



# MEMORANDUM

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Project 16134

**TO:** Kurt Bauer – City of Boulder

**FROM:** Rodney Eisenbraun, P.E., PMP – RJH Consultants, Inc.

**DATE:** December 20, 2017

**RE:** South Boulder Creek Regional Detention - Phase I Preliminary Design Weekly Progress Meeting Notes

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This memorandum presents a summary of items discussed during the December 19, 2017 meeting between the City of Boulder (Boulder) and RJH Consultants, Inc. (RJH) Team for the South Boulder Creek Regional Detention Preliminary Design Project (Project). This memorandum is a summary of the meeting and is not intended to be a verbatim account of what transpired at the meeting. Key discussion items have been grouped based on the meeting topics.

## Key Discussion Items

1. A list of project attendees is attached.
2. Surveying
  - a. Survey activities began on Monday (12/18/2017).
  - b. The survey work plan does not include the need to use a drone, but RJH will confirm that no drone will be used.
  - c. The surveyors have been directed to guide pedestrians toward the Project information signs if the pedestrians have any questions.
3. Geotechnical
  - a. RJH informed the team that Geotechnical boring will actively begin on February 5<sup>th</sup>. The adjusted start date will not affect the project window of plus or minus three months.
  - b. Boulder will coordinate with Boulder Housing Partners regarding the proposed boring on their property (Waldon HOA).
4. January 9<sup>th</sup> Meeting Agenda
  - a. The next team meeting will occur on January 9<sup>th</sup>, 2018.
5. Design Modeling
  - a. RJH informed the team that modeling is being advanced primarily by DHI. DHI is currently advancing the following models:
    - i. Present Day;
    - ii. Master Plan Concept (MPC); and

iii. Variant 1

- b. Based on the models, excavation will be required for the MPC and Variant 1.

December 19 2017

**South Boulder Creek Flood Mitigation Project**  
**Phase I Preliminary Design Weekly Progress Meeting Sign In Sheet**

Name	In Attendance	Organization	Phone Number	Email
Kurt Bauer	✓	COB PW Utilities	303-441-4232	<a href="mailto:bauerk@bouldercolorado.gov">bauerk@bouldercolorado.gov</a>
Annie Noble	✓	COB PW Utilities	303-441-3242	<a href="mailto:noblea@bouldercolorado.gov">noblea@bouldercolorado.gov</a>
Kevin Clark	✓	COB PW Utilities	303-441-3118	<a href="mailto:clarkk@bouldercolorado.gov">clarkk@bouldercolorado.gov</a>
Robbie Glenn	✓	COB PW Utilities	303-413-7134	<a href="mailto:glennr@bouldercolorado.gov">glennr@bouldercolorado.gov</a>
Gretchen King	✓	COB PW Communications	303-441-3005	<a href="mailto:kinggg@bouldercolorado.gov">kinggg@bouldercolorado.gov</a>
Rod Eisenbraun	✓	RJH Consultants	303-225-4611	<a href="mailto:reisenbraun@rjh-consultants.com">reisenbraun@rjh-consultants.com</a>
Mary Powell	✓	Corvus Environmental	303-981-9282	<a href="mailto:mpowell@corvusenv.com">mpowell@corvusenv.com</a>
Chace Malone	✓	RJH Consultants	303-225-4611	<a href="mailto:cmalone@rjh-consultants.com">cmalone@rjh-consultants.com</a>