

PARKS & RECREATION ADVISORY BOARD

City Council Chambers, 1777 Broadway, Boulder, CO

6:00 p.m., May 23, 2016



AGENDA

All agenda times are approximate

- I. **APPROVAL OF AGENDA (6:00)**
- II. **FUTURE BOARD ITEMS AND TOURS (6:04)**
- III. **PUBLIC PARTICIPATION (6:05)**
This portion of the meeting is for members of the public to communicate ideas or concerns to the Board regarding parks and recreation issues for which a public hearing is not scheduled later in the meeting (this includes consent agenda). The public is encouraged to comment on the need for parks and recreation programs and facilities as they perceive them. All speakers are limited to 3 minutes.
- IV. **CONSENT AGENDA (6:20)**
 - A. Approval of Minutes from April 25, 2016
 - B. Parks and Recreation Development Update
 - C. Parks and Recreation Operations Update
- V. **ITEMS FOR ACTION**
- VI. **ITEMS FOR DISCUSSION/INFORMATION (6:30)**
 - A. Update on Development of the Chautauqua Access Management Plan
 - B. Chautauqua Pedestrian Safety, Access and Lighting Improvements Project Update
 - C. Parks and Recreation Access Update
- VII. **MATTERS FROM THE DEPARTMENT (7:50)**
 - A. Boulder's Resiliency Strategy Feedback
 - B. Urban Forest Strategic Plan Update (verbal)
 - C. Boulder Reservoir Business Plan Update
 - D. City Community Engagement Efforts Update (verbal)
- VIII. **MATTERS FROM BOARD MEMBERS (8:00)**
 - A. PRAB Community Engagement Updates
- IX. **NEXT BOARD MEETING: June 27, 2016**
- X. **ADJOURN**

Boulder Parks & Recreation Advisory Board Members 2016

Marty Gorce
Michael Guzek
Tom Klenow
Jennifer Kovarik
Tyler Romero
Kelly Wyatt
Valerie Yates

Mission Statement

BPRD will promote the health and well-being of the entire Boulder community by collaboratively providing high-quality parks, facilities and programs.

Vision Statement

We envision a community where every member's health and well-being is founded on unparalleled parks, facilities and programs.

Goals of the Master Plan

1. Community Health and Wellness
2. Taking Care of What We Have
3. Financial Sustainability
4. Building Community
5. Youth Engagement
6. Organizational Readiness

For more information on BPRD Master Plan visit the City of Boulder web site at: <https://bouldercolorado.gov/pages/parks-recreation-master-plan>



PARKS & RECREATION ADVISORY BOARD

Future Board Items 2016

(prepared May 24, 2016)

<p>January 25</p> <ul style="list-style-type: none"> • Recreation Service Delivery for City of Boulder Youth Camps (d/i) • 2017-22 Capital Improvement Program and Ten Year Capital Investment Strategy (d/i) 	<p>February 29</p> <ul style="list-style-type: none"> • OSMP North Trail Study Area Update (d/i) • 2017-22 Capital Improvement Program (d/i) • 2015 Master Plan Progress Report/Overview of 2016 Priorities(d/i) • Civic Area Update and 2016 Activation Plan (m/d) 	<p>March 28</p> <ul style="list-style-type: none"> • Last meeting for outgoing PRAB members (p) • Perm Parks and CIP approval (a) • Community Building Update (md) • PRAB Officer Responsibility/ Liaison Roles (md) • PRAB Action Plan Update (mb) • Preferences on Tours (mb) • Comments from the Outgoing Chair (mb)
<p>April 25</p> <ul style="list-style-type: none"> • Board appointments (p) • Election of officers (p) • New Board member orientation (p) • First meeting for new Board members (p) • BVSD Joint Use Agreement (a) • Facility Strategic Plan Update (md) • Canyon Complete Streets Update (m/d) • Boulder's Resiliency Strategy Update (m/d) • Greenways Advisory Board Feedback on Fourmile CEAP and 2017-22 Greenways CIP (m/b) 	<p>May 23</p> <ul style="list-style-type: none"> • Parks and Recreation Fees (d/i) • Update on Development of the Chautauqua Access Management Plan (d/i) • Boulder's Resiliency Strategy Feedback (m/d) • Urban Forestry Master Plan Kick Off (m/d) • Boulder Reservoir Master Plan Update (m/d) • City Community Engagement Efforts Update (m/d) • PRAB Community Engagement Updates (m/b) 	<p>June 27</p> <ul style="list-style-type: none"> • Operating budget update (md) • Urban Forestry Master Plan Check In (md) • Boulder Creek Arapahoe Underpass (Arapahoe Avenue and 13th Street) project (c)
<p>July 25</p> <ul style="list-style-type: none"> • Update on Potential Ballot Issues (md) • Boulder Creek Arapahoe Underpass (Arapahoe Avenue and 13th Street) project (md) 	<p>August 29</p> <ul style="list-style-type: none"> • Recommended Fee Increase (a) • Service Delivery Update (d/i) • PLAY Boulder Update (md) • Community Sailing Update (md) 	<p>September 26</p> <ul style="list-style-type: none"> • PRAB Retreat/CC Goals Document • Community Sailing Contract (a) • Urban Forestry Draft Plan (d/i)
<p>October 24</p> <ul style="list-style-type: none"> • Urban Forestry Master Plan Study Session (tent) 	<p>November 28</p> <ul style="list-style-type: none"> • PRAB goals for City Council (mb) 	<p>December 19</p> <ul style="list-style-type: none"> • Work Plan Update (m/d)



PARKS & RECREATION ADVISORY BOARD

LEGEND

- Procedural Item: **(p)**: An item requiring procedural attention
- Consent Item **(c)**: An item provided in written form for consent, not discussion by the Board; any consent item may be called up by any Board member for discussion during the matters from the department
- Action Item **(a)**: A public hearing item to be voted on by the Board (public comment period provided)
- Disc/Info Item **(d/i)**: An item likely to become a future action item (or council item) and/or that benefits from an in-depth presentation of background, financial/social/environmental impacts, public process, staff analysis and next steps (e.g., presentation of major project initiative)
- Matters from Dept **(md)**: Items that will be reviewed and discussed during the meeting but not requiring the level of in-depth analysis of an action or discussion/information item
- Matters from the Bd **(mb)**: Items initiated by the Board that will be reviewed and discussed during the meeting but not requiring the level of in-depth analysis of an action or discussion/information item

Community Touches - *To see a full calendar and details go to www.BoulderParks-Rec.org*

- May 21 Community Clean-up Day at multiple locations, Kids to Parks Day @ Civic Area and Tree Plantings @ Columbia Cemetery
- May 27-30 Boulder Creek Festival / EXPAND Duck Race @ Civic Area
- June 4 National Trails Day Volunteer Trail building @ Coot Lake
- June 11-12 Weekend at Valmont @ Valmont City Park
- June 17 Boulder's Free Day @ Colorado Railroad Museum in Golden
- June 18 Summer Sounds Family Concert Series @ Civic Area
- June 20 Concert in the Park @ Scott Carpenter Park
- June 27 Concert in the Park @ Salberg Park
- July 4 Star Spangled Splash @ Boulder Reservoir
- July 9 Strider Bike Racing @ Valmont Bike Park
- July 11 Concert in the Park @ Chautauqua Park
- July 16 Strider Bike Racing @ Valmont Bike Park
- July 18 Concert in the Park @ Civic Area
- July 22 Boulder's Free Day @ Colorado Railroad Museum in Golden
- July 23 Summer Sounds Family Concert Series @ Civic Area
- July 25 Concert in the Park @ North Boulder Park
- July 30 Summer Festival @ Main Library
- Aug 1 Concert in the Park @ Harlow Platts Park
- Aug 27 Summer Sounds Family Concert Series @ Civic Area



