

Monthly Hot Sheet: APRIL 2020

Project Name	East Boulder Subcommunity Plan and 55th & Arapahoe Station Area Master Plan	Est. Completion	revisiting completion date		
Project Dept.	Planning, Comprehensive Planning	Status	Good	Caution	Bad
Project Mgr.	Kathleen King	Summary	Many shifts: MIG contract on hold; project staff furloughs; waiting for direction from city leadership		

Key Updates

	Staff	Other	Working Group
<i>Activities completed this month</i>	<ul style="list-style-type: none"> * Hosted first video & phone conferencing working group meetings - learned a lot about this platform technically and what experiences are adaptable. * Kathleen returned from maternity leave and got up to speed. * Impacted by COVID-19 and forecasted economic impacts, 4 staff members on the project were furloughed through mid summer. * RFP: Communicated with consultant team about potential COVID impacts to contract. * Updated WG meeting notes, Engagement Scrapbook, CDR Focus Group report. * Shifted City Council meeting from June 9 to August 25 because of anticipated schedule changes. * Drafted WG's work themes to date. * Planned WG meeting work through the summer. 	<ul style="list-style-type: none"> * Consultant CDR submitted final Focus Group summary report, reviewed by staff and posted on the website and shared with WG via email. * Consultant contract on hold until further direction from leadership 	<ul style="list-style-type: none"> * Working Group meeting on Flood Mitigation occurred on April 15 and 17 via video & phone conference technology with 85% WG member attendance and participation (nice work WG members!)
<i>Activities planned for next month</i>	<ul style="list-style-type: none"> * Options for sharing project information with Council before August 25 (possibly via an IP) * Adjust Planning Board meeting schedule (and any other correlating b & c) * Revisit workplan and schedule based on April 28 and May 12 Council direction * Craft draft vision statements * Land use studies * Engagement planning for summer 2020 * Confirm WG email function * Confirm WG May meeting date and time 	<ul style="list-style-type: none"> * Business outreach to discuss COVID recovery in East Boulder * Finalize consultant contract 	<ul style="list-style-type: none"> * Working Group meeting on 15-min. neighborhoods & retail planned for April 29 & May 1; as well as a May 20 meeting
<i>Next public engagement window</i>	<ul style="list-style-type: none"> * Outreach tbd * Council and Boards tbd 		

Project Basics

Time	Adjusting schedule and workplan based on direction
Resources	Jim Robertson, Jean Gatza, Sarah Huntley, and Kathleen King, and Holly Opansky = team. Jessica Guiter, Krista Flynt, Dana Sparks, and Jean Sanson were furloughed thru mid summer.

Milestones

See timeline for East Boulder Subcommunity Plan, 55th & Arapahoe STAMP, and the Working Group

East Boulder - project timeline

Today's date: April 28, 2020

