CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING
MINUTES

Name of Board/Commission: Transportation Advisory Board
Date of Meeting: July 9, 2018
Contact Information Preparing Summary: Meredith Schleske 303.441.3204
Board Members Present: Jennifer Nicoll, Mark McIntyre, Bill Rigler
Board Members Absent: Johnny Drozdek; Tila Duhaime
Staff Present: Mike Gardner-Sweeney, Director of Public Works for Transportation
Bill Cowern, Principal Traffic Engineer
David Kemp, Senior Transportation Planner
Melissa Yates, Parking Manager, Community Vitality
Susan Connelly, Deputy Director of Community Vitality (Acting Director)
Amy Lewin, Senior Transportation Planner
Jean Sanson, Senior Transportation Planner
Sarah Wiebenson, Hill Community Development Coordinator, Community Vitality
Gerrit Slatter, Principal Capital Projects Transportation Engineer
Michelle Melonakis, Transportation Operation Engineer
Meredith Schleske, Board Secretary

Type of Meeting: Advisory/Regular

Agenda Item 1: Call to Order [6:01 p.m.]

Agenda Item 2: Approval of minutes from May and June 2018
Motion: approve minutes from May and June 2018 as presented.
Motion: Rigler Second: Nicoll
3:0:0 Motion Passes.

Agenda Item 3: Public Participation – there was none [6:02 p.m.]

Agenda Item 4: Public hearing and consideration of a recommendation regarding Neighborhood Permit Parking (NPP) proposed program changes [6:03 p.m.]
Melissa Yates and Susan Connelly made the report to the board.

Executive Summary:
The purpose of this agenda item is to present for public hearing and TAB consideration of staff’s recommendation to amend the pertinent section of the Boulder Revised Code (B.R.C.) to create and implement a program of graduated fines for parking violations in Neighborhood Permit Parking (NPP) zones. This action is part of the NPP Program Update process and is in response to NPP resident and permit holder questionnaire responses calling for better enforcement of parking regulations in NPP zones.

Staff previously previewed for TAB an additional Phase I NPP Program Update recommendation that would remove TAB from the process of reviewing petitions for expansion of existing NPP zones and to make such decisions purely an administrative process based on quantitative criteria. The TAB provided feedback at its June 11, 2018 meeting about the value of keeping the TAB involved in the NPP expansion process. Staff considered the TAB feedback and agrees with the points made. Consequently, staff is not advancing the proposed expansion process change.

The items previewed with TAB at its June 11, 2018 meeting and the background for the NPP Phase I update process can be found in the memo for that meeting at this link. A draft summary of the feedback provided by the TAB at the June meeting is provided as Attachment A.

TAB Clarifying Questions:
- Definition requested for “commercial vehicle.”
- Question about amount charged for downtown meter parking violation fees.
- Inquiry about how a year is defined; calendar year or from first violation. Recommendation to use a rolling calendar year rather than calendar year for implementation of graduated fines.
- Question about publicity of the NPP program.
- Inquiry regarding consideration of NPP permits for Accessory Dwelling Units (ADUs) now and/or future.
- Concern expressed that the proposed changes do not address penalizing improper use by permit holders, such as loaning out their permit.
- Questions concerning analyses, including permit cost to residents, identification of repeat offender groups.
- Encouragement to review other parking situations.

Public participation: none

Requested TAB Action - Suggested Motion Language:
Staff seeks TAB’s recommendation of approval for staff’s proposal to amend the Boulder Revised Code to create and implement a program of graduated fines for parking violations in NPP zones to make the fine for a second violation within one year $40 and the fine for a third or subsequent violation within one year $80.

TAB Discussion: no further discussion beyond that addressed in TAB Clarifying Questions

Motion to support staff recommendation to amend the Boulder Revised Code to create and implement a program of graduated fines for parking violations in NPP zones to make the fine for a second violation within one year $40 and the fine for a third or subsequent violation within one year $80.

Motion: Rigler    Second: McIntyre
3:0:0 Motion Passes.

Report on requested Monroe Street NPP: City Manager requested further study and research, including surveying residents. Due to encouragement to consider parking on both sides of street, staff is re-scoping phase II of the NPP program.

TAB Discussion:
- Comment was made at June TAB meeting to “take a pause” in accepting NPP applications until Phase II guidelines are determined. Does TAB want to formally make a recommendation to the City Manager?

Motion in support of a pause in accepting and processing petitions while the NPP modified scope of work is finalized.

Motion: Nicoll    Second: McIntyre
3:0:0 Motion Passes.

- Suggestion to include consideration of Parking Benefit Districts in development of Phase II.

Agenda Item 5: Safe Streets Boulder - Vision Zero Implementation  [6:26 p.m.]  
David Kemp and Kathleen Bracke made the report to the board.

