



MEMORANDUM

Project 16134

TO: Kurt Bauer – City of Boulder

FROM: Rodney Eisenbraun, P.E., PMP – RJH Consultants, Inc.

DATE: October 25, 2017

RE: South Boulder Creek Regional Detention - Phase I Preliminary Design Weekly Progress Draft Meeting Minutes

This memorandum presents a summary of items discussed during the October 24, 2017 meeting between the City of Boulder (Boulder) and RJH Consultants, Inc. Team (RJH) for the South Boulder Creek Regional Detention Preliminary Design Project (Project). This memorandum is a summary of the meeting and is not intended to be a verbatim account of what transpired at the meeting. Key discussion items have been grouped based on the meeting agenda.

Key Discussion Items

1. Introductions
 - a. A list of project attendees is attached.
2. Review of previous week's meeting minutes
 - a. DHI obtained a copy of the MIKE hydraulic model from UDFCD that was used to perform the floodplain mapping study.
 - b. DHI obtained a copy of the one-dimensional HEC-RAS model that was developed for the U.S. Highway 36 modifications CLOMR.
 - c. Our team should review the LOMR for the U.S. Highway 36 modifications.
3. Surveying
 - a. Surveying will be performed on property that is generally open to public access.
 - b. Molly will speak to CU to inform them of the general surveying activities that will be performed on CU property and seek an access agreement.
 - c. Gretchen will prepare a press release regarding the surveying.
 - d. RJH will provide a minimum 48-hour notice prior to actual mobilization of the survey crew.
 - e. The surveyor will prepare a work plan and safety plan prior to mobilization. The surveyor will not drive or park outside of established roads or parking areas.
4. Geotechnical

- a. RJH explained that the geotechnical investigations are evolutionary in nature and additional geotechnical investigations will be required in final design based on the selected project configuration and results of the upcoming, initial geotechnical investigations.
 - b. RJH anticipates that the geotechnical investigations will require about 6 to 8 weeks of field activities. Geotechnical investigations are anticipated to begin in December or January.
 - c. RJH has prepared a brief memorandum presenting a list of questions for OSMP regarding their preferences for drilling and equipment options.
 - d. Molly will discuss drilling and equipment options with CU for borings and monitoring wells on CU property.
 - e. Gretchen will prepare a press release for the geotechnical investigations. The press release will include an approximate time frame when the investigations will occur and pictures of typical equipment and a typical well. Gretchen will also prepare a brief description for the project website.
 - f. Mary will review the locations of monitoring wells and provide comments on well locations from an environmental perspective. Mary will discuss OSMP's goals for the monitoring well program with Don.
5. Environmental
- a. DHI provided Mary a copy of the 2014 CLOMR which contains detailed environmental information.

South Boulder Creek Flood Mitigation Project
Phase I Preliminary Design Weekly Progress Meeting Sign In Sheet

October 24, 2017

Name	In Attendance	Organization	Phone Number	Email
Kurt Bauer	<i>KKB</i>	COB PW Utilities	303-441-4232	bauerk@bouldercolorado.gov
Annie Noble	<i>ANN</i>	COB PW Utilities	303-441-3242	noblea@bouldercolorado.gov
Kevin Clark		COB PW Utilities	303-441-3118	clarkk@bouldercolorado.gov
Robbie Glenn	<i>RG</i>	COB PW Utilities	303-413-7134	glennr@bouldercolorado.gov
Laurel Olson-Horen		COB PW Utilities Outreach	303-441-3203	olse1@bouldercolorado.gov
Gretchen King	<i>GK</i>	COB PW Communications	303-441-3005	kingg@bouldercolorado.gov
Molly Scarborough	<i>MPS</i>	COB PW Coordination	303-441-4939	scarbroughm@bouldercolorado.gov
Don D'Amico		COB OSMP	720-564-2055	damicod@bouldercolorado.gov
David Skuodas		UDFCD	303-455-6277	dskuodas@udfcd.org
Rod Eisenbraun	<i>REW</i>	RJH Consultants	303-225-4611	reisenbraun@rjh-consultants.com
Steve Blake	<i>SB</i>	DHI	303-221-3048	shb@dhigroup.com
Chris Kroeger	<i>CK</i>	Muller Engineering	303-988-4939	ckroeger@mullereng.com
Mark Taylor		Architerra Group	303-948-0766	mtaylor@architerragroup.com
Mary Powell	<i>MP</i>	Corvus Environmental	303-981-9282	mpowell@corvusenv.com
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