

CITY OF BOULDER  
BOULDER, COLORADO  
BOARDS AND COMMISSIONS MEETING MINUTES

To listen to the Parks and Recreation Advisory Board meetings in their entirety, please go to the following link:  
[www.boulderparks-rec.org](http://www.boulderparks-rec.org)

<b>Name of Board/Commission:</b> Parks and Recreation Advisory Board
<b>Date of Meeting:</b> August 22, 2016
<b>Contact Information Preparing Summary:</b> Sarah DeSouza, 303-413-7223
<b>Board Members Present:</b> Mike Guzek, Kelly Wyatt, Tom Klenow, Jennifer Kovarik, Marty Gorce
<b>Board Members Absent:</b> Tyler Romero, Valerie Yates
<b>Staff Present:</b> Yvette Bowden, Jeff Haley, Dean Rummel, Sarah DeSouza, Ali Rhodes
<b>Guests Present:</b> None
<b>Type of Meeting:</b> Advisory/Regular
<b>Agenda Item 1: Call to Order</b> The meeting was called to order at <b>6:02 p.m.</b> and the agenda was approved as written.
<b>Agenda Item 2: Future Board Items and Tours</b> Yvette Bowden reviewed upcoming community touch opportunities. These events can be found at <a href="http://www.BoulderParks-Rec.org">www.BoulderParks-Rec.org</a>
<b>Agenda Item 3: Public Participation</b> <ul style="list-style-type: none"><li>• Kim Lord, City Resident, spoke on behalf of the Mesa Swim Team and the importance of access to city swimming pool facilities.</li><li>• Aaron Winston, City Resident, spoke on behalf of the successful partnership between the city and Studio Arts Boulder. Invited the Board to a street party fundraiser in support of the Pottery Lab on September 17.</li></ul>
<b>Agenda Item 4: Consent Agenda</b> <ul style="list-style-type: none"><li>• <b>Approval of Minutes from June 27, 2016</b> Minutes from June 27, 2016 were approved as written.</li><li>• <b>Parks and Recreation Development Update</b></li><li>• <b>Parks and Recreation Operations Update</b></li></ul> <p>The Board asked for clarification on the following:</p> <ul style="list-style-type: none"><li>• Status of the space allocation survey?</li><li>• Importance of being consistent with department practices with other competitive and non competitive programs but recognizing the difference in space demand for indoor vs outdoor facilities.</li></ul>
<b>Agenda Item 5: Items for Action</b> <ul style="list-style-type: none"><li>• <b>Public Hearing and Consideration of Motions to Approve a Memorandum of Understanding with the Go Flyers! Club for the Coordination of Certain Competitive Aspects of the City of Boulder’s Competitive Youth Gymnastics Program.</b></li></ul> <p>Dean Rummel presented this item to the Board.</p> <p>The following questions and comments were made:</p> <ul style="list-style-type: none"><li>• Questioned the criteria for the gymnastic/scholarships - Scholarships will follow the same criteria used by the department for other program scholarship</li><li>• The non-profit group will make a “donation” amount to the department (in lieu of calling the</li></ul>

donation “fees”)

- Questioned the term “Illegal alien” – standard city contracting language
- Go Flyers! is a fundraising organization to support the competitive aspect of the program
- Questioned the progressive fee schedule for revenue back to city - ideally 70/30 which is comparable to other partnered programs
- Questioned the rationale for fee increases and whether or not the increases create a barrier for some users
- See this approach as a model for other advanced programs – how we “spin” off other competitive programs

**Kelli Wyatt** made the following motion:

Motion to approve the Memorandum of Understanding for Fundraising and Coordination of Competitive Youth Gymnastics between the City of Boulder Parks and Recreation and Go FLYERS! Club and authorize the City Manager to make minor amendments prior to or during the term of this agreement in order to ensure that gymnastics programming is provided in a manner that is consistent with applicable laws and the policies and regulations of the City of Boulder.

**Marty Gorce** seconded the motion.

The motion passed **5-0 (with Romero and Yates absent)**.

- **Public Hearing and Consideration of Motions to Approve a Service Agreement with Kinesis Dance Company to Provide Dance Programs at City of Boulder Facilities.**

Dean Rummel presented this item to the Board.

The Public Hearing was opened to the public.

- Cynthia Burdine and Kirstin Leslie, co-owners of Kinesis Dance, spoke in support of the partnership between the dance company and the City of Boulder.

**Marty Gorce** made the following motion:

Motion to approve the Service Agreement for a Recreation Program between the City of Boulder Parks and Recreation and Kinesis Dance Company and authorize the City Manager to make minor amendments prior to or during the term of this agreement in order to ensure that dance programming is provided in a manner that is consistent with applicable laws and the policies and regulations of the City of Boulder.

