

COUNCIL AGENDA COMMITTEE
Monday, November 9, 2015

CAC convened at 8:03 AM.

Those present were Mayor Appelbaum, Council Member Karakehian, Council Member Jones, City Attorney Carr, Deputy City Attorney Gehr, City Manager Brautigam, City Clerk Lewis, City Clerk Beck, Assistant City Clerk Leatherwood, Assistant to the City Manager Burnette and Parks Planning Manager Jeff Haley.

1. November 10 – Final Agenda Review

a. Requests related to the Civic Area Plan

- Allowing children who have been involved in Growing Up Boulder to speak during public comment about the Civic Area (since it will be so late when the item is up)
CAC approved this request and suggested this be listed as Item 1D.
- Opportunity to have a physical 3D model in front of council during the agenda item.-
Approved
- *Distribute information that Growing Up Boulder staff have prepared.- Approved*

BOULDER CITY COUNCIL MEETING
MUNICIPAL BUILDING, 1777 BROADWAY
Tuesday, November 10, 2015
5:30 PM
AGENDA

5:30-6 PM

Mayoral Platform and rules of order:

“On the second Tuesday in November, of every odd-numbered year, at 6:00 p.m. council members and council members elect shall gather in council chambers for the purpose of expressing interest in nomination for mayor and/or mayor pro tem for the new council. The mayor shall chair the meeting. Any council member with an unexpired term or council member elect may express his or her interest in serving as mayor or mayor pro tem. Any person expressing an interest shall make a speech regarding his or her qualifications for either or both positions. Each candidate shall make only one speech regardless of whether the council member is seeking either position or both positions. No speech shall exceed five minutes in length.”

6 -6:30 PM

1. CALL TO ORDER AND ROLL CALL

- A. Parting Comments from Council Member Karakehian**
- B. Parting Comments from Council Member Cowles**
- C. CAC added Parting Comments from Council Member Plass*
- D. Students from Growing Up Boulder to speak regarding the Civic Area*

6:30 -7:15 PM

2. OPEN COMMENT and COUNCIL/STAFF RESPONSE

CAC allowed students and their instructor to speak regarding Growing Up Boulder at the beginning of Open Comment

7:15-7:30 PM

3. CONSENT AGENDA

CAC indicated a staff member will address Item 3F regarding the Federal Solar Investment Tax Credit.

- A. Consideration of a motion to approve the **minutes** for the **October 20, 2015** City Council **Regular Meeting** *
- B. Consideration of a motion to accept the **Study Session Summary** from **October 13, 2015** regarding **Boulder Junction***
- C. Consideration of a motion to accept the **Study Session Summary** from **October 13, 2015** regarding **Development-Related Impact Fees and Excise Tax Update Study***
- D. Consideration of a motion to authorize the City Manager to enter into an **Intergovernmental Agreement** between the **City of Boulder** and the **Colorado Department of Transportation** for the **Baseline Road Underpass Project***
- E. Consideration of a motion to call a **Special Meeting** of the **Boulder City Council** on **Thursday, November 19, 2015 at 6 PM** in the **City Council Chambers** located at 1777 Broadway for the purpose of an **Executive Session** regarding **Municipalization***
- F. Consideration of a Motion to **approve Resolution No. 1174 in Support of a Five - Year Extension** of the **Federal Solar Investment Tax Credit**
A staff member will address the importance of this resolution during this time.
- G. Consideration of a motion to **approve two Resolutions No. 1175 & 1176 to provide fire protection services** to certain **annexed properties** previously served by the **Boulder Rural Fire Protection District** and the **Rocky Mountain Fire Protection District***
- H. Consideration of the following **items relating to the 2016 Budget**
 - 1. **Third reading** and consideration of a motion to order published by title only **Ordinance No. 8085** that **adopts a budget for the City of Boulder, Colorado**, for the **fiscal year** commencing on the **first day of January 2016** and ending on the **last day of December 2016**, and setting forth details in relation thereto; and*
 - 2. **Third reading** and consideration of a motion to order published by title only **Ordinance No. 8086** that **establishes the 2015 City of Boulder property tax mill levies** which are to be collected by the County of Boulder, State of Colorado, within the City of Boulder in 2016 for payment of expenditures by the City of Boulder, County of Boulder, State of Colorado, and setting forth details in relation thereto; and*

