

SECTION A - BUSINESS MANAGER CHANGE / ADDITION (You must inform the City 30 days before a new manager starts)

Effective date of business manager change/addition: _____

Former business manager name: _____

Proposed new business manager: _____

Will the new manager also hold ownership or have any other business interest? Yes * No

Background check form completed by new manager

fingerprint card for new manager

ID copy for new manager

Business check or Money Order for \$39.50 background check fee and \$150 manager fee per person attached

* If yes, also complete Section D and/or Section E

SECTION B - BUSINESS ENTITY NAME CHANGE

Effective date of business name change : _____

Business entity old name: _____

Business entity new name: _____

Articles of amendment from CO Secretary of State showing new name attached

Operational documents reflecting name change attached

Business entity change fee as Business Check or Money Order of \$2,000 payable to City of Boulder attached

Name change reported to City Sales Tax & CO Dept. of Revenue?

SECTION C: TRADE NAME CHANGE

Effective date of trade name change: _____

Trade name old name: _____

Trade name new name: _____

Business entity change fee as Business Check or Money Order of \$2,000 payable to City of Boulder attached

Trade name change reported to City Sales Tax & CO Dept. of Revenue?

SECTION D: CHANGE OF OFFICERS, DIRECTORS, PARTNERS, MEMBERS, FINANCIERS, PRIMARY CAREGIVERS, OR NAMED PERSONS

Please note: Changes must be filed at least 30 days before they are effective and the change will not be final until approved by City and State. If change has already occurred and if change request is denied, City may require change become null and void or the new party be divested from new role.

new person:	new position:	mailing address:	individual replaced (If applicable):	% owned: (complete Section E too)

(attach separate sheet if necessary)

Corporate minutes, LLC operating agreement or partnership agreement amendments showing the change. Include letters of resignation, appointment, or employment of any officers, directors, partners, managing members, financiers, primary caregivers, named persons included

- All new notes, loans, security instruments, profit sharing agreements or other documents related to the addition or employment of new named persons attached
- Each new individual's background check form attached
- Each new individual's driver's license or state-issued ID attached
- Each new individual's fingerprint card attached
- Business check or money order for \$39.50 per background check and Business entity change fee of \$2,000 payable to City of Boulder attached

SECTION E: CHANGE OF INDIVIDUAL OWNERS OR OWNERSHIP PERCENTAGES

Please note: Changes must be filed at least 30 days before they are effective and the change will not be final until approved by City and State. If change has already occurred and if change request is denied, the City may require change become null and void or the new party be divested from new role.

New owners/ownership percent changes:

entity/person:	position (if named person, complete Section D too):	mailing address:	replaces former owner (if applicable):	% owned:

(attach a separate sheet if necessary)

- Each new individual's background check form attached
- Copy of each new individual's driver's license or state-issued ID attached
- Each new individual's fingerprint card attached
- Executed purchase agreement, stock sale certificates, bills of sale, copies of corporate minutes, LLC operating agreement or partnership agreement amendments or other documents to confirm this change. Include letters of appointment, employment, or memorandums of understanding attached
- All new notes, loans, security instruments, profit sharing agreements or other documents related to addition or employment of new named persons attached
- Business check or money order for \$39.50 per background check and Business entity change fee of \$2,000 payable to City of Boulder attached

Oath of Applicant (Owner or Existing Manager)

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Boulder Revised Code and all Rules and Regulations which govern my marijuana business license application and any issued marijuana business license.

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Signature

Printed name

Title

Date

For Business Entity Name Change MMB application and with the expectation that the Tax ID number is not changing:

Please include a letter directed to City Sales Tax area to explain that the businesses' business entity name is changing, include the old name and the new name, and the date when the change will be effective.

Please have the managing member of the LLC or the corporate president sign the letter, date the letter, and write their title at the bottom of the letter.