



TO: Members of Council
FROM: Dianne Marshall, City Clerk's Office
DATE: August 5, 2014
SUBJECT: Information Packet

1. CALL UPS

- A. For the vacation of a 174 square-foot utility easement at 6550 Lookout Rd. (ADR2013-00188). The call-up period expires **August 6, 2014**.

2. INFORMATION ITEMS

- A. City Efforts to Promote Local Food
- B. Voice and Sight Tag Program Education Class Update

3. BOARDS AND COMMISSIONS

- A. Board of Zoning Adjustment – June 12, 2014
- B. Human Relations Commission – July 21, 2014
- C. Planning Board – June 5, 2014
- D. Planning Board – June 19, 2014
- E. Water Resources Advisory Board – May 19, 2014
- F. Water Resources Advisory Board – June 16, 2014

4. DECLARATIONS

- A. Americans with Disabilities Act Awareness Day – July 26, 2014
- B. Bob Eichen Day – July 22, 2014



**INFORMATION PACKET
MEMORANDUM**

To: Members of City Council

From: Jane S. Brautigam, City Manager
David Driskell, Executive Director of Community Planning + Sustainability
Charles Ferro, Development Review Manager
Chandler Van Schaack, Planner I

Date: August 5, 2014

Subject: Call-Up Item: For the vacation of a 174 square-foot utility easement at 6550 Lookout Rd. (ADR2013-00188). The call-up period expires **August 6, 2014**.

EXECUTIVE SUMMARY:

The applicant has requested vacation of a 174 square-foot portion of an existing utility easement at 6550 Lookout Rd., located at the Southeast corner of the intersection of Lookout Rd. and Spine Rd. (refer to Attachment B for exact location). The subject portion of a utility easement was originally dedicated to the Boulder Valley Water and Sanitation District, a Colorado quasi municipal corporation ("District"), for a fire hydrant as part of the original development of the property and recorded at the office of the Boulder County Clerk and Recorder on November 25, 1975 at Film No. 907, Reception No. 00159398. This District served water and sewer to properties primarily located in Gunbarrel prior to when those properties were annexed into the City of Boulder. The District was dissolved and the City of Boulder acquired its assets, including interest in this easement, pursuant to the Order Confirming Election Results and Dissolving Special District recorded at Film No. 1260, Reception No. 560117 on July 6, 1983. In 2001, a Site Review was approved to allow for the redevelopment of the subject property with a King Soopers grocery store.

In January, 2013, staff approved a Minor Modification to the existing PUD to allow for the installation of a 2,192 sq. ft. loading dock to the east side of the existing King Soopers building. In order for the approved loading dock to be constructed, it was necessary to relocate the fire hydrant. Currently, the fire hydrant has been relocated into a new easement, and there are no utilities within the portion of the easement proposed to be vacated. Therefore, because there are no utilities within the portion of the easement proposed to be vacated and the fire hydrant has been relocated into a new easement, there is no public need for the portion of the easement proposed to be vacated.

The proposed vacation was approved by staff on July 7, 2014. There are two scheduled City Council meetings, on July 22 and August 5, 2014, within the 30 day call up period.

Pursuant to the procedures for easement vacations set forth in subsection 8-6-10(b), B.R.C. 1981, the city manager has approved the vacation of a 174 square-foot portion of an existing utility easement at 6550 Lookout Rd. The date of final staff approval of the 174 square-foot portion of an utility easement vacation was **July 7, 2014** (refer to **Attachment D, Notice of Disposition**). This vacation does not require approval through ordinance based on the following criteria:

- The easements have never been open to the public; and
- The easements have never carried regular vehicular or pedestrian traffic.

The vacation will be effective 30 days later on **August 6, 2014** unless the approval is called up by City Council.

FISCAL IMPACTS:

None identified.

COMMUNITY SUSTAINABILITY ASSESSMENTS AND IMPACTS:

- Economic: No economic impact is anticipated through this easement vacation.
- Environmental: No impacts are anticipated through this easement vacation.
- Social: None identified.

BACKGROUND:

6550 Lookout Rd. is located the Southeast corner of the intersection of Lookout Rd. and Spine Rd. in the BR-2 (Business- Regional 2) zone district and is comprised of a 5-acre lot (refer to **Attachment A, Vicinity Map**). The property is encumbered by utility and drainage easements, with the subject 174 square-foot portion of a utility easement located on the southern portion of the east side of the site, immediately behind the existing King Soopers building (refer to **Attachment B, Site Plan**).

The 174 square-foot portion of a utility easement was originally dedicated for a fire hydrant in 1975. As noted above, the fire hydrant previously located in the 174 square-foot portion of the easement has since been relocated into a new easement as part of an approved development proposal for the installation of a 2,192 sq. ft. loading dock to the east side of the existing King Soopers building. The proposed building design requires that the existing 174 square-foot portion of a utility easement be vacated. Given that there is currently no public need for the subject 174 square-foot portion of a utility easement to be vacated because there are no utilities located therein, and failure to vacate the 174 square-foot portion of the utility easement would cause hardship to the property owner by precluding the approved development proposal from being constructed.

ANALYSIS:

Staff finds the proposed vacation of a 174 square-foot portion of a utility easement at 6550 Lookout Rd. consistent with the standard set forth in subsection (b) of section 8-6-10, “*Vacation of Public Easements*”, B.R.C. 1981. Specifically, staff has determined that no public need exists for the portion of the utility easement to be vacated due to the fact that the easement is currently unused.

PUBLIC COMMENT AND PROCESS:

Notice of the vacation was advertised in the Daily Camera within the 30 day call up period as required by the code. Staff has received no written or verbal comments adverse to the vacation.

NEXT STEPS:

If the requested vacation is not called up by City Council then the Deed of Vacation (**Attachment C**) will be recorded. If the requested vacation is called up and subsequently denied, the applicant will be limited to development outside of the easement.

ATTACHMENTS:

- A: Vicinity Map
- B: Site Plan showing easement to be vacated
- C: Deed of Vacation with Exhibit A (Legal Description and Map of the 174 square-foot portion of the Utility Easement to be vacated)
- D: Notice of Disposition



For Administrative Purposes Only
Address: 6550 Lookout Rd.
Case No. ADR2013-00188

DEED OF VACATION

The City of Boulder, Colorado, does hereby vacate and release to the present owner of the subservient land, in a manner prescribed by Subsection 8-6-10(b), B.R.C. 1981, a portion of a utility easement initially dedicated to the Boulder Valley Water and Sanitation District, a Colorado quasi-municipal corporation, and recorded in the records of the Boulder County Clerk and Recorder at Film No. 907, Reception No. 00159398 on the 25th day of November, 1975, and then conveyed to the City of Boulder pursuant to a Quitclaim Deed recorded in the records of the Boulder County Clerk and Recorder at Film No. 1260, Reception No. 00560119 on the 6th day of July, 1983 located at 6550 Lookout Rd. and as more particularly described as follows:

See Exhibit A attached hereto and incorporated herein by reference.

The above easement vacation and release of said easement at 6550 Lookout Rd. shall extend only to the portion and the type of easements specifically vacated. The within vacation is not to be construed as vacating any rights-of-way, easements or cross-easements lying within the description of the vacated portion of the easement.

Executed this _____ day of _____, 20__ by the City Manager after having received authorization from the City Council of the City of Boulder, Colorado.

CITY OF BOULDER, COLORADO

By: _____
Jane S. Brautigam, City Manager

Attest:

City Clerk

Approved as to form:

Hella Ramsey
City Attorney's Office

7-28-2014
Date

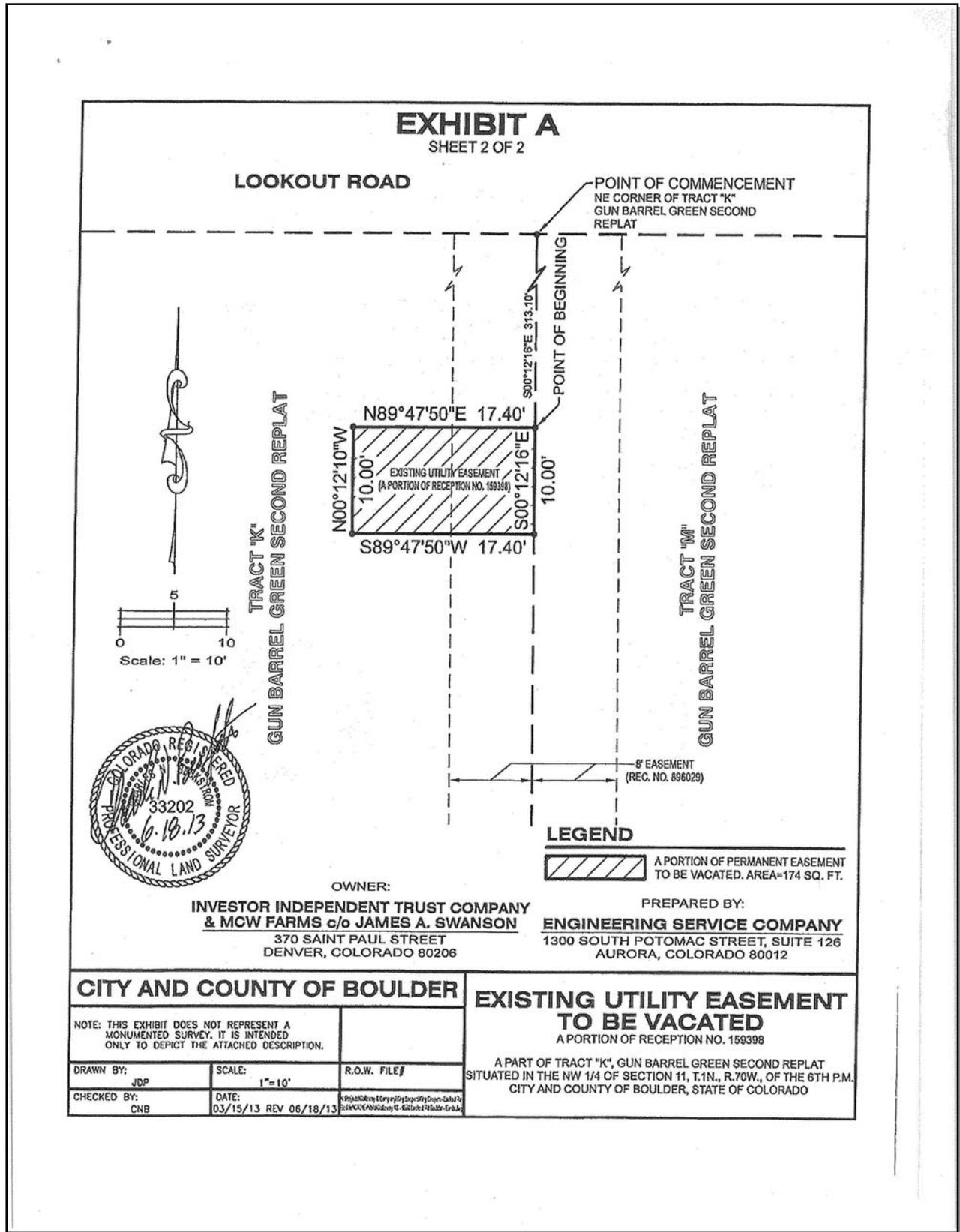


EXHIBIT A
SHEET 2 OF 2

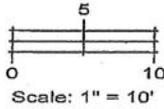
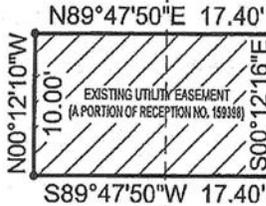
LOOKOUT ROAD

POINT OF COMMENCEMENT
NE CORNER OF TRACT "K"
GUN BARREL GREEN SECOND
REPLAT

POINT OF BEGINNING

TRACT "K"
GUN BARREL GREEN SECOND REPLAT

TRACT "M"
GUN BARREL GREEN SECOND REPLAT



8' EASEMENT
(REC. NO. 896029)

LEGEND

A PORTION OF PERMANENT EASEMENT
TO BE VACATED. AREA=174 SQ. FT.

OWNER:

**INVESTOR INDEPENDENT TRUST COMPANY
& MCW FARMS c/o JAMES A. SWANSON**
370 SAINT PAUL STREET
DENVER, COLORADO 80206

PREPARED BY:

ENGINEERING SERVICE COMPANY
1300 SOUTH POTOMAC STREET, SUITE 126
AURORA, COLORADO 80012

CITY AND COUNTY OF BOULDER

NOTE: THIS EXHIBIT DOES NOT REPRESENT A
MONUMENTED SURVEY. IT IS INTENDED
ONLY TO DEPICT THE ATTACHED DESCRIPTION.

DRAWN BY: JDP	SCALE: 1"=10'	R.O.W. FILE#
CHECKED BY: CNB	DATE: 03/15/13 REV 06/18/13	

**EXISTING UTILITY EASEMENT
TO BE VACATED**

A PORTION OF RECEPTION NO. 159398

A PART OF TRACT "K", GUN BARREL GREEN SECOND REPLAT
SITUATED IN THE NW 1/4 OF SECTION 11, T.1N., R.70W., OF THE 6TH P.M.
CITY AND COUNTY OF BOULDER, STATE OF COLORADO

EXHIBIT A
SHEET 1 OF 2

(EXISTING UTILITY EASEMENT TO BE VACATED)

A part of TRACT "K", GUN BARREL GREEN SECOND REPLAT, recorded at Reception No 896029 in the Boulder County, Colorado Clerk and Recorder's office and situated in the NW1/4 of Section 11, T.1N., R.70W., of the 6th P.M., City and County of Boulder, State of Colorado, and being more particularly described as follows:

Commencing at the NE Corner TRACT "K", GUN BARREL GREEN SECOND REPLAT;
Thence S00°12'16"E along the East Line of said Tract "K", a distance of 313.10 feet to the Point of Beginning;
Thence S00°12'16"E along the East Line of said Tract "K", a distance of 10.00 feet;
Thence S89°47'50"W a distance of 17.40 feet;
Thence N00°12'10"W a distance of 10.00 feet;
Thence N89°47'50"E a distance of 17.40 feet to the Point of Beginning.