Res No. 1174

Res No. 1175
Res No. 1176

Ord No. 8085
Ord No. 8086
Ord No. 8087

3. **Third reading** and consideration of a motion to order published by title only **Ordinance No. 8087 that appropriates money to defray expenses and liabilities** of the City of Boulder, Colorado, for the **2016 fiscal year** of the City of Boulder, commencing on the first day of January 2016, and ending on the last day of December 2016, and setting forth details in relation thereto*

Emg Ord No.
8091

- I. Introduction, **first reading** and consideration of a motion to order published by title only and **adopt by emergency Ordinance No. 8091 amending Title 4, "Licenses And Permits,"** by Amending Section 4-20-62, "Capital Facility Impact Fee," B.R.C. 1981 **adding a column to Table 3, "Impact Fee Rates For Nonresidential,"** and setting forth related details*

Ord No. 8072

- J. **Third reading** and consideration of a motion to order published by title only, **Ordinance No. 8072 to improve occupancy enforcement** by amending Title 9, "Land Use Code," by amending Section 9-8-5, "Occupancy of Dwelling units," by adding a disclosure requirement for non-conforming occupancy and a prohibition on misrepresenting occupancy, by amending Section 9-15-9, "Multiple Dwelling Units And Occupancy - Specific Defenses," eliminating a defense to over-occupancy based upon "active and diligent" management practices, amending Title 10, "Structures," amending Section 10-3-2, "Rental License Required Before Occupancy and License Exemptions," adding a prohibition of offering or advertising rental of a property without a valid rental license, adding a new Section 10-3-20, "Occupancy," **requiring that the maximum legal occupancy be posted on all rental properties, requiring all rental licenses to include a notation of maximum occupancy and requiring all rental advertisements to include the maximum legal occupancy;** amending Section 10-3-16, "Administrative Remedy," **by increasing the fines for first and second violations** and setting forth related details

City Attorney Carr will add information to the memo regarding the co-op ordinance and send it out via Hotline.

Ord No. 8090

- K. Introduction, **first reading** and consideration of a motion to order published by title only, **Ordinance No. 8090 vacating** and authorizing the City Manager to **execute two deeds of vacation to vacate two public access easements at 901 Pearl Street** Applicant/Property Owner: 901 Eldridge, Inc.*

L. CAC requested to add an item to the consent agenda regarding a motion to suspend the rules and delay the start of the meeting on November 17th to 6:30 PM.

4. **POTENTIAL CALL-UP CHECK IN**

Opportunity for Council to indicate possible interest in the call-up of an item listed under 8-A. No action will be taken on this item at this time.

8A .

1. 5555 Racquet Lane/Meadows Tennis Club Expansion Site & Use Review
CAC requested staff be present to answer questions and provide input, if necessary.
2. 2751 30th Street Concept Plan Review (LUR2015-00053)

CAC requested staff be present to answer questions and provide input, if necessary.

ORDER OF BUSINESS

5. PUBLIC HEARINGS

A. Consideration of a motion to **approve the purchase of approximately 24.59 acres of land** with one house, associated outbuildings, water resources and appurtenant mineral rights at **4290 Eldorado Springs Dr.** from the **Brett D. Trigg Heritage Trust** for **\$1,600,000 for Open Space and Mountain Parks purposes**; an additional expenditure of up to **\$100,000** is being requested for immediate needs *CAC indicated that the presentation should include photos and that staff should be prepared to answer questions about potential future uses of the house on the property.*

B. **Third reading** and consideration of a motion to **amend, adopt** and order published by title only **Ordinance No. 8081** amending chapters 6-14, **“Medical Marijuana,”** and **6-16, “Recreational Marijuana”**
CAC addressed Council Member Young’s email on Hotline and her request for potential changes to this item.

C. Consideration of a motion to **accept the Boulder Civic Area, Phase I Park Development Plan, Community and Environmental Assessment Process (CEAP)***

6. MATTERS FROM THE CITY MANAGER

- A.** Acceptance of City of Boulder **Zero Waste Strategic Plan***
- B.** *POST MEETING NOTE: Discussion of cancellation of the November 19th Council Orientation (Added by City Manager Brautigam)*

7. MATTERS FROM THE CITY ATTORNEY*

8. MATTERS FROM MEMBERS OF COUNCIL

- A.** Potential Call-Ups
 - 1.** **5555 Racquet Lane/Meadows Tennis Club Expansion Site & Use Review**
CAC requested staff be present to answer questions and provide input, if necessary.
 - 2.** **2751 30th Street Concept Plan Review (LUR2015-00053)**
CAC requested staff be present to answer questions and provide input, if necessary.

