



City of Boulder Planning & Development Services

CONTRACTOR LICENSE APPLICATION

Company Information

Business Name _____			(____) _____ Office Telephone	
Address _____			(____) _____ Fax Number	
_____	_____	_____	(____) _____ Cellular Telephone	
City	State	Zip Code		
<input type="checkbox"/> Individual Owner	<input type="checkbox"/> Partnership	<input type="checkbox"/> LLC or LLP	<input type="checkbox"/> Corporation	

Responsible Party

Name	Cellular Telephone
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Email:

Choose one or more license classifications desired

Building Contractor License

- | | |
|---|---|
| <input type="checkbox"/> Class A: General Building | <input type="checkbox"/> Class D-8: Class not identified but requiring a building permit and inspection |
| <input type="checkbox"/> Class B: General Building | <input type="checkbox"/> Class D-9: Rental Housing Inspector |
| <input type="checkbox"/> Class C: Residential | <input type="checkbox"/> Class E: Fences and Retaining Walls |
| <input type="checkbox"/> Class D-1: Moving/Wrecking/Demo | <input type="checkbox"/> Class F: Home Owner |
| <input type="checkbox"/> Class D-2: Roofing Commercial/Residential | <input type="checkbox"/> Class G: Energy Efficiency Inspector |
| <input type="checkbox"/> Class D-4: Landscaping/Irrigation/Sitework | |
| <input type="checkbox"/> Class D-6: Mobile Home Installer | |

For all building contractor license types (except where indicated otherwise), attach:

- Fee
- Affidavit of legal residency*
- Certificate of insurance (except D-9 & G)
- Copy of current ASHI, ICC, Engineer or Architect Certification (Class D-9 Only)
- Copy of current State Manufactured Home Installer License (Class D-6 Only)

For A, B, or C General Contractor Licenses:

- Copy of ICC certification

*On July 31, 2006, Colorado Governor Bill Owens signed H.B. 06S-1023. This law requires the City of Boulder to verify that applicants obtaining certain public benefits are lawfully present in the United States. The verification process has three stages: (1) the applicant shows a form of identification; (2) the applicant executes an affidavit; and (3) for non-citizens, the City verifies that the applicant is lawfully present through the SAVE program. See attached Affidavit of Legal Residency form.

For A or B Contractor Licenses:

- (a) Information related to training, education, or experience working in the non-residential construction area.

For G Contractor Licenses:

- (b) Copy of one of the following: ICC Combination Building Inspector certification; current American Society of Home Inspectors, Inc. certification; current National Association of Home Inspectors, Inc. certification; City of Boulder A, B or C general contractor's license; State of Colorado Licensed design professional (Architect or Engineer); RESNET Senior Certified Rater; Certified Home Energy Rater or Rating Field Inspector (working under a Senior Certified Rater or Certified Home Energy Rater). Class G inspectors shall also be trained and certified through the City of Boulder to make prescriptive energy efficiency inspections.

Fire Systems License

Class A Class B Class C

Attach:

- Fee
- Certificate of insurance
- Affidavit of legal residency*
- Boulder Fire Department certification letter(s)

Mechanical Contractor License

Class A Class B Class C Class E-Requires a Plumbing License

Attach:

- Fee
- Certificate of insurance
- Affidavit of Legal Residency*
- Copy of ICC certification that has taken the examination

Electrical Contractor License

State of Colorado Electrical Contractor and State of Colorado Master Electrician License

Attach:

- Certificate of insurance
- Affidavit of legal residency*
- Copy of state of Colorado Electrical Contractor Credentials
- Copy of state of Colorado Master Electrician Credentials

Plumbing Contractor

State of Colorado Master Plumber and State of Colorado Plumbing Contractor

Attach:

- Fee
- Certificate of insurance
- Affidavit of legal residency*
- Copy of State of Colorado Master Plumber Credentials
- Copy of State of Colorado Plumbing Contractor Credentials

Sign Contractor License

Class A-Manufacturer or Installer of Sign Class B-Creator of Painted Signs

Attach:

- Fee
- Certificate of insurance
- Affidavit of legal residency*

Right-Of-Way Contractor License

Attach:

- Fee
- Certificate of insurance & Surety Bond
- Affidavit of legal residency*

Certified Arborist or Tree Contractor License

Arborist License General Tree Care License

Attach:

- Fee
- Certificate of insurance
- Affidavit of legal residency*
- **Arborist License only:** Attach verification form signed by the City Forester

Expert Cooperative Housing Organization License

The City Council requires that all licensed cooperatives be legitimate cooperatives. A legitimate cooperative is a group living arrangement in which the residents have a high degree of social cohesion and teamwork. The residents typically govern through consensus and share responsibilities and resources. An *Expert Cooperative Housing Organization* is an organization recognized by the city manager as having experience and expertise in the formation, operation, and organization of cooperative housing units.

Attach:

- Information related to training, education, or experience that qualifies you as an expert in the formation, operation, and organization of cooperative housing units.
- Criteria to determine whether a cooperative is legitimate
- An example of a training plan used to ensure cooperatives' legitimacy
- Certificate of insurance

I hereby certify that the statements made by myself and constituting a part of this application are true and correct to the best of my knowledge.

