



TO: Members of Council
FROM: Dianne Marshall, City Clerk's Office
DATE: October 1, 2013
SUBJECT: Information Packet

1. Call Ups

- A. Vacation of an existing utility easement for the existing fire hydrant located at 6655 Lookout Rd. to allow for redevelopment of the site as 68 attached residential units. Case no. ADR2013-00099.
- B. Vacation of a 2,280 square foot portion of an existing utility easement located at 3737 Spring Valley Road (ADR2013-00158).
- C. Vacation of an existing 2,503 square foot drainage easement located at 2044 Walnut Avenue (ADR2013-00035).

2. Information Item

- A. Update on City-Xcel Energy Partnership Discussions
- B. Youth Opportunities Program Annual Grant Allocations

3. Boards and Commissions

- A. Arts Commission – August 21, 2013
- B. Library Commission – August 8, 2013
- C. Open Space Board of Trustees – September 11, 2013

4. Declarations

- A. Colorado Companies to Watch Month – October 1-31, 2013
- B. Colorado Ocean Coalition – September 21, 2013
- C. Immigrant Heritage Week – September 28-October 5, 2013



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
Paul J. Fetherston, Deputy City Manager
David Driskell, Executive Director of Community Planning + Sustainability
Charles Ferro, Development Review Manager
Jessica Vaughn, Planner I

Date: September 26, 2013

Subject: Call-Up Item: Vacation of an existing utility easement for the existing fire hydrant located at 6655 Lookout Rd. to allow for redevelopment of the site as 68 attached residential units. Case no. ADR2013-00099.

EXECUTIVE SUMMARY

The applicant has requested the vacation of an existing fire hydrant utility easement located at 6655 Lookout Rd. consistent with the Use Review approval, case no. LUR2012-00093. Refer to **Attachments A and B** for a vicinity map and a site plan showing the easement location. The utility easement was originally dedicated by separate instrument which was recorded at the office of the Boulder County Clerk & Recorder on Feb. 8, 1983 at Reception No.532392.

In April 2013, a Use Review approval (case no. LUR2012-00093) was granted for the redevelopment of the project site as 68 attached residential units. The redevelopment of the project site included the demolition of the existing building and the relocation of the existing fire hydrant utilities. As a result of the redevelopment of the project site, the existing fire hydrant utility easement is required to be vacated and a new utility easement dedicated.

The proposed vacation was approved by staff on August 20, 2013. There are two scheduled City Council meetings, on September 3, 2013 and September 17, 2013, within the 30-day call-up period.

Pursuant to the procedures for easement vacations set forth in subsection 8-6-10(b), B.R.C. 1981, the city manager has approved the vacation of existing utility easement at 6655 Lookout Rd. The date of final staff approval of the easement vacation was August 20, 2013 (refer to **Attachment C**,

Notice of Disposition). This vacation does not require approval through ordinance based on the following criteria:

- It has never been open to the public; and
- It has never carried regular vehicular or pedestrian traffic.

The vacation will be effective 30 days later on September 19, 2013 unless the approval is called-up by City Council.

FISCAL IMPACTS

None identified.

COMMUNITY SUSTAINABILITY ASSESSMENTS AND IMPACTS

- Economic: No economic impact is anticipated through this easement vacation.
- Environmental: No impacts are anticipated through this easement vacation.
- Social: None identified.

BACKGROUND

The project site, a 2.5-acre lot, is located at 6655 Lookout Rd. within the Gunbarrel Subcommunity, just north of the recently approved Gunbarrel Town Center. Refer to **Attachment A**, Vicinity Map.

The project site is zoned Industrial General (IG). Properties adjacent to the project site on the north and west sides are also zoned IG, while properties to the east and south are zoned Residential Medium-1 (RM-1) and Business Regional-2 (BR-2) respectively. All of the properties immediately adjacent to the site are currently comprised of various uses, including professional and medial office, automotive service, manufacturing and warehouse uses.

Given that the project site is currently developed, the property is encumbered by utility easements and existing on-site utilities, including fire utilities that serve the existing building.

The proposed development to construct 68 attached residential units requires that the existing fire hydrant utility easement be vacated and the utility relocated.

ANALYSIS

Staff finds the proposed vacation of the existing utility easement at 6655 Lookout Rd. consistent with the standard set forth in subsection (b) of section 8-6-10, "*Vacation of Public Easements*", B.R.C. 1981. Specifically, staff has determined that no public need exists for the existing on-site fire utility easement given that the relocation of fire hydrant utility and easement is required as part of the Use Review approval (case no. LUR2012-00093). Refer to **Attachment D** for a complete analysis of the vacation of a public easement review criteria.

PUBLIC COMMENT AND PROCESS

Notice of the vacation was advertised in the Daily Camera within the 30-day call-up period as required by the code. Staff has received no written or verbal comments adverse to the vacation.

NEXT STEPS

If the requested vacation is not called-up by City Council then the Deed of Vacation (**Attachment E**) will be recorded. If the requested vacation is called-up and subsequently denied, the applicant will be limited to development outside of the easement.

ATTACHMENTS:

- A: Vicinity Map
- B: Site Plan Showing Easement to be Vacated
- C: Notice of Disposition
- D: Criteria Analysis
- E: Deed of Vacation with Exhibit A (Legal Description and Map of the Utility Easement to be vacated)

63RD S

HWY

LEFTHAND CIR

ODELL PL

SITE

SPINE RD

DRIVE

GUNPARK

IDYLWILD TRAIL

SPINE RD

WILLIAMS FORK TRAIL



Scale: 1" = 500'



VICINITY MAP



SCOTT, COX & ASSOCIATES, INC.

consulting engineers • surveyors

1530 55th Street • Boulder, Colorado 80303

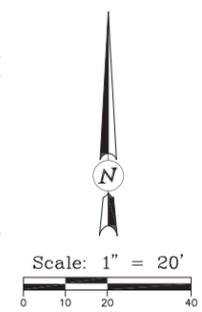
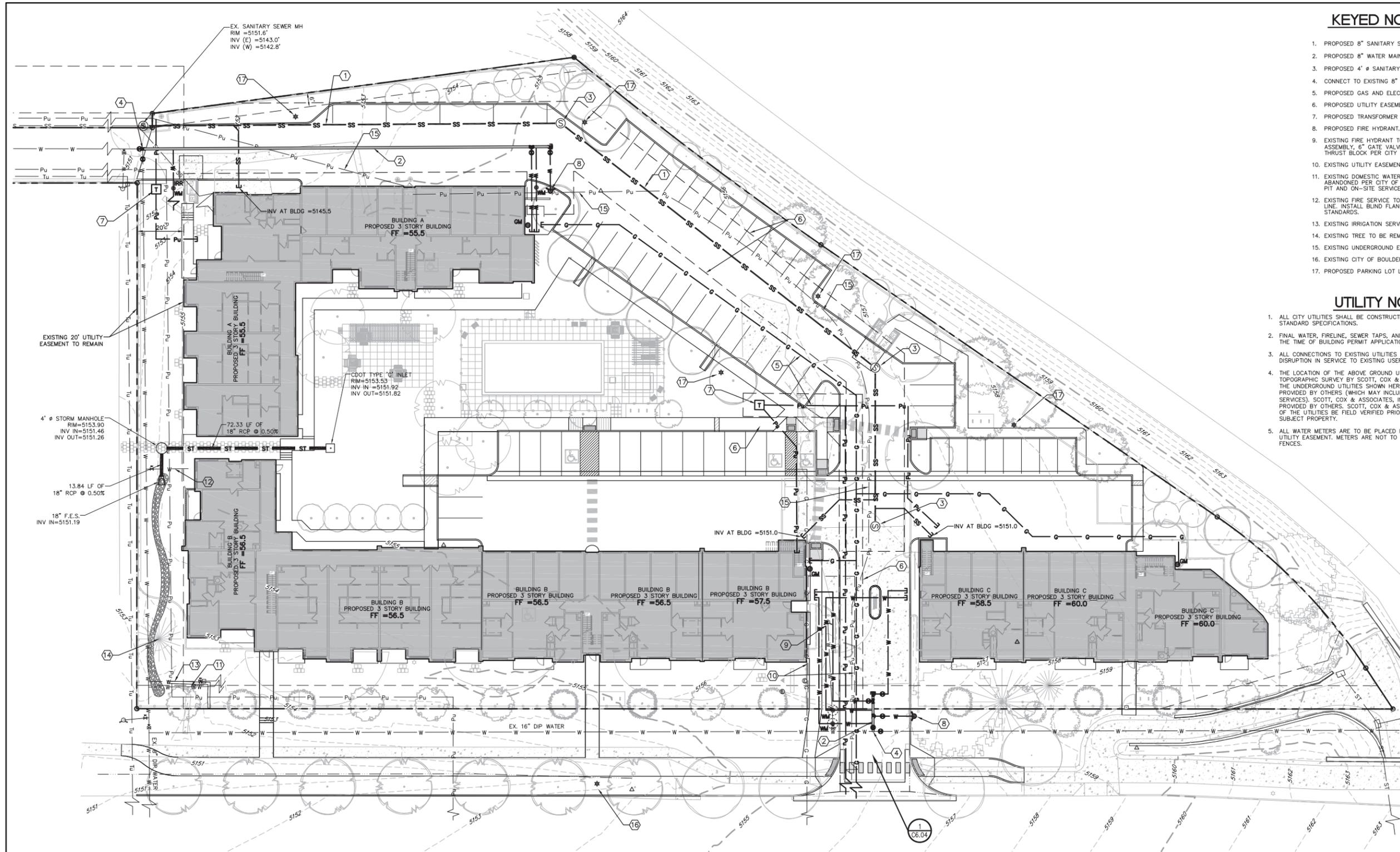
(303) 444 - 3051

KEYED NOTES ① Site Plan

1. PROPOSED 8" SANITARY SEWER MAIN.
2. PROPOSED 8" WATER MAIN.
3. PROPOSED 4' # SANITARY SEWER MANHOLE.
4. CONNECT TO EXISTING 8" WATER MAIN.
5. PROPOSED GAS AND ELECTRICAL MAINS.
6. PROPOSED UTILITY EASEMENT.
7. PROPOSED TRANSFORMER PAD.
8. PROPOSED FIRE HYDRANT.
9. EXISTING FIRE HYDRANT TO BE REMOVED. REMOVE FIRE HYDRANT ASSEMBLY, 6" GATE VALVE AND WATER LINE. INSTALL BLIND FLANGE AND THRUST BLOCK PER CITY OF BOULDER STANDARDS.
10. EXISTING UTILITY EASEMENT TO BE VACATED.
11. EXISTING DOMESTIC WATER SERVICE TO BE SHUT OFF AT MAIN AND ABANDONED PER CITY OF BOULDER STANDARDS. REMOVE EXISTING METER PIT AND ON-SITE SERVICE LINES.
12. EXISTING FIRE SERVICE TO BE REMOVED. REMOVE EXISTING VALVE AND FIRE LINE. INSTALL BLIND FLANGE AND THRUST BLOCK PER CITY OF BOULDER STANDARDS.
13. EXISTING IRRIGATION SERVICE TO BE REMOVED.
14. EXISTING TREE TO BE REMOVED.
15. EXISTING UNDERGROUND ELECTRIC TO BE REMOVED.
16. EXISTING CITY OF BOULDER LIGHT POLE TO BE REMOVED AND REPLACED.
17. PROPOSED PARKING LOT LIGHT POLE.

UTILITY NOTES

1. ALL CITY UTILITIES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF BOULDER STANDARD SPECIFICATIONS.
2. FINAL WATER, FIRELINE, SEWER TAPS, AND SERVICE LINE SIZES SHALL BE DETERMINED AT THE TIME OF BUILDING PERMIT APPLICATION.
3. ALL CONNECTIONS TO EXISTING UTILITIES SHALL BE DONE IN A WAY SO AS TO MINIMIZE DISRUPTION IN SERVICE TO EXISTING USERS.
4. THE LOCATION OF THE ABOVE GROUND UTILITIES SHOWN HEREON ARE BASED ON THE TOPOGRAPHIC SURVEY BY SCOTT, COX & ASSOCIATES, INC. ON 9/26/12. THE LOCATIONS OF THE UNDERGROUND UTILITIES SHOWN HEREON ARE BASED ON SAID SURVEY AND INFORMATION PROVIDED BY OTHERS (WHICH MAY INCLUDE THE UTILITY OWNER OR UTILITY LOCATING SERVICES). SCOTT, COX & ASSOCIATES, INC. IS NOT RESPONSIBLE FOR UTILITY INFORMATION PROVIDED BY OTHERS. SCOTT, COX & ASSOCIATES, INC. RECOMMENDS THAT THE LOCATION OF THE UTILITIES BE FIELD VERIFIED PRIOR TO ANY DIGGING ON, OR ADJACENT TO THE SUBJECT PROPERTY.
5. ALL WATER METERS ARE TO BE PLACED IN DEDICATED CITY RIGHT-OF-WAY OR A PUBLIC UTILITY EASEMENT. METERS ARE NOT TO BE PLACED IN DRIVEWAYS, SIDEWALKS OR BEHIND FENCES.



