**Name of Board/ Commission:** Transportation Advisory Board  
**Date of Meeting:** April 8, 2019  
**Contact Information Preparing Summary:** Meredith Schleske 303.441.3204  
**Board Members Present:** Bill Rigler; Johnny Drozdek; Tila Duhaime; Mark McIntyre; Alex Weinheimer  
**Staff Present:** Kathleen Bracke, Interim Co-Director of Public Works for Transportation  
David Kemp, Senior Transportation Planner  
Gerrit Slatter, Principal Transportation Projects Engineer  
Randall Rutch, Senior Transportation Planner  
Jean Sanson, Senior Transportation Planner  
Amy Lewin, Senior Transportation Planner  
Chris Hagelin, Senior Transportation Planner  
Edward Stafford, Development Review Manager  
Kendra Tupper, Chief Sustainability & Resilience Officer  
Amanda Bevis, Public Works Project Specialist  
Matt Lehrman, Energy Strategy Coordinator  
Lauren Markram, Sustainability Specialist  
Meredith Schleske, Board Secretary  

**Type of Meeting:** Advisory/ Regular  

**Agenda Item 1: Call to Order**  

**Agenda Item 2: Swearing in of New Member: Alex Weinheimer**  
Bill Rigler welcomed new TAB member Alex Weinheimer, who repeated the Oath of Office.  

**Agenda Item 3: Election of Board Officers**  
A. **Chair**  
Motion: moved to elect Rigler as Chair.  
Motion: Duhaime Second: McIntyre  
Motion passes 4:0:0  
B. **Vice Chair**  
Motion: moved to elect Drozdek as Vice Chair.  
Motion: McIntyre Second: Duhaime  
Motion passes 5:0:0  
C. **Secretary**  
Appoint Schleske as Secretary.  

**Agenda Item 4: Approval of minutes from February and March 2019**  
Motion: approve minutes from February 2019 and March 2019  
Motion: Rigler Second: Drozdek  
4:0:0 Motion Passes; Weinheimer appointed after March 2019 meeting.  

**Agenda Item 5: Public Participation**  
- Lauren Sakin, 3455 Table Mesa Drive – stop or yield sign request, distributed illustration.  
- Martha Paulson, 3601 Arapahoe #117 - Proposing formalization of Canyon Blvd. from 30th to 33rd Street.  
- David Ensign, 4020 Evans Drive, Planning Board (PB) liaison – will research the Canyon 30th – 33rd Street issue, provided an update on PB issues.  
- Kurt Nordback, 777 Dellwood Avenue – Community Cycles supports proposed Design and Construction Standards (DCS), emailed future suggestions to TAB.
**Agenda Item 6: Monthly Updates**

**Monthly Updates**

- Safe Streets Boulder – Vision Zero (VZ) Implementation
    - David Kemp made the report to the board.

**TAB Comments**

- Questions regarding further opportunity for TAB to weigh in, school awareness campaign, roadshow timing, impact of low-stress walk and bike and pedestrian plans, most noticeable aspects.

**Public Participation** – none

- Transportation Master Plan (TMP) Update (Rutsch/Lewin/Sanson)
  - Highlight topic: Local and Regional Transportation Funding Mechanisms
    - Randall Rutsch and Chris Hagelin made the report to the board.

**TAB Comments**

- Inquiry about City Council check-in June 18th.
- Questions regarding VZ funding allocation split outs, order of preference for options, if Vehicle Climate Fee is separate, differences between fees and taxes and if any are declining or set to expire, traditional approach to determine funding needs, whether P3 agreement on US 36 limits other fees.
- Encouragement to make community statements regarding not reducing vehicle speed and other input visible in the document.

**Public Participation** – none

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**Agenda Item 7: Staff briefing and TAB feedback regarding Public Works Design and Construction Standards (DCS)**

DK Kemp made the presentation to the board, Edward Stafford assisted with questions.

**Executive Summary**

The City of Boulder is currently engaged in a process to update the Design and Construction Standards (DCS). The DCS is used to prescribe minimum standards to be used in the design and construction of public infrastructure located in public right-of-way and easements within the city of Boulder, as well as private transportation and utility improvements that connect or impact public infrastructure.