CITY OF BOULDER
BOULDER, COLORADO
BOARDS AND COMMISSIONS MEETING MINUTES

To listen to the Parks and Recreation Advisory Board meetings in their entirety, please go to the following link:
www.boulderparks-rec.org

Name of Board/Commission: Parks and Recreation Advisory Board
Date of Meeting: April 25, 2016
Contact Information Preparing Summary: Sarah DeSouza, 303-413-7223
Board Members Present: Mike Guzek, Kelly Wyatt, Tom Klenow, Valerie Yates, Jennifer Kovarik, Marty Gorce, Tyler Romero
Board Members Absent:
Staff Present: Yvette Bowden, Jeff Haley, Dean Rummel, Sherry Peng
Guests Present: Noreen Walsh, City Transportation, Melinda Groom, BVSD
Type of Meeting: Advisory/Regular
Agenda Item 1: Call to Order The meeting was called to order at 6:00 p.m. and the agenda was approved as written.
Agenda Item 2: Oath of Office and Introduction of New Member Tyler Romero read his Oath of Office and introduced himself to the Board and Staff.
Agenda Item 3: Election of Officers Guzek was nominated by Klenow for chair of the PRAB and he accepted the nomination. Guzek was elected 6-0 (Romero abstained). Klenow and Romero were nominated and both accepted the nominations for vice-chair. Klenow was elected 6-1.
Agenda Item 4: Future Board Items and Tours Bowden reviewed upcoming community touch opportunities. These events can be found at www.BoulderParks-Rec.org
Agenda Item 5: Public Participation <ul style="list-style-type: none">• Glen Charnoski, resident, spoke in support of the new skate board park initiative.
Agenda Item 6: Consent Agenda <ul style="list-style-type: none">A. Approval of Minutes from March 28, 2016 Minutes from March 28, 2016 were approved as written.B. Parks and Recreation Development Update <p>The Board asked for clarification on the following:</p> <ul style="list-style-type: none">• Arapahoe Ridge/Rock Park is back on track for renovation after being postponed to redirect funding to address necessary flood-related repairs.• Boulder Creek Festival contract expires in 2016 and an RFP will be released for future BCF events. This year's event will focus on addressing five identified performance metrics.• Draining of the fishing pond will be conducted to measure baseline levels and the ponds will be ready for the fishing derby. The public will be notified of the draining.• Staff encouraged to pursue different outreach mechanisms to promote events and activities in the Civic Area.• PRAB is interested in hearing more information about volunteer training opportunities. <ul style="list-style-type: none">C. Parks and Recreation Operations Update

Agenda Item 7: Items for Action

A. Public Hearing and Consideration of Motions Approving the 2016 Agreement Between the Boulder Valley School District and the City of Boulder for the Joint Use of Recreation Fields and Facilities.

Bowden and Rummel presented this item to the Board.

- Eric Harman, non-resident, spoke in support of the Joint Use Agreement between the City of Boulder and the Boulder Valley School District and the role of Diamond Baseball.
- Melinda Groom, non-resident, spoke in support of the Joint Use Agreement that is being developed between the City of Boulder and the Boulder Valley School District

The following comments were made:

- Rectangular fields at the soon to be constructed middle school tracks will be scheduled by the City most weekdays after 6 p.m. and weekends during the school year (and more hours during the summer months).
- Priority access for the school district is provided at certain sites (tennis courts, swimming pools, and ballfields) to balance use versus exclusivity concerns.
- The Diamond Baseball contract extends through next summer and has been amended to clarify that the City will be maintaining the site.
- The addition of BVSD gym facilities will free up recreation gym availability at the centers to accommodate drop in/open gym times for the general public.
- Facilities and availability will be communicated to the public.
- The contract will need to be signed by the BVSD Board and the City Manager before it is ratified.

Kovarik made the following motion:

Motion to approve the 2016 Agreement between Boulder Valley School District and the City of Boulder for use of recreation fields and facilities and authorize the City Manager to make minor amendments prior to or during the term of this agreement in order to ensure operations in a manner consistent with applicable laws and the policies and regulations of the City of Boulder.

Wyatt seconded the motion.

The motion passed 6-0 with one abstention (Romero).

Agenda Item 8: Items for Discussion/Information

There were no items for discussion/information this month.

Agenda Item 9: Matters from the Department

A. Facilities Strategic Plan Update

Doug Godfrey presented this item to the Board.

B. Canyon Complete Streets Update

Noreen Walsh from the Transportation Department presented this item to the Board.

C. Boulder's Resiliency Strategy Update

Jeff Haley presented this item to the Board.

Agenda Item 8: Matters from the Board

A. Greenways Advisory Board Feedback

- A) Fourmile Canyon Creek Greenways Improvement Project (Upland Ave to West of Broadway)
CEAP
- B) 2017-2022 Greenways CIP

- PRAB members were asked to submit any feedback about these two items to Valerie Yates, the liaison to the Greenways Committee.

Next Board Meeting: May 23, 2016

Adjourn: There being no further business to come before the Board at this time; the meeting was adjourned at 8:13 p.m.

Approved by:

Mike Guzek

Board Vice-Chair

Date _____

Attested:

Sarah DeSouza

Board Secretary

Date _____



Boulder Parks & Recreation Advisory Board

TO: Parks and Recreation Advisory Board

FROM: Yvette Bowden, Director, Parks and Recreation Department
Jeff Haley, Planning, Design and Community Engagement Manager
Ali Rhodes, District Services Manager

SUBJECT: Consent Agenda

DATE: May 23, 2016

A. Approval of minutes from April 25, 2016

B. Parks and Recreation Development Update

The following information is intended to provide the PRAB with relevant updates on specific projects as they reach major milestones. This section is not all inclusive of all current projects and only illustrates major project updates. For a complete list of all current projects and details, please visit www.BoulderParkNews.org.

Planning and Design

The following projects are currently in the planning and design process that involves research, alternatives analysis, public involvement and development of planning documents and design plans to guide decision making and future capital improvements.

- **Christensen Park:** The [Christensen Park DRAFT Concept Plan](#) is available for review and comment by the neighboring community members. The department has also developed a [visual preference survey](#) to provide an opportunity for the community to help design the look and feel of their local playground.

Community members are asked to review the DRAFT Concept Plan and fill out the preference survey by May 25, 2016. Any general comments can also be made and submitted via the comment box at the end of the preference survey. Community feedback received by May 25 will be used to refine the draft into a final concept plan that will be available in early June.



- **2016/2017 Park Renovations:** Arapahoe Ridge, Howard Heuston and Tantra Parks were identified as priorities for renovation in 2016/2017. The consultant, Mundus Bishop, will be working with staff to host the first round of public engagement meetings for each park

in late June with a second set of public meetings anticipated in August. The planning and design process will extend through 2016 with construction anticipated next summer.

- **Planning Projects Underway:** Staff or contractors continue to work on the following projects and will update PRAB as major milestones are achieved:
 - Arapahoe Ridge Park Renovation
 - Boulder Reservoir Bathhouse Design
 - Central Park and Civic Area
 - Chautauqua Park
 - Facilities Strategic Plan
 - Holiday Park Shade Shelter
 - Howard Heuston Park Renovation
 - Tantra Park Renovation
 - Scott Carpenter Outdoor Pool Design
 - Urban Forest Strategic Plan

Construction

- **Construction Projects Underway:** Staff or contractors continue to work on the following projects and will update PRAB as major milestones are achieved:
 - Admiral Arleigh A. Burke Park
 - Flatirons Golf Course Event Center
 - Knollwood Tennis Courts

For additional details please visit www.BoulderParkNews.org.

