



City of Boulder Planning & Development Services

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Zoning Confirmation Application for Beverage Licensing Authority

Attachment to Administrative Review Application Form

Responsive to C.R.S. 12-47-313(1) and (1)c which states in pertinent part, “(1) No application for the issuance of any license... shall be received or acted upon ... (c) For a location in an area where the sale of alcohol beverages as contemplated is not permitted under the applicable zoning laws of the municipality, city and county, or county...” and Beverage Licensing Authority (BLA) Rules of Procedure, Subsection [5-1-1\(c\)](#).

NOTE: This review is for zoning purposes only and is not approval for any change of occupancy or use pertaining to the building code. A separate building permit is required for building modifications, including changes of use or occupancy.

Applicant information

Business Entity: _____ Trade Name: _____

Phone: _____ Email: _____

Premise Address: _____

Application Type: [] New [] Transfer [] Modification [] Location Change [] Class Change

Liquor License Type: _____

Indoor Premise Sq. Ft.: _____ Outdoor Patio Sq. Ft.: _____

(Please review the zoning regulations for the property at the Planning and Development Services Center for patio seating requests of 300 sq. ft. or more)

Indoor Seating Capacity: _____ Outdoor Seating Capacity: _____

Hours of Operation: _____

Patio Hours of operation (if different): _____

Liquor License Applicant agrees to operate in accordance with the above Approved Square Footage, Occupant Load and Seating Capacity, and to abide by Approved Hours of Operation. Further, Liquor License Applicant understands that if they do not operate in accordance with their zoning approvals, they may be subject to code compliance actions by City of Boulder.

Applicant’s Signature: _____ Applicant’s Printed Name: _____

Applicant’s Title: _____ Signature Date: _____

Requirements Checklist for All Proposed Liquor License Locations

- Vicinity Map, including the following;
 - North arrow
 - Location of adjacent street(s)
 - Location of tenant space

- Licensed Premise Diagram – Must be drawn to **scale** on 8 ½” x 11” paper
 - Interior of premise
 - Separate page for each level to be licensed
 - Dimensions of the premises
 - Total area (in square feet) of interior seating
 - Reference Floor Area definition in Section [9-16](#) of the *BRC*
 - Location of walls, partitions, entrances and exits
 - Location of all tables and chairs
 - Total seating capacity
 - Location of bar(s)
 - Location where alcohol will be stored
 - Total area (in square feet) where drinks or meals will be served
 - Location where books and records will be stored
 - Exterior of premise (where applicable)
 - Location of any patio(s)
 - Total area (in square feet) outdoor seating
 - Location of all tables and chairs
 - Location and type of barrier surrounding the patio
 - NOTE: *Patio seating areas of 300 square feet or more within 500 feet of a residential zoning district will require discretionary review prior to approval of this zoning confirmation*
 - Additional information for hotel-restaurant licenses
 - Size and dimension of the kitchen and other food preparation areas
 - Location, number and kinds of ranges, stoves or ovens, refrigerators, food lockers, dishwashers, sinks and restrooms
 - Location and dimensions of food storage areas, and any other fixtures and equipment to be installed and used in connection with the preparation and serving of meals

- Parking Summary – For entire plaza, shopping center or building
 - Unit numbers
 - Tenant names
 - Square footage for all tenant spaces
 - For all restaurants
 - Indoor seating capacity
 - Outdoor seating capacity

- Copies of previous discretionary review approvals
 - Use Review
 - Conditional Use Review
 - Minor Modification
 - Site Review
 - Revocable Lease