Contractor Licensing

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Table of Contents

General Contractor License 3

Plumbing Contractor License 5

Mechanical Contractor License 6

Electrical Contractor License 7

Fire Contractor License 7

Right-of-Way Contractor License 9

Sign Contractor License 10

Certified Arborists and Tree Contractor License 10

Insurance Requirements 10

Terms of Licenses 11

Revocation or Suspension of License or Registration 11

Licensing Fees 12

Contractor Licensing Exams 12

Application Form ..... Detachable Last Pages

Building Contractor License

"**Contractor**" means any person who undertakes with or for another person within the city to build, construct, alter, repair, add to, move, or wreck, any building or structure, or any portion thereof. Contractor shall also include persons licensed by the city manager to inspect residential buildings per BRC 10-3.

"**General Building Contractor**" includes any person, company or agency holding a current A, B or C building contractor license with the City of Boulder and **does not** include the following:

(1) Subcontractors working for and under the supervision of a general contractor;

(2) Plumbers, electricians, mechanical and fire or other specialized trades people for whom another license is required by the city; and

(3) A homeowner who builds, constructs, alters, repairs, adds to, moves, or wrecks any building or structure, or any portion thereof that constitutes the owner's residence or a building or structure accessory thereto, that is intended for the owner's personal use. This exception is available only as to one such building or structure during a calendar year.

LICENSE REQUIRED

(a) Other than a homeowner performing work on their own home, no person shall perform any work as a contractor in the city without first obtaining a city contractor's license to perform such work.

(b) No permit shall be issued for work to be done by a person who does not have a valid, current license as required by the city for the type of work to be performed, except a homeowner performing work on their own home.

(c) No person other than a Class A or Class B licensed contractor shall perform work requiring the supervision of an architect or structural engineer.

CLASSIFICATIONS OF BUILDING CONTRACTOR LICENSE

Class A: entitles the licensee to contract for the construction, alteration, wrecking, or repair of any type or size of building or structure permitted in the City of Boulder.

Class B: entitles the licensee to contract for the construction, alteration, wrecking, or repair of all commercial and residential buildings or structures in the City of Boulder having the following construction types: Type V, Type IV, Type III-B and Type II-B.

Class C: entitles the licensee to contract for:

(a) The construction, alteration, wrecking, or repair of any detached One-and-Two Family Dwelling or Town home and their accessory structures not more than two stories in height and of Type V construction.

(b) The repair of non-residential buildings not involving primary structural elements or a public building or place of public assembly or where the total value of the labor and materials does not exceed $5,000.00

Class D: entitles the licensee to contract for labor or for labor and materials involving one or more of the following trades:

D-1. Moving and wrecking of structures

D-2. Roofing

D-3. Siding

D-4. Landscaping, irrigation and site work

D-5. Detached one-story garage and sheds accessory to single-family dwellings

D-6. Mobile home installer (requires state license)

D-7. Elevator and escalator installer

D-8. Class not identified but requiring a building permit and inspection

D-9. Rental housing inspector (requires certification)

Class E: entitles the licensee to contract for the building or construction of:

(a) All fences of any size or value, and

(b) Minor structures not more than 200 square feet in area; or for the alteration or repair of other buildings or structures, if total value of the labor and materials for each such project does not exceed $2,000.00, the total square foot area of each such project does not exceed 200 square feet, and such work does not involve any load-bearing element.

Class F: entitles the licensee to construct, alter, or repair the licensee's own building or structure, if the total value of the labor and material for each such project does not exceed $500.00 and if the project does not involve alteration of a load-bearing element or work governed by the city's electrical, mechanical, or plumbing codes.

OBTAINING A CLASS A , CLASS B OR CLASS C GENERAL CONTRACTOR LICENSE

New License applicants: Any person, agency or company wishing to become a City of Boulder licensed A, B or C general contractor must provide a professional criterion that demonstrates competency in, or knowledge of, the International Building Codes. Proof of professional criteria includes at least one of the following:

1. A, B or C Contractors certificate issued by the International Code Council (ICC).

2. A certificate of completion from the City of Boulder indicating participation in the appropriate International Code training workshops.