The memorandum provides additional background information and a summary of the proposed transportation related updates to the DCS per TAB’s request at the March 11, 2019 meeting. The initial approach was to take a set of transportation-related proposed changes forward simultaneously with updates to the utilities and stormwater portions of the DCS. Staff have identified that additional work on the transportation sections is necessary to address TAB feedback, therefore these updates are being separated from the utility’s updates. The final approach to the approval processes for the transportation proposed changes will depend on TAB’s feedback on April 8.

TAB’s purview includes DCS chapters 2, 8, and transportation-related technical drawings in chapter 11. These standards are used to implement capital projects conducted by the city. TAB’s role is to understand the proposed changes in context of their implementation of the Transportation Master Plan and capital projects.

The transportation related changes proposed in the DCS update are in response to several years of community concerns regarding current transportation related design and construction standards. The goal of this update is to develop transportation standards which align with industry best practices, increase travel safety, and implement approved Transportation Master Plan policies.

Staff have identified other transportation related changes that are outside the scope of the current update and these will be considered in a future DCS update.

**QUESTIONS FOR TAB**
1. Does TAB have feedback and suggestions for refinements to the proposed transportation-related DCS changes?

**TAB Feedback**
- Question whether changes require City Council approval, inquiries concerning pedestrian refuge, curb ramp revisions, standards in other cities the size of Boulder.
- Appreciation expressed for clarity and responding to TAB’s prior concerns
- Requested copy of redlined strikethrough document when item comes forward for action.
- Questions about transit facilities, curbside management, limitations on other usage.
- Suggestions for 5’ minimum sidewalks with preference for 6’, expand or change traffic LOS (level of service) to include other modes, cite sources for traffic impact measurements, trip generation reduction, split user experience into different modes.

**Agenda Item 8: Staff briefing and TAB feedback regarding Climate Initiatives Vehicle Registration Fee**

**Feedback**

Kendra Tupper made the presentation to the board.

**Executive Summary**
At an Oct. 23, 2018 Study Session, Council provided guidance to staff to pursue the development of a Vehicle Climate Fee, which would be tied to the efficiency of a vehicle (miles per gallon or MPG) and applied during annual vehicle registration for vehicles registered within the City of Boulder. The purpose of this fee would be to cover the costs of comprehensive programs and policies aimed at reducing on-road transportation-related emissions. As part of the fee development process, staff has engaged with a variety of community members and key stakeholders to develop the fee structure and proposed implementation. Further, staff engaged a third-party consultant to complete a nexus study and assist with setting the fee rates. Staff also engaged a third-party consultant to conduct a community survey on various forms of carbon pricing.

While supported by the majority of the respondents who completed the community survey, this proposed fee is not without challenges. The most significant challenges and issues associate with this fee are listed in Table 1 of the packet materials, along with staff proposed mitigation strategies. This list includes community concerns with the fee, which threaten overall community support for the effort. The memo provides an update to TAB on the subcommunity planning program and the recently launched East Boulder Plan. In January 2019, City Council directed staff to commence subcommunity planning services for the East Boulder subcommunity. Staff is seeking feedback from TAB on the planning process, specifically the scope of work related to transportation and mobility.

**Questions for TAB**

1. Does the Board have feedback on the proposed scope of the fee?
2. Does the Board have feedback on the proposed fee structure, including proposed exemptions?
   a. Does the Board agree with the 2,000 miles per year threshold for low-mileage?
3. Does the Board have feedback on the proposed use of the funds collected from the fee?
4. Does the Board have other feedback, questions, or concerns on this proposed fee?
5. What additional information and/or changes to the proposed fee are needed in order for TAB to support this?

**TAB Feedback**
- Questions about source of greenhouse gas inventory data, offering low-mileage exemptions without accurately assessing vehicle miles traveled, basis for setting low mileage at 2,000 miles annually, how a fee would promote or discourage behavior, evidence from other cities.
- Concern expressed about exemption for service vehicles, question about what the dirtiest vehicles on Boulder roads are. Inquiry regarding allotment for hybrid vehicles.
- Suggestion to focus on programs available for all persons, focus on driving less, increase number of discounts offered for electric bikes, higher benefit to low income. Consider incentive/provision for shared vehicles.
- Questions about charging stations for e cars and e bikes.
• Concern about this fee causing confusion with the community and/or deterring from broader TMP funding discussions.