UTILITY PLAN
BOULDER VIEW APARTMENTS
6655 LOOKOUT ROAD
BOULDER, COLORADO

CITY OF BOULDER
DEPARTMENT OF PUBLIC WORKS
APPROVED
ENGINEERING CONSTRUCTION DRAWING

ENGINEERING REVIEW MANAGER DATE
APPROVAL EXPIRES ONE YEAR AFTER DATE ABOVE

CITY OF BOULDER
PUBLIC WORKS DEPARTMENT
RECOMMENDATION FOR APPROVAL
WATER/SEWER _____
TRANSPORTATION _____
DRAINAGE _____



SCOTT, COX & ASSOCIATES, INC.
consulting engineers • surveyors
1530 55th Street • Boulder, Colorado 80303
(303) 444-3051

| | | | | | | | | | |
|-------------|-----|----------|----------|-------------|---------------|-------------|----------|-------------|--------|
| Designed by | WMK | Date | 04/15/13 | Scale | 1"=20' | Drawing no. | 12376C-1 | Sheet | C2.05 |
| Drawn by | JAS | Revision | 1 | Description | CITY COMMENTS | Date | 05/20/13 | Project no. | 12376C |
| Checked by | DPA | | | | | | | | |

Call Up Item



CITY OF BOULDER
Community Planning and Sustainability

1739 Broadway, Third Floor • P.O. Box 791, Boulder, CO 80306-0791
phone 303-441-1880 • fax 303-441-3241 • web www.bouldercolorado.gov

ADMINISTRATIVE REVIEW
NOTICE OF DISPOSITION

You are hereby advised that the following action was taken by the Planning Department:

DECISION: Approved
DATE: May 31, 2013
REQUEST TYPE: Public Utility Easement Vacation
ADDRESS: 6655 Lookout Road
APPLICANT: Bruce Dierking
CASE #: ADR2013-00099
LEGAL DESCRIPTION: See Exhibit A
DESCRIPTION: ADMINISTRATIVE REVIEW REQUEST for a public utility easement vacation for multi-family residential development located at 6655 Lookout Rd. The easement vacation will result in the relocation of a fire hydrant.

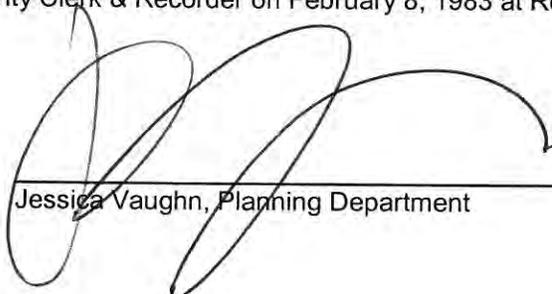
FINAL DECISION STANDARDS:

Approved as submitted. This application is approved per the criteria for Vacation of Public Easements as set forth in section 8-6-10, B.R.C. 1981.

This approval does not constitute building permit approval.

This approval is limited to the vacation of a utility easement previously dedicated to the City of Boulder and recorded in the records of the Boulder County Clerk & Recorder on February 8, 1983 at Reception No. 532392, located at 6655 Lookout Road.

Approved By:



Jessica Vaughn, Planning Department

Case #: ADR2013-00099

Project Name: 6655 Lookout
Road Easement Vacation

Date: May 31, 2013

CRITERIA CHECKLIST AND COMMENT FORM

VACATION OF PUBLIC EASEMENTS

Criteria Criteria
Met Not Met

Does project meet vacation policies?

Y ___ 1. Change is not contrary to the public interest.

The purpose of the requested easement vacation is to relocate an existing fire hydrant to accommodate the redevelopment of the project site as multi-family residential. A new easement will be dedicated prior to the relocation and vacation of the existing hydrant.

Y ___ 2. All agencies having a conceivable interest have indicated that no need exists, either in the present or conceivable future, for its original purpose or other public purpose.

All agencies have acknowledged and approved the vacation of the existing easement and relocation of the existing fire hydrant.

Y ___ 3. Consistent with the Comprehensive Plan and Land Use Regulations and

The purpose of the proposed easement vacation is to relocate an existing fire hydrant. A subsequent dedication will occur for the hydrant as a result of the redevelopment of the project site.

Y ___ a. Failure to vacate the easement would cause a substantial hardship to the use of the property consistent with the Comprehensive Plan and Land Use Regulations; or

Failure to vacate the easement would result in the inability to relocate the existing water line and the inability to redevelop the project site as proposed.

Y ___ b. Would provide a greater public benefit than retaining the property in its present status.

Vacating the existing easement and relocating the existing utility results in a site design that allows for transportation connection to align as well as a use that will help to support the Gunbarrel Town Center.

Y ___ Are there utilities in the easement?

The purpose of the proposed easement vacation is to relocate an existing fire hydrant. A subsequent dedication will occur for the hydrant as a result of the redevelopment of the project site.

Y Are there encroachments in the easement?

No.

 N/A Encroachment investigation fee paid?

Not applicable; the purpose of the easement vacation is to eliminate the potential for encroachments.

FINAL DECISION STANDARDS

Approved as submitted. This application is approved per the criteria for Vacation of Public Easements as set forth in section 8-6-10, B.R.C. 1981.

This approval does not constitute building permit approval.

This approval is limited to the vacation of a utility easement previously dedicated to the City of Boulder and recorded in the records of the Boulder County Clerk & Recorder on February 8, 1983 at Reception No. 532392, located at 6655 Lookout Road.

cur/chklists/adrvacat.doc

For Administrative Purposes Only
Address: 6655 Lookout Road
Case No. ADR2013-000099

DEED OF VACATION

The City of Boulder, Colorado does hereby vacate and release to the present owner(s) of the subservient land, in a manner prescribed by Section 8-6-10(b), B.R.C. 1981, the following portion of utility easement (previously dedicated to the City of Boulder and recorded in the records of the Boulder County Clerk and Recorder at Reception No. 532392 at 1:21 p.m. on the 8th day of February, 1983), located at 6655 Lookout Road and as more particularly described as follows:

See Exhibit A attached hereto and incorporated herein by reference.

The within easement vacation and release of said easement shall extend only to the portion and the type of easement specifically vacated. The within vacation is not to be construed as vacating any rights-of-way or easements or cross-easements lying within the description of the vacated portion of the easement.

Executed this _____ day of _____, 20__, by the City Manager after having received authorization from the City Council of the City of Boulder, Colorado.

CITY OF BOULDER, COLORADO

By: _____
Jane S. Brautigam,
City Manager

Attest:

City Clerk on behalf of the
Director of Finance & Record

Approved as to form:

City Attorney

EXHIBIT A
(PAGE 1 OF 2)

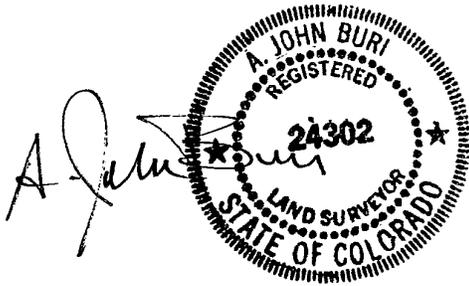
LEGAL DESCRIPTION – PUBLIC UTILITY EASEMENT

A PUBLIC UTILITY EASEMENT RECORDED AT RECEPTION NUMBER 532392 OF THE BOULDER COUNTY RECORDS, LOCATED IN THE S 1/2 OF SECTION 2, T1N, R70W OF THE 6TH P.M., COUNTY OF BOULDER, STATE OF COLORADO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

A STRIP OF LAND 20.00 FEET IN WIDTH LOCATED IN LOT 1, THE GREENS INDUSTRIAL PARK, A SUBDIVISION IN THE COUNTY OF BOULDER, STATE OF COLORADO, ACCORDING TO THE RECORDED PLAT THEREOF, EXTENDING FROM THE SOUTH LINE OF SAID LOT 1, NORTHERLY, TO THE POINT OF TERMINATION, SAID STRIP OF LAND BEING 10.00 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 1, THENCE S89°57'10"E, 298.00 FEET ALONG THE SOUTH LINE OF SAID LOT 1 TO THE TRUE POINT OF BEGINNING; THENCE N00°02'50"E, 56.80 FEET TO THE POINT OF TERMINATION.

SAID PARCEL CONTAINS 1136 SQUARE FEET OR 0.026 ACRES.



A. JOHN BURI P.L.S. #24302
FOR AND ON BEHALF OF
SCOTT, COX & ASSOCIATES, INC.
1530 55TH STREET
BOULDER, COLORADO 80303
303.444.3051
05/20/13
PROJECT NO. 12376CS

LOT 1
THE GREENS INDUSTRIAL PARK

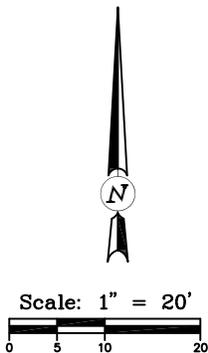
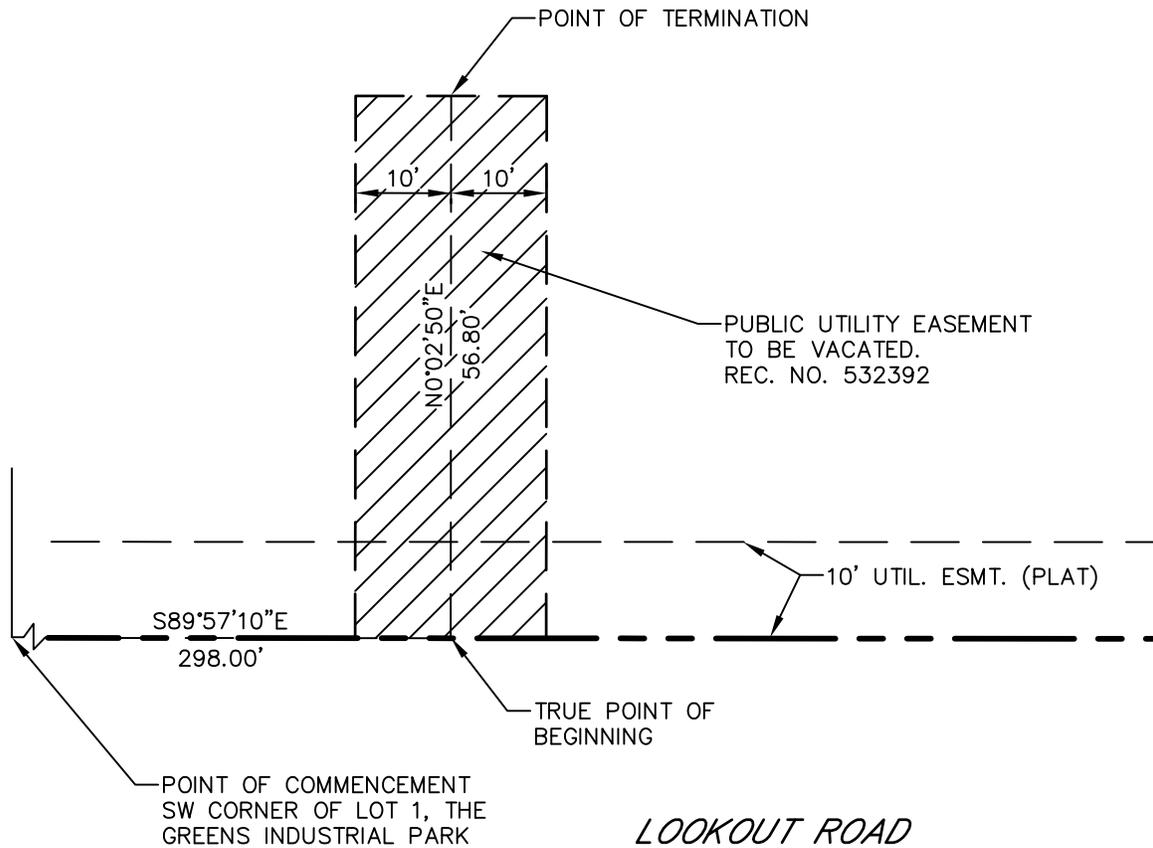


EXHIBIT A
PAGE 2 OF 2

SCOTT, COX & ASSOCIATES, INC.
consulting engineers • surveyors
1530 55th Street • Boulder, Colorado 80303
(303) 444 - 3051



**INFORMATION PACKET
MEMORANDUM**

To: Members of City Council

From: Jane S. Brautigam, City Manager
Paul J. Fetherston, Deputy City Manager
David Driskell, Executive Director of Community Planning & Sustainability
Charles Ferro, Development Review Manager
Sloane Walbert, Associate Planner

Date: September 24, 2013

Subject: Call-Up Item: Vacation of a 2,280 square foot portion of an existing utility easement located at 3737 Spring Valley Road (ADR2013-00158).