Parcel Contains (174 Square Feet) 0.0040 Acres

Date prepared: March 15, 2013
Date of last revision: June 18, 2013
Prepared by: Charles N. Beckstrom, PLS No. 33202
for and on behalf of
Engineering Service Company
1300 South Potomac Street, Suite 126
Aurora, Colorado 80012
Phone: 303-337-1393
beckstrom@engineeringserviceco.com





CITY OF BOULDER
Community Planning and Sustainability

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phone 303-441-1880 • fax 303-441-3241 • web www.bouldercolorado.gov

ADMINISTRATIVE REVIEW
NOTICE OF DISPOSITION

You are hereby advised that the following action was taken by the Planning Department:

DECISION: Approved
DATE: July 7, 2014
REQUEST TYPE: Public Utility Easement Vacation
ADDRESS: 6550 Lookout Rd.
APPLICANT: Joe Schiel
CASE #: ADR2013-00188
LEGAL DESCRIPTION: See "Exhibit A"
DESCRIPTION: PUBLIC UTILITY EASEMENT VACATION: for the vacation of a 174 square foot utility easement at 6550 Lookout Rd.

FINAL DECISION STANDARDS:
Approved as submitted. This application is approved per the criteria for Vacation of Public Easements as set forth in section 8-6-10, B.R.C. 1981. This approval does not constitute building permit approval.

This approval is limited to the vacation of a portion of a utility easement initially dedicated to the Boulder Valley Water and Sanitation District, a Colorado quasi-municipal corporation, and recorded in the records of the Boulder County Clerk and Recorder at Film No. 907, Reception No. 00159398 on the 25th day of November, 1975, and then conveyed to the City of Boulder pursuant to a Quitclaim Deed recorded in the records of the Boulder County Clerk and Recorder at Film No. 1260, Reception No. 00560119 on the 6th day of July, 1983, located at 6550 Lookout Rd. The Boulder Valley Water and Sanitation District was dissolved and the City of Boulder acquired its assets, including the interest in this easement, pursuant to the Order Confirming Election Results and Dissolving Special District recorded at Film No. 1260, Reception No. 560117 on July 6, 1983.

Approved By: 
Chandler Van Schaack, Planning Department

EXHIBIT A: LEGAL DESCRIPTION

ALL THAT PORTION OF TRACT K, GUN BARREL GREEN SECOND REPLAT, A SUBDIVISION IN THE COUNTY OF BOULDER, STATE OF COLORADO, DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHEAST CORNER OF SAID TRACT K; THENCE SOUTH $00^{\circ}12'10''$ EAST, 472.82 FEET ALONG THE EAST LINE OF SAID TRACT K; THENCE SOUTH $89^{\circ}47'50''$ WEST, 500.00 FEET TO THE WEST LINE OF SAID TRACT K; THENCE NORTH $00^{\circ}12'10''$ WEST, 350.00 FEET ALONG THE WEST LINE OF SAID TRACT K TO THE SOUTHWEST CORNER OF TRACT J IN SAID GUN BARREL GREEN SECOND REPLAT; THENCE SOUTH $89^{\circ}57'10''$ EAST, 150.00 FEET ALONG THE SOUTH LINE AND THE SOUTH LINE EXTENDED EASTERLY OF SAID TRACT J; THENCE NORTH $00^{\circ}12'10''$ WEST, 125.00 FEET TO THE NORTH LINE OF SAID TRACT K; THENCE SOUTH $89^{\circ}57'10''$ EAST, 350.00 FEET ALONG THE NORTH LINE OF SAID TRACT K TO THE POINT OF BEGINNING.



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
Karen Rahn, Director of Human Services
Jeff Dillon, Director of Parks and Recreation
Mike Patton, Director of Open Space and Mountain Parks
Brett KenCairn, Senior Environmental Planner
Paul Leef, Civic Area Project Manager
Jody Tableporter, Civic Area Project Manager
Russ Sands, Watershed Sustainability and Outreach Supervisor
Kim Hutton, Water Resource Specialist
Lauren Kolb, Agricultural Resource Specialist
Carl Castillo, Policy Advisor

Date: August 5, 2014

Subject: Information Item - City Efforts to Promote Local Food

EXECUTIVE SUMMARY

One of the priorities identified at City Council's January 2014 retreat was promotion of local food. Action items proposed by council to fulfill this priority in 2014 and 2015 included development of a local food policy, incorporating elements of the new food policy into revisions of the Boulder Valley Comprehensive Plan, establishment of a cross-departmental team and appointment of staff leads to address certain issues. The purpose of this memo is to update council on how the city is moving forward to address this priority, including how staff proposes to measure the community benefit of projects added to its work plan.

BACKGROUND

In 2010 a [“Local Food and Sustainable Agriculture” policy briefing paper](#) was prepared by city and county staff to inform upcoming revisions to the Boulder Valley Comprehensive Plan (BVCP). The BVCP was later revised that same year to incorporate the city's commitment to promoting agriculture and local food ([BVCP Section 9, Agriculture and Food](#)). The relevant section begins with the premise that a *“strong local food system can positively impact the resiliency, health, economy and environment of the Boulder Valley and surrounding region”* and then makes the following relevant commitments:

Section 9.02 – Local Food Production – The city and county will encourage and support local food production to improve the availability and accessibility of healthy foods and to provide other educational, economic and social benefits. The city and county support increased growth, sales, distribution and consumption of foods that are healthy, sustainably produced and locally grown for all Boulder Valley residents with an emphasis on affordable access to food for everyone and long term availability of food.

Section 9.04 Regional Efforts to Enhance the Food System – The city and county will participate in regional agricultural efforts and implement recommendations at a local level to the extent appropriate and possible.

9.05 Urban Gardening and Food Production –The city will encourage community and private gardens to be integrated in the city. This may include allowing flexibility and/or helping to remove restrictions for food production in shared open spaces and public areas, encouraging rooftop gardens and composting and planting edible fruit and vegetable plants where appropriate.

9.06 Access to Locally Produced Food - The city will support cooperative efforts to establish community markets throughout the community and region. Such efforts include working to identify a location or develop facilities to allow a year round farmers market and support sales of produce from small community gardens.

Additionally, the following was described in the [2014 Parks and Recreation Master Plan](#) as examples of how to promote the following goals:

Community Health and Wellness - Efforts to promote community and neighborhood gardening and eating healthy foods encourages healthy behavior linked to this goal.

Building Community - Expansion of neighborhood/school and community garden sites as well as providing enhanced community spaces for growing, preparing and eating foods as a community effort meets this goal.

Youth Engagement Goal - Expanding youth programs around nature and growing foods at schools and local parks links to this master plan goal.

With this as a backdrop, at its January 2014 retreat, City Council identified promoting local food as a priority and suggested these action items to fulfill the priority in 2014-2015 (described as staff has since come to understand them):

- Development of a local food policy that adds specificity to the current BVCP language and increased uniformity in how city departments seek to further the goal.
- Incorporate elements of a new local food policy into the next revisions of the BVCP.
- Establishment of a cross-departmental team to increase communications and awareness among departments on local food issues.

- *Appointment of staff leads to address the following issues:*
 - *Which city lands can be used to increase local food production?*
 - *Should the city’s charter concerning open space (Article XII) be amended to support agricultural needs, such as extending the growing season, be that by allowing greenhouses, electricity for such facilities or for other reasons?*
 - *How can the city encourage and incentivize buying locally when city funds are used for food purchases, and should the city establish a local food procurement policy?*
 - *How and when to expand the current Farmers Market location, including the possibility of adding a smaller farm market satellite in one or more neighborhoods?*
 - *Can we house farmers on city-owned lands?*
 - *With consideration given toward the city’s goals of increasing resilience, how do we measure:*
 - *the current percentage of local food consumption,*
 - *assess what that percentage should be,*
 - *progress toward that goal?*
 - *How and on what topics should we continue to engage with regional partners?*
 - *Which infrastructure improvements are necessary (e.g., facility for fulltime farmers market, central kitchen, etc.)?*
 - *How do we promote food justice/access needs?*

EXISTING EFFORTS

In furtherance of the BVCP, the Parks and Recreation Master Plan and of council’s recent prioritization of the matter, the city has engaged in a variety of efforts to promote local food, as described below:

Ag-in-a-Bag – The city’s Water Conservation Program developed a “Garden-in-a-Box” program through the Center for ReSource Conservation (CRC) which has successfully promoted low-water xeriscape plants that reduce outdoor water needs. To support local agriculture efforts, reinforce the plastic bag ordinance and also support water conservation goals, the city started a tandem “Ag-in-a-Bag” program in 2014. This program offers a low-cost, edible xeriscape garden with a reusable *Ag-in-a-Bag* grocery bag. As part of *the Ag-in-a-Bag* kit, there is also a home grown spaghetti sauce recipe from *The Kitchen* which also helps support local business. About 200 *Garden-in-a-Box* gardens were sold in 2014 with about 50 *Ag-in-a-Bag* gardens. Additionally, CRC promoted *Ag-in-a-Bag* at the Farmer’s Market where they did a spaghetti sauce demo using the *Ag-in-a-Bag* vegetables and herbs.

Cooking Matters Classes – The Human Services Department offers *Cooking Matters* classes to lower income families at five elementary schools in the Family Resource Schools Program. Cooking Matters are six-week courses covering nutrition, healthy eating, food preparation, shopping and budgeting.

Farmers' Market – The city has engaged the Boulder County Farmers' Market as a partner at the Civic Area to deliver both farmers market objectives and to collaborate on events. To date, the Farmers' Market has assisted in marketing and supporting events that extend the Civic Area offer during market times, e.g., fitness and recreation classes. Discussion are underway for a potential 2015 program which would bring local foods and chef collaborations (restaurant and local) to neighborhoods, with a culminating community long-table event occurring in the Civic Area.

Food Security – The city awards funding through the Human Services Fund to multiple non-profit agencies to help insure accessibility to nutritious food or address food insecurity for vulnerable populations: *Community Food Share, Attention Homes, Bridge House, Boulder County Aids Project, CareConnect, Center for People with Disabilities, Shelter for the Homeless, BVSD Teen Parent Program, Emergency Family Assistance Association, Family Learning Center, Mental Health Partners, Safehouse, and Veterans Helping Veterans.*

The city also provides annual support of \$75,000 to Boulder Meals on Wheels to provide home delivered nutritious meals to homebound vulnerable populations and support for congregate meals at the West Boulder Senior Center, at below market rates.

Goats and Gardens Summer Camp – The city offers a summer camp program for children ages 6 to 11, conducted in partnership with *Mountain Flower Goat Dairy* and *Growing Gardens*. Hands-on, place-based activities at *Growing Gardens* reconnect children with the earth, teach children about the source of the food they eat, organic gardening practices, and the importance of biodiversity and community. Children also spend time at the goat dairy learning about goat husbandry, livestock management, nutrient cycling and goat milk and cheese production. Offered for the first time this summer, three sessions of the camp have served over 60 children.

Growing/Urban Gardens – The city's Water Conservation Program and its Department of Parks and Recreation contribute to efforts to grow gardens at Boulder Valley School District schools and to create local urban gardens by supporting them with free and/or reduced cost, low-water drip irrigation, providing a community garden site (i.e., Foothills Park) and school/park sites (i.e., Burke Park/Horizon School). These programs educate students on the importance of local food while reinforcing water-wise gardening. Where feasible, the city promotes the use of raw water (water diverted from ditches without being treated) irrigation at these facilities as a means to reduce facility operational costs by leasing raw water rights or providing guidance on acquisition of irrigation ditch water rights.

The city awarded \$43,700 in funding to *Growing Gardens*, a community non-profit, through the Community Development Block grant (CDBG) for the connection of the irrigation system for the orchard and garden to the Farmers Ditch. CDBG funds are targeted to benefit very-low, low and moderate income households.

The city awarded funding from the Youth Opportunities Fund to: *Growing Gardens'* Cultiva Youth Project for \$11,000 to involve youth in learning about organic gardening as a means to teach sustainable agriculture, leadership, entrepreneurial and life skills and youth projects at the gardens; *Mountain Flower Goat Dairy* Youth Entrepreneur Program for \$10,000 to provide training and employment development for youth; Fairview Organic Garden for \$1,495 to create an organic vegetable garden at Fairview High School.

Growing Gardens' goals are to create healthy lifestyles, through gardening activities, nutrition education and food preparation. Diverse youth participants will demonstrate an increase in community leadership skills, job skills, and participate in more community service activities.

Outcomes include:

- Directly served a total of 9,311 diverse people in 2012, of those 53% were low-income.
- Served over 214 youth, 3,840 children, 140 seniors and people with disabilities, and 4,925 low-income individuals.
- Volunteers donated over 2,000 hours of service.
- 24% of our participants were of diverse racial and cultural heritage.
- Donated a total of 12,037 lbs. of produce and 400 seed packets
- Partnered with over 128 agencies to better serve our community.

Irrigation Ditch Company Representation – Staff from the city’s Water Utilities division sits on the board of directors for two ditch companies. Staff from the city’s Open Space and Mountain Parks department are on the boards for an additional ten ditch companies. The ditches provide irrigation water to residential and agricultural properties. Through their role as board members, staff also has a fiduciary duty to represent the interests of the ditch companies and the other shareholders. Staff’s participation on ditch boards has increased staff’s awareness of the reliance of the agricultural sector on cooperative efforts with the city on water and land use.

Leasing Open Space Land – The city’s Open Space and Mountain Parks Department currently has 508 acres of agricultural land dedicated to the production of local food products. Two of our tenants, the Sawhills and the Biellas, direct-market their natural beef locally within Boulder County, approximately 35-40 head a year. They grow forages and graze their herd on the 416 acres that they lease from the City of Boulder. Open Space and Mountain Parks also leases property to three different diversified vegetable farmers; two certified organic, one in transition to organic certification. Together, these three farms account for 18 acres of diversified vegetable production on land owned and managed solely by OSMP. These tenants also lease an additional 74 acres of haying and grazing used in the support of raising livestock for local consumption. The number of acres in diversified organic vegetable production will increase, as fourteen acres of the Manchester property was recently put up for bid for this purpose. This property will include a residence for the tenant. Agricultural staff is currently in the process of reading through applications and selecting a new tenant. This property will add 14 acres of diversified vegetable production on OSMP land.

