City of Boulder Finance

HOTEL / MOTEL TAX REFUND FORM

Name of exempt institution:_____

Federal / State I.D. number:_____

City of Boulder exempt number:_____

Form of payment for lodging:_____

Name of charge card:_____

First six digits of the credit card used:_____

Reason for stay:_____

Name of the hotel / motel:_____

Nightly room charge:_____ Number of nights:_____

Total tax paid:_____

Please print your name:_____

Address:_____

Daytime phone number:_____

Please complete and attach a copy of the folio from the hotel / motel. The refund will not be processed without it. Please note – this refund is for the City of Boulder's lodger's tax only, which is 5.5% of the room rate.

Mail to: City of Boulder Finance
Sales Tax
P.O. Box 791
Boulder, CO 80306-0791