EXECUTIVE SUMMARY:

The applicant requests vacation of a 2,280 square foot portion of an existing fourteen-foot utility easement at 3737 Spring Valley Road (refer to **Attachment D** for exact location) to accommodate an addition to the existing home on the property. The easement was originally dedicated on the Spring Valley Estates Subdivision plat, recorded August 27, 1965. It appears the easement was reserved for future utility connections between Spring Valley Road (then 3rd Street) to Wild Plum Court to the west. However, all public utilities have been placed in public right-of-way or other easements and no public need exists for the easement.

The proposed vacation was approved by staff on September 10, 2013. There is one scheduled City Council meeting on October 1st within the 30 day call-up period.

CODE REQUIREMENTS:

Pursuant to the procedures for easement vacations set forth in subsection 8-6-10(b), B.R.C. 1981, the city manager has approved the vacation of a 2,280 square foot portion of the existing fourteen-foot utility easement. The date of final staff approval of the easement vacation was September 10, 2013 (refer to **Attachment E, Notice of Disposition**). This vacation does not require approval through ordinance based on the following criteria:

- It has never been open to the public; and
- It has never carried regular vehicular or pedestrian traffic.

The vacation will be effective 30 days later on October 10, 2013 unless the approval is called up by City Council.

FISCAL IMPACTS:

None identified.

COMMUNITY SUSTAINABILITY ASSESSMENTS AND IMPACTS:

- Economic: No economic impact is anticipated.
- Environmental: No impacts are anticipated through this utility easement vacation.
- Social: None identified.

BACKGROUND:

The subject property is a large 22,392 square foot lot located in a Residential - Estate (RE) zone district (refer to **Attachment A**, *Vicinity Map*). The property is encumbered by a fourteen-foot utility easement that runs northeast to southwest across the property and a stream easement that runs along the southwest property line (please refer to **Attachment B**, *Site Plan*). The utility easement to be vacated originally ran along the property line between Lots 24 and 25, with 7 feet located on each property. However, the subject property was created when Lots 24 and 25 were split into three lots in 1970. The stream easement for Twomile Creek will remain.

It appears the portion of easement to be vacated was reserved at the time of original subdivision for future utility connections between Spring Valley Road (then 3rd Street) to Wild Plum Court to the west. Presently water services are located in the public right-of-way along Spring Valley Road and Lakebriar Drive. The water main connects to Wild Plum Court within a separate easement located to the north of the subject property. Sewer services are located in public right-of-way along Lakebriar Drive and in easements to the north and south of the subject property. There are no plans to extend the sewer main through the subject easement. Additionally, all storm sewer infrastructure is located in public right-of-way. There are no public or private utilities located in the easement and there is no public need for the portion of utility easement to be vacated.

A portion of the existing house encroaches into the easement. The property owner would like to remodel the existing home to include a second floor addition, which would encroach into the subject easement. Given that there is no public need for the easement for which it was intended, failure to vacate the requested portion of easement would cause hardship to the property owner by limiting the development potential of the property.

ANALYSIS:

Staff finds the proposed vacation of a 2,280 square foot portion of an existing fourteen-foot utility easement consistent with the standard set forth in subsection (b) of section 8-6-10, “*Vacation of Public Easements*”, B.R.C. 1981. Specifically, staff has determined that no public need exists for the portion of easement to be vacated because all public utilities are located in public right-of-way or other easements.

No vacation of a public easement shall be approved unless the approving agency finds that:

- 1. Change is not contrary to the public interest.

- ✓ 2. All agencies having a conceivable interest have indicated that no need exists, either in the present or conceivable future, for its original purpose or other public purpose.
- ✓ 3. Consistent with the Comprehensive Plan and Land Use Regulations.
- ✓ a. Failure to vacate the easement would cause a substantial hardship to the use of the property consistent with the Comprehensive Plan and Land Use Regulations; or
The utility easement was dedicated for possible utility connections between Spring Valley Road (then 3rd Street) to Wild Plum Court. All public utilities are located in public right-of-way or other easements and there are no plans to extend utilities through the subject easement. The building site on this lot is currently unnecessarily limited by the utility easement since there is no public need for the easement.
- N/A b. Would provide a greater public benefit than retaining the property in its present status.

PUBLIC COMMENT AND PROCESS:

Notice of the vacation will be advertised in the Daily Camera within the 30 day call up period. Staff has received no written or verbal comments adverse to the vacation.

NEXT STEPS:

If the requested vacation is not called up by City Council then the Deed of Vacation (**Attachment C**) will be recorded. If the requested vacation is called up, and subsequently denied, the applicant will be limited to development on the property outside of the easement area.

ATTACHMENTS:

- Attachment A: Vicinity Map
- Attachment B: Site Plan
- Attachment C: Deed of Vacation
- Attachment D: Exhibit A
- Attachment E: Notice of Disposition



For Administrative Purposes Only
Address: 3737 Spring Valley Rd
Case No. ADR2013-00158

DEED OF VACATION

The City of Boulder, Colorado does hereby vacate and release to the present owners of the subservient land, in a manner prescribed by Subsection 8-6-10(b), B.R.C. 1981, the following portion of utility easement previously dedicated to the County of Boulder and recorded in the records of the Boulder County Clerk and Recorder on the final plat of Spring Valley Estates subdivision in Plan File P-1, F-3, No. 17 at Reception No. 90792353 on August 27, 1965, located at 3737 Spring Valley Road and as more particularly described as follows:

See Exhibit A attached hereto and incorporated herein by reference.

The City acquired the rights to said easement upon annexation of the property pursuant to Ordinance No. 4081 recorded in the records of Boulder County Clerk and Recorder at Film 974, Reception No. 238534 on August 23, 1977.

The within easement vacation and release of said easement shall extend only to the portion and the type of easement specifically vacated. The within vacation is not to be construed as vacating any rights-of-way or easements or cross-easements lying within the description of the vacated portion of the easement.

Executed this _____ day of _____, 20__, by the City Manager after having received authorization from the City Council of the City of Boulder, Colorado.

CITY OF BOULDER, COLORADO

By: _____
Jane S. Brautigam, City Manager

Attest:

City Clerk

Approved as to form:

Hella Panewis
City Attorney's Office

9-10-2013

EXHIBIT A – Sheet 1 of 2

**A LEGAL DESCRIPTION AND EXHIBIT MAP
OF A PORTION OF A PLATTED EASEMENT AT
THE 3737 SPRING VALLEY ROAD PROPERTY BEING PORTIONS OF LOTS 24 AND 25, SPRING
VALLEY ESTATES, LOCATED IN THE NW1/4 OF SECTION 24, T1N, R71W OF THE 6TH P.M., CITY
OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO.**

SHEET 1 OF 2

LEGAL DESCRIPTION:

A STRIP OF LAND BEING A PORTION OF A PLATTED UTILITY EASEMENT, 14 FEET IN WIDTH, LYING WITHIN LOTS 24 AND 25, SPRING VALLEY ESTATES, A SUBDIVISION OF PARTS OF THE SOUTHWEST 1/4 OF SECTION 13 AND THE NORTHWEST 1/4 OF SECTION 24, T1N, R71W OF THE 6TH P.M., CITY OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO, SAID STRIP OF LAND BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHERNMOST CORNER OF LOT 24, SPRING VALLEY ESTATES SUBDIVISION; THENCE S 48°30'00" E, 195.00 FEET TO THE EASTERNMOST CORNER OF SAID LOT 24 AND THE POINT OF BEGINNING;

THENCE S 48°30'00" E, 7.00 FEET ALONG THE NORTHEASTERLY LINE OF SAID LOT 25, TO THE EASTERNMOST CORNER OF AN EXISTING PLATTED UTILITY EASEMENT;
THENCE S 42°55'00" W, 161.19 FEET ALONG THE SOUTHEASTERLY LINE OF SAID EASEMENT TO A POINT ON THE NORTHEASTERLY LINE OF AN EXISTING PLATTED STREAM EASEMENT;
THENCE N 61°35'54" W, 14.46 FEET ALONG SAID NORTHEASTERLY LINE TO A POINT ON THE NORTHWESTERLY LINE OF SAID PLATTED UTILITY EASEMENT;
THENCE N 42°55'00" E, 164.47 FEET ALONG SAID NORTHWESTERLY LINE TO A POINT ON THE NORTHEASTERLY LINE OF SAID LOT 24;
THENCE S 48°30'00" E, 7.00 FEET TO THE POINT OF BEGINNING.

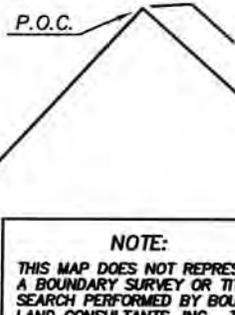
THE ABOVE DESCRIBED STRIP OF LAND CONTAINS 2280 SQUARE FEET (0.0523 ACRES), MORE OR LESS.



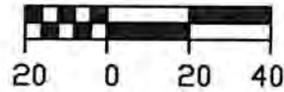
EXHIBIT A - Sheet 2 of 2

**A LEGAL DESCRIPTION AND EXHIBIT MAP
OF A PORTION OF A PLATTED EASEMENT AT
THE 3737 SPRING VALLEY ROAD PROPERTY BEING PORTIONS OF LOTS 24 AND 25, SPRING
VALLEY ESTATES, LOCATED IN THE NW1/4 OF SECTION 24, T1N, R71W OF THE 6TH P.M., CITY
OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO.**

SHEET 2 OF 2



NOTE:
THIS MAP DOES NOT REPRESENT
A BOUNDARY SURVEY OR TITLE
SEARCH PERFORMED BY BOULDER
LAND CONSULTANTS, INC. THERE
MAY EXIST EASEMENTS AND/OR
OTHER ENCUMBRANCES AFFECTING
THE SUBJECT PROPERTY THAT ARE
NOT SHOWN HEREON.



SCALE: 1" = 40'

REMAINDER OF
LOT 24
SPRING VALLEY ESTATES
(R# 90792353,
PLAN FILE R-1-3-17)

S48°30'00"E
7.00'

P.O.B.
S48°30'00"E
7.00'

3737 SPRING VALLEY ROAD
(PORTIONS OF LOTS 24 & 25)
R# 2079275

PLATTED LINE
COMMON TO
LOTS 24 & 25

N42°55'00"E
164.47'

S42°55'00"W
161.19'

14'
PLATTED
UTILITY
EASEMENT

REMAINDER OF
LOT 25
SPRING VALLEY ESTATES
(R# 90792353,
PLAN FILE R-1-3-17)

N61°35'54"W
14.46'

PLATTED
STREAM
EASEMENT



Portion of Utility
Easement to be
vacated;
Area: 2280 Sq Ft

THIS MAP WAS PREPARED BY

**BOULDER LAND
CONSULTANTS, INC.**

5690 VALMONT RD. BOULDER, CO 80301
(303) 443-3616
www.BLCsurveyors.com

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PROJECT #32013
"32013id.dwg"
DATE: 08/26/2013



CITY OF BOULDER
Planning and Development Services

1739 Broadway, Third Floor • P.O. Box 791, Boulder, CO 80306-0791
phone 303-441-1880 • fax 303-441-3241 • web boulderplandevlop.net

ADMINISTRATIVE REVIEW
NOTICE OF DISPOSITION

You are hereby advised that the following action was taken by the Planning Department:

DECISION: Approved
DATE: September 10, 2013
REQUEST TYPE: Vacation/Easement
ADDRESS: 3737 Spring Valley Rd.
APPLICANT: Thomas Martini
CASE #: ADR2013-00158
LEGAL DESCRIPTION: See attached.
DESCRIPTION: UTILITY EASEMENT VACATION to vacate a portion of an existing fourteen-foot utility easement bisecting the property at 3737 Spring Valley Road.