- OSMP growers market their vegetables through many different venues: CSAs, farmers’ markets, farms stands, restaurants, grocery stores, wholesale, and even into Boulder Valley School District
- OSMP growers regularly donate extra produce to local food banks

- One tenant, *Cure Organic Farm*, raised over 26,000 pounds of vegetables on the Eccher property during the 2012 growing season

OSMP is currently negotiating for the acquisition of an additional 230 acres of land currently in agricultural production including some organic vegetables.

Regional Partnerships – With leadership from Council Members Plass and Jones, the city regularly convenes a group of regional leaders to discuss local food matters. *Making Local Food Work*, as the group has come to be called, is a coalition made up of: Boulder County; Boulder County Farmers Market; Boulder Valley School District; City of Boulder; Farmers; Local Food Shift Group; Naturally Boulder; University of Colorado, and; 350 Boulder County. The group focuses on high-leverage projects where there is a distinct benefit of working between several organizations. It also inspires and supports educational events and serves as a central repository/clearinghouse for ongoing local food efforts in the region.

Standard Agriculture Leases – The city’s Water Utilities division typically leases surplus water to local agriculture in most years. These are not currently prioritized or formalized in terms of irrigation method, type of agriculture, or use location, but preference is given to those in the Boulder Creek basin. Over a dozen local farmers, ranchers and ditch companies utilize leased water to enhance late season crop production.

Zoning Allowances - The city’s zoning code was revised to allow for the following uses related to local agriculture in various areas of the city. Residents are allowed to have personal gardens in most residential zones. Residents can also have small greenhouses that are permitted under the same provisions as allowed ancillary structures. Additional provisions were adopted in the land use codes in 2011 to allow for additional community gardens. Commercial crop production is allowed in agricultural zones and greenhouses and plant nurseries are allowed in industrial, public or agricultural zones. Section 6 of the Boulder Revised Code also addresses food issues related to allowable property uses for livestock. Residents are allowed to keep small domesticated livestock other than pigs (e.g., chickens or rabbits). Larger livestock – horses, cows, sheep, llama, burro – can be kept if there is a minimum of ½ acre per animal.

ANALYSIS

As the city moves forward in promoting local food with increased uniformity, it will need to develop common measures of the value that such efforts provide to the community. These metrics cannot be created without first reaching common understanding of the benefits such efforts provide and of the meaning of “local food.” At this time, the city is operating under the assumption that promoting a strong local food system can result in one or more of the following five benefits:

1. Growing the local and regional economy by recirculating or injecting money into the community;
2. Building community linkages by decreasing the distance and anonymity inherent in a globalized food system;
3. Increasing resilience by providing options to survive the inevitable shocks and stresses expected from a changing climate;
4. Increasing stewardship and protection of agricultural lands, and;

5. Increasing community access to healthier food options.

Which benefits are realized depends partly on what types of “local food” the city encourages. On one side of the spectrum we encourage private or neighborhood gardens, edible landscapes and participation in community supported agriculture (CSA) programs. It is generally assumed that in these situations food is conscientiously grown and consumed in close proximity and with minimal or no transportation or processing needs--all within the confines of the Boulder Valley. Such efforts likely promote most if not all of the above listed benefits. On the other side of the spectrum, the city supports its agricultural and natural foods industries, even if they source or process from outside the region, or even if the process relies on practices that are neither sustainable nor relatively efficient uses of resources. These efforts are likely to promote some, but not all of the above listed benefits.

As with any project there are also situations where there is a potential for unintended consequences with local agricultural initiatives. For example, allowing gardening to occur in right-of-ways could negatively impact water quality as it could lead to excess nutrients (fertilizer) and sediment being directly discharged to city storm drains which lead directly to public waterways without being treated. Discharges to city storm drains are also regulated under the State of Colorado issued municipal separate storm sewer system (MS4) permit, which the city needs to comply with. Any increase of pollutants can cause negative impacts to streams and aquatic life and directly conflicts with the city’s state-issued MS4 Permit. Nutrient loading is of specific concern to the city as it is an area of increased regulatory oversight from the state water quality regulations (Regulation 31; Regulation 85). Moreover, promoting edible landscapes in right of ways adjacent to the MS4 may have other unintended consequences such as human/wildlife confrontations and increased wildlife (i.e. Raccoons) living in the MS4 which is a known cause of E. Coli loading; another regulated pollutant and area of ongoing city water quality improvement efforts.

Obtaining a comprehensive understanding of which programs provide which benefits, and how to measure those benefits and any tradeoffs, will be an ongoing effort and will eventually require the creation of a formal local food policy for the city. In the mean time, the city will nonetheless move forward on projects it believes are most likely to further the above listed goals.

Toward that end, since council’s 2014 retreat, the city convened a cross-departmental city team to focus on promoting local food. The group is made up of staff from Open Space and Mountain Parks, Parks and Recreation, Human Services, Community Planning and Sustainability and the City Manager’s Office. To build capacity, earlier this year many of these members were sent to a training and peer-learning opportunity provided by the Western Adaptation Alliance’s Regional Climate Leadership Academy, entitled “*Enhancing the Resilience of Sustainable Food Systems through Adaptive Urban Management in the American West.*”

2014 – 2015 WORKPLAN TO PROMOTE LOCAL FOOD

Based on council’s direction and staff’s evolving understanding of local food issues, the cross-departmental team has committed to focusing on the following topics in 2014 and 2015:

Boulder Valley Comprehensive Plan Revisions – The Comprehensive Plan update process will incorporate the work of the interdepartmental local food staff team, the *Making Local Food*

Work working group, and other input gathered from the community during outreach and comment activities. This information will be used to determine whether new provisions should be developed or existing provisions modified to more effectively represent the city's current goals and objectives around local food.

Cross-departmental Coordination - The city has established a cross-departmental team to increase communications and awareness among departments on local food issues. This team has been convened and will continue to meet on an ad hoc basis. Policy Advisor Carl Castillo is coordinating the team's work at this time.

Central and Satellite Farmers Markets and Related Infrastructure – Staff will explore the possibility of adding a smaller farmer market satellite in one or more neighborhoods. Moreover, the Civic Area implementation managers will convene a working group, comprised of existing city partners, city staff and local experts who are operating in the food sector, for monthly meetings (from now until November 2014) to take forward the community's vision to have a year-round local foods hub in the Civic Area. The group will explore issues related to a new public market hall, a year-round venue for local food and goods that would supplement the existing outdoor Farmers' Market. The group will also explore that facility's sustainability: operating partnerships, management and financing. Moreover, OSMP will revamp its tent at the farmers' market to include information about the agriculture taking place on City OSMP land. Finally, the city will evaluate any other necessary infrastructure improvements to promote local food, such as creating a central kitchen.

Edible Landscapes – The city's Department of Open Space and Mountain Parks will consider establishing edible landscapes at the Ranger Cottage. Parks and Recreation will be coordinating with local community groups to develop design guidelines and standards for plantings in local parks using edible, low water and other appropriate landscapes compatible with wildlife considerations.

Evaluating Water Savings from Residential Vegetable Gardens – While agriculture uses the most water across the state some evidence suggests that smaller municipal or residential backyard gardens could potentially use less water than irrigated turf would. Staff will continue to research this topic to ensure that promoting backyard gardening can be done with water conservation in mind (such as the Ag-in-a-Bag program mentioned earlier).

Food Justice and Access Needs - The team has identified promoting food justice/access projects as a priority and is pursuing the following:

- **Double SNAP Program** - The Department of Human Services in partnership with Boulder Farmers' Market and Boulder County will pilot the Double-SNAP program for city of Boulder residents. The city has contributed \$10,000 to provide additional assistance for residents who rely on federal nutrition assistance from the SNAP (Supplemental Nutrition Assistance) program or WIC (Women, Infants and Children) program to purchase locally grown, healthy foods from farmer's markets. Participants will receive an incentive that matches the amount spent in federal benefits on fresh fruits and vegetables at the market. Implementing the Double SNAP program has the potential to increase accessibility and affordability of healthy, local produce.

- Parks and Recreation will work with Boulder Housing Partners and Youth Services Initiative (YSI) to look at opportunities to expand local food growing on neighborhood parks adjacent to housing projects.

Goal and Metric Development - A newly hired Chief Resiliency Officer will be asked to evaluate and measure the role of local food in the overall resilience of the community. This effort will likely be a part of the workplan for the new staff person in 2015. Potential metrics for consideration include: the current percentage of overall food consumed that is produced locally; the potential for increased production and consumption of local food; the role of local food storage and processing as part of emergency food reserve programs, etc.

Identification of City Lands For Local Food Production - The Open Space and Mountain Parks department will be assessing their portfolio of properties to determine their appropriateness for diversified vegetable production as part of a larger agricultural plan that is expected to be submitted for review by the Open Space Board of Trustees and City Council in the first quarter of 2015. Factors to be considered in the analysis include soil type and slope, water availability and number of run days, availability of outbuildings and relevant infrastructure, and compatibility with other management targets.

Increasing Processing Options – Open Space and Mountain Parks will work with Boulder County Parks and Open Space and local processors (e.g., Innovative Foods & Bay State Milling) to find local processing and markets for other agricultural items already being produced on OSMP property, primarily beef and wheat.

Infrastructure to Increase Growing Season – As directed by council, staff will be exploring whether the city charter provisions related to Open Space and Mountain Parks Charter should be amended to allow for agricultural needs including hoop houses, greenhouse or electricity for such facilities. As currently written, the city charter allows for structures and other improvements necessary for permitted uses, as long as they are necessary for open agricultural use. If the city were to approve the construction of a greenhouse, construction would need to meet this test set forth in the charter. It is fairly clear that a greenhouse used to grow plants that would be sold for retail at a store would not qualify as an improvement for open agricultural use. A greenhouse used to grow plants that were later transplanted to open space land might be permitted pursuant to the charter and code. These sections seem to anticipate that there may be permanent improvements that are essentially accessory to the primary use of open agriculture.

Staff is currently working through this issue as part of the agricultural plan. Agricultural staff is not supportive of a charter amendment to permit the construction of greenhouses in any form on OSMP land. This reasoning stems from the fact that hoophouses (an unheated, unlit structure covered by polyethylene, also referred to as a high tunnel or poly tunnel) used for the purpose of starting plants that would then be transplanted to an adjacent field are already permitted by the city charter. Staff prefers this option for extending the growing season due to the fact that these structures do not require additional heating or lighting, they are temporary and easily removed, and the tenant would be financially responsible for the installation and upkeep of the structure. Such a structure, if proposed, would still need final approval from Boulder County's Land Use Department, which would determine whether the structure and size is necessary and appropriate to support the agriculture on site.

Traditional greenhouses are notorious energy hogs¹, both for heating and supplemental lighting, while passive solar and net zero greenhouses lack the production capacity of traditional greenhouses and cost 13 times more per square foot to construct². Furthermore, greenhouses are considered an intensive agricultural use, especially when cultivation of vegetable takes place inside of them, either directly in the soil or through the use of hydroponics. As greenhouses are a use by right in zoned industrial areas, many crops can be grown off-season with the use of hydroponic technology in these zoned areas and prime agricultural soils in zoned agricultural areas would not have to be built upon. To construct a permanent structure on Open Space land is contrary to the establishment of the Open Space program and the spirit of the charter provisions that govern it.

Additionally, there are questions related to water availability during the off-season. As there is no reliable irrigation water between November 1 and March 30th, water would either need to be trucked in or a well would need to be dug to provide sufficient water for these operations.

There are also concerns relating to who would pay for the greenhouse and associated infrastructure. Many of the vegetable growers in Boulder County are making poverty-level wages and could not afford to install such a building, especially when they do not have title to the land or long-term leases. Greenhouses are considered a high risk investment by lending institutions, making the possibility of getting a loan uncertain. If the Open Space program were to fund such a project in full with the caveat that the grower provides low-cost produce to low-income Boulder County residents, this would likely put such a grower in an economically untenable position. As our growers already donate surplus produce to area food banks, this seems like an unnecessary requirement. Moreover, none of our growers have asked for permission to construct a greenhouse and view the off-season as a time to slow down, reconnect with family and friends, and prepare for the next growing season.

Housing on City Owned Lands – The city will be exploring situations where it is appropriate to house farmers on city-owned lands. Currently, three OSMP tenants live in OSMP-owned houses. A fourth home, as part of the Manchester property bid, will be available for use by the lessee selected to manage this 14-acre property. In addition, the department will be using information from contracted historic structure assessments on two farmhouses to prioritize rehabilitation and restoration so that they can be leased with the surrounding property in the future.

Growing/Urban Gardens – The Parks and Recreation Department will consider opportunities to expand community gardening in parks as well as community amenities to support local food (e.g., pavilions, picnic areas, and gathering areas).

Leasing New Open Space – Open Space and Mountain Parks will explore leasing new property with farm houses and outbuildings this fall for diversified vegetable production.

Local Food Policy – The city will consider developing a local food policy that, among other things, answers the questions identified in the analysis section above. The suggestion has been made that development of a local food policy would require hiring in 2015 of an outside

¹ Kinney, L., Hutson, J., Stiles, M., and Glute, G. Energy Efficient Greenhouse Breakthrough: 2012 Summer Study on Energy Efficiency in Buildings, and Ladd, C. “Giant Greenhouses Mean Flavorful Tomatoes All Year.” *New York Times*. 30 March 2010. http://www.nytimes.com/2010/03/31/dining/31tomato.html?pagewanted=all&_r=0

² Pena, JG. Greenhouse Vegetable Production Economic Considerations, Marketing, and Financing. <http://aggie-horticulture.tamu.edu/greenhouse/hydroponics/economics.html>

consultant with expertise on the matter. This was not included in the proposed 2015 budget. However, with direction from council on the desired scope of work and intended goals to be achieved through such contract, it may be possible to fund a consultant through the City Manager's 2015 Contingency Fund.

Procurement Policy – Staff will explore how the city can encourage and incentivize buying local food when city funds are involved, possibly moving toward a city procurement requirement in the future. The city recently provided staff with guidelines to encourage the purchase of healthy foods and beverages, especially when city funds or resources are involved in the purchase. We will be considering the benefit of revising these guidelines to encourage purchasing locally-produced foods and beverages.

