

REQUIRED DOCUMENTATION

RESIDENCY OR EMPLOYMENT

Proof of Residency within Boulder Junction Parking District:

Residence is established and supported by documents dated within 90 days, and addressed to applicant.

Service and mailing addresses must be on same page.

Acceptable Forms:

- Renewal notice AND any of the following;
- Lease with terms of lease, applicant name, residential address, and signature of all parties. Signatory names should be printed on address page or with affirming signatures.
- Sublease with original lease; as above
- Excel Energy Bill
- City of Boulder Utilities Bill
- Cable Bill
- Phone Bill
- Bank Statement

Unacceptable Forms:

- Unsigned or improperly executed lease
- Lease with illegible names
- Amended lease without updated signatures and date by landlord
- Insurance Card
- Driver's License
- Preprinted Checks
- Personal or general mail

Proof of Employment within Boulder Junction Parking District:

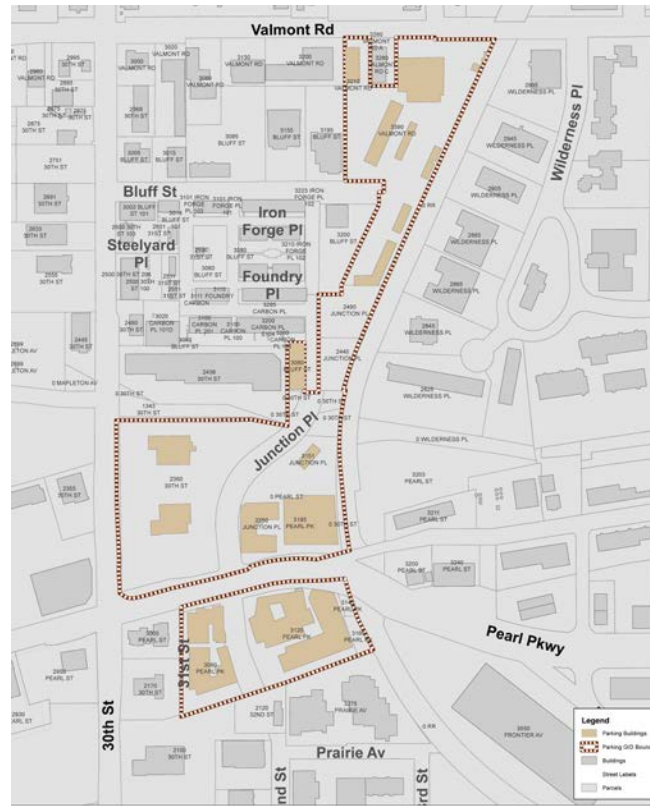
Permanent, employment is established and supported by documents dated within 30 days.

- Verification from employer could include a letter on company letterhead, or a pay stub

REGULATIONS

LIABILITY AND DECLARATION

- Any person or entity violating these conditions may have their permit revoked and will be ineligible to purchase another permit for one year.
- Vehicles are subject to ticketing and/or towing (at the owner's expense) if terms and conditions are violated.
- City of Boulder Parking Services reserves the right to revoke a permit for nonpayment or returned checks.
- Vehicles parked in permit locations are at the owner's risk. Articles left in vehicle are at owner's risk. The City of Boulder is not liable for damages caused by vandalism, theft, driver's negligence or acts of God, and is not liable for personal safety.



Boulder Junction Parking District Map

PERMIT APPLICATION

CONVENIENT LOT PARKING BOULDER JUNCTION



INFORMATION & APPLICATION

Community Vitality

Parking & Access • Economic Vitality • District Management
1500 Pearl Street, Suite 302 • Boulder, CO 80302
Phone: 303.413.7300 • Fax: 303.413.7301
boulderparking.com

APPLICATION

POLLARD LOT @ BJAD

Application for:
 Resident Business / Employee

Name (print) _____

Business Name: _____
(for business permit)

Address: _____

City: _____ State: _____ Zip: _____

Phone: (Cell) _____ (Work) _____

License Plate # associated with Permit _____

Please provide email if you would like renewal notice electronically:

_____ @ _____

I have read and agree to the terms and conditions as stated herein. I verify by my signature that I am eligible for a Pollard Lot permit as a permanent full-time resident or employee within the Boulder Junction Parking District. I understand this permit is only valid as long as residency and employment within District boundary conditions are met. This permit is the property of City of Boulder and is non-transferable. I am responsible for quarterly renewal. I understand City of Boulder Parking & Access reserves the right to temporarily or permanently reassign any permit holder due to maintenance, construction, redistribution, or reorganization. RENEWAL IS NOT GUARANTEED.

 Applicant Signature

 Date

.....FOR OFFICE USE ONLY.....

Permit #s _____

FEES & PAYMENT

RENEWAL AND CONDITIONS

- \$150/Quarter. Renewals by renewal deadline.
- \$10 replacement fee for lost, damaged or stolen permits.
- Accepted payments: Cash, Visa/MasterCard. Checks payable to: City of Boulder.

Quarter	Renewal Deadline
1 st January – March	December 31 st <small>(prior year)</small>
2 nd April – June	March 31 st
3 rd July – September	June 30 th
4 th October – December	September 30 th

Renewal Conditions:

- Renewal is not guaranteed.
- Must re-verify residency and/or employment.
- Renewal notice will be sent to address or email provided on application. It is the permit holder's responsibility to renew on time.
- Permit holder is required to notify City of Boulder Parking & Access with contact information changes or employment or residency ineligibility.
- Permits not renewed by deadline will be revoked and offered to next applicant on Wait List.
- Renewal payments accepted by mail (indicate renewal notice number on check), by phone with a credit card, or in person. Mail renewals along with proof of residency and/or employment 15 days prior to the expiration date. Renewals must be received by the deadline.

CONDITIONS OF USE

ASSIGNMENT AND TRANSFERS

Assignment

- All permit holders must supply license plate number associated with their permit. This lot will be enforced by license plate number.
- Only one vehicle per permit may be parked in the lot at one time.
- Only one parking space is allotted per vehicle.

Transfers:

- Permits are the property of City of Boulder Parking & Access. Permits must be returned, if revoked.
- Anyone suspected of unauthorized permit transferring is subject to revocation.

Based on the limited number of district parking spaces available and an equitable distribution of permits throughout the parking district, the number of employee and resident permits available by address/project will be proportionately distributed.

Since not all Boulder Junction projects are completed, there will be a reissuing of all permits when projects are completed. You are not guaranteed a permit past one quarterly renewal.