Urban Resources

The following projects are currently administered by the Urban Resources staff focusing on habitat and wildlife management in an urban environment.

- **Integrated Pest Management:** The department collaborated with the OSMP Department and the Colorado Native Plant Society to coordinate the annual Purge the Spurge event to help eradicate [Myrtle Spurge](#), that is a “List A” noxious weed that was once used as an ornamental plant. The 2016 Purge Your Spurge took place on May 7th with more than 50 community members turning in approximately 1780 pounds of eradicated noxious weeds in exchange for free native plants.



- **Urban Wildlife Management:**
The city of Boulder is now a pilot community for the Humane Society of the United States (HSUS) Wild Neighbors Program. Through coordination with Parks and Recreation Department, the Urban Wildlife Coordinator and Animal Control, a Memorandum of Understanding (MOU) was signed between HSUS and Animal Control to emphasize humane wildlife conflict resolution practices. HSUS representatives will visit Boulder in mid-May to learn more about our existing programs and issues as well as provide staff training for various urban wildlife species and conflict resolution. More information on this topic can be found at http://www.humanesociety.org/animals/wild_neighbors.

- **Urban Resource Projects Underway:** Staff or contractors continue to work on the following projects and will update PRAB as major milestones are achieved:
 - Regulations and Seasonal Wildlife Closures
 - Urban Resources Volunteer Recruitment and Training

C. Operations Update

Boulder Stars

Effective June 1, the City of Boulder's Police and Parks and Recreation Departments will collaborate to deliver the Boulder Stars Program. Officers will issue stars to children caught in the act of doing something good that would entitle them to one free day-pass to the City's recreation centers. Appropriate "offenses" include but are not limited to being neighborly, wearing a bicycle helmet, observing crosswalk rules and participating in a positive activity in the community.

In addition to rewarding good behavior by youth, the program effectively supports the Department's Year of the Neighbor theme and will create opportunities for Police Officers to engage with youngsters in a non-law enforcement capacity. The program will also be incorporated into neighborhood specific events throughout the summer.

**CITY OF BOULDER
PARKS AND RECREATION ADVISORY BOARD
STAFF BRIEFING**

MEETING DATE: May 23, 2016

AGENDA TITLE: Staff Briefing and Parks and Recreation Advisory Board input regarding the Chautauqua Access Management Plan (CAMP) 2016 work program

PRESENTER/S:

Yvette Bowden, Director of Parks and Recreation
Molly Winter, Director, Community Vitality Department
Susan Connelly, Deputy Director, Community Vitality Department
Bill Cowern, Transportation Operations Engineer
Deryn Wagner, Environmental Planner, Open Space and Mountain Parks Department
Jeff Haley, Parks Planning Manager, Parks and Recreation Department
Lisa Smith, Communications Specialist, Department of Community Vitality
Amanda Nagl, Neighborhood Liaison, City Manager's Office

EXECUTIVE SUMMARY:

The purpose of this briefing is to provide the Parks and Recreation Advisory Board (PRAB) with materials associated with the 2016 work program for the development of the Chautauqua Access Management Plan (CAMP).

The development of the CAMP is a process involving city staff from multiple departments, including the Transportation Division of Public Works, Community Vitality, Open Space and Mountain Parks, Parks and Recreation and the City Manager's Office. The CAMP will explore ways to manage existing demand for transportation access (including parking) to and from the Chautauqua area in ways that minimize vehicular and parking impacts to surrounding neighbors, visitors and the area's natural and cultural resources. The CAMP will not be exploring resource management or visitor use of OSMP land in the Chautauqua area. At this early stage in the CAMP development project, city staff are interested in gathering feedback from the public, city boards, and city council on the proposed planning process, including the scope of work, schedule, and community engagement.

City Council will be receiving an information item concerning this topic in their June 7th packet. Input from PRAB and other related boards and commissions will be provided in that memorandum.

Background

The City of Boulder enjoys a now-118-year-old public-private partnership with the nonprofit Colorado Chautauqua Association ("CCA") for shared stewardship of the

Colorado Chautauqua. The city owns the 40-underlying acres, three historic buildings and a new building, and leases approximately 26 acres and those four buildings to CCA. The city's Parks and Recreation Department operates a city park on the north lawn known as the Chautauqua Green. In addition to leasing the land and four buildings from the city, CCA also owns 67 historic buildings, including 60 cottages. Year-round, CCA offers lodging, programming, rental of historic venues and a full-service restaurant. Private individuals own 39 historic cottages, most of which are used seasonally (typically summer) but some of which are year-round owner-occupied residences. Chautauqua was designated a Boulder Landmark District in 1979 and a National Historic Landmark in 2006. Physically, Chautauqua is surrounded on two sides by city open space that is not part of the historic district. The Chautauqua Trailhead is one of the most popular trailheads in the region. The Chautauqua Ranger Cottage, located within the historic district adjacent to that trailhead, is staffed by the Open Space and Mountain Parks Department and provides information services to local and visiting hikers. The historic district abuts single-family residential neighborhoods to its north across Baseline and to the east. This brief description illustrates the number and variety of interests and uses/users associated with "greater Chautauqua".

The previous lease between the city and CCA (dated 1998, amended 2002) recognized the negative impacts of parking demand exceeding supply and the unique conditions within the historic Chautauqua. The 1998 lease authorized CCA to take a variety of actions to limit access and parking under certain circumstances and anticipated that the city would designate a residential permit parking or similar program within the historic district to address the negative impacts on the Chautauqua operations and environment. Many of these approaches were deemed infeasible to implement.

Actions that were taken over the years included:

- CCA and the city, in collaboration with the Colorado Music Festival, in 2003 initiated free off-site parking and free shuttle service on event nights at the Chautauqua Auditorium to mitigate traffic impacts within the historic district and in the surrounding residential neighborhoods to the north and east. This free service has continued yearly since inception and will continue in summer 2016. The city issues a special event permit annually to permit temporary street closures and limited access on these event evenings.
- RTD discontinued the 210 bus route that stopped just east of 9th Street on Baseline, leaving the closest transit stops at 9th and College and Broadway south of Baseline.
- The city funded a pilot Hop 2 Chautauqua daytime bus during the summer 2008 but ridership was low and the service was discontinued.
- In 2011 the city and the CCA partnered to evaluate parking and access issues in the leasehold area. As a part of this project, the partnership collected parking utilization and parking duration data on all available parking within the leasehold area and in the neighborhood to the north of Chautauqua on three separate days. The results of that data collection showed some areas of high parking utilization within the leasehold area, but very few areas of high parking utilization in the neighborhood north of Chautauqua. Using the data and analyses from this study, a series of pilot programs for the CCA leasehold area was advanced by staff for city council's consideration but none of these pilots were adopted for implementation. Council members' concerns at that time included the concept of restricting

parking on streets near open space and park property. Following the Council meeting in spring 2012 it was jointly determined that access and parking management at Chautauqua should be addressed through the upcoming lease renegotiation rather than through a pilot program.

