

**TO:** Open Space Board of Trustees

**FROM:** Tracy Winfree, Interim Director, Open Space and Mountain Parks  
Mark Gershman, Environmental Planning Supervisor  
Steve Armstead, Environmental Planner

**DATE:** February 18, 2015

**SUBJECT:** North Trail Study Area Plan

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## **I. PURPOSE**

The purpose of this study session is for the Open Space Board of Trustees (OSBT) and staff to discuss the scope, goals, process, and public engagement strategy for the North Trail Study Area (TSA) Plan.

## **II. QUESTIONS FOR THE BOARD**

1. Does the OSBT have questions or comments on the goals, objectives, phasing, deliverables, and timeline proposed by staff for the North TSA Plan?
2. Does the OSBT recommend changes to the community outreach or engagement approach, including the amount and mix of community engagement options?
3. Are there changes to the expert panels which the OSBT would like to recommend?
4. Does the OSBT have comments about staff's proposal that it host the community engagement process?

## **III. BACKGROUND**

### **Trail Study Area Plans**

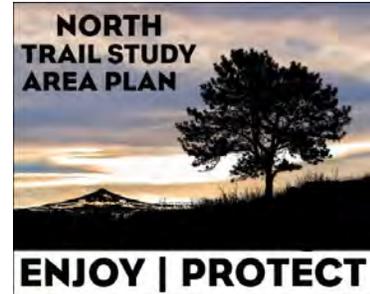
In 2005, the Boulder City Council approved the Open Space and Mountain Parks (OSMP) Visitor Master Plan (VMP). The VMP created a framework for the department to manage for high-quality visitor experiences while ensuring that the lands are protected and preserved for future generations.

An integral feature of the VMP was the creation of TSA Plans, which established visitor access and recreation resource management priorities and projects for specific areas of Boulder's public lands. So far, three TSA Plans have been completed and are being implemented: the Marshall Mesa / Southern Grasslands TSA, the Eldorado Mountain / Doudy Draw TSA and the West TSA. Three TSA plans remain - the North, East and South TSAs.

### **North TSA**

The North TSA includes lands north of the Diagonal Highway on the east and lands north of Linden Avenue on the west (Attachment A). The North TSA Plan will include management recommendations for 7,600 acres that OSMP owns and manages. The North TSA area also includes 1,945 acres of land with some level of city open space ownership, but where OSMP

does not provide or manage public access (conservation easements: 1,031 acres lands jointly owned with and managed by Boulder County: 914 acres).



The North TSA landscape is varied and includes foothills topped with ponderosa pine woodlands, and grassy slopes with occasional shrub thickets leading up to the ridges. Hillsides and mesa sides are dissected by drainages and dotted with springs that support riparian and wetland habitats. The bulk of the TSA is comprised of grasslands, much of which is used by Boulder County farmers and ranchers. Existing visitor amenities include a network of 20 miles of trails as well as 14 trailheads and access points that provide access to popular destinations such as Wonderland Lake, the North Foothills, and Boulder Valley Ranch.

## IV. ISSUES

### North TSA Plan Goals and Objectives

#### North TSA Plan Goal

The goal of the North TSA Plan is **to provide management direction and implementation actions to maintain and improve the visitor experience, protect natural, cultural, and agricultural resources, and provide a physically and environmentally sustainable trail system in the North TSA.**

TSA plans focus on the designated and undesignated trails, trailheads, access points and recreational activities. TSA plans describe how existing trailheads, access points, infrastructure and trails can be modified to improve visitor access and experiences compatible with natural, cultural and agricultural resource conservation.

#### North TSA Plan Objectives

1. Enhance recreational opportunities where a high quality experience can be provided and the activity is compatible with resource conservation.
2. Minimize conflict among visitor activities.
3. Ensure that new or rerouted trails and trail connections result in physically sustainable trails that conserve natural, agricultural and cultural resources, provide a high quality visitor experience, and encourage visitors to stay on-trail.
4. Retrofit, reroute and improve the existing trail system to make it more physically sustainable and compatible with ecological and agricultural management objectives.
5. Recommend that undesignated trails either be formally designated or closed and restored. Designating previously undesignated trails may also involve re-routing to improve sustainability.
6. Provide an appropriate balance of resource protection and visitor access matched to the specific natural and recreational qualities of different management areas designations. *The Visitor Master Plan provides general guidance in balancing resource protection and visitor access opportunities for four management area designations; Passive Recreation Areas, Natural Areas, Agricultural Areas, and Habitat Conservation Areas.*
7. Provide recommendations for adjustments in management area designations and for designating management areas on properties that don't have designations.

## **North TSA Planning Process, Deliverables, Timeline and Sideboards**

### Process

The proposed planning process has four phases (Figure 1). The first phase is focused on collecting and compiling information about the TSA that will help inform the development of scenarios which in turn will be refined into the draft plan's recommendations. The primary deliverable for the first phase is an inventory/assessment report to be completed in the second quarter of 2015.