Regional Partnerships – The city will continue to engage with regional partners to promote local foods. The *Making Local Foods Working Group* has already agreed to work on the following for the remainder of 2014:

- Create a branding & marketing campaign to increase the production and consumption of local food
- Create a website to advertise local food events & opportunities
- Improve access to local food for our underserved population by supporting “Double SNAP” at farmers markets
- Build support for year-round farmers market in Boulder and for a food hub
- Develop model contracts for local food procurement
- Promote edible landscapes in parks and home and school yards

The city will also seek to expand regional participation by making a presentation at the August 5th meeting of the Boulder County Consortium of Cities.

Tensiometer Agricultural Pilot – The city's Water Utilities division and Department of Open Space and Mountain Parks will work with the Colorado State University Extension to pilot soil moisture/water monitoring for up to five local farmers to help monitor water use and explore opportunities to help local farmers conserve.

NEXT STEPS

Staff will be checking in with council on occasion over the 18 months to receive direction on one or more of the workplan items described above.



INFORMATION PACKET MEMORANDUM

To: Members of City Council

From: Jane S. Brautigam, City Manager
Mike Patton, Director of Open Space and Mountain Parks
Steve Armstead, Environmental Planner

Date: August 5, 2014

Subject: Information Item: Update on the Voice and Sight Tag Program Education Class

EXECUTIVE SUMMARY

On May 6, 2014, City Council unanimously approved a series of changes to the Voice and Sight Tag Program (Tag Program) to begin in 2015. One of the changes is that all dog guardians participating in the program are now required to attend a voice and sight control education class before they can register in the program. After council approved the new class requirement, staff expedited efforts to finalize the content of the class, hired instructors, created an online schedule for signing up and began offering classes. On June 2, 2014 staff began offering the free educational class to provide an advance opportunity for guardians to complete this requirement before the program changes go into effect Jan. 1, 2015.

Feedback from class participants has been positive. They have been appreciative for the information provided and the way the content was presented. Two participants have written letters to the editor in the Daily Camera. One characterized the class as informative and entertaining and the other as a very positive and non-threatening experience. Both letters encourage dog guardians to sign-up for the education class (see Attachment A).

This memo presents information about the number of classes and seats that staff plans to have available for guardians and the cumulative level of participation to date. It also highlights OSMP's efforts to notify the community about the program changes and the availability of the education class.

STATUS

Staff estimates that there could be as many as 20,000 guardians wanting to register for Tag Program privileges in 2015. A schedule of classes was created to accommodate the expected number of participants. The schedule has on average 12 classes per week and an average weekly

seating capacity of about 650 participants. The range of individual classes is between 20 and 150 seats with an average of about 50. Capacity increases in the fall and winter based upon staff's expectation that most people will seek to complete training later in the year.

Classes began on June 2 and will continue almost daily through the remainder of 2014. For the first eight weeks that the class was offered, the number of classes has ranged between 8 and 16 per week. The table below lists the total number of classes, seats, attendees, and time elapsed until the end of the year for the first eight weeks of classes.

Table 1: Voice and Sight Education Class Capacity and Attendance

	SEATS OFFERED		ATTENDEES	TIME ELAPSED
	Number of Classes	Number of Seats	Number of Attendees	Percent of Time Elapsed Until the End of the Year
June 2 - July 21	97	4,775	948	26%
Percent of Estimated Participants		24%	5%	

There are a sufficient number of seats available at the classes to accommodate the estimated number of participants. However, fewer dog guardians are signing up and even fewer showing up than is necessary to ensure the class requirement is completed prior to the start of next year. Staff is planning to increase the number of training opportunities later in the year, recognizing that it may be human nature to “wait until the last minute.” However, if the majority of dog guardians wait until the end of the year, class availability may be less than the demand. However, classes will continue to be offered in 2015, though less frequently. Guardians unable to complete the class before the end of the year will need to keep their dogs on leash until they are able to complete the class requirement and obtain a 2015 tag. Staff is making a significant effort to make guardians aware of the class and offers a large number of classes to help prevent this situation from occurring.

There has been a concerted effort by staff to notify dog guardians about the Tag Program changes and to call attention to the new class requirement and the availability of the class. Some of the outreach efforts include:

- Two emails to program participants,
- Website information www.voiceandsight.org and links on city dog-related WebPages,
- A media release,
- Two Daily Camera news stories,
- Three ads in the paper and online with the Daily Camera,
- Inside Boulder News reports,
- Social media posts,
- OSMP Newsletter,
- Information at the OSMP booth at the Boulder Farmer’s Market,
- Information signs posted at trailheads and access points frequented by dog guardians,
- Visitor outreach at trailheads with staff handing out information palm cards,
- Information at the Ranger Cottage at Chautauqua,

- Interviews on the KDVR 31 Good Morning show and KGNU Morning Magazine, and
- The Friends of Dogs and Open Space (FIDOS) have also provided information on their Website and in their newsletter about the class.

NEXT STEPS

Staff will continue to offer classes on a weekly basis through the remainder of 2014. The schedule is targeted to provide guardians opportunities to complete the class requirement before January 2015. Guardians waiting until the end of the year could encounter a high demand for available class space which could result in a delay in fulfilling the eligibility requirements for voice and sight control privileges.

To minimize such delays, staff will continue to notify dog guardians about the forthcoming changes to the Tag Program and encourage them to take the class before the new requirements go into effect. Staff is currently distributing flyers to be posted on information boards throughout the city and in other communities in locations frequented by dog guardians. Locations where the flyer has been distributed include veterinarian offices, pet stores and dog-related businesses, the Boulder Valley Humane Society, The Longmont Humane Society, dog parks and locations where the city posts community information. Additional signs will also be placed at both OSMP and select Parks and Recreation trailheads. Staff will also have information available at dog-related community events this summer and fall.

ATTACHMENTS

A: Daily Camera Letters to the Editor on Voice and Sight Education Class

Daily Camera Letters to the Editor on Voice and Sight Education Class

http://www.dailycamera.com/letters/ci_26024733/robin-lowry-dog-voice-and-sight-program-well

Page 1 of 1 Jun 25, 2014 02:24:59PM MDT

Robin Lowry: Dog voice and sight program well done

Posted: 06/25/2014 01:00:00 AM MDT DailyCamera.com

I recently attended Boulder's Voice and Sight Tag Program class and would like to give a thumbs up to Dave Sutherland and the Open Space Education and Outreach Staff for their work on this program. I served on the Board of F.I.D.O.S. (Friends Interested in Dogs and Open Space) during some very contentious years when "battle lines" were drawn over the issue of dogs being off-leash on Boulder's trail system. Some wanted dogs completely banned from the trails, others that they always be leashed, and still others chaffed at the idea of any rules and regulations at all. Passions ran high and it sometimes felt the issue would never resolve to anyone's satisfaction. But, over time and with much work by all parties concerned, the new program seems to be a good and reasonable approach toward defining acceptable pet behaviors and dog guardian responsibilities. The expectations are reasonable. The presentation (which is free, lasts one hour, and is required for a green tag) is very positive and non-threatening and I encourage dog guardians to sign-up and attend a class. But one piece of the puzzle is still missing: There is no legal way to go about training a dog for acceptable off-leash behaviors. Open Space & Mountain Parks staff, the Humane Society and our local dog trainers need to collaborate and establish programs and locations where this training will not violate the rules and our dogs can learn trail etiquette and acceptable behaviors.

Robin Lowry

http://www.dailycamera.com/letters/ci_26038701/diane-bergin-green-tag-program-well-done

Page 1 of 1 Jun 27, 2014 04:23:16PM MDT

Diane Bergin: Green tag program well done

Posted: 06/27/2014 01:00:00 AM MDT DailyCamera.com

My husband and I recently attended the free one-hour Voice and Sight Tag Program educational class currently being offered by the City of Boulder. The instructors, Kristen and Paula, did an excellent job of presenting the material in an informative manner while keeping it entertaining. Because it had been several years since we had viewed the online video, required in the past for obtaining the green tag, it was a welcome refresher to attend this new training course. We had no idea that two-fifths of the 5 million visits per year to the open space and mountain parks involved dogs. That equates to 2 million opportunities for canine behavior issues.

Although this training is mandatory for guardians of off-leash dogs, I recommend it for anyone who plans to take their dog with them to enjoy the vast trail system we are fortunate enough to have in Boulder. Don't wait, sign up early before the year-end rush. There are multiple classes offered throughout the week and it's easy to register at voiceandsight.org

Diane Bergin

CITY OF BOULDER
BOARD OF ZONING ADJUSTMENT
ACTION MINUTES
June 12, 2014, 5 p.m.
1777 Broadway, Council Chambers

Board Members Present: Christopher Lane, Ellen McCready, David Schafer, Thom Ward
Board Members Absent: Michael Hirsch
City Attorney Representing Board: Erin Poe
Staff Members Present: Brian Holmes, Robbie Wyler, Susan Meissner

1. CALL TO ORDER:

E. McCready called the meeting to order at 5:03 p.m.

2. BOARD HEARING:

Docket No.: BOZ2014-06

Address: 855 Park Lane

Applicant: Donald & Kristina Bergal

Setback Variance: As part of a proposal to expand an existing carport to a single family residence, the applicant is requesting a variance to the rear yard setback requirements of the RL-1 zoning district. The resulting rear (west) yard setback will be approximately 12.6' where 25' is required and 14.9' exists today. Section of the Land Use Regulations to be modified: Section 9-7-1, BRC 1981.

Staff Presentation:

R. Wyler presented the item to the board.

Applicant Presentation:

Donald Bergal presented the item to the board.

Motion:

On a motion by C. Lane, seconded by D. Schafer, the Board of Zoning Adjustment voted 4-0 (M. Hirsch absent) to approve the application (Docket BOZ2014-00006) as presented.

Docket No.: BOZ2014-07

Address: 2515 7th Street

Applicant: Jennifer Kilbury

Setback & Building Coverage Variance: As part of a proposal to construct an addition to an existing single family residence as well as modify an existing detached studio, the applicant is requesting a variance to the rear & front yard setback requirements as well as a variance to the building coverage requirements of the RL-1 zoning district. For the house, the resulting rear (west) yard setback will be approximately 5' where 25' is required and 25' exists today. For the detached studio, the resulting front (east) yard setback will be approximately 23.9' where 55' is required and 23.9' exists today. Additionally, the resulting building coverage for the property will be approximately 1,121 square feet where 1,009 square feet is the maximum

allowance and 693 square feet exists today. Sections of the Land Use Regulations to be modified: Sections 9-7-1 & 9-7-11, BRC 1981.

Staff Presentation:

R. Wyler presented the item to the board.

Applicant Presentation:

Christopher Melton, the architect, presented to the board.

Motion:

On a motion by **D. Schafer**, seconded by **T. Ward**, the Board of Zoning Adjustment voted 4-0 (**M. Hirsch** absent) to approve the application (**Docket 2014-00007**) as submitted and presented.

Docket No.: BOZ2014-08

Address: 2352 9th Street

Applicants: William Jellick and Janice Jeffries

Setback Variance: As a part of a proposal to enclose an existing covered rear porch, the applicants are requesting a variance to the interior side yard setback and also to the total side yard setback requirements of the RMX-1 zoning district. The enclosure is proposed with the following: a north side yard setback of approximately 3.5' where 5' is required and where approximately 3.5' exists; and a total side yard setback for both the north and south side yards of approximately 10.5' where 15' is required and where approximately 10.5' exists. Section of the Land Use Regulations to be modified: Section 9-7-1, BRC 1981.

Staff Presentation:

B. Holmes presented the item to the board.

Motion:

On a motion by **E. McCready**, seconded by **C. Lane**, the Board of Zoning Adjustment voted 4-0 (**M. Hirsch** absent) to approve the application (**Docket 2014-00008**) as presented.

3. GENERAL DISCUSSION:

A. Approval of Minutes:

On a motion by **T. Ward**, seconded by **D. Schafer**, the Board of Zoning Adjustment voted 4-0 (**M. Hirsch** absent) to approve the May 8, 2014 minutes.

B. Matters from Staff

B. Holmes discussed possible dates for the board retreat.

C. Matters from the Board

C. Lane will be absent for the July meeting.

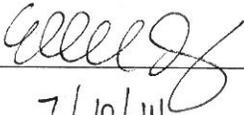
D. Matters from the City Attorney

E. Poe will be out on maternity leave beginning in October.

4. **ADJOURNMENT:**

There being no further business to come before the board at this time, BY MOTION
REGULARLY ADOPTED, THE MEETING WAS ADJOURNED AT 6:13 P.M.

APPROVED BY



DATE

7/10/14

City of Boulder
BOARDS AND COMMISSIONS MEETING SUMMARY FORM

NAME OF BOARD/COMMISSION: Human Relations Commission
DATE OF MEETING: July 21, 2014
NAME/TELEPHONE OF PERSON PREPARING SUMMARY: Robin Pennington 303-441-1912
NAMES OF MEMBERS, STAFF AND INVITED GUESTS PRESENT: Commissioners– Amy Zuckerman, Shirly White, Emilia Pollauf, Peter Osnes, José Beteta Staff – Karen Rahn, Carmen Atilano, Kim Pearson, Robin Pennington Commissioners absent - None
WHAT TYPE OF MEETING (CIRCLE ONE) [REGULAR] [SPECIAL] [QUASI-JUDICIAL]
AGENDA ITEM 1 - CALL TO ORDER – The July 21, 2014 HRC meeting was called to order at 6: 30 p.m. by A. Zuckerman .
AGENDA ITEM 2 – AGENDA ADJUSTMENTS – The Rockefeller Foundation Grant was added as a Discussion/Informational to follow Event Reports.
AGENDA ITEM 3 – APPROVAL OF MINUTES – A. Zuckerman moved to accept the June 16, 2014 minutes. P. Osnes seconded the motion. Motion carries 5-0.
AGENDA ITEM 4 – COMMUNITY PARTICIPATION (non-agenda action items) – Samantha "Smash" Field from Out Boulder gave an update on the plans for Pride Week, which will take place Sept. 8 through 14. Sara Connell from Out Boulder reported on her activity as the newly hired Transgender Program Liaison, a position funded in part by the HRC through the 2014 Community Impact Fund.
AGENDA ITEM 5 – ACTION ITEMS A. Celebration of Immigrant Heritage Proposals <ol style="list-style-type: none"> 1. Presentation: Boulder Latino History Project – Linda Arroyo-Holmstrom reviewed the reception and presentation planned for Oct. 9 at the Boulder Public Library. 2. Exhibit: Boulder Latino History Project – Philip Hernandez reviewed the retractable banners to be created and displayed during CoIH week. Commissioner P. Osnes departed the meeting at this time. <ol style="list-style-type: none"> 3. Performance: Motus Theater – Audrey Franklin and Kirsten Wilson reviewed the 45-minute drama “Do You Know Who I Am?” that will be performed on Saturday, Oct. 11 at the Boulder Public Library. Commissioner J. Beteta recused himself from the meeting for the duration of the CoIH proposal presentations and the grant funding decision. <ol style="list-style-type: none"> 4. Performance: Barrio E’– Tamil Maldonado gave a presentation on the planned performance of the Barrio E’ nsemble group who will perform during CoIH week at a location in Boulder to be determined. S. White moved to approve each applicant in the amount of \$1,150. E. Pollauf seconded. Motion carries 3-0. B. Letter of Support to BVSD – S. White moved to approve the letter with one revision. J. Beteta seconded. Motion carries 4-0. C. Proclamations: <ol style="list-style-type: none"> 1. PrideFest – J. Beteta moved to forward the proclamation to the mayor for his signature with one revision. E. Pollauf seconded. Motion carries 4-0.