In late 2012, the city and CCA adopted *Collaborative Stewardship of the Colorado Chautauqua: Guiding Principles for Place Management and Fiscal Sustainability* (hereinafter “the Guiding Principles”) as a shared statement about the nature of the Colorado Chautauqua and the manner in which its primary stewards, the city and CCA, intend to collaborate in the planning and management of Chautauqua’s future. The *Collaborative Stewardship Guiding Principles* are summarized as follows:

1. A Public Place
2. A Historic Landmark
3. A Historic Mission
4. A Balanced Approach
5. Collaborative Place Management
6. A Cautious Approach to Change
7. Shared Financial Responsibility

The city and CCA entered into a new lease effective Jan. 1, 2016 (“the Lease”). The “Access and Parking Management” section of the Lease acknowledges the need for a tailored access management strategy to balance the access of the variety of users and modes while also maintaining the natural, built and historic environments. The Lease reiterates the recognition that during peak periods, parking demand for all uses within and around Chautauqua far exceeds supply, and acknowledges that the movement of vehicles looking for parking presents safety issues and degrades the visitor experience. The lease contains the commitment of the city and CCA to develop a Chautauqua Access management Plan (“CAMP”) within the first year of the new lease according to the following governing principles (“*the CAMP Governing Principles*”):

- Chautauqua is a unique shared resource requiring unique solutions.
- Chautauqua is a National Historic Landmark.
- The needs of all stakeholders, including the Association, cottage owners, park users, open space users and neighbors should be considered.
- A mix of uses must be accommodated.
- Pedestrians must be given priority on the narrow streets without sidewalks.
- Traffic circulation should be minimized in the interests of pedestrian safety and user experience.
- Parking demand is seasonal and solutions need not address time periods during which access is readily available.
- During peak periods, the parking needs of users in the historic core should be prioritized, but not exclusive.
- A seasonal transportation demand management (TDM) plan for employees should be implemented.
- The right of public access should not be restricted except for good cause, with such restrictions minimized as appropriate.
- The interests of the surrounding neighbors should be addressed.
- Any plan should be flexible to address changing circumstances.
- Access management should be consistent with the Guiding Principles for Place Management and Fiscal Sustainability.

- Consistent with the city’s climate commitment and sustainability and resilience goals, any plan should support public transit, alternative modes of transportation, a reduction in vehicle miles traveled and a reduction in visits in single-occupant vehicles.

In 2015 resident-owners in the neighborhood north of Baseline adjacent to the Chautauqua historic district and Chautauqua Meadow open space (“Sustainable Chautauqua) approached the city with parking-related issues including: parking too close to or in front of driveways, stop signs, and hydrants; litter and dog waste; speeding and u-turns; general disrespect and noise; overuse of resource/environmental impacts; and lack of parking enforcement. Some improvements have been implemented already, including placement of trash receptacles and enhanced parking enforcement in the area. Temporary pavement markings have been installed to help delineate where parking is legal. It is anticipated that the Chautauqua-area activity-related issues will be addressed during the CAMP process.

At a study session on Feb. 9, 2016, staff sought council feedback on the process for development of the CAMP. One option identified was to move forward with developing a CAMP for implementation in the summer of 2016 utilizing parking utilization and duration data from 2011 that may be different today because of increased visitation to Chautauqua. This approach would have the advantage of providing mitigation this summer but would have the disadvantage of being based on data that may be out of date¹ and may be questionable to use as baseline data for future comparison. Another option would be to collect new data in summer 2016 to use to develop the CAMP for implementation and monitoring in summer 2017, thus delaying mitigation until 2017. Council members supported staff’s recommendation to pursue the second option – to collect new data this summer, followed by the development of a CAMP for implementation in 2017.

After discussions with the City Council at the February 9, 2016 study session, city staff identified the following actions to incorporate into the 2016 work plan for development of the CAMP:

- Develop a data collection/evaluation plan and a public process plan for Council’s review prior to this summer
- Gather data including parking utilization and duration and an updated user intercept survey this summer
- Work with OSMP to coordinate data collection and outreach and to understand data and system-wide options
- Explore transit options and other ideas for Baseline as part of CAMP development.

¹ The 2011 parking utilization and duration data and corresponding analyses could form the foundation of the development of the 2016 CAMP, but recent data from an Open Space and Mountain Parks Chautauqua Study Area Visitation Monitoring Report (2015) suggest that visitation to Chautauqua has increased substantially since 2005. Whether this increase occurred since the 2011 data collection is unclear. The substantial increase in visitation over time suggests that parking utilization within the leasehold and in the surrounding neighborhood potentially could be higher than previously studied, thus suggesting the necessity of data collection and evaluation of current conditions.

Operating Assumptions for the Development of the CAMP

As discussed at the Feb. 9, 2016 City Council study session, options for the development of the CAMP may include consideration of:

- Some degree of managed parking within the Chautauqua leasehold area and possibly in the surrounding neighborhood as well. This could include parking restrictions similar to those provided by the Neighborhood Parking Permit Program.
- Some degree of paid parking, possibly in the Ranger Cottage lot, on the loop surrounding the park and/or on Baseline Road.
- Enhancements to other modes of transportation including but not limited to restoration of transit service to the Chautauqua area.

Relevant guidance for this plan includes the city's [Access Management and Parking Strategy \(AMPS\) guiding principles](#):

- Provide for all transportation modes
- Support a diversity of people
- Customize tools by area
- Seek solutions with co-benefits
- Plan for the present and the future
- Cultivate partnerships

RECOMMENDATIONS:

Proposed CAMP Process

Subject to modification based on feedback received from the community, CCA and the city boards and commissions, and city council, the project team anticipates the following project steps:

1. Initial Community Engagement including Check-ins with boards and commissions, CCA and council – late April to early June 2016 (see detailed schedule below)
2. Data Collection – Summer 2016
3. Evaluation of Data, Initial Formulation of Menu of Possible Approaches/Pilots for summer 2017 and Consultation with Potential Community Working Group – Fall 2016
4. Formulation of Recommended Approaches/Pilots – Winter 2016-17
5. Consultation with Boards and Commissions, presentation to City Council – Q2 2017
6. Preparation for implementation of pilot project – Q2 2017
7. Implementation of pilot project – Summer 2017
8. Finalization of plan – Fall/Winter 2017

Data collection efforts in summer 2016 may include:

- User intercept survey to understand more about the people arriving at Chautauqua, why they are there and where they are coming from (funds being requested)
- New parking utilization and duration data to be collected within the CCA leasehold and in the neighborhood to the north and east of the leasehold
- Speed and volume data to be collected on key roadways within the leasehold and in the surrounding neighborhood

- Coordination with OSMP on a system-wide visitor survey to understand current visitor use and demographics at Chautauqua

A map showing the proposed boundary of the parking utilization and duration data collection and speed and volume data collection is provided as **Attachment A**.

The CAMP Community Engagement Process

To gain feedback on the many perspectives on Chautauqua from the variety of users and stakeholders, the project team will pursue some combination of the following communication tools to foster ongoing outreach and engagement throughout the project:

- Email newsletters through the city and the Colorado Chautauqua Association
- Press releases
- Direct mail postcards
- Social media, including Facebook, Twitter and Nextdoor
- Flyers around town
- Signs around Chautauqua (e.g., at trailheads)
- Online and/or intercept surveys
- A community working group to offer periodic feedback
- Presentations to city boards and city council

To date, the project team has received input from approximately 50 community members who attended the CAMP Community Open House on April 28th as well as from the Colorado Chautauqua Association (CCA) board of directors, the Open Space Board of Trustees (OSBT) and the Transportation Advisory Board (TAB).

- Community Open House input centered on limited parking availability, parking limits and/or permits, pedestrian safety, interest in pedestrian and cycling data collection, support for transit and also concerns about neighborhood impacts and best practices; and interest in a community working group.
- CCA board input included interest in the community working group and in the scope of the data collection.
- OSBT input included recommendations to proactively reach out to occasional users and not just those with ownership interests, to use the CCA and Colorado Music Festival e-mail lists and the Camera for outreach, and to have meetings both in and outside Chautauqua to try and attract a range of attendees (e.g., meetings for the North Trail Study Area Plan were held at various locations around the city). Questions raised were whether the project schedule is too ambitious and what impact the new sidewalk on Baseline might have.
- TAB input included concerns re: safety at the main Chautauqua entrance, whether park'n'ride would be considered, whether the study area could be extended to include Gregory Canyon, and comments that paid parking can help make parking more accessible and that the proposed communications plan looks good.