FINAL DECISION STANDARDS:

Approved as submitted. This application is approved per the criteria for Vacation of Public Easements as set forth in section 8-6-10, B.R.C. 1981. This approval does not constitute building permit approval.

This approval is limited to the vacation of a 2,280 square-foot portion of an existing fourteen-foot utility easement, previously dedicated to the County of Boulder and recorded in the records of the Boulder County Clerk and Recorder on the final plat of Spring Valley Estates subdivision in Plan File P1, F3, No. 17 at Reception No. 90792353 on August 27, 1965. The City acquired the rights to said easement upon annexation of the property pursuant to Ordinance No. 238534 on August 23, 1977.

INFORMATIONAL COMMENTS:

Pursuant to section 8-6-10(b), B.R.C. 1981, approval of an easement vacation "is not effective until thirty days after the date of its approval. Promptly after approving the vacation, the manager will forward to the city council a written report, including a legal description of vacated portion of the easement and the reasons for approval. The manager will publish notice of the proposed vacation once in a newspaper of general circulation in the City within thirty days after the vacation is approved. Upon receiving such report and at any time before the effective date of the vacation, the council may rescind the manager's approval and call up the vacation request for its consideration at a public hearing, which constitutes a revocation of the vacation."

This decision is final and may not be appealed. A new request may be considered only as a new application.

Approved By:

S Walbert
Sloane Walbert, Planning Department



**INFORMATION PACKET
MEMORANDUM**

To: Members of City Council

From: Jane S. Brautigam, City Manager
Paul J. Fetherston, Deputy City Manager
David Driskell, Executive Director of Community Planning & Sustainability
Charles Ferro, Development Review Manager
Chandler Van Schaack, Planner I

Date: October 1, 2013

Subject: Call-Up Item: Vacation of an existing 2,503 square foot drainage easement located at 2044 Walnut Avenue (ADR2013-00035).

EXECUTIVE SUMMARY:

The applicant requests vacation of an existing 2,503 square foot drainage easement at 2044 Walnut Avenue (refer to **Attachment D** for exact location) to allow for the construction of two new residential duplex units as Phase II of the 2044 Walnut Street development project. The easement was originally dedicated in 2009 as part of an approved by-right development project; however, the applicant has modified the development proposal such that the original purpose for which the easement was dedicated is no longer valid. There is no public need for the portion of utility easement to be vacated because there have never been any public utilities located in the easement.

The proposed vacation was approved by staff on September 5, 2013. There are two scheduled City Council meetings on September 17 and October 1, 2013 within the 30 day call-up period.

CODE REQUIREMENTS:

Pursuant to the procedures for easement vacations set forth in subsection 8-6-10(b), B.R.C. 1981, the city manager has approved the vacation of an existing 2,503 square foot drainage easement. The date of final staff approval of the easement vacation was September 5, 2013 (refer to **Attachment E, Notice of Disposition**). This vacation does not require approval through ordinance based on the following criteria:

- It has never been open to the public; and
- It has never carried regular vehicular or pedestrian traffic.

The vacation will be effective 30 days later on October 7, 2013 unless the approval is called-up by City Council.

FISCAL IMPACTS:

None identified.

COMMUNITY SUSTAINABILITY ASSESSMENTS AND IMPACTS:

- Economic: None identified.
- Environmental: None identified.
- Social: None identified.

BACKGROUND:

The subject property is a 14,826 square foot lot located in the Residential - High 2 (RH-2) zone district (refer to **Attachment A, Vicinity Map**) just east of the Boulder & White Rock Ditch near Walnut St. and 21st St. The property is encumbered by a drainage easement beginning at the northeast corner of the property and running south and then west across the center of the property toward the ditch (please refer to **Attachment B, Site Plan**). The property owner would like to construct two new residential duplex units on the subject site which would encroach into the subject easement. This request is to vacate the easement in order to allow for the construction of the duplex units. New easements have been dedicated for access, drainage, and utility purposes.

The subject easement was originally dedicated for to allow for parking lot drainage in 2009; however, the previously approved parking lot that was intended to go on the subject property was never constructed. There are no public utilities located in the subject easement. Given that there is no public need for the easement for which it was intended, failure to vacate the requested portion of easement would cause hardship to the property owner by limiting the development potential of the property. The proposed duplex units and any additions will be subject to the zoning regulations for the RH-2 zone district.

ANALYSIS:

Staff finds the proposed vacation of an existing drainage easement consistent with the standard set forth in subsection (b) of section 8-6-10, “*Vacation of Public Easements*”, B.R.C. 1981. Specifically, staff has determined that no public need exists for the portion of easement to be vacated due to the fact that the easement has never carried any public utilities.

No vacation of a public easement shall be approved unless the approving agency finds that:

- ✓ 1. Change is not contrary to the public interest.
- ✓ 2. All agencies having a conceivable interest have indicated that no need exists, either in the present or conceivable future, for its original purpose or other public purpose.
- ✓ 3. Consistent with the Comprehensive Plan and Land Use Regulations.
- ✓ a. Failure to vacate the easement would cause a substantial hardship to the use of the property consistent with the Comprehensive Plan and Land Use Regulations; or
The easement to be vacated is not necessary because there are no public or private utilities located in the easement. Further, the required utilities for the new proposed by-right development will be accommodated by new easements.

Therefore, the building site on this lot is currently unnecessarily burdened by the easement since there is no public need for the easement.

- N/A b. Would provide a greater public benefit than retaining the property in its present status.

PUBLIC COMMENT AND PROCESS:

Notice of the vacation will be advertised in the Daily Camera within the 30 day call-up period. Staff has received no written or verbal comments adverse to the vacation.

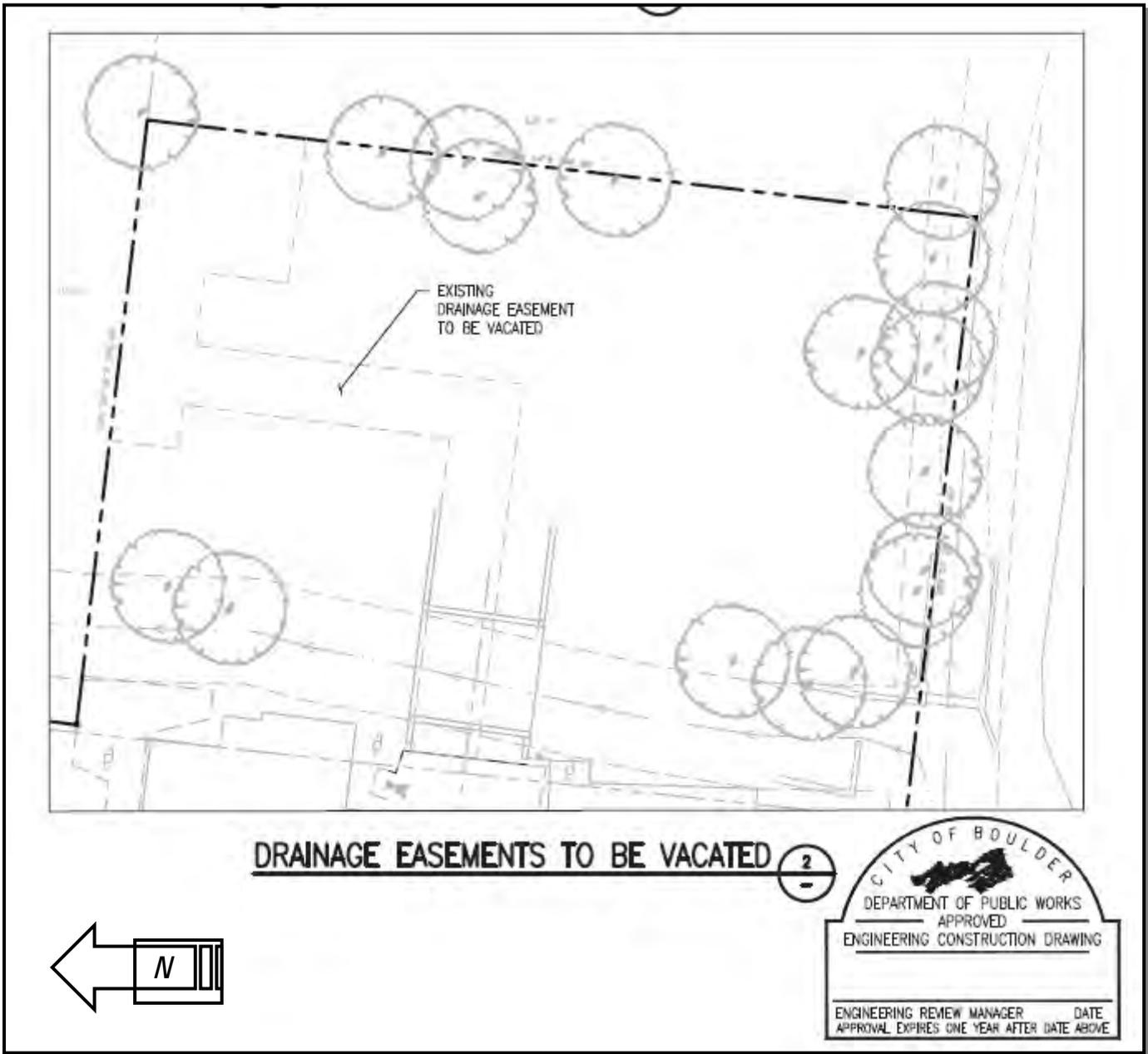
NEXT STEPS:

If the requested vacation is not called-up by City Council then the Deed of Vacation (**Attachment C**) will be recorded. If the requested vacation is called-up, and subsequently denied, the applicant will be limited to development on the property outside of the easement area.

ATTACHMENTS:

- Attachment A: Vicinity Map
- Attachment B: Site Plan
- Attachment C: Deed of Vacation
- Attachment D: Exhibit A
- Attachment E: Notice of Disposition





For Administrative Purposes Only
Address: 2044 Walnut St.
Case No. ADR2013-00035

DEED OF VACATION

The City of Boulder, Colorado does hereby vacate and release to the present owner of the subservient land, in a manner prescribed by Subsection 8-6-10(b), B.R.C. 1981, a drainage easement previously dedicated to the City of Boulder and recorded in the records of the Boulder County Clerk & Recorder at Reception No. 2975772 on the 29th day of January, 2009, located at 2044 Walnut Street, Boulder, CO, and as more particularly described as follows:

See Exhibit A attached hereto and incorporated herein by reference.

The within easement vacation and release of said easement at 2044 Walnut Street shall extend only to the portion and the type of easement specifically vacated. The within vacation is not to be construed as vacating any rights-of-way or easements or cross-easements lying within the description of the vacated portion of the easement.

Executed this _____ day of _____, 2013, by the City Manager after having received authorization from the City Council of the City of Boulder, Colorado.