New Class A or Class B license applicants shall also provide information indicating their level of education or level of training or years of experience in the construction of non-residential buildings. Where the education or training or experience is not applicable to the A or B type work, the City Manager reserves the right to refuse the license to a particular applicant.

OBTAINING A CLASS D, CLASS E OR CLASS F SPECIALTY OR SINGLE TRADE BUILDING CONTRACTOR LICENSE

New License applicants: Any person, agency or company wishing to become a City of Boulder licensed Class D, E or F contractor need only submit a completed application along with the certificate of insurance and the applicable fees with the following exceptions:

1. D-1 contractors wishing to move or implode/explode a structure within the city limits shall provide information demonstrating competence, knowledge and experience in such methods.

2. D-2 contractors providing service to non-residential structures shall provide information related to their experience with Class A and Class B roof covering materials or ICC Roofing Contractor Certificate.

3. D-3 contractors applying proprietary exterior stucco products shall include installer certification information.

4. D-6 contractors must have a current State of Colorado Manufactured Housing Installation Program certificate.

5. D-7 contractors installing elevators or escalators must provide information related to their experience and/or participation in the ASME Professional Development Elevator and Escalator Education Programs.

6. D-9 contractors must provide one of the following: ICC or ICBO certification, ASHI registration, A, B or C city contractor license, Architect or Engineer registration.

ALL NEW AND RENEWAL LICENSE APPLICANTS SHALL:

1. Complete a City of Boulder Contractors License application

2. Provide a current copy of a Certificate of Insurance as required by BRC 4-1-8 (except Class F and D-9).

3. Pay the annual licensing fees as required by BRC 4-20-4.

Plumbing Contractor License

"Plumbing Contractor" means any person that undertakes or performs, with or for another, any plumbing installation, alteration, repair, or other work in the city for which a plumbing permit is required from the city or fuel gas piping as described in the fuel gas code. Plumbing contractor does not include subcontractors working for and under the supervision of a plumbing contractor licensed under this chapter or a homeowner performing work upon the owner's residence or a building or structure accessory thereto intended for the owner's personal use.

LICENSE REQUIRED

(a) No person shall conduct the business of a plumbing contractor in the city without first obtaining a plumbing contractor license the city.

(b) No person required by 12-58-105, C.R.S., to be licensed as a plumbing contractor shall perform any work as a master, journeyman, or residential plumber in the city unless such person holds a valid state license to perform such work.

QUALIFICATIONS FOR LICENSE

(a) An applicant for a plumbing contractor license shall be a master plumber currently licensed by the Colorado State Plumbing Examiner's Board or shall have in charge and responsible for all plumbing work a master plumber so licensed.

(b) If the supervising master plumber leaves the employment of the licensee or no longer holds a valid state plumbing license, the licensee shall immediately notify the chief building official, who shall suspend the license until a qualified master plumber is employed to supervise the business of the plumbing contractor licensee. If such suspended license is thereafter reinstated during the calendar year, no further license fees shall be due to the city for such year.

(c) No master plumber of record may be designated as supervisor for more than one plumbing contractor licensee.

CONTRACTOR RESPONSIBILITIES

A plumbing contractor licensed by the city is responsible for all work performed under the contract, whether the contractor, an employee, or a subcontractor performs the work.

SUPERVISION RATIO

(1) On all work requiring a plumbing permit in the city, no person shall permit a ratio of more than two licensed apprentices to one licensed journeyman or master plumber on each jobsite.

(2) For purposes of this section, "jobsite" means:

(a) For commercial properties, the scope of work included on one plumbing permit;

(b) For residential properties, the scope of work included on one plumbing permit and the work on up to one platted lot on either side of the lot for which one permit is issued.

REVOCATION OR SUSPENSION OF LICENSE

(a) The chief building official may suspend or revoke the license of a plumbing contractor or an apprentice plumber for the grounds and under the procedures prescribed by Section 4-1-10, "Revocation of Licenses," B.R.C. 1981. Grounds for suspension or revocation include, without limitation, failure to maintain required insurance.