Upcoming Meetings

The project team will continue to seek feedback on the project schedule and work plan during the following meetings:

- | | |
|----------------------|---|
| June 1 st | Landmarks Board |
| June 7 | Information Packet [memo] to City Council |

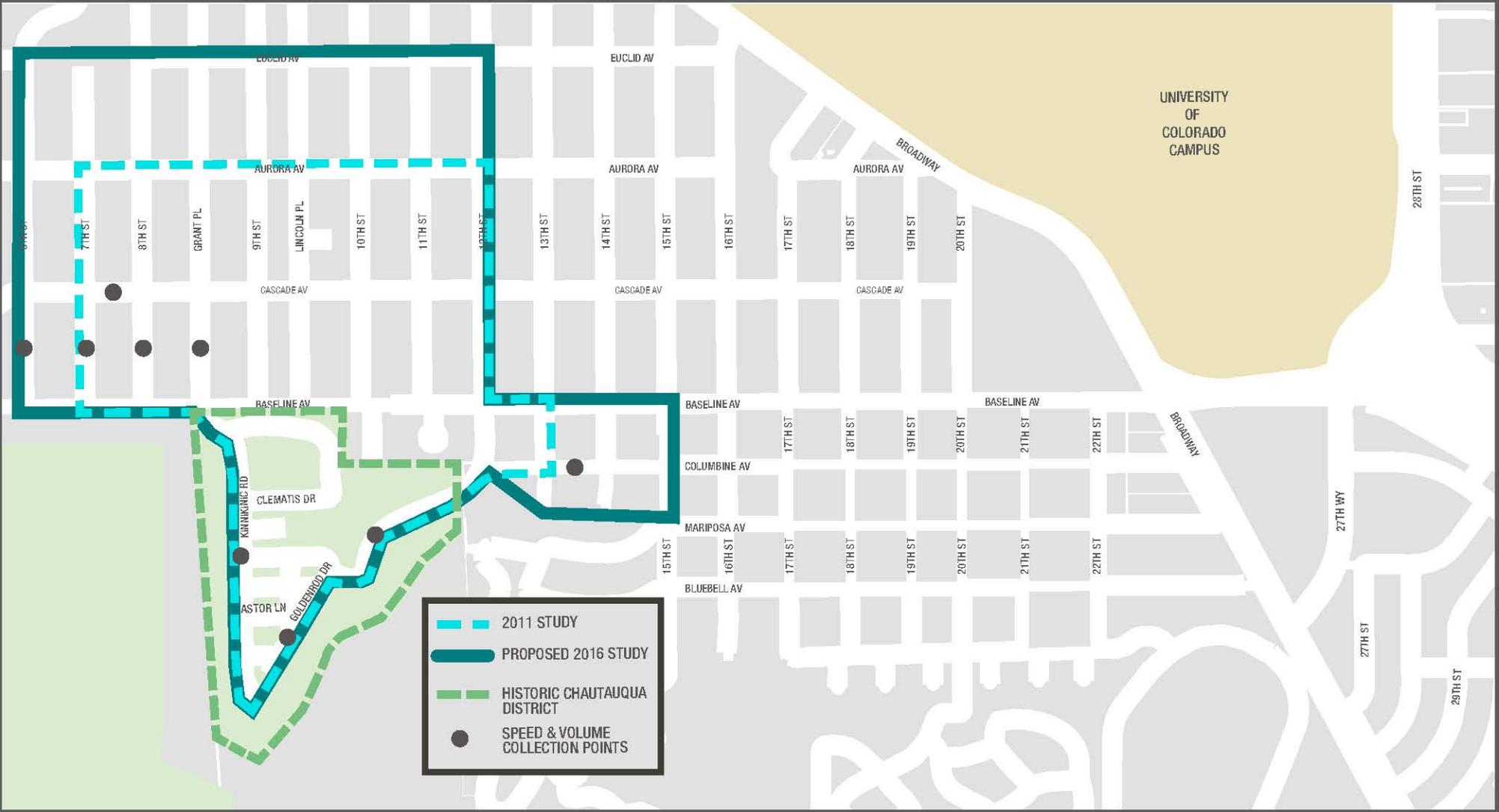
Questions for the Board:

1. Do you have any questions about or feedback on the project schedule or scope of work?
2. What feedback do you have on the possible community outreach and engagement approaches?
3. Is there anything else you would like to share at this point in the process?

ATTACHMENTS

- A. Map of proposed 2016 Summer data collection area

Attachment A: Proposed 2016 Data Collection





CITY OF BOULDER

AGENDA TITLE: Chautauqua Pedestrian Safety, Access and Lighting Improvements project update

PRESENTER:

Melanie Sloan, Transportation Planner, Public Works Transportation

Brian Wiltshire, Project Manager, Public Works Transportation

EXECUTIVE SUMMARY

The Chautauqua Pedestrian Improvement Project (Chautauqua project) proposed final plans are presented tonight for review by the Parks and Recreation Advisory Board (PRAB).

The Chautauqua project will construct a sidewalk on the south side of Baseline Road from 6th Street east to Chautauqua Park's eastern boundary west of 10th Street; improve pedestrian crossings to meet Americans with Disabilities Act standards at intersections within the project area; installation of stone stairs at West Trail Study Area Plan designated access trails on Baseline Road into the Chautauqua Meadow; construct a crusher fines pedestrian connection from Baseline Road to Open Space and Mountain Parks (OSMP) designated access trails along Kinnikinic Road; construct a five-foot wide detached, patina sandcrete concrete sidewalk from Baseline Road into Chautauqua Park along Kinnikinic Road; install fieldstone swales along Kinnikinic Road to the ranger cottage parking lot entrance on the west and Sumac Drive on the east; construct a soft surface trail from the re-constructed Queen's Gate near 9th Street into Chautauqua Park; make the existing transit stop (also known as King's Gate) compliant with the Americans with Disability Act (ADA); and install pedestrian lighting from the project area into Chautauqua Park.

The Chautauqua project was one of the projects listed in the 2014 voter-approved [Community, Culture and Safety tax](#). The total project budget is \$1.5 million.

Vegetation pruning and removal will begin in the fall of 2016. Project construction is anticipated to begin in the winter of 2016 and will take six months to complete.

Current Context

This section of Baseline Road serves an important role for the use of Chautauqua Park, Open Space and Mountain Parks trails and Chautauqua Association lodging, programming and venues. These three facets of Chautauqua, combined, attract more than half a million visitors per year.

Currently, the lack of sidewalk on the south side of Baseline Road from west of Sixth Street east to King's Gate creates a safety hazard. Pedestrians parking on the south side of Baseline Road must walk in the street increasing pedestrian-vehicle and pedestrian-bicycle conflict. The lack of sidewalks also impedes the mobility and access of area residents. Consequently, the project area has been identified in the City's Missing Sidewalk Links program.

Pedestrians also travel in Kinnikinic Road due to a lack of adequate pedestrian connections to OSMP designated access trails and existing Chautauqua Park paths. During the public process, the project team received comments and emails from the public that shared their concerns for the lack of safe pedestrian connections from Baseline Road to Chautauqua Park along Kinnikinic Road, requested pedestrian connections to be maintainable in the winter and called for pedestrian connections to be ADA accessible and stroller friendly.

Special events, programming and other attractions bring visitors, performers and employees to Chautauqua during low light conditions, such as evening musical performances or talks. Performers and Chautauqua staff are assigned parking in the lot on 12th Street. The HOP 2 Chautauqua, a free City of Boulder transit service to the Colorado Music Festival and Chautauqua Summer Series events, provides service to the King's Gate transit stop on Baseline Road. Existing unlit pedestrian paths link both the 12th Street parking lot and King's Gate to the Dining Hall and performance areas and venues. Visitors, the Colorado Chautauqua Association and the voters identified the unlit paths as a safety concern. During the public process, the project team received comments from the public stating their support for pedestrian scale, historically appropriate styled, programmable, dark sky compliant lighting along the existing pedestrian paths from King's Gate to the parking area on 12th Street.