Agenda Item 9: Staff briefing and TAB feedback regarding Capital Improvement Program (CIP) Overview
Gerrit Slatter made the presentation to the board. [8:33 p.m.]

Executive Summary
Each year, the city goes through an annual budget process in which departments create a six-year Capital Improvement Program. The Transportation Advisory Board (TAB) role in this process is defined in the Boulder Revised Code (BRC) TITLE 2 GOVERNMENT ORGANIZATION, Chapter 3 Boards and Commissions, Section 14 - Transportation Advisory Board; “... to review all city transportation environmental assessments and capital improvements.” It is within this context that the board participates in and provides input and recommendations for the Transportation Capital Improvement Program (CIP). The memo provides an overview for the policies that inform the CIP and the funding that makes it possible.

The development of the CIP starts with the Transportation Master Plan (TMP), which outlines the transportation policies for the City and the specific goals and objectives by which they will be accomplished. The CIP is the means by which the multimodal transportation infrastructure elements envisioned in the TMP become reality and provides the framework for the TMP goals and objectives to be realized. Projects that become part of the CIP are first identified within the Action Plan of the TMP and then as funding becomes available for those projects, they move forward for implementation. As an example, the recently completed Baseline Underpass project was included in a prior version of the TMP Action Plan. This project was a successful grant funding recipient, and when matched with city funds allowed the project to move into the CIP and ultimately implementation. The process of identifying a project for the TMP Action Plan, elevating it into the CIP and then ultimately seeing it constructed can take many years for a single project.

In the development of the annual CIP program, TAB will provide input and feedback to staff about how projects are considered and integrated into what will become the recommended CIP. There will be a number of opportunities for TAB to be involved in the process, which will take place primarily between April and July as shown in the schedule in packet materials.

TAB Action Requested
Does TAB have questions regarding the Transportation CIP overview, including how the CIP supports the TMP implementation and context within the overall city annual budget process?

TAB Feedback
• Appreciation expressed for improved clarity.
• Inquiry about budgeting signage and way-finding.
• More detailed information will be discussed at the TAB CIP workshop April 11, noon – 1:30 p.m.

Agenda Item 10: Matters [8:58 p.m.]

- Matters from the Staff/ Non-Agenda
  - Regional studies update (Bracke)
    - SH119 Multimodal Corridor Planning/Regional BRT Study – US 36 MCC trip to Washington DC focused on funding and generated positive support for a build grant to submit USDOT. The Policy Committee agreed to the preferred alternative with a managed lane.
    - SH7 Multimodal Corridor Planning/Regional BRT Study- making good progress, working on detailed area station design. Regional SH7 corridor project received $10 million DRCOG TIP funding for design and environmental work.
  - Other matters
    - 2019 City of Boulder Transportation Capital Construction Projects Update memo. Board members responded that the information provided was excellent. TAB members will see some of the projects on the bike tour.
    - Joint event in March with City, Boulder County, CU, RTD, and Boulder Chamber went well and staff received positive feedback from the community and attendees.
Matters from the Board

• Updates re: collaboration with other city boards
  • Rigler informed TAB of monthly meeting with PB liaison at which they discuss items of interests to each board. TAB may weigh in as a board at policy level – how it interfaces with TMP.
  Request for staff briefing on Alpine-Balsam project.
• Pedestrian Advisory Committee (vacant, Duhaime) – urged to make it as strong as other initiatives, emphasize infrastructure.
• Open Board Comment – discussions of various public events and meetings including Housing Advisory Board (HAB), concern expressed about Neighborhood Parking Program (NPP).

Agenda Item 11: Future Schedule Discussion
Upcoming events were reviewed.

Agenda Item 12: Adjournment
There being no further business to come before the board at this time, by motion regularly adopted, the meeting was adjourned at 9:37 p.m.

Motion: moved to adjourn: Drozdek  Second: Duhaime
Motion passes 5:0:0

Date, Time, and Location of Next Meeting:
The next meeting will be a regular meeting on Monday, May 13, 2019 in the Council Chambers, 2nd floor of the Municipal Building, at 6:00 p.m.; unless otherwise decided by staff and the Board.

APPROVED BY: ATTESTED:

___________________________________  ____________________________________
Board Chair       Board Secretary

___________________________________    ____________________________________
Date        Date

An audio recording of the full meeting for which these minutes are a summary is available on the Transportation Advisory Board web page.