CITY OF BOULDER, COLORADO

By: _____
Jane S. Brautigam, City Manager

Attest:

City Clerk

Approved as to form:

Kla Rannow
City Attorney's Office

9-17-2013
Date

EXHIBIT "A"

LOCATED IN THE SOUTHEAST QUARTER OF SECTION 30, TOWNSHIP 1 NORTH,
RANGE 70 WEST OF THE 6TH PRINCIPAL MERIDIAN,
CITY OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO

SHEET 1 OF 2

AN EASEMENT AS RECORDED AT RECEPTION NO. 2975772 ON JANUARY 29, 2009 IN THE RECORDS OF BOULDER COUNTY TO BE VACATED OVER AND ACROSS A PORTION OF LOTS 12 AND 13, BLOCK D, EAST BOULDER, LOCATED WITHIN THE SOUTHEAST QUARTER OF SECTION 30, TOWNSHIP 1 NORTH, RANGE 70 WEST OF THE 6TH P.M., COUNTY OF BOULDER, STATE OF COLORADO, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 13, BLOCK D, EAST BOULDER; THENCE SOUTH 00°06'44" EAST ALONG THE EAST LINE OF LOT 13, BLOCK D, EAST BOULDER, A DISTANCE OF 28.52 FEET;
THENCE SOUTH 89°53'16" WEST, A DISTANCE OF 25.98 FEET;
THENCE NORTH 00°06'44" WEST, A DISTANCE OF 11.84 FEET;
THENCE SOUTH 89°53'16" WEST, A DISTANCE OF 13.17 FEET;
THENCE SOUTH 00°06'44" EAST, A DISTANCE OF 55.99 FEET;
THENCE NORTH 89°39'37" WEST, A DISTANCE OF 67.85 FEET;
THENCE NORTH 00°06'44" WEST, A DISTANCE OF 12.00 FEET;
THENCE SOUTH 89°39'37" EAST, A DISTANCE OF 55.84 FEET;
THENCE NORTH 00°06'44" WEST, A DISTANCE OF 60.57 FEET TO THE NORTH LINE OF LOT 12, BLOCK D, EAST BOULDER;
THENCE NORTH 89°53'16" EAST ALONG THE NORTH LINE OF LOTS 12 AND 13, BLOCK D, EAST BOULDER, A DISTANCE OF 51.14 FEET TO THE POINT OF BEGINNING;
COUNTY OF BOULDER, STATE OF COLORADO.

ALL BEARINGS HAVE BEEN BASED UPON THE SURVEY PLAT FILED WITH THE COUNTY OF BOULDER AS LS-06-0148, PREPARED BY AMERICAN WEST LAND SURVEYING COMPANY AND DATED MAY 11, 2006.
I, JOHN B. GUYTON, A LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY STATE FOR AND ON BEHALF OF FLATIRONS, INC., THAT THIS PARCEL DESCRIPTION AND ATTACHED EXHIBIT, BEING MADE A PART THEREOF, WERE PREPARED BY ME OR UNDER MY RESPONSIBLE CHARGE AT THE REQUEST OF THE CLIENT AND IS NOT INTENDED TO REPRESENT A MONUMENTED LAND SURVEY OR SUBDIVIDE LAND IN VIOLATION OF STATE STATUTE.

BY:BLUND FILE:VACATE-DESC.DWG DATE:8/1/2013 3:02 PM



JOHN B. GUYTON
COLORADO P.L.S. #16406
CHAIRMAN/CEO, FLATIRONS, INC. SI JOB NO. 13-61,251

JOB NUMBER: 13-61,251
DRAWN BY: B. LUND
DATE: AUGUST 1, 2013

THIS IS NOT A "LAND SURVEY PLAT" OR "IMPROVEMENT SURVEY PLAT" AND THIS EXHIBIT IS NOT INTENDED FOR PURPOSES OF TRANSFER OF TITLE OR SUBDIVISIONS OF LAND. RECORD INFORMATION SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY CLIENT.

Flatirons, Inc.
Surveying, Engineering & Geomatics

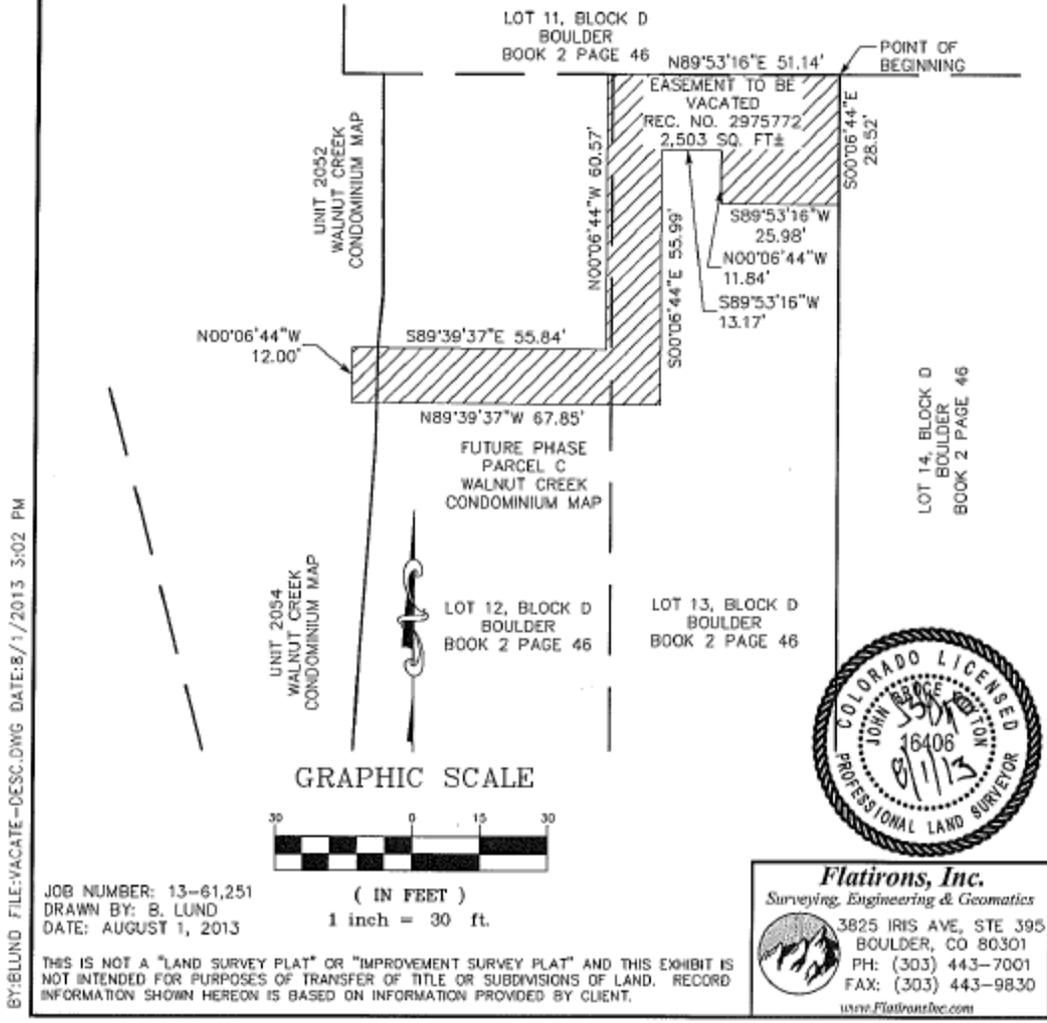


3825 IRIS AVE, STE 395
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EXHIBIT "A"

LOCATED IN THE SOUTHEAST QUARTER OF SECTION 30, TOWNSHIP 1 NORTH,
RANGE 70 WEST OF THE 6TH PRINCIPAL MERIDIAN,
CITY OF BOULDER, COUNTY OF BOULDER, STATE OF COLORADO

SHEET 2 OF 2



BY:BLUND FILE:VACATE-DESC.DWG DATE:8/1/2013 3:02 PM



CITY OF BOULDER
Community Planning and Sustainability

1739 Broadway, Third Floor • P.O. Box 791, Boulder, CO 80308-0791
phone 303-441-1880 • fax 303-441-3241 • web www.bouldercolorado.gov

ADMINISTRATIVE REVIEW
NOTICE OF DISPOSITION

You are hereby advised that the following action was taken by the Planning Department:

DECISION: Approved
DATE: September 5, 2013
REQUEST TYPE: Public Utility Easement Vacation
ADDRESS: 2044 Walnut St.
APPLICANT: Charlie Hager
CASE #: ADR2013-00035
LEGAL DESCRIPTION: See Exhibit A attached
DESCRIPTION: PUBLIC UTILITY EASEMENT VACATION: Vacation of a drainage easement for detention improvements at 2044 Walnut St.

FINAL DECISION STANDARDS:

Approved as submitted. This application is approved per the criteria for Vacation of Public Easements as set forth in section 8-6-10, B.R.C. 1981. This approval does not constitute building permit approval.

This approval is limited to the vacation of a drainage easement previously dedicated to the City of Boulder and recorded in the records of the Boulder County Clerk & Recorder on January 29, 2009 at Reception No. 2975772 located at 2044 Walnut Street.

Approved By:

Chandler Van Schaack, Planning Department



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
Paul J. Fetherston, Deputy City Manager
Heather Bailey, Executive Director of Energy Strategy and Electric Utility Development
Tom Carr, City Attorney
Debra Kalish, Senior Assistant City Attorney
Jonathan Koehn, Regional Sustainability Coordinator

Date: Sept.26, 2013

Subject: Update on City-Xcel Energy Partnership Discussions

EXECUTIVE SUMMARY

At its July 24 Study Session, the City Council directed staff to continue to explore a possible partnership with Xcel Energy by evaluating the products and services proposed by Xcel at the conclusion of the Boulder-Xcel Energy Partnership meetings in early July. The Boulder-Xcel Energy Task Force suggested performing quantitative and qualitative modeling to determine the cost impact to rate-payers and the emission reductions relative to the city's municipalization options.

City and Xcel Energy staff have been meeting regularly to identify the potential benefits of the company's proposal and will be modeling the products and services or a selection thereof using agreed upon assumptions. A meeting with the Task Force members has been scheduled for Monday, Sept. 30. The city and Xcel Energy have agreed upon a process to involve members of the Task Force and other working groups, with the goal of presenting key findings to City Council in the first quarter of 2014.

BACKGROUND

During discussions with the Boulder-Xcel Energy Partnership Task Force, Xcel Energy agreed to explore with Boulder an initial set of eight possible products and services to reduce energy demand, increase the use of renewable energy and distributed generation, reduce the use of coal for generating electricity, modify retail rates for customers and reduce carbon emissions. Several of these concepts were first suggested by the city in its December 2012 white paper. With the

exception of products or services tied to SmartGridCity infrastructure, these would be made available to other municipalities as well and, where applicable, to individual customers. Many of the products and services, if instituted in partnership with Xcel Energy, would be subject to approval by the Colorado Public Utilities Commission.

The July Xcel Energy proposal included a high-level analysis of the potential emission reductions, costs and overall impacts and benefits of a package of products and services. At its Study Session, City Council directed staff to continue to work with Xcel Energy to perform a more detailed analysis of the Xcel products and services, which included running them through a rigorous modeling process to determine the impact to Boulder rate-payers with regard to costs, renewable energy, and emissions reductions. City council affirmed this direction after a presentation by Task Force members at the Aug. 6 City Council meeting.

City and Xcel staff have agreed to review the modeling methodology and qualitative analysis with the Boulder-Xcel Energy Partnership Task Force on Sept 30. Based on how long this important part of the process could take, both parties agree that a presentation to City Council in early 2014 is achievable.

ANALYSIS

Since Aug. 6, staff from the city and Xcel Energy have continued to meet regularly. While good progress has been made, the flooding events during September slowed the process considerably. In addition, both sides have gained more clarity around the magnitude and likely timeline of the work items.

To date, the following actions have been completed:

1. On July 31st, city staff and representatives from Xcel Energy met with the Task Force to update its members on the work being done and to solicit their continued participation. The session was attended by all members of the group and there was great interest in continuing to be involved.
2. The parties have met five times to identify information needs and develop details related to the Xcel proposal.
3. The parties have agreed on a modeling methodology that will be reviewed with the Boulder-Xcel Task Force on Sept. 30.
4. On Aug 28, the city provided a draft Qualitative Analysis Matrix to Xcel to evaluate the products and services associated with the Xcel Energy proposal. City and Xcel Energy staff have divided between them, the task of developing greater detail for the more qualitative products and services.
5. On Sept. 3, the city presented Xcel with a full set of detailed resource modeling assumptions used in the city's modeling process. This is refined data the city has previously released in an attempt to manage the variation between HOMER and Strategist modeling methodologies.

Given council's directive to evaluate the partnership options in relation to the Status Quo and Municipalization options, the development of a modeling methodology has been a key focus area of the discussions. The parties have agreed to review this methodology and key assumptions and inputs with the Boulder-Xcel Energy Partnership Task Force.

The intent is to have members from the Task Force form two sub-committees that would work in parallel. The first will focus on quantitative modeling tasks, while the second will work on the issues related to developing the details of the specific Xcel program offerings. These will include distributed generation, energy efficiency, demand-side management, smart grid and the Energy efficiency/Distributed Generation Incubator. The subcommittees would include Task Force members along with additional community experts, such as members of the Resource Modeling Group.