Project Purpose

The project team is directed by the 2014 voter approved Community, Culture and Safety sales tax ballot initiative to provide the community with safer, accessible pedestrian routes. The project team developed project plans that achieve this by providing ADA accessible sidewalks, intersection crossings and pedestrian connections and through installation of pedestrian lighting along key paths.

The project team seeks to honor the natural character of Chautauqua through material selection, design and re-vegetation plant selection. The project team also seeks to honor Chautauqua's National Historic District designation through design and material selection for all project improvements, including those within the historic district boundary.

The interdepartmental project team is also guided by the members' respective master plans and guiding plans. The Transportation Master Plan guides the Public Works' Transportation department to provide travel options by constructing multimodal facilities. The West Trail Study Area Plan guides the Open Space and Mountain Parks department to reduce damaging social trails on the north side of Chautauqua Meadow. The General Design Guidelines for Boulder's Historic Districts and Individual Landmarks and the Chautauqua Design Guidelines provide guidance for improvements to "reflect the significance of (this) historic district to the citizens of Boulder."

Additionally, the Colorado Chautauqua Association has created the Cultural Landscape Assessment and Plan which provides "a series of recommended strategies and tasks that provide a direction for holistically managing change at Chautauqua to ensure that it continues to evolve in a manner that is in keeping with its historic character" and the Master Exterior Lighting Plan, which identified proposed lighting designs and locations.

The project team has used the Colorado Chautauqua Association's master plans as guiding documents in the development of previous project plans. It has become clear through previous presentations to the Landmarks Board that these plans have not been developed through the collaborative framework or approved by the Landmarks Board. Recognizing this, the project team has removed the lighting component from the current round of Landmarks Alteration Certificate application so that the Colorado Chautauqua Association and the Landmarks Board can develop an approved lighting plan over the next year (2016-2017). The Chautauqua project will seek a landmark alteration certificate to install the first phase of that lighting plan when it is completed (2017-2018).

Improvements (Appendix A)

The Chautauqua Project will provide the following improvements (those adjacent to or within Parks and Recreation managed areas are in bold):

- **Construction of 5-foot wide sidewalks on the south side of Baseline Road from the park boundary near 10th Street to the end of on-street parking west of Sixth Street**
- **Improved ADA-compliant pedestrian crossings along Baseline Road**
- **Transit stop improvements, including an ADA-compliant ramp at King's Gate**
- **Construction of a soft surface social trail from the re-constructed Queen's Gate into Chautauqua Park**
- **Construction of a five-foot wide, patina sandcrete concrete detached sidewalk on the east side of Kinnikinic Road within the historic district boundary**
- **Construction of swales along Kinnikinic Road from Baseline Road to Bluebell Road on the west and Sumac Drive on the East**
- **Pedestrian lighting**
 - The Colorado Chautauqua Association will work with the Landmarks Board through a collaborative framework to develop an approved lighting plan over the next year (2016-2017). The Chautauqua project will implement the first phase of that approved lighting plan subsequent to the master lighting plan development.
- Installation of stone stairs at West Trail Study Area Plan designated access trails on Baseline Road into the Chautauqua Meadow
- Native shrubs and plantings to replace non-native species and improve landscape conditions on the north edge of the Chautauqua meadow
- Crusher fines trail from Baseline Road to Open Space and Mountain Parks designated access trails

Public Process

The project team developed preliminary project plans and presented these to the relevant boards for review and feedback: Open Space Board of Trustees (September 9, 2015), the Transportation Advisory Board (September 14, 2015), the Parks and Recreation Advisory Board (September 28, 2015), and the Landmarks Board (October 7, 2015).

The project team then presented the preliminary project plans to the public at an open house held at the Colorado Chautauqua Association Community House (October 15, 2015). The project team also received input from the public through emails and online surveys.

The project team incorporated feedback received from the boards, committees and the public into the proposed project plans, where feasible.

Some of the improvements identified in the CCS ballot initiative and from feedback received through the public process were outside of the city's right-of-way and inside the Chautauqua historic district boundary. These improvements required a Landmarks Alteration Certificate to construct: pedestrian lighting from the King's Gate (transit stop) entrance to the parking lot east of the tennis courts; pedestrian lighting at the Shelter House (Trolley station) and the Arbor; installation of way-finding elements; fieldstone drainage swales along Kinnikinic Street; conversion of parallel parking to angular parking along the northern edge of Sumac Drive; concrete sidewalk on the east side of Kinnikinic Road from Baseline Road to Sumac Drive; and construction of a soft surface path to connect Queen's Gate with Sumac Drive.

The project team presented revised project plans to the Landmarks Board on February 3, 2016. The project team withdrew the application when it became apparent that the Board was going to deny the application.

The project team revised the proposed project plans to respond to the board's concerns and re-submitted a Landmarks Alteration Certificate application for the following improvements: fieldstone swales along both sides of Kinnikinic Road, from Baseline Road to Bluebell Road on the west and Baseline Road to Sumac Drive on the east; construction of a crusher fines social path from the re-constructed Queen's Gate (Baseline Road near 9th Street) into Chautauqua Park to guide park users away from historic oak tree roots; and construction of a five-foot wide, patina-sandcrete concrete detached sidewalk on the east side of Kinnikinic Road within the historic district boundary. The landmarks alteration certificate application for these improvements received approval from the Landmarks Board on April 6, 2016.

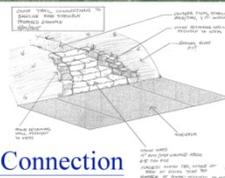
Next Steps

The project team will present the proposed final project plans to the relevant boards in May: OSBT: May 9, 2016; TAB: May 9, 2016; and PRAB: May 23, 2016) and to the public in a second open house in June, 2016 (date to be determined).

A project contractor will be selected in fall, 2016. Vegetation removal is anticipated to begin in fall, 2016 followed by project construction in winter, 2016-2017. The project is estimated to be completed, including re-vegetation and tree planting, by spring, 2017.