(b) No person engaged in the plumbing contractor business shall employ or continue to employ for work in the city covered by the city plumbing code an apprentice who is not licensed or a person required to be licensed under 12-58-105, C.R.S., who is not so licensed.

APPLICATION FOR PLUMBING CONTRACTOR LICENSE

1. Complete a City of Boulder Contractors License application.

2. Provide a current copy of a Certificate of Insurance as required by BRC 4-1-8.

3. Pay the annual licensing fees as required by BRC 4-20-15(a)

4. An applicant for a plumbing contractor license shall provide the name of the master plumber of record for the business, as prescribed in Subsection 4-15-5(a) B.R.C. 1981.

Mechanical Contractor License

"Mechanical Contractor" means a person that undertakes or performs, with or for another, any mechanical installation, alteration, repair or other work in the city for which a mechanical permit from the city is required under this code. Mechanical contractor does not include subcontractors working for and under the supervision of a mechanical contractor licensed by the city or a homeowner performing work upon the owner's residence, or a building or structure accessory thereto, which is intended for the owner's personal use.

LICENSE REQUIRED

(a) No person shall perform any work as a mechanical contractor in the city without first obtaining a mechanical contractor license to perform such work.

(b) No mechanical permit shall be issued for work to be done by a person who does not have a valid, current mechanical contractor's license as required by the city for the type of work to be performed, except for a homeowner performing work on their own home.

(c) Any person holding a valid plumbing contractor's license may perform the installation of fuel gas piping without first obtaining a mechanical contractor license.

CLASSIFICATION OF MECHANICAL CONTRACTOR LICENSES

Class A: entitles the licensee to undertake or perform any work covered by the city mechanical code and fuel gas codes.

Class B: entitles the licensee to undertake or perform work covered by the mechanical code and fuel gas codes for commercial and dwelling units except for work associated with commercial kitchen hoods and ventilation systems, and installations or repairs in an "H" or "I" occupancy as defined in the city building code.

Class C: entitles the licensee to undertake or perform work covered through the city residential mechanical code for one- and two-family dwellings and town homes.

Class D: entitles the licensee to undertake or perform installation, servicing and repair of commercial kitchen hoods and kitchen ventilation systems.

Class E: entitles the licensee to undertake or perform boiler, water heaters and hydronics installations covered in the city mechanical code and fuel gas codes.

OBTAINING A MECHANICAL CONTRACTOR LICENSE

New License applicants: Any person, agency or company wishing to become a City of Boulder licensed mechanical contractor must provide a professional criterion that demonstrates competency in, or knowledge of, the International Mechanical Codes. Proof of professional criteria includes at least one of the following:

1. Class A: Standard master mechanical certification of the International Code Council (ICC).

2. Class B: Heating and Venting Class B Supervisor certificate or Supervisor Certificate – or the standard master mechanical certification of the ICC.

3. Class C: ICC certification.

4. Class D: Any Class A or B License.

5. Class E: Any of the Class A, B, C or D License.

APPLICATION FOR MECHANICAL CONTRACTOR LICENSE

1. Complete a City of Boulder Contractors License application.

2. Provide a current copy of a Certificate of Insurance as required by BRC 4-1-8.

3. Pay the annual licensing fees as required by BRC 4-20-13.

Electrical Contractor License

REGISTRATION REQUIRED

(a) No person required by Section 12-23-105, C.R.S., to be licensed shall perform any services covered by such license in the city or any building outside the city that is served by city sewer or water utility service or subject to city building inspection without registering with the city on forms provided thereby and filing the evidence of insurance required by Section 4-1-8, "Insurance Required," B.R.C. 1981. This is a non fee registration.

(b) To register under this chapter, a person must have a valid State of Colorado Electrical Contractor's Card and be a master electrician licensed by the State of Colorado or have in charge and responsible for all electrical work a supervisor who is a master electrician currently licensed by the State of Colorado.

SUPERVISION RATIO PER STATE STATUTE ARTICLE 12-23-1105

Any person may work as an apprentice but shall not do any electrical wiring for the installation of electrical apparatus or equipment for light, heat, or power except under the supervision of a licensed electrician. The degree of supervision required shall be no more than one licensed electrician to supervise no more than three apprentices at the jobsite.

