



# Requirements Checklist

This checklist outlines the minimum requirements necessary to issue a demolition permit. Applicants may be required to submit additional information based on unique property or project characteristics.

## KEEP IN MIND:

- The contractor is responsible for ensuring that all utilities and fire protection systems are properly disconnected prior to demolition.
  - If you need to have your water service turned off or your water meter removed, please contact Utility Billing at 303-441-3260.
- Be cautious of hazardous materials such as asbestos and lead-based paint. Call the State of Colorado Air Pollution Control Division at 303-692-3150 for more information.
- Historic Preservation review is required for non-designated buildings that are 50 years old or older for demolition that meets the definition of "Demolition (Historic)" in Section [9-16](#) of the *Boulder Revised Code, 1981*. See [Historic Preservation Demolition Review Application](#) for requirements.
- This form is not to be used for partial demolition. Partial building demolition requires a [Building Permit application](#), accompanied by a completed [Plumbing Fixture Count Form](#), three sets of plans and an *approved* [CDPHE Demolition Notification Application Form](#).
- Inclusionary Housing, the required provision of affordable housing, may be waived if a building permit to replace the demolished unit is applied for within three years of demolition permit approval. Any waiver granted would not apply to additional residential units added to the site. The home to be demolished must be habitable to be considered for a waiver. To request a waiver, please contact a housing planner by visiting [Division of Housing](#) and selecting "Inclusionary Housing."

## INTERIOR, NON-STRUCTURAL DEMOLITION (Not applicable for residential or multi-family projects.)

A separate interior, non-structural demolition permit may only be issued after a tenant finish or remodel permit has been submitted.<sup>1</sup>

- Provide two sets of demolition plans (separate from permit application).
- Provide a copy of an approved [CDPHE Demolition Notification Application Form](#), stamped approved, or the CDPHE Demolition Approval Notice<sup>2</sup>.
- All applicable signatures as indicated on page 3 of this form.

## ENTIRE BUILDING DEMOLITION

- Site plan identifying building(s) to be removed.
- Provide a copy of an approved [CDPHE Demolition Notification Application Form](#), stamped approved, or the CDPHE Demolition Approval Notice. For a single family dwelling where the owner is acting as the contractor and will be performing the work themselves, you may provide a signed [CDPHE Single Family Residential Dwelling Area of Public Access Opt-out Form](#).
- All applicable signatures as indicated on page 3 of this form.
- [Temporary Construction Power / Electrical Permit Application](#) (optional)
  - Yes, I need temporary construction power for the demolition and I have filled out an electrical application to submit with these materials.
  - No, I do not need temporary power at this time.

<sup>1</sup>A separate interior, non-structural demolition permit may not be available for issuance at the time of tenant finish application if the structure falls within a regulatory floodplain where there is potential for the project to trigger a substantial improvement.

<sup>2</sup>Non-Residential Asbestos Triggers: More than 160 sq.ft of disturbed surfaces (walls, ceilings, floors), more than 260 linear ft. of disturbed pipes and/or 55-gallon drum of waste generated.

**REQUIRED APPROVALS:** Obtain signatures indicated below prior to submitting for demolition.

Interior	Entire	Agency Name, Address and Phone	Signature	Date
	X	<b>Xcel Energy</b> 2655 N. 63 <sup>rd</sup> St. Contact Kali Afolayan at 303-245-2201 or email kali.afolayan@xcelenergy.com	A statement will be provided on Xcel Energy letterhead in lieu of a signature.	
	X	<b>CenturyLink</b> 1855 S. Flatiron Court 720-578-3187 Contact Chris Janoski for an appointment or email Christopher.janoski@centurylink.com		
	X	<b>Comcast</b> 720-281-8666 Contact Kevin Young for an appointment or fax 303-450-0015		
X	X	<b>Colorado Department of Public Health and Environment</b> 303-692-3100 Contact Asbestos Inspectors for information or email asbestos@state.co.us	A demolition approval notice must be provided in lieu of a signature.	
	X	<b>City of Boulder Fire Department</b> 1805 33rd St. 303-441-4356 Contact Dave Lowrey for an appointment or fax 303-441-4350		
	X	<b>City of Boulder Planning &amp; Sustainability Historic Preservation</b> 1739 Broadway, Third floor 303-441-3209 Approval required for buildings that are 50 years old or older. See <a href="#">Historic Preservation Demolition Review Application</a> for requirements.	A Historic Preservation Demolition Approval form will be provided in lieu of a signature.  HIS _____	Approval Date
X	X	<b>City of Boulder Planning &amp; Sustainability Deconstruction Plan Review</b> Required for residential projects. 303-441-1940 Contact Noah Eisenman 1101 Arapahoe Ave		
	X	<b>City of Boulder Planning &amp; Development Services Erosion Control Review</b> 303-441-1880 Contact Right-of-Way Department 1739 Broadway, Third floor	Erosion Control Plan required for projects disturbing more than an acre.  ECP _____	
X		<b>City of Boulder Planning &amp; Development Services Floodplain Review</b> 303-441-1880 Contact Project Specialist 1739 Broadway, Third floor		
X	X	<b>City of Boulder Planning &amp; Development Services Project Specialist</b> 303-441-1880 1739 Broadway, Third floor		

I certify that I have reviewed the demolition permit requirements checklist and have provided the applicable requirements in my application materials. I agree to perform the work described herein, in accordance with the plans and/or specifications submitted, and with all provisions of the *Boulder Revised Code, 1981*.

\_\_\_\_\_  
Applicant or Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date