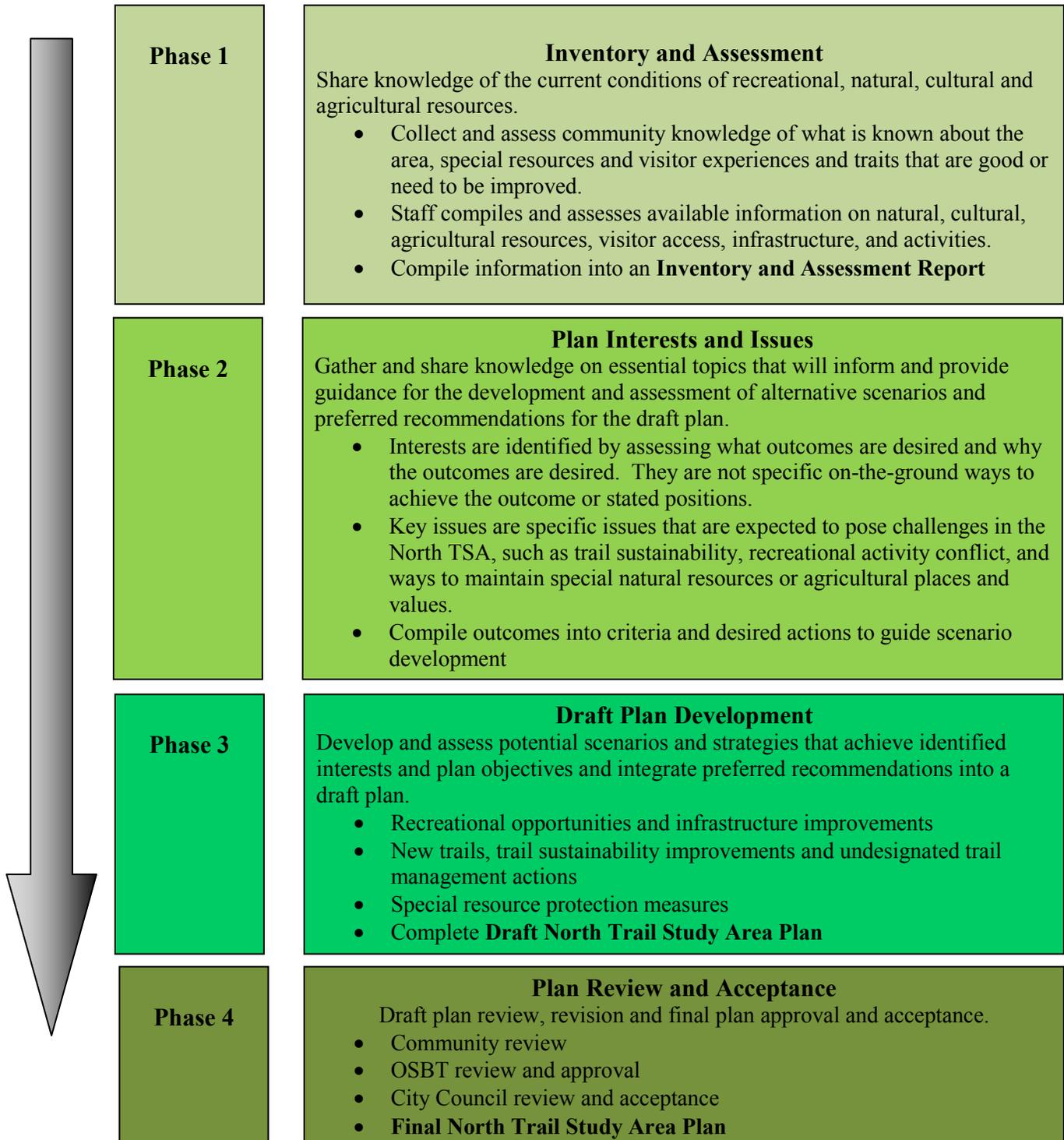
The second phase identifies key interests and issues that will further inform and guide the development of scenarios and recommendations. This phase will result in a list of criteria and desired actions from the community to help direct the development of scenarios and will be completed by the third quarter.

During the third phase, staff, the community, and the OSBT will generate and assess potential scenarios that achieve planning objectives and community interests. This part of the planning process will begin in the third quarter and conclude with the completion of a draft plan at the end of the fourth quarter of 2015.

The fourth and final phase begins in the first quarter of 2016 and includes the review of the draft plan by the community, the OSBT and recommendation and acceptance of the plan by City Council.

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**Figure 1. The Four Phases of the North TSA Planning Process**



Deliverables and Timeline

The proposed timeframe for the North TSA Plan is based upon having a draft plan available for review at the end of 2015. Review and acceptance of the draft plan would then potentially begin during the first quarter of 2016. The North TSA Plan is a high priority for OSMP. A list of potential plan milestones is provided in Table 1. Preliminary project timelines for the overall project and just for 2015 are available in Attachment B.

**Table 1. Possible North TSA Plan Milestones for 2015**

1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
<ul style="list-style-type: none"> <li>• <b>OSBT Study Session (SS) plan scope and public process</b></li> <li>• <b>City Council</b> information packet</li> </ul>	<ul style="list-style-type: none"> <li>• <b>OSBT SS assessment</b></li> <li>• <b>OSBT SS interests</b></li> <li>• <b>Begin community engagement</b></li> <li>• <b>Open invite community workshop assessment</b></li> <li>• <b>Workshop key interests</b></li> <li>• <b>Workshops/Expert Panels key issues</b></li> <li>• <b>Inventory/assessment report</b></li> <li>• <b>City Council</b> information packet</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Workshops/Expert Panels key issues</b></li> <li>• <b>Workshop(s) TSA-wide and subarea scenarios</b></li> <li>• <b>City Council</b> information packet</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Workshops TSA-wide and subarea scenarios</b></li> <li>• <b>OSBT SS Alternative scenarios</b></li> <li>• <b>OSBT SS Preferred scenarios</b></li> <li>• <b>Draft plan</b></li> <li>• <b>City Council</b> information packet</li> </ul>

Plan Sideboards

The North TSA sideboards will define the decision space for the North TSA planning process. Sideboards clarify what is “on the table” for discussion, and what is beyond the scope of consideration. Sideboards provide critical guidance that allows the public engagement process to answer questions such as: 1) What constraints must the plan account for? 2) What considerations are essential for the plan to be supported as a viable set of recommendations? The plan may include recommendations for minor changes to existing agreements, city regulations or code if such changes are desirable, feasible and necessary to meet plan objectives. However, recommendations for changes to agreements or regulations/code will be subject to the necessary processes and subsequent outcomes.