- 2. **Celebration of Immigrant Heritage** – **S. white moved** to forward the proclamation to the mayor for his signature with one revision. **J. Beteta seconded. Motion carries 4-0.**
- D. Living Wage Issue: Public Forum** – The commissioners discussed holding a public forum on Sept. 2 on the Living Wage Issue, with potential co-sponsors Colorado Law and Policy Institute, the Boulder Chamber of Commerce, the Latino Chamber of Commerce and the League of Women Voters. Community member Mary Ann Wilner spoke in support of the HRC supporting this issue. **E. Pollauf moved** that the HRC co-sponsor a public forum on the Living Wage Issue. **J. Beteta seconded. Motion carries 4-0.**
- E. 2015 Community Event Fund RFP** – **C. Atilano** reviewed the draft 2015 Community Event Fund RFP. **E. Pollauf** moved to accept that the proposal be sent out with one amendment. **S. White seconded. Motion carries 4-0.**

AGENDA ITEM 6 – DISCUSSION/INFORMATIONAL ITEMS

- A. Work Plan Update**
 - 1. **2014 MEI Scorecard** – **C. Atilano** reminded the commissioners that the HRC subcommittee is reviewing the 2014 MEI Scorecard and recommended that it be placed on the Aug. 18 HRC agenda.
 - 2. **Marriage Equality** – Mardi Moore, Executive Director of Out Boulder, gave the commissioners an update on recent local, state and federal activity regarding marriage equality.
- B. Bolder Boulder** – Mardi Moore, Executive Director of Out Boulder, gave the commissioners an update on the activity around the issue of gender shaming and the slogan “Sea Level is for Sissies” on the Bolder Boulder t-shirt.
- C. Event Reports** – None.
- D. The Rockefeller Foundation Grant** – **S. White** requested additional information on the responsibilities of the Resiliency Officer.
- E. Follow Up Tasks** – Submission of approved June minutes, initiate contracts for the four CoIH grantees of \$1,150 each, forward to City Council the Letter of Support to BVSD, submit the two proclamations (Pride Fest and CoIH) with revisions to the mayor for signature, release the 2015 Community Event Fund RFP, meet with HRC subcommittee to review the 2014 MEI Scorecard, continue to add Marriage Equality and Bolder Boulder to the HRC agenda for discussion, continue to work with HRC subcommittee on the Living Wage Issue and develop a public forum, forward the job description of the Resiliency Officer to the HRC and request that the person attend a future HRC meeting, research federal legislative actions on the refugee children for recommendation of a possible amendment of City Council’s legislative agenda.

AGENDA ITEM 7 – IMMEDIATE ACTION ITEMS – **A. Zuckerman** requested that an action item be added consisting of research on federal action planned around humanitarian action concerning the refugee children entering the U.S., with the intention of requesting City Council to support and amend their legislative agenda. **S. White** moved to add the additional item. **J. Beteta seconded. Motion carries 4-0.**

AGENDA ITEM 8 – Adjournment – **J. Beteta moved** to adjourn the July 21, 2014 meeting. **E. Pollauf seconded** the motion. **Motion carries 4-0.** The meeting was adjourned at 9:06 p.m.

TIME AND LOCATION OF ANY FUTURE MEETINGS, COMMITTEES OR SPECIAL HEARINGS: The next regular meeting of the HRC will be Aug. 18, 2014 at 6:00 p.m. at City Council Chambers, 1777 Broadway.

CITY OF BOULDER
PLANNING BOARD ACTION MINUTES
June 5, 2014
1777 Broadway, Council Chambers

A permanent set of these minutes and a tape recording (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). Minutes and streaming audio are also available on the web at: <http://www.bouldercolorado.gov/>

PLANNING BOARD MEMBERS PRESENT:

Aaron Brockett
Crystal Gray
John Gerstle
Liz Payton
John Putnam
Leonard May

PLANNING BOARD MEMBERS ABSENT:

Bryan Bowen

STAFF PRESENT:

David Driskell, Director of Planning and Development Services
David Gehr, Assistant City Attorney
Susan Meissner, Administrative Assistant III
Charles Ferro, Development Review Manager for CP&S
Karl Guiler, Senior Planner/Code Amendment Specialist
Elaine McLaughlin, Senior Planner
Molly Winter, Director of Downtown and University Hill Management Division & Parking Services
Kathleen Bracke, Senior Transportation Planner
Chris Hagelin, Senior Transportation Planner
Lesli Ellis, Comprehensive Planning Manager

1. CALL TO ORDER

Chair, **A. Brockett**, declared a quorum at 6:03 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **C. Gray** and seconded by **L. Payton** the Planning Board approved 5-0 (**B. Bowen** and **J. Putnam** absent) the May 1, 2014 minutes.

3. PUBLIC PARTICIPATION

1. **Raymond Bridge**, spoke on behalf of PLAN Boulder in opposition to the Planning Board's ROW Code change recommendation to City Council. He asked that it be revisited and vetted through a greater public process.

4. DISCUSSION OF DISPOSITIONS, PLANNING BOARD CALL-UPS/CONTINUATIONS

There were no items for call up.

5. PUBLIC HEARING ITEMS

- A. CONCEPT PLAN REVIEW AND COMMENT:** Request for public and Planning Board comment on a proposal for the redevelopment of properties located at the southeast corner of Pearl Parkway and 30th Street, including the addresses 3000 Pearl Street; 2170, 2100 30th Street and 2120 32nd Place that currently include an office building and auto dealerships. Proposal is for the redevelopment of the property with four residential buildings of four to five stories along with a corner office building with ground floor retail and restaurant.

Applicant: Vince Porreca

Property Owners: Bridge Partners IV, Hollister Property, and Alan Baker

Staff Presentation:

C. Ferro introduced the item.

E. McLaughlin presented the item to the board.

Applicant Presentation:

**Shane White, the applicant from Southern Land Company,
Tim Downy, the owner of Southern Land Company,**

Board Questions:

E. McLaughlin answered questions from the board.

Public Hearing:

- 1. Ernesto Ortiz, 788 S. Chambers Road, Aurora,** works in construction and asked that Great Western Erectors not be permitted to build this project as they mistreat their workers.
- 2. Lou DellaCava, 2595 Canyon Blvd., Boulder,** spoke in support of the project and did not think that this project should be required to address all of the Comprehensive Housing Strategy goals for accommodating families. There are no solutions, only compromises, to sustainable housing strategies.

Board Comments:

Site Plan and Design

C. Gray encouraged the applicant to explore more opportunities with the ditch; it could be a great amenity as it relates to the residential units. Consider providing ground floor access for families, possibly on the eastern side. She liked the idea of including restaurant space with outdoor eating. Design the site to maximize southern exposure and storage, especially for smaller and micro units. Bike storage and repair spaces will make the project attractive. Avoid a

monolithic 55 the foot height and embed the mechanical systems within the envelope. She liked the applicant's idea to hold a public charette.

L. Payton thought it could be difficult to make this a cohesive community because it will be a rental property. Determine how to make this a functional and successful neighborhood. Consider incorporating amenities to attract families. Forty-one percent of Boulder's incommuters have children and many would consider living in duplex, triplex and fourplex units. The Quonset hut could be kept as amenity; it would provide authenticity and anchor to Boulder's heritage. She suggested varying the building heights.

L. May looked at TVAP and the Urban Center guidelines. They aim to increase the density and mixture of uses, and recommend a balanced mix of 2-5 stories. He did not think that the accommodation of housing warranted higher buildings. TVAP takes housing goals into account.

J. Gerstle spoke about Open Space. He recommended diminishing the amount of active driveway by getting cars underground as quickly as possible. Dedicate open space to creating a neighborhood; he strongly encouraged including playgrounds and more open space. The ratio of building mass to land seemed excessive, especially with regard to the height of the building.

J. Putnam generally liked the site layout. He agreed with **J. Gerstle** that it would be best to get cars underground as quickly as possible. He liked the permeability of the site and recommended that they create more friendly bike and pedestrian access, especially on the north/south axis. He clarified that the proposed connection to 32nd Street that would displace the Quonset hut was a response to city transportation plan requirements. He thought that the site's proximity to transportation and retail centers warranted a high density but he cautioned against a monolithic height. He liked the more organic layout and suggested adding more eddies and alcoves to create more opportunities for neighborhood. The applicant's choice of amenities will determine the resident population and will be critical to understanding the public benefit.

A. Brockett thought retail around the perimeter of the plaza and on the corner of 30th and Pearl would help to mitigate the monolithic feel of the buildings. Connect the buildings to provide shelter from the busy street; instead open them toward the ditch and mountains. Create pedestrian interest around the ditch and consider adding a cafe. Live-work units could help to activate pedestrian activity. He was interested in seeing a variety of housing types and thought they could be embedded within larger buildings. Pay more attention to the connectivity. He liked the idea of getting the cars underground quickly. The fire access could be a woonerf to allow for more active and functional open space. Knit the two halves of the project together from a biking and pedestrian experience; the bridge could be bike and pedestrian only. High quality bike parking will be critical.

C. Gray asked the applicant to address the Junction Place connection and bridge completion.

Proposed Zoning and BVCP Land Use Designations Changes

L. May thought the northwest corner would comply with TVAP if residential units were stacked above the retail. Ground floor retail with high ceilings along 30th Street would activate and tie the space together; he did not want to recreate 29 North's treatment of the street condition. The rezoning the southern portion of the site would depend upon other plans. He generally liked the direction of the development with the exception of height and scale issues.

J. Putnam questioned whether residential would work on the northwest corner. This is an odd parcel in a transitional location between TVAP and the core Boulder area. Solana is heavily weighted toward residential so it may be okay to have a more commercially-oriented building in this location. He would like to look at the area as a larger ecosystem.

A. Brockett was fine with rezoning on the north side to make it compatible with the transit village but would prefer that this project move forward without changing the land use map for the southern portion. The site is blighted and underused right now. He was excited to see a project like this on the site. He thought retail on the northwest corner made sense but would like to see residential units added to it. He liked the live-work on the southern side.

C. Gray agreed with previous comments. She recommended that the PB have a study session about what has been happening in the TVAP areas to get overall larger perspective.

J. Gerstle agreed with **C. Gray**. He thought that the existing land use maps make sense but was open to changes if appropriate.

L. Payton agreed with the previous comments. She thought the northern piece made sense but would like to keep the land use for the southern portion as is until the board has a chance to look at more housing issues.

Building Mass and Scale

L. May referenced TVAP guidelines regarding the appropriate height, character and values for the site. He thought some 55 foot buildings could make sense, but a uniform 55 foot height would contradict the goals and values. Consider higher buildings in the middle and lower buildings on the perimeter, as well as size, bulk, community character and preservation of views.

A. Brockett would like to see some height variation but was not as concerned as **L. May**. He liked the idea of positioning taller buildings in the center with shorter buildings along the street.

J. Putnam noted that TVAP does not cover the southern portion of the site. He thought that portion of the site needed a vision and questioned whether it should be an extension of TVAP or part of the regional center. Some aspects of the two plans overlap but the allowed number of stories differ. The Pearl District calls for 3-5 stories.

C. Gray did not want the facades along 30th Street behind the 29th Street Mall to be replicated. Strive for a better pedestrian and vehicular experience. The proposed work-live units along 30th Street would be helpful for activating the street. She cautioned that trying to squeeze five stories into 55 feet could lead to some unsuccessful design solutions.

L. Payton supported a variety of heights as long as the applicant was mindful not to cause too much shading. Assure that there are human scale elements at the pedestrian level.

J. Putnam noted that if the creek will not be an amenity if it is shaded.

BVRC and TVAP Guidelines

L. May recommended that the residential units be moved above the retail on the northwest corner to comply with the BR-1 zone.

A. Brockett agreed with **L. May**. Swapping the uses would be more consistent with the plans. He recommended orienting younger people's housing along the street and family oriented housing internally.

Consistency with TVAP Transportation Connections Plan

J. Gerstal thought that it was consistent with the TVAP Transportation Connections Plan.

A. Brockett thought that completing the connection with Junction Place should be a condition of approval. He liked **L. Payton's** suggestion to salvage the Quonset hut if possible.

J. Putnam suggested that the connection with Junction Place be more woonderf-like. Make wider sidewalks and a place for people to sit along the ditch. Think about how to attract people and provide amenities.

L. May would like for the portion of the project that is larger than by-right to be net zero.

A. Brockett disagreed with **L. May**.

J. Putnam thought that net zero was a good aspiration but that it would not put all of the weight on that focus. He thought that housing and other benefits would apply toward a variance as well.

L. Payton agreed with **L. May** and would like more information about the character of the development in Site Review.

C. Gray agreed with **L. May** that any development over the allowed size should be net zero. She thought that the board should discuss this further and recommended that the Hella resend a previous memo on the topic.

A. Brockett thought that the applicant would need to be innovative and work to meet city goals in order to warrant the zoning change on the southern portion of the site.

