

City of Boulder Invites Applications for

Learning & Organizational Development Specialist I or II



City Vision

Service excellence
for an inspired future

City Values

Customer Service
Respect
Integrity
Collaboration

Anticipated Starting Salary \$57,800 - \$100,000 Annually (DOQ)

Location Human Resources Office
3065 Center Green Drive, Boulder

Schedule Generally M-F, 8am-5pm

•••• Position Overview ••••

The [Learning & Organizational Specialist I or II](#) provides coordination and support for the implementation and maintenance of citywide organizational development initiatives and programs.

This position serves as part of the Learning & Organizational Development Center to improve and enhance capabilities to meet and support the city's vision, values and strategic and tactical goals.

•••• Position Requirements ••••

A Bachelor's degree in Business or Public Administration, Human Resources or Organizational Development, or a related degree, as well as a minimum of three years of relevant experience in increasingly responsible organizational development or human resources. Ability to assist in developing a strategic plan and related initiatives, as well as performance measures to assess outcomes. Working knowledge and experience with human resources, performance management, diversity, training and development. Well-developed communication skills (verbal and written), including the ability to create and facilitate public presentations

Desired: A Master's degree and/or professional certification in Human Resources or Organizational Development (PHR, SPHR, ODC), or a related field. Prior experience designing and implementing online learning methodologies, succession planning, diversity programs and performance management training.

How to Apply

Please submit an [online application](#), complete with cover letter and resume.



Contact

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