



City of Boulder

Human Services Department

supporting individuals • strengthening community

Human Services Fund Advisory Committee

(Formerly Technical Review Committee [TRC])

2013 Application

The City of Boulder’s Human Services Fund Advisory Committee (HSFAC) is a five member resident committee, appointed by the City Manager that annually reviews proposals to the Human Services Fund (HSF) and makes recommendations to staff and the City Manager for the allocation of funding to community agencies to promote social health and well-being. The role of the committee is advisory, technical, and not political in nature; members do not serve in an advocacy role for either agencies or issues, and should not be affiliated with any agency that applies for funding from the HSF.

Time commitment is for a two-year term that may be renewed for an additional two year term. Committee members are expected to actively engage in the proposal review and deliberation process. HSFAC meeting schedule is based on member availability and requires approximately 30 hours during the annual fund round process (August through December in 2013) for deliberations plus additional time for proposal reviews outside of meetings.

For more information, contact: Wanda Pelegrina Caldas, PelegrinaW@bouldercolorado.gov or 303-441-4059

I am a: New Applicant Renewing Committee Member

Contact Information

Applicant Name

Address including city, state and zip code

Mailing address, if different than above address

Preferred phone number: Email address

Employment Status Currently employed Retired Other:

Occupation (Current or Former)

Employer (Current or Former)

Do you currently reside in the City of Boulder? Yes No How long have you lived in the city? years

Conflicts of Interest

Individuals who have an actual or perceived conflict of interest may not serve on the committee. A conflict of interest includes any situation in which, considering all circumstances, a reasonably prudent person observing the situation would expect a marked tendency to make a decision other than an objective one. The following questions help identify actual or perceived conflicts of interest.

Are you a City of Boulder employee? Yes No

Do you have a relative or significant other working for the City of Boulder’s Human Services Department? Yes No

If yes, state name & relationship

Do you serve on any other city or Human Services Department funding or advisory committee, board, or commission?
Yes No

Do you have a business contract or relationship in the area of human services? Yes No

If yes, describe business contract or relationship

Do you receive or represent an organization which receives funding from the City of Boulder? Yes No

If yes, explain the circumstances

Please list other actual or perceived conflicts of interest, if any, you might have with respect to the work of this committee.

Qualifications and Areas of Interest

Diversity on the HSFAC to reflect the Boulder community is encouraged. Economic, racial, gender, education and age diversity, among other characteristics, shall be considered in appointing committee members. Desirable areas of expertise to help guide the HSFAC's work may include, but are not limited to, human services research and analysis, financial analysis, especially of nonprofit agencies, youth development, early childhood, health or mental health, senior services, poverty and homelessness. Expertise in the themes and program areas of the HSF, including prevention, early intervention, and treatment strategies, evidence based and best practice programs, and delivery of services to culturally and linguistically diverse populations are highly desired and experience with proposal development and/or review, and the ability to work well with others in a consensus model are a plus.

Please tell us about your background. What qualifications, skill sets and relevant experiences would you bring to this appointment?

What, in your opinion, are the most important human service needs of the Boulder community, and why?

What, in your opinion, are the biggest challenges for nonprofit agencies providing human services in the Boulder community?

Submit cover letter, application and resume via email by 4:30 p.m. on August 19, 2013 to:

Wanda Pelegrina Caldas, Human Services Fund administrator at PelegrinaW@bouldercolorado.gov
Mailing Address: Human Services P.O. Box 791, Boulder, CO 80306