Fire Contractor License

"Fire Contractor" means a person that undertakes or performs, with or for another, any fire installation, alteration, repair or other work in the city for which a permit issued under the city fire code from the city is required under this code. But this term does not include subcontractors working for and under the supervision of a fire contractor licensed under this chapter or a homeowner performing work upon the owner's residence, or a building or structure accessory thereto, which is intended for the owner's personal use.

LICENSE REQUIRED

(a) No person shall perform any work as a fire contractor in the city without first obtaining a fire contractor license from the city manager under this chapter.

(b) No fire permit shall be issued for work to be done by a person who does not have a valid, current fire contractor license as required by this chapter that covers the type of work to be performed.

CLASSIFICATIONS OF FIRE CONTRACTOR LICENSE

***Class A:** entitles the licensee to undertake or perform any work covered by the city fire code fire sprinkler systems. The annual fee for a Class A license is that prescribed by Section 4-20-13, "Mechanical Contractor License and Mechanical Permit Fees," B.R.C. 1981.

Class B: entitles the licensee to undertake or perform hood extinguishing system installations and servicing.

***Class C:** entitles the licensee to undertake or perform fire alarm system installations and servicing.

Class D: entitles the licensee to undertake or perform special hazard system installations and servicing.

Class E: entitles the licensee to undertake or perform hand or portable fire extinguisher installations and servicing.

**NOTE: All installers of fire alarm systems shall be licensed as low voltage wire installers by the State of Colorado. All line voltage work, when necessary on a fire alarm system, shall be completed by a State of Colorado licensed electrician.*

OBTAINING A FIRE CONTRACTOR LICENSE

TESTING

An examination is given to the fire contractor who is submitting the application for a fire contractor's license, classes A, B, C, D, and E. Testing is conducted every second Wednesday of each month on a first-come basis.

Applicants must call the Fire Department at 303-441-3350 to sign up for a test date. Applicants should call at least one month in advance to reserve a test application. Testing is administered by the Boulder Fire Department located at 1805 33rd St., second floor. Separate tests are offered for the following licenses:

- Class A tests for Fire Sprinkler Design and Installation.
- Class B tests for Special Suppression System Design and Installation.
- Class C tests for Fire Alarm Design and Installation.
- Class D tests for Special Suppression System Design and Installation.
- Class E tests for Portable Fire Extinguishers.

There is no limit as to how many candidates may test for each company. The cost for testing is $30 per applicant and is due one week in advance of testing. Typically there is a waiting list to take the test each month. If payment is not received in the required time frame, the candidate will forfeit the testing, and the next applicant on the list will be given the opportunity to test. Payment must be by check and made payable to the City of Boulder Fire Department.

Each test consists of 50 questions. The applicant has three hours to complete the test. All tests, except a portion of the Fire Sprinkler Installers test, are open-book tests. Test results will be available one week from the test date. In order to pass the test, a score of at least 74 percent is necessary. If an applicant does not pass the test, a second test may be taken the following month. There will be a $30 retest fee for each test. The test applicant is allowed to discuss test results with the Boulder Fire Department Fire Prevention Office.

CHANGE IN TEST APPLICANT

If the tested applicant is no longer associated with your company, please contact the Fire Department at 303-441-1982 to arrange a date for your new applicant to take the license examination. Fire contractors license classes A through E must maintain a tested applicant for the life of the license. **Test applicants can only represent one company.**

CHANGE IN BUSINESS NAME

If your business name has changed since your last renewal, a request to change the name on the license must be submitted in writing. This request should be on letterhead with the current name of the company and be accompanied with a current certificate of insurance. If you start a new business, all new license requirements must be met.

TRANSFER OF TEST APPLICANT

You may transfer a test applicant from one company to another once per calendar year without the applicant having to retest.

APPLICATION FOR FIRE CONTRACTOR LICENSE

1. Complete a City of Boulder Contractors License application.
2. Provide a current copy of a Certificate of Insurance as required by BRC 4-1-8.
3. Pay the annual licensing fees as required by BRC 4-20-56 or for Class H, BRC 4-20-13.

