black Lives Matter movement and that the CDC [Center for Disease Control] has listed guns to be an epidemic. This is data; it is not a feeling that a person feels, unsafe with or without guns.
- O'Shea: Agreed with Teter's points. There were a number of issues brought to light and aspects of the situation that were inherited. With additional data, he is more secure in his original recommendation. The incident reports show that we are not dealing with a significant number of violent behavioral issues. When altercations occur, appropriate steps have been taken to bring in the police. The current security officers have done an excellent job. His initial concern stands in that staff and patrons, and the security officers continue to build relationships, and that staff and the officers continue to receive appropriate training. With receiving the additional information from staff and the community, opening this conversation through different avenues, we continue to come to the same general awareness. He looked into the security services package, and said that qualifications and training (e.g. sensitivity) are important. He looked at other Colorado libraries and libraries across the country and found that having armed security officers is an anomaly. He doesn't want to see guns drawn in the library for any reason. This is a balance point for our community. He did not change his initial recommendation.
- Sutter: Added a few comments that he has shared previously. We want to make this library as comfortable for everyone as we are able – this is really critical. He was also struck by the fact that the library was an anomaly in having armed security officers. This is a strong argument to move towards unarmed security officers. He takes seriously the perception that guns are a deterrent but it is a very difficult thing to measure. There is a real risk in having an armed security officer in the library. A security officer cited that he has never had to draw his gun in 7 years of service at the library, and that is absolutely what you want to have happen, but then the question is: why do we have guns in the library to begin with? He worries about a gun getting out of the security officer's hands into someone else's hands. As a commissioner, his greatest concern is the well-being of the public and he can't see how the deterrent effect outweighs his concerns with a gun getting drawn in this library by a security officer or by someone else getting a hold of the officer's gun. He held to his original recommendation.
- O'Shea: Asked how is the opening of the Boulder Art Cinema and the security requirements for serving alcohol impacted. Farnan responded that staff can act upon the commission's recommendation within two months for the daily security service, but the requirements of the current security company to provide services in an environment where alcohol is being served presents complications. The current company will provide one armed officer or two unarmed officers in this case. Employing two unarmed officers doubles the cost of security service for the cinema program. Since the program has not yet realized returns having run for only one weekend, he is reluctant to incur the additional cost. Staff will investigate other options (e.g. other security firms that may not have this requirement) to provide security during the cinema program but he was uncertain about the amount of time this investigation will take. Farnan said that staff would inform the current security company the next day of the decision to transition to unarmed security officers for the daily service, and of the desire to keep the current officers but unarmed.
- Gibb: Asked about the difference in cost between armed vs. unarmed security officers and if the difference would offset the cost of having two unarmed security officers for the cinema program. Farnan replied the difference in cost is minimal and would not offset the cost of a second officer. Farnan added that it is the security contractor's policy, not the city's policy, that requires one armed or two unarmed officers in an environment in which alcohol is being served. There may be a city ordinance that requires armed officers at events in which alcohol is served with an audience of a certain size. Farnan said the size of the cinema program audience would not meet that requirement and he thought that an exception could be requested for unarmed or no security if an event had no history of incidents.
- Teter: Asked staff to find out what is city code concerning having armed officers at events in which alcohol is being served.
- O'Shea: Asked is there currently a security response policy in place for incidents that are more pronounced. Gibb clarified that the policy states police are called immediately when an incident escalates. O'Shea asked about procedures being in place for lock downs, evacuations, etc. Farnan replied that there are fire evacuation and other protocols in place and asked if O'Shea was referring to a shooter incident. O'Shea confirmed. Farnan

said staff has been directed to review online resources that address Run, Hide, Fight, and we have not done a concentrated training program on it yet. It is something that staff will look into. We have brought in training for staff on dealing with and de-escalating incidents, addressing patrons who bring animals into the library, serving persons with mental illness, etc. O’Shea recommended that training for staff on dealing with shooter incidents given that some staff and community members may view that an aspect of security is being taken away regarding the transition from armed to unarmed officers.

- Teter: Several years ago, the library had to change the policy prohibiting guns of any kind due to law. More recently, several other libraries have prohibited guns in defiance of the law. She asked that commission consider asking council to consider putting some legislative energy in 2017 into asking for an exception to the “conceal and open carry” laws for libraries similar to K-12 schools. Unlike schools, libraries cannot close the campus. Gibb, O’Shea, and Sutter agreed.
- Sutter: Said this cannot be an isolated decision. We have to keep talking to staff and the public to make sure we are providing as effective security as we can in terms of unarmed officers. That may mean we need to bring in the Boulder Police Department more frequently, provide staff with more training. We absolutely want the staff to feel safe in this library.
- O’Shea: Asked if the Boulder Police Department would be notified of this change. Farnan replied that he spoke to the City Attorney’s Office and the police chief after receiving the commission’s recommendation in January.
- Gibb: Asked to clarify the logistics and timeline and that Ms. McCord be notified once the change is in place. Farnan said the security contractor would be notified the next day and that he would speak to the security officers. If the current officers choose not to stay with the library, Farnan estimated that the hiring and training of new officers could take up to two months. Gibb asked about the officers providing security during the cinema program. Farnan said he understood the commission’s intent not to have armed officers in the library at all but security coverage for the cinema program was something he would have to investigate further and that he doesn’t currently have the budget to hire two unarmed security officers. If we did have to hire two officers now, we would buy fewer books this year.
- Sutter: Asked staff to report back to commission with an update on the transition, training for staff, information about city code during the April meeting.

