

CITY OF BOULDER  
BOULDER, COLORADO  
BOARDS AND COMMISSIONS MEETING MINUTES

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<b>Name of Board/Commission:</b> Parks and Recreation Advisory Board
<b>Date of Meeting:</b> July 27, 2015
<b>Contact Information Preparing Summary:</b> Sarah DeSouza 303-413-7223
<b>Board Members Present:</b> Mike Conroy, Kelly Wyatt, Tom Klenow, Valerie Yates, Jennifer Kovarik <b>Board Members Absent:</b> Mike Guzek, Marty Gorce
<b>Staff Present:</b> Yvette Bowden, Therron Dieckmann, Jeff Haley, Doug Godfrey, Dean Rummel, Sarah DeSouza
<b>Guests Present:</b> None
<b>Type of Meeting:</b> Advisory/Regular
<b>Agenda Item 1: Call to Order</b> The meeting was called to order at 6:00 p.m. and the agenda was approved as written.
<b>Agenda Item 2: Future Board Items and Tours</b> Bowden provided this timeline update: <ul style="list-style-type: none"><li>• 7/31/15 – Family Night at Scott Carpenter Pool</li><li>• 8/1/15 – Volunteer Day at Valmont City Park</li><li>• 8/5/15 – Crestview Park Re-Opening Celebration</li><li>• 8/15/15 – Volunteer Day at Central Park and Civic Area</li><li>• 8/22/15 – Volunteer Day at Tom Watson Park</li></ul>
<b>Agenda Item 3: Public Participation</b> <ul style="list-style-type: none"><li>• No members of the public spoke.</li></ul>
<b>Agenda Item 4: Consent Agenda</b> <ul style="list-style-type: none"><li><b>A. Approval of Minutes from June 22, 2015</b> Minutes from June 22, 2015 were approved as amended.</li><li><b>B. Parks and Recreation Development Update</b> This update is a mid-year check-in more detailed information than usual. The Knollwood tennis court project is in the process of being bid. Construction will begin in August/September with completion anticipated by the end of 2015.</li><li><b>C. Parks and Recreation Operations Update</b> The Star Spangled Splash event debrief with staff and partners will occur later this month. The event continues to be one the department will evaluate for community building purposes.</li></ul>
<b>Agenda Item 5: Items for Action</b> Public Hearing and Consideration of a Motion to Name the Park at the Former Washington School Site (Outlot B, Washington Village II Subdivision, 2901 13 <sup>th</sup> St.), Washington School Park.  This item was presented and discussed during Item 5-A.  Yvette Bowden and Sarah DeSouza spoke about the park naming process and results. <ul style="list-style-type: none"><li>• Department’s Park Naming Process followed to solicit input from the local community</li><li>• Sign costs have been adjusted to reflect additional infrastructure at this location</li><li>• Board asked questions regarding the health and future of the on-site ash trees and the sizing of the park sign.</li></ul>

The public hearing was opened.

No one spoke.

The public hearing was closed.

Wyatt presented the following motion:

Motion to support the Department of Parks and Recreation's recommendation to name the park site located at B, Washington Village II Subdivision, 2901 13<sup>th</sup> St., Washington School Park per the majority opinion of the neighboring community.

Yates seconded the motion.

The motion passed unanimously, 5-0 (Guzek and Gorce absent).

#### Agenda Item 6: Items for Discussion/Information

##### A. Draft Athletic Field Study Update

Godfrey presented this item.

- PRAB input and feedback on the draft report has been appreciated and is reflected in this most recent update including the request for more clarity on the questions asked of the participating user groups; more clearly defining term "youth"; the effect of a youth focus on adult youth leagues; and achievability of the three year action plan.
- The focus on youth is supported by the community outreach process of MP, Valmont City Park Update and Athletic Field studies/plans.
- Youth leagues account for the majority of the athletic field demand.
- In the plan, "youth" is being defined as high school aged and under.
- Focus on youth and youth preference does not mean exclusive use by youth leagues.
- Balance between youth and "other" use is going to be very challenging to achieve due to monetary, land use and other constraints.
- Recommendations from the three-year action plan provide short and long term opportunities that allow the community to engage in a dialogue about field scheduling and renovation/development.
- Three -year action plan has been revised to provide more detail about achievable and impactful items.
- This and future year's CIP shows funding that can be allocated in the three-year action plan.
- Will look to have a liaison from PRAB to assist with the implementation of the athletic field action plan in terms of considerations and continued community outreach.
- City Council will be provided an update regarding the progress and next steps regarding the athletic field study.

Board discussion on this item addressed:

- Appreciation for how PRAB's previous comments on this topic have been addressed in this update.
- Desire to pursue a related PRAB liaison role.

Agenda Item 6: Matters from the Department

- Bowden indicated that a joint board meeting to discuss the Chautauqua lease renewal may be scheduled in the future.
  
- A. Update on Potential Ballot Issues
  - City Council study session discussed the possibility of adding an Occupational Privilege Tax (Head Tax) to this fall's ballot. Funds would be used to support operational needs such as transportation and affordable housing.
  - No other ballot initiatives affecting Parks and Recreation will be on this year's ballot.
  
- B. Civic Area Update
  - Haley provided an overview of the current civic area site plan area, outreach efforts and project timeline.
  - Detailed design efforts will occur this fall.
  - Phased construction will begin in first quarter of 2016.
  - PRAB will be provided with another Civic Area update this fall.
  - Comments from PRAB addressed the tree canopy in the site plan area; future maintenance costs for site; expanded Farmers Market Loop, Band Shell placement; and feedback opportunities regarding the nature play component.
  - Staff will look to improve the website opportunities for feedback/comments.
  
- C. Action Plan Update
  - An update to demonstrate the department's commitment to implementing the master plan vision.
  - Addressed master plans' directive to the department to be more data driven and focused.
  - The department's Action Plan will be updated quarterly and shared with PRAB at least once/year
  - Complements PRAB's thinking on priorities.
  - Comments from PRAB addressed smoke free parks; use of acronyms and abbreviations (minimize and/or provide glossary).

Agenda Item 7: Matters from Board Members

PRAB 2015 Priorities Update

- Discussion regarding Board progress against: PRAB Action Plan, PRAB Work Session Notes, and PRAB priorities for City Council.
- **Communication:** Usefulness of monthly calendar and notice of engagement opportunities; desire to have more dialogue with Council (possibly information conversations prior to council retreat in January); share department organizational charts; and awareness of community engagement opportunities.
- **Expand Youth Engagement:** Plan to have a joint meeting with YOAB (where appropriate).
- **Build Partnership and Sponsorship Opportunities:** Partnership framework is being developed by the department (programming/community engagement) and considered on a city-wide level.
- **PRAB Capacity Building:** Identifying clothing for PRAB members helped; E-course and training opportunities; videos; survey of Board interests/involvement/profile; clarify board role and responsibilities; and on-boarding processes.
- Next Steps: Continue discussion about PRAB liaisons for continued communication improvements; organizational chart; on-boarding procedure; and schedule fall retreat.

Other:

- Conroy extended congratulations to North Boulder Little League's 11 and 12 year old teams for winning the state championships. The 12 year old team will represent Colorado in Waco, Texas

(for the third year in a row).
<b>Next Board Meeting: August 24, 2015</b>
<b>Adjourn:</b> There being no further business to come before the board at this time; the meeting was adjourned at 7:23 p.m.

Approved by:

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Mike Conroy

Board Chair

Date \_\_\_\_\_

Attested:

\_\_\_\_\_

Sarah DeSouza

Board Secretary

Date \_\_\_\_\_