NEXT STEPS

City and Xcel Energy staff have had a working agreement that the results of the quantitative and qualitative modeling would be presented to City Council on Dec.17. On Sept. 25, the city was informed that Xcel Energy felt that work could not be completed in time to issue a final report to present to council by December 17. Therefore, the following revised timeline was discussed:

Sept. 30: Present modeling methodology, key modeling assumptions and draft Qualitative Matrix to the Boulder-Xcel Energy Task Force. Discuss the development of subcommittee's, their scope, schedule of deliverables, and identify representatives.

Oct. 4: Finalize draft modeling assumptions

Week of Oct. 14: Present draft modeling assumptions to modeling subcommittee, and first meeting of the "programs" subcommittee.

Oct. 15: Verbal update by city staff to City Council highlighting key feedback from the Task Force and review of the modeling process. Xcel Energy will be invited to participate in this update.

Week of Oct. 21: Second meeting of the subcommittees

Nov. 18: Present initial results of the quantitative modeling to the Boulder-Xcel Energy Partnership Task Force.

Nov. 19: Verbal partnership update to City Council. Xcel Energy will be invited to participate in this update.

Dec. 17: Energy Future Work Plan update to City Council, including update on Task Force progress. Xcel Energy will be invited to participate in this update.

January to February 2014: Finalize modeling, prepare City Council report

February 2014: Joint presentation by Xcel Energy, City staff and the Boulder-Xcel Energy Task Force. In addition to presenting the results of the quantitative and qualitative analysis, Xcel Energy will present additional detail on the various products and services included in the Xcel proposal. This will include a more detailed description of what each offering could achieve, how it might be rolled out to Boulder and Colorado customers and what type of regulatory approvals will be necessary moving forward.



INFORMATION PACKET MEMORANDUM

To: Members of the City Council

From: Jane S. Brautigam, City Manager
Paul J. Fetherston, Deputy City Manager
Karen Rahn, Director, Human Services
Cindy Smith, Children Youth and Families Division Manager
Allison Bayley, Youth Opportunities Program Coordinator

Date: Oct. 1, 2013

Subject: Information Item: 2013 - 2014 Youth Opportunities Program Annual Grant Allocations

EXECUTIVE SUMMARY

This memorandum presents the allocation of 2013 Youth Opportunities Program (YOP) annual grant funds. A total of \$138,635 has been allocated to ten community agencies. Funding recommendations were developed by the Youth Opportunities Advisory Board (YOAB), comprised of 16 Boulder resident high school students. Youth benefiting from grant funds typically perform local volunteer work in exchange for receiving financial support. Annual grant allocations were approved by the city manager in May 2013.

FISCAL IMPACT

In the 2013 budget, the Youth Opportunities Fund allocated \$138,635 for annual grants. There are no additional fiscal impacts.

COMMUNITY SUSTAINABILITY ASSESSMENTS AND IMPACTS

Social: All funds provide cultural, recreational or educational activities for middle and high school-age city youth. Some grantees provide after school and summer opportunities for youth whose life circumstances present barriers to success, including immigrant and low-income youth. Research has shown that the greater the number of out-of-school time activities a young person is involved in, the less likely s/he is to engage in risk behaviors. The YOP fosters strong relationships between youth and the community, which research has shown to serve as a protective factor for youth of color. This increased resiliency supports increased high school graduation rates, improved earnings potential, less involvement with law enforcement, and increased self-sufficiency.

BACKGROUND

The Youth Opportunities Fund was established in 1992. The YOP's mission is to strengthen the community through empowering youth, providing enrichment opportunities for youth, encouraging youth

civic participation and community service, and advising city government. Funds are allocated each year to provide social, cultural and educational opportunities and services for city resident, middle and high school age youth.

Using guidelines and priorities identified in the Housing and Human Services Master Plan, bi-annual Youth Risk Assessment Surveys (YRBS) and the Social Sustainability Strategic Plan, the YOP has identified the following focus areas to address community needs. Annual grant applicants addressed at least one of these goal areas:

- Address key issues identified in the YRBS results. For example: mental health, substance use, harassment, and health disparities based on sexual orientation or ethnicity;
- Promote youth voice by engaging youth in structured aspects of civic life and/or in community dialogue on social issues;
- Provide after-school, evening, and/or summer opportunities that likely would not otherwise be available to youth;
- Provide targeted services, particularly to middle school or Latino youth;
- Provide transportation to help youth access cultural, educational or recreational opportunities or employment;
- Provide employment-related education opportunities for youth; and
- Support city-sponsored after-school activities.

The priority for all YOP funding is to support programs serving low-income, at-risk, or differently-abled youth.

ANALYSIS

Twenty-three annual grant proposals totaling \$299,875 were received in 2013. Thirteen of those proposals requested two-year grants. Eleven proposals were funded either fully or partially for one year, totaling \$108,204. Combined with the \$20,970 allocated for two years in the 2012 process, a total of \$129,174 will be distributed in the 2013-2014 academic year. Two-year grant funds allocated in 2013 will result in \$30,431 for two agencies in 2013-2014. The total amount allocated in 2013 is \$ 138,635.

Chart 1: 2013-2014 Youth Opportunities Program Annual Grant Allocations

| Agency | Project | 2013-14 | 2014-15 |
|------------------------------|---|----------|----------|
| Attention Homes | Educational and Extracurricular Program Component Provide educational and extracurricular activities to reduce youth homelessness by putting youth on track for self-sufficiency. | \$15,000 | \$15,450 |
| Boulder County Partners | One-to-One Mentoring Improve outcomes for at-risk youth by matching them with trained adult volunteers. | \$8,000 | |
| Boulder Judo Training Center | The Aim Higher Project Provide a sports-focused alternative community placement program for at- | \$14,750 | |

| Agency | Project | 2013-14 | 2014-15 |
|---|---|-----------|----------|
| | risk youth. | | |
| Boulder Museum of Contemporary Art | The Studio Project and Art Lounge Program Engage and connect middle and high school youth with contemporary art and visiting artists. | \$5,000 | |
| Boulder Valley Women's Health | SHAPE (Sexual Health & AIDS Awareness Peer Education) Educate teens so they will reduce their risk of sexually transmitted diseases or unwanted pregnancies. | \$12,000 | |
| Casey Middle School | Mexican Folklorico Dance Group Provide an environment of teamwork between students of different genders, diverse languages, socioeconomic backgrounds and ethnic groups through dancing. | \$10,183 | |
| Colorado Film Society | Boulder International Film Festival's Youth Pavilion Build tolerance and understanding of others' lives, ethnicities, abilities, human experiences, and promote a youth voice using the medium of film. | \$4,940 | |
| EcoArts Connections | Stories for a New Future, Part 2 (SNF2) Help Manhattan Middle School students understand the full definition of sustainability and how they intersect and affect their own lives, with a focus on celebrating Latino culture. | \$8,500 | |
| New Vista High School | Natural Highs - Healthy Alternatives to Drugs & Alcohol A substance abuse prevention and intervention program designed to provide healthy alternatives to drugs and alcohol. | \$14,545 | \$14,981 |
| Parlando School For The Arts | Music Education Accessibility Project To make music education and performance opportunities more accessible to youth. | \$7,450 | |
| Second Wind Fund of Boulder County (SWFBC) and Stories on Stage | Voices Out of Silence Address the issues of suicide and depression through the telling of stories to create a safe space to increase awareness and provide resources to young people. | \$7,836 | |
| | Total | \$108,204 | \$30,431 |

| Agency | Project | 2013-14 | 2014-15 |
|---|---------|---------|---------|
| Total 2013 Allocation: \$138,635 | | | |

NEXT STEPS

Contracts with successful applicants will be executed. Funded programs received half of their funding in September (allocated in the 2013 budget). Mid-year reports are due in January. On approval of the mid-year report, agencies receive the second half of their funding in February. Final reports are due in September.

For further information on the Youth Opportunities Fund, please contact Cindy Smith, 303-441-4045 or smithc@bouldercolorado.gov.



CITY OF BOULDER
Boards and Commissions Minutes

| |
|---|
| NAME OF COMMISSION: Boulder Arts Commission |
| DATE OF MEETING: August 21, 2013 |
| NAME/EXTENSION OF PERSON PREPARING SUMMARY: Gregory Ravenwood (x4113) |
| MEMBERS: Felicia Furman, Richard Turbiak, Anna Salim, Ann Moss, Linda Haertling STAFF: Greg Ravenwood, Valerie Maginnis, Mary Wohl Haan, Mary Fowler, David Mallett COMMUNITY MEMBERS: Chelsea Pohl, Annette Coleman, Janet Heimer, Amy Tremper, Sally Eckert, Janet Heimer, Randee Toler, Sage Hamilton, Dia Ingalls, Beth Merckel |
| TYPE OF MEETING: REGULAR |
| <p>Call to Order & Approval of Minutes: The meeting was called to order at 5:30 p.m. The July 24 minutes were approved as amended.</p> <p>Information and Discussion Items: Maginnis reviewed her memo to the commission, asking for a member of the Arts Commission to participate in a public art selection panel which Furman volunteered to do. Maginnis announced that the City's HR Department was in the process of making an offer to the preferred candidate for the Arts Manager position. She also announced that the North Boulder arts district community-building meeting was scheduled for August 29.</p> <p>Arts and Business Collaborative Grant Proposals, Round 1: The Commissioners reviewed their comments and scores for each of the Round 1 applications. The proposals from Boulder Ensemble Theater Company with Fiske Planetarium for the project Star Power Event Series; Boulder Museum of Contemporary Art with Boulder 2140 and HUB Boulder for the project Art Meets Tech; the Dairy Center for the Arts with Ciolo Foods and Edible Communities for the project Art of Food Festival; Gateway Apprenticeship Program with Golden Bridge, CU Ethnic Studies and Shining Mountain Waldorf School for the project Intensive Performance Blocks; and Locheart Arts (Claw and Talon Tattoo) with Factory made and Shine for the project The Boulder Tattoo Project were discussed. Of the proposals, Boulder Ensemble Theater Company's moved on to the final round of consideration for the grant award.</p> <p>Grant Categories Discussion: Maginnis and Mallett led the commissioners through continued discussions of the grant categories with Mallett recording suggestions and resolutions to present in comprehensive form at the September BAC meeting. Topics addressed at this meeting included the Arts in Education and Theater Rental/Marketing Assistance grants, the Americans for the Arts Convention Scholarships, potential new grant categories and funding options.</p> <p>Grant Budget Reports: The Commission reviewed the reports submitted by Boulder Ballet (2013 Major Grant – Ballet in the Park); Shoshana Bass (2013 Mini-Grant and Theater Rental/Marketing Assistance Grants – Wanda & the Wave); and The Upstart Crow (2013 Theater Rental/Marketing Assistance Grant – Henry V by William Shakespeare). Haertling motioned to approve all reports; Furman seconded and the motion passed unanimously.</p> <p>Adjournment: The meeting was adjourned at 8:58 p.m.</p> |
| ATTACH BRIEF DETAILS OF ANY PUBLIC COMMENTS: Chelsea Pohl and Sage Hamilton spoke on their separate ABC grant applications. Sally Eckert spoke on an art project in progress for the Boulder Housing Partners at 1175 Lee Hill. Janet Heimer spoke to the possibility of the City's de-accessioning the Kimbrough Field sculpture at the Boulder Municipal. Annette Coleman suggested the Commission should look to create subordinate panels for grant jurying. |
| TIME AND LOCATION OF ANY NEXT MEETINGS: 6 p.m., Wednesday, October 16, 2013 in the North Meeting Room, Boulder Public Library, 1001 Arapahoe Avenue. |

**Approved Minutes
Boulder Public Library Commission meeting
August 7, 2013
Main Library North Meeting Room**

COMMISSION MEMBERS PRESENT

Anne Sawyer
Celeste Landry
Donna O'Brien
Anna Lull

COMMISSION MEMBERS ABSENT

Dan King resigned effective Aug. 4, 2013.