An initial set of sideboards will be developed by staff and the OSBT by the beginning of the second quarter. Refinement and additions to the sideboards can occur after the inventory and assessment phase based on what is learned from this phase.

## **Community Engagement**

### Community Engagement Objectives

Consultation and collaboration among interested community members is fundamental to identifying community supported actions to recommend in the plan. The following are staff's proposed objectives for the community engagement process:

- Keep people informed, allow for sharing, learning and understanding among the department, the OSBT, and the community.
- Encourage public interaction, and the sharing of ideas and feedback through both internet-based tools and in-person workshops.
- Support the development of a plan through an inclusive and transparent process that adds clarity to the decision making and rationale for plan outcomes.
- Build relationships, trust, capacity and commitment for the North TSA Plan.
- Foster collaboration among the public, the OSBT and staff to develop common understanding, share perspectives, generate ideas and ultimately create a plan that benefits from the knowledge and values of the community, OSBT and staff.
- Engage a broad cross section of the community.

Staff recommends that the North TSA community engagement process include outreach tools that notify and inform community members of the planning process and participation opportunities and a variety of tools that foster the sharing of perspectives and ideas and offer ongoing involvement in the development of the plan. In order for public participation to be most effective, people will engage directly with one another, OSBT and staff. OSMP is proposing using a variety of venues including interactive internet-based input tools and specially designed community workshops to learn, share ideas, and problem-solve challenging issues.

### **Community Engagement Approaches**

Staff reviewed the public participation steps from previously completed TSA plans, ideas offered by board members, other public land planning processes other city departments' planning efforts and a professional facilitator with experience working with the city and a wide range of public land and resource managers. A summary of the public participation tools used in past TSAs is available in Attachment C.

After considering the available options and integrating the experiences learned from previous TSA processes, staff is recommending the community engagement strategy outlined in Attachment D as a starting point for discussions with the board. Selected elements of the proposed strategy are further discussed below.

The strategy includes a very robust level of community engagement and numerous strategies for outreach and participation. The proposed timeframe (Attachment B) for the North TSA Plan is based upon the goal of completing the draft plan by the end of 2015. Staff believes this is feasible, yet challenging, and recognizes that achieving this goal is dependent on the number and type of community engagement opportunities. It may not be possible to complete the plan on this schedule if the planning process includes the full range of community engagement options.

## Community Outreach and Notification

### *Informing*

A critical component of the public engagement process is the strategies and tools to share information with the community about the planning process, opportunities to participate and progress on the planning process. Staff proposes to employ a variety of communication tools to share information with the community. Tools successfully used with the West TSA and the recent implementation of the revised Voice and Sight Tag Program help shape the components staff recommend for a successful communication and outreach campaign. Examples of the tools proposed include:

- Project website
- Social media (Interact Boulder)
- Emails and newsletters
- Neighborhood mailings
- Natural Selection hikes
- Trailhead kiosk signs

### *Updating*

Another important element for public engagement is outreach to community members who may not usually participate in TSA planning. Using mailings to both city and county neighborhoods adjacent to the North TSA, utility bill notices, and outreach to neighborhood HOAs and organizations are ways to make neighbors aware of the process and potential involvement opportunities. The use of social media (Twitter, Facebook) and internet based input and feedback tools (Inspire Boulder) will also give convenient access to information. Based upon the experience of other city departments, this approach should encourage involvement by individuals who have not typically attended OSBT meetings that use more traditional meeting oriented engagement processes. Trail-based and store-front outreach and participatory strategies may also reach new community audiences.

### Public Engagement Opportunities

Staff is proposing to use a mix of engagement strategies and tools to encourage participation in the North TSA planning process. Two important strategies that will be used in all phases are the city's internet-based participatory platform called [Inspire Boulder](#) and a planned series of open-invite community workshops. Inspire Boulder is a digital town hall and community engagement platform that has been successfully used by the city in the development of numerous planning efforts and allows feedback through a variety of input tools including questions, polls, surveys, issue prioritization, budgeting, and simple map based feedback.

Staff is also proposing a series of workshops to gather community knowledge about the North TSA, issues, and key interests along with workshops to refine alternative TSA-wide and subarea scenarios (Table 2.). A series of one to four workshops focused on specific "key issues" will include expert panel presentations followed by community discussion and idea sharing.