**Kelli Wyatt** seconded the motion.

The motion passed **5—0 (with Romero and Yates absent)**.

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#### **Agenda Item 6: Items for Discussion/Information**

There were no items for discussion/information.

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#### **Agenda Item 9: Matters from the Department**

- Facilities Strategic Plan Update

Yvette Bowden presented this item to the Board.

- Recreation Access Updates

Ali Rhodes presented this item to the Board.

The Board made the following comments:

- Support for the living wage initiative
- Appreciates the thoughtful approach to fee increases
  
- Staff Announcements

Yvette Bowden presented this item to the Board.

The Board made the following comments:

- Welcomed Keith Williams and congratulated Ali Rhodes on their new positions with the department.
  
- Boulder Day Nursery Update

Yvette Bowden presented this item to the Board.

- CIP Update 2017-2022

Jeff Haley presented this item to the Board.

#### **Agenda Item 8: Matters from the Board**

- PRAB Community Engagement Updates
- Stakeholder meeting for pools have been very inclusive (Guzek)
- Lower Chautauqua has developed a website and the whole area is addressing the parking issues at Chautauqua (Gorce)
- Started a tour of all the parks in Boulder and attended Legion all-star game (Gorce)
- Feels that all parks look great and are being used (Gorce)
- Attended two stakeholder meetings for BVSD; attended listening session on public private partnerships, attended the Ironman, attended baseball games at SCP, legion games (Wyatt)
- Attended concert in the park and Civic Area programming (opera in the park) (Kovarik)
- Kudos to the marketing team and programming in the Civic Area park (Kovarik)
- Encourages the balance of public health and community desires (Kovarik)
- Attended the Art and Jazz Festival in Central Park (Klenow)
  
- PRAB Leadership Update
- Guzek announced he will be leaving the Board to move to Charlotte, NC.
- He spoke of his appreciation for the work of the city and the commitment of the staff and indicated he has taken more away than he has given back
- Klenow thanked Guzek for his leadership, professionalism and engagement
- Wyatt spoke about Guzek's preparedness and commitment to his Board responsibilities
- Gorce encouraged Guzek to jump into community life in NC
- Kovarik thanked Guzek for his leadership and welcoming approach
- Bowden thanked Guzek for his passion and encouraged him to reapply to the Board when he returns to Boulder.
- The Board will be sent information about nomination and election process next week

**Next Board Meeting: September 26, 2016**

**Adjourn:** There being no further business to come before the Board at this time; the meeting was adjourned at **7:37 p.m.**

Approved by:

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Tom Klenow

Board Vice-Chair

Date \_\_\_\_\_

Attested:

\_\_\_\_\_

Sarah DeSouza

Board Secretary

Date \_\_\_\_\_



## **Boulder Parks & Recreation Advisory Board**

**TO:** Parks and Recreation Advisory Board

**FROM:** Yvette Bowden, Director, Parks and Recreation Department  
Ali Rhodes, Deputy Director  
Jeff Haley, Planning, Design and Community Engagement Manager

**SUBJECT:** Consent Agenda

**DATE:** September 26, 2016

### **A. Approval of Minutes from August 22, 2016**

### **B. Parks and Recreation Development Update**

The following information is intended to provide the PRAB with relevant updates on specific projects as they reach major milestones. This section is not all inclusive of all current projects and only illustrates major project updates. For a complete list of all current projects and details, please visit [www.BoulderParkNews.org](http://www.BoulderParkNews.org).

#### **Planning and Design**

The following projects are currently in the planning and design process that involves research, alternatives analysis, public involvement and development of planning documents and design plans to guide decision making and future capital improvements.

- **Howard Heuston Park Renovation**  
Based on community feedback on three draft concept plans presented at the first outreach meeting in June, a final hybrid concept plan is being developed for the community to review at the [second public meeting on October 1](#). The community is invited to provide feedback on the future of the park while also enjoying family-friendly soccer activities hosted by FC Boulder, a local non-profit youth soccer organization, and lunch provided by the department. The presented plan will also be available online and the public may provide comments through mid-October. Following the final comment period, development of the construction documents will begin with anticipated construction beginning in spring 2017.
- **Planning Projects Underway:** Staff or contractors continue to work on the following projects and will update the PRAB as major milestones are achieved:
  - Arapahoe Ridge “Rock” Park Renovation;
  - Boulder Reservoir Administration Building/Bathhouse Design;
  - Central Park and Civic Area;
  - Chautauqua Park Pedestrian Safety, Access and Lighting Improvements;
  - Holiday Park Shade Shelter;

- Urban Forest Strategic Plan;
- Scott Carpenter Pool Replacement; and
- Tantra Park Renovation.

### **Construction**

The following projects are scheduled for construction, under construction or have been recently completed. For additional details please visit [www.BoulderParkNews.org](http://www.BoulderParkNews.org).