L. May supported the idea of investigating the possibility of salvaging the Quonset hut.

Summary:

- There was interest in seeing the ditch function as an amenity for residents and retail spaces
- Include family friendly and other unit types
- Consider including family friendly amenities such as playgrounds and daycare.
- There was general interest in varying the heights of buildings. They should not be monolithic.
- Improve bike and pedestrian access through the site.
- Get cars below ground as quickly as possible.
- Create pedestrian interest along 30th Street and activate the streetscape.
- Provide quality bike parking.

- Maintain a sense of some openness and solar access.
- There was some willingness to consider land use change but it is not a given. There is a question whether a land use change would be made through Comp Plan change.
- Include residential over retail on the northwest corner to improve compatibility with city guidelines.
- The proposal generally meets the TVAP and BVRC but a monolithic height would not be acceptable.
- Consider keeping the Quonset hut as a possible amenity.

5. MATTERS FROM THE PLANNING BOARD, PLANNING DIRECTOR, AND CITY ATTORNEY

A. Request for Feedback regarding AMPS Near Term Strategies and new TDM Toolkit
M. Winter and **K. Bracke** presented to the board.

L. Payton felt that it would be important to have a means to measure the effectiveness of current programs and targets for the future. She did not think that the graphic provided in the packet was particularly helpful.

A. Brockett and **L. May** agreed with **L. Payton**.

C. Gray would like to include neighborhood liveability under goals and would also like to engage neighborhoods in the process. The community parking program is an important component from the standpoint of encouraging non-neighbors to find alternate modes of transportation. Remind people about safety in flood events to refrain from driving. She was glad that they were looking at some partnerships, especially on the Hill.

A. Brockett that that the scope of work was impressive.

J. Gerstle suggested asking businesses to require that employees pay for parking.

M. Winter explained that staff is looking at best practices in comparable communities including a cash out for employees that do not drive.

J. Putnam was glad that this was being investigated. He stressed the importance of determining reasonable electric vehicle charger use and needs, due to the importance of switching fuel use to meeting GHG goals. This is a difficult area to predict, though.

B. Parking Code Change Update

K. Guiler presented the item.

A. Brockett was glad to see shared parking maximums and parking between buildings. He did not think that our current parking regulations are progressive enough.

C. Gray would like to see a map showing the areas under discussion at the next update.

A. May 27th City Council Study Session Recap and Update on Upcoming Code Changes

D. Driskell presented the item.

L. Payton did not feel that the summary of the Planning Board's comments that went to City Council in the memo accurately summarized that board's feedback. She suggested that the board see the staff summary of the Planning Board's comments before they go to Council.

S. Meissner assured her that the May 15th Minutes will be approved by the Planning Board before the next Council meeting on the topic in August.

C. Gray thought this should be tackled by different neighborhoods and recommended that they include other boards in their discussions.

B. Discussion regarding Right of Way Density Code Changes

L. May felt that there was a lack of clarity on the topic at the last meeting. He suggested that the board revisit the proposed changes to see if there were areas that the Planning Board might revise or bring up with Council.

A. Brockett expressed concern about revisiting the topic and previous decision. It was a thorny and complex issue.

L. May agreed that it should not be reopened, but thought that some items should be clarified to Council.

C. Gray said that she made the motion but would also like to revisit it if possible. She saw **J. Sugnet's** presentation to Council about the ROW Code Changes as they were related to the Comprehensive Housing Strategy. She did not feel that the Planning Board was able to comment on the tie to the Comprehensive Housing Strategy. She was surprised that it was not brought up in the Planning Board memo.

D. Gehr explained that the board could make a motion asking the Planning Director to revisit the topic.

A. Brockett thought that the board and City Council would benefit from a more detailed analysis showing how the proposed changes would play out in a variety of scenarios. He recommended that the board pass a motion requesting that staff compile a more detailed analysis and present it to Council.

J. Putnam noted that the board already had a three hour discussion about the topic and did not think that the motion should be revisited as a matter of process. It was already noticed to the public and he did not think another discussion would make much of a difference. If it is reopened, he wanted to assure that it would be a rare occurrence.

L. May did not feel that he was equipped to make the decision at the last meeting. He thought the board should either request more detailed information and discuss it at a future meeting, or make a list of questions and issues for Council. Ask Council to keep Planning Board in the loop.

J. Gerstle still felt that the board did not have enough information. He thought that it would behoove the board to revisit the item.

J. Putnam felt that the board needed to be disciplined in making decisions. The item should have been tabled or sent back if they did not feel comfortable making a decision at the time.

L. Payton agreed with **J. Putnam** but was afraid that there could be a bad and unintended consequence to the proposed changes.

C. Gray felt uncomfortable with her decision. She would like to discuss it again and provide additional information to Council.

On a motion by **C. Gray**, seconded by **J. Gerstle** the Planning Board voted 4-2 (**A. Brockett** and **J. Putnam** in opposition, **B. Bowen** absent) to ask the Planning Director bring the ROW ordinance back to the board prior to any further readings by City Council.

C. L. May asked whether there might be a mechanism to negotiate with the applicant during the Site Review process to assure that the board gets what it wants. He would like for the process to be more collaborative and without a rigid set of confining regulations.

J. Putnam was not interested in introducing horse trading into the Site Review process. He recommended that the board members think about what areas aren't working.

D. Gehr recommended that the board look at how it can get what it needs more quickly and efficiently. It can take too long to perfect an idea.

C. Gray expressed concern about horse trading. She would rather have regulatory benchmarks.

D. Driskell recommended that the board have a study session to discuss this further.

D. C. Gray requested that someone follow up with the man who presented about the Great Western Erectors. Let them know that they can come before the Human Rights Commission. **S. Meissner** will follow up.

6. DEBRIEF MEETING/CALENDAR CHECK

7. ADJOURNMENT

The Planning Board adjourned the meeting at 10:58 p.m.

APPROVED BY



Board Chair

2/17/14

DATE

CITY OF BOULDER
PLANNING BOARD ACTION MINUTES
June 19, 2014
1777 Broadway, Council Chambers

A permanent set of these minutes and a tape recording (maintained for a period of seven years) are retained in Central Records (telephone: 303-441-3043). Minutes and streaming audio are also available on the web at: <http://www.bouldercolorado.gov/>

PLANNING BOARD MEMBERS PRESENT:

Aaron Brockett
Bryan Bowen
Crystal Gray
John Gerstle
John Putnam
Leonard May

PLANNING BOARD MEMBERS ABSENT:

Liz Payton

STAFF PRESENT:

Lesli Ellis, Comprehensive Planning Manager
Charles Ferro, Development Review Manager for CP&S
Hella Pannewig, Assistant City Attorney
Susan Meissner, Administrative Assistant III
Chandler Van Schaack, Planner I
Kathleen Bracke, GO Boulder Manager
Randall Rutsch, Senior Transportation Planner, GO Boulder

1. CALL TO ORDER

Chair, **A. Brockett**, declared a quorum at 6:03 p.m. and the following business was conducted.

2. APPROVAL OF MINUTES

On a motion by **J. Putnam** and seconded by **C. Gray** the Planning Board approved 5-0 (**L. Payton** absent and **J. Gerstle** abstained) the March 20, 2014 minutes.

3. PUBLIC PARTICIPATION

No one from the public spoke.

4. DISCUSSION OF DISPOSITIONS, PLANNING BOARD CALL-UPS/CONTINUATIONS

A. Call Up Item: Staff Level Site Review (LUR2014-00028). The call-up period expires on June 23, 2014.

C. Van Schaack answered questions from the board.

L. May felt uncomfortable with the height modification and would like to have seen more extenuating circumstances for such a request.

This item was not called up.

- B. Call Up Item: Staff Level Site Review and Preliminary Plat (LUR2013-00050) and Use Review (LUR2012-00091). The call-up period expires June 23, 2013.

This item was not called up.

5. PUBLIC HEARING ITEMS

- A. Public hearing and Planning Board recommendation to City Council on the draft TMP Update Plan document.

Staff Presentation

R. Rutsch presented the item.

Board Questions:

R. Rutsch and K. Bracke answered questions from the board.

Public Hearing:

1. **Charles Brock, 4057 St. Petersburg**, worked to draft the Community Cycles memo. He noted that the goals for achieving mode share are aggressive and wanted to assure that the plan include land use and transportation modeling. He encouraged improved street level and secure bike parking at multifamily units and more city staff dedicated to the implementation of bike mode share. He predicted that the number of in-commuting vehicles would increase over time.

Board Comments Made During Questions Session:

B. Bowen and **C. Gray** requested that future rail opportunities be considered and protected in the plan.

C. Gray asked for improved communication and means of engaging the public for the TMP and particularly regarding the neighborhood walking programs. Put money toward educating the public and publicizing TMP Update events and plans.

B. Bowen attended a Walk Audit and found it interesting and engaging. More clearly solicit input from the participants.

L. May would like to know what percentage of development fees go toward transportation. He thought it would be useful to factor GHG emissions into the fee amounts. Consider actively increasing signalized delays for cars and decreasing them for pedestrians, bikes and busses.

J. Putnam recommended that the GHG emissions from increased idling be calculated; while traffic delays may disincentivize driving, it may cause more emissions.

C. Gray supported all items discussed in the letter from Community Cycles. Pay more attention to making alternative modes of transportation safer and more efficient.

L. May thought driving would decrease if it were less convenient. Make the other modes more convenient to encourage them.

A. Brockett noted that there are populations for whom biking and walking are not possible.

The board agreed that Community Cycles' letter raised good points.

J. Putnam observed that the Boulder Renewed Transit Vision map and report pay little attention to traffic on Highway 93. Let the public know that these areas have been considered, even if they are not priorities.

B. Bowen recommended that the report look at the traffic on Highway 36 toward Lyons as well.

J. Gerstle agreed that it would be important to show the Highway 93 transit routes. He would personally value better bus service to the south. Consider hitchhiking assistance programs in addition to the other ride share services.

A. Brockett thought decreased car ownership would diminish VMT. Include car sharing and ride sharing as techniques to meet city goals. He questioned how non-resident per capita VMT would be calculated.

Board Comments:

J. Putnam thought this was a phenomenal document and gave kudos to all involved. He recommended using transportation modeling to inform the Comprehensive Plan update. Implement a measurement dashboard in packets or on the city's website to show the city's progress as compared with its goals and to inform decision making. Keep the information as fresh as is practical.

B. Bowen thought the Comprehensive Housing Strategy could provide a good graphic example for the TMP. It shows goals and information in a user friendly way.

C. Gray supported **J. Putnam's** suggestion and thought that it would be important to measure and communicate progress as compared to the goals.

B. Bowen recommended that the metrics be shown simply as trending lines as opposed to precise data. Do not make them overly complex.

J. Putnam thought that the transportation safety goal should be zero injuries or fatalities. On the dashboard, include the number of days since there has been a transportation-related fatality and include a map showing where injuries and fatalities have occurred. Understand why these injuries happen. Develop means for meeting the vehicular emissions reduction goals; consider adding charging station requirements to Site Review and working with AMPS on a cell phone app showing where the charging stations are located. There is tension between encouraging people to buy electric cars and getting people out of cars. This does not need to be resolved in this TMP, but worth consideration.

B. Bowen thought it would make sense to have charging stations at Park & Ride facilities. Improve safe bike connections with schools to encourage kids and parents to get in the habit of riding more frequently; one bad connection will prevent kids from riding to school. Incorporate design and art into bike cages, bus stops and biking infrastructure. Use common design to brand them and art to differentiate between neighborhoods. Bus stops should provide good shelter. Fund visible, tangible, meaningful changes upfront; make them quickly and drastically so people take notice. He would like to see a timeline for the project.

C. Gray thought Eco Passes could make a large impact and hoped to see a community-wide pass soon. Parking reductions granted during Site Review are based upon applicants' TDM plans; put more teeth in them and monitor them after the fact for accuracy and effectiveness. Analyze the impacts of different land uses such as Class A offices and different types of residential on transportation and GHG emissions. She identified two traffic safety concerns: driving while talking on a cell phone and running red traffic lights. Consider implementing California's law requiring that vehicles be clear of intersections when the light turns red. She agreed with **B. Bowen's** comment that placemaking was important. Design better bus stops and infrastructure that honor people using alternate forms of transportation. Complete Streets should better serve pedestrians and cyclists; trees were omitted on Broadway and curb cuts were not installed at Broadway at Mapleton. She liked Community Cycles' recommendation to size streets to create safe places for people. She would like for the board to see staff's summary of this meeting before it goes to Council.

A. Brockett would also like for the board to have the opportunity to see and provide feedback on the meeting summaries that go to Council. He thought the draft TMP plan was progressive and particularly liked the North Boulder transportation hub and Complete Neighborhoods goals. He emphasized the need for north south bicycle corridors and recommended that they be pieced together in 2 or 3 places throughout the city. Short of eventual multiuse paths, he would like to see corridors that prioritize bikes by removing stop signs or adding signs to show where bikes do not need to stop. He liked the living laboratories' bike boulevards but thought it possible to implement protected bike lanes sooner. Emphasize more of the Bike 2.0 network. He observed that large busses often contain a small number of riders; to "green the fleet", consider smaller busses. There is a substantial time difference between taking public transit versus a private car. Focus on public transit's speed and efficiency by reducing the number of stops and prioritizing busses through intersections. He recommended that RTD make operational modifications to avoid the bunching of busses.

B. Bowen suggesting closing 19th Street to nonlocal traffic and making it a Bike Boulevard. **C. Gray** agreed.

J. Putnam noted that Denver added bus prioritization along 18th Street and it has made a big difference. It could be replicated here.

C. Gray noted that the HOP will stop if it is flagged like a taxi. It makes the bus more convenient.

L. May would like to see annual carbon emission data. Use it to provide a benchmark for the city and to measure how the plan is working. Assure that the TMP will cover growth demands. Calculate the reduction in GHG due to public transit and ascribe a cost to the carbon volume; use the data to inform investment in public transportation.

J. Gerstle would like for staff to evaluate options with respect to managing transportation demand through financial and economic means such as tolling and vehicle-mile travel tax. These will affect the public's transportation decisions.

J. Putnam thought that the overall plan is very strong. This is a living document that will evolve over time, therefore it would be good to put it in place even if it is not perfect.