Appendix A

West of 6th Street to Kinnikinic Road

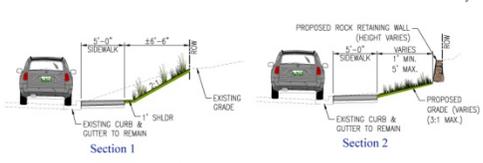
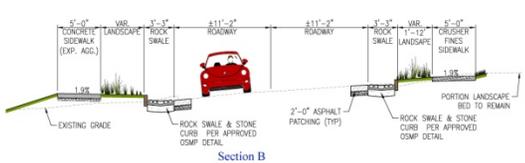
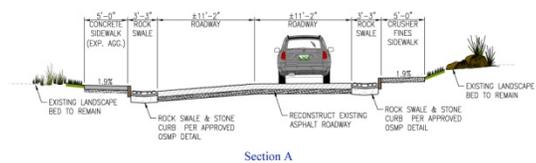
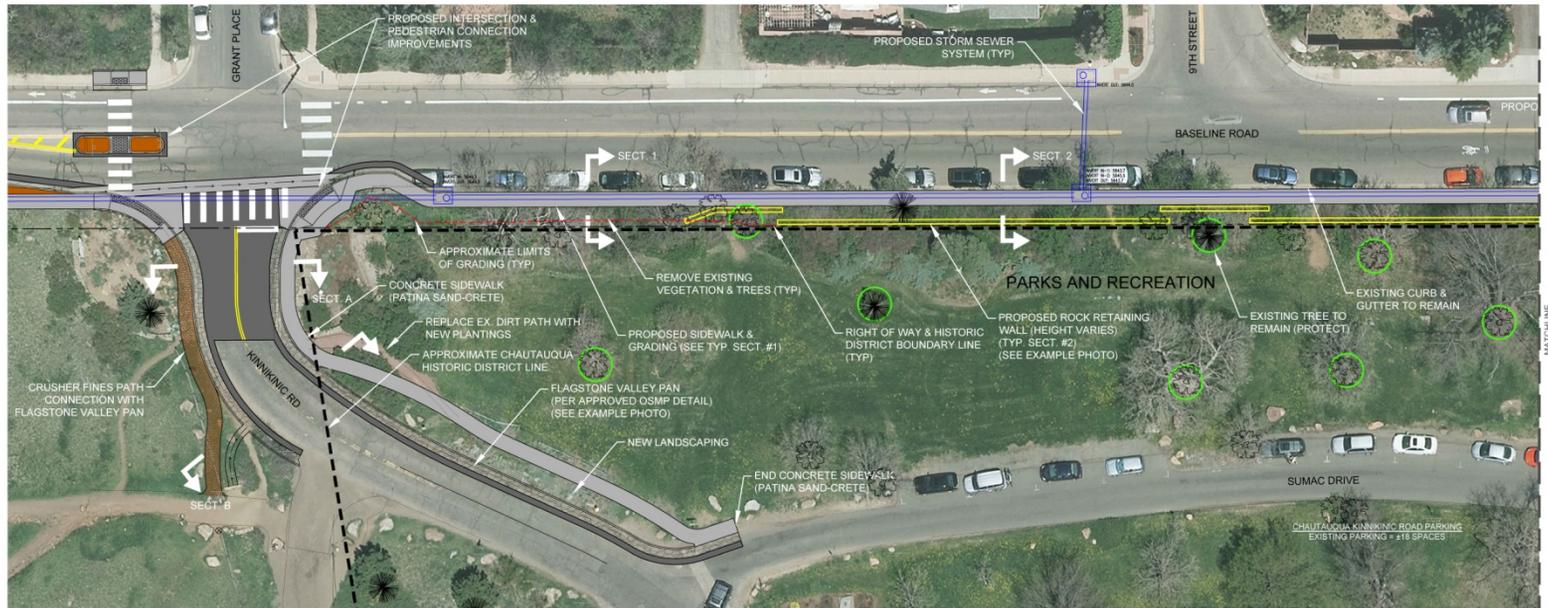


Conceptual Stair Connection



Proposed Sidewalk Section
6th Street to Kinnikinic Road

Kinnikinic Road to 9th Street

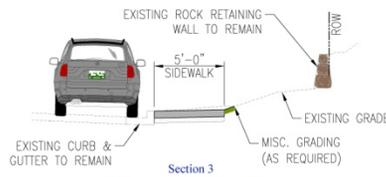
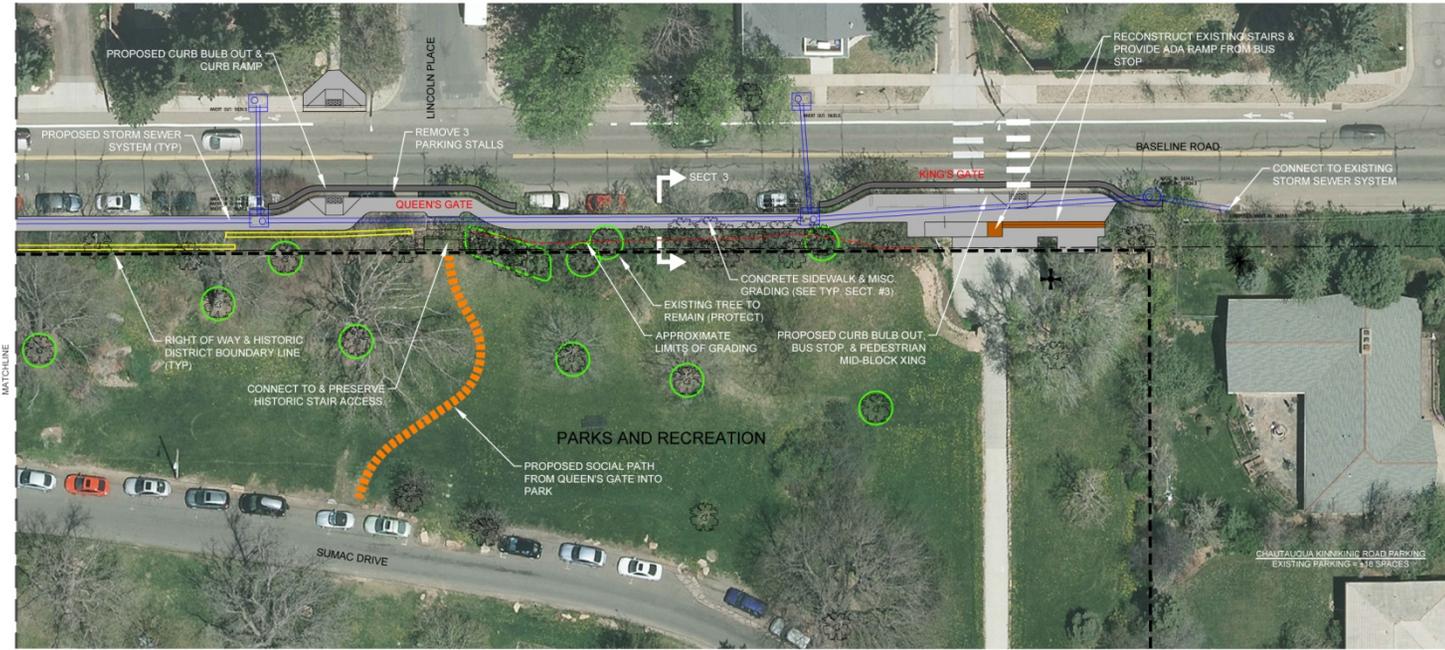


Chautauqua Pedestrian Safety , Access, and Lighting Improvements

Design Concept
Kinnikinic to 10th
May, 2016



9th Street to Chautauqua's Eastern Boundary



Proposed Sidewalk
 Kinnikinic Road to 10th Street & Sumac Drive

Chautauqua Pedestrian Safety, Access, and Lighting Improvements

Design Concept

Kinnikinic to 10th

May, 2016



Renderings of Selected Improvements



Chautauqua King's Gate
Existing Conditions



Chautauqua Kings Gate
Proposed Conditions



Chautauqua Entry at Kinnikinic Rd
Existing Conditions



Chautauqua Detached Sidewalk
Proposed Conditions



Chautauqua Entry at Kinnikinic Rd
Proposed Conditions

**CITY OF BOULDER
PARKS AND RECREATION ADVISORY BOARD AGENDA ITEM**

MEETING DATE:

AGENDA TITLE: Parks and Recreation Access Update

PRESENTERS:

Yvette Bowden, Parks and Recreation, Director
Alison Rhodes, District Services Manager
Dean Rummel, Programs and Partnerships Manager
Amanda Bevis, Business Analyst
Tim Duda, East Boulder Community Center Center Supervisor

EXECUTIVE SUMMARY:

The 2014 Parks and Recreation Master Plan (master plan) clarified the department's role in promoting the health and well-being of Boulder community members. In January of 2016, Boulder Parks and Recreation (BPR) implemented improvements to its Financial Aid program in an effort to promote service reach to low-income youth and families. Also effective in January 2016, the department expanded access to the Silver Sneakers program to the North and South Boulder Recreation Centers in order to respond to Boulder's aging demographic and provide geographically balanced access to health and well-being services.