The commission agreed to uphold its recommendation made at the January meeting for the staff to transition away from employing armed contract security officers to unarmed officers.

Agenda Item 7: Library Master Plan update

[7:26 p.m., Audio 1:25:52]

Farnan informed the commission that a shortened RFP (Request for Proposal) focused on conducting a community needs assessment was issued, that he had spoken to a prospective consultant, had a meeting with another consultant on Friday, and that he anticipated receiving some proposals.

- Teter: Asked if it was intentional that the staff members on the staff Technical Advisory Group were mostly of a short tenure with Boulder Public Library. Phares replied the members were selected based upon their ability to meet the time commitment, their service area expertise, and to be leaders and spearhead project activities to gather broader staff input. Farnan said that buy-in of the staff is imperative to be successful. All staff will be invited to participate and it will be useful to know where the staff thinks the library is going compared to what the community thinks and to understand the disparities between the two.

Added Agenda Item: Approval of Library Commission By-laws [7:29 p.m., Audio 1:28:42]

Final version of the by-laws was provided as a handout. Gibb motioned to approve the by-laws, O’Shea seconded. The motion passed unanimously, 4-0.

Agenda Item 8: Library Commission update (memo)

[7:30p.m., Audio 1:29:41]

a. Finalize Library Commission Handbook

Updates were discussed. Teter asked for clarification on the arts information on the library operations document. Gibb requested that the makerspace be added to the eServices description. Sutter suggested adding information in the budget basics document under the library fund section that states, “As per the city charter expenditures from #2 and 3 above shall be made only upon the favorable recommendation of the library commission” and that “city charter” be a link to the charter section about the Library Commission. Sutter reviewed the changes he and Gibb made to the communications guidelines document. Gibb stated that both the communications guidelines and the guiding principles documents would be included in the handbook. Sutter recommended folding commission meetings into the

communications section in the table of contents. Gibb recommended moving the Boulder Library Foundation overview to section three. Teter submitted alternative language for the Boulder Library Foundation overview. Gibb and Sutter will review the final version of the handbook when it is posted.

b. Library Foundation update

O'Shea: There was discussion on financial forecast and budget, and improvement of bookkeeping, fund managements, and systems by hiring a financial manager. Two positions were included in the approved budget: the community partnership manager and the financial manager. An RFP was issued for the financial manager. Two strategies were discussed for the management of foundation funds: an investment strategy and a more aggressive fundraising, program-focused strategy. The board discussed funding library programs based upon a percentage of the budget and the types of programs it can fund directly from a legal perspective (e.g. Jaipur Literature Festival). The cooperative agreement discussion was deferred to a future meeting. A fundraising membership campaign, the "Library League" was proposed and enthusiastically supported. Governance and new board members will be discussed at a future meeting as well as the proposal to award the library with a lump sum grant to fund library programs.

c. Discussion of Civic Area Program Plan

Teter and O'Shea provided a [handout](#) outlining some concerns and questions about the rapid development of the Civic Area in the plans, and what is coming this summer.

- O'Shea: We've had some presentations on parking but not much involvement with what the Civic Area process really is undertaking, and once the process begins, it feels like there are some gaps in knowledge as to what is going to be at the library's doorstep. There are some conflicts with the effort put into the library renovations and new programs and establishing the library as a sense of place and how the civic area process unfolding. He wants to know what the funding stream is for the different phases. The emphasis on the bookend approach may result in changes to the library building, its footprint, and interest in bringing in an outside performing arts center. Information about flood mitigation and the impact to the library was summarized in the handout. Growing the library's presence as a theater and arts space are blind corners on the plan. He would like clarification on details concerning the event planning for the civic area and what might be advantageous to incorporate into the library's programs and budget over the next several years.
- Teter: We've been asking for some time about the impact of the park design in terms of having events going forward. There is a disconnect between what the park planning staff and interested community agencies think is needed in a park design that will accommodate large events. Most of the planning that has been done is about making it a park, not really taking into consideration the programming. We've been told there is no plan yet for the bookends, yet there is a design underway the for the east end for the farmer's market. She asked how the design of event space on the east end connects to the other side. There are questions about the process and an opportunity to look at this in terms of the big picture with the downtown, the hospital, and the university.
- O'Shea: There has been a lot of sizzle with regard to the process, but that he is not sure where the meat is. This is a rare opportunity to think about the vision of the Civic Area and the downtown and a missed opportunity for engagement. The library is a central and significant part of what is going to happen in the Civic Area. He would be wary of any plan that doesn't consider the investments that have already been made in the library.
- Farnan: The city was on pace to present and have public discussion about the plan nearly a year ago. The conceptual plans for the bookends were beginning to take shape in terms of mass and density. The question still is: Is it the right thing to do given what we know about climate change and flood information? Farnan addressed the question in the handout. There is funding for phase 1 for park development from the Community, Culture, and Safety tax and there is some safety money that will improve the underpass at 13th Street and improve the lighting along the creek path. The goal is to make the creek corridor more visible and bring more people to the park. There isn't yet a plan in place for governance of, or funding for, programming of the area. Funding for phase 1 does not impact the bookends and council has not approved any concept plan for the bookends. The library buildings are now in the floodplain given climate change. Both library buildings are in play in terms of the plan. On April 5, 2016, council will look at a plan for massing at the west end and potentially one for the east end. A small