Applicant Signature

Print Name

Date

**NEW CLASS A OR B GENERAL, OR
EXPERT COOPERATIVE HOUSING ORGANIZATION
CONTRACTOR LICENSE APPLICATION**

PROFESSIONAL CRITERIA

Please identify the education, training, and experience that you have in the area(s) in which you are applying for a contractor license. Example: if applying for a mechanical license, what formal education do you have, what training have you participated in, and what length and type of experience do you have.

Education:

Training:

Experience:

I certify that the information herewith submitted are true and correct to the best of my knowledge:

Applicant Signature

Print Name

Date

CITY OF BOULDER

AFFIDAVIT OF LEGAL RESIDENCY

SECTION 1: IDENTIFICATION DOCUMENTS

I, _____ [print name], currently lawfully possess, and am providing a copy of, the following identification document as evidence of my lawful presence in the United States (check one):

- _____ Valid Colorado driver's license or a Colorado identification card issued by the Department of Revenue
- _____ United States military card or a military dependent's identification card
- _____ United States Coast Guard Merchant Mariner card
- _____ Native American tribal document
- _____ Other document allowed by the Colorado Department of Revenue Rules for Lawful Presence. (1 CCR 201-17)

(available at http://www.revenue.state.co.us/EDO_dir/wrap.asp?incl=LawfulPresenceRules)

**Provide a clear copy of document you are relying upon to show your lawful presence in the United States.

SECTION 2: CITIZENSHIP AFFIDAVIT

I, _____ [print name], swear or affirm under penalty of perjury under the laws of the State of Colorado that (check one):

- _____ I am a United States citizen, or
- _____ I am a Permanent Resident of the United States, or
- _____ I am lawfully present in the United States pursuant to Federal law.

I understand that this sworn statement is required by law because I have applied for a public benefit. I understand that state law requires me to provide proof that I am lawfully present in the United States prior to receipt of this public benefit. I further acknowledge that making a false, fictitious, or fraudulent statement or representation in this sworn affidavit is punishable under the criminal laws of Colorado as perjury in the second degree under Colorado Revised Statute 18-8-503 and it shall constitute a separate criminal offense each time a public benefit is fraudulently received.

Signature

Date

Print Name

BUILDING CONTRACTOR LICENSE FEES

Fee is due upon application and at annual renewal. Fee cannot be prorated.

General Contractor		Section 4-20-4(a)/4-20-14(a)
Class A	Any type of construction under the International Building Code	\$460.00
Class B	Construction of Types V, V-A, IV, II-B, III-B	\$307.00
Class C	Construction of R-2 and R-3 occupancies of two stories or less	\$197.00
Class D	Single trade license as defined below:	
D-1	Moving or wrecking or Demo of structures	\$153.00
D-2	Roofing Commercial and Residential	\$153.00
D-3	Siding/Lath/Stucco	\$153.00
D-4	Landscaping / Irrigation, / Sitework	\$153.00
D-6	Mobile home installer	\$153.00
D-8	Class not identified above but requiring a building permit and inspection	\$153.00
D-9	Rental housing inspector	\$15.00
Class E	Fences and Retaining Walls of any size or value and minor structures valued at less than \$2,000.00 and are 200 square feet or less	\$75.00
Class F	Home Owner Repair licensee's own building valued less than \$500.00 is not load bearing, and does not include electrical, mechanical, or plumbing work.	No fee
Class G	Energy Efficiency Inspector	\$15.00
Electrical Contractor		Section 4-20-8 No fee
Fire Systems Contractor		Section 4-20-56
Class A	Fire sprinkler systems	\$307.00
Class B	Hood extinguishing systems	\$180.00
Class C	Fire alarm systems	\$180.00
Mechanical Contractor		Section 4-20-13
Class A	Any type of construction under the IMC and IFGC	\$253.50
Class B	Commercial and dwelling units except work associated with IMC Sections 507 and 508, and occupancies "H" and "I"	\$127.25
Class C	One and two family dwellings associated with the IRC	\$127.25
Class E	Boiler, water heaters, and hydronics as defined in the IMC and IFGC Requires a Plumbing Contractor License	\$63.50
Plumbing Contractor		Section 4-20-15 \$278.95
Right-of-Way Contractor		Section 4-20-6 \$201.00
Sign Contractor		Section 4-20-21
Class A	Manufacturer or installer of signs and related structures including awnings and canvas canopies	\$332.90
Class B	Creator of painted signs	\$174.05
Arborist or Tree Contractor		Section 4-20-65 \$125.00
Expert Cooperative Housing Organization		No fee

For City of Boulder Staff Use Only

For Arborist Credentials

Name of P&DS staff member initiating charge: _____

Arborist Certification Credentials (attach copies of credentials)

ISA Certified Arborist
Person Certified: _____
Certificate Number: _____
Expiration Date: _____

City of Boulder Written Arborist Licensing Exam
Score Achieved: _____

Arborist License with City of Longmont / City of Denver (circle one)

Kathleen Alexander, City Forester

Date