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## Gymnastics Program

### Pre-Registration Information for **WINTER 2016**

**NOTE: Gymnastics pre-registration will be online ONLY**

Due to the popularity of the Gymnastics program, it is recommended that you take advantage of our pre-registration procedure for the WINTER 2016 session. Current participants will be given the opportunity to register before general registration begins.

#### Important Information:

- During pre-registration (beginning on **Monday, Nov 16** ) you may register for any class, on any day within your child's age group.
- On **Friday, Nov. 20**, registration begins for people waitlisted in the current session.
- Registration opens to the public on **Tuesday Dec 1**.

**Your space in a class cannot be guaranteed.  
Classes will be filled on a first come / first served basis.  
Double check your registration confirmation.**

**Be sure your child is registered for the correct class.**

**The Gymnastics Program cannot be responsible for any registration errors.**

#### How do I register online?

1. **Online pre-registration begins at 8:30 a.m. on Monday, Nov. 16.** Begin at our website, [www.boulderparks-rec.org](http://www.boulderparks-rec.org) , then click on "online registration" in the tan box under "4. Recreation Programs."
2. Find your child's course and click "Add".
3. You will be prompted for your login ID and PIN#, please have that available. If you forgot your ID and PIN# you can get it from the website if we have your email address on file or you may call 303-413-7270.
4. Be sure to choose the correct family member to register when you are in "My Basket".
5. **Please confirm that you have the correct person registered for the correct day and time, and then click "Go to Checkout" and complete your transaction.**
6. Your transaction is not complete until your VISA or Master card has been processed.
7. You will receive a message that your transaction was successfully completed. Please print this page and keep it for your records.

Please see the back of this page for some FAQs



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## Online Gymnastics Pre-Registration FAQs

### **Where can I find a class schedule?**

In [online registration](#). The Winter Parks and Recreation Guide will be posted online as soon as it is available, but is usually available after pre-registration begins.

### **Can I register in the lobby?**

No. Standard pre-registration is online only. However, there are kiosks available at each of our recreation centers where someone can assist you with the process. If you have questions about online registration, please call us at 303-413-7270.

### **What do I do if I signed up for the wrong class?**

Don't wait!!! Call the registration office at 303-413-7270. Tell them you registered for the wrong class. They will be able to tell you if there is still space in the class you want. If there is space they will be able to withdraw you from the wrong class and register you in the right class.

### **What if I don't have a computer or access to the Internet?**

Please use a registration kiosk at one of our recreation centers or a computer at one of our libraries.

### **My family receives the reduced rate benefit. Will I be able to register online?**

No. Currently reduced rate participants must pre-register in person or by phone.

### **My child turns four one week after the session begins, so I would like to register him/her for a 4 year old gymnastics class. Will I be able to register online?**

Your child must be the specified age on the day the class begins in order to pre-register online. Any exceptions to age restrictions must be pre-approved by a gymnastics manager and will require you to register in person or by phone (once approved).

### **Does this online registration include monthly classes?**

Registration for Pre-Team and Team classes will remain by the month as usual.