portion of the north building is in the high hazard zone and the equipment investments made in the building recently in the theater and the makerspace are all mobile. The library is not planning to increase its budget to fund programs in the park area; instead it will work in partnership with the Parks and Recreation Department and other partners such as the Jaipur Literature Festival and the Fringe Festival. The library currently does some programs outside and will continue to do programs in the Civic Area. Impacts of a major flood on the north building are not improving. This doesn't answer the question if developing the north side of the library is the right thing to do. The way he interprets the flood report, is that something might be possible in terms of development. The Community Cultural Plan recommended a need for performance space. The north building could serve a function that way but its feasibility needs to be investigated. The drawings in the Civic Area Master Plan are conceptual, not final plans. There is a small amount of public art money for the civic area. Farnan serves on the governance committee and has encouraged his colleagues to reach out to all stakeholders. They are trying to make the presentation of events in the Civic Area more feasible.

- O'Shea: Didn't expect answers to the questions presented in the handout but that the reality is there is going to ground broken in the Civic Area sometime this summer which is going to start redefining the space and with that comes expectation or curiosity about what comes next. The fact that the very location of the library is a question is a concern when he has been touting the values of the renovation and new space and there isn't a clear plan for if this space is maintainable. There is an opportunity to think with vision about the downtown landscape. He thought there was a very clear vision years ago but now it seems we are moving ahead with something that is undefined and there is not a lot of room for discussion.
- Teter: This is great to hear and where did this information come from. She strongly objects to staff going to council with recommendations on what to do with the north building without input from the Library Commission. Farnan said the discussion has been about whether this building is safe – can the site be developed or left as empty park land. Teter said if you don't know the functions and uses the conversation about the plan is meaningless. Events were also part of the vision and it doesn't seem to be part of the conversation. It was suggested by a council member that Teter spoke to that the Library Commission send a letter to Council reiterating what was in the year end letter along with other concerns about the process. Farnan asked the commission to consider if all library services and space is accommodated and possibly expanded within the development of the site, are they concerned with whether it is on the north or south side of the creek?
- Teter: did not know how to answer that in the abstract.
- O'Shea: looks at it like fixing it to sell it. If that is the plan afoot, he would have a different perspective of his role with commission and the foundation. A lot of what we're doing is window dressing on what might be a greater consideration in three years' time. If there are great opportunities, that is awesome. He was talking about the successful redefinition of space and it is nebulous to understand what is going on. The people that championed 2A have questions; there is a missed opportunity to create dialogues. Farnan said there would be opportunity for dialogue and that the groundbreaking has been postponed until later in 2016.
- O'Shea: the plan shows a lot happening in Q1 and Q2 2016.
- Teter: asked about the timing on the opportunity for public comment. It is clear there is no opportunity for public participation at the upcoming council meeting. If you want to participate, you have to do so at open public comment at the beginning of the meeting – there is no public hearing on this matter.
- Sutter: asked the commission how they would like to proceed. There are a series of issues – concerns about process and about the future of the north library building. He asked if the commission would like to draft something formal to council to share these concerns.
- O'Shea: has unanswered questions and would like some better answers. Asked "what are we getting and what are the hang ups in this process?" Asked "Is this going to be successful, and how can we make it so?" Asked Sutter and Gibb if they had a sense of what was happening right outside the door.
- Gibb: It was going to be new sod and tiered paths. She understood that the bridge over Canyon were sketches. We shouldn't use the commission to express our own personal wishes for the park. She has trust in the experts making the decisions on the design and said the library is always going to be here.
- Farnan: strongly encouraged the commission to write a letter and refer back to past meeting packets in which the plans for phase 1 were shared.
- Teter: agreed that the plan for phase 1 was shared with the commission and at the time the commission

raised questions that never received a response. There are concerns about that plan. There was no narrative explaining the uses. Specific questions for how event tents would be accommodated don't get answered.

- O'Shea: It is a good opportunity to do some pretty awesome stuff. It seems like there is an extension of where phase 1 leaves off, there are a lot of surrounding areas that come up. When I think of bookends, his first thought is what happens to the library. While it will exist, it is going to require some involvement in what it is going to look like. He is celebrating the change and improvements that have been made, and is a big fan of working with what you have. The goal mentioned of a 500-seat performing arts space, raised his concern and he asked how that is going to fit. He would like to know where the vision comes from and who to address to get clarification. As an active citizen, he is going to use his role as a commissioner to ask what is happening to the library and do we have a better process. The library is a great space to engage people around the civic area.
- Sutter: asked again about a letter to council. Gibb added that it should include the part from the commission's annual letter to council about the Civic Area and some bulleted questions.