LIBRARY STAFF MEMBERS PRESENT

Valerie Maginnis, Library & Arts Director
Jennifer Miles, Deputy Library Director
Leanne Slater, Administrative Specialist
Gwen Holton, Branch Library Specialist
Kathleen Janosko, Administrative Specialist II (Finance)

CITY STAFF MEMBERS PRESENT

Glenn Magee, Facilities Design and Construction Manager
Joe Castro, Facilities & Fleet Manager
Maureen Rait, Executive Director of Public Works
David Mallett, Budget Analyst
Jennifer Bray, Communication Specialist III

PUBLIC PRESENT

Alice McDonald
Doris Hass
Carl Manthei (Boulder Library Foundation, president)
Peter Richards
Laurence Anderson
Jacqueline Reid, organizational development consultant (on contract with the city)
Cynthia Neil

BOULDER TEEN ADVISORY BOARD MEMBER PRESENT (BTAB)

Nick Bozik

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

APPROVAL OF AGENDA

The agenda was approved with the additions included below.

PUBLIC PARTICIPATION

No public participation.

CONSENT AGENDA

A. APPROVAL OF JULY 10, 2013 MINUTES

The July 10, 2013 minutes were unanimously approved as amended (3-0, O'Brien abstained as she was absent from the July meeting).

B. COMMISSION UPDATE (FROM MEMO)

There were no items from this memo that needed to be discussed.

C. LIBRARY UPDATE (FROM MEMO)

An item was added as C. under Matters from the Commission.

COMMISSION PRIORITY DISCUSSION AND INPUT

A. MAIN LIBRARY RENOVATION PROJECT DESIGN ADVISORY GROUP (DAG) UPDATE (87 MINUTES)

The Library Commission received an information update from DAG on the following categories: project communication plan, public art process timeline, shelving floor plan, technology, HVAC augmentation, preliminary information on cost estimate, and an update on the Request for Qualifications (RFQ) process for construction contractor selection.

In terms of project communication, Landry asked about whether the library would continue to display the hard hat icon used for the Capital Improvement Bond projects? Maginnis responded affirmatively. O'Brien asked whether the library anticipates closing during the construction phase of the project? Maginnis answered that the goal is for the library to remain open. However, in terms of efficiency, the benefits of temporarily closing the library will be considered.

Landry stated that Mamie Doud Eisenhower Library is closed this week due to new carpet installation. In terms of patron convenience, Sawyer suggested that perhaps the pick-up for holds can be moved to a smaller (different) location (during portions of the construction phase.) She added a statement which was in favor of the webcam idea and showing periodic snapshots of the evolving construction process.

(More information can be found at: <http://news.boulderlibrary.org/>).

- Public Art Selection Process

Maginnis told the commission that the Boulder Public Library public art opportunity would be posted via CaFÉ™ (www.callforentry.org). People can also view other organizations' public art projects on this website.

- Lull asked if the artistic displays rotate? Maginnis responded that it could be permanent or it could be rotating, depending on the artist's proposal and the scope of the project.
- Sawyer asked if the various art pieces would be from one artist or multiple artists. Maginnis said that it could be either.
- Landry voiced concern that this part of the project (art selection) was being handled now rather than after construction. Maginnis responded that studiotrope recommended doing this part soon in case the selected art's placement needed to be included in the construction plans. Commissioners added that this strategy might also be helpful as the art placement could affect shelving placement or paint color selections.

Maginnis stated that, as requested by Commission and in an effort to be inclusionary, she is offering a change to the policy to allow the option of two library commissioners (instead of just one) to serve on the public art selection panel. However, she stated that when applying the city's interim Public Arts Policy in the future, selection panels may need to adhere to the defined policy.

Commissioners Sawyer and Lull volunteered to serve on the public art selection panel.

- Shelving Floor Plan

Miles presented information regarding the current shelving plan as it stands today and is considered a work in-progress. She reiterated the intent for the bond funds as:

- Remodeling and relocating the children's library
- Expanding and upgrading the teen space
- Improving access and browsing areas for fiction, movies, and music

Miles explained that the community goals for the renovation reinforced the intents listed above. Also, the community emphasized in these meetings that they would like more spaces for meetings, more seating, and an enhanced user experience. With the current renovation plans there will be:

- 250 percent more space for the teens
- 46 percent more meeting space

Miles also reviewed different areas of the library and how those specific shelving areas will be affected by the renovation project.

- Landry stated the importance of considering noise levels in relation to the placement of computers in the children's area. Staff agree with this concern/consideration.
- Lull asked if there would still be Books in a Bag for children? Miles answered affirmatively. She also asked if the shelving rows have different heights? Miles responded affirmatively and added that the bottom shelf will also be raised above floor level for easier viewing.

- O'Brien asked if the shelving in the teen area would face the teen area. Miles responded that the shelving will not be facing the teen area but will instead be on the outside wall of the teen area next to the door.

Miles said that the literacy collection will move up to the second floor and will hopefully serve patrons better there. The collection will be easier to access and it will also be better showcased in this location; improved signage will help guide non-English speaking or ESL patrons upstairs to this collection. Due to the 250 percent space increase in the teen area, about 15 percent of the non-fiction will be displaced and the DAG is currently looking for strategies to fit some of these materials in somewhere else in the library and hopefully offset this number.

- Landry asked whether the library is keeping the shelves in the non-fiction section? Miles said yes; it is not in the budget to replace them. She also asked if the materials on hold for teachers in the children's library will not be as close to the entrance as they are now. And she asked how did DAG come up with this idea? Miles answered that Mary Jane Holland and her staff have worked with studiotrope on this design.

Miles presented information on the process of maintaining and streamlining the collection. The library has adapted the CREW method (an industry standard for maintaining collections) and the librarians do their best to follow these guidelines.

- Landry asked how do patron requests from other libraries (via the Prospector system) affect collection decisions? Miles responded that this type of report is not currently available via Prospector; however, librarians do search other libraries' catalogs to determine whether the item might be available from another library if needed for a patron request.
- Landry asked if the children's book sale money go back into the collection budget? Miles responded, yes; any of the money gained from used book sales goes back into the collection budget.
- O'Brien asked what percentage of a librarian's time is spent on maintaining and streamlining the collection? Miles responded that it varies depending on the individual positions.
- Lull asked if the library be revising the collection development policy in the future? Miles answered yes, but not in the near future.
- Sawyer asked about visibility for eReaders since these are currently hidden away to make them secure. Miles responded that a future step for DAG will be cabinets and cases which may include better placement for eReaders, but this will be considered. Maginnis stated that more flexible signage options will also improve this.

(More information can be found at

<http://boulderlibrary.org/pdfs/commission/2013/handouts/13AugMeetingHandout.pdf>)

Magee presented information on the technology for the renovation, the HVAC augmentation, the cost estimate and the RFQ process for the construction contract. He stated that there would be more detailed information about the budget at the September meeting.

- Landry asked if there has been any discussion about the 3D printer? Magee responded that not really, there is no budget for that equipment; it is outside the scope of our technology portion for this project.
- Sawyer stated that there have been complaints about Library Commissioners' voices not carrying during meetings. Therefore the possibility of some kind of amplified sound could be useful in the meeting room where this takes place.
- Lull asked that if a patron needs assistance with technology in the meeting rooms, which staff would help with that? Maginnis responded that along with the reexamination of the service model and how staff will be positioned to provide assistance to patrons, the library will be working on incorporating technology training into the staff work plan.
- Lull asked that in regards to future technology upgrades, who will be the consultant? Maginnis said the library is now fully staffed in eServices and the library can also rely on the city's IT department.
- Sawyer asked if there will there be any software for video production in the teen area? Magee answered that there will only be a green screen and furniture. Sawyer suggested that minimally an iMac does great video production.

(More information can be found at <http://boulderlibrary.org/pdfs/commission/2013/handouts/13AugMeetingHandout.pdf>).

MATTERS FROM THE COMMISSION

A. CONSIDERATION OF A STATEMENT ABOUT TAX OPTIONS AND POSSIBILITY OF A FUTURE LIBRARY DISTRICT (11 MINUTES)

Landry stated that this fall will have a busy ballot specifically in regards to taxes. She said that it is possible that any general fund money will probably go to the police, fire and transportation departments. Landry wants voters to know that there may be other tax questions in the future and also would like to introduce voters to the idea of a library district. She shared thoughts on a draft statement and asked if a subcommittee would like to write a more final draft statement and present it to the commission next month. She said that it could be submitted as an Op/Ed piece to the Daily Camera, be posted to the Library Commission webpage, or possibly as part of the BPL Now e-newsletter.

- Lull asked if staff, the Boulder Library Foundation, and the Arts Commission are on board with the idea of proposing a library district. Landry responded that staff is unable to make a statement about this.
- O'Brien was concerned that if a statement is made now about a future issue, than it could confuse the voters. Lull agreed that it is premature to explain this to the public unless they were voting on it. She added that she was not so much skeptical of the idea (behind the statement) but instead of the statement being made before it is time.
- Sawyer said, depending how the statement is crafted, it could be a reminder to the public about the library and its needs. She added that if the library became a district, this could free up General Fund money for bother City needs. She is willing to consider it,

but also added that it could be a statement on behalf of one or two commissioners if not fully endorsed by the commission.

Landry agreed to write a more final draft statement on this topic and O'Brien agreed to proof this document, to be considered at the September commission meeting.

B. DISCUSSION REGARDING RESIGNATION OF COMMISSIONER KING

Commissioner Sawyer will make a request to the City Council Agenda Committee that states the Library Commission's preference for a new commissioner to be appointed prior to the annual spring recruitment period.

C. MUNICIPAL CAMPUS RULES OF CONDUCT

Maginnis said that she thought the fact that the Municipal Campus Rules of Conduct were adapted from the Boulder Public Library Rules of Conduct was a compliment to the Library Commission. Sawyer added that City Council has also taken the Library Commission's Communication Guidelines and is looking to make that available to other boards and commissions as well.

MATTERS FROM THE DEPARTMENT

A. PATRON SURVEY COST INFORMATION AND OPTIONS (15 MINUTES)

- Landry asked if individual consultants had facilitated the library's surveys in the past. Maginnis answered that yes; but this (simplified) target survey is something that can be managed internally.
- Landry asked what is the goal of the target survey?
The response was that the goal is to find out what the community would like to see in terms of library programming, which will help provide guidance for the programming specialist.
- Sawyer suggested that the commission think about the specific questions that they would like to have included in the target survey so that this information will be prepared when it comes to time for staff to administer the survey. She stated she is OK doing the target survey now in order to gather information that will be timely and is OK waiting until after the renovation to do the full patron survey.

Landry thought it would be helpful to do the full outsourced patron survey every two years.

- O'Brien said that the information from the survey may be great to hand to the new Programming specialist; she suggested perhaps doing the target survey in tandem with hiring for this position.

- Maginnis affirmed that no hiring or services are on hold for the patron survey. Some programming may change depending on the results of the survey.
- Maginnis said that having the results of the survey in time for the fall round of Foundation grant requests would be a lofty goal.

This agenda item will be added to next month's meeting.

B. UPDATE ON THE NORTH BOULDER LIBRARY STATION (10 MINUTES)

Maginnis stated that BHP strongly recommended doing an electronic survey (for more information, please see library director's memo from Aug. 2, 2013 at <http://boulderlibrary.org/pdfs/commission/2013/packet/AugCompletePacket.pdf>).

- Landry asked what are the feelings from the executive budget team in regards to the north Boulder library station? Mallett responded that the budget information will be presented to City Council later this month; items are dependent on the financial status of the upcoming year. Landry read to the commission from an email that Maginnis had sent on July 9 to the commission's North Boulder Library Services subcommittee, "If the funding request is not approved through the budget process, staff will work to develop an alternative funding plan which we could present in a September-October timeframe."
- Lull and Sawyer suggested having the library station open on more weekday mornings as this is ideal for storytimes.
- Sawyer questioned the proposed schedules as the hours are inconsistent enough to make it difficult to remember when the library would be open.
- Maginnis explained that a library station is typically open with limited hours. Commissioners noted that residents in the area wanted more hours than the limited hours offered on the survey and expressed hope that the library station hours could be expanded.

C. QUESTIONS ABOUT THE NEW LIBRARY COMMISSION CITY-BASED WEBPAGE- (10 MINUTES)

Both Sawyer and Landry submitted questions and issues related to the new Library Commission page on the City's website.

Sawyer commented that the Commission has worked hard on the Library website's commission page, and it would be difficult to replace this page with the City's page that is less efficient and doesn't include the same links, etc. While there are benefits to having the City page (consistency with other boards and searching across city-wide documents), there are enough usability/informational issues that waiting for a response on these is important.

