

East Boulder Subcommunity – Working Group - Meeting Notes

Monday, June 24, 2019 at 11:00 a.m. – 1:00 p.m.

OSMP building, 2520 55th St., North and South Community rooms

Working Group Members	City Staff	Community
<p>In attendance: Matt Appelbaum Peter Aweida Lori Call Ana Karina Casas Lucy Conklin Julia Dullien John Gerstle Laura Kaplan Ken MacClune Kirsten Millar Ben Molk Tim O’Shea Judith Renfroe Patti Smith Dawn Williams Jeff Wingert</p> <p>Unavailable: Erin Bagnall Aaron Cook Leticia Garcia Justin Hartman Adam Kroll</p>	<p>In attendance: Samantha Glavin Ryan Hanschen Alice Huang Sarah Huntley Kathleen King Chris Meschuk Holly Opansky</p>	<p>In attendance: Ben Binder Michael Caplan Dina Rosen Rob Ross</p>

Agenda

- Welcome and introductions
- Planning 101
- Communications commitments
- Inventory Work groups and homework
- July engagement and next steps

Discussion and action items

Agenda items	Action items
<ul style="list-style-type: none"> • Welcome and introductions <ul style="list-style-type: none"> ○ Since this was the second time the group met, and since the full group had not been together, everyone introduced themselves. 	

<ul style="list-style-type: none"> • Planning 101 	
<ul style="list-style-type: none"> ○ Chris Meschuk, Interim Planning Director <ul style="list-style-type: none"> – Presented an overview of planning in the city highlighting (copy of slides on website): <ul style="list-style-type: none"> ○ Council-Manager form of government ○ Flow of how planning decisions are made ○ City Council, Planning Board members, the Planning and Development Services center ○ Governing documents – Boulder Valley Comprehensive Plan and Boulder Revised Code ○ History of planning in Boulder ○ Zoning, Land Use, and Subcommunity Plans ○ Process and implementation of adopting plans 	
<ul style="list-style-type: none"> • Communication commitments 	
<ul style="list-style-type: none"> ○ Engagement Manager, Sarah Huntley, talked about working group agreements and facilitated a discussion about how this group would like to operate: <ul style="list-style-type: none"> – Key decisions on communications commitments among the working group: <ul style="list-style-type: none"> ▪ A majority of the working group decided that an email group would be the preferred way to share information and discussion among each other, where members of the public can sign up to observe. ▪ While members may serve on one focus area topic, this is for the sake of efficiency during working sessions. Discussions will be shared out with the group and other working group members may provide input and comments. – Key decisions on communications commitments between the working group and the public: <ul style="list-style-type: none"> ▪ Several members expressed the desire for separate seating for members of the public to observe and allow working group members to sit together. ▪ A majority of the working group would like the public to reach them through a variety of methods, including Be Heard Boulder and an online comment form on the working group webpage. Those who submit comments can include their address and focus area that their comment addresses. Staff will compile all comments every two weeks and send them out to the working group; working group members can choose to respond on the group email. ▪ A majority of the working group would like to set aside 10 minutes for open comment at the beginning of each meeting. 	

<p>However, the timing of the open comment period might be adjusted in the future.</p> <ul style="list-style-type: none"> ▪ A member of the public and working group members stressed the importance of acknowledging public comments. 	
<ul style="list-style-type: none"> • Inventory Work groups and homework 	
<ul style="list-style-type: none"> ○ Deferred to the following meeting due to time constraints 	
<ul style="list-style-type: none"> • July engagement and next steps 	
<ul style="list-style-type: none"> ○ A poll will be sent out to schedule the next meeting 	