Right-Of-Way Contractor License

LICENSE REQUIRED

No developer, contractor, or subcontractor shall perform any work affecting public property, rights-of-way, grounds, any city-owned utility system, or any other utility system or in the street right-of-way or utility easement, whether or not the work is performed for the city, without first obtaining a right-of-way contractor license from the city before commencing any such work.

APPLICATION FOR RIGHT-OF-WAY CONTRACTOR LICENSE

1. Complete a City of Boulder Contractors License application.
2. Provide a current copy of a Certificate of Insurance as required by BRC 4-1-8.
3. Pay the annual licensing fees as required by BRC 4-20-6

The applicant shall provide a bond:

(1) To secure performance of the work authorized by the license a) in accordance with the standards and specifications of the city, b) in a safe manner that protects employees and members of the public, and c) within the time required for completion;

(2) To provide necessary repairs to existing improvements damaged during the licensee's work; and

(3) To maintain the work during the two years after it is accepted by the city.

INSURANCE

(a) Every right-of-way contractor licensed by the city shall maintain at all times the insurance prescribed by Section 4-1-10, “Revocation of Licenses,” B.R.C. 1981.

(b) If work undertaken by the licensee may require blasting, explosive conditions, or underground operations, the comprehensive general liability insurance shall cover blasting, collapse of buildings, and damage to adjacent property.

(c) The licensee shall maintain the required insurance throughout the period of the contract work and maintenance responsibility.

(d) In addition to the insurance required in this section, the city may require, before or after the license is issued, insurance protection for a hazard peculiar to the particular project.

CONTRACTOR RESPONSIBILITIES

(a) The licensed contractor is responsible for all work performed under its contract, whether or not the contractor, an employee, or a subcontractor performs the work.

(b) A right-of-way contractor licensed under this chapter shall comply with all standards for construction in the public rights of way prescribed by the City of Boulder Design and Construction Standards.

Sign Contractor License

CLASSIFICATION OF LICENSES

Class A: entitles the licensee to contract for the manufacture and installation of signs and related structures, including awnings which are directly supported by the structure only and canvas canopies being supported by building and vertical supports, and to paint signs on existing structures.

Class B: entitles the licensee to contract for painting signs on existing structures.

APPLICATION FOR SIGN CONTRACTOR LICENSE

1. Complete a City of Boulder Contractors License application.
2. Provide a current copy of a Certificate of Insurance as required by BRC 4-1-8.
3. Pay the annual licensing fees as required by BRC 4-20-21(a)

Certified Arborists and Tree Contractor License

No person shall engage in the business of cutting, pruning, removing or applying pesticides to any trees on public or private property within the City for commercial gain or profit without employing a person to supervise such work who is a licensee under chapter 4-28 B.R.C. 1981.

To qualify as a "**certified arborist**" an applicant shall show proof of current International Society of Arboriculture certification or an equivalent exam. The city manager may approve an application to be a "certified arborist" for persons that have demonstrated equivalent qualifications.

To qualify as a "**licensed tree contractor**" a person must meet all of the requirements of chapter 4-28 B.R.C. 1981, except the qualifications required under subsections (a) and (b) of this section.

An applicant for a contractor license shall:

(a) Apply on forms furnished by the city manager;
(b) Pay the fee prescribed by section4-20-65, "Tree Contractor License Fee," B.R.C.; and
(c) Provide evidence of insurance coverage required by section 4-1-8, "Insurance Required," B.R.C. 1981.

Insurance Requirements

Every contractor granted a license is required to maintain at all times a certificate of insurance showing the following information:

- Public Liability Insurance — minimum limit of **$150,000** per person
  minimum limit of **$600,000** per accident
- Public Property Damage Insurance — minimum limit of **$100,000** per accident
- Workers' Compensation Insurance as required by Colorado Revised Statutes for any employee other than the licensee.
- Surety Bond good for one year in the amount of $5,000 (Right-of-Way only)

- **“The City of Boulder and it’s elected officials and employees” as Certificate Holder and Additional Insured**
- The insurance agent’s name and address
- The insured’s name and address
- The policy number, limits and policy term
- An endorsement requiring 10 days’ notice by mail to the Planning and Development Services Center before the insurer may cancel the policy
- Signature of the qualified agent must also be shown on the certificate

  The company name and address must be identical on the certificate of insurance and the application.