Commission deferred a decision until the September meeting.

ITEMS FOR INCLUSION IN THE ACTION SUMMARY

Commission discussed items for the Action Summary.

NEXT COMMISSION MEETING (ROLLOVER ITEMS AND DATE)

The next Library Commission meeting will be held at 6 p.m. on Wed., Sept. 4, 2013 at the Main Library, in the North Meeting Room, 1001 Arapahoe Ave. and will include the following agenda items: Main Library renovation project design advisory group and studiotrope update regarding way finding, furniture and finishes, RFID and automated materials handling system selection process, cost estimate and tradeoffs (if any) to consider, and preliminary architect-recommended project phasing; (possible) results from the north Boulder survey; review of library's portion of the city manager's recommended city budget; discuss target survey questions in relation to library programming.

Meeting adjourned at 8:23 p.m.

Approved By _____ Date _____

Please note: Commissioner Sawyer approved these minutes on September 18, 2013.



CITY OF BOULDER
Boards and Commissions Minutes

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|--|-----------------------|--------------|---------|
| NAME OF COMMISSION: Open Space Board of Trustees | | | |
| DATE OF MEETING: September 11, 2013 | | | |
| NAME/EXTENSION OF PERSON PREPARING SUMMARY: Leah Case x2025 | | | |
| NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT: | | | |
| MEMBERS: Allyn Feinberg, Tom Isaacson, Shelley Dunbar, Molly Davis | | | |
| STAFF: Mike Patton Dean Paschall Eric Stone Mark Gershman Jim Schmidt Mike Orosel Phillip Yates Dave Kuntz Steve Armstead Leah Case Cecil Fenio | | | |
| GUESTS: Marni Russell, Clay Douglas | | | |
| TYPE OF MEETING: | <u>REGULAR</u> | CONTINUATION | SPECIAL |
| SUMMATION: | | | |
| AGENDA ITEM 1- Approval of the Minutes Tom Isaacson moved to approve the minutes from August 14, 2013 as amended. Shelley Dunbar seconded. This motion passed unanimously | | | |
| AGENDA ITEM 2- Public Participation None. | | | |
| AGENDA ITEM 3- Director's Updates Mike Patton, OSMP director, gave a presentation regarding e-bikes. The City Council requested that staff initiate an accelerated process to consider a pilot project that would allow electric-assisted bicycles on city property where they are currently prohibited. This meeting is an opportunity for the Board to consider the proposal and get any clarification needed. At the Oct. 9 meeting there will be an opportunity to hold a public hearing and make a formal recommendation to City Council regarding the potential use of electric bikes on OSMP property. This memo is saved in S:OSMP\admin\Memos\Memos 2013\13-0911. | | | |
| AGENDA ITEM 4- Matters from the Board Molly said a definition for "passive" needs to be created. The Board will discuss this more in depth at next meeting. | | | |

AGENDA ITEM 5 – Review the City Manager’s 2014 proposed budget for the OSMP Department and recommend approval of the Operating and Capital Improvement Program Budgets and a portion of the Lottery Fund Capital Improvement Program Budget.*

Mike Orosel, Financial Services Manager, gave a presentation regarding the proposed 2014 Budget. This reflects the Open Space Board of Trustees (OSBT) goals of maintaining both stewardship of present Open Space lands and preserving additional acres, within the financial sustainability of the Open Space Fund. This memo is saved in S:OSMP\admin\Memos\Memos 2013\13-0911.

This item spurred one motion:

Shelley Dunbar moved the Open Space Board of Trustees approve and recommend that City Council approve the appropriation of \$27,473,496 in 2014 from the Open Space Fund and the General Fund and \$343,000 from the City’s Lottery Fund CIP to cover the 2014 Open Space and Mountain Parks Department operating and CIP expenditures and transfers. Frances Hartogh seconded. This motion passed unanimously.

AGENDA ITEM 6 – Consideration of a motion to amend the previous approval and council recommendation (July 10, 2013 OSBT meeting) for the acquisition from ERTL, Inc. by approving an additional purchase of 120 acres of oil and gas mineral estate from ERTL, Inc. for an additional \$75,000 for OSMP purposes. The overall purchase price for the acquisition of the ERTL, Inc. holdings is thusly increased to \$7,575,000. *

Jim Schmidt, Property Agent, gave a presentation regarding the ERTL property. Subsequent to the OSBT approval of the acquisition of 685 acres of land, oil and gas mineral interests and water rights from Energy Resource Technology Land (ERTL), Inc. on July 10, 2013, staff discovered that there is an additional 120 acres of mineral estate interests owned by the seller that was not accounted for in the original contract. This presentation is saved in S:OSMP\admin\OSBT\Minutes\Minutes 2013\September.

This item spurred one motions:

Tom Isaacson moved the Open Space Board of Trustees approve and recommend that the Boulder City Council approve the purchase of 685 acres of land, associated water rights and oil and gas mineral estate interests located at 8323 Valmont Road, Boulder, CO from ERTL, Inc. for \$7,575,000 for Open Space and Mountain Parks purposes. Molly Davis seconded. This motion passed unanimously.

AGENDA ITEM 7 - Process for designating and modifying Open Space and Mountain Parks Management Areas. *

Eric Stone, division manager, gave a presentation regarding modifying OSMP management areas. This memo describes the OSMP staff-recommended process for establishing and changing management area designations. Saved in S:OSMP\Admin\OSBT\Minutes\Minutes 2013\September.

This item spurred one motion:

Tom Isaacson moved the Open Space Board of Trustee approve the practices/process described in this memo of September 2013 for designating and modifying the designation of management areas. Molly Davis seconded. This motion passed unanimously.

AGENDA ITEM 8 - Consideration of a motion to approve an easement allowing use of the planned Community Ditch Multi-Use Trail. This is a disposal of Open Space land under City Charter Section 177. *

Jim Schmidt, Property Agent, gave a presentation regarding this easement. This easement will allow, along with a license FRICO will get from Colorado Department of Transportation (CDOT), FRICO maintenance staff to move its rubber-tired maintenance equipment from one side of the highway to the other by going under SH 93 avoiding the highway surface entirely.

This item spurred one motion:

Tom Isaacson moved the Open Space Board of Trustees approve and recommend that City Council pass a motion approving, the disposal of Open Space land described as a permanent easement to FRICO allowing use of a section approximately 100 feet in length of the planned Community Ditch Multi-Use Trail on Open Space and Mountain Parks' West Rudd property and a section approximately 30 feet in length on Open Space and Mountain Parks' East Rudd property in the area between CDOT's right-of-way and existing FRICO easements on the proposed multi-use trail at the new underpass at State Highway 93. Shelley Dunbar seconded. This motion passed unanimously.

AGENDA ITEM 9 - Consideration and recommendation to the city manager and City Council on the prospect for holding a stage of the USA Pro-Cycle Challenge that could impact Open Space and Mountain Parks-managed property.*

Mike Patton, OSMP Director, gave a presentation regarding the USA Pro-Cycle Challenge. The City of Boulder is being considered for a stage of the USA Pro-Cycle Challenge (USA PCC) bicycle race to be held during August of 2014. The proposed stage would be similar to that held in 2012 and would end with travel up Flagstaff Road, turn into Realization Point with the finish line in the parking area NW of Sunrise Amphitheater. It is anticipated that staging in and around the finish line would be similar to that of 2012 with VIP seating and food tents located around the area.

ADJOURNMENT: The meeting adjourned at 9:34 p.m.

ATTACH BRIEF DETAILS OF ANY PUBLIC COMMENTS:

Two people spoke in favor of the ERTL additional purchase.

One person spoke in favor of the staff recommendation regarding HCA's.

Many people spoke regarding the Pro Cycle Race.

TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS:

The next OSBT meeting will be at 1777 Broadway in the Council Chambers September 25, 2013 at 6:00 p.m.

**Boulder Colorado Companies to Watch Month
October 1-31, 2013**

WHEREAS, the Governor of Colorado initiated an annual *Colorado Companies to Watch* award program in 2009 to recognize second-stage companies with high potential for future growth; and

WHEREAS, from hundreds of nominations, only 50 companies from throughout the state are selected for the award each year and six of the *Colorado Companies to Watch* award winners this year are from Boulder, and

WHEREAS, these six Boulder companies: Doc Popcorn, Green Garage, Isonas, Minute Key, Populus and Quick Left, represent a broad range of industries; and

WHEREAS, these six Boulder companies support the local and state economy by providing more than 170 jobs in the community; and

WHEREAS, the Boulder economy benefits from the expenditures that these companies make in the local community and the wages they pay; and

WHEREAS, the city of Boulder benefits from the innovation and entrepreneurial spirit of these companies and their involvement in the community,

NOW, THEREFORE, BE IT DECLARED by the City Council of the City of Boulder, Colorado, that October 1-31, 2013 is

Boulder Colorado Companies to Watch Month

Matthew Appelbaum, Mayor

Colorado Ocean Coalition Day September 21, 2013

WHEREAS, the City Boulder and Boulder County, Colorado are two separate entities, but are united in the awareness that individual and collective actions are having a powerful impact on the environment. This awareness and a commitment to action have made the City of Boulder and Boulder County partners in acting to reduce human impacts on the environment. Because of this partnership, the word “Boulder” in the remainder of this declaration shall mean the City of Boulder, Boulder County and the people who reside in each of them and;

WHEREAS, Boulder recognizes the interconnectedness of ecological systems—that the actions we take on land impact the health of our watersheds and oceans; and

WHEREAS, the *Colorado Ocean Coalition* was founded in Boulder in 2010 as the first community-based inland ocean organization in the United States designed to create an inland ocean constituency; and

WHEREAS, Boulder appreciates and supports partnership efforts that connect inland communities with coastal communities to build larger coalitions of support for environmental awareness and protection; and

WHEREAS, NOAA’s Monterey Bay National Marine Sanctuary and the State of California have been partnering with Boulder-based *Colorado Ocean Coalition* to create a “Rocky Mountain to the Sea” partnership; and

WHEREAS, California and NOAA’s Monterey Bay National Marine Sanctuary have officially recognized that people in Boulder are leading the effort as the nation’s first inland ocean community to engage Coloradans and others, including scientists, activists, divers, and businesses to address current ocean threats and solutions; and

WHEREAS, Boulder and the *Colorado Ocean Coalition* appreciate the leadership of California Assemblyman, Mark Stone, and Paul Michel of NOAA’s Monterey Bay National Marine Sanctuary in raising awareness on ocean health and protection and reaching across the country to build larger coalitions; and

WHEREAS, the City of Boulder and Boulder County formally accept the honor bestowed by NOAA’s National Marine Sanctuary and the State of California as honorary coastal communities, Boulder further salutes the efforts of the *Colorado Ocean Coalition* to form this important link between the oceans and inland communities.

NOW, THEREFORE, BE IT DECLARED by the City Council of Boulder, Colorado and by the County Commissioners of Boulder County, Colorado that September 21, 2013 is

Colorado Ocean Coalition Day

Matthew Appelbaum
Mayor, City of Boulder

Cindy Domenico
Chair, Board of Boulder County Commissioners

**Celebrating Boulder's Immigrant Heritage
September 28 – October 5, 2013**

WHEREAS, immigrants have enriched the United States beyond measure, bringing many contributions to our society, along with the unique customs and traditions of their ancestral homeland; and

WHEREAS, immigration has been one of the largest single factors in our Nation's social, cultural, and economic development; and

WHEREAS, immigrants have had an indelible impact on the growth and development of Boulder throughout its history, playing a critical economic and cultural role in making it a great and diverse place to live; and

WHEREAS, immigrants have provided meaningful contributions to the City of Boulder; and

WHEREAS, Boulder recognizes the importance of educating the City's population on shared immigrant histories, diverse cultures and the role these play in shaping and enriching the life of the City; and

WHEREAS, Boulder celebrates its second annual Immigrant Heritage Week with a series of events honoring the experience and contributions of the millions of immigrants who have shaped the city over many generations

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Boulder, Colorado, that September 28 – October 5, 2013 is recognized as

Boulder's Immigrant Heritage Week

and invite all Boulder residents to celebrate the vibrant life stories of immigrants in our community and facilitate the successful integration of immigrants into the civic, economic and cultural life of Boulder.

Matthew Appelbaum, Mayor