

## MEETING MINUTES

### City of Boulder and University of Colorado Coordination on S. Boulder Creek Flood Mitigation/CU South IGA Next Steps

**Meeting Date:** December 21, 2017, 4:00-5:30pm

**Location:** Park Central Building, 4th Floor, Room 401

These meeting minutes present a summary of items discussed during the December 21, 2017 meeting between the City of Boulder (City) and the University of Colorado (CU) for the South Boulder Creek Regional Detention Preliminary Design Project (Project). This is a summary of the meeting and is not intended to be a verbatim account of what transpired at the meeting. Key discussion items have been grouped based on the meeting agenda.

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**Meeting Objective:** To discuss initial topics related to the annexation process. Provide an update on project timeline and communications.

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#### Attendees

University of Colorado Staff:

- Frances Draper, Vice Chancellor (VC) for Strategic Relations and Communications
- Dave Kang, VC for Infrastructure and Safety
- Derek Silva, Exec. Dir. of Real Estate Services
- Ida Mae Isaac, Capital Planning Strategist

City of Boulder Staff:

- Jeff Arthur, Director of Public Works for Utilities
- Tracy Winfree, Director of Open Space and Mountain Parks
- David Gehr, Deputy City Attorney
- Annie Noble, Acting Principal Engineer, Flood and Greenways Engineering, Public Works
- Molly Scarbrough, Public Works Senior Project Manager
- Kurt Bauer, Engineering Project Manager, Public Works
- Lesli Ellis, Comprehensive Planning Manager, Planning Housing and Sustainability Dept.
- Phil Kleisler, Planner II, Planning, Housing and Sustainability Dept.
- Gretchen King, Communications Specialist

#### Key Discussion Items

##### 1. Welcome, Introductions

- A list of attendees is provided above.

## **2. Draft Project Timeline**

- Molly Scarbrough reviewed the draft Project timeline. No changes have occurred to the timeline since the last City/CU coordination meeting. The Project consultants are proceeding with project start up activities, setting up the hydraulic model and will be evaluating project configuration alternatives for their ability to meet the different storm events called for in the CU South Guiding Principles, including the 100-year, 500-year, and long duration storm events. They will also assess the effects to the project if the existing levee on the CU South property were removed. A recommended configuration will be brought to the community, Boards and Council in the second quarter of 2018 to get confirmation on the project design configuration before proceeding to the next steps of preliminary design.
- An access agreement for the Project Survey work has been signed. Molly Scarbrough and Derek Silva will continue to work on the access agreement for the groundwater monitoring well installation and geotechnical investigations, which are scheduled to begin in late January or early February.

## **3. Communications**

- Gretchen King provided an update on the recent Council Head's Up, press release, and Project website updates regarding upcoming plans for project surveying and installation of groundwater monitoring wells.

## **4. Future Annexation/IGA process steps**

- Phil Kleisler presented a working timeline and general topics for further discussion and analysis over the course of the year while the flood mitigation project is in the preliminary design phase.
- Phil and Derek Silva will each identify specific topics that need further clarification beyond what was included in the CU South Guiding Principles and bring them to the next meeting.
- Staff will work toward being able to outline a proposed process for reaching terms of the annexation agreement to the community, Boards, and Council in the second quarter or third quarter of 2018, following Project communication about the recommended project configuration to move forward to the next steps of preliminary design. The goal would be to have an agreement prior to the Project moving into final design.

## **5. Next Steps**

- Molly Scarbrough will provide draft minutes for this meeting and the November meeting to the next meeting for approval.
- The next meeting is scheduled for January 29, 2018 from 1-2:30pm.