The purpose of this item to update the Parks and Recreation Advisory Board (PRAB) on the implementation of improvements to the Financial Aid program and expansion of the Silver Sneakers program, and also to gather input on the department's ongoing efforts to increase its service reach to Boulder community members.

ANALYSIS:

Financial Aid Program

The department's Financial Aid program includes several elements to reduce financial barriers to participation in Parks and Recreation services. The Financial Aid program itself offers qualifying community members a 50% discount on facility access and program registration. As a result of 2016 improvements to the program, proof of legal presence is no longer required for participation in the program. This requirement previously limited access to adult community members, and did not apply to children. As a result of eliminating this requirement, the department has seen a 25% increase in adult

applications. The majority of these are parents of children previously qualified in the program, and as a result families are now able to affordably recreate together.

The department is also building upon its partnership with Boulder Housing Partners (BHP), the city's housing authority, to provide affordable access to low-income youth and families living in public housing. As housing applications are renewed in June and July, BHP will verify applicants' income and pre-qualify them for BPR's Financial Aid program. This will streamline the Financial Aid registration process for residents of public housing and eliminate the need for them to verify their income with both BHP and BPR.

Also effective January, 2016, community members may now register for the Financial Aid program at all three recreation centers. Registration was previously facilitated only at the Iris Center between the hours of 8:00a.m.-5:00p.m., and has since been expanded to make Financial Aid registration more convenient and accessible. Through the first quarter of 2016, 25% of applicants registered at one of the recreation centers.

Finally, participation in Colorado's Childcare Assistance Program (CCAP) is now an element of the department's Financial Aid offerings. CCAP provides a pathway for families to access affordable childcare through subsidies to licensed programs. This summer the department is piloting 10 summer camp participation spots at the East Boulder Community Center (Kidz Kamp). Currently, staff are aware of 10 families waiting for authorization from Boulder County Humans Services who will be enjoying multiple weeks at our camp program. With the anticipated successes of 2016, staff expect to add access to additional locations in future seasons. In addition to summer camps, families will be able to utilize CCAP funding throughout the school year to participate in school day off camps.

Silver Sneakers

Effective Jan. 1, 2016, the department expanded access to the popular Healthways SilverSneakers® Fitness to all three BPR recreation facilities including the North Boulder Recreation Center and South Boulder Recreation Center, in addition to the existing program at the East Boulder Community Center. To support the expansion, staff have added new Silver Sneakers programming, such as CardioFit classes at North and South.

SilverSneakers is the nation's leading exercise program for active older adults and has been part of the programming at the East Boulder Community Center and Senior Center since 2008. This program expansion is informed by a 2015 SilverSneakers user group survey, indicating that convenient, affordable access to physical health and well-being resources is important to Boulder's aging population – the city's fastest growing demographic.

As a result of the expansion and general growth in program registration, first quarter participation numbers demonstrate a nearly 50% increase over 2015 numbers. Silver Sneakers participations at East are up an estimated 5%, with the majority of the increase attributed to visits at the North and South Boulder Recreation Centers. Active enrollees in the Silver Sneakers program have grown from an average of 1,494 in the first quarter of

2015 to an average of 2,141 in the same period in 2016. While half of the participation reflects a direct transfer of community members who previously held BPR annual passes or punchcards, roughly half of the active enrollees in the Silver Sneakers program appear to be new to the BPR system.

Marketing and Outreach to Spanish-speaking Community members

To promote accessibility to Spanish-speaking community members, the department is translating more and more of its program materials into Spanish. All of the Financial Aid documents are available in Spanish and special event promotional materials are being translated and distributed via the Youth Services Initiative (YSI) and partnership with Boulder Housing Partners. Also, non-Spanish speaking YSI staff have completed a pilot program to teach staff Spanish.

Next Steps

Staff will continue to monitor participation in the Financial Aid and Silver Sneakers programs. Next steps to explore the department's service reach to target demographics include:

- Evaluation of a sliding scale framework to determine its financial implications;
- Exploration of Spanish classes for staff;
- Continue to develop program and event materials in Spanish;
- Research of the size, characteristics and health and wellness needs of Boulder's low-income community;
- Research the feasibility of expanding Silver Sneakers access to include outdoor amenities such as the outdoor pools and Boulder Reservoir.

Questions For PRAB

- 1) What questions does the board have about the department's efforts to increase service reach to target populations?

- 2) What suggestions does the board have to inform the department's ongoing efforts to increase service reach to target populations?



Boulder Parks & Recreation Advisory Board

TO: Parks and Recreation Advisory Board

FROM: Yvette Bowden, Director, Parks and Recreation Department

SUBJECT: Matters from the Department

DATE: May 23, 2016

A. Boulder's Resiliency Strategy Feedback

B. Urban Forestry Strategic Plan Update (verbal)

- Boulder's Resiliency Strategy Feedback
- Boulder Reservoir Business Plan Update
- City Community Engagement Efforts Update (verbal)
- Urban Forest Strategic Plan Update (verbal)

C. Boulder Reservoir Business Plan Update

Over the past few years, the Parks and Recreation Department has focused efforts on improving the visitor experience, safety, and quality of the Boulder Reservoir. The Boulder Reservoir Master Plan (BRMP) was approved by City Council in early 2012 and set overarching goals and objectives for the facility while giving guidance for long-term investment strategies and programs. Major plans, including the Site Management Plan and the Business Plan were identified as necessary Master Plan objectives to improve the site.

The BRMP recognized the interrelationships of all aspects of the Reservoir, ranging from recreation, visitor use, ecological resources, operations and administration. Over the past few years, staff have been implementing various aspects of the BRMP through capital improvements and critical infrastructure development as well as, developing management goals and objectives of how to operate. Recently a Business Plan was developed to provide strategic, business-oriented recommendations for the Reservoir to improve its operational objectives. The Business Plan takes into account several aspects of the Reservoir's operation, including boating, facility access, special events, boat rentals, programs, picnic rentals, concessions, and safety and protection.

To evaluate the various areas of the Reservoir, the team analyzed the current site operation to understand the organization and financial structure of the facility as well as safety and protection procedures. The Business Plan identified the following themes:

- The Reservoir serves a regional population – greater than the City of Boulder and Boulder County;
- Contamination of the water supply is a great vulnerability to many areas and has a large impact to the operation;
- There is a great opportunity to partner and/or contract with outside vendors to further stabilize the operation; and
- Compared to similar reservoirs and lakes, few offer the degree of service offerings as the Boulder Reservoir.

As a result of evaluation, analysis, strategic discussions, and scenario developments, the Business Plan ultimately recommends six major improvements:

1. Centrally locate and outsource boat rental/boat repair services;
2. Enhance season efficiencies and revenue generation opportunities;
3. Optimize boat storage to optimize space and reduce Aquatic Nuisance Species risk;
4. Optimize food/beverage concessions partnership opportunity;
5. Restructure watercraft permitting, storage, programming, and event fees; and
6. Continue to explore maintenance efficiencies and practices

If all recommendations are implemented, an estimated \$119,000 in additional revenue will be added to the Recreation Activity Fund to further stabilize the fund's position. In addition, there will be a high-season seasonal staffing savings of approximately \$40,000 per year. Significant improvements in customer service, sustainability, and efficiency will also be achieved if these improvements are achieved. A schedule is in place to implement all proposed improvements over the next 12-15 months. This implementation schedule accommodates further analysis and consultation on projects, the Reservoir's high season, and staffing levels.. The department will continue to involve the Reservoir community as these changes become a reality and as further site planning initiatives occur.

D. City Community Engagement Efforts Update (verbal)

E. Urban Forest Strategic Plan (verbal)