



City of Boulder Planning and Development Services Center
**STREAM, WETLAND AND WATER BODY
 PERMIT APPLICATION**

OFFICE USE ONLY	
Case No: LUR / PMT	
By: _____	Date: _____

PROPERTY INFORMATION

Project address: _____ _____ _____	Lot _____ Block _____ Subdivision _____ Legal description: _____
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OWNER INFORMATION

Property owner: _____ Telephone number: () _____ - _____ Fax number: () _____ - _____	Mailing address: _____ _____ E-mail address: _____
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APPLICANT (if different from owner)

Name: _____ Telephone number: () _____ - _____ Fax number: () _____ - _____	Mailing address: _____ _____ E-mail address: _____
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PROJECT INFORMATION

Description of Project _____

Stream, Wetland or Water Body Designation Number: _____

Proposed Activity	Impacted Area (feet ²)			Permit Type	
	Wetland	Inner Buffer	Outer Buffer	Standard	Conditional
Buildings and Additions					
Other Structures					
Pavement, Surface and Trails					
Landscaping and Landscape Maintenance					
Stream Channel and Flood Improvements					

Note: If there is more than one proposed activity, select all that apply. The highest of the application fees will apply.

Service	Initial	Final	Note: Separate applications are required for initial and final functional evaluations.
Boundary Determination			
Functional Evaluation			

Stream, wetland and water body permit applications must be submitted in person to the Planning and Development Services Center. Please provide two copies of the application materials for Conditional Permits and three copies for Standards permits, Boundary Determinations or Functional Evaluations. See the reverse side for application requirements.

APPLICATION REQUIREMENTS

Written Statement describing how the proposed activity meets the following criteria :

Criteria for All Zones:

- Description of the proposed activities including the temporary and permanent impacts to each zone
- Explanation of proposed methods or measures utilized to avoid altering the hydrology
- Demonstration that any adverse impact on a stream, wetland or water body has been minimized
- Method of restoration of temporary impacts
- Application of Best Management Practices

Criteria for Outer Buffer Zone:

- Impervious surface coverage (also indicate on site plan)

Criteria for Inner Buffer Zone:

- Impervious surface coverage (also indicate on site plan)
- Channel bank protection or stabilization measures
- Proposed plant material consistent with applicable city rules
- Vegetation removal – major to prevent noxious weeds or provide native habitat restoration
- New steps, path or other minor access criteria per 9-3-9 (d)(3)(C)(vi) B.R.C. (also indicate on site plan)

Criteria for Stream, Wetland or Water Body Zone:

- Replacement or repair of fences to be in generally the same location and not result in additional impacts
- Utility line or drop structure maintenance or repair shall not impact the existing functions
- Stream sediment removal shall not alter the flood capacity and vegetated channel bottoms shall be restored
- Vegetation removal – major to prevent noxious weeds or provide native habitat restoration.

Criteria for Standard Permits:

- Minimization of direct and indirect impacts
- Protection of plant, animal or other wildlife species
- Mitigation for unavoidable impacts
- State and Federal Clearances including:
 - Critical species clearance from U.S. Fish and Wildlife
 - Federal 404 Wetland Permit
 - State Water Board requirements for proposed mitigation, if applicable

Maps and Plans

- Vicinity map
- A Site Plan which shows:
 - Regulatory wetland and buffer area boundaries
 - Property boundary
 - Existing and proposed facilities and structures
 - Direct impacts and encroachments into regulatory areas

Mitigation Plan (if applicable)

- Prepare in accordance with Section 9-3-9 (f)(1) B.R.C.

Signature of owner or authorized agent for owner

Date

SIGN POSTING REQUIREMENTS APPLICANT'S ACKNOWLEDGMENT FORM

Required for Certain Land Use Review, Administrative Review, Technical Document Review, and Board of
Zoning Adjustment Applications

CITY CODE REQUIREMENT FOR SIGN POSTING OF LAND USE REVIEW APPLICATIONS -

Excerpt of Section 9-4-3(c), B.R.C. 1981: Public Notice of Application: The city manager will provide the following public notice of a development review application:

(1) Posting: After receiving such application, the manager will cause the property for which the application is filed to be posted with a notice indicating that a development review application has been made, the type of review requested, and that interested persons may obtain more detailed information from the planning department. The notice shall meet the following standards:

- (A) The notice shall be placed on weatherproof signs that have been provided by the City and placed on the property that is the subject of the application.
- (B) All such notice shall be posted no later than ten days after the date the application is filed to ensure that notice is posted early in the development review process.
- (C) The signs shall be placed along each abutting street, perpendicular to the direction of travel, in a manner that makes them clearly visible to neighboring residents and passers-by. At least one sign shall be posted on each street frontage.
- (D) The signs shall remain in place during the period leading up to a decision by the approving authority, but not less than ten days.
- (E) On or before the date that the approving authority is scheduled to make a decision on the application the city manager will require the applicant to certify in writing that required notice was posted according to the requirements of this section.

I, _____, am filing a Land Use Review, Administrative Review, Technical
(PRINT NAME OF APPLICANT OR CONTACT PERSON)
Document Review, or BOZA application [on behalf of] _____ for the property
(PRINT NAME OF OWNER(S) IF OTHER THAN APPLICANT/CONTACT)
located at _____. I have read the city's sign posting requirements above and acknowledge
(PRINT PROPERTY ADDRESS OR LOCATION)

and agree to the following:

1. I understand that I must use the sign(s) that the city will provide to me at the time that I file my application. The sign(s) will include information about my application and property location to provide required public notice.
2. I am responsible for ensuring that the sign(s) is posted on the property described above in such a way that meets the requirements of Section 9-4-3(c), B.R.C. 1981 (listed above), including visibility of the sign(s) and time and duration of the sign(s) posting, and including reposting any signs that are removed, damaged, or otherwise displaced from the site. As necessary, I shall obtain a replacement sign(s) from the city for reposting.
3. I understand that certain future changes to my application, including but not limited to, changes to the project description or adding a review type, may require that I post a new sign(s). The city will notify me if such a reposting is required and provide me with a necessary replacement sign(s).
4. I understand that failing to provide the public notice by sign posting required by the city's land use regulation may result in a delay in the city's issuing a decision or a legal challenge of any issued decision.

NAME OF APPLICANT OR CONTACT PERSON

DATE

Please keep a copy of this signed form for your reference. If you have any questions about the sign posting requirements or to obtain a replacement sign, please call 303-441-1880.