**Table 2. Possible Community Workshops**

<b>Workshop Topic</b>	<b>Workshop Purpose</b>	<b>Workshop Deliverable</b>
<b>Assessment</b>	Learn about the community’s knowledge of conditions in the North TSA. Answer the question: “Where are there problems in the TSA and where is there something great to be maintained?”	Community information on the condition of recreational, natural, cultural, and agricultural resources. Identified areas of concern and areas of importance. This assessment information will supplement and be integrated with staff’s inventory information.
<b>Interests</b>	Answer the question: “What outcomes for the North TSA plan are most important and why?”	Plan outcomes that are most important and are priorities for the plan to address to improve conditions in the North TSA. Identifying ways to achieve the outcomes occurs later in the process.
<p><b>Key Issues</b>            One or more workshops on challenging issues. Potential topics:</p> <ul style="list-style-type: none"> <li>• <i>Trail Sustainability</i></li> <li>• <i>Recreational Conflict</i></li> <li>• <i>Significant and Special Natural Resources</i></li> <li>• <i>Significant Agricultural Resources</i></li> </ul>	Learn about ways experts have addressed specific issues that are likely to pose challenges in the North TSA. Answer the question: “What was learned from the experts and which idea(s) would be good to implement and why?”	The main outcome from this step is a list of desired actions for staff and the OSBT to consider in the development of alternative scenarios and preferred recommendations.
<b>TSA and Subarea Scenarios</b>	Staff will use information from the previous steps to develop alternative scenarios for managing the TSA and challenging issues that the community can comment on, suggest modifications, and rank preferences. Answer the question: “What scenarios are preferred for the North TSA?”	The desired outcome from this step is feedback on the scenarios for staff and the OSBT to consider in selecting preferred recommendations for the draft plan.

Considering the proposed timeframe (Attachment B) for the North TSA Plan, staff recognizes that it may not be possible to complete the plan on this schedule if the planning process includes

the full range of community engagement opportunities. Some options to consider for scaling back outreach and engagement could include:

- Reducing or eliminating on-trail and/or store front outreach/comment stations for all or some of the steps in the plan.
- Including only online review and feedback of the inventory/assessment information.
- Reducing the number of expert panels or consolidating several expert panels into a single workshop.
- Reducing the number of workshops and rely on other sources of community participation such as on-line feedback or on-trail/store front.
- Reducing the number of times feedback is requested using Inspire Boulder and simplifying the types of feedback requested to the tools most suitable for Inspire Boulder.

A summary of proposed outreach approaches along with engagement options for the first three phases of the plan is included in Attachment E.

#### OSBT Hosting of the Process

Staff would like to involve OSBT in the development of the North TSA plan from the beginning and proposes that OSBT consider itself as “host” of the North TSA plan. The intent is to make it clear that OSBT is the recommending body to the city council and to support staff in engaging the community. As host, the community and the City Council can clearly see the board’s involvement. Staff is hoping this approach would raise the board’s visibility in different types of community forums, not just during the two- or three-minute per public comment hearings before the board. The intent is to have more inclusive and informal dialogue and to connect with the community in different and more meaningful ways. Staff has heard from community and board members alike that these short formal “testimonies” were less than optimal opportunities for input.

Actions that the OSBT could take to support the role of hosting the plan include:

- Providing a statement of invite and welcome to the community to participate and share in the development of the North TSA Plan.
- Writing a board-supported guest editorial explaining the process, goals and inviting participation.
- Having board member representation at each community workshop/meeting, offering a welcome to participants and observing the process to share insights and perspectives about workshop outcomes.
- Discussing with staff during board meetings and at study sessions the information provided by the community and staff and assisting in revising and integrating milestone content into the development of plan recommendations.
- Reviewing information updates, presentations and materials that go to City Council.
- Providing a recommendation to City Council based on what is heard and learned throughout the process and working with staff through each phase of the process.

## **V. NEXT STEPS**

Staff will revise the community engagement strategy based on OSBT feedback from this study session and similarly update the planning process and timeline. An information packet summarizing the outcomes of the study session will be provided to City Council at either their first or second meeting in March depending on the revisions necessary to update documents and provide supporting information.

