

## BVCP Process Subcommittee Meeting

July 27, 2016 – noon-1:30  
1777 West Conference Room



### Subcommittee Purpose

The Boulder Valley Comprehensive Plan (BVCP) Process Subcommittee's Role is to monitor and provide input on the public process throughout the BVCP Update process. The BVCP Committee consists of 2 council members (Weaver, Brockett), 2 planning board members (Gerstle, May), a Boulder County Commissioner (Jones), and a County planning commission member (Gargano).

### Proposed Agenda

#### 1. Update from last meetings (10 minutes)

Proposed Schedule for decision-making: (4 Body) Updates and Hearings. Joint Advisory Board meeting (Aug. 29).

[See Attachment A – Schedule](#)

#### 2. Four-body consideration of public requests, public hearings, proposed approach and schedule (30 minutes)

Clarification of sequencing and process for "reconsideration" by other approval bodies – **There will be a hand out to work through at the meeting.**

#### 3. Second Targeted BVCP Survey to be Conducted in Sept. (10 minutes)

Confirm planned survey logistics:

- Postcards mailed to random sample of 8,000 households (aiming for minimum of 600 responses, +/-4% confidence interval)
- Online survey formatted for either desktop site or mobile device (password-protected invitation, allows for quick response, quick analysis, cost-savings)
- Oversample traditionally under-represented segments: renters, younger people, others depending on data available.
- 2 rounds of postcards
- Paper version available upon request only
- Visual preferences and diagrams included
- Input on draft survey week of August 15; Conduct survey in September; Results by end of October

#### 4. Amendment Procedures (20 minutes)

Minor "housekeeping" edits to the Amendment Procedures section made to improve clarity and user-friendliness are being shared with Planning Board on July 28. Staff would like to discuss questions with the Process Committee to get initial input that we can share with the Planning Board.

Edits include the removal of content that is no longer relevant (e.g., reference to Area IIa and IIb), corrections to formatting and minor clarifications, as shown in [Attachment B](#). In addition, the summary table was updated to offer a more comprehensive overview of the different types of changes and associated procedures.

*Questions about Amendment Procedures: Does the subcommittee have feedback on:*

- *Should the timeline for BVCP updates change to the following: minor updates – every 5 years; major updates - every 10 years?*
- *If so, should the public request process then occur during interim periods, (approximately every 3 years) between major and minor updates?*

- *Should policies be removed from the request process (with the opportunity to suggest ideas via multiple other avenues remaining)?*
- *Are there other organizational edits or suggestions from Planning Board?*

5. **Engagement Planning, including Upcoming August and Sept. events (10 minutes)**

**Attachment C**

6. **Public Comment (10 minutes)**

Next meeting: August 17