Timing of the letter was discussed. O'Shea and Teter agreed to draft the letter.

- Teter: raised the discussion of the historic designation of the north building of the library and said the commission wants to have input.
- Farnan: asked for the commission's feedback on three possible proposals: leave the building as is, develop the site, or let it go to park land. Sutter said he would need to think about it. Gibb would leave it up to more qualified persons as long as the library would not lose anything. Teter said a park would not help with connectivity to downtown.
- Farnan: said the Canyon complete street, while not part of phase 1, impacts the park, parking and the band shell. That is where more expansive events could be accommodated.
- O'Shea: It was disappointing that the city couldn't come to an outcome on the civic use pad. It is a missed opportunity when the community cannot come up with a plan or vision for something that is rare in a town like this. He sees benefit in creating a cultural tie with downtown. It is important to have conversation and explore the issues. He leans toward visionary development of the Civic Area involving different viewpoints.
- Teter: One of the fundamental questions in 1992 during the bond issue for the south building of the library, was should the library be moved out of the floodplain. The community voted to have the library stay here in the central corridor. The community has a stake in this.

d. Discussion of potential implications on the library regarding the right to rest legislation and the Human Relations Commission's recommendation to City Council to lift the camping ban

This item was added regarding the legislation introduced the past two years on the legal right to rest on public property.

- Teter: In 2016, it included a specific provision that people can rest in any public building during open hours. This would have impacts on the library. Sleeping might become a higher use than any library use. The bill was killed in committee but may be reintroduced in 2017. Asked commission to consider writing to council to please oppose it due to the huge impact it would have on the library.
- Sutter: the other issue is the Human Relations Commission's recommendation to council to lift the camping ban which would impact the library a little less directly. Asked the commission if they wanted to make a formal statement to council on either issue.

There was discussion about timing of a letter. Sutter and Gibb offered to draft a letter focusing on library impact.

- Teter: regarding the camping ban, suggested a joint conversation between the Library Commission, the Human Relations Commission, and the Parks and Recreation Advisory Board. It might be useful to discuss how recommendations from each impact one another.
- O'Shea: regarding the right to rest noted that the most frequently broken library rule is lying down, dozing or sleeping in any library facility. This puts into question one of the enforcement needs. This might roll back a lot of the progress made making the library a welcoming place.

There was discussion of inviting Karen Rahn, Director of Human Services to a future meeting to discuss the camping ban.

e. Responses to patron email from the Library Commission

No discussion on this item.

Agenda Item 9: Library and Arts Director's Report

[8:50 p.m., Audio 2:55:03]

Farnan asked the commission for any questions on the items in the report and provided a brief report on the opening weekend of the Boulder Art Cinema. Sell out crowds on Friday and Saturday night. Approximately, 700 persons in attendance for the weekend. Sutter asked about the sales for the author event with Jennifer Egan. Farnan reported that ticket sales were lively.

a. Facility Sustainability Study update from studiotrope Design Consultants

No discussion on this item.

b. Discontinuing notary service

No discussion on this item.

c. BLDG 61 Makerspace grand opening

No discussion on this item.

There was discussion of establishing a subcommittee and scheduling the commission's work with the foundation on the community presentation. There was discussion on commissioners attending the new commissioner interviews on March 15, 2016.

Agenda Item 10: Adjournment

The meeting was adjourned at 9:01 p.m.

Date, Time, and Location of Next Meeting: The next Library Commission meeting will be held at 6 p.m. on Wed., April 6, 2016, at the Library Canyon Meeting room.

Commissioner Sutter approved these minutes on April 21, 2016; and Jennifer Phares attested to it.

An audio recording of the full meeting for which these minutes are a summary, is available on the Library Commission web page at <http://boulderlibrary.org/about/commission.html>



CITY OF BOULDER
Boards and Commissions Minutes

NAME OF COMMISSION: Open Space Board of Trustees			
DATE OF MEETING: April 13, 2016			
NAME/EXTENSION OF PERSON PREPARING SUMMARY: Alycia Alexander x2047			
NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT:			
MEMBERS: Frances Hartogh, Molly Davis, Kevin Bracy Knight, Tom Isaacson, Curt Brown			
STAFF: Tracy Winfree, Jim Reeder, John Potter, Mark Davison, Abbie Poniatowski, Jennelle Freeston, Joe Reale, Phil Yates, Annie McFarland, Alycia Alexander, Lisa Dierauf, Leah Case, Gabe Wilson, Kelly Wasserbach, Brian Anacker, Heather Swanson, Mark Gershman, Dan Burke, Deryn Wagner, Kristin Weinberger			
GUESTS: Dave Zader, Fire Department Wildland Division, City of Boulder			
TYPE OF MEETING:	<u>REGULAR</u>	CONTINUATION	SPECIAL
SUMMATION:			
AGENDA ITEM 1 – Call to Order			
The newest Open Space Board of Trustees (OSBT) member, Curt Brown, read and signed the Oath of Office.			
Tom Isaacson move to appoint Frances Hartogh as the chairperson for the Open Space Board of Trustees. Curt Brown moved to appoint Molly Davis as the Vice Chair Frances Hartogh moved to elect Leah Case as the Board Secretary. All motions passed unanimously by acclamation.			
AGENDA ITEM 2 - Approval of the Minutes			
Tom Isaacson moved that the Open Space Board of Trustees approve the minutes from Mar. 9, 2016 as amended. Molly Davis seconded. This motion passed 4 to 0; Curt Brown abstained.			
AGENDA ITEM 3 - Public Participation			
None.			
AGENDA ITEM 4 - Matters from Staff			
Jim Reeder, Trails and Facilities Division Manager, highlighted several staff projects.			
Tracy Winfree, Director, gave an update on the North Trail Study Area (TSA) time line.			