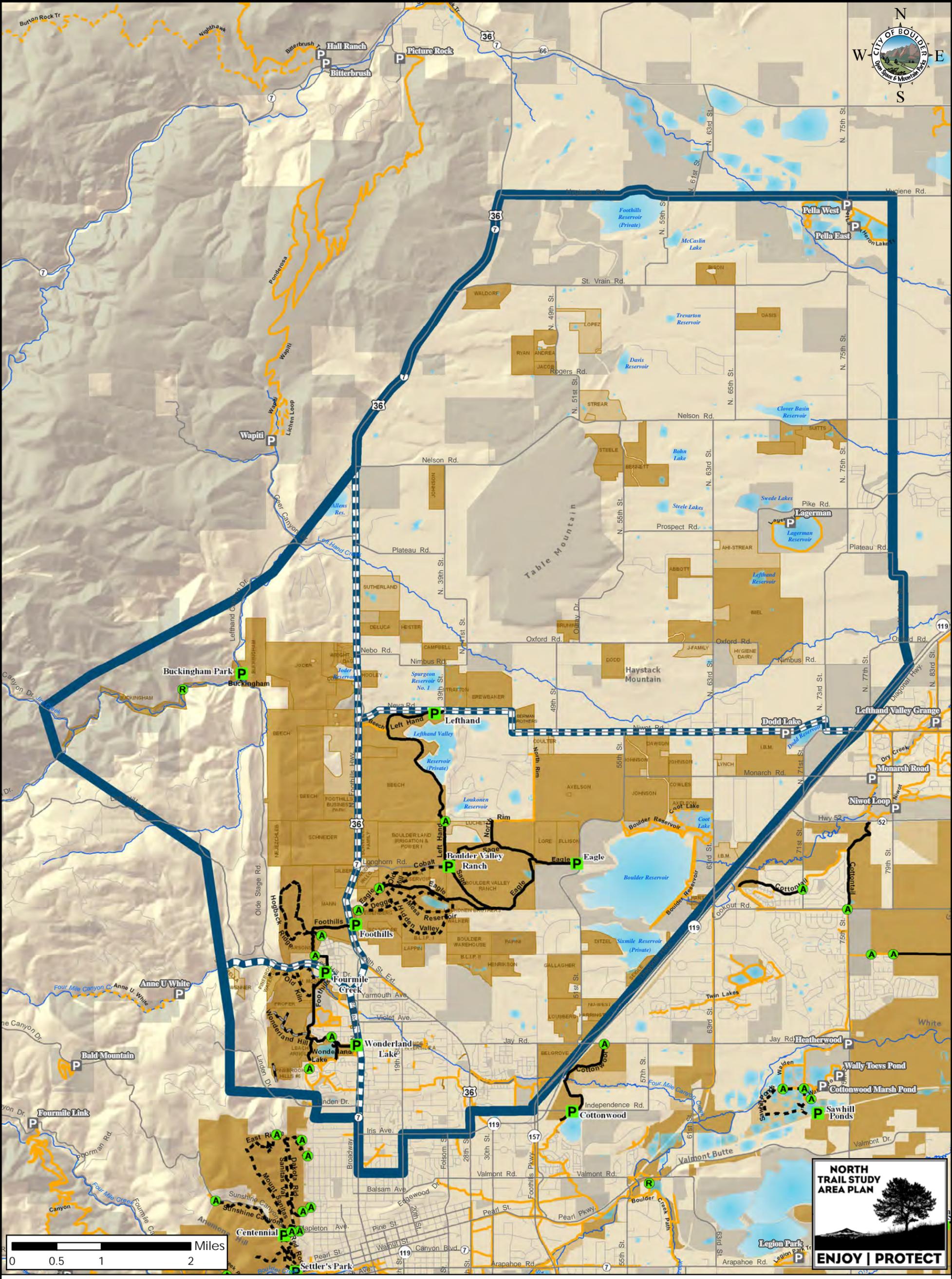
Staff will continue to collect, assess and compile information relevant for the TSA inventory and engage in steps necessary to proceed with implementing the community engagement strategy, including planning logistics for engagement approaches, identifying staffing needs and roles, hiring necessary consultant services, and beginning preparations for the first outreach and engagement opportunities. A [North TSA project website](#) has been set up and will be updated with information as it becomes available on the planning process, community engagement opportunities, and supplemental TSA information. Staff will provide an update to OSBT on progress at the March meeting and plans to begin public engagement.

### **ATTACHMENTS:**

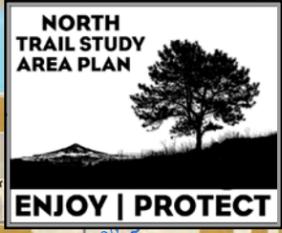
- A: North TSA Map
- B: North TSA Timelines
- C: Comparison of TSA Plans' Public Engagement Opportunities
- D: North Trail Study Area Plan Draft Community Engagement Strategy
- E: North TSA 2015 Plan Phases and Community Outreach and Engagement Options

# City of Boulder OSMP North Trail Study Area

Date: 2/2/2015



- P OSMP Trailhead
- A OSMP Access Point
- R OSMP Recreational Feature Access
- P Boulder County Trailhead
- OSMP Hiking Trail
- OSMP Multi-Use Trail
- Gliding Access
- Other Hiking Trail
- Other Multi-Use Trail
- NTSA Boundary
- NTSA Subareas
- OSMP Fee Property
- OSMP Easement
- Other Protected Land

