

City of Boulder
Public Participation Working Group (PPWG)
Monday, November 14
4 pm – 7 pm

Alfalfa’s Community Room
1651 Broadway
Boulder, CO 80302

Purpose: To review the PPWG’s internal communication process and related regulations and develop working groups/subcommittees to address key issues moving forward. To review public input from the Boulder Neighborhood Summit and to understand the City’s public engagement process.

Agenda

Time	Topic
4:00 – 4:10	Public Comment
4:10 – 4:20	Introductions and Agenda Review
4:20 – 4:40	<p>Review and Discussion: Review Open Meeting Law requirements and discuss methods and ideas for internal communication among PPWG members. <i>City staff:</i> Sandra Llanes, City Attorney's Office.</p> <p>Desired Outcome: Understanding of legal requirements around Open Meeting Laws for general PPWG meetings and subcommittee meetings. Agreement and mutual understanding on approach for communication moving forward.</p>
4:40 – 5:40	<p>Presentation: City Staff presentation on public engagement process. <i>Confirmed staff:</i> Susan Richstone, Deputy Director of Planning, Housing and Sustainability; Kathleen Bracke, GO Boulder Manager; Jay Sugnet, Senior Planner in Housing; Steve Armstead, Planner in OSMP</p> <p>Desired Outcome: Understanding of City perspective and how decisions at the city level are made and how the public is currently engaged in these efforts. Understanding of how, when and in what forum the public can influence decision making</p>
5:40 – 6:00	BREAK and Public Engagement
6:00 – 6:10	<p>Review and Discussion: Boulder Neighborhood Summit</p> <p>Desired Outcome: Summary of public feedback received at the Summit and PPWG members perspectives who participated</p>
6:10 – 6:45	Small Group Discussion: Break-out groups to discuss subcommittee/workgroup formation around topics including, but not limited to: 1) PPWG public engagement outreach plan; 2) Responding to Public

	<p>Comment and Public Comment in PPWG meetings; 3) Principals for Good Public Participation; 4) Best Practices and Tools to Consider; 5) PPWG Vision. Report back to entire group</p> <p>Desired Outcome: Identification of subcommittee topics and issue identification. Subcommittee formation.</p>
6:45 – 6:50	Agenda item suggestions
6:50 – 7:00	Public Comment

Invited PPWG Attendees: Darvin Ayre, DeAnne Butterfield, Michael Caplan, Carol Cogswell, Sean Collins, Ann Cooper, Sandra Diaz, Lisa Harris, Marjorie Larner, Claire Riley, Brady Robinson, Kristin Russell, Bill Shrum and Seth Spielman

City Council Representative: Lisa Morzel

City Staff: Jean Gatza, Amanda Nagl, Patrick Von Keyserling, Sandra Llanes, Susan Richstone, Kathleen Bracke, Jay Sugnet, Steve Armstead.

Facilitators: Jonathan Bartsch and Taber Ward