Terms of Licenses

Any contractor’s license has a term of 12 months from date of issuance. In order to renew a license, the license holder shall apply and pay the fees as required.

Revocation or Suspension of License or Registration

(SECTION 4-1-10 BRC 1981)

REVOCATION OF REGISTRATION

The city manager may suspend or revoke an electrical registration if the Colorado State Electrical Board revokes or suspends the licensee's state journeyman, master, or electrical contractor license.

Deny Issuance of Licenses.

The city manager may deny an application for a license upon a determination that:

(1)The applicant has failed to supply any of the information required on the application;

(2)The applicant has failed to obtain required insurance;

(3)The applicant has failed to pay the required license fee;

(4)The applicant is not qualified by experience, training, or education to engage in the activity authorized by the license; or

(5)The applicant has been finally convicted of an offense and would create danger to the public health, safety, or welfare if the applicant were to engage in such offensive conduct after the license were issued.

4-1-10 **Revocation of Licenses**.

The city manager may suspend or revoke a license or permit issued if:

(1)The licensee fails to meet the qualifications required of an applicant;

(2)The licensee violates any provision of any ordinance of the city governing the activities permitted by the license;

(3)The licensee obtained the license by fraud or misrepresentation; or

(4)The licensee is finally convicted of an offense and would create a danger to the public health, safety, and welfare if the licensee were to engage in such conduct after the license was issued.

Suspended or Revoked License

No person whose license is revoked may receive a refund of any part of the license fee paid for the license.

No person who has had a license suspended or revoked is entitled to obtain the same or any similar license during the period of suspension or revocation, either in the person's own name or as a principal in another business that applies for a license.

City Manager May Issue Regulations

The city manager may issue rules and regulations deemed necessary to administer and enforce the provisions of Title 4 Chapter 1 BRC 1981 including without limitation, prescribing forms for license applications, information that applicants and licensees shall provide, and books and records that licensees shall keep.

Licensing Fees

Contractor licensing fees can be found in Sections 4-20-4, 4-20-13, 4-20-15, 4-20-21, and 4-20-56 of the Boulder Revised Code, on our web page at: www.boulderplandevelop.net; click on "Fees", or you may obtain a copy of the Schedule of Fees from our office located at 1739 Broadway, Third Floor.

Contractor Licensing Exams

Location and information regarding contractor license exams can be found at the following Website: http://www2.iccsafe.org/contractor Reciprocal agreements with other Colorado jurisdictions participating in the contractor licensing program can also be found at this site.

CITY OF BOULDER
Planning and Development Services

CONTRACTOR LICENSE APPLICATION

Company Information

Business Name _____ Office Telephone (____) _____

Address _____ Fax Number (____) _____

City _____ State _____ Zip Code _____ Cellular Telephone (____) _____

☐ Individual Owner ☐ Partnership ☐ LLC or LLP ☐ Corporation

Responsible Party

Name _____ Email _____

Home Address _____ Home Telephone (____) _____

City _____ State _____ Zip Code _____ Cellular Telephone (____) _____

Choose one or more license classifications desired.

Building Contractor License

- ☐ Class A
- ☐ Class B
- ☐ Class C
- ☐ Class D-1 Moving/Wrecking
- ☐ Class D-2 Roofing
- ☐ Class D-3 Siding
- ☐ Class D-4 Landscaping
- ☐ Class D-5 Sheds & Garages
- ☐ Class D-6 Mobile Home Installer
- ☐ Class D-7 Elevator & Escalator
- ☐ Class D-8 Class not identified but requiring a building permit and inspection
- ☐ Class D-9 Rental Housing Inspector
- ☐ Class E
- ☐ Class F
- ☐ Class G
- ☐ Tree Contractor

For all building contractor license types (except where indicated otherwise), attach:

