



**CITY OF BOULDER
CIRCUS, CARNIVAL OR MENAGERIE LICENSE APPLICATION**

Please make checks payable to: CITY OF BOULDER

Return completed application, fee and supporting documents to: TAX & LICENSE DIVISION

1777 Broadway, P.O. Box 791, Boulder, CO 80306.

You must apply at least 30 days prior to circus/carnival and you cannot begin business in Boulder until you have your circus/carnival license and city sales tax license issued. NO LATE APPLICATIONS WILL BE ACCEPTED.

2013 FEE: \$395.00 Per Day

Please check one: CIRCUS CARNIVAL MENAGERIE

Business Applicant: _____ Phone: _____

Address: _____
(Include Street, PO Box, City, State & Zip)

Trade Name: _____ Phone: _____

Business Address: _____
(Include Street, PO Box, City, State & Zip)

Business owned by: Individual Partnership Corporation LLC

If an individual or partnership, provide the following information:

Name	Home Address (City-State-Zip)	Date of Birth
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Name	Home Address (City-State-Zip)	Date of Birth
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Name	Home Address (City-State-Zip)	Date of Birth
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(IF NECESSARY, SUPPLY ADDITIONAL INFORMATION ON A SEPARATE PAGE AND ATTACH)

If LLC or corporation, provide the following information:

President/Manager: _____
Name Home Address (City-State-Zip) Date of Birth

Vice-Pres/ Member: _____
Name Home Address (City-State-Zip) Date of Birth

Secretary/ Member: _____
Name Home Address (City-State-Zip) Date of Birth

Treasurer/ Member: _____
Name Home Address (City-State-Zip) Date of Birth

Location of Event(s): _____
(Business Name – Address – Phone Number)

Date of Event(s) _____

Insurance Information: The applicant must file a certificate of insurance naming the City of Boulder as an additional insured and evidencing the existence of valid and effective policies of workers compensation, public liability insurance with minimum limits of \$150,000.00 for any one person and \$600,000.00 for any one accident and public property damage insurance with a minimum limit of \$100,000.00 for any one accident.

Mechanical Rides or Attractions: If these are to be used as part of the business, then the applicant must submit a letter certifying that no operator is under the age of 18 years old.

Have you applied for a City of Boulder Sales and Use Tax for Business License? Yes No

If you answered "yes," when did you file your Business license application? _____
(month-year)

Have you included your \$500 sales tax deposit or provided it directly to Sales Tax? Yes No

If you answered "no" please contact the Sales Tax staff at: 303-441-3050. Please note that a circus/carnival license will not be issued until proof of applying for and/or receiving a city sales tax for business license is provided.

OATH OF APPLICANT

I hereby certify under penalty of perjury in the second degree, that the above statements and all attachments are true and correct to the best of my knowledge.

Signature of Applicant

Print Name, Title & Date

FOR OFFICE USE ONLY

Risk Management Recommendation: Approve Deny

Date Sent: _____

Remarks: _____

Name: _____ Date: _____

Sales Tax Department Recommendation: Approve Deny

Date Sent: _____

Remarks: _____

Name: _____ Date: _____

Police Department Recommendation: Approve Deny

Date Sent: _____

Remarks: _____

Name: _____ Date: _____

Inspection Services Department Recommendation: Approve Deny

Date Sent: _____

Remarks: _____

Name: _____ Date: _____

Fire Department Recommendation: Approve Deny

Date Sent: _____

Remarks: _____

Name: _____ Date: _____