



City of Boulder
Application to Film in
Boulder, Colorado

Remittance depends on
location being requested.
Please see information
provided below.



Application to Film in Boulder Colorado

CITY OF BOULDER, COLORADO

Filming in City Parks:

Teresa Jackson
Boulder Parks and Recreation
3198 Broadway
Boulder, CO 80304
(303) 413-7222
(303) 413-7202 fax
jacksont@bouldercolorado.gov

Filming on Open Space/Mtn. Parks

Michele Gonzales
Open Space & Mountain Parks (OSMP)
66 South Cherryvale Road
Boulder, CO 80303
(720) 564-2008
(720) 564-2072 fax
gonzalesmi@bouldercolorado.gov

Filming in Boulder City Limits:

Lane Landrith
Downtown and University Hill Management Division
1500 Pearl Street
Boulder, CO 80302
(303) 413-7316
(303) 413-7301 fax
landrithl@bouldercolorado.gov

Please complete and return to the appropriate City department (see front page.)

Client/Primary Production Company (Required)

Company Name:	
Phone Number (Day):	
Name:	
Phone Number (Evening):	
Fax Number:	
Mailing Address:	Street Address:
	City, State, Zip:
E-mail Address:	

Local Information (Required)

Local Agency:	
Your Name:	
Phone Number:	
Fax Number:	
Address:	Street Address:
	City, State, Zip:

Filming Locations (Required)

1	Area Requested:						
	Day:	Date:	Start Time:		End Time:		
				a.m. p.m.		a.m. p.m.	
2	Area Requested:						
	Day:	Date:	Start Time:		End Time:		
				a.m. p.m.		a.m. p.m.	
3	Area Requested:						
	Day:	Date:	Start Time:		End Time:		
				a.m. p.m.		a.m. p.m.	
4	Area Requested:						
	Day:	Date:	Start Time:		End Time:		
				a.m. p.m.		a.m. p.m.	
5	Area Requested:						
	Day:	Date:	Start Time:		End Time:		
				a.m. p.m.		a.m. p.m.	

Filming Information (Required)

Non-Profit		Gov't. Agency		Private/Commercial	
Still Photography		Video/Filming		No. of Cargo Vans	
Motor Homes		No. of Crew		No. of Models	

Note: Due to limited parking, motor homes are discouraged at OSMP trailheads/parking areas.

Explain cameras, equipment, props etc., that will be used:

Explain any set up; what equipment will be required:

Will any set up remain overnight? Yes No If so, please give the name of the security company you will use including days and hours that they will be present:

Please describe below the description of the production and attach any extra information as necessary. Please state if this is a commercial, advertisement, public service announcement, catalog shoot, etc.:

General Requirements:

- Amplification: All amplification will remain in compliance with the City of Boulder's noise ordinances. If complaints are received, the volume will be turned down, even if the volume is in compliance with the allowed sound level.
- Insurance: Naming the *"City of Boulder and its officials and employees"* as additional insured in a general liability insurance policy with a combined single limit of \$1 million per occurrence and a \$2 million aggregate.

The following language **MUST** be included in the **description** area of the insurance rider:

"The City of Boulder and its officials and employees are named as additional insured on general liability for (name the event, the location, and date.)" If this information is not included, **the certificate will not be accepted.**

- Damage Deposit: To be determined by individual departments.
- When filming in public places, the permittee will place signs in conspicuous locations around the filming area to inform people that filming is in progress.
- The permittee will not film in city parks areas of organized activities, including without limitation; soccer, softball, baseball, or Ultimate Frisbee events within city parks.
- Any other scheduled event on public property shall have priority over the permission granted under this permit.

- The permittee will comply with all requests of the City Manager, including police and fire officials to stop filming or avoid specified areas, if in the discretion of such officials, it is the city's interest to make such a request.
- The permittee agrees to obtain releases or consent from any person that is to be filmed. The permittee will comply with all of the representations made in the "Application to film in Boulder" dated _____ that do not conflict the general requirements of this permit.

INDIVIDUAL *That I, my heirs, executors or agents*

GROUP *That officers, employees, agents or representatives*

indemnify and hold harmless the City of Boulder for any claims, amounts, and/or damages that may arise during the rental process, and release the City of Boulder and all of its agents from all liability for any injury which might be inflicted on third persons or property during the rental period.

I have read and understand all applicable rules and regulations.

Applicant Signature	Date
Approval Signature	Date

By checking this box as an electronic signature, I agree that all information on this application is true and correct to my knowledge.

[Click here to submit this application to Parks & Recreation](#)

[Click here to submit this application to Open Space & Mountain Parks](#)

[Click here to submit this application to Downtown and University Hill Management Division](#)