- Fee
- Affidavit of legal residency*
- Certificate of insurance (except D-9 & G)
- Copy of current ASHI, ICC, Engineer or Architect Certification (Class D-9 Only)
- Copy of current State Manufactured Home Installer License (Class D-6 Only)

For A, B, or C Contractor Licenses:

- Copy of ICC certification

*On July 31, 2006, Colorado Governor Bill Owens signed H.B. 06S-1023. This law requires the City of Boulder to verify that applicants obtaining certain public benefits are lawfully present in the United States. The verification process has three stages: (1) the applicant shows a form of identification; (2) the applicant executes an affidavit; and (3) for non-citizens, the City verifies that the applicant is lawfully present through the SAVE program. See attached Immigration Affidavit form.

For A or B Contractor Licenses:

- Information related to training, education, or experience working in the non-residential construction area.

For G Contractor Licenses:

- Copy of one of the following: ICC Combination Building Inspector certification; current American Society of Home Inspectors, Inc. certification; current National Association of Home Inspectors, Inc. certification; City of Boulder A, B or C general contractor's license; State of Colorado Licensed design professional (Architect or Engineer); RESNET Senior Certified Rater; Certified Home Energy Rater or Rating Field Inspector (working under a Senior Certified Rater or Certified Home Energy Rater). Class G inspectors shall also be trained and certified through the City of Boulder to make prescriptive energy efficiency inspections.

Fire Systems License

☐ Class A ☐ Class B ☐ Class C ☐ Class D ☐ Class E

Attach:

- Fee
- Certificate of insurance
- Affidavit of legal residency*
- Boulder Fire Department certification letter(s)

Mechanical Contractor License

☐ Class A ☐ Class B ☐ Class C ☐ Class D ☐ Class E

List individuals designated to take the examination.

Attach:

- Fee
- Certificate of insurance
- Affidavit of Legal Residency*
- Copy of ICC certification

☐ **Electrical Registration**

State of Colorado Electrical Contractor License No: _____ expires _____

State of Colorado Master Electrician License No: _____ expires _____

Attach:

- Certificate of insurance
- Affidavit of legal residency*
- Copy of state of Colorado Electrical Contractor License
- Copy of state of Colorado Master Electrician License

☐ **Plumbing Contractor License**

State of Colorado Master Plumber License No: _____ expires _____

Attach:

- Fee
- Certificate of insurance
- Affidavit of legal residency*
- Copy of state of Colorado Master Plumber License
- Copy of state of Colorado Plumbing Contractor License

Sign Contractor License

☐ Class A ☐ Class B

Attach:

- Fee
- Certificate of insurance
- Affidavit of legal residency*

☐ **Right-Of-Way Contractor License**

Attach:

- Fee
- Certificate of insurance & Surety Bond
- Affidavit of legal residency*

Tree Contractor License

☐ Arborist License ☐ General Tree Care License

- Fee
- Certificate of insurance
- Affidavit of legal residency*
- **Arborist License only:** Attach verification form signed by the City Forester

I hereby certify that the statements made by myself and constituting a part of this application are true and correct to the best of my knowledge.

_____	_____	_____
Applicant Signature	Print Name	Date

NEW CLASS A OR B GENERAL

CONTRACTOR LICENSE APPLICATION

PROFESSIONAL CRITERIA

Please identify the education, training, and experience that you have in the area(s) in which you are applying for a contractor license. Example: if applying for a mechanical license, what formal education do you have, what training have you participated in, and what length and type of experience do you have.

Education:

Training:

Experience:

I certify that the information herewith submitted are true and correct to the best of my knowledge:

_____	_____	_____
Applicant Signature	Print Name	Date

CITY OF BOULDER

AFFIDAVIT OF LEGAL RESIDENCY

SECTION 1: **IDENTIFICATION DOCUMENTS**

I, _____ [print name], currently lawfully possess, and am providing a copy of, the following identification document as evidence of my lawful presence in the United States (check one):