9. PUBLIC COMMENT ON MATTERS*

10. FINAL DECISIONS ON MATTERS*

11. DEBRIEF*

12. ADJOURNMENT*

7:30-7:40 PM

7:40-9:40 PM
Ord No. 8081

9:40-10:40 PM

10:40-11:10 PM

11:10-11:25 PM

11:25-11:30 PM

2. November 12 – Study Session Review

- 6-7:30 PM – Access Management and Parking Strategy (AMPS) Update
CAC updated the time allotment for this item to 2 hours (6-8 PM).
- 7:30-9 PM – Broadband Working Group Status Update
CAC updated the time allotment for this item to 1 hour (8-9 PM).

3. November 17 – Preliminary Agenda Review

- 10:00 AM – Swearing in new council members*
- 10:30 AM – Council photos
Group and individual photos will be taken.
- 11:30 AM – Transition Luncheon
- 5:30 PM – Snow Much Fun Event
6:30 PM Meeting start time
- Appointment to Retreat Committee to replace Council Member Plass

**BOULDER CITY COUNCIL MEETING
MUNICIPAL BUILDING, 1777 BROADWAY
Tuesday, November 17, 2015
6:30 PM**

PRELIMINARY AGENDA

6:30 PM

- 1. CALL TO ORDER AND ROLL CALL**
 - A. Council Election of Mayor and Mayor Pro Tem**

7 -7:45 PM

- 2. OPEN COMMENT and COUNCIL/STAFF RESPONSE**

7:45-8PM

- 3. CONSENT AGENDA**
 - A.** Consideration of a motion to approve the minutes for the **September 29, 2015** City Council **Special Meeting** (to be included in final packet)
 - B.** Consideration of a motion to approve the minutes for the **October 6, 2015** City Council **Regular Meeting** (to be included in final packet)
 - C.** Consideration of a motion to authorize the City Manager to renew a **10-year lease** with CPW for **Climbing Access Management related to Eldorado**
 - D.** Consideration of a motion to authorize the City Manager to renew a **10 year lease** with CPW for **Trail Management** related to **Eldorado**
 - E.** Introduction, **first reading** and consideration of a motion to order published by title only, **Ordinance No. 8092** approving November/December supplemental appropriations for the 2015 Budget(to be included in final packet)

Ord No. 8092

Ord Nos.
8093, 8094

F. Introduction, **first reading** and consideration of a motion to order published by title only, **Ordinance No. 8093 Rezoning .8 Acre of Land** located at **385 S Broadway**

Ord No. 8095

G. Introduction, **first reading** and consideration of a motion to order published by title only **Ordinance No. 8094 to subdivide** a portion of **property at 2180 Violet** to allow for title transfer to **Flatirons Habitat for Humanity**

Emg Ord No.
1177

H. Introduction and consideration of a motion to order published by title only an **Emergency Ordinance No. 1177 approving supplemental appropriations to the 2015 Budget** for items related to the **issuance of Certificates of Participation** (to be included in final packet); and

Consideration of a motion to **adjourn from the Boulder City Council and convene as the Boulder Municipal Property Authority Board of Directors**

CAC requested Chief Financial Officer, Bob Eichen be present to answer questions and provide information for Items 3H & 3I as needed.

Res No. 142

I. Consideration of a motion to adopt **Resolution No. 142 approving supplemental appropriations to the 2015 Budget for the Boulder Municipal Property Authority** (to be included in final packet); and

Consideration of a motion to **adjourn from the Boulder Municipal Property Authority Board of Directors and reconvene as the Boulder City Council**

4. POTENTIAL CALL-UP CHECK IN

Opportunity for Council to indicate possible interest in the call-up of an item listed under 8-A

ORDER OF BUSINESS

8-9:30 PM

5. PUBLIC HEARINGS

A. Consideration of a motion to **approve the Community Cultural Plan**

9:30-10:10 PM

6. MATTERS FROM THE CITY MANAGER

A. **2015 State and Federal Legislative Agenda Description**

Council Member Karakehian expressed concern about changes at the state level impacting the Boulder community, including potential tuition increases at CU.

10:10-10:40 PM

B. Motion to accept the **2016 HSF Recommendations**

CAC recommended spelling out "HSF" as "Human Services Fund."

10:40-11:40 PM

C. Update on **Recreational Marijuana Educational Program**

CAC reduced the time allotment to 30 minutes.