John Potter, Resource and Stewardship Division Manager, gave an update on various staff projects.

Joe Reale, Ranger Services Supervisor, and Dave Zader, City of Boulder Wildland Fire Administrator, gave an update on a wildfire response simulation event in May.

Gabe Wilson, Maintenance Person III, Trails, and Heather Swanson, Senior Wildlife Ecologist, gave an update on the Flood repair on Mesa Trail/Skunk Creek Crossing.

Abbie Poniatowski, Central Services Division Manager, gave an update on Draft 2017 Work Plan and Budget.

Mark Davison, Community Connection and Partnership Division Manager, gave a staff update on exploratory talks for a Conservancy to provide private funding to support Open Space and Mountain Parks (OSMP) priority programs and projects.

AGENDA ITEM 5 - Matters from the Board

The Board discussed dates for upcoming Board meetings as well as a Board Retreat. Molly proposed a programmable phone app for OSMP to look into connecting nature and people. The Board discussed the upcoming city climate meeting in relation to OSMP.

AGENDA ITEM 6 – Summary of 2015 Open Space and Mountain Parks (OSMP) Volunteer Services and Declaration to Honor OSMP Volunteers during National Volunteer Week, April 10-16, 2016.

Jennelle Freeston, Volunteer Program Supervisor, and Kristin Weinberger, Coordinator of Group Volunteer Projects, presented to the Board recognizing National Volunteer Week.

Frances Hartogh read the following proclamation:

The Open Space Board of Trustees joins the staff of the City of Boulder Open Space and Mountain Parks Department in recognizing all of our volunteers during National Volunteer Week 2016. We salute the more than 1,760 Open Space and Mountain Parks volunteers who contributed their talents and efforts in helping the department carry out its mission. These individuals are an inspiration as they help to protect the resources that make Boulder's Open Space and Mountain Parks so special.

ADJOURNMENT: The meeting adjourned at 8:53 p.m.

ATTACH BRIEF DETAILS OF ANY PUBLIC COMMENTS:

None.

TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS:

The next OSBT meeting will be Mon. May 9 at 6 p.m. at 1777 Broadway in the Council Chambers

CITY OF BOULDER
PLANNING BOARD ACTION MINUTES
April 7, 2016
1777 Broadway, Council Chambers

A permanent set of these minutes and a tape recording (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). Minutes and streaming audio are also available on the web at: <http://www.bouldercolorado.gov/>

PLANNING BOARD MEMBERS PRESENT:

Bryan Bowen, Chair
John Putnam
John Gerstle
Liz Payton
Crystal Gray
Harmon Zuckerman

PLANNING BOARD MEMBERS ABSENT:

Leonard May

STAFF PRESENT:

Charles Ferro, Development Review Manager
Hella Pannewig, Assistant City Attorney
Cindy Spence, Administrative Specialist III
Chandler Van Schaack, Planner II

1. CALL TO ORDER

Chair, **B. Bowen**, declared a quorum at 6:06 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **L. Payton** and seconded by **C. Gray** the Planning Board voted 6-0 (**L. May** absent) to approve the March 17, 2016 minutes as amended,

3. PUBLIC PARTICIPATION

- **Carole Driver** spoke in opposition to an upcoming project located at 1440 Pine Street which is proposed to be a large RH-2 zoning residential housing and office space with an above-ground parking garage within the neighborhood.

4. DISCUSSION OF DISPOSITIONS, PLANNING BOARD CALL-UPS / CONTINUATIONS

- A.** Call Up Item: USE REVIEW (LUR2016-00016): Use Review for a proposed Business Support Services (property management offices) use within an existing office building located in the Industrial Manufacturing zoning district at 6000 Spine Road. The call-up period expires on April 11, 2016.

This item was not called up.

5. PUBLIC HEARING ITEMS

A. AGENDA TITLE: Public hearing and Planning Board consideration of the following items:

- 1) Consideration of a land use map change for a portion of the property at 2520 28th Street from Public to Mixed Use Business related to the proposed rezoning;
- 2) Recommendation to City Council on a request to rezone a portion of the property at 2560 28th Street from P (Public) to BC-2 (Business Community – 2) (application no. LUR2015-00072; and
- 3) Consideration of Site Review application LUR2015-00104 for redevelopment of a portion of property at 2560 28th St. with 10 attached residential units. No changes are proposed to the existing commercial building on site. The proposal includes a request for a 25% parking reduction.

