

CITY OF BOULDER PARKS AND RECREATION DEPARTMENT
VALMONT BIKE PARK
PLATT FARMHOUSE RESERVATION

Applications can be submitted:

1. Delivered or mailed to 5200 Pearl St, Boulder, CO 80301
2. E-mailed to valmontbikepark@bouldercolorado.gov

Payment can be submitted:

3. By check payable to: City of Boulder and delivered with this form
4. By credit card payment via phone once the form is delivered and approved

PROPOSED DAY / DATE(s): _____ TOTAL PARTICIPANTS: _____

PROPOSED USE TIME: Time Start: _____ am/pm Time End: _____ am/pm

DESCRIPTION: Birthday/Gathering _____ Other _____

Programs must complete a different application for permit approval. Contact valmontbikepark@bouldercolorado.gov

Name of Applicant: _____

Address: _____ City _____ Zip _____

Telephone: _____

E-mail address _____

Need for Parking: Yes ___ No ___ Will alcohol be dispensed? Yes ___ No ___

Will there be a charge for participating? Yes ___ No ___

Please indicate any other areas of the park you will impact and/or special conditions or needs:

Fees and Deposits: Reservation fees are \$100/hr. during peak season (April – October) and \$50/hr during non-peak times for up to three hours including set up and take down. All fees and deposits are due within 1 week of the reservation date. A performance deposit is required based on the size and impact to the park. The specific deposit amount may be subject to change after full review of the application. Deposits will be returned if all of the permit requirements are completed.

_____ \$200	14 or fewer participants
_____ \$300	15 or more participants

Cancellation Policy: If the Park Manager cancels the reservation all fees will be refunded to applicant and/or the City will make best efforts to reschedule. If the applicant cancels within 7 days of the picnic it results in forfeiture of 100% of all fees. If within 8+ days from the event it results in forfeiture of 50% of the fees.

Transfer Policy: To transfer dates, locations or times a \$15.00 admin fee will be applied, subject to availability.

PLATT FARM HOUSE - CONDITIONS OF USE

Applicant agrees to the following conditions for an approved permit and the use of the facility:

1. Access to the Farm House is by lockbox on the front door - code will given upon signed rental agreement.
2. Call 303-413-7219 if you have any questions.
3. Do not make any adjustments to the climate controls without assistance.
4. Group size limited to 30 total people.
5. No dogs are allowed in the house or on the porch.
6. No glass containers are allowed in the house or at the park.
7. No bikes or bike shoes are allowed in the house or on the porch.
8. If in event that the park/property is closed due to unforeseen circumstances such as weather this facility may not be available for the scheduled rental. The Facility Supervisor will work with the Lessee to accommodate the rental if possible. If it is not possible a refund or rescheduled day will be provided.
9. No tents, inflatables (bouncy houses, etc) are allowed on the property. All tents and locations for setup must be pre approved by the Park Manager.
10. Facilities must be kept in a clean and orderly condition. Please do not hang anything on the walls using tacs, pins, and/or adhesives that can damage the finish of the paint. At the end of the Permit Use time, return all tables and chairs to the original location, clean any appliances used, and remove all trash, personal items and lock both doors. Return key to the lockbox at the front door. Trash and recycling can be disposed of in the dumpsters located at the north end of the Airport Rd. Parking Lot.
11. Lessee will be required to pay for all damage, loss and cost of excessive clean up.
12. Rental includes the bottom floor area, restroom and porch. No entry is allowed to the upstairs area. This also includes the ability to use the Airport Rd. Parking lot. These spaces will not be reserved and if you are planning to have more than 15 vehicles associated with your rental you will be asked to use our other parking areas.
13. During the time the house and bike park areas are being used by the Lessee, the Lessee is responsible for all accidents, injuries, damages, or loss of property. City of Boulder and its designated representatives shall be held harmless from any and all claims resulting from the use by the Lessee and added to any waiver signed by the participant.
14. The Boulder Parks and Recreation Department facilities, services and programs shall be rented and provided to groups that comply with the guidelines and provisions of The Americans With Disabilities Act, that govern their businesses and operations, such as those provisions provided under Titles I, II, III, IV and V of the Act.
15. Additionally, the Boulder Parks and Recreation Department facilities shall not be rented to groups who discriminate on the basis of disability, race, color, religion, national origin, pregnancy, age, military status, gender, gender identity, gender variance, or sexual orientation.
16. The Lessee may not sell or authorize the sale of food or concession items without the written approval of the Parks and Recreation Department, the Boulder Health Department, and the contracted concessionaire.
17. The contract will not be considered final until a signed copy of the contract has been received by the Parks and Recreation Department.

Available Amenities:

The following are available to use during your rental of the Platt Farm House:

- Kitchen that includes Stove/Oven, Refrigerator, Dishwasher, Microwave (to be installed soon) and sink.
- 46” TV with PC connection and BluRay/DVD player for presentation purposes.
- Four 6’ folding tables (for use indoor only).
- 28 Chairs (can be used on the attached deck as well).
- 5 Bistro folding tables (can be used on the attached deck as well).
- ADA accessible restroom.
- Paper products for the restroom and the kitchen (toilet paper and paper towels).
- Cleaning Supplies (please be sure to use the appropriate stove top cleaner).

All of the amenities listed above are available for your use. However, please note that any items you use are expected to be cleaned and returned to the location that you found them.

I acknowledge that I, my heirs, executors and assigns indemnify and hold harmless the City of Boulder for any claims, amounts, and/or damages that may arise during the rental process. That I release the City of Boulder and all of its agents from all liability for any injury which might be inflicted on third persons or property during the rental period. I have read and understand the rules/regulations above.

Applicant signature _____

Date: _____

Print Name: _____

Payment Method

By Check _____ Make checks payable to: **City of Boulder** check # _____ amount _____

By Credit Card _____ Please call (303) 413-7219 to pay over the phone

City of Boulder Approval: _____ **Date:** _____