On a motion by J. Putnam, seconded by C. Gray, the Planning Board voted 6-0 (L. Payton absent) to recommend to City Council to accept the draft Transportation Master Plan, with consideration of the summary of the Planning Board's comments, and to approve the revised Boulder Valley Comprehensive Plan Transportation Master Plan Summary.

The request that consideration be given to the summary of the Planning Board's comments was added to the motion as a friendly amendment by C. Gray. The friendly amendment was accepted by J. Putnam.

The board asked staff to be given an opportunity to individually review and provide comments to staff regarding staff's summary of the Planning Board's comments prior to the inclusion of that summary in the City Council memo.

6. MATTERS FROM THE PLANNING BOARD, PLANNING DIRECTOR, AND CITY ATTORNEY

C. Gray asked if Planning Board Members were interested in scheduling an agenda item for a future meeting to discuss the Planning Work Program and items that might be appropriate to request a joint work session with City Council. The intent of discussing this under matters was to gauge interest in having the chair and staff schedule this for a future meeting.

J. Putnam agreed with C. Gray's but recommended that the Planning Board to prioritize the issues for discussion with Council in advance.

A. Brockett would like to see a high level discussion and would like to craft a specific request.

L. Ellis noted that there may be opportunities to have a joint study session in September when the two boards meet about the Comp Plan update.

L. May would like to schedule some retreats to discuss items that have been identified by the board for future discussion.

7. DEBRIEF MEETING/CALENDAR CHECK

8. ADJOURNMENT

The Planning Board adjourned the meeting at 9:22 p.m.

APPROVED BY



Board Chair

7/17/14

Date

**CITY OF BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING MINUTES**

Name of Board / Commission: Water Resources Advisory Board	
Date of Meeting: 19 May 2014	
Contact Information of Person Preparing Minutes: Kaaren Davis 303.441.3203	
Board Members Present: Vicki Scharnhorst, Dan Johnson, Mark Squillace, Lesley Smith Board Members Absent: Ed Clancy	
Staff Present: Jeff Arthur, Director of Public Works for Utilities Bob Harberg, Principal Engineer - Utilities Kurt Bauer, Engineering Project Manager Douglas Sullivan, Engineering Project Manager Pieter Beyer, Civil Engineer II Annie Noble, Flood and Greenways Engineering Coordinator Joe Taddeucci, Water Resources Manager Ken Baird, Utilities Financial Manager Jody Jacobson, Board Secretary	
Meeting Type: Regular	
Agenda Item 1 – Call to Order	[7:00 p.m.]
Agenda Item 2 – Approval of the 24 February, 17 March and 21 April 2014 Meeting Minutes:	
[7:01 pm]	
24 February minutes: Motion to approve minutes from February 24, March 17 and April 21 as presented. Moved by: Scharnhorst Seconded by: Squillace Vote: 4:0	
Agenda Item 3 – Public Participation and Comment	[7:05 p.m.]
Public Comment:	
Pete Palmer and Crif Crawford pooled time: Mr. Palmer presented on flood impacts to South Boulder Creek and how it differed from flood predictions. Video played showed flood waters at Apache and Mohawk during the September 2013 flood, which were about five feet deep, over the street markers. An overview of rainfall amounts was given. Slope wash in Shanahan Ridge joined Dowdy Draw flash flood on Sept. 12 to combine with South Boulder Creek, around CU berm, via Viele Channel, down US 36 and pooled. These real-time lessons should be understood for future flood planning. Two separate flows, not just South Boulder Creek.	
Angela Gould: Lives in the Brookfield neighborhood and discussed the sewer back-up near 55 th and Arapahoe during the flood. Managed to get through first day of the flood, but then the toilet in their basement was spouting out uncontrollably. They were able to use sandbags and pumps, but couldn't get professional help. They experienced a couple of feet of sewage water in their basement. Neighbors experienced similar problems. The sewer system at 55 th and Arapahoe needs repair. Please repair the system to avoid the same situation in the future.	
Debbie Welsh: Discussed the effects of flood in two neighborhoods. Manhattan West condos at Foothills and Baseline. Garden level condos dealt with four-foot surge of water. All units were destroyed. Residents were displaced until February. It was the water that Palmer and Crawford referenced. Don't think it's the 100-year flood. Also had sewage backup in her own home's basement. Had to replace carpet, drywall, etc. Reiterates pipes at 55 th and Arapahoe need fixing. Sewage backflow device installed just deflects problems onto neighbors.	
Board follow up: Board asked staff about Palmer/Crawford presentation. Staff responded that South Boulder Creek mitigation items will be coming before the WRAB later this year and the issues brought up by Palmer and Crawford can be discussed further at that time.	

Agenda Item 4 – Information Item – Preliminary draft September 2013 Boulder Rainfall Analysis Results [7:25 p.m.]

Consultant Andrew Earles with Wright Water Engineers covered storm results from September 2013 flood. Bob Harberg and Utilities staff presented the item to the board which included a PowerPoint presentation.

Executive Summary from the Packet Materials:

There has been much discussion regarding the magnitude of the September 2013 flood disaster. The city recently commissioned an analysis of the rainfall recurrence interval by Wright Water Engineers (WWE) and the preliminary draft results are attached.

Alert gauges and gridded radar data was used to determine rainfall characteristics for durations ranging from 5 minutes to 24 hours for the watersheds in Boulder. In addition, the rainfall characteristics are compared with the Colorado Urban Hydrograph Procedure (CUHP) to compare 5-, 10-, 15-, 30-, and 60-minute intensities which is the basis of the design storm for flood analysis and mapping. This comparison provides an understanding of how the actual event differed from the design storm in terms of short-duration rainfall depths and intensities.

Prior to finalizing this analysis WWE will submit the preliminary draft analysis to the Colorado Division of Water Resources for review.

Representatives of Wright Water Engineers made a presentation to the WRAB were available for questions and answers.

WRAB Discussion Included:

- The importance of short duration storms to flood studies as the outer boundaries of flooding possibilities. Longer duration storms are not useful for studying peak flow rates.
- Perspective on the size of the 2013 event. Rainfall amounts for the 2013 flood were not anywhere near what happened during the Big Thompson flood.

This is an information item only. No board action is requested at this time.

Agenda Item 5 – Information Item – Preliminary draft Flood Survey Results [7:50p.m.]

Bob Harberg and Utilities staff presented the item to the board which included a PowerPoint presentation.

Executive Summary from the Packet Materials:

The attached preliminary draft report summarizes the results of the City of Boulder property owner survey regarding the September 2013 flood disaster.

September 2013 brought unprecedented rainfall to the region, causing significant flooding and extensive damage to both private property and public infrastructure.

In response to this event, the city decided to review its flood management program and mitigation priorities and requested assistance identifying neighborhoods and areas in Boulder that were impacted by the recent flooding. An online survey was developed and requested information about the cause, location and magnitude of flood impacts to private property owners.

WRAB Discussion Included:

- Which entities and neighborhoods responded to the survey, the range of reported damage amounts and the method of calculating the data to reach the numbers presented.
- The methodology which produced the results discussed. The results are not a statistical analysis but hopefully will provide some useful information as study progresses.
- Discussion of the very limited reimbursements available for personal damages from the flood and why this limitation necessitated the City doing its own survey to get a better idea of the scope of the event and its impacts on the community.

This is an information item only. No board action is requested at this time.

Agenda Item 6 – Public Hearing and WRAB discussion of the 2015-2020 Capital Improvement Program

[8:02 p.m.]

Jeff Arthur, Bob Harberg, Douglas Sullivan, and Ken Baird presented the item to the board which included a PowerPoint presentation.

Executive Summary from the Packet Materials:

As part of the city's annual budget process, Utilities develops a six-year planning budget, this year for the time period of 2015 through 2020. The Water Resources Advisory Board (WRAB) role in this process is defined in the Boulder Revised Code: "... to review all environmental assessments and capital improvements conducted or proposed by the utilities division." Utilities staff has formulated initial revenue and expenditure projections for each of the three utility funds through the year 2020. Within the budget process, City Council approves and appropriates funds only for the first year, 2015.

The September 2013 flood highlighted the vulnerability of the community and utility infrastructure to natural disasters, including flooding. In order to better integrate data and public feedback related to the flood into the 2015-2020 CIP discussion, staff presented "previews" of the Water, Wastewater, and Stormwater/Flood Management Utility Capital Improvement Programs at the January, February, and March WRAB meetings. The April meeting provided an opportunity for the WRAB to discuss a "preliminary draft" of the CIP. At the April meeting, the majority of questions and discussions concerned the preliminary Wastewater Utility CIP. Following this meeting, staff presented preliminary information regarding utility rates at a City Council study session related to the 2015 budget. Staff focused on a scenario that included a 10% rate increase in the Wastewater Fund rather than 7% to be more conservative based on initial WRAB feedback and pending results of the condition assessment on the wastewater inceptor, a project which is discussed below.

WRAB will be asked to make a recommendation to City Council regarding the 2015-2020 CIP at its June meeting. The Planning Board will review the complete city CIP, including utilities, in August. City Council generally plans for two study sessions regarding the CIP in September, prior to adopting the 2015 budget.

This packet contains the draft proposed 2015 Utilities Budget and 2015-2020 Utilities CIP. The fund financials (**Attachment A**) have been updated to reflect actual revenues and expenditures for 2013, and the revised budget for 2014. These fund financials incorporate recommended changes to the CIP. There will be other likely less significant changes in the operating budget as the guidelines recently provided by the budget office are incorporated into each fund.

More detailed information regarding the draft proposed 2015-2020 Utilities CIP is presented in **Attachment B**. This document is being developed to support city wide CIP recommendations and captures information that has been developed to date.

Public Comment:

- **Jean Nelson – pooled time with Scott Nelson and Emelia Welber, all from the Brookfield neighborhood:** Happy that we're looking at the inflow and infiltration (I & I) problem. Processing rainwater at the Wastewater Treatment Facility is not free. Came to talk about 900 homeowners that experienced Wastewater backups during the flood. That number may be low because many think it was just stormwater. Would like a map for the sanitary sewer backups. Her home is not in the flood zone. No one mentioned sanitary sewer issues when they purchased their home. Supports raising bills even higher than recommended. Started a petition and will take it to City Council. Money from the 2008 Wastewater Collection System Master Plan was not put towards the projects in the plan. Sanitary sewer overflow risk was high and nothing was done about it. Not impressed and unhappy that the 2008 study wasn't implemented. One of the homes in the neighborhood was flooded with sewage before 2013 (as heard by others). Doesn't cost city money to flood basements. Don't ignore studies.
- **Carl Norby: Frasier Meadows:** We've said what we can say. Utilities engineers have done great work. Funds concerns us. Where is the money going to come from? As more is being discovered, the numbers are going up. Going in the right direction, but waiting years for fixes is

challenging. Five years, maybe. Longmont spending \$65 – \$80 million on repairs. June vote expected to be approved. What happened to the Wastewater master plan? We're concerned the money isn't going to come. Worried we're not proposing enough.

- **Bob Coleman:** Reiterating what others have said. We know the problem and we see that Stormwater needs serious money. Utilities know what needs to happen. Money is available. Looked at his own bill and it was low and doubling it doesn't amount to much to individuals. Question isn't funding, but whether the board will stand up and do what needs to be done. This is a Public health issue. But fostering property issue and health issue is being pushed onto residents/property owners. Board should be pushing for this. Five to seven or seven to ten percent increase isn't enough. Require Council to respond.
- **Debra Welsh:** Agree with what others have said. City has been negligent over time and now we are having to make up for that all at once. Request 100 percent increase, not 10. Rainwater studies seem to minimize what happened. We could have catastrophic event on top of saturated groundwater and the system's lack of capacity/integrity will hit us hard. Stand up for residents/property owners by asking for more.

WRAB Discussion Included:

- Discussion on what the board wants staff to bring back in terms of a recommendation. Desire rate increases and staff recommendation on what to do and what rate increases should come with that. Include Level of Service as well, even qualitatively. It's difficult to get at that when talking about extreme storm events.
- Clarification on which projects are funded by which rate increases.
- The I & I Study and lining assessment including technology, cost, cost/benefit relationships, time frame, needs analysis and potential impacts to traffic related to the sewer pipe lining system and whether the lining program should proceed more aggressively in light of the 2013 flood.
- Discussion of the groundwater infiltration problem, whether it can be significantly mitigated, and whether flow meters can help track infiltration issues.
- How information from flow meters is gathered and used to prioritize projects.
- The pros and cons of wastewater backflow prevention devices.
- The board has spent a lot of time over the past several months to go over these issues and is under the impression that the proper amounts are being requested.
- The board would like clarification on what has been done from former master plans.
- Projects identified tonight in the collection system are prioritized in the CIP that board will be voting on.
- Discussion of what is needed at a minimum to make the system secure (and not taking on additional risks). What the cost of lining improvements/repairs in the hardest hit neighborhoods would be. What can we tolerate and what can we afford?
- Discussion of whether the suggested rate increases are large enough given that it appears that maintenance and upgrades of the existing infrastructure have been underfunded in the past and are therefore behind schedule.
- The desire for a balance between neighborhood and resident perspectives. Not everyone may want their rates to go up or may not want them to go up as much.
- The board expressed the opinion that staff is in the right ballpark for Water, Stormwater /Flood rate increases. There is an interest in looking at more aggressively addressing the WW collection system, but keep away from being at the top of the range with other communities.

Agenda Item 7 – Matters

[10:21 p.m.]

From the Board:

Board member Scharnhorst brought up the below matter(s):

- Soliciting WRAB input on the Greenways CIP and Pennsylvania Avenue/Gregory Creek project as representative to Greenways Advisory Committee.

Board member Squillace brought up the below matter(s):

- List of projects for Greenways CIP – leveraging flood projects and adding Greenways objectives to projects. Currently looking at where we should be leveraging funds.

Board member Johnson brought up:

- Resiliency Report was good.
- Douglas Sullivan and Jeff Arthur helped lead a meeting with the public in Frasier Meadows. Not many people showed up to discuss. Sense from those that showed up was that they felt that city was moving in the right direction and addressing what needed to be addressed.

Board member Smith brought up:

- Resiliency report – tap into BVSD for flood outreach.
- Children’s water festival was great – thanks to past and current staff.

From Staff:

[10:32 p.m.]

