



Parks & Recreation

COLUMBIA CEMETERY

APPLICATION FOR RESEARCH/FIELD COURSE PROJECTS PERMIT

City of Boulder Parks and Recreation Department

P.O. Box 791

Boulder, CO 80306

Attn: Columbia Cemetery

(303) 413-7200 • Fax: (303) 413-7276

E-Mail: mcnellanm@bouldercolorado.gov

Date: _____

Individual Requesting Permit: _____

Address: _____

City: _____ State: _____ Zip: _____

Affiliation/Institution: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Research Locations and Dates: _____

Principal Investigator _____

Phone: (Work) _____

(Home) _____

Email: _____

Address: _____

In case of emergency contact: _____

I. Title of Research/Field Course

II. Locations – List all sites for research/teaching

III. Dates of Research/Field Course – (Permit expires on completion date to be jointly determined by Applicant and Parks and Recreation Department staff)

Starting Date of Research/Field Course:

Completion Date of Research/Field Course:

IV. Procedures & Materials -- Be specific: provide methodology, equipment to be used, and expected frequency of site visits.

V. Possible Resource Impacts – Please consider carefully.

A draft final report must be completed and submitted within 30 (thirty) days following the completion date of the project as listed on this application, and should contain the following information:

- **Statement of objective**
- **Description of methodology**
- **Results and conclusions**

Signature

Date

(Failure to deliver report may jeopardize future study approval)

Application: Approved/Denied (circle one)

Printed Name(s) City of Boulder Parks & Recreation Dept. Review Staff

Signature(s) of City of Boulder Parks & Recreation Dept. Review Staff

Date

CONDITIONS OF APPROVAL:

- 1. An institution/affiliation representative will notify Mary Reilly-McNellan (303-413-7232) and/or Lisa Green (303-441-3407) of the Boulder Parks and Recreation Department at least 48 hours prior to after-hours (between dusk and dawn) use of Columbia Cemetery for investigative purposes.**
- 2. An institution/affiliation representative will notify the City of Boulder Police Department *prior to dusk* on the day during which after-hours use of Columbia Cemetery for investigative purposes is planned.**
- 3. Researcher(s) shall not drive motor vehicles into Columbia Cemetery after hours.**
- 4. Applicant shall incur any costs for repairs required for damage done to grave markers, lots, walks, trees, shrubs, drives or other Cemetery property that result from their investigations.**
- 5. Investigative group sizes will be limited to a maximum of 12 researchers.**
- 6. Researchers granted permission to access Columbia Cemetery for investigative purposes must be at least 18 years of age.**
- 7. Researchers visiting Columbia Cemetery are required to know and obey all Cemetery regulations (with the exception of the closure hours between dusk and dawn.)**
- 8. Grave markers are privately owned. Researchers shall refrain from touching them, as any marker may be unstable. Researchers will not climb on, push, shove, kick, or strike any grave marker.**
- 9. Projectiles are prohibited in the Cemetery.**
- 10. Grave rubbings are prohibited in the Cemetery.**
- 11. All researchers must complete a Researcher Registration Form and sign a Waiver of Liability before accessing Columbia Cemetery for investigative purposes (to be provided upon Permit approval.)**
- 12. City of Boulder Parks and Recreation staff reserves the right to review all planned published materials related to the Columbia Cemetery for approval. The City of Boulder Parks and Recreation staff may prohibit publication of any materials pertaining to information obtained from investigations at the Columbia Cemetery.**
- 13. This Research Permit provides a non-exclusive right to use the location indicated in the manner set forth in this permit.**