- **Christensen Park Renovation**  
Phase one of the Christensen Park renovation has begun. The first phase of the project is construction of the nature play area that includes a dry river bed, large boulders for climbing and a new seating area. Phase two will include irrigation replacement and phase three will involve the installation of new play equipment and surfacing. The project is expected to be completed in spring/summer 2017.
- **Flatirons Golf Course**  
The installation of an accessible ramp to the interim restrooms and an improved stairway to the Pro Shop were recently completed. The Pro Shop and Grill were painted earlier this summer with parking lot maintenance and striping scheduled for later this month.
- **Construction Projects Underway:** Staff or contractors continue to work on the following projects and will update the PRAB as major milestones are achieved:
  - Admiral Arleigh A. Burke Park Improvements;
  - Elks Park Arbor;
  - Flatirons Golf Course Event Center and Restrooms; and
  - North Boulder Recreation Center Aquatics Facility Renovations.

### **Urban Resources**

The following projects, focused on habitat and wildlife management in an urban environment, are currently being managed by the Urban Resources staff:

- **Integrated Pest Management**  
Natural Resources Staff worked with the weed control goat herding contractor to put on a [public education event](#). The event was a huge success with approximately 150 people in attendance to “meet” the goats and learn more about the department’s weed control practices. Given the popularity of this event, future events will be scheduled.
- **Regulations and Seasonal Wildlife Closures**  
The Northern Leopard Frog and birds of special concern closures have been lifted for the year. The Seasonal Wildlife Closure Annual report will be included in a future update.
- **Urban Wildlife Management**  
The prairie dogs located at the Foothills site were determined to be located on Open Space and Mountain Parks property. A relocation application was submitted and

approved by Colorado Parks and Wildlife. Bids for prairie dog relocation are currently being accepted.

Given public and Council's concern regarding prairie dogs plans at the privately owned Armory site, a prairie dog working group consisting of interested community members and city staff and other experts will be convened to address future prairie dog issues. The city's Urban Wildlife Conservation Coordinator has expressed an interest to return to Council by the end of the year with an outline of the role, scope, goals and objectives of the working group.

- **Urban Resource Projects Underway:** Staff or contractors continue to work on the following projects and will update PRAB as major milestones are achieved:
  - Urban Resources Volunteer Recruitment and Training

## C. Operations Update

### Summer Camp Overview

The 2016 summer camp season concluded in late August. Over a 12-week period and through 19 different camp offerings, the department accommodated over 2,600 registrations. This year's camps included new offerings that focused on outdoors, nature, and specific learning curriculum.

Additional highlights included:

- Increased service reach to low-income community members through 64 registrations via the Child Care Assistance Program (CCAP).
- Implementation of a new inclusion model to better support campers with disabilities. All camp staff participated in 6 hours of inclusion training and had the opportunity to directly work with participants with disabilities in a more inclusive environment.
- An expansion of daily camp hours by 30 minutes to facilitate working parent schedules.
- Interagency and community collaborations throughout camp offerings with staff from OSMP, Boulder Public Libraries, and Boulder Valley School District (BVSD) to provide a diverse and well-rounded camp experience, streamlined trainings, and behavioral management efforts with community stakeholders.

As the department continues to evaluate and enhance camp programming offerings, focus areas for 2017 planning include:

- Continued focus on enhanced financial aid opportunities to School Break Camps and North Boulder Recreation Center summer camps in 2017.
- Focused outreach to the community's underserved teen population through the creation and implementation of a new Counselor in Training Program, providing youth with an on the job experience focusing on leadership skills and community values.

- Camper registration paperwork system upgrade so all camper paperwork can be completed and stored online through a secure online registration system. This will ensure full licensure compliance.
- Continued focus on enhancing strong collaborative partnerships with OSMP, Boulder Public Libraries, and the BVSD.
- Update the existing Contractor Manual to increase tracking progress, benchmark successes, increase scholarship awareness and ensure camp programming aligns with the department's mission and goals.

### **Outdoor Season Overview**

As the peak outdoor season for the Regional Facilities concludes, highlights include:

- Valmont City Park:
  - Employed 12 local youth in Boulder County Youth Corps to work on trails, buildings, ground and natural resource management;
  - Celebrated its 5<sup>th</sup> Anniversary; and
  - Hosted various camps including Avid 4 Adventure and Lego and special events including the 5<sup>th</sup> Anniversary celebration, New Belgium Clips Beer and Film Tour and Valmont Disc Golf Tournament.
- Flatirons Golf Course:
  - Completed demolition of the events center and construction of a temporary restroom; and
  - Hosted leagues and tournaments, including the Optimist Jr. World qualifier with 128 boys and girls.
- Boulder Reservoir:
  - Hosted over 22 events including the Boulder IronMan and various 5k running races and triathlons of varying distances.