7. MATTERS FROM THE CITY ATTORNEY*

8. MATTERS FROM MEMBERS OF COUNCIL

11:40- 11:50
PM

- A. Potential Call-Ups *
- B. Select a new member for the Boulder Valley Comprehensive Plan Process Committee for vacancy
CAC was informed that the BVCP, Retreat Committee and CML will need immediate council replacements. The other Committee vacancies will be filled at the January 12th meeting.
- C. Committee Assignments Check-In
CAC requested a list of Committee vacancies. Vacancies not addressed in Item 8.B. will be filled at the January 12th meeting.

11:50-12:05
AM

9. PUBLIC COMMENT ON MATTERS*
10. FINAL DECISIONS ON MATTERS *

12:05- 12:10
AM

11. DEBRIEF *
12. ADJOURNMENT*

4. CAC items

- a. Follow up on request for presentation from Workforce (Council Member Young, 10/27/15 email)
POST-MEETING NOTE: Human Services Director Rahn is following up on this item and has indicated it may come back in an IP rather than as a presentation. The focus is on how Workforce is matching local workers with available jobs rather than importing workers for employment opportunities and how we bridge the gap between available jobs and the supply of skilled labor to meet the need.
- b. Proposed 2016 Annual Recruitment Timeline for Boards and Commissions - *Approved*

5. Master Calendar Review

- a. **November 17**
 - i. Consideration of a motion to adopt a resolution approving supplemental appropriations to the 2015 Budget for the Boulder Municipal Property Authority– Consent- *Approved*
 - ii. Emergency Appropriation for BCH closing – Consent- *Approved*
CAC requested CFO Bob Eichen be present to answer questions and provide information as needed.
- b. **January 5**
 - i. 1st Rdg Historic Landmark Designation for 1900 King Avenue- Samson Wood House – Consent (2nd Rdg 1/19)- *Approved*
 - ii. 1st Rdg Historic Landmark Designation for 2200 Broadway - Trinity Lutheran Church – Consent (2nd Rdg 1/19)-*Approved*
- c. **February 16**
 - i. Living Wage Resolution 926 – Matters from City Manager (60 min)- *Approved*
CAC indicated that staff update the title of this item for clarification purposes.

6. Other Items

CAC approved polling council members for a date to join city staff on a walk through of the Gregory Creek Mitigation Plan and groundbreaking of the Wonderland Creek Greenways Improvement project. Possible dates included: Monday, November 16, 1:30 – 3 PM; Friday, Nov 20, 1:30 – 3 PM; or Saturday, November 21, 10 – 11:30 AM. City clerk staff will report back with updated information.

CAC adjourned at 8:55 AM.

*denotes no discussion

COUNCIL AGENDA COMMITTEE
November 16, 2015

CAC convened at 8:03 AM.

Those present were Mayor Appelbaum, Council Member Karakehian, Council Member Jones, City Attorney Carr, Deputy City Attorney Gehr, City Manager Brautigam, City Clerk Lewis, City Clerk Beck, Assistant City Clerk Leatherwood, Assistant to the City Manager Burnette, Council Member Yates (did not participate) and citizen Peter Richards.

1. November 17 – Final Agenda Review

CAC was reminded of the schedule for new council members for November 17th

- 10 AM swearing in of new council members in the Council Chambers*
- 10:30 AM Council group and individual photos in the Municipal Lobby – ALL COUNCIL MEMBERS SHOULD BE PRESENT FOR THE GROUP PHOTO*
- 11:30 AM Luncheon at Jill's for former and newly elected council members*
- 5:30 PM Snow Much Fun Event at the Bandshell with lighting of the Civic Area accompanied by select Denver Broncos team members*
- 6:30 PM Council Meeting in the Council Chambers*

BOULDER CITY COUNCIL MEETING
MUNICIPAL BUILDING, 1777 BROADWAY
Tuesday, November 17, 2015
6:30 PM
AGENDA

1. CALL TO ORDER AND ROLL CALL

6:30 PM

A. Council Election of Mayor and Mayor Pro Tem

CAC asked for clarification regarding the public hearing and order of events.

The meeting will be called to order. The Council Procedures provides that the meeting shall be chaired by the council member with the most consecutive years of service on the council who did not express an interest in serving as mayor or mayor pro tem. If there is more than one council member with the most consecutive years of service not seeking to be elected mayor or mayor pro tem, the city clerk shall place the names of each such council member in a container and select one who shall preside at the convening meeting. The two members are Sam Weaver and Andrew Shoemaker (NOTE: This is different than what was discussed at CAC). The city clerk will select a name from a container today and follow up with the person selected. The public hearing begins and when concluded, the election of Mayor/Mayor Pro Tem commences. The newly elected mayor will chair the City Council Meeting.

