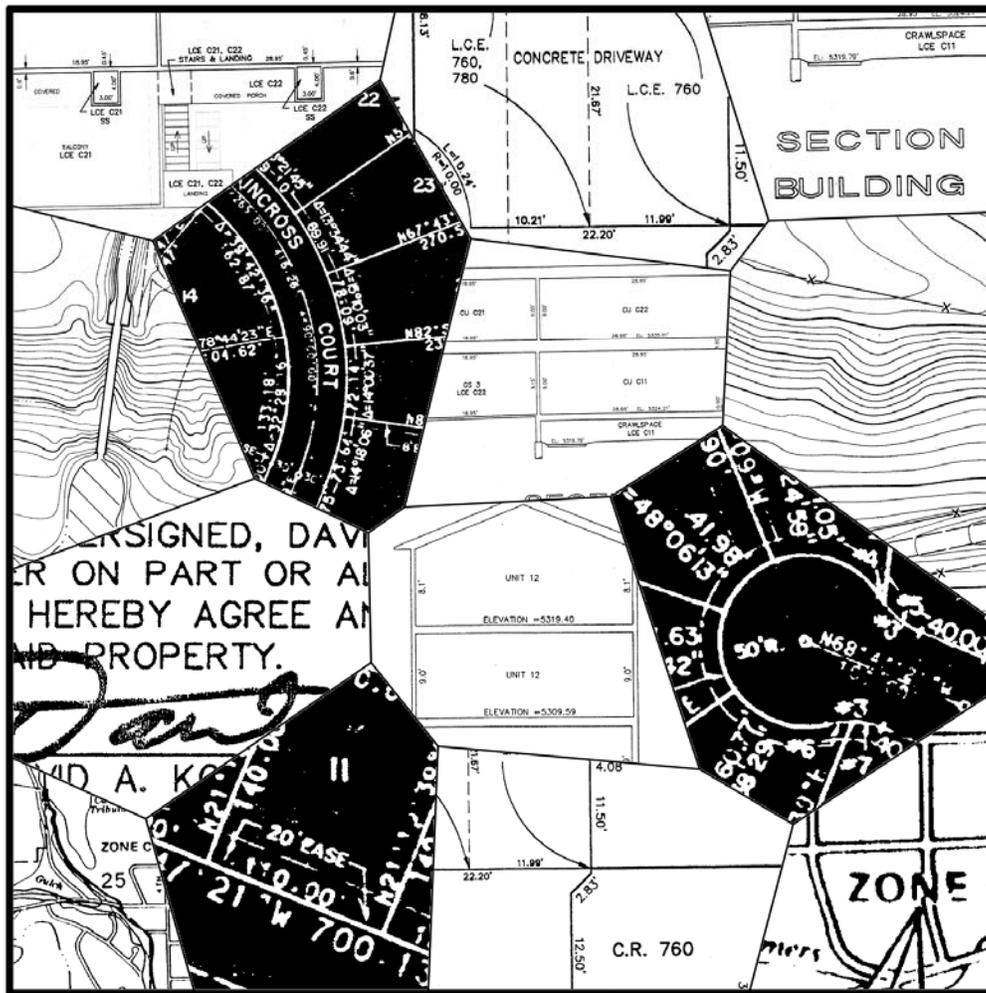


Temporary Water Utility Connection Permit

Attachment to
Land Use Review Application Form



City of Boulder
Planning and Development Services Center
1739 Broadway, third floor
Mail: P.O. Box 791
Boulder, CO 80306-0791
Phone: 303-441-1880, Fax: 303-441-3241
Web: boulderplandevop.net

TEMPORARY WATER UTILITY CONNECTION PERMIT APPLICATION REQUIREMENTS AND CHECKLIST

An application for a temporary connection to city water for properties outside the city limits must include the information necessary to demonstrate compliance with the city code conditions of Section 11-1-15(g), B.R.C. 1981 (attached). These application requirements are summarized below and are listed on the Land Use Review Application Form. An application fee, as specified on the application form, is also required. In addition, an applicant may submit any additional materials which may be appropriate to the review.

All required materials must be included along with a complete form in order for an application to be accepted by the Planning and Development Services Center. Incomplete applications will not be accepted and will be returned to the applicant. An application may be filed only by the owner(s) of the subject property. The owners must consent to the application and sign the application form.

Please use the list below as a checklist, marking those items as they are included in your application. The checklist is intended to assist the applicant in collecting all of the required materials and to assist the Planning and Development Services Center in determining that all of the application requirements are met.