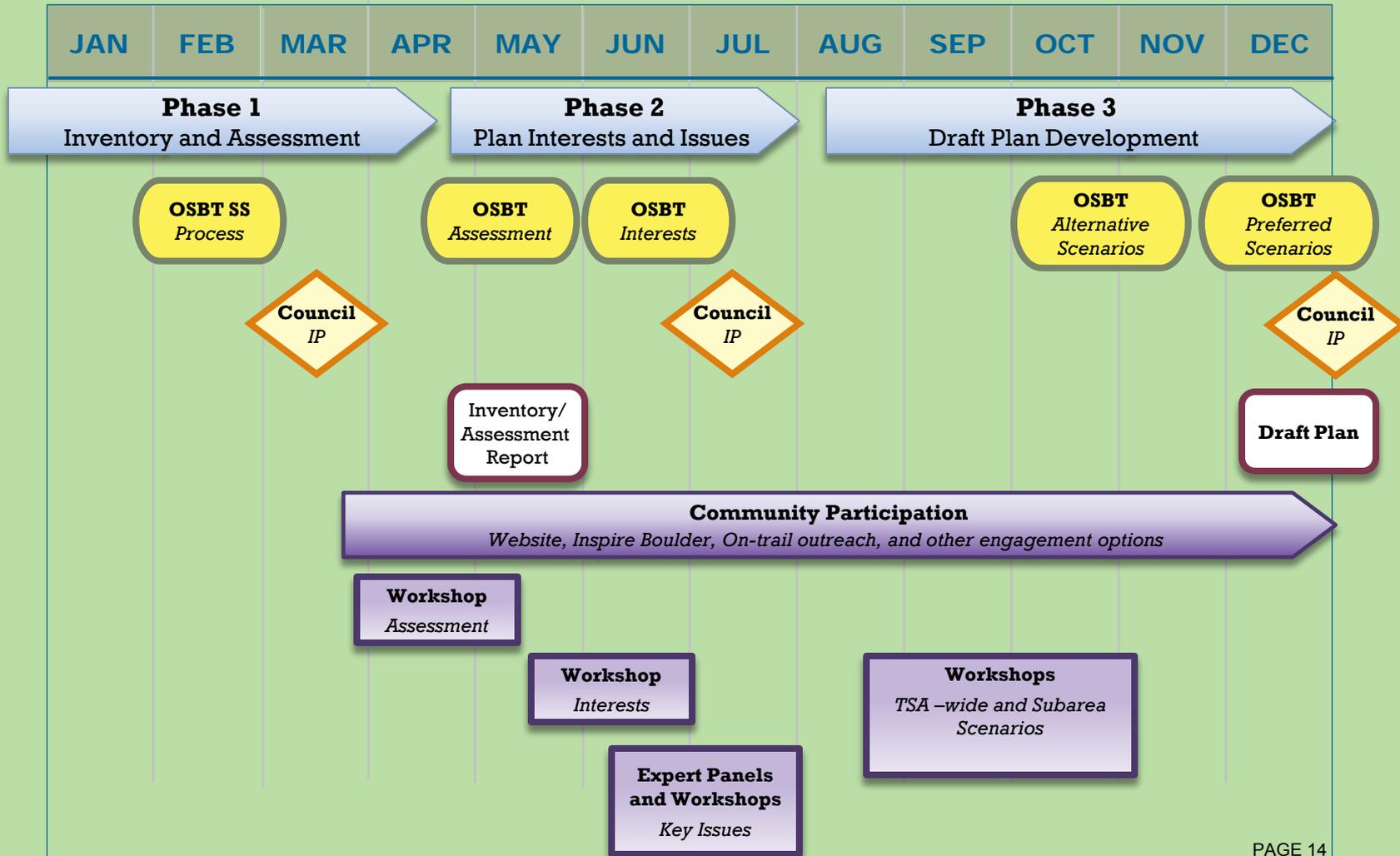


# North TSA Timeline



# North TSA Timeline

2015



**ATTACHMENT C: Comparison of TSA Plans' Public Engagement Opportunities**

*Items in red text indicate approaches not used in other TSAs*

TSA Plan	Plan Kick-Off and Inventory	Draft Plan Development	Draft Plan Review and Approval
<b>Marshall Mesa / Southern Grassland</b>	<b>Outreach</b> <ul style="list-style-type: none"> <li>E-mails</li> <li>Project website</li> <li>Press releases</li> </ul>	<b>Outreach</b> <ul style="list-style-type: none"> <li>E-mails</li> <li>Project website</li> <li>Press releases</li> </ul>	<b>Outreach</b> <ul style="list-style-type: none"> <li>E-mails</li> <li>Project website</li> <li>Press releases</li> </ul>
	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>Community questionnaire</li> <li>Community workshop to review inventory report and create trail scenarios (<i>open invitation</i>)</li> </ul>	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>Community workshop to review trail scenario alternatives (<i>open invitation</i>)</li> <li>Open House to review alternative trail scenarios</li> </ul>	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>Community workshop to review draft plan</li> <li>Open House to review draft plan</li> </ul>
			<b>Public Hearing</b> <ul style="list-style-type: none"> <li>Public hearing at OSBT meeting</li> </ul>
<b>Eldorado Mountain / Doudy Draw</b>	<b>Outreach</b> <ul style="list-style-type: none"> <li>E-mails</li> <li>Project website</li> <li>Press releases</li> <li>Signs &amp; flyers</li> <li>Post cards to area residents</li> </ul>	<b>Outreach</b> <ul style="list-style-type: none"> <li>E-mails</li> <li>Project website</li> <li>Press releases</li> <li>Signs &amp; flyers</li> </ul>	<b>Outreach</b> <ul style="list-style-type: none"> <li>E-mails</li> <li>Project website</li> <li>Press releases</li> </ul>
	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>Listening sessions with stakeholders</li> </ul>	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>Two open houses to review alternatives</li> <li>Listening sessions/discussions with stakeholders</li> <li>Community field trips</li> <li>Community feedback requested on seasonal grassland nesting bird closures (<i>plan specific issue</i>)</li> </ul>	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>Two community open houses to review draft plan</li> <li>Post planning process questionnaire</li> </ul>
			<b>Public Hearing</b> <ul style="list-style-type: none"> <li>Public hearing at OSBT meeting</li> </ul>

