

## Monthly Hot Sheet: MAY 2020

<b>Project Name</b>	East Boulder Subcommunity Plan and 55th & Arapahoe Station Area Master Plan	<b>Est. Completion</b>	revisiting completion date
<b>Project Dept.</b>	Planning, Comprehensive Planning	<b>Status</b>	Good <b>Caution</b> Bad
<b>Project Mgr.</b>	Kathleen King	<b>Summary</b>	May 19 City Council approved project moving forward. Finance Dept formal approval forthcoming. MIG contract limited to STAMP only; some project staff still on furloughed.

### Key Updates

	<b>Staff</b>	<b>Other</b>	<b>Working Group</b>
<i>Activities completed this month</i>	<ul style="list-style-type: none"> <li>* Hosted second video &amp; phone conferencing Working Group meeting series on Retail and 15-Minute Neighborhoods on April 29 and May 1.</li> <li>* Finalized and posted 4/29 and 5/1 WG meeting notes, Engagement Scrapbook updates, and CDR Focus Group report.</li> <li>* Completed WG's work themes to date and for 5/27 mtg.</li> <li>* Crafted draft vision statements for future of East Boulder</li> <li>* Confirmed WG email function and revisited purpose and intention.</li> <li>* Impacted by COVID-19 and forecasted economic impacts, 4 staff members on the project still furloughed.</li> <li>* RFP: Proceeding with contract - now limited to STAMP only; Funded by federal grant</li> <li>* Added IP to June 9 City Council meeting to touch base before the August 25 CC meeting. IP will go to Planning Board as well</li> </ul>	<ul style="list-style-type: none"> <li>* Consultant contract pending formal approval.</li> <li>* Business outreach discussing COVID recovery in East Boulder</li> </ul>	<ul style="list-style-type: none"> <li>* Working Group members participated in the meeting on Retail and 15-Minute Neighborhoods on April 29 and May 1 via video &amp; phone conference with 95% WG member attendance!</li> <li>* This month marks the one year since this group started - Way to Go Team!</li> </ul>
<i>Activities planned for next month</i>	<ul style="list-style-type: none"> <li>* Adjust Planning Board meeting schedule (and any other correlating b &amp; c)</li> <li>* Revisit workplan and schedule based on Council and Finance department direction</li> <li>* Land use studies</li> <li>* Engagement planning for second half of 2020</li> <li>* Confirm time of WG June meeting</li> </ul>	<ul style="list-style-type: none"> <li>* Finalize consultant contract</li> <li>* Launch STAMP project</li> <li>* Develop first draft land use concepts</li> </ul>	<ul style="list-style-type: none"> <li>* Wednesday, May 27 will be the next Working Group meeting and the topics will be Themes and Vision Statements.</li> <li>* The following meeting is planned for June 24.</li> </ul>
<i>Next public engagement window</i>	<ul style="list-style-type: none"> <li>* Outreach tbd</li> <li>* Next council date: August 25</li> </ul>		

### Project Basics

<b>Time</b>	Continue adjusting schedule and workplan based on direction
<b>Resources</b>	Jim Robertson, Jean Gatza, Sarah Huntley, and Kathleen King, and Holly Opansky = team. Jessica Guiter, Krista Flynt, Dana Sparks, and Jean Sanson continue furlough.

### Milestones

See timeline for East Boulder Subcommunity Plan, 55th & Arapahoe STAMP, and the Working Group