- Board member orientation wasn’t taped for those who missed it.
- CAO happy to assist answering questions.
- Could ask the City Attorney to come and discuss issues with board.

Agenda Item 6 – Discussion on Future Schedule

[10:33 p.m.]

June will have more discussion about CIP and rates.
Board retreat.

Agenda Item 9 – Adjournment

[10:35 p.m.]

There being no further business to come before the Board at this time, by motion regularly adopted, the meeting was adjourned at 10:36 p.m.

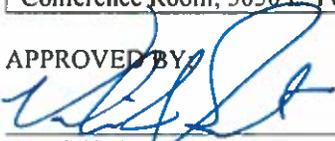
Motion to adjourn by: Squillace; Seconded by: Scharnhorst

Motion Passes 4:0

Date, Time, and Location of Next Meeting:

The next WRAB meeting will be Monday, 16 June 2014 at 7:00 p.m., in the Municipal Service Center Conference Room; 5050 E. Pearl unless directed by staff or the board.

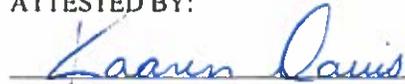
APPROVED BY:



Board Chair

07/21/14
Date

ATTESTED BY:



Board Secretary

7/21/2014
Date

An audio recording of the full meeting for which these minutes are a summary, is available on the Water Resources Advisory Board web page.

**CITY OF BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING MINUTES**

Name of Board / Commission: Water Resources Advisory Board	
Date of Meeting: 16 June 2014	
Contact Information of Person Preparing Minutes: Kaaren Davis 303.441.3203	
Board Members Present: Vicki Schamhorst, Dan Johnson, Mark Squillace, Lesley Smith Board Members Absent: Ed Clancy	
Staff Present: Jeff Arthur, Director of Public Works for Utilities Bob Harberg, Principal Engineer - Utilities Cole Sigmon, Process Optimization Specialist Douglas Sullivan, Engineering Project Manager Chris Douville, Wastewater Treatment Manager Bret Linenfelter, Water Quality and Environmental Services Manager Tom Settle, Water Treatment Manager Ken Baird, Utilities Financial Manager Kaaren Davis, Board Secretary	
Meeting Type: Regular	
Agenda Item 1 – Call to Order	[7:00 p.m.]
Agenda Item 2 – Approval of the 24 February, 17 March and 21 April 2014 Meeting Minutes:	
[7:01 pm]	
19 May minutes: Motion to approve minutes from May 19th as amended. Moved by: Johnson Seconded by: Squillace Vote: 4:0	
Agenda Item 3 – Public Participation and Comment	[7:03 p.m.]
Public Comment:	
<ul style="list-style-type: none"> • Cory Robinson: of Frasier Meadows. Experienced sewage overflow during flood. Neighbor informs him that that situation has occurred 4 times in 40 years. Money is hard to come by, but this is an ongoing emergency situation. Corrective action and money need to be applied sooner rather than later. • Bill Hayes: of Frasier Meadows. Licensed professional engineer. Does have some knowledge of water control. Had his sewer line scoped and cleaned when he bought his house. The line backed up six days later. City Risk Management representative claimed that stormwater could not enter the sanitary sewer system. Demonstrated to her that she was in error. Have had sanitary sewer backup several times. 5.5 feet of sewage with flood event. This is an ongoing public health issue. Funding is available now with HUD and similar programs. Take advantage of it. • Mallory Kates: Frasier meadows. Also had over 5 feet of sewage in her basement during the flood event. Has been to the WRAB meetings for several months now. Consultants give the impression that Council knows about the problem and that Council is listening carefully to the WRAB's input. She spoke to a Council member recently who had no knowledge of the Frasier Meadows situation. The Council member said he could not stay on top of everything. This is a serious and urgent situation. He should be ashamed of himself. WRAB should be feeling foolish and taken advantage of. Not in the mood to play nice anymore. 	
Board follow up:	
Agenda Item 4 – Public hearing and WRAB recommendation on the 2015-2020 Capital Improvements Program (CIP)	[7:13 p.m.]
Jeff Arthur, Ken Baird, Bob Harberg and Douglas Sullivan presented the item to the board which included a PowerPoint presentation.	

Executive Summary from the Packet Materials:

As part of the city's annual budget process, the Utilities Division develops a six-year planning budget, this year for the time period of 2015 through 2020. Utilities staff has formulated revenue and expenditure projections for each of the three utility funds through the year 2020. Within the budget process, council approves and appropriates funds only for the first year, 2015.

In order to better integrate data and public feedback related to the flood into the 2015-2020 CIP discussion, staff presented "previews" of the Water, Wastewater, and Stormwater/Flood Management Utility Capital Improvement Programs at the January, February, and March WRAB meetings. The April meeting provided an opportunity for the WRAB to discuss a "preliminary draft" of the CIP. WRAB members indicated general support for the preliminary CIP for both the Water and Stormwater/Flood funds, but requested that additional information regarding the wastewater collection system be provided at the May meeting.

At the May 19 meeting, staff provided detailed information regarding the wastewater collection system condition assessment, newly identified corrosion issues in the city's interceptor sewer, and a plan for system rehabilitation based on a 10% revenue increase in 2015 followed by 7% increases in both 2016 and 2017, and a 10% increase in 2018. The proposal maintained a competitive rate position for the city relative to other Front Range cities, but raised concerns from the public and some board members due to an approximately 45-year timeframe required to fully rehabilitate or replace aging vitrified clay and concrete pipes and the lack of immediate investment in projects identified in the 2009 Wastewater Collection System Master Plan. Board members expressed an interest in better understanding a level of investment that would appropriately address existing and future issues with infiltration, inflow, and structural integrity while avoiding unnecessary rehabilitation of pipes well ahead of the end of their useful lives.

This memorandum includes both the wastewater collection system rehabilitation approach based on the revenue increase scenario presented in May and a new scenario that would target a 20 year planning horizon for system rehabilitation and expedite implementation of recommended master plan improvements. The new scenario would require a 25% revenue increase in 2015, but would allow for smaller increases in subsequent years than was proposed with the original 10% scenario. Staff is recommending that WRAB support the CIP proposal based on the 25% revenue increase scenario.

This packet contains information concerning the Preliminary 2015 Utilities Budget and the 2015-2020 Utilities CIP. Attachment A contains Fund Financial and CIP spreadsheets for the Water, Wastewater, and Stormwater/Flood Management Funds and includes the 25% revenue increase scenario in the Wastewater Fund. Similarly, Attachment B contains Fund Financial and CIP spreadsheets for the three funds, but includes the 10% revenue increase scenario in the Wastewater Fund.

Staff requests a recommendation from the WRAB concerning the 2015 Utilities Budget including the 6-year Capital Improvement Program (CIP) and Monthly Utility Rates. Staff will submit the CIP to the Planning Board which will make a recommendation to City Council on July 31. City Council study sessions are scheduled for August 12, 2014 concerning the proposed city-wide 2015-2020 CIP and on September 9 and September 23 on the recommended 2015 city-wide budget.

Public Comment:

- **Patricia Multhaaf: Frasier Meadows.** Encourage the WRAB to speed up the process. People in the neighborhood have been suffering for years due to lack of maintenance, etc. Serious damage has been done. Understands that Boulder Creek is an issue, but what happened in Frasier Meadows was due to lack of maintenance, not flooding in Boulder Creek. In a city like Boulder which emphasizes infrastructure for Bike Paths, Open Space etc, due consideration needs to be given to maintenance of the existing systems.
- **Roger Kaenig: University- Gregory Creek Improvement Organization.** Use of CIP funds that have been gained from his community's participation. Community meeting Thursday said hire C2HM Hill for study, but no plan to file for map revision which is key step to seek funding from FEMA, urban flood control district and other similar organizations. Urge WRAB to provide guidance to staff and Council to have a new study done and use funds appropriately for re-mapping.
- **Carl Norby (Using pooled time from Cam Oetting and Robert Pressey Techapps):** Funding has been intensively discussed since the flood event. The WRAB has expressed a preference to stay in the middle range of the Front Range city rates. For a community having the number one flood rate risk, it seems that perhaps middle of the pack funding is not the best plan. A better way to do it is to assess the need, rather than the comfort of the Board. On a different topic, most of the flooding in his neighborhood was from Bear Creek around land owned by CU. Have any of the board members walked this area? If anyone had they would understand what the public has been

talking about. It is a disaster waiting to happen. Water was 5.5 feet deep in the underpass under US 36. The Bear Creek is not that deep. Greenways department loves trees in the stream at low flow. Not good sense for flood mitigation.

- **Mallory Kates:** We all know the problems we are talking about have existed for decades. There have been other well intentioned people hearing this. Is there any historical evidence that Council listens to the WRAB or its consultants. Council is not listening. Neighbors must get together to make Council listen. Must get more aggressive with Council

WRAB Discussion Included:

- Discussion indicating that the WRAB found the prioritization of the CIP to be sound.
- Discussion regarding timelines and costs associated with specific projects such as: Sanitary Sewer Line Rehabilitation, Carter Lake Pipeline, Lakewood Pipeline.
- Discussion of the proposed commercial rate increases including discussion of stakeholder outreach which has been done.
- General discussion on rate increases, including the information that the proposed increases are projected to be adequate to address essential projects (such as sanitary sewerline rehabilitation and replacement) in a much shorter time frame than would previously have been possible.
- Flood repair and recovery issues were discussed. Including: costs for flood repairs, funding strategies and redistributions to meet those costs, and potential for recovery of funds from FEMA. Prioritization of work on major drainageways was also discussed.
- Discussion on annexation related water system expansion.
- Discussion on the need for continued community outreach and cycling of information back to the WRAB during the rate increase proposal process.

Motion: The Water Resources Advisory Board recommends approval of the 2015-2020 CIP for the Water, Wastewater, and Stormwater/Flood Management Utilities proposed in Attachment A including proposed rate adjustments to support 2015 revenue increases of 5% in the water utility, 25% in the wastewater utility, and 71% in the stormwater and flood control utility.

Motion by: Squillace, Seconded by: Johnson

Vote: 4-0 Motion Passes

Agenda Item 5 – Matters [8:38 p.m.]

From the Board:

Board member Smith brought up:

- Pilot intern program to bring college students in to help with research. Took tours of City facilities with students. Staff did a great job answering student questions.

From Staff:

- None

[8:40 p.m.]

Agenda Item 6 – Discussion on Future Schedule [8:40 p.m.]

Next three meetings are flood study. July or August, South Boulder Creek Mitigation Study. July- Bear Canyon Creek, Harrison Avenue Levy and Boulder Slough. August- Twomile, Upper Goose Creek, Skunk, Bluebell and King's Gulch.

Agenda Item 7 – Adjournment [8:50 p.m.]

There being no further business to come before the Board at this time, by motion regularly adopted, the meeting was adjourned at 8:50 p.m.

Motion to adjourn by: Squillace; Seconded by: Smith

Motion Passes 4:0

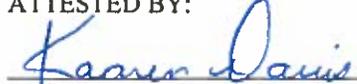
Date, Time, and Location of Next Meeting:

The next WRAB meeting will be Monday, 21 July 2014 at 7:00 p.m., in the Municipal Service Center Conference Room; 5050 E. Pearl unless directed by staff or the board.

APPROVED BY:


Board Chair

ATTESTED BY:


Board Secretary

7/21/2014

Date

Date

An audio recording of the full meeting for which these minutes are a summary, is available on the Water Resources Advisory Board web page.

**Americans with Disabilities Act Awareness Day
July 26, 2014**

WHEREAS, the Americans with Disabilities Act (ADA) was passed on July 26, 1990 to ensure the civil rights of citizens with disabilities; and

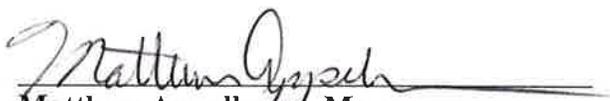
WHEREAS, the City of Boulder affirms the principals of equality and inclusion for persons with disabilities as set forth for the State of Colorado and as embodied in the ADA, the laws of the State of Colorado and ordinances of the City of Boulder; and

WHEREAS, numerous organizations in the City of Boulder and Colorado work with constituents and communities to bring forth the promise of hope and freedom that is envisioned by the passage of the ADA; and

WHEREAS, July 26, 2014, celebrates the 24th Anniversary of the Americans with Disabilities Act;

NOW THEREFORE, BE IT DECLARED by the City Council of the City of Boulder, Colorado, do extend greetings and best wishes to all observing July 26, 2014 as

Americans with Disabilities Act Awareness Day


Matthew Appelbaum, Mayor



**Bob Eichem Day
Tuesday, July 22, 2014**

WHEREAS, Bob Eichem has been the Chief Financial Officer for the City of Boulder, Colorado for the past nine years and in the profession of government finance administration since 1979; and

WHEREAS, during the past 35 years, he has demonstrated leadership in his profession through active membership in the Government Finance Officer Association (CGFOA) of Colorado and the GFOA of America and Canada; and

WHEREAS, Bob Eichem has served as panel member, speaker and instructor at national and state conferences on a variety of local government finance topics, which include: Long Range Financial Planning, Financial Policies, Managing the Budget Process, Sustainability, Resilience, Debt and Treasury Management and Priority Based Budgeting; and

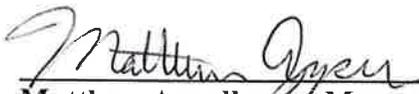
WHEREAS, the Colorado GFOA acknowledged Bob Eichem's tremendous dedication and commitment to fostering responsible stewardship of public funds by awarding him with the Colorado Government Finance Officer of the Year Award; and

WHEREAS, the City of Boulder has received the Certificate of Achievement for Excellence in Financial Reporting for 28 years, the Distinguished Budget Presentation Award for 15 years, and the Annual Financial Reporting Award for 4 years, which further demonstrates stewardship of Boulder's current and future financial sustainability; and

WHEREAS, on May 20, 2014 Chief Finance Officer Bob Eichem was elected by his peers in the United States and Canada to serve as the president of its Association; a testament to his outstanding performance and service excellence within his field,

NOW, THEREFORE, BE IT DECLARED by the City Council of the city of Boulder, Colorado, that Tuesday, July 22, 2014, is

Bob Eichem Day


Matthew Appelbaum, Mayor