TSA Plan	Plan Kick-Off and Inventory	Draft Plan Development	Draft Plan Review and Approval
West	<b>Outreach</b> <ul style="list-style-type: none"> <li>• E-mails</li> <li>• Project website</li> <li>• Press releases</li> <li>• Signs &amp; flyers</li> </ul>	<b>Outreach</b> <ul style="list-style-type: none"> <li>• E-mails</li> <li>• Project website</li> <li>• Press releases</li> <li>• Community collaborative group outreach to constituents</li> </ul>	<b>Outreach</b> <ul style="list-style-type: none"> <li>• E-mails</li> <li>• Project website</li> <li>• Press releases</li> </ul>
	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>• Community open house on process and public involvement</li> <li>• Feedback requested on inventory report</li> <li>• Community open house on inventory report</li> </ul>	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>• Community meeting to select collaborative community group</li> <li>• Collaborative community process (Community Collaborative Group)</li> <li>• Bi-monthly Community Collaborative Group meetings have public comment opportunity</li> <li>• Community Meeting by the collaborative group on mountain biking opportunities (<i>plan specific issue</i>)</li> <li>• Community meetings or open houses hosted by staff for trail projects not included in the TSA planning process. (Goat Trail, Green Mountain West Ridge) (<i>plan specific issue</i>)</li> </ul>	<b>Input/Feedback</b> <ul style="list-style-type: none"> <li>• Community meeting on collaborative group recommendations</li> </ul>
			<b>Public Hearings</b> <ul style="list-style-type: none"> <li>• Public hearing at OSBT meeting for CCG recommendations</li> <li>• Public hearing at OSBT meeting for draft plan</li> <li>• Public hearing at City Council meeting</li> </ul>

## North Trail Study Area Plan DRAFT Community Engagement Strategy

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### Step 1: Participation in the Assessment

The goal of this step is to get the community engaged from the beginning by inviting their participation in the documentation of the current conditions in the North TSA. This step involves getting members of the public to identify where they have seen problems in the North TSA and where there is something great they want to maintain. They will basically help catalogue the current conditions of the area.

This step would occur through several types of engagement to reach a broad segment of the community, beyond those who attend OSBT meetings and typical open houses:

- An open public workshop during which participants identify specific areas of concern or of high value on maps
- Optional meetings with targeted invitations to specific experts and/or stakeholders to discuss the current conditions on a specific topic (e.g., songbirds, raptors, trail sustainability, etc.)
- On-trail outreach with staff providing questionnaires or maps at trailheads
- Store front/coffee shop outreach with staff hosting a map-based station at local shops
- Web-based questionnaires and possibly web-based maps to allow for similar input through the Inspire Boulder website

Results:

- The primary output from this step would be a series of identified areas of concern and areas of importance to be integrated into work on the inventory/assessment.
- Outcomes from this step include early community engagement, increased community role in and hopefully acceptance of baseline data, and increased trust in the process.

Additional resources needed:

- Venue costs
- Facilitation for the open public meeting; possibly for the optional meetings with targeted groups
- PR/Outreach staff not currently budgeted/integrated into the project
- Cost, if any, for “setting up shop” in stores and coffee shops
- Printing for maps and information sheets/handouts

### Step 2: Review and Comment on the Inventory and Assessment

The public will be invited to provide comment on the inventory and assessment. The assessment will be posted online for the public’s review and comment. Optionally, OSBT could also host a public meeting to unveil the assessment, have staff answer questions, and encourage small group discussions on what members think about the assessment. If OSBT opts to host a meeting, additional costs include meeting facilitation and small group facilitators (see below for more details on small group facilitators).

### **Step 3: Identification of Interests in the North TSA**

The goal of this step is to get community involvement in the identification of the interests in the NORTH TSA. Rather than invite a list of positions or “wants” in the North TSA, this conversation focuses on why people want what they want. For example, if someone suggests moving a particular trail from location A to location B, the interest that underlies that might be improved views or a trail alignment that avoids commonly wet and muddy areas.

This step would occur through the following steps:

- An open public workshop for small group discussion to answer two questions: “What would you like to see in the North TSA?” and “Why?” Non-staff small group facilitators would assist in managing the small group discussions.
- On-trail outreach with staff asking users to share their responses to the same questions
- Store front/coffee shop outreach with staff hosting a station to get responses to the same questions
- Web-based questionnaires to get responses to the same questions

Results:

- The primary output from this step is a list of interests in the North TSA, which can be integrated and balanced to be approved or revised by OSBT and, once finalized, could be used as a set of criteria for a good area plan (i.e., a good plan is one that meets most or all of the identified interests).
- Outcomes from this step include ongoing community engagement to help set priorities for the planning process and increased trust in the process.

Additional resources needed:

- Venue costs
- Facilitation for the open public workshop
- Small group facilitators (conflict resolution students can likely be used to get skilled facilitation for a reasonable cost)
- PR/Outreach staff not currently budgeted/integrated into the project
- Cost, if any, for “setting up shop” in stores/coffee shops

### **Step 4: Education and Discussion of Key Issues and Options**

The first goal of this step is to help the community and OSMP staff learn about different ways experts have addressed specific issues that are expected to pose challenges in the North TSA, such as user conflicts, trail sustainability, ways to preserve unique agricultural places and values, and ways to maintain special or unique natural resources. The second goal of the step is to encourage community dialogue about what was learned from the experts and which idea(s) the community would like to see implemented in the North TSA and why.

The primary way this step will be implemented is through four expert panels on the topics identified above. Community members will be invited to attend these panels to learn from the experts; then they will discuss what they have learned in small group. The primary discussion question for the small groups will be “Which of the ideas on [topic] resonates with you as a good

approach for the North TSA?” Small group facilitators will be helpful in keeping participants focused on the questions.

The panel discussions will be video recorded and posted online for community members who do not attend the meetings in person. Additionally, an online dialogue can be created on the Inspire Boulder site to give these virtual participants a similar opportunity for discussion as that available for in-person participants.