2. OPEN COMMENT and COUNCIL/STAFF RESPONSE *

7-7:15 PM

3. CONSENT AGENDA

7:15-7:30 PM

- A. Consideration of a motion to approve the minutes for the **October 6, 2015 City Council Regular Meeting***
- B. Consideration of a motion to **renew a ten-year lease**, including an option to extend the lease term for an additional ten years, **with Colorado Parks and Wildlife for 73 acres of open space property adjacent to Eldorado Canyon State Park for coordinated climbing access corridor management***
- C. Consideration of a motion to **renew a ten-year lease**, including an option to extend the lease term for an additional ten years, **with Colorado Parks and Wildlife for 39.65 acres of open space property adjacent to Eldorado Canyon State Park for coordinated trail corridor management***

Ord No. 8092

- D. **Introduction, first reading** and consideration of a motion to order published by title only **Ordinance No. 8092 approving November/December supplemental appropriations for the 2015 Budget**

CAC requested that staff correct the missing information on p. 36 regarding the police dispatch system. CAC asked that for 2nd reading, staff provide further information about the contract with AMR (American Medical Response). CAC also asked about the timing of the Fire Station Alert system and why it was not included in the approved budget. City Manager Brautigam explained that during the April study session council was informed of this issue and since the city was able to find funding in the 2015 budget it is now coming back as a supplemental appropriation rather than being included in the 2016 Capital Improvement Projects (CIP) budget.

- E. Consideration of the following items

Ord No. 8093;
Ord No. 8094

- 1. **Introduction, first reading** and consideration of a motion to order published by title only, **Ordinance No. 8093 rezoning a 0.8 acre portion of property located at 385 South Broadway**, from Residential - Low 1 to Business - Transitional 2, consistent with the Boulder Valley Comprehensive Plan land use designation of Transitional Business.

- 2. **Introduction, first reading** and consideration of a motion to order published by title only, **Ordinance No. 8094** amending Sections 9-2-14, "Site Review," and 9-9-2, "General Provisions," B.R.C. 1981, to ensure reasonable compatibility of the **development of lots and parcels located in more than one zoning district one of which is a low density residential district with neighboring land uses**

CAC requested staff to clarify the number of townhomes that could be built in BT-1 and BT-2 areas. CAC also asked staff to confirm whether the easement with NIST was permanent. This information should be included in the 2nd reading packet.

Ord No. 8095

- F. **Introduction, first reading** and consideration of a motion to order published by title only, **Ordinance No. 8095** amending subsection 9-12-2(b), "Prohibition of Sale Before Plan Approval," B.R.C. 1981 to allow the owner of the property at **2180 Violet Ave. to sell a portion of the unplatted parcel to Habitat for Humanity of Boulder Valley, Inc.** for the purposes of developing affordable housing.

Applicant: Habitat for Humanity of Boulder Valley, Inc. Owner: 2145 Upland LLC
CAC asked for a correction to p. 128 regarding the "southwest corner" which should be "northwest corner." CAC also asked for clarification regarding what could be built on the property if the restrictions were lifted.

Ord No. 8096

- G. Consideration of a motion to order published by title only and adopt by **Emergency Ordinance No. 8096 approving a supplemental appropriation to acquire the Boulder Community Hospital Broadway Campus and setting forth related details; and*****

Consideration of a motion to **adjourn from the Boulder City Council and convene as the Boulder Municipal Property Authority Board of Directors***

Res No. 142

- H. Consideration of a motion to adopt **Resolution No. 142 approving an appropriation to use the proceeds from the sale of The Boulder Municipal Property Authority Taxable Certificates of Participation, Series 2015 (the “2015 Certificates”)** to acquire the **Boulder Community Hospital Broadway Campus**; pay all costs related thereto; setting forth related details, and***

Consideration of a motion to **adjourn from the Boulder Municipal Property Authority Board of Directors and reconvene as the Boulder City Council***

4. POTENTIAL CALL-UP CHECK IN

Opportunity for Council to indicate possible interest in the call-up of an item listed under 8-A.

- 8A1. Landmark Alteration Certificate** application to construct an addition at the north elevation, **replace non-historic windows and restore the historic façade of Whittier School at 2008 Pine Street**, an individually landmarked property, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2015-00243)*

ORDER OF BUSINESS

5. PUBLIC HEARINGS

Note: Any items removed from the Consent Agenda will be considered after any City scheduled Public Hearings.