Applicant: Carrie Bingham for Coburn Development
Property Owner: Blizzard LLC

Staff Presentation:

C. Ferro introduced the item.

C. Van Schaack presented the item to the board.

Board Questions:

C. Van Schaack and C. Ferro answered questions from the board.

Applicant Presentation:

John Koval and Pete Weber, with Coburn Development, representing the applicant, presented the item to the board.

Board Questions:

John Koval, Pete Weber and Carrie Bingham, representing the applicant, answered questions from the board.

Public Hearing:

No one spoke.

Board Comments:

KEY ISSUE #1: Is the request for a change to the BVCP Land Use Designation consistent with the criteria for land use map changes as found in Part II of the 2010 BVCP?

- J. Putnam stated that the proposal makes sense. And that the current land use designation is not consistent.
- All board members agreed that the request for a change to the BVCP Land Use Designation would be consistent with the criteria for land use map changes as found in Part II of the 2010 BVCP.

KEY ISSUE #2: Is the rezoning request consistent with review criteria for rezoning?

- All board members agreed that the rezoning request would be consistent with the review criteria.

Key Issue #3: Does the proposal meet Site Review Criteria, including Boulder Valley Comprehensive Plan (BVCP) policies?

- **J. Putnam** stated that the proposal meets site review criteria. The reorientation of the project to face Goose Creek makes sense. The proposed unit size is modest and affordable and that is what is needed in housing. He suggested a couple conditions to the site review such as to make the units solar ready and to provide the option to wire the units for EV. He added that he could not support parking reductions without providing for unbundled parking. Finally he recommended additional language to Condition 3.d. to provide practicable soak pits or other measures to improve storm water quality, due to the location proposed being paved and connecting to Goose Creek.
- **H. Zuckerman** approved of the relocation of the buildings' footprint to the southern end and the cut-through for public access. In terms of conditions, he suggested a requirement to work with engineering to coordinate a water quality project on the east end of the project.
- **B. Bowen** agreed with the previous comments. More projects like this need to be supported. The unit mix makes sense and having residential housing being inserted into this type of neighborhood. The unit size is modest and meets site criteria.
- **L. Payton** agreed with the previous comments. She stated that she had liked the original plan of the architecture with similar looking buildings rather than the revised plan. In her opinion, the revised plan lacks refinement and elegance and has too many changes in plane and roof form. She suggested adding a condition that the applicant work with the Design Advisory Board (DAB) and refine the architecture back to something simpler.
- **C. Gray** agreed with **J. Putnam** and **H. Zuckerman** regarding the units being solar ready, the storm water issue and EV charging stations. She agreed that the relocation of the building to the south side was fundamental. In regards to the architecture, she suggested designing the north windows in a manner to have more natural light coming in. She mentioned that she liked the covered balconies and treatments on the south side. She believes the project meets the site review criteria.
- **J. Gerstle** finds the architecture attractive. He asked the applicant to consider lowering the building by digging the garages down two or three feet. The benefit would be diminishing a crowding feeling on the bike path. He suggested that the unbundled parking include the carports as well as the uncovered surface parking.
- **L. Payton** asked if the units will be "for sale units". She asked that the inclusionary housing requirement be reviewed for this project.
- The board agreed to discuss the inclusionary housing requirements at a later meeting.
- **H. Zuckerman** suggested hanging garage doors on the carports as it would enhance the value and the privacy.
- **J. Gerstle** agreed with not having garage doors in the proposed structure, as he felt that this would help to improve the sense of community by increasing interaction among residents as they come and go.

Key Issue #4: Is the requested parking reduction consistent with the criteria for parking reductions set forth in section 9-9-6(f), B.R.C. 1981?

- All board members agreed that the parking reduction request would be consistent with the criteria for parking reductions set forth in the Boulder Revised Code.

Motion:

On a motion by J. Putnam, seconded by L. Payton, the Planning Board voted 6-0 (L. May absent) to approve the request for a land use map change for a portion of the property at 2560 28th Street from Public to Mixed Use Business related to the proposed rezoning and incorporating the staff memorandum as findings of fact.

On a motion by J. Putnam, seconded by L. Payton, the Planning Board voted 6-0 (L. May absent) to recommend approval of the rezoning request no. LUR2015-00072 to City Council incorporating the staff memorandum as findings of fact.

On a motion by J. Putnam, seconded by B. Bowen, the Planning Board voted 6-0 (L. May absent), to approve the Site Review application LUR2015-00104, adopting the staff memorandum as findings of fact and subject to the recommended conditions of approval in the staff memorandum with the following modifications:

1. Adding language to Condition 3.d. as follows: The Applicant shall provide additional practicable soak pits or other measures to the storm water swale to improve storm water quality and further to consult with the city regarding possible coordinated water quality projects on the city property to the east.
2. Add a condition to read: All of the proposed townhomes will be solar ready with flat roofs and conduit connecting the roof to the house panel of each unit for future solar voltaic systems.
3. Add a condition to read: All of the townhomes will be provided with the option to be wired with a 240V/30 Amp circuit to accommodate electric vehicle chargers and the unbundled parking shall provide at least one electric vehicle charging station.

