



**City of Boulder, Planning and Sustainability**  
**HISTORIC PRESERVATION DEMOLITION REVIEW APPLICATION**  
*For Non-Designated Buildings Over 50 Years Old*

<b>For Office Use Only</b>			
<i>Date Received</i>	<i>Time Received</i>	<i>Case Number</i>	<i>Previous HIS case(s):</i>

Project Address: \_\_\_\_\_ Date of Application: \_\_\_\_\_

**CONTACT INFO**

**Applicant's Name:** \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Owner's Name:** \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**BUILDING TYPE AND DATE OF CONSTRUCTION**

- Pre-1940 Primary Building, constructed in \_\_\_\_\_
- Post-1940 Primary Building, constructed in \_\_\_\_\_
- Accessory Building(s) Over 50 Years Old, constructed in \_\_\_\_\_

*Description:*

*Estimated date(s) of alteration:*

**SCOPE OF WORK**

- Full Demolition       Removal of more than 50% of the roof
- On-Site Relocation     Removal of more than 50% of the exterior walls
- Off-Site Relocation     Removal or construction in front of a street-facing wall (includes replacement siding)

**APPLICATION MATERIALS** – *Printed on 8 ½ x 11 paper (single-sided preferred)*

- Color photographs of each side of the building(s)
- A survey or site plan that clearly indicates which building(s) are proposed for demolition
- Application Fee - *Paid through CSS (credit card fee applies) or in-person at the P&DS Services Center*

**Signature of Owner or Authorized Agent:** \_\_\_\_\_

Printed Name: \_\_\_\_\_

*Historic Preservation approval is valid for 180 days and cannot be extended.  
 If demolition permit application is not finalized within that period, a new application is required.*

**FOR STAFF USE – Submit with Application**

**Demolition Review for:**  Primary Building  Accessory Building(s) **Address:** \_\_\_\_\_  
**Date of Review:** \_\_\_\_\_ **HIS2018-** \_\_\_\_\_  LDRC Review  Administrative Review  
**LDRC Members:** \_\_\_\_\_ (LB) \_\_\_\_\_ (LB) \_\_\_\_\_ (staff)  
**Applicant(s) present (LDRC):** \_\_\_\_\_

**Property Information**

**Date of Construction:** \_\_\_\_\_ **Survey Form?** Yes / No **Tax Assessor Card?** Yes / No  
**Estimated Date of Alterations:** \_\_\_\_\_

**Scope of Work**

- Full Demolition  On-Site Relocation
- Removal of more than 50% of the roof  Off-Site Relocation
- Removal of more than 50% of the exterior walls
- Removal or construction in front of a street-facing wall

**1. Is the building potentially eligible for designation as an individual landmark?** Yes / No

- Potential Architectural Significance

Recognized Period/Style; Architect or Builder of Prominence; Artistic Merit; Example of the Uncommon; Indigenous Qualities

- Potential Historic Significance

Date of Construction; Association with Historical Persons or Events; Distinction in the Development of the Community of Boulder; Recognition by Authorities

- Potential Environmental Significance

Site Characteristics; Compatibility with Site; Geographic Importance; Environmental Appropriateness; Area Integrity

**2. Does the scope of work constituting a demolition have a significant impact or potentially detrimental effect on the potential historic resource?** Yes / No

**Next Steps**

- Approve application for **full demolition. Approval is valid for 180 days and cannot be extended.**
- Approve application for **partial demolition** based on plans dated \_\_\_\_\_.
  - *If scope of work changes, new demolition permit application is required.*
  - *Approval is valid for 180 days and cannot be extended.*
- Refer application to the full **Landmarks Board** for review; \$1504 fee required

## Historic Preservation Demolition Review for Non-Designated Buildings Over 50 Years Old

*For Applicant Use – Do not submit with application*

	Demolition Request	Review Fee	Level of Review	Estimated Time of Initial Review
Initial Review	Post-1940 Primary Building Demo/Off-Site Relocation	\$51	Staff Level	Within 14 days
	Accessory Building Demolition	\$51	Staff Level	Within 14 days
	On-Site Relocation	\$51	Staff Level	Within 14 days
	Pre-1940 Primary Building Demo/Off-Site Relocation	\$282	Landmarks Design Review Committee (LDRC)	LDRC meets each Wednesday; applications submitted by noon Friday typically reviewed the following Wednesday.
LB Review	Application Referred to Landmarks Board for Review in a Public Hearing	\$1504	Landmarks Board	The Landmarks Board typically meets the first Wednesday of the month. The deadline for the meeting is 28 days prior.
<p><i>Review will not begin until the fee is paid.</i></p> <p><i>Pay fee at the P&amp;DS Services Center front desk or log into CSS to pay fees online.</i></p>				

**What is the purpose of this review?** Reference Section 9-11-23 Boulder Revised Code, 1981.

The purpose of the review of permit applications for demolition, on-site relocation and off-site relocation of buildings that are over fifty years old is to prevent the loss of buildings that may have historical or architectural significance. The purpose of this section is also to provide the time necessary to initiate designation as an individual landmark or to consider alternatives for the building.

### What Happens Next?

Within 14 days, staff or the Landmarks Design Review Committee will make an initial determination to either approve the application or refer it to the Landmarks Board.

**If the Application is referred to the Landmarks Board,** a public hearing fee of \$1,504 is required to proceed.

**If the Application is Approved,** submit the approval letter with your Building Permit Application (partial demolition) or your Demolition Permit Application (full demolition).

- Approved for a Partial Demolition: If the building is found to be potentially eligible for local landmark designation but the scope of work is not detrimental to that historic character, partial demolition will be approved (*i.e. removal of a 1990s addition from a 1900s house*). The historic preservation approval will reference the attached plan set. If the scope of demolition changes, a new application is required.
- Approved for a Full Demolition: If the building is not found to be potentially eligible for local landmark designation, full demolition of the building will be approved.

### Can the historic preservation approval be extended?

The historic preservation approval is valid for 180 days and **cannot be extended**. If the application isn't finalized within this period, a new historic preservation demolition review application is required.

### Questions?

Contact Marcy Cameron, Historic Preservation Planner II at (303) 441-3209 or [cameronm@bouldercolorado.gov](mailto:cameronm@bouldercolorado.gov).