7:30-9 PM

- A. Consideration of a motion to **approve the Community Cultural Plan*****

6. MATTERS FROM THE CITY MANAGER

9-9:40 PM

- A. Discussion and input on the proposed **2016 State and Federal Legislative Agenda** *CAC discussed whether RTD issues should be included in the legislative agenda. It ultimately decided that these issues could be addressed as a Council Retreat topic and possibly at a future study session.***

9:40 -10:10 PM

- B. Consideration of a motion to **accept the city manager’s recommendation to disburse 2016 Human Services Fund allocations to community human service agencies*****

10:10-11:10 PM

- C. Motion to authorize the **City Manager to release a Request for Proposals (RFP) for Recreational Marijuana Education for Children, Youth and Families** *CAC determined that Boulder County could be an applicant for this RFP.***

City Manager Brautigam proposed adding Item 6D as “Direction from Council Regarding the Enforcement of the Occupancy Laws” in order to direct staff appropriately. CAC decided to place this topic on the agenda for December 1st as a Public Hearing because the meeting for November 17th was already quite lengthy.

CAC asked if the Gregory Creek Mitigation Plan could be rescheduled for January 5th. CAC also discussed the possibility of rescheduling the 2nd reading of the rezoning for 385 S. Broadway and determined they would bring this topic up at the November 17th evening meeting under Matters from Members of Council.

7. MATTERS FROM THE CITY ATTORNEY*

8. MATTERS FROM MEMBERS OF COUNCIL

A. Potential Call-Ups

1. **Landmark Alteration Certificate** application to construct an addition at the north elevation, **replace non-historic windows and restore the historic façade of Whittier School at 2008 Pine Street**, an individually landmarked property, per section 9-11-18 of the Boulder Revised Code 1981 (HIS2015-00243)*

11:10-11:20
PM

B. Request to appoint a Boulder Valley Comprehensive Plan (BVCP) Process Subcommittee Member

*CAC added two other committee vacancies to be filled:
Council Employee Evaluation Committee- 1 member
Council Retreat Committee- 1 member*

11:20-11:35
PM

9. PUBLIC COMMENT ON MATTERS *

10. FINAL DECISIONS ON MATTERS *

11:35-11:40
PM

11. DEBRIEF *

12. ADJOURNMENT*

2. November 19 – Executive Session and Technology and Admin Orientation

**BOULDER CITY COUNCIL MEETING
MUNICIPAL BUILDING, 1777 BROADWAY
SPECIAL MEETING
Thursday, November 19, 2015
6 PM
AGENDA**

6 PM

1. CALL TO ORDER AND ROLL CALL*

6:30-8:30
PM

2. MATTERS FROM CITY ATTORNEY

- A. Consideration of a motion to go into **Executive Session for Legal Advice and Discussion Regarding Municipalization Strategy***

3. ADJOURNMENT

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TECHNOLOGY ADMINISTRATIVE ORIENTATION*

3. CAC items

- a. 2016 Meeting Calendar *

- b. Request to schedule tour of University Hill in advance of the Dec. 8 Study Session on the Hill Reinvestment Strategy (for new council members and any current who wish to join)
- Thursday, Nov. 19, 12-3
 - Tuesday, Dec. 1, 12-2
 - Monday, Dec. 7, 11-1

CAC requested the City Clerk's Office conduct a Doodle poll and report back with findings.

- c. Request to schedule tour of land use change request sites in advance of the Dec. 15 joint Council/Planning Board hearing (2-3 hours)

- Thursday, Dec. 10
- Friday, Dec. 11
- Monday, Dec. 14

CAC requested the City Clerk's Office conduct a Doodle poll and report back with findings.

4. Master Calendar Review

- December 1
 - i. 1st Reading, Emergency Adoption BRC Supplement 125 – Consent (2nd Rdg on 12/15)- *Approved*

POST MEETING NOTE:

Staff advised there will not be a second reading since this is adopted by emergency on first reading.

- January 5
 - i. 1st Rdg Annexation Ord for 236 and 250 Pearl – Consent (2nd Rdg on February 2) - *Approved*

5. Other Items

CAC inquired about Council Member Young's request to invite Judge Cooke to report in to Council at the January 5th meeting, with a time allotment of 15 minutes under "Matters from Members of Council."

POST MEETING NOTE:

At SAM, staff suggested increasing the time allotment for January 5th Public Hearing item "Direction on initial screening of public request for BCVP" from 45 minutes to 60 minutes.

CAC adjourned at 8:45 AM.

**denotes no discussion*