- B. AGENDA TITLE:** Concept Plan (case no. LUR2015-00106) proposal for expansion of the Frasier Meadows congregate care facility at 350 Ponca Pl. and 4950 Thunderbird Dr. within the RH-5 zone district. The proposal includes renovations to existing buildings; expansion of existing assisted living and skilled nursing facilities, wellness center and arts and education facilities; and a new 5-story, 55' building containing 98 independent living units.

Applicant: Timothy Johnson for Frasier Meadows Retirement Community
Property Owner: Frasier Meadows Manor, Inc.

Staff Presentation:

- C. Ferro introduced the item.
- C. Van Schaack presented the item to the board.

Board Questions:

- C. Van Schaack answered questions from the board.

Applicant Presentation:

Timothy Johnson, representing the Frasier Meadows Retirement Community and the applicant, and **Glen Tipton**, with Hord Coplan Macht, presented the item to the board.

Board Questions:

Timothy Johnson and **Glen Tipton**, the applicant, answered questions from the board.

Public Hearing:

1. **Carolyn Drews** spoke in support of affordable housing with this proposed project on-site.
2. **Alexander ‘Sandy’ Stewart** spoke in support of affordable housing with this proposed project on-site. He urged the board to insist on more affordable housing at this location.
3. **John ‘Grif’ Crawford** spoke concerning the design of the proposed building and that the lack of courtyard space would be diminished. He suggested that the design be discussed thoroughly, with the residents, before proceeding with the project.
4. **Karl Amuta** spoke in opposition to the proposed landscape strips along the streets of the project and would like to see more open space at the northeast corner of the project. In addition, he spoke in support of affordable housing at the proposed project on-site.

Board Comments:

Key Issues for Discussion: **Is the proposed concept plan compatible with the goals, objectives and recommendations of the Boulder Valley Comprehensive Plan (BVCP)? Is the requested 55-foot building height compatible with the existing context and character of the surrounding area?**

- **B. Bowen** made a statement in response to the sentiment of the public comments that the Planning Board cares about affordable housing; however, they lack the power to require on-site affordable housing or whether an applicant chooses cash-in-lieu.
- **C. Gray** stated that the plan is generally compatible with the community policies and goals as outlined in the BVCP including restoration after the 2013 flood. The building height is appropriate for the site. She mentioned that she would like the applicant to share with the board how they addressed the public comments and suggestions made regarding the location of the building. Finally, the proposed arts and education building as well as the proposed center for healthy living are wonderful additions.
C. Gray left the meeting following her comments.
- **J. Gerstle** stated that the project would be compatible with the BVCP. The height would be compatible in this location. He suggested reconsidering the layout in order to retain the northeast courtyard.
- **L. Payton** stated that the project would be compatible with the BVCP and supports the height modification. In regards to affordable housing, she questioned how the applicant would be able to accomplish offsite affordable housing. She agreed with the public comments that it would need to be on-site. Her biggest concern is the hydrology of the location and that flood mitigation at the site might result in flooding Thunderbird Road, undercutting Foothills Parkway or flooding neighbors. The flood water would need to go somewhere. She asked the applicant to demonstrate at time of site review where flood water would go and that it would not have an adverse impact on other properties.
- **B. Bowen** mentioned that this project could benefit by going to DAB for review to discuss architecture and design. He informed the applicant to pay close attention to view corridors, the design of the open space and that it is permeable. The open spaces between the buildings should be carefully designed to allow people to migrate around and between them.

- **H. Zuckerman** agreed. He noted that most of the units are one or two bedrooms with an average unit size of more than 1,400 square feet. He suggested shrinking the average size of the units which would increase the affordability. He appreciated the solar access that was created.
- **J. Putnam** agreed. He emphasized open space and pedestrian circulation. He also noted that good 3-D visualizations from multiple perspectives, and possibly animated visualizations, will be useful for site review. Regarding on-site housing, it is worth thinking about providing housing for employees that provide the care for the senior residents. The board will need a better understanding of the parking and travel demand management. He stated that he would rather see more units and less parking and asked the applicant to find ways to assist employees and residents with that. He suggested that applicant consider: microgrid integrated with renewable energy sources to address both energy and resilience concerns; electric vehicle charging and EV car-sharing, possibly integrated with the microgrid. He noted that grants and partners might be available to make this project a model for addressing protection for critical infrastructure and making progress on City energy goals.
- **J. Gerstle** reiterated that the average size of the apartments seem large. He would value a trade off of more units but smaller.

Board Summary:

B. Bowen gave a summary of the board's recommendations. Since this is a Concept Review, no action is required on behalf of the Planning Board. Overall, the board is comfortable with the proposed 55 foot height. The architecture is a good first step. The applicant should bring the project to DAB for additional design feedback prior to site review. There is some concern with offsite impacts of the flood map and flood wall. When the applicant returns for the site review presentation, they will need to show what the impacts and modeling of the flood plain map revisions entail and what they would mean for people downstream.