_____ Valid Colorado driver's license or a Colorado identification card issued by the Department of Revenue

_____ United States military card or a military dependent's identification card

_____ United States Coast Guard Merchant Mariner card

_____ Native American tribal document

_____ Other document allowed by the Colorado Department of Revenue Rules for Lawful Presence. (1 CCR 201-17)

(available at http://www.revenue.state.co.us/EDO_dir/wrap.asp?incl=LawfulPresenceRules)

**Provide a clear copy of document you are relying upon to show your lawful presence in the United States.

SECTION 2: **CITIZENSHIP AFFIDAVIT**

I, _____ [print name], swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):

_____ I am a United States citizen, or

_____ I am a Permanent Resident of the United States, or

_____ I am lawfully present in the United States pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

_____ _____

Signature Date

_____

Print Name

BUILDING CONTRACTOR LICENSE FEES

Fee is due upon application and at annual renewal. Fee cannot be prorated.

General Contractor	Section 4-20-4(a)/4-20-14(a)	
Class A	Any type of construction under the International Building Code	$460.00
Class B	Construction of Types V, V-A, IV, II-B, III-B	$307.00
Class C	Construction of R-2 and R-3 occupancies of two stories or less	$197.00
Class D	Single trade license as defined below:	
D-1	Moving or wrecking of structures	$153.00
D-2	Roofing	$153.00
D-3	Siding	$153.00
D-4	Landscaping, irrigation, and sitework	$153.00
D-5	Detached one-story garage and sheds accessory to single family dwellings	$153.00
D-6	Mobile home installer	$153.00
D-7	Elevator and escalator installer	$153.00
D-8	Class not identified above but requiring a building permit and inspection	$153.00
D-9	Rental housing inspector	$15.00
Class E	Fences of any size or value and minor structures valued at less than $2,000.00 and are 200 square feet or less	$75.00
Class F	Repair licensee's own building valued less than $500.00 is not load bearing, and does not include electrical, mechanical, or plumbing work.	No fee
Class G	Energy Efficiency Inspector	$15.00
Electrical Contractor	Section 4-20-8	No fee
Fire Systems Contractor	Section 4-20-56	
Class A	Fire sprinkler systems	$307.00
Class B	Hood extinguishing systems	$180.00
Class C	Fire alarm systems	$180.00
Class D	Special hazard systems	$180.00
Class E	Portable fire extinguishers	$90.00
Mechanical Contractor	Section 4-20-13	
Class A	Any type of construction under the IMC and IFGC	$253.50
Class B	Commercial and dwelling units except work associated with IMC Sections 507 and 508, and occupancies "H" and "I"	$127.25
Class C	One and two family dwellings associated with the IRC	$127.25
Class D	Sections 507 and 508 of the IMC	$127.25
Class E	Boiler, water heaters, and hydronics as defined in the IMC and IFGC	$63.50
Plumbing Contractor	Section 4-20-15	$278.95
Right-of-Way Contractor	Section 4-20-6	$201.00
Sign Contractor	Section 4-20-21	
Class A	Manufacturer or installer of signs and related structures including awnings and canvas canopies	$332.90
Class B	Creator of painted signs	$174.05
Tree Contractor	Section 4-20-65	$125.00

CITY OF BOULDER
Planning and Development Services

1739 Broadway, Third Floor • PO Box 791, Boulder, Colorado 80306-0791
• Phone 303-441-1880 • Fax 303-441-4241
• www.boulderplandevelop.net

This form must be sent via fax to 303-441-4241.

To: _____ **Fax:** _____

Date:_____, 20_____

Description of sale item (List of point of sale items or case number).

_____
_____
_____
_____

____ Visa ____ MasterCard Credit Card # _____ Exp. Date_____

Name as it appears on card: _____

Billing address on the card: _____Zip_____

Signature: _____

For City of Boulder Staff Use Only

For aborist credentials

Name of P&DS staff member initiating charge:_____

Arborist Certification Credentials (attach copies of credentials)

☐ **ISA Certified Arborist**
Person Certified: _____
Certificate Number: _____
Expiration Date: _____

☐ **City of Boulder Written Aborist Licensing Exam**
Score Achieved: _____

☐ **Arborist License with City of Longmont / City of Denver** (circle one)

_____ _____
Kathleen Alexander, City Forester Date