Temporary Water Utility Connection Permit Application Requirements

- 1. A complete **Land Use Review Application Form**, including signatures by or the written consent of the owners of all property to be included in the development.
- 2. 3 copies of an **improvement survey** or improvement location certificate by a registered surveyor of the subject property.
- 3. A **legal description** of the subject property, printed clearly on an 8 ½" x 11" sheet.
- 4. 15 copies of a **vicinity map** (8 ½" x 11") indicating the site and adjacent streets. If the site is less than one acre, the map must be drawn at a minimum of 1":200'.
- 5. 15 copies of a **written statement** which describes the proposal and addresses how the application meets the conditions of Section 11-1-15(g), B.R.C. 1981 (attached).
- 6. 15 prints (no larger than 24"x36" folded to 9"x12") of a **utility plan or utility connection plan**, depending on whether public improvements are required. (See attached list of plan requirements.)
- 7. A **statement from the Boulder County Health Department** that an emergency condition exists.
- 8. The temporary water utility connection permit **fee**, as stated on the Land Use Review Application Form.
- 9. Any other information that the applicant wishes to submit.

Conditions for a Temporary Water Utility Connection Permit

The applicant's written statement for a temporary water utility connection permit must address how the application meets the conditions below:

Section 11-1-15(g), B.R.C. 1981

- (g) Notwithstanding the foregoing provisions of this section, the city manager may allow a temporary connection, not to exceed 90 days, to the city's water utility if all of the following conditions are met:
1. The city manager finds that a bona fide emergency exists which poses an immediate threat to the public health or safety;
 2. The applicant has provided the city with proof of insurance to protect and hold the city harmless in the event that there is any damage or injury resulting from said emergency connection to the city water utility, including but not limited to the quality of the water conveyed;
 3. The applicant shall pay to the city all actual costs involved in the connection to and disconnection from the water utility and shall pay the water rate of permittees under Section 11-1-16, "Permit to Sell Water," B.R.C. 1981;
 4. The applicant shall comply with all applicable provisions of subsection (e) of this section;
 5. The area to be served lies within Area II of the Boulder Valley Comprehensive Plan; and
 6. The applicant must agree to comply with any additional terms and conditions which the city manager imposes on the temporary emergency connection to the water utility, including, without limitation, the installations of backflow prevention devices.

The manager may, for good cause, grant one extension, not to exceed 90 days, of the temporary connection upon approval by motion of the City Council.

REQUIREMENTS FOR UTILITY CONNECTION PLANS AND UTILITY PLANS

All proposed developments which will be served by city water or sanitary sewer are required to submit a plan demonstrating how these services will be provided. In many cases, utilities are already available adjacent to the site and a **Utility Connection Plan** showing locations for services (domestic water, fire protection, irrigation, sanitary sewer) and meters is adequate. For projects that require installation of new public mains or fire hydrants, additional detail is needed to show that infrastructure construction is feasible and that any associated easements can be accommodated within the development plan. In these cases, a more detailed **Utility Plan** is required. Most projects requiring a **Utility Plan** will also require a subsequent **Technical Document Review** to obtain approval of final design details.

Utility Connection Plan

A Utility Connection Plan may be submitted in lieu of a Utility Plan for projects meeting all of the following requirements:

Main Frontage - The proposed project must have frontage on existing water and sewer mains. If a property fronts on a main, but the main does not extend the full length of the frontage, the applicant should contact the Planning and Development Services Center to determine whether a main extension is required.

System Capacity - Water and sewer mains adjacent to the property must be a minimum of eight (8) inches in diameter. For industrial and large commercial projects, the applicant should check with city staff to determine whether system capacity may be an issue.

Fire Protection - A Utility Connection Plan cannot be used where additional fire hydrants will be required to meet city standards. Generally, single-family residential areas require 500-foot hydrant spacing and commercial areas require 350-foot spacing. For structures other than single-family residential units, no portion of the structure can be more than 175 feet of fire access distance from the nearest hydrant. Please refer to the *City of Boulder Design and Construction Standards* for complete requirements.

Utility Connection Plan Requirements

Utility Connection Plans must include the following basic information. Please refer to the *City of Boulder Design and Construction Standards* for complete requirements.

- Title block with name of project, date, and name and address of preparer
- Vicinity map showing location of project
- North arrow
- Identified scale of plan (must be 1:10, 1:20, 1:30, 1:40, 1:50, 1:60, or 1:100)
- Names of adjacent streets
- Location of property lines and rights-of-way
- Location of any existing or proposed easements
- Location of structures and trees
- 100-year floodplain limits
- Location, type and size of all existing and proposed mains, services, and meters.
- Note stating: "Utilities shall comply with the *City of Boulder Design and Construction Standards*".

For Annexation and Outside City Utility Service Applications Only:

For single-family residential dwellings, the required Utility Connection Plan information may be added to a scaled improvement location certificate or improvement survey.

Utility Plan

All projects which include construction of public water and sewer mains or fire hydrants require a Utility Plan so that the project feasibility and land use impacts can be assessed. Utility Plans must be prepared by a professional engineer licensed in the state of Colorado, but do not need to be stamped and signed unless they will also serve as the utility construction drawing. In most cases, a stamped utility plan and profile construction drawings will need to be submitted through the technical document review process. Due to the technical nature of utility design and the level of detail involved, applicants should refer to the *City of Boulder Design and Construction Standards* for complete requirements.