TAB Feedback
- Encouragement to provide education about Heads Up Crosswalk Safety campaign at upcoming bicycle rides such as Be Strong and the Buffalo Bicycle Classic.
- Request for update on the status of the teen driving challenge.
- Inquiry about the final result of the Jay Road fatality investigation.
- Suggestion to include subtitles on the Craig Towler video for posting on social media.
- Questions regarding a process of identifying dangerous intersections, if Safe Streets report includes close calls, how that data is obtained, suggestion to link Safe Streets report to Vision Zero site.
- Appreciation expressed for increased green pavement markings.
- Comment that TAB should be well-informed about SB 144 “rolling stop” in order to make good decisions, request for additional external perspectives.

Agenda Item 6: 2018-19 Transportation Master Plan Update  [6:58 p.m.]  
Amy Lewin made the report to the board and will update TAB monthly.

TAB Feedback:
- Question regarding to what factors Be Heard volume can be attributed, request to report to TAB to understand more effective outreach efforts.
- Inquiry whether RTD is actively promoting their new app.
• Questions about TAB participation on new community groups (funding, pedestrian), how many TAB members for each, events at which TAB should have representation, TAB engagement tracking vehicle by member, how to find the community engagement calendar, TMP talking points.
• Comment that Sign Up Genius was great, request to add alert for new events, request for TAB to report community questions and suggestions to staff.
• Suggestion to create a tab on the website for “Be Heard Boulder”, program pin cluster color on the map to something different than red or green.

Agenda Item 7: Staff briefing and TAB feedback regarding draft Hill Commercial Alley Enhancements Plan
Sarah Wiebenson made the report to the board. [7:35 p.m.]

TAB Feedback:
• Question about the current thinking on bollards and bikes.
• Inquiry about any pest control issues.

Question for TAB: Do you feel that proposed plan elements would achieve the intended goals of both the multi-modal access goals of the Hill Reinvestment Strategy and the Access Management and Parking Strategy (AMPS) goals of enhancing Hill District access?
• Questions concerning whether it is tied in any way to the proposed hotel, any concern with optics of the current sales tax budget reduction and fixing up alleys.
• Inquiries regarding how scored concrete reacts to snow and ice, signage on one-way alleys with two-way pedestrian/bike traffic and one-way cars, if it is counterproductive to multimodal goal. Encouragement to consider that potential.
• Questions asked about conflicts that may be created, any consideration of flipping proposed downhill direction, whether the municipalization initiative has deterred effort to bury overhead utility lines.
• Suggestion to add a directional arrow to alley D on graphic.
• Support expressed by one TAB member.

Agenda Item 8: Matters [8:06 p.m.]
A. Matters from the Staff/ Non-Agenda
• 30th/Colorado Underpass Project design update (Sloan, Slatter)
  • Questions about access ramps, curbs for protected intersections, likely cyclist choice to cross intersection, funding, public comments received,
  • Concerns about conflict area in the southeast corner, right angle sight lines and if there are other examples in the city.
  • Questions regarding how this project aligns with University of Colorado’s Transportation Management Plan (TMP), their financial stake.
• HOP marketing and branding update (Bracke) – in response to feedback from 19th Street residents, HOP changes will be made more incrementally, “new look” campaign starting this month, schedule-based service beginning in August.
• Central Broadway area plan update, including Civic Area East Bookend and Alpine-Balsam (Bracke) – cross-departmental, letter to TAB is forthcoming. Requesting two TAB members to participate in a joint boards workshop, likely in October. An update to City Council will be provided at a study session in August.
• Dockless Bikeshare update (Bracke) – ordinance passed, in rulemaking process. No applications have been received to date. Operators can expand number of bikes based on quarterly performance, will track what’s happening nationally.
• Regional studies update (Gardner-Sweeney)
  o SH119 Multimodal Corridor Planning/Regional BRT Study – working with RTD and Colorado Department of Transportation (CDOT), ensure that it can be done incrementally as funding becomes available. Working with RTD for city to become more of an engagement partner in soliciting public participation.
  o State transportation funding update – working to ensure that northwest area projects stay on statewide priority lists. “Let’s Go Colorado” 0.62% transportation sales tax proposal will be on ballot.
  • RTD fare study open house in Boulder July 16th – TAB members are encouraged to promote
### Agenda Item 9: Future Schedule Discussion [9:35 p.m.]
- McIntyre will be excused from the October 2018 TAB meeting.

### Agenda Item 10: Adjournment [9:35 p.m.]
There being no further business to come before the board at this time, by motion regularly adopted, the meeting was adjourned at 9:35 p.m.

**Motion:** moved to adjourn: Nicoll  Second: Rigler  
**Motion passes 3:0:0**

**Date, Time, and Location of Next Meeting:**
The next meeting will be a regular meeting on Monday, August 13, 2018 in the Council Chambers, 2nd floor of the Municipal Building, at 6 p.m.; unless otherwise decided by staff and the Board.

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**APPROVED BY:**

Board Chair

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**ATTESTED:**

Board Secretary
An audio recording of the full meeting for which these minutes are a summary is available on the Transportation Advisory Board web page.