6. MATTERS FROM THE PLANNING BOARD, PLANNING DIRECTOR, AND CITY ATTORNEY

A. Barriers to build projects in Boulder

Board Comments:

- **L. Payton** presented to the board the idea that occasionally members of the public will identify images or offer comments on projects they would like to see in Boulder. She suggested that board members bring these images/comments, which are often thought to not be possible in Boulder, to the meeting for discussion of what the barriers to their development in Boulder would be.
- **J. Putnam** suggested that the board members send any items for discussion to the other members via email prior to the meeting for discussion.
- **B. Bowen** and **H. Zuckerman** both support the idea.

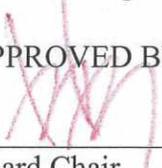
- **L. Payton** encouraged the members that this could give them a collective understanding of what should change in the code by seeing the barriers and discussing them.

7. DEBRIEF MEETING/CALENDAR CHECK

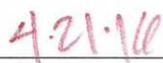
8. ADJOURNMENT

The Planning Board adjourned the meeting at 9:21 p.m.

APPROVED BY



Board Chair



DATE

**Alpha Phi Omega - Gamma Theta Chapter
Seventy-Fifth Anniversary Celebration
April 30, 2016**

WHEREAS, on May 11, 1941 the Gamma Theta Chapter of Alpha Phi Omega, National Service Fraternity was chartered at the University of Colorado Boulder; and

WHEREAS, since 1941 the chapter has provided hundreds of thousands of hours of community service to the Boulder community; and

WHEREAS, the members of the Gamma Theta Chapter of Alpha Phi Omega have served the City of Boulder in numerous ways; and

WHEREAS, this service has included conducting traffic counts in the 1950s to inform traffic signal installations; and

WHEREAS, members have participated in the Parks & Recreation Department's EXPAND program chaperoning activities and dances; and

WHEREAS, members helped the city and community in growing the newly established Icebusters program to assist elderly and disabled residents with snow shoveling; and

WHEREAS, in 1988 members of the chapter assisted the city in informing residents about upcoming changes to Boulder's Eco Cycle program and in exchange the city helped contribute to the 1988 APO National Convention hosted in Denver; and

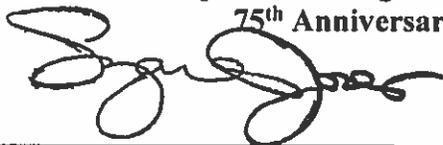
WHEREAS, members supported flood safety and awareness outreach to at-risk residents in the community following the devastating 2013 flood; and

WHEREAS, members have dedicated hundreds of hours to the Open Space and Mountain parks department for trail restoration, fencing, and seeding and weed control; and

WHEREAS, on May 11, 2016 will mark seventy-five years of continuous service to the Boulder community, beginning on the shores of Kossler Lake.

NOW, THEREFORE, BE IT DECLARED by the City Council of the City of Boulder, Colorado, that April 30, 2016 is

**Alpha Phi Omega – Gamma Theta Chapter
75th Anniversary Celebration Day**



Suzanne Jones, Mayor



**Rocci Chatfield Appreciation Day
April 30, 2016**

WHEREAS, Rocci Chatfield, born as Roccina Moschetti in Boulder on April 30, 1926, grew up here, but left her beloved city for Endicott College in Massachusetts; and

WHEREAS, Roccina Moschetti married Blake Chatfield and settled in Los Angeles, Boulder remained in her heart; and

WHEREAS, Roccina Moschetti Chatfield raised two sons, David and Kim, while launching a successful career as a television writer, she became known as Rocci Chatfield; and

WHEREAS, Rocci Chatfield gave us her talents on Knots Landing, Falcon Crest, Romance Theater, and other sultry television shows, she displayed her humanity and humor in Little House on the Prairie, My Three Sons, Family Affair; and

WHEREAS, Rocci Chatfield, as writer of Days of Our Lives, entered the fray of the 1988 Writers Guild Negotiations to represent and champion the rights of other daytime writers; and

WHEREAS, Rocci Chatfield served six terms as governor of the Writers Peer Group of the Academy of Television Arts & Sciences, two terms on the Academy's Executive Committee; and

WHEREAS, Rocci Chatfield, as chair of the Academy's Activities Committee, reinvigorated entertainment education for a generation of industry members with the "Inside" series she originated and produced; and

WHEREAS, Rocci Chatfield created annual Family Day, wrote and produced the Academy's 60th Anniversary gala, and special evenings with Liza Minnelli and Tony Bennett; and

WHEREAS, Rocci Chatfield, made a lasting impression in our lives as member of these committees; Hall of Fame, Daytime Awards, Governors Award, Governors Ball, Primetime Awards, By-Laws, Primetime Awards Show, Membership, Hyphenate; and

WHEREAS, Rocci Chatfield, honored with the Writers Guild of America Service Award, two nominations for the Guild's Writing Award, twice nominated for an Emmy Award, her greatest award is the one she shares with each of us: her sense of purpose, courage, and genuine caring.

NOW, THEREFORE, BE IT DECLARED by the City Council of the city of Boulder, Colorado, that APRIL 30, 2016 is declared

Rocci Chatfield Appreciation Day



Suzanne Jones, Mayor

