

Charter of Advisory Panel for City of Boulder-Xcel Energy Partnership

This is a charter for the Advisory Panel anticipated by the Energy Partnership Agreement dated September 2, 2020 and approved by the voters on November 3, 2020 between the city and Xcel Energy` (“Partnership Agreement”) to ensure the activities being undertake under the Partnership Agreement result in collaborative distribution-level planning for local projects and initiatives that support a shared vision towards energy-related emissions reductions by increasing accessibility to local renewable energy, improving resilience and reliability and designing solutions that are accessible and equitable; and that bridge the gap between Xcel Energy-Colorado’s 2030 goal of an 80% reduction in carbon emissions for 2005 levels, and the City of Boulder’s 2030 goal of 100% renewable electricity within the city. This charter is adopted by Advisory Panel to implement the Energy Partnership Advisory Panel Purpose Scope and Deliverables (“Guiding Document”). The primary purpose of the Advisory Panel will be to review specific project proposed by the Project Oversight Team and advise that Team on effects of the project on areas represented by the members. Members may also suggest projects to be considered by the Project Oversight Team.

1. The Panel may operate as a whole or in subgroups.
2. The Panel recognizes it will be considering projects that may be implemented citywide or in geographic areas of the city, or applied to certain types of businesses or residents, or tested in such subgroups.
3. Prior to making recommendations to the Project Oversight Team, the Panel will provide a scoping analysis for each project which may include as appropriate:
 - a. The cost on those directly affected and those indirectly affected;
 - b. The manner for measuring the effectiveness of each project;
 - c. If the project is set up to be expanded beyond the test area or customer base;
 - d. The criteria for determining whether a project should be continued beyond a test period or test area.
4. The recommendations of the Panel will include an analysis of the project for racial and economic equities.
5. The Panel shall seek input from other city boards that may be affected by proposed projects before making recommendations to the Project Oversight Team.
6. The Panel may/will allow public comment at meetings.
7. The Panel shall seek public input by _____
8. The Panel will make recommendations by:
 - a. consensus
 - b. majority
 - c. may submit majority and minority recommendation

9. Meetings of the Panel shall be no more than ___ hours starting at ___ pm on _____ days on the _____ and _____ of each month unless alternate times are approved by a majority of the Panel members.