



## MEMORANDUM

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Project 16134

**TO: Kurt Bauer – City of Boulder**

**FROM: Rodney Eisenbraun, P.E., PMP – RJH Consultants, Inc.**

**DATE: February 7, 2018**

**RE: South Boulder Creek Regional Detention - Phase I Preliminary Design Weekly Progress Meeting Minutes**

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This memorandum presents a summary of items discussed during the February 6, 2018 meeting between the City of Boulder (Boulder) and RJH Consultants, Inc. (RJH) Team for the South Boulder Creek Regional Detention Preliminary Design Project (Project). This memorandum is a summary of the meeting and is not intended to be a verbatim account of what transpired at the meeting. Key discussion items have been grouped based on the meeting topics.

### Key Discussion Items

1. The meeting was conducted via conference call. Meeting participants are listed below.
  - Molly Scarbrough – City of Boulder
  - Robby Glenn – City of Boulder
  - Gretchen King – City of Boulder
  - Kevin Clark – City of Boulder
  - Don D’Amico – Boulder OSMP
  - Rod Eisenbraun – RJH
  - Eric Hahn – RJH
  - Mary Powell - CORVUS
2. Geotechnical
  - a. OSMP
    - i. RJH expressed concern that the clause in the OSMP access agreement that would only allow work to be performed on dry or frozen ground conditions could cause significant delays in drilling (especially in the spring season), add costs, and cause unanticipated, significant delays could have negative financial impacts for both RJH and the driller. OSMP expressed that this clause needs to be enforced to reduce the likelihood of rutting and damage to vegetation as remediation is problematic. The team agreed that RJH would develop a standby rate for drilling delays due to wet conditions (as determined by OSMP) and present this to Boulder for consideration.
    - ii. Don will provide a revised OSMP reseeding clause to RJH.
    - iii. RJH received the existing monitoring well data from OSMP and will review.

- b. CU
  - i. The access agreement has not been completed.
  - ii. RJH is meeting with CU on Friday February 9<sup>th</sup> to obtain verbal clearance for private utilities.
  - iii. RJH plans to have utilities marked three days before the drilling begins.
- c. US36 Multi-use trail
  - i. RJH will perform a detailed pre-investigation inspection for the existing US36 concrete trail and provide documents to Boulder.
  - ii. RJH is meeting with Boulder Transportation staff on Thursday February 8<sup>th</sup> to discuss traffic control on the trail.
- d. Floodplain permit
  - i. RJH and Boulder are meeting with Boulder County Land Use staff on Thursday February 8<sup>th</sup> to discuss permitting.
  - ii. Molly will call Varda Blum with Boulder County to have additional conversations regarding requirements for the floodplain permit.
- e. Environmental Permitting
  - i. Mary does not know when we can expect to hear back from FWS regarding the Pre-Construction Notification.