Results:

- The primary output from this step is a list of desired actions from the community for the North TSA for staff to consider in the development of the draft plan.
- Outcomes from this step include increased knowledge among community members about issues and options for the North TSA, ongoing community engagement to help frame potential recommendations, and increased trust in the process.

Additional resources needed:

- Venue costs
- Speaking fees and/or travel costs for experts
- Facilitation for the panel discussion meetings
- Small group facilitators (conflict resolution students can likely be used to get skilled facilitation for a reasonable cost)
- Recording costs (for Channel 8 or another recording company)

## **Step 5: Discussion of Proposed Scenarios for Issues and Areas**

Based on the ideas that emerge from the above steps, staff will develop scenarios for ways to manage the North TSA and/or ways to address challenging issues. Once these scenarios are available, the community will be invited to respond to them, providing comments and suggestions and/or ranking them based on preference (if staff develops multiple scenarios for a single sub-area or issue). This can be done during an open public workshop, as well as online using the Inspire Boulder website. Additional opportunities for comment on the scenarios could also be provided at trailheads and in store/coffee shops.

Results:

- The primary output from this step is feedback on the scenarios for staff to consider as the draft plan is developed; staff could select a preferred scenario based on feedback and/or integrate components from different scenarios into a hybrid scenario. The list of interests developed in Step 3 can also serve as a guide in determining which scenarios go into the draft plan.
- Outcomes from this step include ongoing community engagement to help revise scenarios and identify preferred scenarios for inclusion in the draft plan and increased trust in the process.

Additional resources needed:

- Venue costs

- Facilitation for the open public meeting
- Small group facilitators (conflict resolution students can likely be used to get skilled facilitation for a reasonable cost)
- Printing costs for handouts (if needed)
- Cost, if any, for “setting up shop” in stores/coffee shops

### **Step 6: Comment on the Draft Plan**

The public will be invited to provide comment on the draft plan that results from the above steps. The draft plan will be posted online for the public’s review and comment. Optionally, OSBT could also host a final public meeting to unveil the draft plan, have staff answer questions, and encourage small group discussions on what members of the community like and would like to see changed before the plan is finalized. If OSBT decides to host this final public meeting, additional costs include meeting facilitation and small group facilitators.

Community Outreach and Engagement	Phase 1	Phase 2	Phase 3
	Inventory and Assessment	Plan Interests and Issues	Draft Plan Development
<p><b>Inform/Outreach</b></p> <p><i>Providing information to assist in understanding the process, opportunities for input, issues to resolve, and progress on developing the plan.</i></p>	<ul style="list-style-type: none"> <li>• Social media (Facebook, Twitter)</li> <li>• Project website</li> <li>• Emails and project newsletters sent to interested individuals and stakeholders</li> <li>• Media releases</li> <li>• Neighborhood mailings</li> <li>• Inside Boulder/Channel 8 information</li> <li>• Natural Selection hikes, programs, walking tours</li> <li>• Utility bill notices or inserts</li> <li>• Fact Sheets</li> <li>• Trailhead signs and kiosks</li> </ul>	<ul style="list-style-type: none"> <li>• Social media (Facebook, Twitter)</li> <li>• Project website</li> <li>• Emails and project newsletter</li> <li>• Media releases</li> <li>• Neighborhood mailing</li> <li>• Inside Boulder/Channel 8 information</li> <li>• Natural Selection hikes, programs, walking tours</li> <li>• HOA Notifications, newsletters, websites</li> <li>• Online mapping resources —Inventory data layers available for Google Earth mapping</li> </ul>	<ul style="list-style-type: none"> <li>• Social media (Facebook, Twitter)</li> <li>• Project website</li> <li>• Emails and project newsletter</li> <li>• Media releases</li> <li>• Neighborhood mailing</li> <li>• Inside Boulder/Channel 8 information</li> <li>• Utility bill notices or inserts</li> </ul>
<p><b>Engage/Involve</b></p> <p><i>Providing input on specific topics and issues and feedback on alternatives, scenarios and preferred recommendations.</i></p>	<ul style="list-style-type: none"> <li>• Inspire Boulder (MindMixer) -Digital town hall</li> <li>• Website and comment form</li> <li>• Open-invite workshop on current conditions in the TSA (assessment)</li> <li>• On-trail outreach and questionnaires provided by staff or maps for providing comments placed at trailheads</li> <li>• Storefront/coffee shop outreach and map-based station for comments</li> </ul>	<ul style="list-style-type: none"> <li>• Inspire Boulder (MindMixer)-Digital town hall</li> <li>• Website/ comment form</li> <li>• Open-invite workshops on interests in the TSA and on issues and likely challenges in the TSA</li> <li>• On-trail outreach and questionnaires provided by staff</li> <li>• Storefront/coffee shop outreach and comment station for commenting on questions</li> </ul>	<ul style="list-style-type: none"> <li>• Inspire Boulder (MindMixer) -Digital town hall</li> <li>• Website/ comment form</li> <li>• Open-invite workshop(s) on staff proposed scenarios for TSA-wide and subarea management actions</li> </ul>
<b>Additional Options</b>			
	<ul style="list-style-type: none"> <li>• Optional meetings with specific experts and/or stakeholders</li> <li>• Community open house to review Inventory and Assessment information</li> </ul>	<ul style="list-style-type: none"> <li>• Listen and learn sessions with stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Listen and learn sessions with stakeholders</li> <li>• On-trail outreach and comment opportunity on scenarios</li> <li>• Store/coffee shop outreach and comment station for commenting on scenarios</li> </ul>