

**Monthly Hot Sheet: NOVEMBER 2019**

<b>Project Name</b>	East Boulder Subcommunity Plan	<b>Est. Completion</b>	12/31/2020		
<b>Project Dept.</b>	Planning, Comprehensive Planning	<b>Gut Check</b>	Good	Caution	Bad
<b>Project Mgr.</b>	Kathleen King	<b>Summary</b>	On on track, no issues.		

**Key Updates**

	<i>Staff</i>	<i>Other</i>	<i>Working Group</i>
<i>Activities completed this month</i>	<ul style="list-style-type: none"> <li>* Completed and published Inventory &amp; Analysis Report</li> <li>* Selected CDR Associates to facilitate focus group engagement to solicit more input on the 6 focus areas (before scenario testing occurs); continued development approach</li> <li>* Presented update to the Transportation Advisory Board and solicited feedback</li> <li>* Revised Phase IV RFP Consultant timeline to start in March</li> <li>* Said good-bye to associate planner, Alice Huang</li> <li>* Welcomed a new intern, Dana Sparks</li> <li>* Met individually with staff Planning Team, instead of Q4 meeting, and solicited feedback</li> <li>* Held charrette with GO Boulder staff to discuss mobility network options</li> </ul>	<ul style="list-style-type: none"> <li>* Growing Up Boulder (GUB) facilitated outreach sessions with students at Eisenhower Elementary, San Lazaro, and Thorne Nature Experience, then produced a report on youth concepts for the future of East Boulder</li> </ul>	<ul style="list-style-type: none"> <li>* Members attended GUB sessions</li> <li>* Members provided input for focus group participants</li> <li>* November meeting focus is land use - housing</li> </ul>
<i>Activities planned for next month</i>	<ul style="list-style-type: none"> <li>* Conduct focus groups engagement via CDR</li> <li>* Plan working group agendas for January, February, and March meetings</li> <li>* Conduct case study research: Housing in Industrial zones</li> <li>* Kathleen goes on maternity leave</li> </ul>	<ul style="list-style-type: none"> <li>* CDR runs focus group sessions and reporting</li> <li>* Neighborhood Office Hours - 12/11 from 9:00am-11:00am at Baby Goat</li> </ul>	<ul style="list-style-type: none"> <li>* Take meeting time preferences survey</li> <li>* No Dec. mtg.</li> <li>* Expect Jan. meeting materials mid-Dec.</li> </ul>

*Next public eng. window* Focus Groups: December 2019 - January 2020

**Project Basics**

<b>Schedule</b>	<ul style="list-style-type: none"> <li>* Adjusted phase 3, focus group engagement schedule to gain additional input</li> <li>* Shifted phase 4, RFP release, to March 2020</li> </ul>
<b>Resources</b>	* Planning for Project Manager parental leave Dec-April

**Milestones**

Calendar	2019											2020												
	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec		
Phase	1.0 Project Kick Off		2.0 Inventory & Analysis									3.0 Concept Development						4.0 Senario Testing + Alternatives		5.0 Implementation Planning		6.0 Plan Adoption		



<b>Legend</b>	Completed
	In progress
	Not yet started