

**Monthly Hot Sheet: DECEMBER 2019**

<b>Project Name</b>	East Boulder Subcommunity Plan	<b>Est. Completion</b>	12/31/2020		
<b>Project Dept.</b>	Planning, Comprehensive Planning	<b>Gut Check</b>	<b>Good</b>	Caution	Bad
<b>Project Mgr.</b>	Kathleen King	<b>Summary</b>	On on track, no issues.		

**Key Updates**

	<i>Staff</i>	<i>Other</i>	<i>Working Group</i>
<i>Activities completed this month</i>	<ul style="list-style-type: none"> <li>* Worked with CDR Associates, hosting two focus group sessions (soliciting more input on the 6 focus areas to develop recommendations surrounding programs, policies and projects)</li> <li>* Met with City staff experts to develop agendas for January, February, and March meetings</li> <li>* Posted third Subcommunity Stories video on East Boulder Subcommunity Plan webpage</li> <li>* Met with other East Boulder representatives to develop videos for 2020</li> <li>* Updated Planning Board and City Council scheduling: next touchpoint is planned for May and June of 2020 to discuss land use and mobility concepts</li> <li>* Continued case study research on Housing in Industrial zones</li> <li>* Coordinated project management during Kathleen's maternity leave</li> </ul>	<ul style="list-style-type: none"> <li>* Growing Up Boulder (GUB) produced and submitted report from their recent efforts.</li> <li>* Consultant CDR hosted two focus group sessions.</li> <li>* City's Neighborhood Office Hours - held on 12/11 from 9:00am - 11:00am at Baby Goat</li> </ul>	<ul style="list-style-type: none"> <li>* Some members observed working group session</li> <li>* A few members were able to attend a social gathering at Blackbelly</li> <li>* Members continued to provide input on potential focus group participants</li> <li>* Members provided input on 2020 meeting schedule via online poll.</li> </ul>
<i>Activities planned for next month</i>	<ul style="list-style-type: none"> <li>* Share final Growing Up Boulder report with working group and post on website.</li> <li>* Share January working group meeting materials mid-month</li> <li>* Work with CDR Associates to host a few more focus group sessions</li> <li>* Coordinate scope and funding for 55th and</li> </ul>	<ul style="list-style-type: none"> <li>* Consultant CDR plans to host 3 focus group sessions in English and one in Spanish</li> </ul>	<ul style="list-style-type: none"> <li>* Expect Jan. materials mid-Jan.</li> <li>* Next meeting Jan. 22 @ 2:30 to 4:30 p.m.</li> </ul>
<i>Next public eng. window</i>	Focus Groups: December 2019 - January 2020		

**Project Basics**

<b>Scope</b>	* Potential shift in project scope as it may parallel and/or incorporate another project.
<b>Resources</b>	* Jean Gatza will serve as project manager while Kathleen is on maternity leave.

**Milestones**

Calendar	2019											2020											
	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
Phase	1.0 Project Kick Off		2.0 Inventory & Analysis																				
							3.0 Concept Development						4.0 Senario Testing + Alternatives		5.0 Implementation Planning		6.0 Plan Adoption						



**Legend**

Completed
In progress
Not yet started